**Electronic City Council Meeting (Tuesday, August 11, 2020)**
Generated by Lisa Neissl on Tuesday, August 11, 2020

PRESENT:

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| Mayor – Via Web | Norma L. Hernández |
| Council Members – Via Web | Jerry Bobbitt, Michael Cleveland, Loren Peterson, Marge Nyhagen, Melodie Selby, Heather Schermann, Byron Trop |
| City Attorney – Via Web | Rea Culwell |
| Staff – Via Web | Administrator, Mike Rizzitiello; Finance Director, Brian Carleton; Public Works Director, Paul Hartwig (left mtg at 7:50PM); City Engineer, Robert Gordon; Police Sgt, Alan Parker; Fire Chief, David Winter; HR Manager, Shawn Doering; City Clerk, Lisa Neissl; Deputy Clerk; Carolyn Holm |

MEMBERS EXCUSED:
MEMBERS ABSENT:

**1. Opening Items.**
Information: 1.01 Council Reference Materials
Procedural: 1.02 Call To Order

**Mayor Hernández called the meeting to order at 7:00 PM.**

Procedural: 1.03 Pledge of Allegiance
Procedural: 1.04 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his/her official position as a city employee/elected city official.

Information: 1.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

The City Clerk noted that no one had submitted comments in writing or contacted to make arrangements for telephone or video comments.

**2. Consent Agenda.**
Action (Consent): 2.01 AB 20154 - Approve Agenda for August 11, 2020
Action (Consent), Minutes: 2.02 AB 20155 - Approve Council Minutes from July 28th ~~Workshop~~ Meeting
Action (Consent), Minutes: 2.03 AB 20156 - Approve Council Minutes from August 4, 2020 Special Meeting
Action (Consent), Minutes: 2.04 AB 20157 - Approve Council Minutes from August 4, 2020 Workshop
Action (Consent): 2.05 AB 21058 - Diversity and Inclusion Advisory Board Appointments
Action (Consent): 2.06 AB 21058.B - Diversity & Inclusion Advisory Board CPMC Update
Action (Consent): 2.07 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

**Council Member Nyhagen made a motion to approve the consent agenda. Second by Council Member Selby. It was noted that the July 28th meeting was a regular meeting rather than a workshop. On vote, the motion passed 7-0.**

**3. Presentations.**
Discussion, Information: 3.01 AB 20159 - July 2020 Yard of the Month Recipient - 530 SE 12th Street -

Sgt. Parker presented the July 2020 Yard of the Month recipient, Maria Garcia of 530 SE 12th Street. She has lived there for around four years.

Discussion, Information: 3.02 AB 20160 - NEOGOV - Recruitment & Onboarding Software -
Ms. Doering gave an overview of the new recruitment and onboarding software NeoGov.

Discussion, Information: 3.03 AB 20161 - FY 2021 Budget Process Kickoff -
Mr. Rizzitiello presented an overview of the planned budget process for fiscal year 2021.

**4. Public Hearings**-None.

**5. Action Items**.
Action: 5.01 AB 20162 - Fire Training Facility Agreements -
Chief Winter gave an overview of the training facility agreements for construction and maintenance of the proposed joint Fire Training Facility as discussed at the August workshop.
Discussion ensued.

**Council Member Schermann made a motion to authorize the Mayor to sign the agreements with the City of Walla Walla and Walla Walla Fire District #4 for the improvements of the Fire Training Facility and maintenance agreement. Second by Council Member Peterson. On vote the motion passed 6-1 (Trop-nay).**

Action: 5.02 AB 20163 - 10th Street Improvement Project Construction Inspection Contract Award -
Mr. Hartwig requested authorization to award the 10th Street improvement project construction inspection contract to Anderson-Perry, Inc.
Discussion ensued.

**Council Member Trop made a motion to award 10th Street Improvement Project Construction Inspection to Anderson Perry for an amount not to exceed $67,000. Second by Council Member Selby and the motion passed 7-0.**

Action: 5.03 AB 20164 - Repair of Non-pot Pump at WWTP -
Mr. Hartwig requested authorization to repair one of the non-pot pumps at the wastewater treatment plant. He explained that we currently have two pumps that are rotated on a routine basis for needed maintenance. He provided information from the inspection to show the need for the repairs.
Discussion ensued.

**Council Member Trop made a motion to approve the repair of the Non-pot pump at the WWTP for an amount not to exceed $17,000. Second by Council Member Bobbitt and the motion passed 7-0.**

Action: 5.04 AB 20165 - BMAC Utility/Rental Assistance -
Mr. Carleton spoke to Council about the proposed agreement with Blue Mountain Action Council to provide COVID relief funds in support of rental and utility assistance to residences of College Place.
Discussion ensued.

**Council Member Selby made a motion to authorize the Major or City Administrator to sign the contract with Blue Mountain Action Council (BMAC) to provide $20,000 in COVID Relief money in support of Rental/Utility assistance to the residences of College of Place. Second by Council Member Nyhagen and the motion passed 7-0.**

Action: 5.05 AB 20166 - Affordable Housing Sales Tax Interlocal Agreement with Walla Walla County and the Cities Within -
Mr. Rizzitiello requested that Council approve a resolution to enter into an agreement with other local government agencies for the Affordable Housing Sales Tax Credit. He explained the reason why joining with the other agencies is beneficial to the program.
Discussion ensued.

**Council Member Cleveland made a motion to approve Resolution No. 20-023 which permits the Mayor to sign the Interlocal Agreement with Walla Walla County, City of Walla Walla, City of Waitsburg, and the City of Prescott regarding the Affordable Housing Sales Tax Credit. Second by Council Member Peterson and the motion passed 7-0.**

Action: 5.06 AB 20167 - Authorization for Contract to Assess Autumn Meadows Homeowners Association Petition for Public Assumption of Private Infrastructure -

Mayor Hernández noted that Council Member Schermann would abstain from this item as she is a member of the association.

Mr. Gordon requested approval to award a contract to TD&H Engineers to assess the private infrastructure of Autumn Meadows. He noted the HOA has provided the funding for the study and any increase would not be approved without written approval of the HOA, agreeing to pay the additional costs.

**Council Member Trop made a motion to award contact to assess merits of Autumn Meadows petition to assume private infrastructure to TD&H and authorize staff to increase the amount of the contract upon written approval by the Autumn Meadows Homeowners Association. Second by Council Member Selby and the motion passed 6-0 (Schermann-Abstain).**

<u>Action: 5.07 AB 20168 - 12th Street Project - Phase 1 TIB Funding Application</u> -
Mr. Gordon spoke to Council about a planned upcoming project to improve 12th Street between College Avenue and Larch Avenue. He noted this has been in the Transportation Improvement Plan since 2012. He requested approval of a resolution supporting a grant application to the Transportation Improvement Board Arterial Program.
Discussion ensued.

**Council Member Nyhagen made a motion to approve Resolution No. 20-033 approving application for TIB Urban Arterial Program grant funding. Second by Council Member Selby and the motion passed 7-0.**

**<u>6. Administrative Reports.</u>**
<u>Discussion, Information: 6.01 AB 20169 - Supplemental Drinking Water State Revolving Fund (DWSRF) Loan Agreement DWL24934</u> -
Mr. Gordon provided information on a loan agreement that was completed for the Supplemental Drinking Water State Revolving Fund to assist with costs associated with the construction of our new wells.
Discussion ensued.

<u>Discussion, Information: 6.02 AB 20170 - Myra Road/Garrison Village Way Signal/Pedestrian Crossing</u> -
Mr. Gordon spoke to Council about a recurring request for City of College Place participation in funding a signal/pedestrian crossing at the intersection of Garrison Village Way and Myra Rd. He noted that it has not been brought forward prior to this because Garrison Village Way is a private road and the private community of The Villages would be the primary beneficiary of the crossing. However, the City of Walla Walla has now asked for us to consider participation, and he requested feedback from Council on how staff should proceed.
Discussion ensued, and it was requested to have a more in-depth conversation on public vs. private roads at a future workshop.

**<u>7. Informational Reports</u>**-None.

**<u>8. Executive Session</u>**-None.

**<u>9. Closing Items.</u>**
Action: 9.01 Discussion on Special Meeting for Next Week
City Clerk Neissl noted that we had need of a special meeting early next week for a matter related to funding for the Southwest sewer project. Consensus was to have the meeting at 5:30 on Tuesday, August 18th.

Action: 9.02 Adjournments

**Council Member Trop made a motion to adjourn the meeting at 8:35 PM. Second by Council Member Peterson and, with no objection, the meeting adjourned.**

Approved:

DocuSigned by:
Norma Hernández
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Norma L. Hernández –
Mayor

Attest:

DocuSigned by:
Lisa R. Neissl
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Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred August 11, 2020. Further detail may be obtained by reviewing the actual audio recording made during this session.