

Electronic City Council Meeting (Tuesday, September 22, 2020)

Generated by Lisa Neissl on Tuesday, September 22, 2020

PRESENT:

Mayor – Via Web Norma L. Hernández

Council Members – Via Web Jerry Bobbitt, Michael Cleveland, Loren Peterson, Melodie Selby, Heather Schermann, Byron Trop

City Attorney – Via Web Rea Culwell (left meeting at 7:29 PM returned at 7:36 PM)
Administrator, Mike Rizzitiello; Police Chief, Troy Tomaras;
HR Manager, Shawn Doering; City Clerk, Lisa Neissl;

Staff – Via Web Deputy Clerk; Carolyn Holm

MEMBERS EXCUSED: Marge Nyhagen - computer issues, attended from 7:12 to 7:20

MEMBERS ABSENT:

1. Opening Items.

Information: 1.01 Council Reference Materials

Procedural: 1.02 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM.

Procedural: 1.03 Pledge of Allegiance

Procedural: 1.04 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his/her official position as a city employee/elected city official.

Information: 1.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

The City Clerk noted that no one had submitted comments in writing or contacted to make arrangements for telephone or video comments.

2. Consent Agenda.

Action (Consent): 2.01 AB 20190 - Approve Agenda for September 22nd, 2020

Action (Consent), Minutes: 2.02 AB 20191 - Approve Council Minutes from September 8th, 2020

Action (Consent): 2.03 AB 20192 - CDBG Microbusiness Assistance Grant Award Acceptance.

Action (Consent): 2.04 AB 20193 - CDBG Stormwater Study Grant Award Acceptance

Action (Consent): 2.05 AB 20194 - August 2020 Check Register and Financials

Action (Consent): 2.06 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda with the addition of excusing Council Member Nyhagen. Second by Council Member Selby and the motion passed 6-0.**3. Presentations.**

Discussion, Information: 3.01 Update on COVID-19 & Wildfires -

Mr. Rizzitiello gave a presentation on the status of the City and region affected by the pandemic and recent wildfires.

4. Public Hearings-None.**5. Action Items.**Action: 5.01 AB 20181 - Creation of Chapter 8.28 - Litter Ordinance in the College Place Municipal Code -

Mr. Rizzitiello requested that Council approve an ordinance to give law enforcement a tool to use when dealing with the dumping of litter in the City.

Discussion ensued.

Council Member Trop made a motion to adopt Ordinance No. 20-016 which permits the addition of Chapter 8.28 - Litter to the College Place Municipal Code. Second by Council Member Cleveland and the motion passed 6-0.

Action: 5.02 AB 20196 - Award CERB Light Industrial/Flex Study to J-U-B Engineers -

Mr. Rizzitiello requested authority to execute a contract with J-U-B Engineers to perform the light industrial / flex space study using funds received from the Community Economic Revitalization Board Grant accepted at the July 28th meeting. He noted there were six responses to the RFP and J-U-B was identified as the best selection.

Discussion ensued.

Council Member Trop made a motion to approve contract with J-U-B Engineers to conduct light industrial/flex space study. Second by Council Member Schermann and the motion passed 6-0.

Action: 5.03 AB 20197 - Contract Award to J-U-B Engineers for Hazardous Pipeline GIS Work -

Mr. Rizzitiello requested authority to execute a contract with J-U-B Engineers for the work funded by the Federal Hazardous Pipeline GIS Grant which Council accepted on September 8th. He spoke about the various items that will be done through this grant funded contract.

Discussion ensued.

Council Member Bobbitt made a motion to approve contract with J-U-B Consultants for development of a GIS System as outlined in agreement for Professional Service. Second by Council Member Peterson and the motion passed 6-0.

Action: 5.04 AB 20198 - City Stormwater Plan Finalization -

Mr. Rizzitiello spoke to Council about the issues plaguing the City Stormwater Plan. He noted that the original consultant contract with Parametrix has been terminated for non-performance. While our City Engineer, Robert Gordon was working on completion of the plan in-house, he unfortunately passed away before its completion. The Department of Ecology has agreed to push back the deadline to December 31st to complete the plan. Due to the existing staffing limitations, we needed to put the remainder of the project out to bid. Two firms responded and it was determined that J-U-B was the best selection for the City. He requested authorization to execute the contract with them.

Council Member Cleveland made a motion to approve contract with J-U-B Engineers to finalize the City Stormwater Plan. Second by Council Member Bobbitt and the motion passed 6-0.

6. Administrative Reports-None.

7. Informational Reports. The following reports were included in the packet for review.

Information: 7.01 CPPD Monthly Report

Information: 7.02 Public Works/Water Department Monthly Report

8. Executive Session-None.

9. Closing Items.

Action: 9.01 Adjournments

Council Member Selby made a motion to adjourn the meeting at 7:39 PM. Second by Council Member Bobbitt and, with no objection, the meeting adjourned.

Approved:

DocuSigned by:

Norma L. Hernandez

E7C117EE7FEC409

Norma L. Hernández –
Mayor

Attest:

DocuSigned by:

Lisa R Neissl

8B5B87D36C5F445...

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred September 22, 2020. Further detail may be obtained by reviewing the actual audio recording made during this session.