

Electronic City Council Meeting (Tuesday, August 25, 2020)

Generated by Carolyn Holm on Tuesday, August 25, 2020

PRESENT:

Mayor – Via Web Norma L. Hernández

Council Members – Via Web Jerry Bobbitt, Michael Cleveland, Loren Peterson, Melodie Selby,
Heather Schermann, Byron TropCity Attorney – Via Web Rea Culwell
Administrator, Mike Rizzitiello;
Finance Director, Brian Carleton;
Community Development Director, Jon Rickard;
Sergeant Alan ParkerStaff – Via Web HR Manager, Shawn Doering;
Deputy Clerk; Carolyn Holm

MEMBERS EXCUSED:

Marge Nyhagen

MEMBERS ABSENT:

1. Opening Items.

Information: 1.01 Council Reference Materials

Procedural: 1.02 Call To Order

Mayor Hernández called the meeting to order at 7:00 PM.

Procedural: 1.03 Pledge of Allegiance

Procedural: 1.04 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his/her official position as a city employee/elected city official.

A moment of silence for City Engineer Robert Gordon's passing.

Information: 1.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

The Deputy City Clerk noted that no one had submitted comments in writing or contacted to make arrangements for telephone or video comments.

2. Consent Agenda.

Action (Consent): 2.01 AB 20173 - Approve Agenda for August 25th, 2020

Action (Consent), Minutes: 2.02 AB 20174 - Approve Council Minutes from August 11th, 2020 Regular Meeting

Action (Consent), Minutes: 2.03 AB 20175 - Approve Council Minutes from August 18th, 2020 Special Meeting

Action (Consent): 2.04 AB 20176 - July 2020 Check Register and Financials

Action (Consent): 2.05 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Trop made a motion to approve the consent agenda. Second by Council Member Bobbitt. On vote, the motion passed 7-0.**3. Presentations**-None.**4. Public Hearings**-None.**5. Action Items.**

Action: 5.01 AB 20177 - Lodging Tax Funds re-allocation from Freedom Festival to Light up the Avenue - LTAC Chair Byron Trop

Council Member Trop informed the re-allocation was prompted due to cancellation of the 2020 Freedom Festival because of COVID_19. Council Member Trop informed the Lodging Tax Advisory Commission was specific on the re-allocation of funds to be directed toward equipment and not advertising during this time.

Council Member Selby made a motion to approve and implement the recommendation by the Lodging Tax Advisory Commission to rescind the funding previously earmarked for the 2020 Freedom Festival and reallocate those funds toward infrastructure for the new Light up the Avenue concept. Second by Council Member Schermann and the motion passed 6-0.

Action: 5.02 AB 20178 - Acceptance of funds from PHMS for GIS System - Mr. Rizzitiello

Mr. Rizzitiello brought forward the request to approve of the acceptance of a grant to allow the city to enhance the cities Geographic Information System (GIS) capabilities. The grant will pay for quality control activities and tracking the location of assets for our water, wastewater, and tree networks. The grant will pay to get all the data inputted into an asset management system. The grant will also pay to acquire survey grade GPS equipment.

Council Member Schermann made a motion to approve Resolution No. 20-034 which accepts funds from the US Department of Transportation Pipeline and Hazardous Materials Safety Administration Pipeline Safety Information Grant Program. Second by Council Member Cleveland and the motion passed 6-0.

Action: 5.03 AB 20179 - Port .09 Economic Development Sales Tax Grant Acceptance for Southwest Wastewater Trunk Line Project - Mr. Rizzitiello

Mr. Rizzitiello brought forward the request to approve of the acceptance of a grant from Port .09 Sales Tax for the Southwest Wastewater trunk line. He informed the grant has a significant economic development nexus.

Council Member Bobbitt made a motion to adopt Resolution No. 20-035 which authorizes acceptance of Port .09 Economic Development Sales Tax Grant and allows City Administrator to sign the agreement. Second by Council Member Peterson and the motion passed 6-0.

Action: 5.04 AB 20180 - NW Evans Ave Overlay Award - Mr. Hartwig

Mr. Rizzitiello informed the NW Evans Avenue overlay project will allow application of a 2" overlay to strengthen and add life to the road as it is wearing due to industrial traffic. Discussion ensued. The street was located on GIS to address questions related to its location.

Council Member Trop made a motion to award Humbert Asphalt for an amount not to exceed \$35,000 for a 2" overlay of NW Evans from Whitman to Earl. Second by Council Member Schermann and the motion passed 6-0.

6. Administrative Reports.

Discussion, Information: 6.01 AB 20181 - Creation of Chapter 8.28 - Litter Ordinance in the College Place Municipal Code - Mr. Rizzitiello

Item tabled to next meeting.

Discussion, Information: 6.02 AB 20182 - Safewalk College Place Project - Mr. Rizzitiello

Item tabled to next meeting.

7. Informational Reports. The following reports were included in the packet for review:

Information: 7.01 CPPD Monthly Report

Information: 7.02 Community Development Department Monthly Report

Information: 7.03 Public Works/Water Department Monthly Report

8. Executive Session-None.

9. Closing Items.

Action: 9.01 Adjournments

Council Member Bobbitt made a motion to adjourn the meeting at 7:18 PM. Second by Council Member Trop and, with no objection, the meeting adjourned.

Approved:

DocuSigned by:

Norma Hernandez

Norma E. Hernandez –
Mayor

Attest:

DocuSigned by:

Lisa R. Neissl

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred August 25, 2020. Further detail may be obtained by reviewing the actual audio recording made during this session.