Electronic City Council Meeting (Tuesday, November 10, 2020)
Generated by Lisa Neissl on Monday, November 9, 2020

PRESENT:

Mayor – Via Web	Norma L. Hernández
Council Members – Via Web	Michael Cleveland, Loren Peterson, Heather Schermann, Byron Trop
City Attorney – Via Web	Rea Culwell
Staff – Via Web	Administrator, Mike Rizzitiello; Finance Director, Brian Carleton (arrived at 7:11PM); Public Works Director, Paul Hartwig(left at 7:40PM); Police Chief, Troy Tomaras; Fire Chief, David Winter; Community Development Director, Jon Rickard; City Clerk, Lisa Neissl; Deputy Clerk; Carolyn Holm
MEMBERS EXCUSED:	Jerry Bobbitt, Marge Nyhagen, Melodie Selby
MEMBERS ABSENT:	

1. Opening Items.
Procedural: 1.02 Call To Order

Mayor Hernández called the meeting to order at 7:00 PM

Procedural: 1.03 Pledge of Allegiance
Procedural: 1.04 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his/her official position as a city employee/elected city official.

Information: 1.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

The City Clerk noted that no one had submitted comments in writing or contacted to make arrangements for telephone or video comments.

2. Consent Agenda.
Action (Consent): 2.01 AB 20228 - Approve Agenda for November 10, 2020
Action (Consent), Minutes: 2.02 AB 20229 - Approve Council Minutes from October 27, 2020
Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Cleveland and the motion passed 4-0.

3. Presentations.
Discussion, Information: 3.01 AB 20230 - Robert Gordon Well #4 Dedication & EPA Award -
Mr. Rizzitiello provided a brief introduction and the Council watched the video of the Robert Gordon Well No. 4 Dedication.
Discussion ensued.

Discussion, Information: 3.02 AB 20231 - Unified Development Code & Zoning Amendments - Title 14 -
Gregg Dohrn of Dohrn and Associates gave a presentation to Council on the proposed amendments to the Unified Development and Zoning Codes that the Planning Commission has been working on. He spoke about the proposed code changes, updates to the maps, and an additional ordinance to adopt the 2018 Building Codes. He noted these ordinances will be coming forward at the next Council meeting for consideration.
Discussion ensued.

4. Public Hearings-None.

5. Action Items.

Action: 5.01 AB 20232 - Authorize administration to execute Amendment #2 to the Comprehensive Water System Plan Update -
Mr. Hartwig spoke about an unfunded mandate of the State that a risk and resiliency assessment be completed and submitted by the middle of next year. Staff believes it makes the most sense to add this to the duties of RH2 as they are working on the Comprehensive Water System Plan Update.

> **Council Member Trop made a motion to authorize administration to execute Amendment #2 to the Comprehensive Water System Plan Update with RH2 in the amount of $52,900. Second by Council Member Peterson and the motion passed 4-0.**

Action: 5.02 AB 20233 - Heart Monitor Purchase -
Chief Winter spoke to Council about the need to purchase new heart monitors as the current equipment will no longer be serviced beginning in January. He spoke about the importance of this equipment, especially during the COVID-19 Pandemic, and noted that he has applied for a grant to pay for 75% of this purchase. He is requesting authorization to make this crucial purchase.

> **Council Member Cleveland made a motion to approve the purchase of two heart monitors to assist the Fire Department with COVID responses. Second by Council Member Schermann and the motion passed 4-0.**

Action: 5.03 AB 20234 - Resolution of Support for FEMA Hazard Mitigation Grant: Elevated Water Tower Seismic Work -
Mr. Rizzitiello spoke to Council about the opportunity to apply for a FEMA Hazard Mitigation plan to do a seismic upgrade and outfall work on the water tower. This need has been listed in our hazard mitigation plan since 2004. It is listed in the Capital plan for a couple of years, and this grant would allow us to begin the work sooner. He noted the work would only begin early if we receive the grant award.
Discussion ensued.

> **Council Member Peterson made a motion to adopt Resolution No. 20-045 which supports grant application to FEMA Hazard Mitigation Grant Program for Seismic Retrofit work designating applicant agent. Second by Council Member Trop and the motion passed 4-0.**

Action: 5.04 AB 20235 - Resolution of Support: FEMA Hazards Flood Mitigation Grant -
Mr. Rizzitiello requested authorization to apply for another FEMA grant for assistance with the work that is needed on the Lions Park pond separation from the creek. He spoke about the various funding planned for this project.
Discussion ensued.

> **Council Member Trop made a motion to adopt Resolution No. 20-046 which authorizes city agent for the FEMA Hazards Flood Mitigation Grant Program designating applicant agent. Second by Council Member Cleveland and the motion passed 4-0.**

Action: 5.05 AB 20236 - Lodging Tax Advisory Commission Funding Recommendations for FY 2021 -
Mr. Trop presented Council with the recommendations from the Lodging Tax Advisory Commission on the applications for use of Lodging Tax Funds from the 2021 budget. He spoke about the three applications received and the recommendation by the commission to deny one and approve the other two at the requested amounts.
Discussion ensued.

> **Council Member Schermann made a motion to approve funding of Lodging Tax dollars in Fund 130 as recommended, and have the Finance Director include such funding in the budget. Second by Council Member Peterson and the motion passed 4-0.**

Actin: 5.06 AB 20239 - Resolution of Support: City of Walla Walla State Route 125 & Myra Rd Intersection Reconfiguration Project -

Mr. Rizzitiello requested that Council approve a resolution supporting the efforts of the City of Walla Walla in pursuit of grant funding for the reconfiguration of the SR125 and Myra Rd. intersection. He noted that the resolution does contain a caveat that the left turn lane from Myra Rd. onto Commercial Drive is included in this support resolution which is part of the discussion he had with WW administration throughout the discussions of this project.
Discussion ensued.

Council Member Trop made a motion to approve Resolution No. 20-047 supporting the City of Walla Walla in their pursuit of grant funding for the reconfiguration of the State Route 125 & Myra Road Intersection contingent upon installation of a left turn lane from Northbound Myra Road onto Westbound Commercial Drive. Second by Council Member Cleveland and the motion passed 4-0.

6. Administrative Reports.

Discussion, Information: 6.01 AB 20237 - National Flood Insurance Program (NFIP) Ordinance Update -
Mr. Rickard spoke to Council about the need to update our code related to participation in the National Flood Insurance Program. He explained the need for the City to participate in the program as a benefit to the homeowners in the City. The City has participated in this program since 1975.

Discussion, Information: 6.02 AB 20238 - Ambulance Utility Study Reintroduction -
Chief Winter reintroduced the concept of having an ambulance utility to fund the operations of the ambulance service provided by the Fire Department.
Discussion ensued.

Discussion, Information: 6.03 AB 20225 - 2021 to 2026 Capital facility Plan -
Mr. Rizzitiello reviewed the current iteration of the capital facility plan. He noted a public hearing would be held at the next council meeting with action requested during that meeting.
Discussion ensued.

Discussion, Information: 6.04 AB 20226 - 2021 to 2026 Equipment Replacement Plan -
Mr. Rizzitiello reviewed the current iteration of the equipment replacement plan which will be brought forward for action at the next council meeting.

Discussion, Information: 6.05 AB 20227 - 2021 - 2026 Information Technology Plan -
Mr. Rizzitiello reviewed the current iteration of the information technology plan which will be brought forward for action at the next council meeting.

Discussion, Information: 6.06 AB 20224 - Draft Preliminary 2021 Budget and Budget Message -
Mr. Carleton gave a presentation on the current preliminary draft of the 2021 budget and the updated budget message.
Discussion ensued.

7. Informational Reports. The following report was included in the packet for review:
Information: 7.01 Fort Walla Walla Museum Lodging Tax Report

8. Executive Session-None.

9. Closing Items.
Action: 9.01 Adjournments

Council Member Cleveland made a motion to adjourn the meeting at 8:46 PM. Second by Council Member Trop and, with no objection, the meeting adjourned.

Approved:

DocuSigned by:
Norma L Hernandez
E7C117EE7FEC409...

Norma L. Hernández –
Mayor

Attest:

DocuSigned by:

Lisa R. Neissl

8B5B87D36C5F445...

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred November 10, 2020. Further detail may be obtained by reviewing the actual audio recording made during this session.