

Tuesday, November 24, 2020
Electronic City Council Meeting

7:00 P.M.
2064th Regular City Council Meeting - Electronic Attendance

Public Hearing Testimony Deadline: Monday 11/23/2020 at 4:00 PM - Item 4.01 in Agenda for Details

Zoom Attendee Link: <https://zoom.us/j/99921324914>

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Or you may call this number to listen: 1-669-900-9128 ID# 999 2132 4914

1. Opening Items.

Subject :	1.01 Council Reference Materials
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Private
Type :	Information
Subject :	1.02 Call To Order
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernández will call the meeting to order.

Subject :	1.03 Pledge of Allegiance
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Subject :	1.04 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his /her official position as a city employee/elected city official.
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Public
Type :	Procedural
Subject :	1.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Public
Type :	Information

Public Content

Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

COVID-19 Virtual Meeting Protocol for Public Comment:

When submitting public comments, include the following regardless of the manner you are using: - Note that there are deadlines for each method of commenting.

- Your Name
- Your Address

Public comments may be provided in one of three ways:

- Comments in writing of no more than 1 page (If typewritten, no less than 11 pt font.) may be submitted no later than 4:30 PM on the meeting date to be included in the record.
- Comments may be made by telephone during the meeting by calling a number that will be provided to you upon notification to the City Clerk no later than 4:30 PM the day of the meeting.*
- Comments may be made by virtual meeting attendance with a link that will be provided to your email upon notification to the City Clerk no later than 4:30 the day of the meeting.*

*If you would like to make a public comment by either phone or virtual meeting, you can contact the clerk at Ineissl@cpwa.usor by phone at 509-394-8511 no later than 4:30 on the meeting date.

2. Consent Agenda.

Subject :	2.01 AB 20240 - Approve Agenda for November 24th, 2020
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	2. Consent Agenda.

Access :	Public
Type :	Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.02 AB 20241 - Approve Council Minutes from November 10th, 2020
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes

File Attachments

[BoardDocs® LT Plus_2020-11-10_Draft_Minutes.pdf \(1.834 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.03 AB 20242 - Walla Walla County Hazard Mitigation Plan
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Nov 24, 2020
Fiscal Impact :	No

Public Content

The City of Walla Walla and Walla Walla County had some projects added into plan. Any project funded by the Federal Government including FEMA must be referenced in the plan. All partner agencies must readopt it.

File Attachments

[Walla Walla County HMP 2.0.pdf \(8.569 KB\)](#)
[Record of Revisions September 2020.pdf \(85 KB\)](#)
[Walla Walla County Resolution for Revisions.pdf \(16 KB\)](#)
[Resol_No_20-048_WW_County_Hazard_Mitigation_Plan_2020_Amendments.pdf \(112 KB\)](#)

Consent

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Subject :	2.04 AB 20243 - October 2020 Check Register and Financials
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Nov 24, 2020

Public Content

A breakdown by checking account is as follows:

Payroll Check Numbers*: 52202-52213

Claims Check Numbers*: 78451-78458, 104456-104586

Travel Advance Check Numbers*:

*The check numbers were verified to certify that the beginning check numbers were correct and that there are no check numbers missing or not listed on the register.

Claims/Inter-fund Transfers: \$901,912.92

Payroll: \$412,627.25

Total: \$1,314,540.17

File Attachments

[October_2020_Financials.pdf \(1,612 KB\)](#)

Consent

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Subject :	2.05 Excuse Absence of Council Member
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Meeting : Nov 24, 2020 - Electronic City Council Meeting

Category : 2. Consent Agenda.

Access : Public

Type : Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject : 2.06 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Meeting : Nov 24, 2020 - Electronic City Council Meeting

Category : 2. Consent Agenda.

Access : Public

Type : Action (Consent)

Recommended Action : Motion to approve the consent agenda

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

3. Presentations-None.

4. Public Hearings.

Subject : 4.01 Virtual Public Hearing Procedure for Public Testimony

Meeting : Nov 24, 2020 - Electronic City Council Meeting

Category : 4. Public Hearings.
Access : Public
Type : Procedural

Public Content

COVID-19 Virtual Meeting Public Hearing Testimony Procedure:

When submitting testimony for a public hearing, include the following regardless of the manner you are using:

- Your Name
- Your Address

Public testimony for an item requiring testimony be received by the public can be provided in one of three ways:

- Testimony may be submitted in writing no later than 4:00 PM on the Monday before the meeting date to be read into the record.
- Testimony may be submitted by telephone during the meeting by calling a number that will be provided to you upon notification to the City Clerk no later than 4:00 PM the Monday before the day of the meeting.
- Testimony may be submitted by virtual meeting attendance by link that will be provided to you upon notification to the City Clerk no later than 4:00 PM the Monday before the day of the meeting.

If you would like to testify by either phone or virtual meeting, you can contact the clerk at Ineissl@cpwa.usor by phone at 509-730-3057 no later than 4:00 PM on the Friday before the meeting date.

Subject : 4.02 AB 20225 - 2021 to 2026 Capital facility Plan - Mr. Rizzitiello
Meeting : Nov 24, 2020 - Electronic City Council Meeting
Category : 4. Public Hearings.
Access : Public
Type : Discussion, Information, Procedural

Public Content

Expenditure Required:\$13,409,236.25 **Amount Budgeted:**\$13,409,236.25

Estimate of Capital projects being pursued in Fiscal Year 2021.

Historical Perspective:

Every year staff compiles a six-year Capital Facility Plan. The capitalization threshold for projects to appear in this plan is \$5,000. The City Administrator introduced the six-year Capital Facility Plan during the October 6th, 2020 City Council Workshop. It has been reviewed at every council meeting since then.

Information for Consideration:

The six-year plan details all projects on the radar for the next six fiscal years. Projects are ranked high, medium, low. High means the project really needs to happen. Medium means the infrastructure is in deteriorating condition or no longer meets the demands put upon it but will be prioritized if grants become available or from other project savings. Low means project likely won't happen unless the City receives grant funds. The estimated total facility need in FY 2021 is \$13.4 million. The total estimate over 2021 through 2026 is \$81.3 million. This will be presented at every City Council meeting until its passage in December. The Capital Facility Plan has been approved by the Park, Arbor, and Recreation, the Economic Development, Tourism, and Events Commission, and the Utilities and Transportation Advisory Commission. Key changes made since last time is adding \$500,000 as a buffer to Lions Park and having it extend out some into 2022. Also, Well #2/6 work will also stagger into FY 2022 due to new requirements from Department of Health we are having to deal with pertaining to wellhouse design. Also, availability of Federal funds on Mojonner won't occur until late FY 2021 which pushes it out to FY 2022.

File Attachments

[2021Budget_SixYearPlans_Draft20212026Plan_MidNovember2020Rendition.pdf \(12.719 KB\)](#)
[Ord_No_20-018_2021_to_2026_Capital_Facility_Plan.pdf \(117 KB\)](#)
[2021Budget_SixYearPlans_CFP_MidNovember2020Rendition.pdf \(189 KB\)](#)

Subject :	4.03 AB 20224 - FY 2021 Preliminary Budget - Mr. Carleton
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	4. Public Hearings.
Access :	Public
Type :	Discussion, Information, Procedural

Public Content

Expenditure Required: \$33,635,612.00

Preliminary FY 2021 Budget

Information for Consideration:

Finance Director Brian Carleton, Deputy Finance Director DaShari Cinnamon, and City Administrator Mike Rizzitiello will review the Fiscal Year 2021 Budget Proposal. Salient points of this proposal are within the budget message document.

File Attachments

[2021Budget_BudgetMessage.pdf \(154 KB\)](#)
[Preliminary Budget 2021 Update 11-19-2020 - Summary.pdf \(70 KB\)](#)
[Preliminary Budget 2021 Update 11-19-2020.pdf \(182 KB\)](#)
[Preliminary Budget 2021 Presentation.pdf \(18,470 KB\)](#)

5. Action Items.

Subject :	5.01 AB 20225 - 2021 to 2026 Capital facility Plan - Mr. Rizzitiello
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	5. Action Items.

Access :	Public
Type :	Action
Preferred Date :	Nov 24, 2020
Absolute Date :	Dec 08, 2020
Fiscal Impact :	Yes
Dollar Amount :	\$13,409,236.25
Budgeted :	Yes
Budget Source :	Estimate of Capital projects being pursued in Fiscal Year 2021.
Recommended Action :	Motion to approve Ordinance No. 20-018 which adopts the Fiscal Year 2021 to 2026 Capital Facility Plan.

Public Content

Historical Perspective:

Every year staff compiles a six-year Capital Facility Plan. The capitalization threshold for projects to appear in this plan is \$5,000. The City Administrator introduced the six-year Capital Facility Plan during the October 6th, 2020 City Council Workshop. It has been reviewed at every council meeting since then.

Information for Consideration:

The six-year plan details all projects on the radar for the next six fiscal years. Projects are ranked high, medium, low. High means the project really needs to happen. Medium means the infrastructure is in deteriorating condition or no longer meets the demands put upon it but will prioritized if grants become available or from other project savings. Low means project likely won't happen unless the City receives grant funds. The estimated total facility need in FY 2021 is \$13.4 million. The total estimate over 2021 through 2026 is \$81.3 million. This will be presented at every City Council meeting until its passage in December. The Capital Facility Plan has been approved by the Park, Arbor, and Recreation , the Economic Development, Tourism, and Events Commission, and the Utilities and Transportation Advisory Commission. Key changes made since last time is adding \$500,000 as a buffer to Lions Park and having it extend out some into 2022. Also, Well #2/6 work will also stagger into FY 2022 due to new requirements from Department of Health we are having to deal with pertaining to wellhouse design. Also, availability of Federal funds on Mojonier won't occur until late FY 2021 which pushes it out to FY 2022.

File Attachments

[Ord_No_20-018_2021_to_2026_Capital_Facility_Plan.pdf \(117 KB\)](#)
[FY2021to2026_Booklet.pdf \(4.921 KB\)](#)
[2021to2026CFP.pdf \(521 KB\)](#)

Subject :	5.02 AB 20226 - FY 2020 to 2025 Equipment Replacement Plan - Mr. Rizzitiello
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action

Preferred Date :	Nov 24, 2020
Absolute Date :	Dec 08, 2020
Fiscal Impact :	Yes
Dollar Amount :	\$902,264.32
Budgeted :	Yes
Budget Source :	Combination of Equipment Reserve Fund, Facility Reserve, Current Expense, and various utility reserve funds.
Recommended Action :	Motion to adopt Ordinance No. 20-019 which adopts the Fiscal Year 2021 to 2026 Equipment Replacement Plan.

Public Content

Historical Perspective:

Every year the City develops an Equipment Replacement Plan (ERP). The City is working towards fully funding equipment replacement. Projects shown are over the capitalization threshold of \$5,000. The draft ERP was introduced to City Council on the October 6th, 2020 City Council Workshop.

Information for Consideration:

Key equipment (ranked high) proposed for replacement this year includes the following:

- Fire Department: Turnouts - \$12,000, Vehicle #UT303 Fire Marshall Replacement - \$9,000 (Lease), SCBA Replacement - \$27,744, and Vehicle #304 Fire Captain - \$9,000 (Lease)
- Police Department: Police Vehicle Leasing Program : \$72,520.32, Taser Replacement: \$17,000
- Streets: Replacement #509 Grader: \$160,000
- Wastewater: Jacobs Equipment Contract: \$191,000
- Water: Vehicle #603: \$37,000

File Attachments

[Ord_No_20-019_2021_to_2026_Equipment_Replacement_Plan.pdf \(114 KB\)](#)
[FY2021to2026_ERR_Booklet.pdf \(1,335 KB\)](#)
[FY2021to2026_ERR_Summary.pdf \(461 KB\)](#)

Subject :	5.03 AB 20227 - FY 2021 to 2026 Information Technology Plan - Mr. Rizzitiello
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 24, 2020
Absolute Date :	Dec 08, 2020

Fiscal Impact :	Yes
Dollar Amount :	\$330,602.58
Budgeted :	Yes
Budget Source :	Estimated expense is over Fiscal Year 2021. Items will covered via transfers into Technology Reserve from Current Expense Utilities, and Grants.
Recommended Action :	Motion to adopt Ordinance No. 20-020 which adopts the Fiscal Year 2021 to 2026 Information Technology Plan.

Public Content

Historical Perspective:

Every year the City Administrator presents a six-year plan for Information Technology across the organization. The six-year IT Plan was introduced to City Council at the October 6th, 2020 workshop. It has been reviewed at every Council meeting since that time.

Information for Consideration:

The goal at the City is to get computer terminals into a seven-year rotation as that is the length of the warranties. This year includes the city's share toward a new server out a dispatch WESCOM (911).

The lions share of software expense in 2021 is software maintenance on a variety of modules across the City organization. If the City can swing it projects we would like to accomplish in 2021 is replacing the AV system in the City Council Chambers, bring in video walls to Council Chamber, and establish a AV/Computer Server Room in the old jail section of City Hall.

From a staffing perspective the City will continue to contract with the Intermountain Education Service District for 12 hours a week of service and as a Tier II member with the Association of Washington Cities GIS Consortium.

File Attachments

[Ord_No_20-020_2021_to_2026_Information_Technology_Plan.pdf \(112 KB\)](#)
[FY2021to2026_ITPlan_Booklet.pdf \(1.294 KB\)](#)
[FY2021to2026_ITPlan_Summary.pdf \(460 KB\)](#)

Subject :	5.04 AB 20231 - Unified Development Code & Zoning Amendments - Title 14 - Mr. Rickard
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 24, 2020
Fiscal Impact :	Yes
Dollar Amount :	\$25,000.00
Budgeted :	Yes
Budget Source :	558.60.41.00

Recommended Action :

Motion to approve Ord. No. 20-021 - Repealing and Replacing Title 14 and changes to the Official Zoning Map.

Motion to approve Ord. No. 20-022 - 2018 International Building Code Update.

Public Content

Historical Perspective:

The City initiated a process in 2017 to review and update its Comprehensive Plan and the City Development Regulations in accordance with the provisions of the Washington State Growth Management Act.

On October 9, 2018 the City Council adopted amendments to update the College Place Comprehensive Plan.

On November 12, 2019 the City Council approved an ordinance to consolidate several titles of the College Place Municipal Code into a new Title 14, known as the College Place Unified Development Code.

Information for Consideration:

The City staff in consultation with the Planning Commission has reviewed and prepared proposed amendments to the Unified Development Code to be adopted on November 24, 2020. The principal revisions include:

Adding regulations to guide the adoption of development agreements as authorized by RCW 36.70B.170-210.

Adding, updating, and deleting various definitions.

Clarification of the procedures for posting notices for public hearings.

Specifying that bed and breakfast inns and vacation rentals require a special use permit.

Prohibiting state licensed hemp production in all zoning districts.

Updating addressing standards.

Returning the maximum density in the Multi-Family Residential zoning district to the previous standard of 31 dwelling units per acre to allow Project Sponsors greater flexibility in designing a variety of housing types and more affordable housing.

Clarifying the standards regulating the maximum height of fences.

Clarifying the setback requirements in mobile home parks.

Updating the standards applicable to RV parks.

Clarifying the standards applicable to accessory buildings, and

Revisions to the Zoning Map.

The City has conducted an integrated SEPA/GMA review process to receive comments from the public and state agencies on the draft amendments to update the Unified Development Code in accordance with the provisions of the Washington State Growth Management Act and the Washington State Environmental Policy Act. No comments were received.

The Planning Commission conducted a public hearing on the proposed revisions to update the Unified Development Code and Official Zoning Map on October 20, 2020; and

The Planning Commission has forwarded a draft updated Unified Development Code to the City Council with a recommendation to repeal and replace Title 14 of the College Place Municipal Code; and

The State of Washington has adopted the 2018 International Building Codes that will become effective February 1, 2021.

File Attachments

[Ord_No_20-021_Repealing_Replacing_UDC_2020-11-24.pdf \(121 KB\)](#)

[Exhibit A For Ordinance 20-021 Repealing and Replacing CPMC Title 14 11-18-20.pdf \(2,179 KB\)](#)

[Exhibit.B.For.Ord.20-021.Repealing.Replacing.UDC.Zoning.Map.11-05-20.pdf \(1,581 KB\)](#)

[Ord_No_20-022_Building_and_Construction_Effective_February_1_2021_2020_11-24.pdf \(115 KB\)](#)

[Exhibit A For Ordinance 20-022 Repealing and Replacing CPMC 14.120.040 11-18-20.pdf \(111 KB\)](#)

Subject :	5.05 AB 20237 - National Flood Insurance Program (NFIP) Ordinance Update - Mr. Rickard
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 24, 2020
Fiscal Impact :	No
Recommended Action :	Motion to approve Ordinance No. 20-023 Repealing Ordinance No. 422, 867, 903, 976, approving participation in the National Flood Insurance Program (NFIP), and codifying the NFIP in Title 8 - Health and Safety as Chapter 8.30 - National Flood Insurance Program.

Public Content

Historical Perspective:

The City of College Place has participated in the National Flood Insurance Program (NFIP) for over 45 years, approved in April 1975 through adoption of Ordinance No. 422 and subsequently amended by Ordinances 867, 903 and in 2007 by Ordinance No. 976.

Information for Consideration:

Close to 300 towns, cities, counties, and tribes within the State of Washington participate in the National Flood Insurance Program (NFIP). As a condition of participation in the NFIP, communities are required to adopt and enforce a flood hazard reduction ordinance that meets the minimum requirements of the NFIP. The last update to the NFIP for College Place was 2007.

Community NFIP profile:

Total Number of Policies: 16

Total Premiums: \$5,536

Insurance in Force: \$4,023,000

Closed Paid Losses: 1

\$ of Closed Paid Losses: \$4,259

Because we have four ordinances covering flood damage prevention the City will repeal and replace them with the updated Washington Model which will be codified in CPMC Title 8 - Health and Safety.

File Attachments

[Ord_No_20-023_CPMC_8.30_National_Flood_Insurance_Program_2020-11-24.pdf \(116 KB\)](#)

[Exhibit A - CPMC 8.30 WA Model Flood Ordinance-Clerk.Edits.pdf \(105 KB\)](#)
[CAV letter report_CollegePlace.pdf \(195 KB\)](#)
[Presentation.College Place CAV Report_withCAVnotes.pdf \(4,263 KB\)](#)
[Ordinance No. 422.pdf \(130 KB\)](#)
[Ordinance No. 867.pdf \(488 KB\)](#)
[Ordinance No. 903.pdf \(122 KB\)](#)
[Ordinance No. 976.pdf \(150 KB\)](#)

Subject :	5.06 AB 20140.b - Discharging Firearms in City - Chief Tomaras
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 24, 2020
Fiscal Impact :	No
Recommended Action :	Motion to adopt Ordinance No. 20-024 that repeals previously passed Ordinance No. 20-014 which was put on hold after passing, and replaces it creating Chapter 9.26 - Discharge of Firearms Prohibited in the College Place Municipal Code.

Public Content

Historical Perspective:

Many cities have an ordinance to restrict the discharging of guns/firearms within city limits. This is to prevent stray rounds from striking persons or property and to promote public safety.

This is the second version -The first Ordinance passed in July was put on hold by the City Attorney. This is a revision with language that she believes will hold up better for charging in court.

File Attachments

[Ord_No_20-024_Discharging_Firearms_in_City_CPMC_9.26.pdf \(115 KB\)](#)

Subject :	5.07 AB 20244 - Police Department Evidence Bldg. Contract Award for Construction - Mr. Rickard
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action
Fiscal Impact :	Yes
Dollar Amount :	\$164,450.00
Budget Source :	Budgeted Amount of \$110,000

Recommended Action :

Motion to award the Police Department Evidence Processing Building project to S&K Mountain Construction Inc. in the amount of \$149,500.00 plus a 10% contingency of \$14,950, not to exceed \$164,450.00.

Public Content

Historical Perspective:

Currently the Police Department uses the sally port (garage on the north end of City Hall) to process vehicle evidence. The sally port and jail are slated to be converted to offices and conference room space. Before that project can start, replacement space needs to be provided for the Police Department.

Information for Consideration:

The City budgeted \$110,000.00 to construct the evidence processing building. The City placed a call for bids on October 14th and 18th with a bid opening on November 13, 2020 at 11AM. The City received four bids with S&K Mountain Construction Inc. being the apparent low bidder at \$149,500.00. S&K Mountain's bid was in order and all required paperwork at the time of bidding was included. Staff requests a 10% contingency of \$14,950.00.

Total project cost not to exceed \$164,450.00.

File Attachments

[S&K.Mountain.Low.Bidder.pdf \(4.355 KB\)](#)

[BID TABULATION POLICE EVIDENCE PROCESSING BLDG 2020.11.13.pdf \(398 KB\)](#)

[CP.PD.Evidence.Bldg.Bid.Plan.Set.2020.10.09.pdf \(3,560 KB\)](#)

Subject :	5.08 AB 20245 - Deccio Rd Street Parking Issues - Mr. Rizzitiello
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 24, 2020
Fiscal Impact :	No
Recommended Action :	Motion to adopt Resolution No. 20-049 which sets parking regulations on NE Deccio Rd

Public Content

Historical Perspective:

The City has received a number of complaints from residents along NE Deccio Rd about the ability to safely drive through the southern extent of the roadway due to narrowing roadway and parked vehicles on both sides of the street. NE Deccio Rd was extended south to Whitman Drive in 2005/2006 during the Whitman Drive construction project.

Information for Consideration:

The Police Chief completed a memo on the issues surrounding NE Deccio Rd. The roadway width deviates from 34 to 24 feet on the southern end. Currently vehicles park on both sides of the street. This has caused issues and complaints from residents of the neighborhood. This issue was presented to the Utilities & Transportation Advisory Commission on Thursday, November 12th, 2020. The Commission made a recommendation to City Council that no parking be allowed on either side of Deccio Rd from the point where the road is 24 to 28 feet wide. From the section where it is 28 to 34 feet wide parking should be allowed only on one side of the roadway. After 34 feet in width parking can be permitted on both sides of the roadway.

File Attachments

[Pic1.jpg \(779 KB\)](#)

[Pic2.jpg \(3.228 KB\)](#)

[Deccio Memo_Redacted.pdf \(556 KB\)](#)

[RobertsonComplaint_Redacted.pdf \(500 KB\)](#)

[ToomeyComplaint_9162019_Redacted.pdf \(498 KB\)](#)

[Resol_No_20-049_NE_Deccio_Rd_Parking_Regulations.pdf \(109 KB\)](#)

Subject :	5.09 AB 20246 - Addendum 1 to SW Wastewater Trunk Line Project MOU - Mr. Rizzitiello
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to Approve Resolution No. 20-050 that authorizes the Mayor to sign Addendum 1: Memorandum of Understanding Southwest Wastewater Trunk Line Project.

Public Content

Historical Perspective:

The City Council approved Resolution 19-008 on February 12th, 2019 to permit engineering for the Southwest Wastewater Trunk Line. Since that time our contract engineer J-U-B has designed the Trunk Line and city staff has worked to secure Federal, State, and Local grants/financing.

Information for Consideration:

Addendum 1 to the MOU reflects construction phase of the Southwest Wastewater Trunk Line Project. The City is using USDA, CERB, State Department of Ecology, Port/County .09, and Utility Funds to construct the project. The project will provide additional capacity for areas of the City south of the 12th Street hill. The project will also replace a outdated//undersized wastewater lift station with one that will have capacity for wastewater for the ratepayers for the future. Some items in the agreement: City is financing the construction phase of this project with the State/Federal grant/loan options. This MOU gives the City a fifty-foot temporary construction easement during construction through the end of 2021 unless extended upon mutual agreement of parties. Also, the City is going to give nine free (9) wastewater utility connections to Mr. McKeirnan and Mr. Christensen in recognition of cutting off farming access to the southern portions of the properties during the active construction of this project. This agreement is needed Also, a permanent twenty-foot easement will exist after the construction of the project. This is needed to move forward easily into the construction phase of the project.

File Attachments

[FINAL Legal_StoneCreekDevelopment_DraftTrunkLineEngineering_Draft1092020 \(revised jrc\).pdf \(167 KB\)](#)
[Resol_No_20-050_Addendum_1_SW_Wastewater_Trunk_Line_Project.pdf \(163 KB\)](#)
[Resol_No_19-008_SW_Wastewater_Trunkline_Engineering_MOU_2019-02-12.pdf \(2.683 KB\)](#)

6. Administrative Reports.

Subject :	6.01 AB 20247 - Administrative Fees Resolution Update - Ms. Cinnamon
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	6. Administrative Reports.
Access :	Public
Type :	Discussion, Information

Public Content

Historical Perspective:

This resolution is typically updated annually for changes to fees. The last update was approved in December 2019.

Information for Consideration:

This Resolution includes changes to the following fees:

Not Previously Authorized by Council:

Community Development Fees - Adding penalty fees for signs and special use permits, standardizing 20% admin fee, removal of "(Administrative)" on appeals because appeals go to the Hearing Examiner. Also changing the fee from \$750 to actual cost plus 20% admin fee.

Fire Department Fees - Changing verbiage from "Halon Hood & Systems" to "Commercial Cooking Hood"

Public Works Fees - Updated cost of water to match updated utility fees and adding loft space to exclusions of connection charges per unit.

Water System Charges - Updated utility fees.

Wastewater System Charges - Updated utility fees.

Previously Authorized by Council:

Stormwater System Charges - Updated utility fees.

File Attachments

[Resolution No 19-058 - Fees Resolution Redlined for 20-XXX.pdf \(231 KB\)](#)

Subject :	6.02 AB 20248 - Misuse of 911, Emergency Response System Ordinance - Chief Tomaras
-----------	--

Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	6. Administrative Reports.
Access :	Public
Type :	Discussion, Information

Public Content

Historical Perspective:

Many cities have an ordinance to enforce the misuse of 911, Emergency Response Systems. "Misuse of the 911 system" is calling or texting a message to 911 (or alternative number when the 911 system is out or down), when no actual emergency or potential emergency exists and when the caller or message sender does not have a good faith basis to contact 911.

Information for Consideration:

There is an RCW for abuse of 911 system. RCW 9.12.010 False Reporting 9.12. 020 Harassment calling & 9.12.030 nonemergency use prohibited. Our city prosecutor recommended an ordinance to assist with prosecution.

File Attachments

[ORDINANCE DRAFT - Misuse of 911 Emergency Response System.pdf \(113 KB\)](#)

7. Informational Reports.

Subject :	7.01 CPPD Monthly Report
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	7. Informational Reports.
Access :	Public
Type :	Information

File Attachments

[Incident Activity Report 10 2020.pdf \(3,010 KB\)](#)
[2020 Monthly Stats by Quarter.pdf \(145 KB\)](#)
[Daily Incident Log 10 2020.pdf \(4,577 KB\)](#)

Subject :	7.02 Community Development Department Monthly Report
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	7. Informational Reports.
Access :	Public
Type :	Information

File Attachments

[10-2020 Community Dev Monthly Report.pdf \(725 KB\)](#)

Subject :	7.03 Public Works/Water Department Monthly Report
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	7. Informational Reports.
Access :	Public
Type :	Information

File Attachments

[October, 2020 WWTP Report.pdf \(1,640 KB\)](#)

[October, 2020 Public Works Report.pdf \(18 KB\)](#)

[October, 2020 Water Report.pdf \(19 KB\)](#)

8. Executive Session-None.

9. Closing Items.

Subject :	9.01 Adjournments
Meeting :	Nov 24, 2020 - Electronic City Council Meeting
Category :	9. Closing Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to adjourn the meeting

Electronic City Council Meeting (Tuesday, November 10, 2020)

Generated by Lisa Neissl on Monday, November 9, 2020

PRESENT:

Mayor – Via Web Norma L. Hernández

Council Members – Via Web Michael Cleveland, Loren Peterson, Heather Schermann, Byron Trop

City Attorney – Via Web Rea Culwell

Administrator, Mike Rizzitiello; Finance Director, Brian Carleton (arrived at 7:11PM); Public Works Director, Paul Hartwig(left at 7:40PM); Police Chief, Troy Tomaras; Fire Chief, David Winter;

Staff – Via Web Community Development Director, Jon Rickard; City Clerk, Lisa Neissl; Deputy Clerk; Carolyn Holm

MEMBERS EXCUSED:

Jerry Bobbitt, Marge Nyhagen, Melodie Selby

MEMBERS ABSENT:

1. Opening Items.

Procedural: 1.02 Call To Order

Mayor Hernández called the meeting to order at 7:00 PM

Procedural: 1.03 Pledge of Allegiance

Procedural: 1.04 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his/her official position as a city employee/elected city official.

Information: 1.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

The City Clerk noted that no one had submitted comments in writing or contacted to make arrangements for telephone or video comments.

2. Consent Agenda.Action (Consent): 2.01 AB 20228 - Approve Agenda for November 10, 2020Action (Consent), Minutes: 2.02 AB 20229 - Approve Council Minutes from October 27, 2020

Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Cleveland and the motion passed 4-0.

3. Presentations.Discussion, Information: 3.01 AB 20230 - Robert Gordon Well #4 Dedication & EPA Award -

Mr. Rizzitiello provided a brief introduction and the Council watched the video of the Robert Gordon Well No. 4 Dedication.

Discussion ensued.

Discussion, Information: 3.02 AB 20231 - Unified Development Code & Zoning Amendments - Title 14

-

Gregg Dohrn of Dohrn and Associates gave a presentation to Council on the proposed amendments to the Unified Development and Zoning Codes that the Planning Commission has been working on. He spoke about the proposed code changes, updates to the maps, and an additional ordinance to adopt the 2018 Building Codes. He noted these ordinances will be coming forward at the next Council meeting for consideration.

Discussion ensued.

4. Public Hearings-None.**5. Action Items.**Action: 5.01 AB 20232 - Authorize administration to execute Amendment #2 to the Comprehensive Water System Plan Update -

Mr. Hartwig spoke about an unfunded mandate of the State that a risk and resiliency assessment be completed and submitted by the middle of next year. Staff believes it makes the most sense to add this to the duties of RH2 as they are working on the Comprehensive Water System Plan Update.

Council Member Trop made a motion to authorize administration to execute Amendment #2 to the Comprehensive Water System Plan Update with RH2 in the amount of \$52,900. Second by Council Member Peterson and the motion passed 4-0.

Action: 5.02 AB 20233 - Heart Monitor Purchase -

Chief Winter spoke to Council about the need to purchase new heart monitors as the current equipment will no longer be serviced beginning in January. He spoke about the importance of this equipment, especially during the COVID-19 Pandemic, and noted that he has applied for a grant to pay for 75% of this purchase. He is requesting authorization to make this crucial purchase.

Council Member Cleveland made a motion to approve the purchase of two heart monitors to assist the Fire Department with COVID responses. Second by Council Member Schermann and the motion passed 4-0.

Action: 5.03 AB 20234 - Resolution of Support for FEMA Hazard Mitigation Grant: Elevated Water Tower Seismic Work -

Mr. Rizzitiello spoke to Council about the opportunity to apply for a FEMA Hazard Mitigation plan to do a seismic upgrade and outfall work on the water tower. This need has been listed in our hazard mitigation plan since 2004. It is listed in the Capital plan for a couple of years, and this grant would allow us to begin the work sooner. He noted the work would only begin early if we receive the grant award.

Discussion ensued.

Council Member Peterson made a motion to adopt Resolution No. 20-045 which supports grant application to FEMA Hazard Mitigation Grant Program for Seismic Retrofit work designating applicant agent. Second by Council Member Trop and the motion passed 4-0.

Action: 5.04 AB 20235 - Resolution of Support: FEMA Hazards Flood Mitigation Grant -

Mr. Rizzitiello requested authorization to apply for another FEMA grant for assistance with the work that is needed on the Lions Park pond separation from the creek. He spoke about the various funding planned for this project.

Discussion ensued.

Council Member Trop made a motion to adopt Resolution No. 20-046 which authorizes city agent for the FEMA Hazards Flood Mitigation Grant Program designating applicant agent. Second by Council Member Cleveland and the motion passed 4-0.

Action: 5.05 AB 20236 - Lodging Tax Advisory Commission Funding Recommendations for FY 2021 -

Mr. Trop presented Council with the recommendations from the Lodging Tax Advisory Commission on the applications for use of Lodging Tax Funds from the 2021 budget. He spoke about the three applications received and the recommendation by the commission to deny one and approve the other two at the requested amounts.

Discussion ensued.

Council Member Schermann made a motion to approve funding of Lodging Tax dollars in Fund 130 as recommended, and have the Finance Director include such funding in the budget. Second by Council Member Peterson and the motion passed 4-0.

Action: 5.06 AB 20239 - Resolution of Support: City of Walla Walla State Route 125 & Myra Rd Intersection Reconfiguration Project -

Mr. Rizzitiello requested that Council approve a resolution supporting the efforts of the City of Walla Walla in pursuit of grant funding for the reconfiguration of the SR125 and Myra Rd. intersection. He noted that the resolution does contain a caveat that the left turn lane from Myra Rd. onto Commercial Drive is included in this support resolution which is part of the discussion he had with WW administration throughout the discussions of this project. Discussion ensued.

Council Member Trop made a motion to approve Resolution No. 20-047 supporting the City of Walla Walla in their pursuit of grant funding for the reconfiguration of the State Route 125 & Myra Road Intersection contingent upon installation of a left turn lane from Northbound Myra Road onto Westbound Commercial Drive. Second by Council Member Cleveland and the motion passed 4-0.

6. Administrative Reports.

Discussion, Information: 6.01 AB 20237 - National Flood Insurance Program (NFIP) Ordinance Update

-
Mr. Rickard spoke to Council about the need to update our code related to participation in the National Flood Insurance Program. He explained the need for the City to participate in the program as a benefit to the homeowners in the City. The City has participated in this program since 1975.

Discussion, Information: 6.02 AB 20238 - Ambulance Utility Study Reintroduction -

Chief Winter reintroduced the concept of having an ambulance utility to fund the operations of the ambulance service provided by the Fire Department.

Discussion ensued.

Discussion, Information: 6.03 AB 20225 - 2021 to 2026 Capital facility Plan -

Mr. Rizzitiello reviewed the current iteration of the capital facility plan. He noted a public hearing would be held at the next council meeting with action requested during that meeting.

Discussion ensued.

Discussion, Information: 6.04 AB 20226 - 2021 to 2026 Equipment Replacement Plan -

Mr. Rizzitiello reviewed the current iteration of the equipment replacement plan which will be brought forward for action at the next council meeting.

Discussion, Information: 6.05 AB 20227 - 2021 - 2026 Information Technology Plan -

Mr. Rizzitiello reviewed the current iteration of the information technology plan which will be brought forward for action at the next council meeting.

Discussion, Information: 6.06 AB 20224 - Draft Preliminary 2021 Budget and Budget Message -

Mr. Carleton gave a presentation on the current preliminary draft of the 2021 budget and the updated budget message.

Discussion ensued.

7. Informational Reports. The following report was included in the packet for review:

Information: 7.01 Fort Walla Walla Museum Lodging Tax Report

8. Executive Session-None.

9. Closing Items.

Action: 9.01 Adjournments

Council Member Cleveland made a motion to adjourn the meeting at 8:46 PM. Second by Council Member Trop and, with no objection, the meeting adjourned.

Approved:

Norma L. Hernández –
Mayor

Attest:

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred November 10, 2020. Further detail may be obtained by reviewing the actual audio recording made during this session.

WALLA WALLA COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN (HMP)

September 25, 2018
(Version 2.0 with 2020 Revisions)



Adopted by the Walla Walla County Board of Commissioners
on September 25, 2018

Prepared For:
Walla Walla County
Emergency Management Department
27 N. Second Avenue, Walla Walla, WA 99362
E-mail: emd@co.walla-walla.wa.us
Phone: 509.524.2900
Fax: 509.524.2910

https://www.co.walla-walla.wa.us/residents/emergency_management/index.php

Prepared By:
Northwest Management, Inc.
233 East Palouse River Dr.
P.O. Box 9748
Moscow, Idaho 83843
E-mail: nwmanage@northwestmanagement.com
Phone: 208-883-4488
Fax: 208-883-1098

www.NorthwestManagement.com



FUNDING ACKNOWLEDGEMENT:

Grant funding for this plan was provided by through the DHS/FEMA Hazard Mitigation Grant Program.

Foreword

"Hazard mitigation is any sustained action taken to reduce or eliminate the long-term risk to human life and property from hazards. Mitigation activities may be implemented prior to, during, or after an incident. However, it has been demonstrated that hazard mitigation is most effective when based on an inclusive, comprehensive, long-term plan that is developed before a disaster occurs."¹

This **Walla Walla County, Washington: Multi-Jurisdictional Hazard Mitigation Plan** (HMP) has been updated from the 2010 version in 2018 by the Walla Walla County HMP Planning Team and satisfies the requirements for a local multi-jurisdictional hazard mitigation plan and flood mitigation plan as described in 44 CFR Part 201.6 and 79.6.

Adopting Jurisdictions:

Walla Walla County Commissioners

Absent

James K. Johnson, Chair District 1

Date

Todd L. Kimball

Todd L. Kimball, Commissioner, District 2

8-20-18

Date

James L. Duncan

James L. Duncan, Commissioner, District 3

8-20-18

Date

Harvey B. Crowder

City of College Place

Mayor
Title

[Signature]

Signature

8-14-2018

Date

Steven Hummelinger

City of Prescott

Mayor
Title

Signature

08/29/18

Date

Marty Dunn

City of Waitsburg

Mayor
Title

Signature

9/18/18

Date

Barbara Clark

City of Walla Walla

Mayor
Title

Signature

8/27/18

Date

Wade Smith

Walla Walla Public School District

Superintendent
Title

Signature

8-2-18

Date

1 Federal Emergency Management Agency. "Local Multi-Hazard Mitigation Planning Guidance." July 1, 2008.

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Chapter 1. INTRODUCTION

This plan is an update of the 2010 Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan (HMP). Through the update process details of the plan have been updated and the organization of the document has been adapted for ease of use and to meet the most recent statutory requirements. An overall summary of updates is included at the end of this chapter in section 1.7.

1.1 BACKGROUND AND SCOPE

Each year in the United States, disasters take the lives of hundreds of people and injure thousands more. Nationwide, taxpayers pay billions of dollars annually to help communities, organizations, businesses, and individuals recover from disasters. These monies only partially reflect the true cost of disasters because additional expenses to insurance companies and nongovernmental organizations are not reimbursed by tax dollars. Many disasters are predictable, and much of the damage caused by these events can be alleviated or even eliminated.

Hazard mitigation is defined by FEMA as “any sustained action taken to reduce or eliminate long-term risk to human life and property from a hazard event.” The results of a three-year congressionally mandated independent study to assess future savings from mitigation activities provides evidence that mitigation activities are highly cost-effective. The study found that, on average, each dollar spent on mitigation saves society an average of \$4 in avoided losses (National Institute of Building Science Multi-Hazard Mitigation Council 2005).

Examples of hazard mitigation measures include, but are not limited to:

- Development of mitigation standards, regulations, policies, and programs
- Land use/zoning policies
- Strong building code and floodplain management regulations
- Dam safety program, seawalls, and levee systems
- Acquisition of flood prone and environmentally sensitive lands
- Retrofitting/hardening/elevating structures and critical facilities
- Relocation of structures, infrastructure, and facilities out of vulnerable areas
- Public awareness/education campaigns
- Improvement of warning and evacuation systems

Hazard mitigation planning is the process through which hazards that threaten communities are identified, likely impacts of those hazards are determined, mitigation goals are set, and appropriate strategies to lessen impacts are established, prioritized, and implemented. This plan documents the planning process employed by the Planning Team. The plan identifies relevant hazards and risks as well as sets forth a strategy to decrease vulnerability and increase resilient sustainability.

This plan was prepared pursuant to the requirements of the Disaster Mitigation Action of 2000 (DMA2K) and the implementing regulations set forth by the Interim Final Rule published in the Federal Register in February 2002, (44 CFR §201.6), hereafter, these requirements will be referred to collectively as the DMA2K. While the act emphasizes the need for mitigation plans, more coordinated mitigation planning,

and implementation efforts, they also establish requirements for hazard mitigation funding from the Robert T. Stafford Disaster Relief and Emergency Act.

Information in this plan will be used to help guide and coordinate mitigation activities and decisions for future land use. Proactive mitigation planning will help reduce the cost of disaster response and recovery to the community and its property owners by protecting structures, reducing exposure, and minimizing overall community impacts and disruption. This multi-jurisdictional plan geographically covers the participating communities and separate special jurisdictions identified within the boundaries of Walla Walla County (hereinafter referred to as the planning area).

1.2 PURPOSE

The purpose of the Walla Walla County Multi-jurisdictional Hazard Mitigation Plan (HMP) is to provide guidance for hazard mitigation within Walla Walla County. This plan was prepared to guide the efforts of hazard mitigation to better protect the people, property, community assets, and land in Walla Walla County from the impacts of natural hazards. This plan demonstrates Walla Walla County's commitment to reducing risks from natural hazards and serves as a decision-support tool for the direction of mitigation activities and resources. This plan update was conducted to meet all Disaster Mitigation Act (DMA) requirements for hazard mitigation planning provided in 44 CFR 201.6. Compliance with these requirements ensures that Walla Walla County is eligible for disaster assistance and grants through the Robert T. Stafford Disaster Relief and Emergency Assistance Act, P.L. 93-288, as amended. Because Walla Walla County is vulnerable to many kinds of hazards, access to these programs is vital.

The Walla Walla County Planning Team is committed to mitigating disasters to reduce both vulnerability and damage. When the original HMP planning effort began in 2003, the Planning Team recognized that many issues are better resolved through the inclusion of multi-jurisdictional evaluation and planning processes at a regional level. The 2018 Planning Team reaffirmed this approach through their dedicated efforts throughout the 2018 update.

1.3 PLANNING PARTICIPANTS

The lead entity developing this plan was the Walla Walla County, Emergency Management Department. Invitations for participation were extended to cities, fire districts, schools, flood control districts and other potentially interested jurisdictions throughout the County. During the 2018 HMP update the County Emergency Management Department contacted a wide array of County stakeholders in an effort to conduct the most comprehensive effort possible. The following entities participated by contributing members to the Planning Team meetings.

- Walla Walla County
- City of Prescott
- City of Waitsburg
- City of College Place
- City of Walla Walla
- Mill Creek Flood Control Zone District (Administered by Walla Walla County Public Works)
- Walla Walla Public School District

- Whitman College
- Walla Walla Community College
- Walla Walla County Conservation District

Table 1. Specific Individuals from the Plan’s jurisdictions and other stakeholders and agencies who participated in the development and updates of the 2018 Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan.

Liz Jessee, Walla Walla County EMD	Michael Francis, U.S. Army Corps of Engineers
Patrick Purcell, Walla Walla County EMD	Jeff Stidham, U.S. Army Corps of Engineers
Marilyn Lohmann, National Weather Service	Rich Cannon, U.S. Army Corps of Engineers
William Herrington, American Red Cross	Susan Leathers, Providence St. Mary Medical Center
Dixie Ferguson, American Red Cross	Rob Grandstaff, Washington Old Fellows Home
Barbara Clark, City of Walla Walla Mayor	Mike Rizzitiello, City of College Place
Mori Struve, City of Walla Walla Public Works	David Winter, City of College Place Fire Department
Tony Garcia-Morales, Walla Walla County Public Works	Kate Moon, Regency at the Park
Steve Potter, City of Walla Walla Police Department	Harvey Crowder, College Place Mayor
Mike Kay, Walla Walla Public Schools District	Jim Johnson, Walla Walla County Commissioner
John Turner, Walla Walla County Sheriff	Fred Miller, Whitman College
Mark Corrao, Northwest Management, Inc	Randy Hinchliffe, City of Waitsburg
Jacquelyn Meier, Walla Walla Community College	Lisa Stearns, Walla Walla County Conservation District
Brad Morris, Walla Walla Fire Department	Renee Hadley, Walla Walla County Conservation District
Nabiel Shawa, City of Walla Walla	Jodi Ferguson, Walla Walla County Department of Community Health
Steve Heimbigner, City of Prescott	Mark Higgins, Walla Walla Public Schools
Alex Hammond, U.S. Army Corps of Engineers	Tom Glover, Walla Walla County Comprehensive Planning Dept.

Throughout the Plan update the Planning Team also reached out to state and federal agencies, private utility companies, and local citizen groups through two public presentations, paper and digital copies of the draft document at three local libraries and multiple social media posts through the Emergency Management Facebook page. These opportunities were designed to gather input from residents within each jurisdiction and the general public. They also worked to inform stakeholders of the website location for review and comment on the document as it progressed and presented the progress and meeting locations/times that could be attended. This helped ensure the County had the most current information regarding hazard risk and vulnerability as well as input for mitigation projects. A full list of coordination meetings with participants is included in Sections 3.1 and 3.2.

Recognizing there may be additional local agencies who would like to join the regional plan at a later date, the Planning Team worked with Washington State Military Department Emergency Management Division to develop a mechanism in the plan to allow a qualified agency to join the plan at any time. As an example, many Planning Team members contributed in the following ways:

- Providing facilities for meetings
- Attending and participating in planning meetings
- Collecting and providing requested data
- Managing administrative details

- Making decisions on plan process and content
- Identifying mitigation actions for the plan
- Reviewing and providing comments on plan drafts
- Informing the public, local officials, and interested parties about the planning processes and providing opportunity for them to comment on the plan
- Coordinating the final adoption of the plan

1.4 ASSURANCES

This plan was prepared to comply with the local Multi - Hazard Mitigation Plan requirements for Hazard Mitigation Grant Program (HMGP) and Pre-Disaster Mitigation (PDM) eligibility is based on the Disaster Mitigation Act of 2000, which amended the Stafford Disaster Relief Act to promote an integrated, cost effective approach to mitigation. Local Multi - Hazard Mitigation Plans must meet the minimum requirements of the Stafford Act-Section 322, as outlined in the criteria contained in 44 CFR Part 201. The plan criteria cover the planning process, risk assessment, mitigation strategy, plan maintenance, and adoption requirements.

In order to be eligible for project funds under the Flood Mitigation Assistance (FMA) program, communities are required under 44 CFR Part 79.6(d)(1) to have a mitigation plan that addresses flood hazards. On October 31st, 2007, FEMA published amendments to the 44 Code of Federal Regulations (CFR) Part 201 at 72 Federal Reg. 61720 to incorporate mitigation planning requirements for the FMA program (44 CFR Part 201.6). The revised Local Mitigation Plan Review Crosswalk (October 2011) used by FEMA to evaluate local hazard mitigation plans is consistent with the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended by Section 322 of the Disaster Mitigation Act of 2000, the National Flood Insurance Act of 1968, as amended by the National Flood Insurance Reform Act of 2004 and 44 Code of Federal Regulations (CFR) Part 201 – Mitigation planning, inclusive of all amendments through July 1, 2008². These documents were used as the official guidelines during development of this FEMA-compatible Walla Walla County HMP.

The adopting jurisdictions described in this update of the Walla Walla HMP assure they will continue to comply with all applicable Federal statutes and regulations in effect with respect to the periods for which it receives grant funding, in compliance with 44 CFR 13.11(c). This plan will be amended by the County's Planning Team whenever necessary to reflect changes in Federal laws and statutes as required in 44 CFR 133.11(d).

1.5 HAZARD ASSESSMENTS

A risk assessment was conducted during the 2010 plan update in the form of the Walla Walla County Hazard Identification and Vulnerability Analysis (HIVA). The HIVA provides an elementary review of available published material and relevant information needed for an evaluation of the risks posed by certain included hazards. It is not, nor is it intended to be, a rigorous or scientific analysis. Based on a review of the 2010 HIVA, the Planning Team focused their efforts on the following hazards: wildfire,

2 Federal Emergency Management Agency. "Local Multi-Hazard Mitigation Planning Guidance." July 1, 2008.

flooding, earthquakes, and severe storms. Volcanic Ash Fall was excluded because additional mitigation is not feasible or necessary, the probability of occurrence is very low, and the vulnerability is very low for Walla Walla County.

This regional HMP is the result of analyses, cooperation, collaboration, and assessment of hazard risks to reduce the potential threat to people, structures, infrastructure, and unique ecosystems in Walla Walla County, Washington. This document serves as the 5-year update of the 2010 Multi-Hazard Mitigation Plan under the Pre-Disaster Mitigation program and will be in effect until 2023. This update also includes the County's 2017 Mill Creek and Walla Walla County Community Wildfire Protection Plan update as a chapter within the main document.

The Planning Team responsible for implementing this project was led by the Walla Walla County Emergency Management Department Director and Coordinator with support and assistance from Northwest Management, Inc. of Moscow, Idaho and more than 40 individuals from throughout the County as jurisdictional representatives, agency representatives and state and federal bodies. A summary of the Phase I risk assessment used for the 2018 HMP update is described in the following Section while a list of the overarching agencies and organizations that participated in the planning process is included below. A specific list of all individuals who participated in the development of this HMP update are included in Table 1 on Page 3 of this document.

Walla Walla County Emergency Management Department

The National Weather Service

American Red Cross

City of Walla Walla

Walla Walla County Public Works

City of Walla Walla Police Department

Walla Walla County Sheriff's Office

Walla Walla Public School District

Walla Walla County Conservation District

U.S. Army Corps of Engineers

City of College Place

City of Waitsburg

Walla Walla Community College

Whitman College

PHASE I HAZARD ASSESSMENT

This HMP was developed in accordance with the requirements of the Federal Emergency Management Agency (FEMA) and Washington Bureau of Homeland Security for a county level pre-disaster mitigation plan. The State of Washington Hazard Mitigation Plan identifies numerous natural hazards affecting the State. In an effort to be consistent, the multi-jurisdictional Planning Team and members of the participating jurisdictions, agencies, and residents worked together to select four (4) natural hazards from the FEMA-endorsed list most applicable to Walla Walla County and also maintained the seven (7) anthropogenic hazards listed in the 2010 HMP that FEMA does not currently support within guidelines of the current HMP rules. The natural hazards addressed in this plan are:

- ✱ Flood
- ✱ Earthquake
- ✱ Severe Weather
- ✱ Wildland Fire

Additional hazards identified in the existing 2010 HMP and HIVA analysis are:

- ✱ Radiological Incident
- ✱ Dam Failure
- ✱ Civil Disturbance
- ✱ Hazardous Materials
- ✱ School Violence
- ✱ Terrorism
- ✱ Urban Fire

A Phase I Assessment was completed by the Planning Team with input from their stakeholders to determine the relative frequency of a hazard's occurrence and the potential impact a hazard event could have on people, property, infrastructure, and the economy throughout the jurisdictions of Walla Walla County. A matrix system with hazard magnitude on the x-axis and frequency on the y-axis was used to visualize the ranking of each hazard. A scoring system was used to categorize the relative magnitude each hazard may have on the community. Frequency was rated as "High" for hazards occurring multiple times per year during a 5-year period, "Medium" for hazards occurring every 5 to 25 years, or "Low" for hazards occurring more than 25 years apart.³

This matrix was completed by all Planning Committee Team members and then circulated to any many residents and interested people within their jurisdiction as could be contacted via email, and jurisdictional meetings. Agencies and other interested stakeholders were also encouraged to participate in the matrix ranking of natural hazards by jurisdiction during the committee meetings and public outreach periods. The collective results from all assessments by jurisdiction were then aggregated by jurisdiction and presented in the specific chapters of this document. The Walla Walla County-wide matrix was an aggregation of all results and additional input from jurisdictional representatives during Planning Team meetings with regard to county-wide frequency and magnitude as shown in the following table.

³ Walla Walla County, Washington rankings. Scoring system partially adapted from the Custer County, Idaho Multi-Jurisdiction Hazard Mitigation Plan. 2008. Pp 165-168.

		Magnitude		
		Low	Medium	High
Frequency	Low	Volcanic Ash Fall Civil Disturbance	Terrorism Radiological Incident	Dam Failure
	Medium	School violence	Urban Fire	Earthquake Wildfire
	High		Severe Weather Flooding	

Figure 1. Magnitude and Frequency composite ranking of the Hazards in Walla Walla County from the 2010 HMP and the updated natural Hazards of the 2018 HMP.

Table 2. Value guidance table for estimating natural hazard impacts based on magnitude and frequency.

Magnitude of Hazards						
Value	Reconstruction Assistance From	Geography (Area) Affected	Expected Bodily Harm	Loss Estimate Range	Population Sheltering Required	Warning Lead Times
1	Family	Parcel	Little to No Injury / No Death	\$1000s	No Sheltering	Months
2	City	Block or Group of Parcels	Multiple Injuries with Little to No Medical Care / No Death	\$10,000s	Little Sheltering	Weeks
2	County	Section or Numerous Parcels	Major Medical Care Required / Minimal Death	\$100,000s	Sheltering Required Neighboring Counties Help	Days
4	State	Multiple Sections	Major Injuries / Requires Help from Outside County / A Few Deaths	\$1,000,000s	Long Term Sheltering Effort	Hours
8	Federal	Countywide	Massive Casualties / Catastrophic	\$10,000,000s	Relocation Required	Minutes

1.6 GOALS AND GUIDING PRINCIPLES

UPDATE AND REVIEW GUIDELINES⁴

- Deadlines and Requirements for Regular Plan Reviews and Updates: In order to apply for a FEMA Pre-Disaster Mitigation project grant, Tribal and local governments must have a FEMA-approved mitigation plan. Tribal and local governments must have a FEMA-approved mitigation plan in order to receive HMGP project funding for disasters declared on or after November 1, 2004. States and Tribes must have a FEMA-approved Standard or Enhanced Mitigation Plan in order to receive non-emergency Stafford Act assistance (i.e., Public Assistance Categories C-G, HMGP, and Fire Management Assistance Grants) for disasters declared on or after November 1, 2004. State mitigation plans must be reviewed and reapproved by FEMA every three (3) years. Local Mitigation Plans must be reviewed and reapproved by FEMA every five (5) years.
- Plan updates. In addition to the timelines referenced above, the Rule includes the following paragraphs that pertain directly to the update of State and local plans,
 - ✓ §201.3(b)(5) [FEMA Responsibilities] Conduct reviews, at least once every three (3) years, of State mitigation activities, plans, and programs to ensure that mitigation commitments are fulfilled....
 - ✓ §201.4(d) Review and updates. [State] Plan must be reviewed and revised to reflect changes in development, progress in statewide mitigation efforts, and changes in priorities and resubmitted for approval...every three (3) years.
 - ✓ §201.6(d) [Local] plans must be reviewed, revised if appropriate, and resubmitted for approval within five (5) years in order to continue to be eligible for project grant funding.

Plan updates must demonstrate that progress has been made in the past three years (for State plans), or in the past five years (for local plans), to fulfill commitments outlined in the previously approved plan. This involves a comprehensive review and evaluation of each section of the plan and a discussion of the results of evaluation and monitoring activities detailed in the Plan Maintenance section of the previously approved plan. FEMA will leave to State discretion, consistent with this plan update guidance, the documentation of progress made. Plan updates may validate the information in the previously approved plan or may involve a major plan rewrite. In any case, a plan update is NOT an annex to the previously approved plan; it must stand on its own as a complete and current plan.

The objective of combining these complementary guidelines is to facilitate an integrated wildland fire risk assessment, identify pre-hazard mitigation activities, and prioritize activities and efforts to achieve the protection of people, structures, the environment, and significant infrastructure in Walla Walla County while facilitating new opportunities for pre-disaster mitigation funding and cooperation.

⁴ Federal Emergency Management Agency. Multi-Hazard Mitigation planning Guidance Under the Disaster Mitigation Act of 2000. Original Release March, 2004 With revisions November, 2006, June, 2007 & January 2008.

WALLA WALLA COUNTY PLANNING PHILOSOPHY

This effort will utilize the best and most appropriate science from all partners and will integrate local and regional knowledge about natural hazards while meeting the needs of local citizens and the regional economy.

MISSION STATEMENT

To make Walla Walla County residents, communities, state agencies, local governments, and businesses less vulnerable to the effects of natural hazards through the effective administration of hazard mitigation grant programs, hazard risk assessments, wise and efficient infrastructure hardening, and a coordinated approach to mitigation through federal, state, regional, and local planning efforts. Our combined prioritization will be the protection of people, structures, infrastructure, and unique ecosystems that contribute to our way of life and the sustainability of the local and regional economy.

JURISDICTIONAL PLANNING AND MITIGATION GOALS

As part of the 2018 revision process, each participating jurisdiction in Walla Walla County was asked to develop its own set of planning and mitigation goals to help reflect and keep track of individual priorities and changes in hazard vulnerability over time. The following section outlines the goals submitted by each jurisdiction.

Walla Walla County County-Wide Hazard Mitigation Goals:

1. This planning process will involve planning for natural hazards of Flood, Earthquake, Wildland Fire (excerpted from existing Mill Creek and Walla Walla County Community Wildfire Protection Plan (CWPP)), and Severe Weather;
2. Additional non-natural hazards will be added to this plan from the 2010 HMP and HIVA and as pre-mitigation planning is completed in the future;
3. Prioritize the protection of people, structures, infrastructure, and unique ecosystems that contribute to our way of life and the sustainability of the local and regional economy;
4. Educate communities about the unique challenges of natural hazard preparedness in the county;
5. Reduce the impact of hazard events and potential losses incurred by both public and private residents and entities;
6. Consider land use policies to alleviate potential hazard risks and impacts for future development;
7. Improve enrollment in the National Flood Insurance Program within communities that are at risk to floods through increased outreach and education;
8. Establish mitigation priorities and develop mitigation strategies in Walla Walla County;
9. Strategically locate and plan infrastructure and fuels reduction projects that take into consideration the impacts of natural hazards;
10. Reduce the area of wildland-urban interface (WUI) land burned and losses experienced because of wildland fires where these fires threaten communities in the wildland-urban interface;

11. Provide recommendations for alternative treatment methods, such as brush density, herbicide treatments, fuel reduction techniques, and disposal or removal of treated fuels; and
12. Meet or exceed the requirements of the National Fire Plan, FEMA Multi-Jurisdictional Hazard Mitigation Plan and Community Wildfire Protection Plan.

INTEGRATION WITH OTHER LOCAL PLANNING MECHANISMS

During the development of this HMP several planning and management documents were reviewed in order to avoid conflicting goals and objectives. Existing programs and policies were reviewed in order to identify those that may weaken or enhance the hazard mitigation objectives outlined in this document. The following narratives help identify and briefly describe some of the existing planning documents and ordinances considered and list other planning resources that may be of additional interest to residents. This list does not necessarily reflect every plan, ordinance, or other guidance document within each jurisdiction; but rather a summary of guidance documents available and recommended for review, by members of the Planning Team. Many of these documents are available on the Walla Walla County Emergency Management webpage located at https://www.co.walla-walla.wa.us/residents/emergency_management/index.php and other locations online.

WALLA WALLA COUNTY HAZARD IDENTIFICATION AND VULNERABILITY ANALYSIS (HIVA) 2010

The Walla Walla County Hazard Identification and Vulnerability Assessment (HIVA) provides analysis of a variety of biological, geological, and man-made hazards. The HIVA represents an overarching review of available published material. It is a summary of the relevant information needed to allow a subjective evaluation of the risk posed by certain hazards. It is not, nor is it intended to be, a rigorous or scientific analysis.

The HIVA helps serve as the basis for emergency management planning efforts in Walla Walla County, including the Comprehensive Emergency Management Plan (CEMP) and the current update of the HMP. Not all conceivable hazards are addressed because some pose little threat to Walla Walla County (such as an avalanche), while others have such a low probability of occurrence they do not need special consideration (such as a meteor impact). Having an overarching review of the hazards and the risks they pose to the County helps prepare planners and communities alike to better deal with any disaster.

WALLA WALLA COUNTY COMPREHENSIVE EMERGENCY MANAGEMENT PLAN (CEMP) 2017

The CEMP has been promulgated by the Walla Walla County Board of Commissioners and City Mayors of Walla Walla, College Place, Prescott and Waitsburg. The plan establishes the framework for an effective system to ensure that Walla Walla County and its municipalities will be adequately prepared to respond to the occurrence of natural, manmade and/or technological related emergencies or disasters. The plan outlines the roles and responsibilities of local government, State and Federal agencies and volunteer organizations.

The intention of this plan is to unite the efforts of these groups under each of the Emergency Support Function (ESF) and Annex formats listed throughout the document. Each of these ESFs have a designated lead agency for a comprehensive approach to mitigation, planning, response and recovery activities set forth in the “State of Washington Comprehensive Emergency Management Plan” and the “National

Response Framework”. The plan helps to guide interested parties in how State, Federal and other outside resources will be coordinated to supplement county resources and response. There are 20 ESF sections and two Annex in the CEMP, and all are available online at https://www.co.walla-walla.wa.us/residents/emergency_management/index.php.

WALLA WALLA COUNTY FLOOD RESPONSE PLAN 2009, UPDATED APPENDICES IN 2017

The purpose of this flood response plan is to prepare Walla Walla County to respond to the numerous flooding hazards that exist locally and provide officials with procedures for managing and implementing flood response and recovery in accordance with the Walla Walla County Flood Response Policy and the Walla Walla County Mutual Aid Agreements.

This plan defines what, when, where, how, and who will implement flood response actions and activities in accordance with current policies. It is divided into two major components – the General Plan and the more specific, Implementing Procedures. The General Plan addresses assumptions, responsibilities, and relationships while the Implementing Procedures consist of checklists, procedures, and maps. The checklists are intended to help users remember specific items that may be applicable to the situation at hand. By training on, and following this plan, emergency responders can reduce the danger to themselves and the general public and lessen the likelihood and extent of damage to property and the environment. This plan follows the principles of the Incident Command System and is compliant with the National Incident Management System, as required by Homeland Security Presidential Directive 5. Homeland Security Presidential Directive 5 (HSPD-5) established a single, comprehensive approach to incident management, with the objective of ensuring that all levels of government across the nation have the capability to work together efficiently and effectively.

WALLA WALLA COUNTY PUBLIC HEALTH EMERGENCY PREPAREDNESS AND RESPONSE PLAN – 2018

WALLA WALLA COUNTY CONTINUITY OF OPERATIONS PLAN – 2018

CITY OF COLLEGE PLACE CONTINUITY OF OPERATION PLAN AND EVACUATION MAP – 2018

CITY OF WALLA WALLA EVACUATION PLAN – 2004; CURRENTLY UNDER REVIEW/REVISION

CITY OF WALLA WALLA CONTINUITY OF OPERATIONS PLAN – 2017

CITY OF WAITSBURG FLOOD RESPONSE PLAN – 2008

WALLA WALLA REGIONAL AIRPORT EMERGENCY PLAN – 2017

1.7 PLAN UPDATES, MITIGATION, AND PRIORITIZATION

There has been a general increase in the level of detail regarding policy and statutory regulation criteria as well as hazard occurrence, frequency and planning-effort details throughout the document.

Chapter 1 Updates - Additional goals, objectives and actionable criteria have been developed along with a number of narratives and a list of other planning resources available to participating jurisdictions as well as other interested parties.

Chapter 2 Updates – There has been an increase in detail regarding the planning process and multi-jurisdictional collaborative participation. There has been a modification of the 2010 plan language for incorporation of a new jurisdiction through inclusion of five (5) broader-reaching methods of multi-jurisdictional participation as outlined in the Chapter.

Chapter 3 Updates - This chapter has been expanded to include a summary of meetings and public participation as a result of the 2018 process and updates. Additionally, the mitigation measures contained in the 2018 plan have been significantly re-organized, re-worded and re-focused based on changes in priorities and information within jurisdictions and through progress toward previous mitigation goals (presented for each jurisdiction in Chapters 8-13 and summarized in the following).

Chapter 4 Updates – This chapter has been expanded significantly from the 2010 HMP to include building and development trends, hazard management capabilities, and regional hazard-profiles section to offer additional insights into the capacity and history of the County and its jurisdictions with regard to natural hazards.

Chapter 5 Updates – General updates were completed that enhanced the definitions and explanations of hazard risk classification rankings that have been maintained from the 2010 plan, in the 2018 update, as their use and detail were still relevant.

Chapter 6 Updates – This section includes the results of the 2010 Hazard Identification and Vulnerability Analysis (HIVA) and highlights of the 2017 Mill Creek and Walla Walla County Community Wildfire Protection Plan and new assessment of the Mill Creek Municipal Watershed fire risk analysis and fire mitigation recommendations. Additionally, updates on the occurrence of natural-hazard events within the County and an analysis of damaging events from 1960 to 2016 have been incorporated. Lastly, additional detail regarding flooding and flood frequency throughout the County has been updated and included.

Chapter 7 Updates – This chapter has been updated to outline mitigation goals and objectives as well as assemble information in a more easily-accessible single location within the document for aspects covering, in general, the County and the participating jurisdictions. It also incorporates the shared mitigation strategy and prioritization methods that were identified by the Planning Team throughout the process. These include updates on information and priorities brought forth by participating entities to the Planning Team throughout the development of the 2018 Plan update.

Chapter 8 Updates – This chapter covers the unincorporated portion of Walla Walla County and has been updated to include progress made on previous mitigation goals and shifts in priority of goals since the last HMP update. Some of the highlights for unincorporated Walla Walla County are:

- Several years ago, the Emergency Management Department and Walla Walla Emergency Services Communications Center (WESCOM/911 dispatch) were brought together and successfully relocated to a shared space within a more central location in order to provide expanded services. A new goal is to now increase the facility space to accommodate identified needs and future growth for the County.
- Reaffirmed the need to assess and address public roadways and bridges for structural integrity.
- Completion of the Walla Walla County Comprehensive Plan is anticipated in late 2018-early 2019.
- Locations along Mill Creek were added as a priority for bank stability and enhancement against flooding.
- A culvert maintenance and identification program is now available through the State of Washington so the new priority is to increase public awareness of this tool and facilitate faster and less costly maintenance of these roadways.

- The County completed the Mill Creek and Walla Walla County Community Wildfire Protection Plan (CWPP) that includes the County and all jurisdictions as well as a reassessment of the Mill Creek Municipal Watershed and provides recommendations for reducing fire risk in the future. The County has now shifted its mitigation priority in this area to applying the recommendations of the 2017 CWPP for all jurisdictions.

Chapter 9 Updates – This chapter covers the City of College Place and has been updated to include progress made on previous mitigation goals and shifts in priority of goals since the last HMP update. Some of the highlights for the City of College Place are:

- A reaffirmation of the need to install emergency power for municipal water well #1.
- New goal of the jurisdiction to support and apply the recommendations of the 2017 CWPP within their jurisdiction.
- A reaffirmation of the earthquake and severe storm mitigation goals from the 2010 plan for the 2018-2022 planning period.

Chapter 10 Updates – This chapter covers the City of Prescott and has been updated to include progress made on previous mitigation goals and shifts in priority of goals since the last HMP update. Some of the highlights for the City of Prescott are:

- The City of Prescott added additional specifics to their goal of culvert replacement work throughout the City.
- There was a reaffirmation of the need for vegetative windbreaks around the City's outward extents as potential shelter against future wind events.

Chapter 11 Updates – This chapter covers the City of Waitsburg and has been updated to include progress made on previous mitigation goals and shifts in priority of goals since the last HMP update. Some of the highlights for the City of Waitsburg are:

- Reaffirmation of the need for a digital file back-up system for City documents and files.
- New goal of participation in the 2018-2022 planning period update of the 2009 Flood Response Plan to be undertaken by the County.
- Reaffirmation of road improvements, wildfire and earthquake mitigation projects as outlined in the 2010 plan, with a focus on gaining funding and collaboration.
- Reaffirmation of the need for a stream gauge for flood prediction and warning. Increased detail in their plan specifying a specific location and need for prioritizing install during the 2018-2022 planning period.
- New goal of removal of flood prone structures in the floodway related to the 100-year flood plain associated with the Touchet River. The structure locations vary, but for the greater part they are located along U.S. Hwy 12 and Harmon Street as well as some trailer park properties along Murphy Street. (2020 Revision)

Chapter 12 Updates – This chapter covers the City of Walla Walla and has been updated to include progress made on previous mitigation goals and shifts in priority of goals since the last HMP update. Some of the highlights for the City of Walla Walla are:

- Confirmation of the need for emergency power to critical infrastructure within the City.
- Detailed information regarding the collaborative ownership and management of the Mill Creek flood control structures has been provided to assist in new mitigation planning efforts.
- New goal of completing the Phase II 2009 Flood Response Plan so it includes other jurisdictions within the County has been added as well as the completion of an update to the Phase I plan as it stands.
- New goal of applying the recommendations from the 2017 CWPP for the County and the Mill Creek Municipal Watershed was added to prioritize the City's water supply structure.
- New goal of assessing the parking structures in and around the concrete Mill Creek diversion structure that runs under the City.
- New goal of completing seismic upgrades to the above ground water storage tank connections (3) to create earthquake resistance. (2020 revision)
- New goal of replacing 10,700 feet of 24" water main due to age (1924) and material (steel riveted) that is highly susceptible to earthquake damage. (2020 Revision)

Chapter 13 Updates – This chapter covers the Walla Walla City Public School District and has been updated to include progress made on previous mitigation goals and shifts in priority of goals since the last HMP update. Some of the highlights for the Walla Walla City Public School District are:

- The School District completed their earthquake building-risk assessment and anticipates having the completed report shortly after the approval of this plan in 2018-2019.
- New goal of using the findings of the assessment to bring current buildings up to seismic standards during the 2018-2022 planning period.

Appendix A Updates – Appendix A is a list of the Critical Infrastructure throughout the County as identified by all participating jurisdictions. This list was updated throughout the process to include many new facilities as well as the removal of some that have been retired or modified for other purposes.

Statement of Plan Approval

The Walla Walla Board of County Commissioners and each of the city councils will be responsible for adopting the plan. These governing bodies have the authority to promote sound public policy regarding natural hazards. Once the plan has been adopted, the County Emergency Management Director will be responsible for submitting it to the State Hazard Mitigation Officer and the Federal Emergency Management Agency (FEMA) for review. This review will address the federal criteria outlined in FEMA Interim Final Rule 44 CFR Part 201. Upon approval by FEMA, Walla Walla County and the other participating jurisdictions will have maintained eligibility for Hazard Mitigation Grant Program, have a clear understanding of hazard vulnerability and an outlined direction for how to more effectively mitigate the hazards identified as their greatest vulnerabilities.

Chapter 2. PLANNING AND PROCESSES

Documentation of the planning process, including public involvement, is required to meet FEMA's DMA 2000 (44CFR§201.6(b) and §201.6(c)(1)) for an updated local mitigation plan. This section includes a description of the planning process used to update this plan, including how it was prepared, who was involved in the process, and how all of the involved agencies participated.

2.1 THE PLANNING TEAM

Walla Walla County Emergency Management Director, Liz Jessee, led the Planning Team efforts. The Northwest Management, Inc. Project Manager was Mark Corrao. These individuals led a Team of 11-15 professionals that included county and city elected officials and staff, fire protection districts, law enforcement, conservation districts and school districts (Table 1) throughout the document development and planning process.

The Planning Team met with 12 residents and 32 individuals from agencies, departments, schools, businesses, and county services during the community risk assessments, planning committee meetings, and public outreach meetings. Additionally, two newspaper press releases and numerous social media posts (EM website) were used to encourage residents to contact their county Emergency Management coordinator, attend Planning Team meetings, and provide document review and input to ensure that all issues, potential solutions, and ongoing efforts were thoroughly discussed and considered in the update. When the public meetings were held, we had 13 total residents from multiple jurisdictions attend as well as many of the Team members who shared their experiences and provided input to the planning process.

The planning philosophy employed in this project included open and free sharing of information with all interested parties using social media, the EMD website and hard copies for interested individuals. Information from the federal and state agencies listed in Table 1 was integrated into the database of knowledge used throughout the update process. Additionally, regular monthly and occasionally bi-monthly meetings with the Planning Team were held throughout the process to facilitate information sharing, encourage smooth communication and to enable review of document pieces in smaller sets of pages.

2.2 THE PLANNING PROCESS

This update to the Walla Walla County HMP was developed through a collaborative process involving all of the organizations and agencies detailed in Table 1 of this document. The planning effort began by organizing and convening a countywide Planning Team. Walla Walla County Emergency Management Director utilized the Planning Team to begin the update process. Once the meetings began in February 2018, the Team identified other individuals/agencies that should be invited to participate within the first two weeks and continually worked to keep them and others engaged throughout the process through social media, phone calls, direct emails, newspaper articles and meeting announcements.

The planning process included seven distinct phases which were in some cases sequential (step 1 then step 2) and in some cases intermixed (step 5 completed throughout the process):

1. **Organization of Resources** – Walla Walla County Emergency Management and Northwest Management, Inc. (NMI) worked together with 16 participants at the February planning kickoff meeting to develop a comprehensive list of potential participants as well as a project timeline and work plan. The 2017 CWPP Planning Team served as the initial basis for identifying stakeholders; however, that list was expanded in order to provide a comprehensive review and update of the risk assessments and mitigation strategies as well as include additional jurisdictions during the 2018 HMP update process.
2. **Collection of Data** – Walla Walla County EM and NMI coordinated with the Planning Team to gather new data and information about the extent and periodicity of hazards throughout Walla Walla County to ensure a robust update of information on hazards within the County. This occurred through seven formal Team meetings, two public meetings and dozens of emails and digital correspondence with jurisdictions and residents of Walla Walla County.
3. **Field Observations and Estimations** – NMI and the Planning Team developed risk models and identified problem areas in order to better understand risks, juxtaposition of structures and infrastructure to risk areas, access, and potential mitigation projects. Many of the analyses used in the 2010 HMP and HIVA plans were reviewed for update in hazard vulnerabilities and/or changes in development. Additionally, several new risk models and analyses were included in the 2018 update process to better represent current conditions in Walla Walla County given new information.
4. **Public Involvement** – Walla Walla EM, NMI and the Planning Team scheduled monthly and bi-monthly meetings in order to involve the public from the kickoff meeting in February where only 16 members participated to the final input list of participating stakeholders and agencies of 44. This was accomplished through formation of the Planning Team to news releases, public meetings, public review of draft documents, and acknowledgement of the final updated plan by the signatory representatives.
5. **Strategies and Prioritization** – Walla Walla EM, NMI, and the Planning Team representatives worked together to review the risk analyses and develop realistic mitigation strategies and goals which are presented for the County as a whole in Chapter 7 and by individual jurisdiction in Chapters 8-13.
6. **Drafting of the Report** – NMI drafted multiple sections for review as well as a final update report and worked with members of the Planning Team, agencies, and County residents to review each section, incorporate all comments, present the plan in two public forums for feedback and prepare the document for the state and federal review processes.

2.3 MULTI-JURISDICTIONAL PARTICIPATION

44 CFR §201.6(a)(4) allows for multi-jurisdictional planning in the development of Hazard Mitigation Plans that impact multiple jurisdictions. To be included as an adopting jurisdiction in the Walla Walla County HMP jurisdictions were required to participate in at least one Planning Team meeting or meet with the Planning Team leadership individually, provide a goals statement, submit at least one mitigation strategy, as well as adopt the final plan by resolution.

The following is a list of jurisdictions that have met the requirements for an adopting jurisdiction and are thereby included in this update of the 2018 Walla Walla HMP. The individuals from these jurisdictions as well as a number of participating agencies and organizations are specifically listed in Table 1 on Page 3.

- Walla Walla County
- City of Prescott
- City of Waitsburg
- City of College Place
- Mill Creek Flood Control Zone District
- Walla Walla Public Schools
- Walla Walla County Conservation District
- City of Walla Walla

The monthly and bi-monthly Planning Team meetings were the primary venue for authenticating the planning record. However, additional input was gathered from each jurisdiction through a combination of the following methods:

- Planning Team leadership attended local government meetings where planning updates were provided, and information was exchanged. Additionally, representatives on the Planning Team periodically attended city council meetings to provide municipality leadership with updates on the project and to request reviews of draft material. All of the adopting jurisdictions maintained active participation in the monthly Planning Team meetings.
- One-on-one correspondence and discussions between the Planning Team leadership and the representatives of the municipalities and special districts, with facilitation as needed, to ensure understanding of the process, collect data and other information, and develop specific mitigation strategies. NMI representatives met with, emailed, and/or called each jurisdiction individually during the planning process to answer questions and request additional information.
- Three public meetings were hosted in Walla Walla at Fire District #4 Station 41 and downtown in the Walla Walla Public Health and Legislative Training Room, May 31st and June 1st, 2018. Each meeting invited elected officials, county and municipality representatives, volunteers, and local citizens to gain additional insights and answer questions regarding the HMP document and/or the process.
- Written correspondence was provided at least monthly between the Planning Team leadership and each participating jurisdiction in order to update the cooperators on progress, solicit additional information, and provide feedback for all parties involved. NMI representatives worked directly with the Walla Walla EM director and Coordinator through an email distribution list to reach stakeholders for announcing meetings, distributing meeting minutes, providing draft document sections for review, and to request additional information. All of the participating jurisdictions provided comments to the draft document during the data gathering phase as well as during the various Team and public outreach/review processes.
- At the request of Planning Team leadership Walla Walla EM and several participating jurisdictions hosted digital and paper copies of the drafted 2018 Walla Walla HMP for public access and review.

Chapter 3. THE 2018 UPDATE

This plan is an update of the 2010 Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan (HMP). Although it is only an update, the plan has been redesigned and reorganized so it is easier to use. This chapter has been expanded on since its inclusion in the 2010 plan and contains information regarding the 2018 update process. This section provides a summary of meetings, public participation, a list of mitigation measures removed from the plan as a result of the 2018 update, and a list of potential funding sources.

3.1 MEETINGS

Walla Walla County Emergency Management sent a formal invitation to prospective Team members inviting them to the initial project kickoff meeting. Additionally, other announcements regarding the kickoff meeting the HMP process and the need for participation in the 2018 HMP update process and plan development were made via email to a broad list of stakeholders throughout, and agencies operating within, the County.

Members were invited individually and by agency/organization as they were identified by the Planning Team and all meetings were open to the public. The following list provides documentation of meetings that held regarding the 2018 update. There were two primary types of meetings/forums for exchange of information and participation; planning team meetings and public outreach meetings. Planning Team meetings made up the greatest number. Not all meetings involved all members of the planning Team; however, these meetings were well attended with 8 to 16 members and critical throughout the update process to ensure that plan developed on track and feedback and input were addressed comprehensively. Secondly, community coordination and public outreach meetings were held to focus on the details of particular jurisdictions, special issues of concern, and as opportunities for the Planning Team to meet with any and all interested residents and stakeholders for input. Planning Team meetings were held from February to August 2018. The minutes, attendance records, and a representative number of email inputs/conversations across all participating entities, throughout the update process, are included in Appendix B. The list below provides a summary of each meeting throughout the update process.

2/21/2018 Initial Planning Team meeting consisting of the 2017 CWPP steering committee and others. This was a Kickoff meeting to review 2010 HMP and HIVA outline the process of an HMP update for new members and generate a list of additional stakeholders to reach out to for the Planning Committee to represent broader jurisdictional group. Outline timeline steps for progression through the planning process.

3/21/2018 Planning Team meeting to review 2010 HMP aspects and identify main sections of the document for update; Begin the natural hazard risk assessment process and discuss the changes in FEMA guidelines since completion of the 2010 plan. Also collect and review other relevant planning documents within the County that will contribute to and be referenced within the 2018 HMP update.

5/03/2018 Planning Team meeting to review drafted aspects of the 2018 HMP, provide feedback from jurisdictional groups regarding the risk assessments, discuss the level of detail for inclusion of the 2017 CWPP and solicit additional state and federal agency input into the update.

5/31/2018 10AM Planning Team meeting (Location City of Walla Walla Fire District #4) public notice of meeting locations and times printed in the local Walla Walla Newspaper and released County-wide on social media for public attendance and comment. Review of the draft 2018 HMP and notification of the public review and comment period open during the Month of June.

5/31/2018 6PM Public Outreach meeting – Location City of Walla Walla County Public Health and Legislative training Room. PowerPoint overview of the HMP planning process, the updates to the document and solicitation of feedback and questions over the next 30 days.

6/01/2018 12PM Public Outreach meeting – Location City of Walla Walla County Public Health and Legislative training Room. PowerPoint overview of the HMP planning process, the updates to the document and solicitation of feedback and questions over the next 30 days.

6/01/2018 Planning Team meeting, Public Comment Period and Feedback Began

6/29/2018 Planning Team meeting, Public Comment Period and Feedback Closed

7/25/2018 Planning Team meeting to review and incorporate public comments, jurisdictional comments and agency comments received through the past 30-day public comment period and the preceding 25-day Planning Committee and jurisdictional entity review period.

8/22/2018 Planning Team meeting to finalize document comments, gain jurisdictional approval and signatures as well as prepare the updated final plan for FEMA review following state review and comment.

3.2 PUBLIC PARTICIPATION

Walla Walla County and the 2018 plan participants sought public involvement through multiple means during the public process including public presentations, Q&A sessions in central locations, email and phone Q&A sessions throughout the public comment period and posting of document information on various online portals available to the public. The following is a repeat of the Table 1 list who participated in at least one of the Planning Team meetings, volunteered time for edits and feedback, and/or helped to develop elements of the HMP as it was being updated. Some participants served on the Team as dual representatives of more than one jurisdiction. A record of sign-in sheets of meeting participation is included in Appendix B.

Specific Individuals Who Participated in the Walla Walla County HMP Update:

Liz Jessee, Walla Walla County EMD	Michael Francis, U.S. Army Corps of Engineers
Patrick Purcell, Walla Walla County EMD	Jeff Stidham, U.S. Army Corps of Engineers
Marilyn Lohmann, National Weather Service	Rich Cannon, U.S. Army Corps of Engineers
William Herrington, American Red Cross	Susan Leathers, Providence St. Mary Medical Center
Dixie Ferguson, American Red Cross	Rob Grandstaff, Washington Old Fellows Home
Barbara Clark, City of Walla Walla Mayor	Mike Rizzitiello, City of College Place
Mori Struve, City of Walla Walla Public Works	David Winter, City of College Place Fire Department
Tony Garcia-Morales, Walla Walla County Public Works	Kate Moon, Regency at the Park
Steve Potter, City of Walla Walla Police Department	Harvey Crowder, College Place Mayor
Mike Kay, Walla Walla Public Schools District	Jim Johnson, Walla Walla County Commissioner
John Turner, Walla Walla County Sheriff	Fred Miller, Whitman College

Mark Corrao, Northwest Management, Inc
Jacquelyn Meier, Walla Walla Community College
Brad Morris, Walla Walla Fire Department
Nabiel Shawa, City of Walla Walla
Steve Heimbigner, City of Prescott
Alex Hammond, U.S. Army Corps of Engineers

Randy Hinchliffe, City of Waitsburg
Lisa Stearns, Walla Walla County Conservation District
Renee Hadley, Walla Walla County Conservation District
Jodi Ferguson, Walla Walla County Department of Community Health
Mark Higgins, Walla Walla Public Schools
Tom Glover, Walla Walla County Comprehensive Planning Dept.

3.3 PUBLIC INVOLVEMENT

Public involvement in this plan was made a priority from the inception of the project. There were a number of ways that public involvement was sought and facilitated. In some cases, this led to members of the public providing information and seeking an active role in protecting their own homes and businesses, while in other cases it led to the public becoming more aware of the process without becoming directly involved in the planning.

NEWS RELEASES

Through the Walla Walla County Emergency Management Department, periodic email blasts and press releases were used to inform the public of the HMP planning process, who was involved, why it was important to Walla Walla County residents, and who to contact for more information. A focused press release in the form of a flyer announcing the public meeting dates and venues was used to gain targeted input and participation in the HMP process after initial document outlining and information gathering, which was distributed by Emergency Management and Team members as broadly as possible. A second focused press release provided information regarding the public comment period including where hardcopies of the draft could be viewed, the availability of the draft on the Walla Walla County Emergency Management website, and instructions on how to submit comments. A record of published articles regarding the notifications for stakeholder participation in the update of this HMP are included in Appendix B.

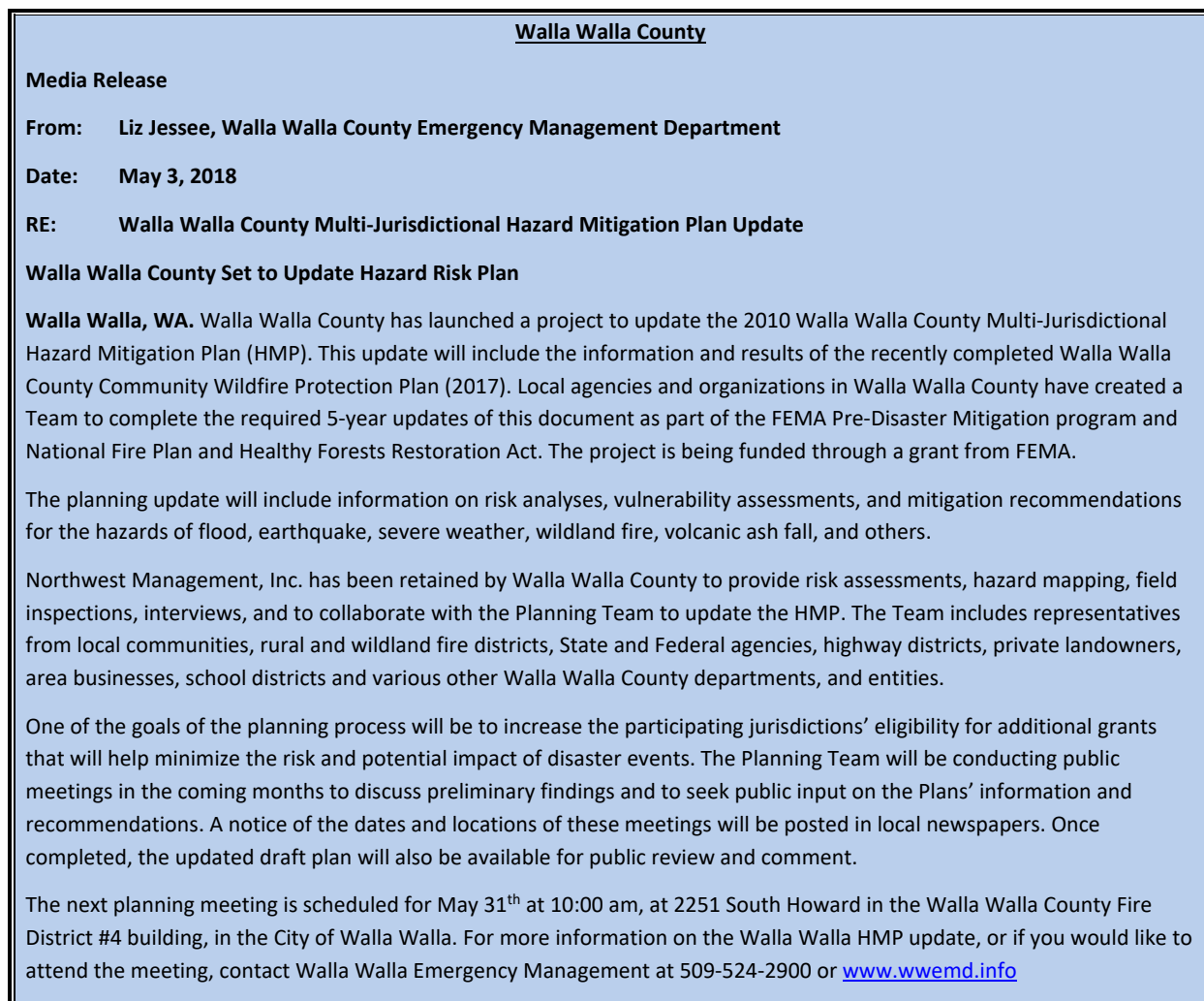


Figure 2. Press Release #1 – Planning Process Announcement.

PUBLIC MEETINGS

Public meetings were scheduled in strategic community locations during the hazard assessment phase of the planning process to reach the widest possible audience. Venues for meetings were chosen by the Planning Team to provide an adequate opportunity for members of every community to attend without considerable travel. Public meetings focused on sharing information regarding the planning process, presenting details of the hazard assessments, and discussing potential mitigation treatments. Attendees at the public meetings were asked to give their impressions of the accuracy of the information generated and provide their opinions of potential treatments.

Public meetings were held in May and June, 2018. These meetings were attended by a number of individuals on the Team and the general public. A record of attendance at public meetings are included in Appendix B.

The public following public meeting announcement was distributed to each community by Team members in the form of an email and printable flyer. A sample of the flyer is included below.



Walla Walla County – Public Comment & Review Requested

Walla Walla County Hazard Plan DRAFT Initial Public Review

The Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan (HMP) update, has been completed in draft form and is available to the public for review and comment at the locations listed below. Comments from opportunities below will be incorporated into the plan, as appropriate, and a month-long review process will begin for review of the revised plan. Details for the month-long review will be distributed later.

Walla Walla County Fire District 4 May 31, 10:00 AM to 11:30	2251 South Howard, Walla Walla, WA
Walla Walla County Public Health and Legislative Training Room May 31, 2018 7:00 PM June 1, 2018 at 12 PM (noon)	314 West Main St. Walla Walla, WA 99362

The purpose of the Walla Walla County HMP is to reduce the impact of hazards such as flooding, severe weather, wildfire, earthquake and volcanic ash fall on County residents, landowners, businesses, communities, local governments, and state and federal agencies while maintaining appropriate emergency response capabilities and sustainable natural resource management policies. The HMP identifies high risk areas as well as structures and infrastructure that may have an increased potential for loss due to a hazard event. The document also recommends specific projects that may help prevent disasters from occurring altogether or, at the least, lessen their impact on residents and property. The HMP is being developed by a committee of city and county elected officials, departments, local and state emergency response representatives, land managers, highway district representatives, and others.

The Walla Walla County HMP includes risk analysis at the community level with predictive models for where disaster risks are likely to occur. This plan will continue to enable the County and its communities to be eligible for grant dollars to implement the projects and mitigation actions identified by the committee. Although not regulatory, the HMP will provide valuable information as we plan for the future.

Comments on the HMP should be submitted to the attention of Liz Jessee, Walla Walla Emergency Management Director at ljesssee@co.walla-walla.wa.us or mailed to 27 N. 2nd Ave., Walla Walla, WA 99362.

Figure 3. Press Release #2 - Public Meeting and Comment Period Release.

PUBLIC COMMENT PERIOD

A public comment period was conducted from June 1st to June 29th, 2018 to allow members of the general public an opportunity to view the full draft plan and submit comments and any other input to the Team for consideration. A press release was published May 6th, 2018 in the local paper (Walla Walla Union Bulletin) announcing the public meeting times and locations, the comment period duration, the location of plans for review and instructions on how to submit comments. An emailed .PDF and hardcopy drafts were made available for any interested participant. Each hardcopy was accompanied by a letter of

instruction for submitting comments to the Planning Team. The draft plan was also posted for public review on the Walla Walla County Emergency Management Department's website.

3.4 DOCUMENTED REVIEW, PUBLIC INPUT AND THE FUTURE UPDATE PROCESS

Review and comment on this 2018 HMP plan update have been gained through nine stakeholder meetings, three public announcements and multiple outreach efforts on social media and email. This record of outreach and the document's review process has been established through email correspondence, press releases, published articles, meeting minutes, and meeting sign-in sheets and is available in Appendix B.

Throughout the nine Walla Walla County meetings in 2018, the Planning Team members met with their constituents and the general public to discuss findings, review analysis, and provide written comments on draft sections of the document update. During the public meetings attendees observed map analyses, historic photograph collections, discussed general findings from the community assessments, and made recommendations on mitigation measures by jurisdiction and across the County as a whole.

Sections of the draft plan were circulated to the Planning Team members and passed to the residents and agency personnel of each jurisdiction at the Planning Team meetings. Each Planning Team member disseminated these sections to stakeholders to gain additional information and comment. The completed first draft of the total document was presented to the Planning Team during the month of May for full review. The Team spent the month of May and the public comment period of June reviewing the document in detail for edits and feedback. Public outreach meetings were completed the 31st of May and 1st of June following initial document review by the Planning Team. The public comment period was then announced and opened to any interested stakeholder from June 1 – June 29th, 2018. Some jurisdictions met individually to review and revise their specific risk assessments and mitigation strategies including the prioritization of some action items. Once the Planning Team and public review/comment periods were completed, Northwest Management, Inc. worked with the Planning Team to address questions and incorporate comments and edits into a revised draft of the HMP through the months of July and August 2018.

The Emergency Management Department (Director and Coordinator) will maintain a record of the hazard mitigation document resources available to the County and notify the jurisdictions included in this HMP of any updates made to this plan during the 5-year period it is active. The EM department will additionally reach out to other stakeholders and communities as funding is available to complete proposed mitigation measures and to complete projects that are successfully funded. A list of the Planning Team members, and/or the positions of those members assembled for this update, will be maintained for subsequent additions to this document and mitigation project updates to maintain an updated document into the future. This team will review the plan on an as-needed basis during the next 5 years and initiate the revision process in year 2022 to maintain the County's pre-mitigation planning efforts, County-wide awareness of natural hazards, and to maintain eligibility for hazard mitigation funding assistance.

3.5 LIST OF POTENTIAL FUNDING SOURCES

LOCAL FUNDING SOURCES

Local implementation resources vary based on each entity's scope of function, authorities, and operational capability and capacity. They may include:

- Use of development standards and building codes
- Enforcement of floodplain management ordinance(s)
- Participation in the NFIP Community Rating System
- Incorporation into local emergency response plan(s)
- Incorporation into local economic development plan(s)
- Use and support of existing local personnel (planners, floodplain managers, city engineers, GIS specialists, emergency managers)
- Capital improvement project funding
- Authority to levy taxes, special bonds
- Fees for services
- Other sources yet to be identified

The current economic condition and funding level of the participating local entities drastically limits the use of local resources. State or federal funding would be needed to accomplish many of the action items and mitigation measures referenced in this plan.

STATE FUNDING SOURCES

- Growth Management Act requirements
- State administered Hazard Mitigation Grant Program
- Flood Mitigation Act
- Pre-Disaster Mitigation Program
- Department of Ecology Flood Control Assistance Account Program (FCAAP)
- Department of Transportation Emergency Relief Program
- Office of Community Development Community Development Block Grants
- Programs administered by the Washington State Transportation Improvement Board
- Programs administered by the Washington State County Road Administration Board
- Other sources as yet to be identified

FEDERAL FUNDING SOURCES

- Stafford Act, Section 406 – Public Assistance Program Mitigation Grants
- Stafford Act, Section 404 – Hazard Mitigation Grant Program
- Disaster Mitigation Act of 2000– Pre-Disaster Mitigation Program Competitive Grants
- United States Fire Administration – Assistance to Firefighters Grants
- Homeland Security Program Funding
- United States Small Business Administration Pre and Post Disaster Mitigation Loans
- United States Department of Economic Development Administration grants
- United States Department of Housing and Urban Development Grants
- Community Development Block Grant Program

United States Army Corps of Engineers

United States Department of the Interior, Bureau of Land Management

Federal Highway Administration

Other sources as yet to be identified

Chapter 4. COMMUNITY PROFILE

This section includes an overview of the County setting regarding both anthropogenic and natural resource conditions. It has been expanded significantly from the 2010 HMP to include development trends, hazard management capabilities, and regional hazard profile sections to provide additional insights into the capacity and history of the County with regard to natural hazards.

4.1 WALLA WALLA COUNTY CHARACTERISTICS

Walla Walla County is located on the Columbia Plateau and has been included as part of the Palouse ecoregion, which has loess covered basalt plains, modified by glacial action and scoured by repeated floods during the Miocene and Pliocene eras. This includes features such as plateaus, buttes, and channels. Channels are made up of outwash terraces, bars, loess islands and basins. The plateaus contain circular mounds of loess (biscuits) surrounded by cobble- size fragments of basalt. Soils generally consist of Palouse loess with varying amounts of rock or gravel, and basaltic rock outcroppings. Generally, the soils along on the Southeastern most portion of the County are derived from the local parent material, which includes granite and basalt. Located on the western edge of the Blue Mountains, the highest peak in Walla Walla County is Lewis Peak at 4,888 ft above sea level. The lowest point in the County lies along the Columbia River at 340 ft elevation⁵.

4.2 POPULATION

The 2017 Census established the Walla Walla County population at 60,567, which shows an increase from a population of 55,180 in 2000. There are four incorporated cities within Walla Walla County, and since 1890, the population of Walla Walla County has been steadily increasing with the only decrease in population occurring between 1910 and 1920. The U.S. Census Bureau estimates that Walla Walla County has experienced a 3.0% increase in population since 2010 compared to a 6.6% increase statewide. Walla Walla County's increase in population is largely within the urban areas, such as the City of Walla Walla, and other outlying communities, with minor changes in the amount of wildland urban interface. The Census Bureau also reported 21,851 households with an owner-occupied rate of 64.8% in 2016. The median income for a household in Walla Walla County is \$48,705, which is less than the statewide median of \$61,062⁶.

⁵ Carson et al. 2008, Where the Great River Bends.

⁶ U.S. Census Bureau. State & Quick Facts:

<https://www.census.gov/quickfacts/fact/table/wallawallacountywashington,WA,US/PST045217>

Table 3. Population in Walla Walla County in 2016 and the percent-change from 2000 to 2016 according to the U.S. Census.

City	Population	Percentage
Walla Walla	31,731	54%
College Place	8,765	15%
Burbank	3,291	5%
Waitsburg	1,217	2%
Touchet	421	<1 %
Prescott	318	<1 %
Dixie	197	<1 %
Wallula	179	<1 %

4.3 DEVELOPMENT TREND

The chart below shows the development trend in Walla Walla County through the number of single-family residence building permits for in each incorporated city as well as the surrounding County areas. There has been an average County-wide increase of 130 permits per year between since 2007 and the trend suggests continued growth into the future for Walla Walla County and its incorporated cities.

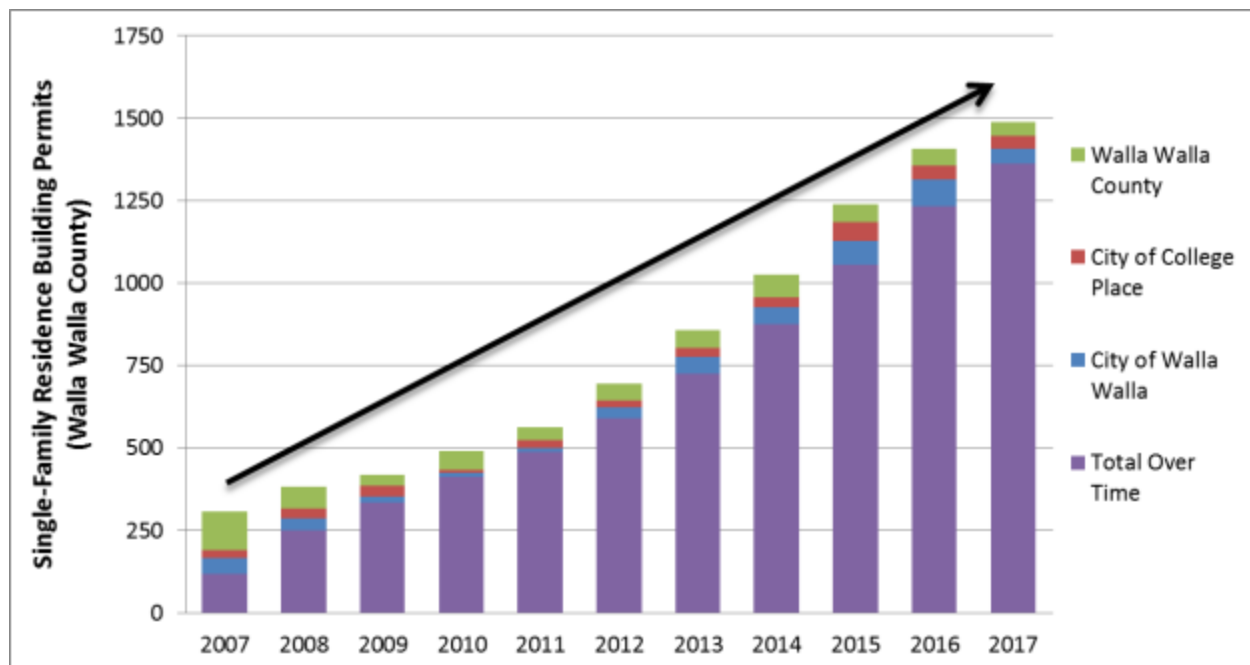


Figure 4. Development trend data based on building permit records from 2007 to 2017 for Walla Walla County.

4.4 LAND USE

The predominant land use in Walla Walla County is agriculture, in the form of dryland and irrigated fruits, berries, grain crops, federal Conservation Reserve Program (CRP) and livestock grazing. As of 2012 Walla Walla County had 943 farms covering 645,121 acres which represented 82% of the total land

area in the county. The average farm size is 684 acres ⁷. The 2012 Agriculture Census ranked Walla Walla County as fifth in Washington State for volume of agriculture sales, with a total of practices occur on approximately 92,438 acres while dryland agriculture occurs on the remaining approximately 550,000 acres. The 2012 Agriculture Census ranked Walla Walla County as fifth in Washington State for volume of agriculture sales, with a total of \$344.5 million in 2012 and an average of total of \$361,772 in annual sales per farm. Recently there has been an increase of vineyards in the area leading to increased tourism. The largest urban population is located in the County seat of Walla Walla with roughly 32,000 people or 54% of the total County population. The City of Walla Walla is also the home of two higher education establishments, Whitman College and Walla Walla Community College. The City of College Place is the home of Walla Walla University.

Table 4. Land ownership breakdown for Walla Walla County, Washington as of 2012.

Land Owner	Acreage	Percent
Private	1,249,949	89%
US Forest Service	101,197	7%
State	20,607	2%
Water	2,317	<1%
Bureau of Land Management	3547	<1%
U.S. Fish and Wildlife Service	610	<1%

4.5 CLIMATE

According to the Koppen-Geiger classification system Walla Walla, Washington is a hot Mediterranean, dry-summer climate. The average monthly temperature varies from a low of 34 degrees Fahrenheit to a high of 75 degrees in July, averaging 53 degrees. There is an average of 205 frost-free days in the growing season with annual precipitation averaging 20 inches ⁸. Rainfall in Walla Walla County averages around 16.5 inches a year, with an additional 12 inches of snowfall a year on average, and 107 days of precipitation. Winters are generally moderated by prevailing westerly winds from the Pacific Ocean; however, extreme cold temperatures periodically occur during inflows of arctic air masses. The County has one of the longest growing seasons in Eastern Washington. A milder winter is usually experienced in the lower elevations, with colder temperatures and higher precipitation in the Blue Mountains and the surrounding foothills. Precipitation varies widely in the County, ranging from less than 10 inches in lower drier areas to over 60 inches in the higher reaches of the Walla Walla River basin.

4.6 TOPOGRAPHY

The topography of the County varies from wide, low elevation river valleys (350 to 500 feet) and rolling foothills, to steep canyons (about 4,300 feet) leading into the high elevations (6,000 feet) of the Blue Mountains. Topography varies from the Blue Mountains at the East end of the County to the Snake and Columbia Rivers on the West end as most major creeks and rivers generally flow toward the West. Nearly

⁷ U.S. Department of Agriculture's National Statistics Service 2012 Census of Agriculture: Washington State and County Data.

⁸ http://www.agcensus.usda.gov/Publications/2012/Full_Report/Volume_1_Chapter_2_County_Level/Washington/wav1.pdf

all of the land in the County lies below 4,300 feet. Approximately 90% of the County lies between about 450 feet and 1,600 feet in elevation. However, the watersheds of Mill Creek and the Touchet and Walla Walla Rivers originate outside of the County at elevations of about 6,000 feet in the Blue Mountains.

In general, the upper portions of the Walla Walla River basin flow from steep, narrow, well-defined mountainous canyons. Many of the lower reaches of the creeks and rivers are incised in narrow steep-sided shallow canyons formed in easily erodible soils. The shallow canyons are inset into wide floodplains bounded on either side by gently rolling hills or steep walled bluffs. (Stalzer and Associates, 2009)

4.7 ECONOMY

Statistically, manufacturing has been the leading industry in the County. However, the largest employer in the County is Broetje Orchards, an apple orchard which employs 2,852 people. Broetje Orchards is one of the largest privately-owned orchards in the world with more than 5,000 acres along the Snake River and in Benton City. Other major employers include the Washington State Penitentiary, Tyson Fresh Meats, Inc., area healthcare facilities, schools, and college/universities, Boise Inc., the U.S. Army Corps of Engineers, and Wal-Mart.

4.8 SOILS

Most soils in the County are composed of highly erodible loess and Missoula Flood outwash deposits. Loess is composed of wind-blown loamy deposits and Missoula Flood outwash is composed of deposits of gravel and cobbles. Loams are friable (crumbly) mixtures of sand, clay, silt, and organic matter, and are well suited to various types of irrigated or dryland agriculture. Contributing to their erodibility is the fact that in some of the foothill areas there are shallow deposits with sparse vegetation overlying basalt bedrock.

This leads to landslide hazards on steeper slopes during wet periods, particularly if there is an earthquake. Areas susceptible to landslide hazard areas are located in the Southeast, and intermittently on steeper slopes in Southwest, corners of the County away from urban areas. When the County reviewed best available science, including soil and slope data, in 2008 with the County's critical areas ordinance update, these landslide hazard areas were mapped. Development regulations are in place to ensure that any new development in these areas is done in such a way as to protect public health and safety.

The loess soil deposits, known as the Palouse Formation, cover most of the County. The action of wind over many millennia eroded the bedrock into the characteristic gently rolling hills and deposited the loess throughout the region. River valley portions of the western area of the County are covered with the Touchet Beds. These are water-deposited soils composed of fine sands and silts with lenses of gravel. Lower river valley soils are often composed of recent alluvium deposits.

The potential for wind and water erosion varies greatly depending on the physical properties of individual soil associations. Erosion potential attributed to stormwater runoff and other water runoff generally increases with slope. According to the County's critical areas regulations, slopes over 15% are considered to be "erosion hazard areas."

Another geologically hazardous area regulated under the County's critical areas ordinance are areas with a moderate to high liquefaction susceptibility rating. Liquefaction is a significant impact that can be caused by earthquakes. A summary of County liquefaction potential is included in this hazard analysis.

4.9 GEOLOGY AND MINERAL RESOURCES

The region is composed of an irregularly shaped portion of the Columbia River basin bounded on the south and east by the Blue Mountains, on the north and northwest by the Touchet Highlands, and on the west by the Columbia and Snake Rivers.

The majority of the County is part of the Walla Walla River basin. The Walla Walla River flows into the Columbia River near Wallula. The Walla Walla River basin (and the County) is located between the physiographic regions of the Blue Mountains and the Columbia River Plateau. Geologic folding and faults in the region formed the Walla Walla River basin. The County is underlain by the Columbia River Basalt Group that was formed by successive lava flows during the Miocene Age (15-20 million years ago). The basalt is over 6,000 feet thick in some areas. Individual lava flows tend to be on the order of 50 to 150 feet thick. Gravel and clays overlie the basalt. Soils overlie gravel and clay materials. (HDR, 2008) (Stalzer and Associates, 2009)

4.10 HYDROLOGY AND WATER RESOURCES

The main waterways in the County are:

- Columbia River (forms entire western boundary of the County)
- Snake River (forms entire northern boundary of the County)
- Walla Walla River (tributary of the Columbia River)
- Touchet River (including Coppei Creek, tributary of the Walla Walla River)
- Dry Creek (tributary of the Walla Walla River)
- Mill Creek (including Blue Creek, tributary of the Walla Walla River)
- Miscellaneous small creeks (some partially regulated by the U.S. Army Corps of Engineers (USACE) Mill Creek Project)

4.11 GEOHYDROLOGY

The County is underlain by two subsurface aquifers, which supply approximately 60% of total water rights in the Walla Walla River basin. A deep basalt aquifer, covering approximately 2,500 square miles, lies beneath a smaller and shallower gravel aquifer. The gravel aquifer covers about 190 square miles. While the basalt aquifer underlies the entire river basin, the gravel aquifer is located only in the central lowlands, near the Cities of Walla Walla and College Place and rural areas surrounding Touchet and Lowden.

The gravel aquifer receives recharge from surface water which is hydraulically connected. Due to its porous nature, the gravel aquifer is susceptible to contamination from surface pollutants, such as urban runoff, agricultural chemicals or leaking septic systems.

4.12 VEGETATION RESOURCES

The two primary habitat types in the County are agricultural/pasture and shrub-steppe. The Washington State Department of Fish and Wildlife (WDFW) lists shrub-steppe as a Priority Habitat under its Priority Habitats and Species program due to its high habitat value and because of the unique plant and wildlife species associated with it.

Shrub-steppe habitat was historically dominant in the County; however, much of it has been converted to the agricultural habitat type, which now dominates the central portion of the County. Evergreen forests, dominated by Douglas fir and Grand fir, occur in the higher elevations near the Blue Mountains, and a riparian vegetation community dominated by cottonwood, white alder, willow, and various shrubs occurs along streams and rivers throughout the Walla Walla River basin.

4.13 FISH AND WILDLIFE RESOURCES

Wildlife habitat, as a result of vegetation conditions, is of relatively high quality in the upper reaches of the main rivers and tributaries (Walla Walla River, Touchet River, and Mill Creek). The mountain and foothill forests and associated habitats provide essential benefits to large mammals such as elk, mule and white-tailed deer, black bear, coyote, mountain lion, and bobcat. Furbearers such as beaver, river otter, mink, and raccoon are also common. Ruffed grouse, woodpeckers, a variety of aquatic species, hummingbirds, and dozens of other songbirds inhabit the upper drainages. Habitat complexity and quality in the lowland valleys is influenced by the presence of highly cultivated agricultural lands and remnant riparian strips and pockets. These lowland valleys are inhabited by white tailed and mule deer, ring necked pheasant, quail, mourning dove, and a variety of raptors, songbirds, and small mammals.

Historically, the Walla Walla River and the Touchet River are reported to have supported Chinook, Coho, and chum salmon. Currently, the watershed supports bull trout and steelhead, which are considered threatened species under the Federal Endangered Species Act.

A large expanse of riparian habitat exists on the 1,896-acre Wallula Habitat Management Unit that is managed in 2007 by the USACE. This unit is located at the mouth of the Walla Walla River and offers a mixture of cottonwood forest, various shrubs, wetlands, sagebrush, and agricultural lands used by many species of waterfowl, shorebirds and songbirds, raptors, upland game birds, mule and white-tailed deer, furbearers, and small mammals.

The McNary National Wildlife Refuge, managed by the U.S. Fish and Wildlife Service (USFW), near Burbank in Western Walla Walla county hosts more than 15,000 acres of habitat for migratory birds and developing fall Chinook salmon. Rare and endangered birds, including bald eagles and peregrine falcons, and thousands of nesting water birds can be found in the refuge.

4.14 SCENIC AND AESTHETIC RESOURCES

The main scenic area of the County is found in the Blue Mountains. Other scenic areas are found along the rivers and creeks, particularly along the Columbia and Snake Rivers and the upper Mill Creek area. U.S. Highway 12 and State Highway 124 are part of the Lewis and Clark Trail Scenic Byway. There are also scenic areas along the Touchet and Walla Walla Rivers and at Bennington Lake.

4.15 HISTORIC AND CULTURAL RESOURCES

The County has the benefit of historic and cultural resources that reflect the unique heritage of the area. Native Americans (Umatilla, Walla Walla, and Cayuse Tribes) were the first people in recorded history to live in Walla Walla County. Lewis and Clark explored the area between 1804 and 1806 and missionary settlements followed around 1836. The City of Walla Walla was settled in 1859 and became the County Seat on November 7, 1859.

4.16 HAZARD MANAGEMENT CAPABILITIES

Walla Walla Emergency Management is responsible for the administration and overall coordination of the disaster management program for Walla Walla County and the incorporated cities. The Incident Command System (ICS) is the basis for all direction, control and coordination of emergency response and recovery efforts. Emergency response and supporting agencies and organizations have agreed to carry out their objectives in support of the incident command structure to the fullest extent possible.

Walla Walla Emergency Management oversees emergency management personnel trained and dedicated to mitigating the negative impacts of natural and man-made disasters within the County. City offices throughout the county are equally dedicated to reducing catastrophic losses from disasters despite limited budgets.

Many states, counties and communities in the nation believe they are prepared disasters; however, many have not been tested. Too often, resources are required beyond the ability of counties and communities to match the response need. The Washington Bureau of Homeland Security and FEMA work with counties through desktop exercises and preparedness drills to increase preparation and abilities of first responders.

4.17 REGIONAL HAZARD PROFILE

SHELDUS is a county-level hazard data set for the U.S. for 18 different natural hazard event types such as thunderstorms, hurricanes, floods, wildfires, and tornados. For each event, the database includes the beginning date, location (county and state), property losses, crop losses, injuries, and fatalities that affected Walla Walla County.

The data were derived from several existing national data sources such as National Climatic Data Center's monthly Storm Data publications and NGDC's Tsunami Event Database. With the release of SHELDUS 7.0, the database includes loss causing and/or deadly event between 1960 through 1975 and from 1995 onward. Between 1976 and 1995, SHELDUS reflects only events that caused at least one fatality or more than \$50,000 in property or crop damages.

Prior to 2001, property and crop losses occurring on the same day within the same geography (i.e. county) are aggregated by hazard type. For events that covered multiple counties, the dollar losses, deaths, and injuries are equally divided among the counties (e.g. if 4 counties were affected, then each was given 1/4 of the dollar loss, injuries and deaths). Where dollar loss estimates were provided in ranges (e.g. \$50,000 - 100,000) - such as in NCDC Storm data until 1995 - the lowest value in the range of the category was used. This results in the most conservative estimate of losses during the time period of 1960-1995. Since

1995 all events that were reported by the National Climatic Data Center (NCDC) with a specific dollar amount are included in the database.⁹

It is important to keep in mind that the SHELDUS database does not include every hazard event that occurred within an area. Only those events that met a specific reporting criterion as explained above are listed. This means that many local events, considered to be major hazards, may not get recorded.

Since 1960, there have been 204 recorded hazardous events with the majority (80%) primarily due to weather events represented by Wind, Severe Storms, and Winter Weather. Since 1960 there have been 23 fatalities from natural hazards within Walla Walla County. Traffic accidents may likely be the most common cause of injuries and fatalities from hazard-related events during inclement weather and severe storms. The economic loss from hazard events occurring from 1960 – 2015 totals \$188,895,436.38 (adjusted to 2016 dollars) according to the SHELDUS database.¹⁰

9 HVRI. Natural Hazards Losses 1960-2015 (SHELDUS). Hazards & Vulnerability Research Institute. University of South Carolina. Columbia, South Carolina. Available online at <http://webra.cas.sc.edu/hvri/>. April 2018.

10 Hazards & Vulnerability Research Institute (2011). The Spatial Hazard Events and Losses Database for the United States, Version 9.0 [Online Database]. Columbia, SC: University of South Carolina. Available from <http://www.sheldus.org>

Chapter 5. PROBABILITY, VULNERABILITY AND RISK

The following terms were adopted from the 2010 Walla Walla County Hazard Identification and Vulnerability Analysis (HIVA) and are used to analyze the hazards considered in this plan:

PROBABILITY OF OCCURRENCE - An adjective description (High, Medium, or Low) of the probability of a hazard impacting Walla Walla County within the next 25 years. Probability is based on an appraisal of a hazard's frequency using information provided by relevant sources, observations and trends.

HIGH: There is great likelihood hazardous event will occur within the next 25 years.

MEDIUM: There is moderate likelihood a hazardous event will occur within the next 25 years.

LOW: There is little likelihood a hazardous event will occur within the next 25 years.

VULNERABILITY- An adjective description (High, Medium, or Low) of the potential impact a hazard could have on Walla Walla County. It is the ratio of population, property, commerce, infrastructure and services at risk, relative to the entire County. Vulnerability is an estimate generally based on a hazard's characteristics.

HIGH: The total population, property, commerce, infrastructure and services of the county are uniformly exposed to the effects of a hazard of potentially great magnitude. In a worst-case scenario there could be a disaster of major to catastrophic proportions.

MEDIUM: The total population, property, commerce, infrastructure and services of the county are exposed to the effects of a hazard of moderate influence; or the total population, property, commerce, infrastructure and services of the county are exposed to the effects of a hazard, but not all to the same degree; or an important segment of population, property, commerce, infrastructure or service is exposed to the effects of a hazard. In a worst-case scenario there could be a disaster of moderate to major, though not catastrophic, proportions.

LOW: A limited area or segment of population, property, commerce, infrastructure or service is exposed to the effects of a hazard. In a worst-case scenario there could be a disaster of minor to moderate proportions.

RISK RATING - An adjective description (High, Medium, or Low) of the overall threat posed by a hazard over the next 25 years. It is a subjective estimate of the combination of probability of occurrence and vulnerability.

HIGH: There is strong potential for a disaster of major proportions during the next 25 years; or history suggests the potential occurrence of multiple disasters of moderate proportions during the next 25 years. The threat is significant enough to warrant major program effort to prepare for, respond to, recover from, and mitigate this hazard. This hazard should be a major focus of the County's emergency management training and exercise program.

MEDIUM: There is moderate potential for a disaster of less than major proportions during the next 25 years. The threat is great enough to warrant reasonable effort to prepare for, respond to,

recover from, and mitigate this hazard. This hazard should be included in the county's emergency management training and exercise program.

LOW: There is little potential for a disaster during the next 25 years. The threat is such as to warrant a minimum of effort to prepare for, respond to, recover from, or mitigate this hazard. This hazard need not be specifically addressed in the county's emergency management training and exercise program, except as generally dealt with during hazard awareness training.

Chapter 6. RISK ASSESSMENT

This section includes the results of the 2010 Hazard Identification and Vulnerability Analysis (HIVA) and the 2017 Mill Creek and Walla Walla County Community Wildfire Protection Plan and its assessment of the Mill Creek Watershed. Updates to the natural hazard events within the County and analysis of events since 1960 have been incorporated along with additional details on flooding throughout the County.

6.1 INTRODUCTION

A full risk assessment for Walla Walla County was completed for the 2010 Hazard Identification and Vulnerability Analysis (HIVA). The HIVA analyzed all potential hazards for Walla Walla County and rated some hazards as not a significant risk. The four natural hazards posing the greatest risk to Walla Walla County were identified in the HIVA as earthquake, severe storm, wildfire, and flooding. In the table below and the following pages an overview of these four natural hazards are presented for reference along with additional detail provided by the participating County jurisdictions during the 2018 HMP update.

Table 5. Summary of Countywide Hazard Ratings from the 2010 HIVA and jurisdiction-specific input, 2018

Hazard	Probability	Vulnerability	Risk Rating
Earthquake	MEDIUM	HIGH	HIGH
Wildfire	MEDIUM	HIGH	HIGH
Severe Storm	HIGH	MEDIUM	HIGH
Flooding	HIGH	MEDIUM	HIGH
Dam Failure	LOW	HIGH	MEDIUM
Radiological Incident	LOW	MEDIUM	MEDIUM
Terrorism	LOW	MEDIUM	MEDIUM
Hazardous Materials	MEDIUM	LOW	LOW
School Violence	MEDIUM	LOW	LOW
Urban Fire	LOW	MEDIUM	LOW
Civil Disturbance	LOW	LOW	LOW
Volcanic Ash Fall	LOW	LOW	LOW

6.2 EARTHQUAKE HAZARD OVERVIEW

RATINGS	
Probability	MEDIUM
Vulnerability	HIGH
Risk	HIGH

An earthquake is a sudden release of stored energy generally caused by a sudden slip along a fault. Forces in the earth's crust push the sides of the fault together and when a plate slips suddenly it releases energy in waves causing the shaking felt during an earthquake. A fault is a fracture or zone of fractures between two "blocks" of rock allowing for a certain degree of movement. This movement may occur rapidly, in the form of an earthquake - or may occur slowly, in the form of creep over geologic time frames.

Earthquake magnitude is a logarithmic measure of the force released when plates move. Seismic monitors exist throughout the region to alert us when an earthquake is occurring and measure its magnitude. It is not possible to predict when an earthquake might occur, only measure the frequency of small seismic events and estimate the probability of a larger, potentially damaging, event. Given the history of Walla Walla County it is reasonable that the County is over-due for a larger seismic event.

The effects from earthquakes are caused by ground shaking, surface faulting and ground failure.

A geological system called the Olympic-Wallowa Lineament (OWL) stretches from the Olympic Mountains to the Wallowa Mountains through Walla Walla County. The OWL is a series of geological features that indicate a history of earthquake action.

Two fault systems are located in Walla Walla County. The Hite Fault System is located along the foothills of the Blue Mountains stretching generally north and south. The Wallula Fault Zone stretches from the Wallula Gap on the Columbia River toward Touchet.

LANDSLIDES

Only a small portion of unincorporated Walla Walla County is likely to experience landslides; none of the other jurisdictions would be susceptible. The Washington State Department of Natural Resources (WADNR) has stated that landslides are generally confined to areas with slopes that exceed 40%. This generally confines the risk of this hazard to the southeastern portion of the County in the foothills of the Blue Mountains.

There are several types of landslides that can take place in conjunction with earthquakes. The most abundant are earthquake-induced rock falls and slides of rock fragments that form on steep slopes. Shallow debris slides on steep slopes, soil and rock slumps, and block slides on moderate to steep slopes can also occur and lower frequencies. Significant landslides are most likely to occur during a significant earthquake event, which is why landslide hazards were not been addressed separately in this hazard plan update.

EARTHQUAKE HISTORY AND PROBABILITY OF OCCURRENCE

A summary of historical earthquake events and information on probability is included below. The following table provides background on intensity and potential damage levels for different earthquake

magnitudes using both the Richter Scale and the Modified Mercalli Scale and the included map displays the recent Lidar analysis of the fault lines within Walla Walla County by the Washington State Department of Natural Resources.

Table 6: Summary of Earthquake Scales and Levels and Damage (Washington State Military Department Emergency Management Division, 2009)

Modified Mercalli Scale		Level of Damage	Richter Scale
1 – 4	Instrumental to Moderate	No damage.	≤ 4.3
5	Rather Strong	Damage negligible. Small unstable objects displaced or upset; some dishes and glassware broken.	4.4 – 4.8
6	Strong	Damage slight. Windows, dishes, glassware broken. Furniture moved or overturned. Weak plaster and masonry cracked.	4.9 – 5.4
7	Very Strong	Damage slight-moderate in well-built structures; considerable in poorly built structures. Furniture and weak chimneys broken. Masonry damaged. Loose bricks tiles, plaster, and stones will fall.	5.5 – 6.1
8	Destructive	Structure damage considerable, particularly to poorly built structures. Chimneys, monuments, towers, elevated tanks may fail. Frame houses moved. Trees damaged. Cracks in wet ground and steep slopes.	6.2 – 6.5
9	Ruinous	Structural damage severe; some will collapse. General damage to foundations. Serious damage to reservoirs. Underground pipes broken. Conspicuous cracks in ground; liquefaction.	6.6 – 6.9
10	Disastrous	Most masonry and frame structures/foundations destroyed. Some well-built wooden structures and bridges destroyed. Serious damage to dams, dikes, embankments. Sand and mud shifting on beaches and flat land.	7.0 – 7.3
11	Very Disastrous	Few or no masonry structures remain standing. Bridges destroyed. Broad fissures in ground. Underground pipelines completely out of service. Rails bent. Widespread earth slumps and landslides.	7.4 – 8.1
12	Catastrophic	Damage nearly total. Large rock masses displaced. Lines of sight and level distorted.	8.1

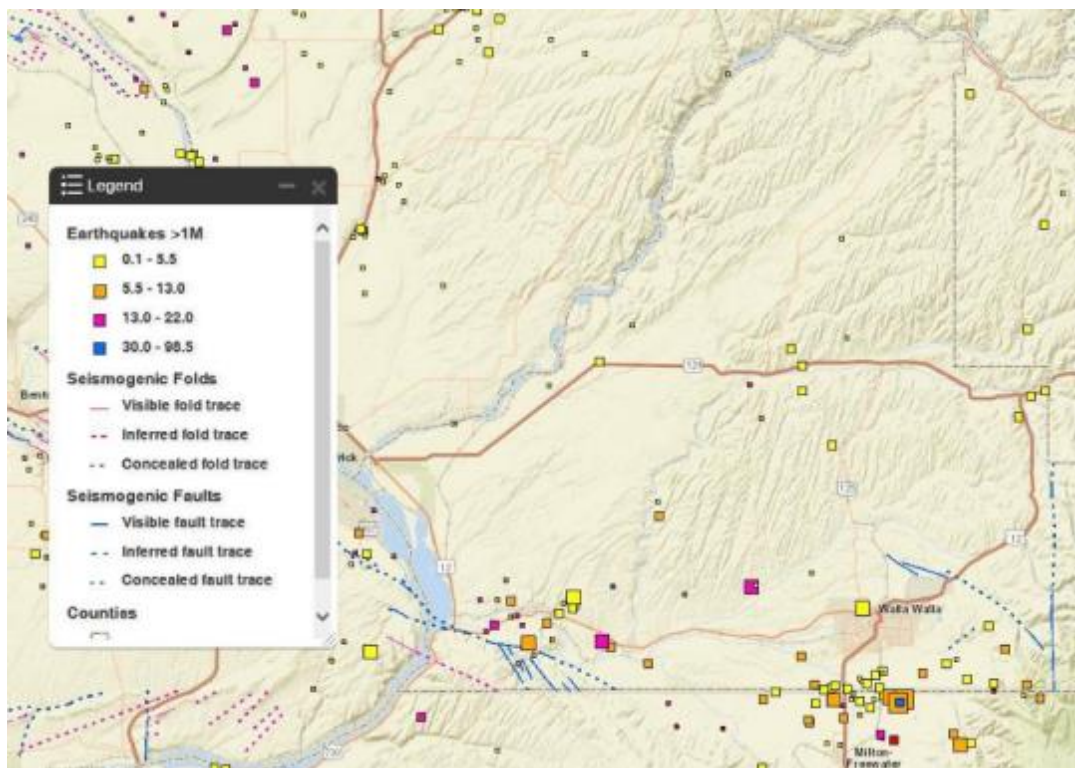


Figure 5. Walla Walla County fault and seismic activity history map (State of Washington, DNR).

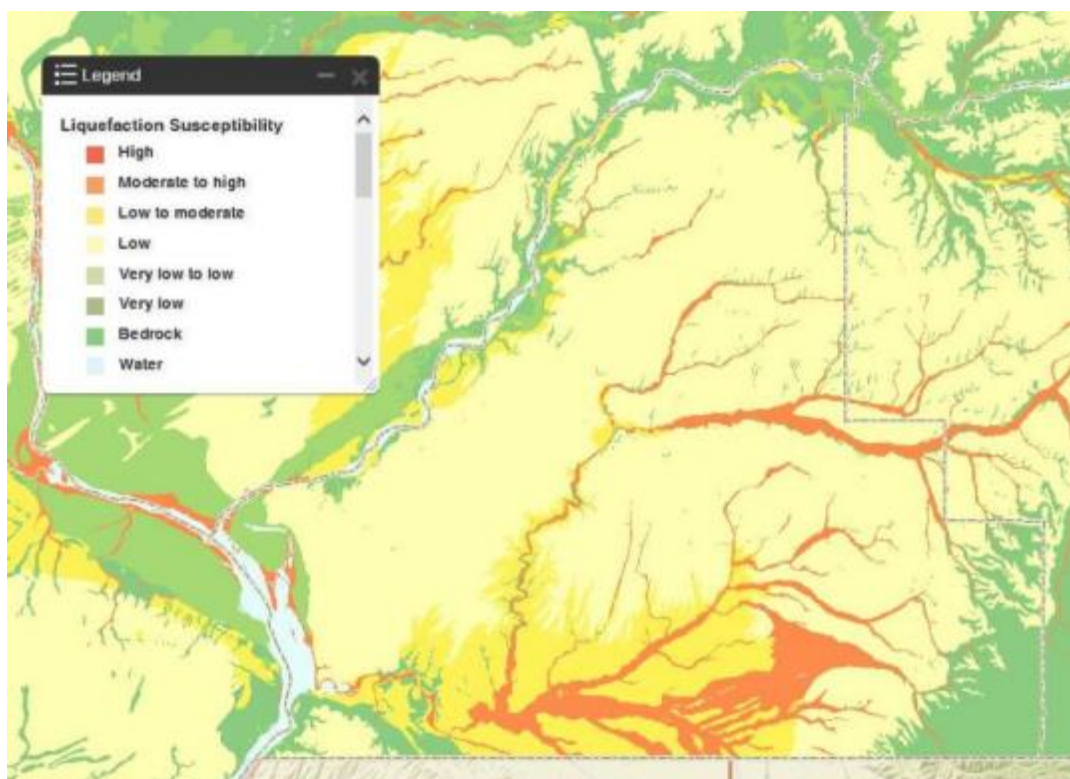


Figure 6. Walla Walla County soil liquefaction-potential risk map (State of Washington, DNR).

History has recorded earthquakes that would be considered “strong,” “very strong” and “destructive” on the Modified Mercalli scale which implies intensity up to 6.5 magnitudes on the Richter Scale. Since those earthquakes recorded in Walla Walla County are generally shallow earthquakes, significant damage would be expected. Two earthquakes were felt in Walla Walla County in November 1991 and July 1992. They were centered about five miles south of Walla Walla and measured 4.3 and 4.1 on the Richter scale.

“It is not a question of if; it is question of when a 6.5 magnitude earthquake strikes Walla Walla County.”
John Winter, Ph.D. - Professor of Geology, Whitman College

The largest recorded earthquake in the State of Washington occurred in Eastern Washington near Lake Chelan December 15, 1872. It was estimated at a magnitude 7.0. This earthquake was felt from British Columbia, Canada, to Oregon and from the Pacific Ocean to Montana. It occurred in a wilderness area, which in 1872 had only a few inhabitants - local Indian tribes, trappers, traders, and military men. Because there were few man-made structures in the epicenter area, most of the information available is about ground effects, including huge landslides, massive fissures in the ground, and a 9-meter-high geyser. One massive landslide, at Ribbon Cliff (between Entiat and Winesap), blocked the Columbia River for several hours. Another significant earthquake occurred west of Walla Walla in 1882. Its intensity is unknown but was estimated to have been an event upwards of a magnitude 6.0 on the Richter scale.

THE 1936 MILTON-FREEWATER EARTHQUAKE

The last major earthquake affecting Walla Walla County occurred in 1936 and was centered near Milton-Freewater. The following excerpt from Washington State Earthquake Hazards provides a summary of the damage that resulted from this event.

“At 11:05 P.M., July 15, 1936, the region around Walla Walla was so shaken by an earthquake that many persons left their beds for the outdoors in haste and perturbation. The writer’s house at the northern city limits of Walla Walla shook, rattled, rumbled, groaned and squeaked, but suffered no permanent damage. Many chimneys were broken, several houses were moved on their foundations, stacks of boxed and canned goods and shelf wares were scattered over floors with some damage.”

“The Milton Freewater earthquake was the most destructive earthquake of the eastern Washington-Oregon border region since the late 1800s (Shannon and Wilson, Inc., 1975). Its intensity was greatest at Milton Freewater, State Line and Umapine in Oregon. Moderate damage occurred in Athena and Milton. Windows broke, walls cracked, chimneys collapsed, a two-story concrete house near Umapine lost part of its second story, and some standing railroad cars near Milton were derailed. Two schools in Umapine were damaged. Water issued from cracks as much as 60 meters long. Numerous aftershocks were reported until November 1936.

This earthquake was estimated to have been a magnitude of 6.1 on the Richter scale. Minor earthquakes occur frequently in and near Walla Walla County. Although many are not felt, the historical occurrence provides insight as to the risk.

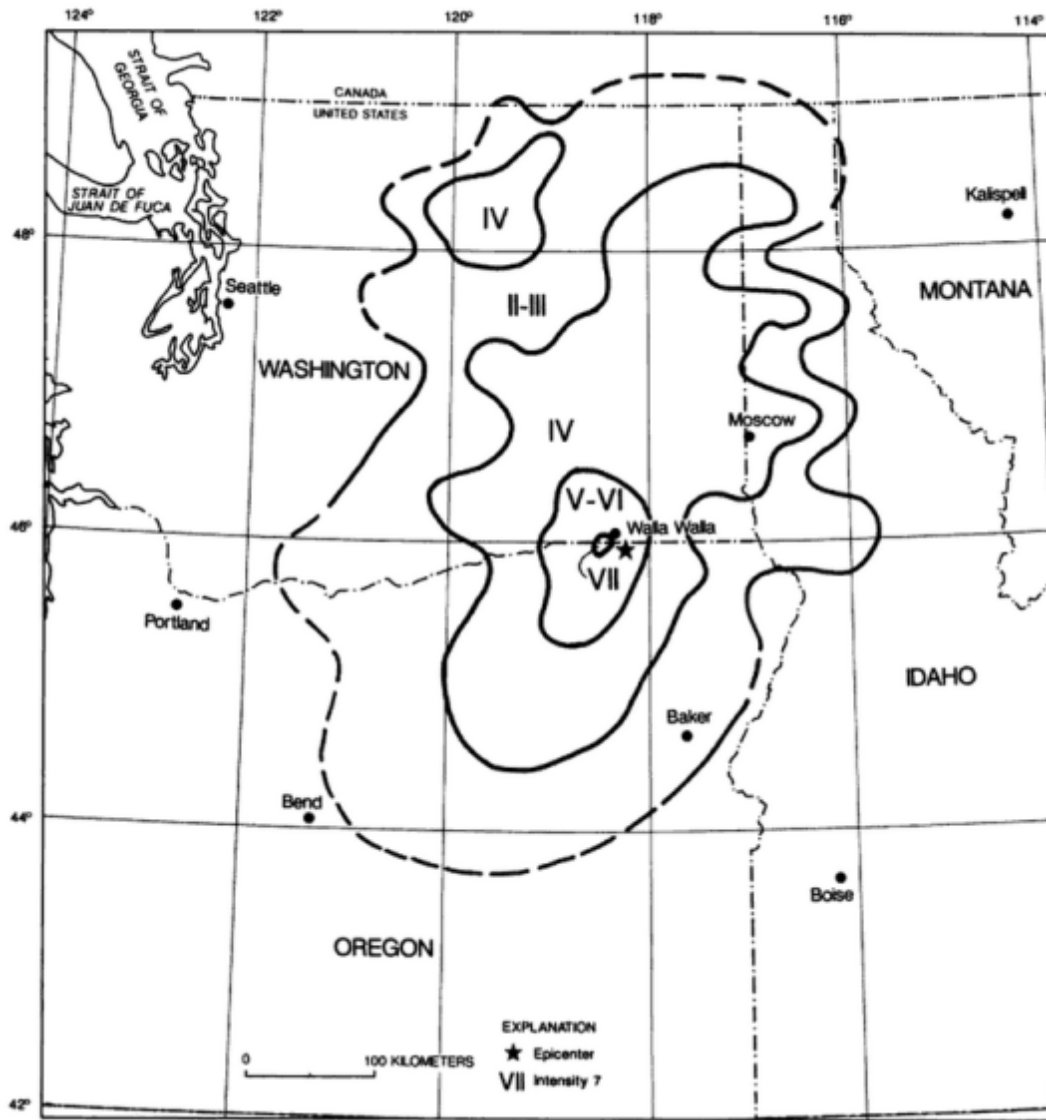


Figure 7. Map by Carl W Stover, Jerry L Coffman - *Seismicity of the United States, 1568-1989 (revised)*, Public Domain, <https://commons.wikimedia.org/w/index.php?curid=66862050>

EARTHQUAKE VULNERABILITY

The Washington State Hazard Mitigation plan used two criteria to assess vulnerability and identify counties most at risk within the State, through the criteria of:

1. The Annualized Earthquake Loss, as calculated by the HAZUS-MH software, of at least \$1 million; or
2. The Annualized Earthquake Loss Ratio, as calculated by the HAZUS-MH software, of greater than or equal to the State's ratio of 0.05.

Walla Walla County is not one of the 22 counties that met either of these criteria because it lacks building stock like many other Eastern Washington counties, but the County was added to the list by

recommendation of seismologist and federal and state geologists given perceived risk from past seismic events (Washington State Military Department Emergency Management Division, 2009).

HAZUS LOSS ESTIMATE

HAZUS-MH, a GIS software program developed by FEMA and the National Institute of Building Sciences to estimate potential losses due to earthquakes, was utilized during the 2010 HIVA update and included in the 2018 update given the geologic timeframe of earthquake occurrences. Conversations with Dr. Kevin Pogue of Whitman College, lead to the modeling of an earthquake scenario similar to the 1936 Milton-Freewater event. The parameters were set to:

- | | |
|----------------------------------|---|
| • Type of Earthquake: | Arbitrary |
| • Longitude of Epicenter: | -118.39 |
| • Latitude of Epicenter: | 46.00 |
| • Earthquake Magnitude: | 6.0 |
| • Depth (km): | 10.00 |
| • Rupture Length (km): | 7.76 |
| • Rupture Orientation (degrees): | 0.00 |
| • Attenuation Function: | WUS Shallow Crustal Event - Extensional |

This HAZUS-MH scenario produced the following lost estimates:

- About 5, 287 buildings (23% of total) will be at least moderately damaged.
- About 212 buildings will be damaged beyond repair.
- Only minor damage is expected to critical and essential facilities.
- Moderate damage is expected to occur to utility systems.
- Fire will occur after the earthquake. The model estimates that fires will displace about 132 people and burn about \$8 million of building value.
- Significant debris generation is not likely to occur.
- The model estimates that 365 households will be displaced due to the earthquake and of those, 278 people will seek temporary shelter in public shelter facilities.
- Between 4 and 9 people will be killed by the earthquake. Between 20 and 35 people will require hospitalization and an additional 97 to 131 will require some medical attention. More injuries and deaths are likely to occur if the earthquake occurs during the day rather than in the middle of the night.
- Total building-related losses were estimated to be \$425.51 million; 24% of these losses would be attributable to business interruption not structural loss. Residential losses would make up the largest segment at around 54% of total building loss.
- Significant loss ratios were estimated for bus, airport, wastewater, natural gas, and communication facilities.

EARTHQUAKE RISK RATING

The population, property, commerce, infrastructure and services of Walla Walla County are all vulnerable to the impacts of an earthquake. The scope of damage is a function of the event magnitude and level of

preparedness. Damage could range from minimal to high, with a large event resulting in loss of life and significant destruction of property. The level of preparedness for Walla Walla County has been assessed at very low given the lack of familiarity of most residents with earthquakes. Little mitigation has occurred in education and building structures. Since 1984 when building codes placed Walla Walla County in Seismic Zone 2-B, additional seismic reinforcement was required, but buildings built before that were not subject to seismic reinforcement.

Much of the County's infrastructure and buildings are located in areas of moderate to high liquefaction risk. Although the County has adopted new standards for construction in areas of significant geologic hazards, these protections do not apply to existing development.

The anticipated likelihood of a damaging earthquake in Walla Walla County is MEDIUM. Additionally, the occurrence of a 6.0 magnitude (strong) event would likely result in some loss of life and significant damage to structures therefore earthquake vulnerability for Walla Walla is considered HIGH, and the overall risk rating for earthquakes for Walla Walla County is also rated at HIGH.

6.3 SEVERE STORMS HAZARD OVERVIEW

RATINGS	
Probability	HIGH
Vulnerability	MEDIUM
Risk	HIGH

A severe storm is defined as an atmospheric disturbance that results in one or more of the following: high winds, heavy snow, large hail, thunderstorms, lightning, tornados, heavy rain or mixed precipitation. Many storm episodes contain multiple storm events. These elements have been defined by the National Weather Service as follows (Washington State Military Department Emergency Management Division, 2009):

- **High Winds** Sustained wind speeds of 40 mph or greater lasting for 1 hour or longer, or winds of 58 mph or greater for any duration.
- **Severe Thunderstorm** A thunderstorm that produces a tornado, winds of at least 58 mph (50 knots), and/or hail at least 1 inch in diameter. A thunderstorm with wind equal to or greater than 40 mph (35 knots) and/or hail at least ½ inches in diameter is defined as approaching severe.
- **Tornado** A violently rotating column of air, usually pendant to a cumulonimbus clod, with circulation reaching the ground. It nearly always starts as a funnel cloud and may be accompanied by a loud rotating noise. On a local scale, it is the most destructive of all atmospheric phenomena.
- **Heavy Snow** Generally, a snowfall accumulating to 6 inches or more in depth in 12 hours or less or a snowfall accumulating 6 inches or more in depth in 24 hours or less.
- **Lightning** Lightning is a visible electrical discharge produced by a thunderstorm. The discharge may occur within or between clouds, between the cloud

and air, between a cloud and the ground or between the ground and a cloud.

- **Hail** Showery precipitation in the form of irregular pellets or balls of ice more than 5 mm in diameter, falling from a cumulonimbus cloud.
- **Funnel Cloud** Funnel clouds are twisting clusters of air and clouds that form the beginning of a tornado. They may lower slightly below the cloud line, but do not make contact with the ground.
- **Ice Storm** Ice storms occur when rain falls from a warm, moist layer of atmosphere into a below freezing, drier layer near the ground. The rain freezes on contact with the cold ground and exposed surfaces causing damage to trees, utility wires, and structures.
- **Dust Storm** Dust storms occur when wind, following dry periods, blows dirt and light debris aloft. In worst case scenarios, blowing dust clouds can result in zero visibility.



SEVERE STORMS HISTORY AND PROBABILITY OF OCCURRENCE

The National Weather Service Forecast Office in Pendleton, Oregon provides weather advisories, watches, and warnings for Walla Walla County. In addition, Walla Walla County has achieved the StormReady designation through the National Weather Service Program to be better prepared to respond to weather

and water threats to the community (<https://www.weather.gov/StormReady>). Notice is provided to residents of severe storms well in advance if possible. The Hazards & Vulnerability Research Institute at the University of South Carolina provided the following record of significant storm events for Walla Walla County between January 1, 1960 and December 31, 2017.

Table 7: Severe Storm Events in Walla Walla County 1960 – 2017 Hazards & Vulnerability Research Institute. University of South Carolina.

Hazard	Year	Property Damage	Fatalities	Injuries	Records
Lightning	1960	(ADJ 2016)	0	0	1
Hail	1961	\$515.99	0	0	1
Severe Storm/Thunder Storm	1961	\$255.41	0	0	3
Wind	1961	\$1,277.03	0	0	4
Severe Storm/Thunder Storm	1962	\$14,698.52	0	2	1
Wind	1962	\$53,235.70	1	2	4
Flooding	1963	\$64,920.30	0	0	1
Hail	1963	\$249,564.16	0	0	1
Severe Storm/Thunder Storm	1963	\$0.00	0	3	2
Wind	1963	\$259,802.68	0	0	1
Hail	1964	\$10,238.52	0	0	1
Severe Storm/Thunder Storm	1964	\$2,463.44	8	0	2
Wind	1964	\$507,784.43	0	0	1
Winter Weather	1964	\$10,106.41	8	0	1
Flooding	1965	\$505,320.99	0	0	1
Landslide	1965	\$33,153.33	0	0	1
Severe Storm/Thunder Storm	1965	\$33,153.33	0	0	2
Tornado	1965	\$2,379.97	0	0	1
Wind	1965	\$1,385.33	2	0	4
Winter Weather	1965	\$25,801.24	0	0	1
Tornado	1966	\$33,153.33	0	0	1
Wind	1967	\$3,771.19	0	0	6
Severe Storm/Thunder Storm	1968	\$22,512.64	0	0	1
Wind	1968	\$4,501.42	0	0	1
Winter Weather	1968	\$4,501.42	0	0	1
Severe Storm/Thunder Storm	1969	\$9,002.84	0	0	1
Wind	1969	\$2,080.83	0	0	2
Winter Weather	1969	\$12,805.13	0	0	1
Wind	1970	\$4,268.38	0	0	1
Winter Weather	1970	\$807.50	0	0	1
Flooding	1971	\$26,242.85	0	0	1
Hail	1971	\$4,309.96	0	0	1
Lightning	1971	\$4,713.99	0	0	1
Severe Storm/Thunder Storm	1971	\$4,713.99	0	0	2
Wind	1971	\$34,883.52	2	0	5

Winter Weather	1971	\$85,939.64	2	0	2
Coastal	1972	\$6,382.04	0	0	1
Flooding	1972	\$36,087.96	0	0	1
Landslide	1972	\$36,087.96	0	0	1
Severe Storm/Thunder Storm	1972	\$36,087.96	0	0	1
Wind	1972	\$19,487.48	1	2	4
Winter Weather	1972	\$166,468.09	0	0	4
Wind	1973	\$224,904.40	0	0	1
Wind	1974	\$55,039.01	0	0	2
Avalanche	1975	\$20,181.51	0	0	1
Flooding	1975	\$5,976.65	0	0	2
Hail	1975	\$87,355,755.48	0	0	2
Severe Storm/Thunder Storm	1975	\$3,785.24	0	0	2
Wildfire	1975	\$87,355,755.48	0	0	1
Wind	1975	\$4,731.52	0	2	5
Winter Weather	1975	\$37,924.93	0	2	2
Wind	1976	\$8,888.35	1	1	1
Wind	1977	\$268,424.02	0	0	1
Severe Storm/Thunder Storm	1978	\$28,804.02	0	0	1
Wind	1978	\$468,506.95	0	0	1
Severe Storm/Thunder Storm	1981	\$17,036.60	0	0	1
Wind	1981	\$0.00	0	0	1
Severe Storm/Thunder Storm	1982	\$344,663.03	0	0	2
Wind	1982	\$123,762.47	0	0	1
Winter Weather	1985	\$90,441.61	0	0	1
Hail	1987	\$291.18	0	0	1
Severe Storm/Thunder Storm	1987	\$10,755.87	0	0	1
Tornado	1987	\$10,755.87	0	0	1
Wind	1987	\$1,075.59	0	0	2
Severe Storm/Thunder Storm	1988	\$39,060.75	0	0	1
Wind	1988	\$4,303.56	0	0	1
Lightning	1989	\$4,303.56	0	1	1
Severe Storm/Thunder Storm	1989	\$0.00	0	0	1
Wind	1989	\$821.15	5	0	2
Winter Weather	1989	\$130,475.87	5	0	1
Flooding	1990	\$129,654.73	0	0	1
Severe Storm/Thunder Storm	1990	\$13,355.19	0	0	1
Wind	1990	\$389.53	0	0	4
Winter Weather	1990	\$109,499.69	0	0	3
Flooding	1991	\$5,313.53	0	0	2
Hail	1991	\$179,422.34	0	0	1
Wind	1991	\$89,711.17	1	0	2
Flooding	1992	\$1,474,641.91	0	0	1

Hail	1992	\$87,089.53	0	0	1
Lightning	1992	\$17,417.91	0	1	3
Severe Storm/Thunder Storm	1992	\$888,313.22	0	0	1
Wind	1992	\$17,417.91	1	1	5
Winter Weather	1992	\$26,255.43	0	1	2
Winter Weather	1993	\$9,221.25	2	2	3
Winter Weather	1994	\$5,367.60	0	2	1
Winter Weather	1997	\$4,122.36	2	2	1
Wind	1999	\$0.00	0	0	2
Severe Storm/Thunder Storm	2000	\$6,234.01	0	0	2
Wind	2000	\$131,978.57	0	0	5
Winter Weather	2000	\$66,394.75	0	0	1
Hail	2001	\$31,930.30	0	0	1
Lightning	2001	\$6,899.30	0	0	1
Wind	2001	\$34,496.50	0	1	8
Wind	2002	\$158,338.95	0	1	6
Winter Weather	2002	\$408,194.30	0	0	1
Lightning	2003	\$0.00	0	0	1
Wind	2003	\$1,328.12	0	1	2
Severe Storm/Thunder Storm	2004	\$3,984.35	0	0	1
Wind	2004	\$3,234.16	0	0	2
Flooding	2005	\$7,632.62	0	0	1
Severe Storm/Thunder Storm	2006	\$25,025.42	0	0	2
Wind	2006	\$757,605.48	0	0	4
Wind	2007	\$763,969.36	0	0	1
Wind	2008	\$4,900,000.00	0	0	0
Wind	2009	\$2,803,499.56	0	0	1
Heat	2010	\$8,543.04	2	0	1
Severe Storm/Thunder Storm	2010	\$0.00	0	0	1
Wind	2010	\$11,206.90	0	0	3
Severe Storm/Thunder Storm	2011	\$162,500.08	0	0	1
Wind	2011	\$543.20	0	0	2
Flooding	2012	\$1,086.40	0	0	1
Wind	2012	\$1,330,463.91	1	0	3
Wind	2014	\$150,076.33	0	1	2
Wind	2015	\$0.00	1	0	1
Total for 1960 - 2017	All Years	\$188,895,436.40	45	28	204



SEVERE STORM EVENTS OF NOTE FOR WALLA WALLA COUNTY

Walla Walla County can experience all types of severe weather except hurricanes. Walla Walla County has had a history of approximately two significant storm episode every year for the past 50+ years. Walla Walla County's last Hazard Identification and Vulnerability Assessment (HIVA) included data recording severe storm events up to April 2010. Some significant recent (last 15 years) events are detailed in the descriptions below. Since the April 2010 HIVA Plan Walla Walla County has experienced an additional 15 severe weather events that resulted in property damage¹¹.

High wind and heavy snow are the most common severe weather events seen in the county during the past 20 years. Three to four wind events take place every year on average with a least one damaging wind event reported every year since 1997. A dust storm occurs about every 2-4 years. On average, there are two heavy snow events per year in the lower, more populated elevations, with two to three heavy snow events per year in the mountain areas. Seven ice storms have been reported in the past 22 years with the most recent in 2017.

There are generally 10 thunderstorm days a year. Since 1960, there have been 5 tornados sighted across the county with the most recent in 1987. There have been 6 sightings of funnel clouds since 1999, with the most recent in 2005. There have been 2 reported cases of lightning causing fire or damage. Severe thunderstorm winds occur about once every 2-3 years, with damaging hail, greater than ¾ inch occurring about once every 5-7 years.

Since April 2010, Walla Walla County has experienced 92 severe storm events, with at least 10 events that resulted in property damage, (NWS records do not always have property damage listed). Some notable events have been listed and described below.

11. HVRI. Natural Hazards Losses 1960-2015 (SHELDUS). Hazards & Vulnerability Research Institute. University of South Carolina. Columbia, South Carolina. Available online at <http://webra.cas.sc.edu/hvri/>. April 2018.

In the afternoon and early evening of Friday, May 19, 2006 an extreme thunderstorm and wind episode occurred across parts of Northern Oregon and Southeastern Washington, affecting Western Walla Walla County. According to the National Weather Service, “storms formed in association with an upper level disturbance moving northward across the area.” This area was experiencing hot temperatures after an early season heat wave. These hot temperatures, “coupled with abundant low-level moisture (surface dewpoints in the 50s) led to an unusually unstable air mass.” Throughout the path of these storms peak wind gusts were approximately 60-75 mph. Three areas experienced gusts exceeding 80 mph; one of these was in Western Walla Walla County, about 5 miles east of Burbank. Peak gusts in this area were measured as 90 mph and felled a large swath of Poplar trees at a tree farm. A portion of the tree fall is shown in the aerial photograph on the right. According to National Weather Service records, this episode resulted in \$1.25 million in damage.



On January 4, 2008, a strong low-pressure system caused heavy precipitation and damaging winds in several areas in the Western United States, including Walla Walla County. Terrain effects were important during this storm episode as wind acceleration was created by a downslope wind storm on the Blue Mountains. This storm results in about \$4.9 million in damage in Walla Walla County. In the Walla Walla Valley, about 4 in 10 homes received some damage from this storm, primarily because of falling trees. The strongest gust recorded at the Walla Walla Regional Airport was 78 mph and the strongest sustained wind was 55 mph (Top 10 Weather Events in the History of the NWS Pendleton Forecast Office, 2009).

February 22, 2012, a warm front and strong jet stream produced widespread high winds and damage. Peak wind speeds reported in miles per hour included 58 mph, 4 miles west southwest of College Place, 59 mph, 3 miles north northeast of Waitsburg, 58 mph, 5 miles west of College Place. Damage reports included trees and power lines down, near College Place, and Walla Walla.

Winter 2016-2017. An unusually cold and snowy winter was seen across the region. The period January 30th to February 22nd, saw heavy snowfall, rain and melting snow. Numerous county roads had washouts, erosion, slide and undermining. There was damage to the water distribution system in the city of Walla Walla with frozen pipes and meters. (Major Disaster Declaration #4309-09)



TORNADOS

Dr. T. Theodore Fujita of the University of Chicago developed a damage scale for tornados relating to the degree of damage to the intensity of the wind in 1971. This scale the “F-scale” became the definitive scale for estimating wind speeds within tornadoes based on the damage caused by the tornado. Rating tornados is somewhat arbitrary because it is so hard to define wind speeds and to determine how much wind may be needed to cause a certain amount of damage. In the past, tornados were labeled “significant” if they are rated as F2 or greater on the Fujita Scale. A F2 tornado is expected have wind speeds between 113 and 157 mph (98-136 kt). (National Climatic Data Center, 2008)

Recognizing weaknesses in the F-scale, the Wind Science and Engineering Research Center at Texas Tech University, in cooperation with the National Weather Service (NWS) and many other experts, developed an Enhanced Fujita Scale or the “EF-scale.” The EF-scale officially replaced the F-scale as of February 1, 2007 in all tornado damage surveys in the United States. The EF-scale is still a wind estimate. The following table shows the differences in estimated wind speeds between the F-scale and the EF-scale. (National Climatic Data Center, 2008)

Table 8: Comparison of F-Scale and EF-Scale (National Climatic Data Center, 2008)

FUJITA SCALE			EF-SCALE	
F Number	Fastest 1/4-mile (mph)	3 Second Gust (mph)	EF Number	3 Second Gust (mph)
0	40-72	45-78	0	65-85
1	73-112	79-117	1	86-110
2	113-157	118-161	2	111-135
3	158-207	162-209	3	136-165
4	208-260	210-261	4	166-200
5	261-318	262-317	5	Over 200

From 1880 through 2002 Walla Walla County has experienced seven recorded tornados and six reported funnel clouds. The seven tornados in Walla Walla County occurred in June 1916, September 1936, April 1958, June 1958, May 1964, August 1982, and August 1987. These Walla Walla County tornados have rated between F0 and F2. None of these tornados caused any injuries, fatalities or crop damage, but two of them did cause property damage. (U.S. Department of Commerce National Climatic Data Center)

Walla Walla County has only had seven reported tornados since 1880, so the probability of another occurrence within the next twenty-five years is low.

Unfortunately, tornado forecasting is virtually impossible – forecasting for today or tomorrow is quite difficult, and specific severe weather forecasting more than days in advance is almost random. This is the reason that there is no such thing as a long-range severe storm or tornado forecast. There are simply too many variables involved which cannot be reliably measured or modeled.

OVERALL PROBABILITY

Historical data on severe storm events suggests that there is a high likelihood that a damaging storm event will occur in the next 25 years. Most storm events do little damage and often damage is localized, affecting only a particular area. However, in the last 25 years there have been 81 natural hazard episodes that caused some property damage, 8 of which were severe storms¹². The probability that severe storms will have some effect on life, property, or the environment for Walla Walla County is HIGH.

12. HVRI. Natural Hazards Losses 1960-2015 (SHELDUS). Hazards & Vulnerability Research Institute. University of South Carolina. Columbia, South Carolina. Available online at <http://webra.cas.sc.edu/hvri/>. April 2018.



SEVERE STORMS VULNERABILITY

Storms that have an adverse effect on population structures and/or infrastructure are rare or limited to short durations of a few hours. Extreme damage as a result of severe storms is usually isolated to a relatively small area or set of areas. Severe storm events can cause significant damage to trees and power lines and interrupt transportation, communications, and power distribution as well as damage crops and cause hazardous conditions that can result in the perpetuation of additional incidents such as a hazardous material spill along transportation route or the start of a lightning-caused wildfire.

The relative isolation of parts of Walla Walla County contributes to its vulnerability. Isolated residents without power are more likely to use wood fires to stay warm or to cook, possibly resulting in an increase in the number of structural fires, and residents without food or water may attempt to use impassable roads and thereby increase the number of potential rescues.

Walla Walla County's overall vulnerability to severe storms is rated as MEDIUM.



SEVERE STORMS RISK RATING

The overall risk to people, property and the environment from severe storms in Walla Walla County is rated as HIGH. The potential for a tornado or a severe storm event that impacts the entire population of Walla Walla County is LOW in the next 25 years. However, the history of storm events, like those of 2006 and 2008 are greater and their potential to significantly impact portions within Walla Walla County are HIGH. Local government and personal preparedness planning for severe storm events will help reduce vulnerability and may help lessen the impact of the next significant storm event.

The threat is such as to warrant a significant effort to prepare for, respond to, recover from, and mitigate this hazard. This hazard should be specifically addressed in the county's emergency management training and exercise program and therefore has been given an overall rating of HIGH.



6.4 WILDFIRE HAZARD OVERVIEW

RATINGS	
Probability	MEDIUM
Vulnerability	HIGH
Risk	HIGH

Wildfires are the uncontrolled destruction of forests, brush, field crops and grasslands caused by nature or humans. The probability of a wildfire in any one location at a particular day depends on many factors: fuel conditions, topography, the time of year, wind direction and speed, past and present weather conditions, and the activity that is or will be taking place (debris burning, land clearing, camping, etc.). Controlled burns are also conducted because the fire cycle is an important aspect of management for many ecosystems. These are not considered hazards unless they were to get out of control and are also not included in the description of wildfire as outlined in the following.



The ***Mill Creek and Walla Walla County Community Wildfire Protection Plan*** (CWPP) was developed in response to the threat of wildfire to Walla Walla County residents in the Wildland Urban Interface (WUI). In 2017 by the Mill Creek & Walla Walla County CWPP committee, the City of Walla Walla, and the Oregon Department of Forestry along with local funding, meeting space, leadership and editing by the Walla Walla County Emergency Management, completed the CWPP. Project facilitation and support was provided by Northwest Management, Inc. of Moscow, Idaho. Funding for the project was provided by the Oregon Department of Forestry. The Community Wildfire Protection Plan will be reviewed annually and updated at least every five years starting from the year of adoption. The Plan was developed in compliance with the Federal Emergency Management Agency requirements for a wildfire mitigation plan and is available in final version on the Walla Walla County Emergency Management Department website at: http://www.co.walla-walla.wa.us/document_center/emergency%20management/WallaWallaCountyCWPPFINAL.pdf.

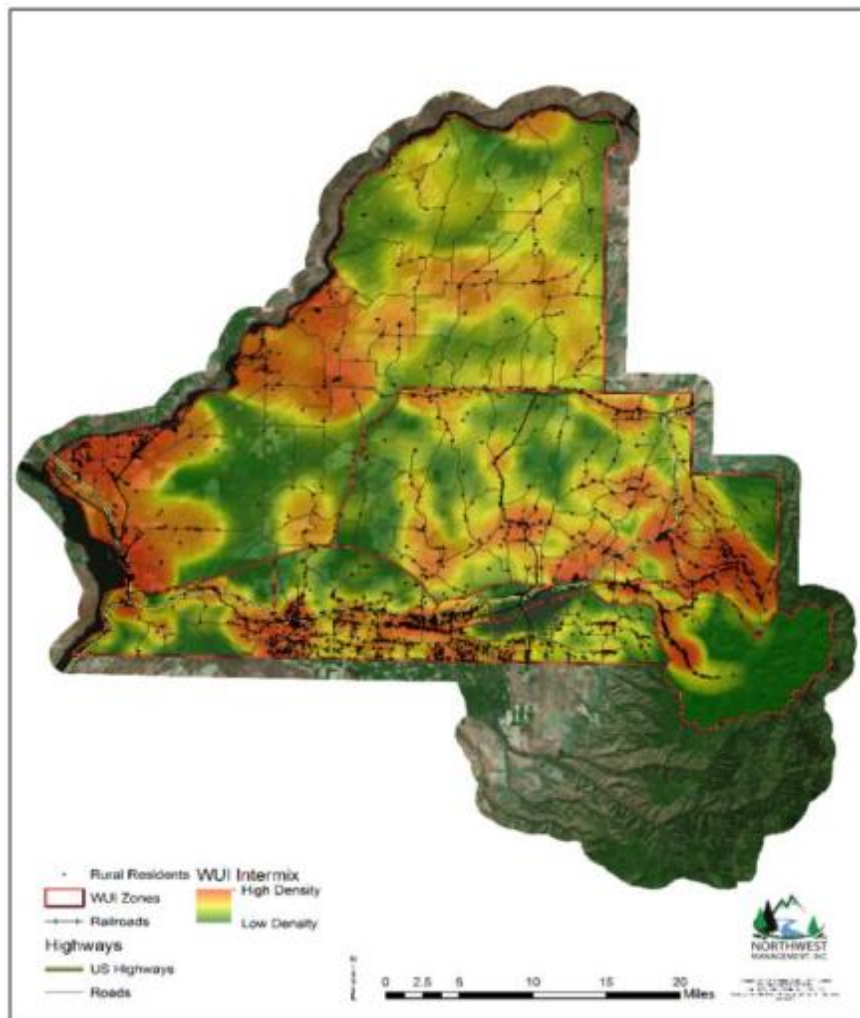


Figure 8. Map of Walla Walla County and the Mill Creek Watershed that identifies the Wildland Urban Interface (WUI) zones and risk ratings for County consideration. The lower portion of the map represents an area in Union County, Oregon that was deemed to present a significant risk of fire to the residents and infrastructure of Walla Walla County and the Mill Creek Watershed. This area was not assessed for fire risk in this CWPP, however details of risk, resources and threat within this area can be found in the Union County, Oregon CWPP currently available in the Oregon State website.

WILDFIRE HISTORY AND PROBABILITY OF OCCURRENCE

A major wildfire event, affecting a large area, could result in complete destruction of timber, structures, personal property, wildlife habitat, recreation areas and watershed areas. A major wildfire could also have substantial negative impact on commerce and infrastructure. Throughout the past twenty years there have been a number of significant wildfires in Walla Walla County.

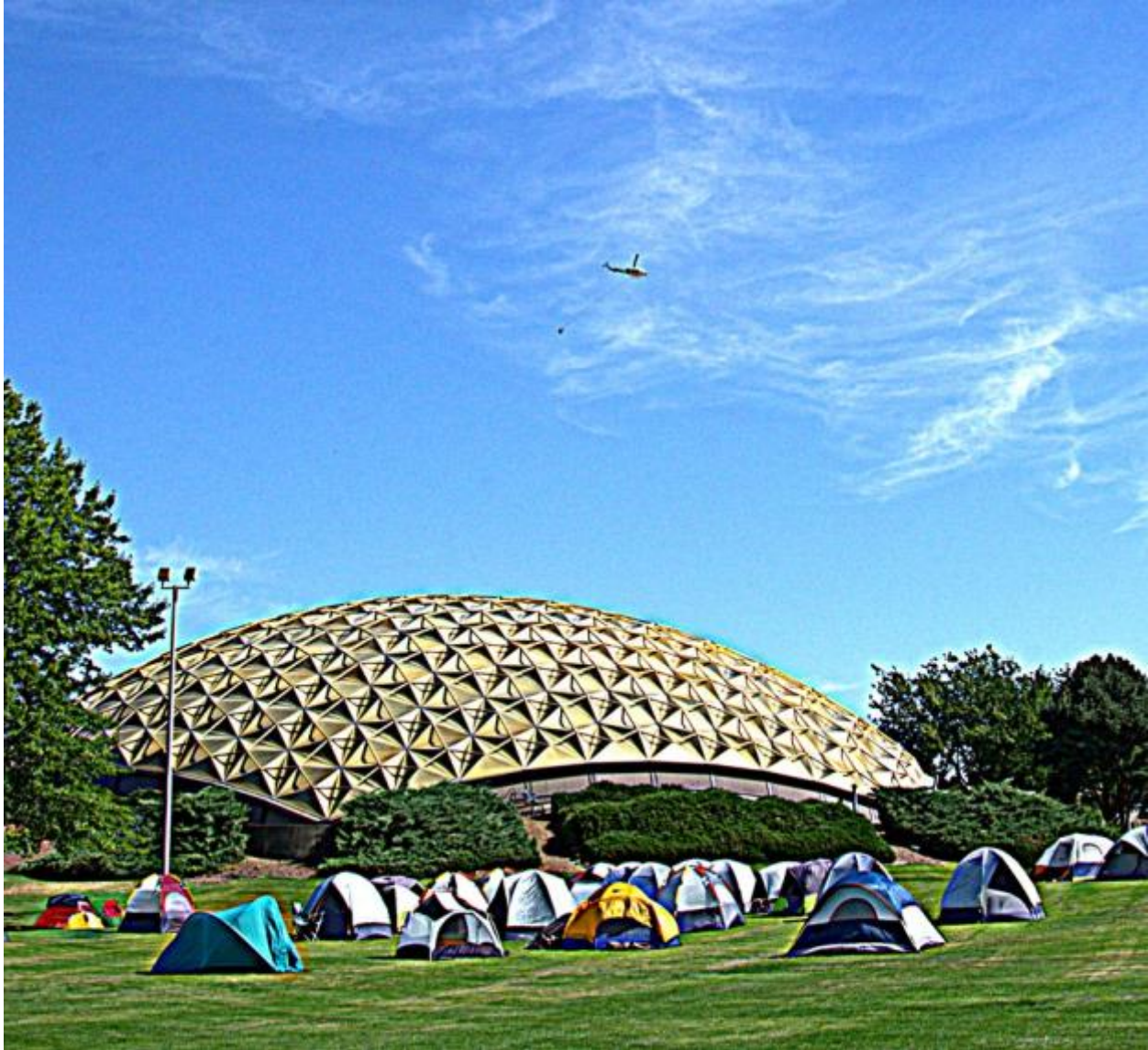
The Port Kelley Fire which began in mid-afternoon on July 28, 2001 with multiple ignitions adjacent to the Union Pacific Railroad track coincident with a passing train. The fire started on lands protected by Walla Walla Protection District #6 and spread to the adjacent Wallula Unit of McNary National Wildlife Refuge. Due to extreme dryness and winds (sustained 25 mph, with gusts to 40 mph), the fire quickly escalated to

over 3500 acres. The fire threatened structures, agricultural lands, and privately and publicly owned utility infrastructures. At the peak there were 311 firefighters, more than 45 engines, 4 tenders, 2 dozers, 2 air tanker and helicopters. The fire was officially declared out on August 6, 2001.

The North Coppei Fire which started 5 miles southeast of Waitsburg on September 18, 2001, when a Walla Walla County farmer lost control of a field burn, which farmers commonly use to control insects and disease. Winds of 15 to 20 mph hampered suppression efforts and the fire quickly grew to 4,810 acres. The fire consumed a large tract of trees, grassland and wheat fields. Ten structures were threatened and saved. All five of Washington State's multi-agency fire incident management Teams were deployed, with 341 personnel fighting the fire. The fire was officially declared out on September 30, 2001.

The Wallula Gap Fire which began on July 30, 2010 and consumed approximately 3,500 acres before it was put out on Sunday, August 1, 2010. This fire began as a result of a lightning strike. This is the same area that was affected by the Port Kelley Fire in 2001. According to Walla Walla County Fire District 5 Chief, Mike Wickstrom, "history has shown that fire moves fast on the ground" in this area. (Dupler, 2010)

Just a week after the Wallula Gap Fire a human-caused wildfire began in Northwest Walla Walla County near the community of Eureka. This fire began on Friday, August 6, 2010 and was contained on Monday, August 9, 2010 after burning approximately 34 square miles between Lyons Ferry Road and the Snake River. About 185 firefighters from across the state, 40 fire engines and one helicopter were called in to fight the wildfire. The fire burned primarily wheat stubble, grass, and sagebrush. Firefighters were able to save homes and several structures from burning, but one machine-shed, and a shop were destroyed. Although fire officials had initially hoped to be able to contain the fire on Friday, strong winds and dry weather conditions caused the fire to burn out of control. This fire was also difficult because of how remote it was. Access to the fire was limited by steep terrain and a lack of roads in the area.



The Blue Creek Fire began on July 20, 2015 in agriculture lands at the base of the Blue Mountains. The fire grew rapidly due to Red Flag Warning conditions and spread to adjacent forest lands. The fire threatened many homes, summer cabins, timber, and the City of Walla Walla Watershed. One primary residence and eleven outbuildings were destroyed by the 6,004-acre fire. The fire was on lands protected by Walla Walla County Fire District #4 and Washington Department of Natural Resources (WADNR). Unified command was established immediately after arrival of the first units which worked well for a coordinated ground and air attack during the Initial Attack phase of the fire. On July 21, 2015, a Type 2 Incident Management Team assumed command of the Blue Creek Fire for the next 10 days. Fire Suppression personnel peaked at approximately 1,000 including 19 crews, 60 engines, 5 dozers, 17 water tenders, 3 helicopters, and several air tankers. The fire was controlled at the edge of the Mill Creek Watershed which provides the drinking water for the City of Walla Walla. Several of the homes threatened by the fire had good defensible space around them resulting in protecting the home.

The Dry Creek Fire started west of the areas between Prescott and the Washington State Penitentiary on August 21, 2016. The fire rapidly consumed over 10,000 acres of dryland crops, riparian forests, a residence and outbuildings. Farmers who assisted with creating fire breaks described the fire as travelling faster than they could travel. The Dry Creek fire jumped over the 60 foot plus paved right-of-way for Harvey Shaw Road in addition to other roadways. Damage was assumed to be in the range of \$400,000 to \$600,000. The fire was controlled using both Walla Walla and Benton County Fire Districts. The fire was contained within two days.



The Frog Hollow Fire south of Touchet began August 30, 2016. The fire consumed approximately 300 acres of cropland but restarted several times after being contained as a result of fleeing birds and rodents carrying the fire to adjacent fields. The fire was contained using two dozen firefighters from 5 fire stations.

Changes in regional weather and growing seasons are impacting fuel loads and the likelihood of future fires. For example, the fall of 2016 and winter/spring of 2017 were one of the wettest in recent years. This spurred an uncommon amount of vegetative growth. This was followed by over 80 days with no precipitation during the summer of 2017. These conditions would be ideal for a significant fire. These situations are becoming the new norm, not the exception.



OVERALL PROBABILITY

Development near wildlands increases the potential of loss from wildfire, particularly when structures are built with minimal awareness of the need for fire protection. Wildfires are most likely to occur during May through October as well as other times where reduced precipitation and warmer, windy conditions present fuel ignition risks.

Wildland Urban Interface (WUI) fires are fires that occur where "combustible vegetation meets combustible structures" and therefore combine the hazards associated with both forest and structure fires. These types of fires have increased dramatically in the last few decades as more and more people move to rural areas.

In a case study of a destructive wildland urban interface fire, National Fire Protection Association (NFPA) lists four reasons for the increased risk of fire occurrence in wildland urban interface:

1. Wildfires continue to ignite and threaten homes in the wildlands;
2. Wildfires continue to present particular problems to fire protection agencies;
3. Lack of good vegetative management predisposes areas to wildfires; and
4. Unless specific preventive measures are taken by homeowners and local governments homes will continue to be lost and people's lives will continue to be in danger.

Conditions exist in Walla Walla County for a major fire and the probability of occurrence should not be determined based on history, but the conditions present. The recently completed Mill Creek and Walla

Walla County Community Wildfire Protection Plan of 2017 suggests the vulnerability of wildfire within the County should be considered HIGH. The likelihood of a major wildfire in the county is rated as MEDIUM given efforts of the Emergency Management and local fire departments throughout the County in awareness following recent fires and completion of the 2017 CWPP.

WILDFIRE VULNERABILITY

The effects of wildland fires vary with intensity, area, and time of year. Factors affecting the degree of risk include rainfall, humidity, types of vegetation, water availability, topography and proximity to firefighting agencies. In addition to these factors, the risk to structures in the wildland-urban interface includes building construction, means of access, location of vegetation in relation to the structure, roofing assembly, and utilities placement. Short-term loss is the complete destruction of valuable resources, such as timber, wildlife habitat, scenic vistas, and watersheds along with destruction of structures, personal property and utilities. Loss of life, injuries and casualties may occur as well. Vulnerability to flooding increases due to the destruction of watersheds. Severe fires producing high soil temperatures create a water-repellent layer below the soil surface. The soil above this layer becomes highly prone to erosion, often resulting in mud slides. Long-term effects are reduced amounts of timber for building and recreational areas.



WILDLAND URBAN INTERFACE RISK ASSESSMENT

In Walla Walla County, the highest hazard area is the wildland urban interface (WUI) in the eastern part of the county. In 2006 the County's Emergency Management Department hired a City of Walla Walla firefighter to conduct a wildfire risk assessment in the WUI and in 2017 they, along with the City of Walla

Walla, contracted with Northwest Management, Inc to complete a County-wide Community Wildfire Protection Plan (CWPP) that included the Mill Creek Watershed and its portions outside of Walla Walla County. The purpose of the assessment and the CWPP were to determine where, if any, high-risk and/or extreme-risk wildfire areas are located throughout the County given fuel conditions, fire behavior and local condition risk factors. During the 2006 survey a total of 435 structures were assessed, compared to 285 in 2002, with the purpose of the assessments being to:

1. Identify high risk areas/structures for mitigation;
2. Capture information useful to responders in the event of a fire; and
3. To inform the public of their risk and provide recommendations of how they can reduce the probability of a wildfire and lower their vulnerability.

The 2006 assessment implemented criteria from the National Fire Protection Agency (NFPA) Standard for Protection of Life and Property from Wildland Fire, using the Wildland Urban Interface Fire Hazard Assessment Methodology. Emergency Management Department staff developed additional survey criteria consistent with FIREWISE USA® recommendations. Structures rated as extreme hazard (8% of all structures) are located primarily on South Fork Coppei, Lewis Peak, and Scott roads. Mill Creek Road and the Kooskooskie area contained a large number of high hazard ratings. The average rating was medium.

The highest risk factor was vegetation, highlighting that development of defensible space surrounding structures is critical in reducing risk. Insufficient access and lack of available fire protection were also significant risk factors. Four high vulnerability hazard areas were established based on the survey. Property valuations for structures in these areas were calculated for the 2018 CMP update to estimate the potential loss of structures during a wildfire in each of these areas.



Table 9: Value of Property in Wildfire Hazard Areas as of the 2018 assessment are presented in the table below.

Assessment	Total Area	Improved Value
Mill Creek Road Area	8.6 square miles	\$11,626,240
Tracy Road Area	4.9 square miles	\$6,678,890
Scott Canyon Area	10.9 square miles	\$10,983,000
Walla Walla Watershed Area	6.3 square miles	\$99,000

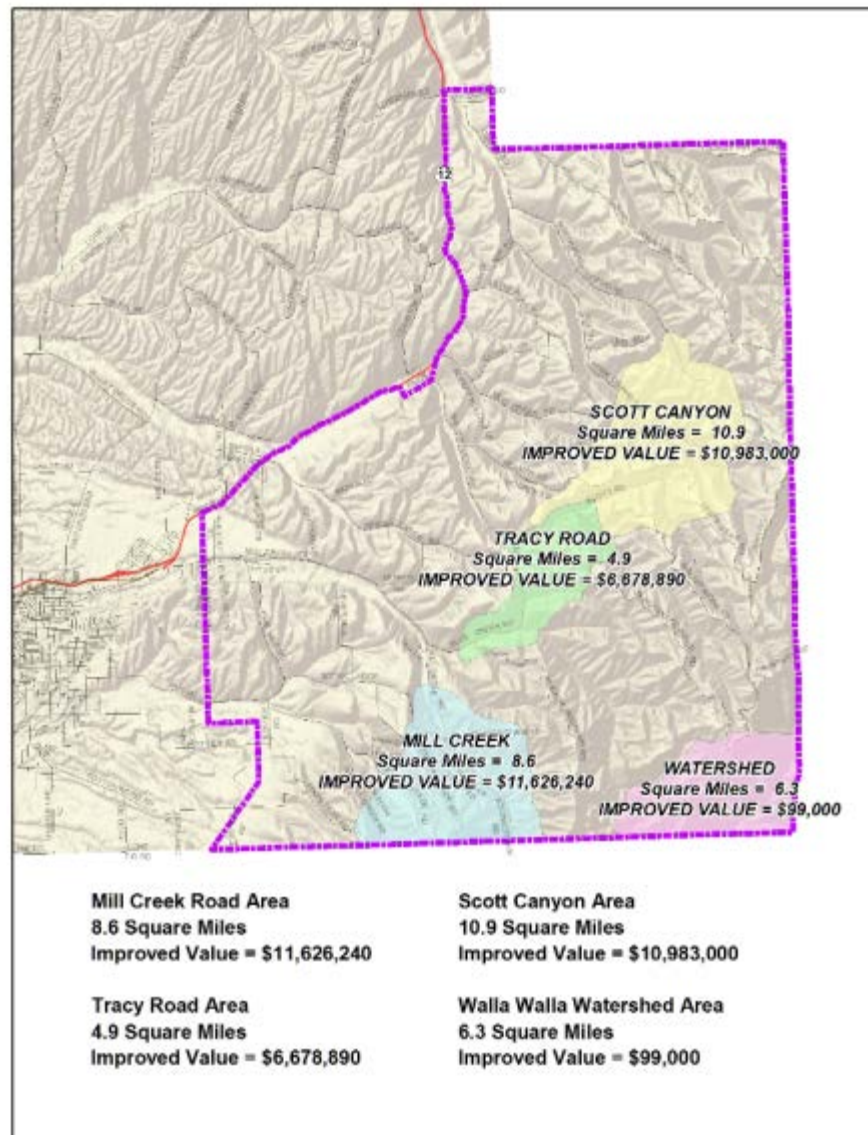


Figure 9. Walla Walla County Watershed map of Property Values in Wildfire Hazard Areas as of the 2018.

OVERALL VULNERABILITY

The mild climate, abundance of solar irradiance and low annual and timing of precipitation results in an environment that is potentially very prone to wildland fire. Although much of the native grasslands have been converted for agricultural purposes, there are many areas of native vegetation and fallow farm land that cures early in the summer and remains combustible until winter. If ignited, these areas burn rapidly, potentially threatening people, homes, and other valued resources.

Walla Walla County contains over 90% agriculture lands with scattered sagebrush steppe and CRP land intermixed throughout the prairie, the eastern edge of the County rises into the Blue Mountains with the transition from sagebrush to a conifer forest system. Development in the prairie is scattered with farm houses and farming structures dispersed throughout with very low density, structures within the prairie

can be long distances from EMS assistance. Development within the Blue Mountains front range is more concentrated and occurs along drainage bottoms and ridgelines, structures within these areas are typically long distances from emergency services and have poor access. This poor access and long travel distances requires some effort on the property owner to mitigate against wildfires.

Not every acre can be effectively treated to prevent rangeland fires throughout the lowlands in Walla Walla County, nor can every acre impacted by fire be restored. Setting priorities for prevention, suppression, and restoration is essential to increase the efficiency of operations and the efficacy of treatments. The use of risk-based, landscape-scale assessments help prioritize treatment areas to reduce fire risk as well as set priorities to strategically guide the allocation and pre-positioning of resources for fire suppression.

Fire history locations were collected using the MODIS sensor, on the TERRA and AQUA satellites, for fire observations from 2000 through 2017. The MODIS sensors acquire 4 images a day for each location on the ground, fires that were ignited and suppressed between observations are not included within the fire start locations. Likewise, small fires that emit a low amount of energy such as the practice of burning ditch banks and small pile burnings, may not be seen by the satellite. The fire starts data identified a total of 37 fires located within the boundary of the Mill Creek Watershed and an additional 2,885 fires throughout the remainder of Walla Walla County between 2000 and 2017. The satellite cannot differentiate between agricultural fires and wildfires, so it is likely that the number of wildfires will be much lower than the satellite estimate.

There are a number of ways to reduce wildland fires and minimize injury and property loss. Recommendations determined by the results of the 2017 CWPP and fire risk assessment were to:

1. Focus mitigation efforts on homeowners in these areas to encourage them to develop defensible space;
2. Seek ways to encourage owner mitigation;
3. Consider adopting land use and/or building code ordinances to reduce risk of structures to wildfire; and
4. Encourage creating emergency water supply for those areas where emergency water is not readily available.

Creating a community that is resilient to wildfires begins with identifying where the threat of wildfire may occur and mitigating against the risk of wildfires against property, life, and infrastructure. In the process of mitigation, when mitigation is focused on a landscape scale, healthy ecosystems and more resilient communities are created.

A wildfire threat analysis provides firefighters and managers with a wildfire tool that describes various physical and environmental conditions for fire risk across a landscape. The threat analysis completed in the 2017 CWPP included fire start locations (2000 - 2017), fuels, fuel moisture, rate of spread, flame length, crown fire potential, and historic fire locations. The risk analysis additionally considered locations where fire threats coincide with infrastructure, cultural and environmental resources, and residences within the wildland urban interface.

Risk analysis showed that the southwestern corner and the northern portion of Walla Walla County, with scattered areas between Eureka Flats and the City of Walla Walla, were more at risk than others across the prairie landscape. This is due to the number of fire starts, proximity to EMS, available fuels, fire history, and locations of developed properties in these areas.

One of the most vulnerable areas in Walla Walla County to wildfire is the Mill Creek Municipal Watershed and surrounding areas. This area is located in the wildland-urban interface and is especially vulnerable to wildfire. A wildfire in this area would not only impact the many homes and cabins in this area but would also affect the watershed environment and water quality. This would indirectly affect the City of Walla Walla's 30,000 municipal water customers. (Hulbert, 2006)

Fire suppression within the Mill Creek Watershed over the last century has led to a deviation from the historical ecosystem norms producing an accumulation of fuels. The lack of access within the watershed make mitigation and suppression efforts difficult. Mill Creek Watershed is more at risk in the timbered portions of the watershed where the majority of fuels are concentrated. The increased potential for crown fires leads to a higher probability for stand replacement/high-severity events, which in turn leads to secondary fire effects such as; erosion, alteration of site productivity, latent mortality of trees and wildlife, and the change in wildlife habitat.

A significant area or segment of Walla Walla County's population, property, commerce, infrastructure or service could be affected by a major wildfire, particularly a wildfire in the Mill Creek Watershed. The overall vulnerability is MEDIUM.

WILDFIRE RISK RATING

A risk rating of HIGH is assigned. There is significant potential for a wildfire disaster of moderate to major proportions during the next 25 years. The threat is great enough to warrant a significant effort to prepare for, respond to, recover from, and mitigate wildfire risk. This hazard is recommended to be included, and expanded on, in the county's emergency management training and exercise program.

6.5 FLOODING HAZARD OVERVIEW

RATINGS	
Probability	HIGH
Vulnerability	MEDIUM
Risk	HIGH

Flooding occurs when an overflow of water submerges land that was previously dry. This typically occurs when the volume of water within a water body, such as a river or lake, exceeds its capacity. Walla Walla County is susceptible to riverine and flash flooding. Flooding can also occur as a result of dam failure which was addressed in the 2010 HIVA and HMP and is still included in this update given its relevance. However, FEMA did not include dam failure in the scope of this project for the 2018 HMP update.

Flooding in Walla Walla County is most likely to occur in winter and spring when localized rainstorms, snowmelt and rain-on-snow events can overwhelm channels with rapid runoff. Frozen soil conditions are often present during these periods and help to increase the volume and rate of runoff by preventing

infiltration. With deeper snowpack conditions or spring snowfall events large volumes of water can result in flood events that can last several days.

FLOODPLAIN

Most flood damage occurs in floodplains. Much of the development within Walla Walla County occurs within a short distance of streams in areas of less topography and often times floodplains which increases the risk of damage by rising water. The floodway and 100-year floodplain are the two areas most likely to experience flooding. The floodway experiences frequent inundation and within Walla Walla County construction is not permitted within this zone. The 100-year floodplain is defined as an area where there is a 1% annual probability of flooding. The prediction is that a 100-year flood event will occur once every 100 years. Recent studies suggest an increased risk to infrastructure can be anticipated during the 21st century as a result of climate change. The floodway and the 100-yr floodplain have been mapped for Walla Walla County by the Federal Emergency Management Agency (FEMA). However, with a few exceptions, floodplain and floodway boundaries have not been reassessed since their initial mapping in 1983.

FLOODING HISTORY AND PROBABILITY OF OCCURRENCE

There have been three severe floods in Walla Walla County since about 1925. These floods took place in March 1931, December 1964, and February 1996. Primary flood hazards include Mill Creek, the Touchet River, and Coppei Creek. Overall, the probability of flood damages occurring within Walla Walla County within the next 25 years is HIGH.



The 1931 flood took place after heavy rains saturated the soil and then turned cold enough to snow. It snowed about 12 inches and then rained as temperatures warmed and rapidly melted snow. The 1931 flood on Mill Creek was devastating to the City of Walla Walla. The Mill Creek diversion and storage

reservoir (Bennington Lake) and Mill Creek flood channel were all constructed by the U.S. Army Corps of Engineers (USACE) as a result of the 1931 event and have been the dominant means of flood protection to the City of Walla Walla since.

The 1996 flood occurred in a similar fashion following a rain-on-snow event where warming temperatures and rain following a late season snowfall rapidly melted snow over frozen ground. In some areas as soils began to thaw saturated conditions led to landslides. The 1996 flood impacted many areas throughout the County with some of the most severe impacts being realized in Waitsburg and the upper Mill Creek area. Flood-specific damages cost the County \$6,500,000, while specific jurisdictions, primarily Waitsburg, experienced flood-specific damages totaling an additional \$5,500,000.



WALLA WALLA RIVER FLOODING

The largest recorded flood on the Walla Walla River occurred in December 1964 and was estimated to have a stage of 18.90 ft (423.90 ft above mean sea level) and a peak discharge of 33,400 cubic feet per second (cfs) near Touchet (after confluence with Touchet River). Flooding of the Walla Walla River also occurred in January of 1965, as well as 1906, 1931, 1949, 1951, 1972, and 1996. Most flood damages on the lower Walla Walla River are related to various types of road and bridge impacts, bank and field erosion, and sediment deposition. The probability of occurrence has been assessed as MEDIUM.

TOUCHET RIVER

Recorded significant floods on the Touchet River have occurred in 1906, 1931, 1949, 1951, 1964, 1965, 1972, and 1996. The maximum flood on the Touchet River occurred in December 1964 with a peak flood discharge of about 9,350 cfs at Bolles Bridge (estimated 40-year event) and 11,500 cfs at Touchet (estimated 30-year event). In Walla Walla County, flooding of the Touchet River has mainly caused

damages in the communities of Prescott and Waitsburg. Flooding also causes various types of road and bridge damage, bank and field erosion, and sediment deposition along the Touchet River to the Walla Walla River. Widespread severe damages and disruptions occurred in Waitsburg during the flood of February 1996. The probability of occurrence has been assessed as MEDIUM.

COPPEI CREEK

Coppei Creek has experienced significant flooding several times. The flows and levels on Coppei Creek are not gauged. However, it is known that Coppei Creek contributed to the severe level of damages in Waitsburg during the flood of February 1996. The creek left its channel and was diverted down Coppei Avenue where it collected behind the existing levee along the Touchet River causing damages to local structures. Other Coppei flood problems were related to road and bridge damage, bank and field erosion, and sediment deposition. Using high water marks, the U.S. Army Corps of Engineers (USACE) has estimated the February 1996 peak flood discharge on Coppei Creek to have been about 1,700 cfs. The probability of occurrence has been assessed as MEDIUM.

MILL CREEK

Due to the topography of its watershed, Mill Creek tends to have short duration, high volume, flood events. The largest of these floods are usually caused by prolonged intense rainfall on saturated soils, or rapid snowmelt in conjunction with rain and warming temperatures. The FEMA Flood Insurance Study reported in 1983 stated Mill Creek flow exceeded the bank-full capacity (600 cfs) 29 times out of 36 years of records. The 1931 flood that impacted the City of Walla Walla and spurring the construction of the Mill Creek Reservoir was partially in response to the hydrology of the Mill Creek Watershed. The USACE completed the Mill Creek flood control project in 1942 diverting a portion of Mill Creek floodwaters to Bennington Lake reservoir successfully decreasing discharges through the City of Walla Walla. Flows in Garrison, Russell, and Yellowhawk Creeks are also controlled by this project. The project consisted primarily of a constructed concrete floodwater conveyance channel with a 5,400 csf capacity through the City of Walla Walla. This channel is now aging and in many areas of the City it needs significant repairs or reconstruction to remain functional.

Major flood events on Mill Creek have occurred in 1931 (6,000 cfs with a stage of 7.5 ft in Walla Walla), 1964 (3,300 csf controlled to 2,400 csf by diversion), and 1996 (about 4,000 cfs, both concrete channel and reservoir were reported to be at maximum capacity). The City of Walla Walla sustained only minor damages during the February 1996 flood due to the operation of the diversion and detention system. Mill Creek has regularly caused damaging impacts in the Kooskooskie area due to infrastructure and private dwellings occurring within flood zones. Mill Creek flooding has also consistently led to bank undercutting and erosion downstream of the City of Walla Walla. The probability of occurrence has been assessed as HIGH.



This is a USDA SCS flooding picture.

YELLOWHAWK, COTTONWOOD, RUSSELL, GARRISON, AND RESER CREEKS

There is little flooding data available regarding flows on Garrison, Yellowhawk, Cottonwood, Russell, and Reser Creeks. Flows in Russell, Garrison, and Yellowhawk Creeks are partially regulated by the Mill Creek Diversion and Reservoir project. In the absence of the USACE project the causes and frequency of flooding on these creeks would be expected to be similar to Mill Creek. The 1983 FEMA FIS reported that there was evidence of at least five floods in the last 50 years. These were in 1926, 1927, 1931, 1949, and 1964. The largest flood may have occurred in 1949. Only nuisance flooding was reported in these drainages during 1996. The probability of occurrence has been assessed as LOW.

FLASH FLOODING

Flash floods are characterized by a rapid rise in water level that exceeds bank-full capacity of any measurable water course (i.e., stream, river, dry ravine). In an extreme case a flash flood could be a wall of water moving down a steep canyon or ravine. Flash floods are common in areas of steep terrain and alluvial fans. Flash floods are distinguished from other types of flooding by the short time frame in which they can develop and intensify. They can occur within a short time ($\leq$ six hours) of a rain event or following a sudden release of water held by an ice or debris dam. There is often little warning of a flash flood.

The brief, intense rainfall from a thunderstorm is usually the cause of a flash flood. Inadequate urban drainage systems increase the likelihood of a flash food. In urban environments where vegetation has been removed, where bridges and culverts constrict flow, or where buildings and paving have greatly expanded impermeable surfaces, there is an increasing flash flood risk. Several factors contribute to flash flooding. Two key elements are rainfall intensity and duration. As discussed above, other factors include topography, soil conditions, and ground cover.

On July 16, 2012, a stationary upper level low pressure area near Brookings, Oregon brought abundant moisture across eastern Washington. This combined with daytime heating to produce a few severe thunderstorms and locally heavy rainfall. Thunderstorms training from south southwest to north northeast over the narrow path produced an estimated 1 to 2 inches of rainfall and caused flash flooding and mud slides two to three miles south of Touchet. A parked pickup truck was completely submerged. Over a dozen county roads were damaged. Damage was estimated at 1.25 million.

Currently development regulations are in place which limit impervious surface, plan for flooding, and require that storm water run-off is contained within property boundaries and not allowed to flow onto adjacent roadways and properties. These regulations are enforced by local public works and planning departments as well as by the Washington State Department of Ecology.

Damage from localized flash flooding would most likely be contained to a relatively small area or drainage and vulnerability has been significantly reduced for many areas due to state and local flooding and storm water regulations.

The National Weather Service (NWS) has reported two flash flood events since 1950: April 24, 2005 in the Waitsburg area, and May 8, 2005 in the City of Walla Walla area. No damage was reported in the Waitsburg incident and the City of Walla Walla reported approximately \$20,000 in damages (U.S. Department of Commerce National Climatic Data Center). The overall probability of a flash flood event is MEDIUM.



FLOODING VULNERABILITY

Local, state and federal agencies have taken steps to reduce the vulnerability of flooding for both municipal and rural jurisdictions. These jurisdictions can regulate development within the floodplain through construction standards and critical-area regulations, increase the Communities' flood disaster preparedness, plan response, conduct mitigation projects, encourage participation in the National Flood Insurance Program (NFIP) and educate the public. All of these activities will reduce vulnerability.

For Walla Walla County, in response to the flood events of 1996, the County worked with other agencies to develop the *Walla Walla County Comprehensive Flood Hazard Management Plan (CFHMP)*, completed in 1999. This plan presents a comprehensive floodplain management strategy regarding flood hazards and providing guidance for mitigation actions. Additionally, in June 2009 the first phase of the Walla Walla County Flood Response plan (FRP) was adopted. The first phase focused on Mill Creek but additional phases addressing the Walla Walla, Touchet, and Coppei Rivers are planned. The FRP provides a plan for response to a flood event on Mill Creek but also supports efforts to "develop community awareness and understanding of flood hazards" which is a key component in mitigating flood hazards and reducing vulnerability.

The 2009 Washington State - Hazard Identification and Vulnerability Assessment (HIVA) outlined a new approach to flood risk management: the "soft path." This strategy takes into account that floods will happen and provides solutions. Another key component of this strategy is the understanding that flooding is "essential for the health of riverine ecosystems." This approach suggests that restoration of meanders and wetlands can help reduce speed, size and duration of flooding. Currently the State of Washington has

released the Draft 2018 statewide Hazard Mitigation Plan and updates on flood risk management and natural hazard mitigation measures Counties and local jurisdictions can use.

Over the last decade, citizens have reported to the Walla Walla County Conservation District of damage due to high flow events or “flashier” flood events. Most often these events occur during or shortly after a significant amount of precipitation coupled with rapid warm winds, called Chinook winds. The events seem to be more volatile and their frequency increasing. In spring 2017 one of these events resulted in damage to existing infrastructure and loss of economic land with an estimated cost of \$1.3 million to repair the damage; acres of land lost to rapid erosion cannot be replaced. Waterways naturally move but the concern is the direction of movement is impacting private property, residences, and undermining roads and bridge abutments. Levees, armored banks and channelization of waterways send river energy downstream and can exacerbate erosion and damage from these events. For example, the levee system that protects the town of Waitsburg from flooding has been implicated in the rapid erosion occurring on the reach between the town and the Bolles Bridge.

Efforts to help restore stream segments, instead of reacting as eroding land and moving rivers encroach near existing homes and infrastructure, can increase resiliency from severe storms and floods. Bioengineering is a preferred method to improve stream function versus armoring with large boulders and concrete. In general, bioengineering involves anchoring large logs and root wads in, or adjacent to, the stream channel at strategic locations. These methods are described in the *Stream Habitat Restoration Guidelines* (2004) and other documents endorsed by the Washington Department of Fish & Wildlife, the Washington Department of Ecology, and the U.S. Fish & Wildlife Service. The *Lower Mill Creek Final Habitat and Passage Assessment and Strategic Action Plan* (2017) and the *Lower Walla Walla River Geomorphic Assessment and Action Plan* (2015) both by the Confederated Tribes of the Umatilla Indian Reservation (CTUIR) describe similar methods as the Stream Habitat Restoration Guidelines. The goal is to dissipate river energy and restore stream function within the riparian corridor.



Picture by Rob

Grandstaff



The Confederated Tribes of the Umatilla Indian Reservation (CTUIR) have led restorations projects including the Nursery Bridge project on the Walla Walla River. While this project is outside of Walla Walla County, the impacts of this restoration project include reducing the hazards on the Walla Walla River. The

Walla Walla County Conservation District sponsored two projects on the Touchet River involving creating side channels, reconnecting floodplain area, and installing a series of bioengineered log structures. A third project will be installed during the summer of 2018. The Tri-State Steelheaders completed the first phase of the Bridge-to-Bridge restoration project on the Walla Walla River. In addition to the methods described above, the project also included removal of ½ mile of levee which expanded the accessible floodplain. Other projects are in the design phase and will likely be constructed in upcoming years as funding is available.

The geomorphic assessment provides recommendations on restoration and mitigation project which can reduce the vulnerability of jurisdictions within Walla Walla County to flood impacts. The report also supports a “community-based flood control and river awareness strategy.” There is consensus at many levels that increasing awareness and engaging the community has been, and still remains to be, a key component in hazard mitigation in 2018 and looking forward.

NATIONAL FLOOD INSURANCE PROGRAM PARTICIPATION

Walla Walla County and the four cities listed in the table below participate in the National Flood Insurance Program (NFIP). As defined by the NFIP, there are no “repetitive loss” or “severe repetitive loss” properties located within Walla Walla County’s planning area.

Table 10: Summary of National Flood Insurance Program Participation

Jurisdiction	Regular Entry Date	Current Map Date	Last CAV Date	Total Policies in Force	Total Insurance in Force	Number of Paid Losses	Total Losses Paid
Walla Walla County	12/1/1983	1/18/2002	7/31/2009	155	\$37,082,600	22	\$318,083
College Place	5/26/1978	9/7/2001	12/7/2006	18	\$4,653,000	1	\$4,259
Prescott	2/23/2004	1/18/2002	6/19/2007	4	\$313,500	0	\$0
Waitsburg	11/3/1982	11/3/1982	10/19/2017	46	\$7,610,000	25	\$394,036
Walla Walla	3/30/1981	12/1/1983	5/13/2014	17	\$4,662,000	0	\$0

OVERALL VULNERABILITY

The areas of Walla Walla County listed above are vulnerable to the impacts of flooding. Future floods may threaten lives, damage property and impact transportation infrastructure located in floodways and within 100- and 500-year floodplain zones. Although the total population of the county is not directly exposed to this hazard the effect of the hazard will affect all residents indirectly. A worst-case scenario of flooding could occur within Walla Walla County and is likely to have moderate to major impacts given the aging flood control infrastructure, increasing population and increased urban and rural development. The overall vulnerability of Walla Walla County to flood damages has been assessed to be MEDIUM.

Federal Dams

Mill Creek Dam is currently classified as Low Incremental Risk. This is due to confirmed and unconfirmed dam safety issues, the combination of life, economic, or environmental consequences with likelihood of failure is low to very low and the dam may not meet all essential USACE guidelines. USACE considers this level of life-risk to be in the range of tolerability but the dam does not meet all essential USACE guidelines.

Ice Harbor Lock and Dam is currently classified as Low Incremental Risk. This is due to confirmed and unconfirmed dam safety issues, the combination of life, economic, or environmental consequences with likelihood of failure is low to very low and the dam may not meet all essential USACE guidelines. USACE considers this level of life-risk to be in the range of tolerability but the dam does not meet all essential USACE guidelines.

FLOODING RISK RATING

Based on the probability of occurrence and Walla Walla County's vulnerability, an overall risk rating of HIGH has been given to this hazard following the information provided in the 2010 HIVA and updated information from participating jurisdictions during the 2018 update. There is moderate to high potential for a flood disaster of less than major proportions during the next 25 years. The threat is believed to be sufficient to warrant direct and coordinated efforts to prepare for, respond to, recover from, and mitigate this hazard through planned infrastructure updates, engineering assessments, and public education and outreach. This hazard should be included in the county's emergency management training and exercise program.



Chapter 7. MULTI-JURISDICTION HAZARD MITIGATION

This plan is an update of the 2010 Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan (HMP). This chapter was new in the 2010 plan in order to outline mitigation goals and objectives and assemble information in an easily-accessible single location where there are applications to all jurisdictions throughout the County. It also incorporates the shared mitigation strategy and prioritization methods identified throughout the process and has been updated to reflect new information and priorities brought forth by participants throughout the 2018 HMP update.

Table 11. Overall Vulnerability and Risk Assessment

Hazard	Probability	Vulnerability	Risk Rating
Earthquake	MEDIUM	HIGH	HIGH
Severe Storm	HIGH	MEDIUM	HIGH
Wildfire	MEDIUM	HIGH	HIGH
Flooding	HIGH	MEDIUM	HIGH

7.1 MITIGATION GOALS

The mitigation goals listed in this portion of the plan are multi-jurisdictional in nature. The following mitigation goals were identified through the original planning process and re-affirmed during the 2010 update. These goals were reviewed by the Planning Team throughout the 2018 update and re-affirmed as general guiding principles to use in combination with the goals and objectives presented in Chapter 1, Section 1.6.

1. Protect critical facilities from damage caused by earthquake, flooding, wildfire and severe storms;
2. Reduce environmental and property damage, injury, and deaths caused by hazards; and
3. Increase public awareness of hazards and improve voluntary mitigation actions.

7.2 MITIGATION OBJECTIVES

The mitigation objectives listed in this portion of the plan are multi-jurisdictional in nature. In the 2010 Plan updated mitigation objectives were compiled into a multi-jurisdictional list and were combined and re-worded as appropriate. The content of these objectives remains the same for the 2018 Plan update as they provide a framework for developing mitigation measures in each jurisdiction. Each mitigation action (both in this section as well as jurisdiction-specific measures) is targeted to meet at least one of these mitigation measures.

- MO-1. Protect critical facilities from hazards.
- MO-2. Reduce loss of life and injuries.
- MO-3. Reduce property damage.
- MO-4. Protect Infrastructure.
- MO-5. Improve and increase public information regarding hazard mitigation.

7.3 MITIGATION STRATEGY

All jurisdictions in Walla Walla County will work together to create and maintain disaster resistant communities. We will promote hazard mitigation between the governments, the business community and organizations. We will elevate mitigation efforts to a high priority if funding allows. This process will develop and maintain an effective multi-jurisdictional hazard mitigation plan. Each jurisdiction will plan and conduct mitigation projects and take mitigation measures based on their risk and funding availability.

We want to ensure the communities of Walla Walla County have the capability to initiate and sustain emergency operations during and after a disaster. To accomplish this each jurisdiction will develop mitigation measures to maintain local government operational continuity during and after a disaster.

Each jurisdiction will maintain a list of mitigation measures whether shared with other jurisdictions or unique to that jurisdiction. A lead agency, desired implementation timeline and potential funding sources will be determined for each measure and local governments will review other plans and incorporate the elements of this plan, when appropriate. This may include such plans as the Basin Watershed plan, Irrigation plans and Land Use planning, etc.

Jurisdictions will utilize the priority factors to determine a relative priority of measures appropriate for their jurisdiction.

7.4 PRIORITIZATION OF MITIGATION MEASURES

Priority for each measure will be determined using a ranking system as described here. A rating of LOW, MEDIUM or HIGH will be assigned to each element to identify the priority for each project or measure.

The results of a benefit-cost review will help further weight the jurisdiction's mitigation measure priorities. Projects having a high benefit to cost ratio must be considered high priority. The remaining factors may be considered as mitigating factors when determining priority, but the benefit cost ratio will be the primary means to determine priority.

FACTORS FOR DETERMINING PRIORITY

- *Benefit-Cost review.* Review the benefit and costs. Estimate the general benefit to cost ratio. Such a review may be taken as a preliminary estimate of the monetary value of the project. This information can provide a general estimate of the savings that may be realized as a result of the project compared to the estimated costs should the project not be completed. For example, if a project is estimated to save \$20,000 in losses resulting from a hazard and the cost of the project to mitigate the hazard is estimated at \$5,000, then the benefit cost review is 4:1. When FEMA hazard mitigation funding is being requested, then a formal benefit-cost analysis is conducted.
- *Population benefited.* Estimate the total population that is benefited as a result of the mitigation action.
- *Percentage of jurisdiction benefited.* Divide the population benefited by the total population of the jurisdiction to determine the percent of the total jurisdiction that is benefited.
- *Health and safety.* Consider the health and safety of the community and make a narrative statement.
- *Estimated project or initiative cost.* Estimate the total cost of the project.

- *Cost impact of the project or initiative.* Estimate the impact of the project or measure in terms of what damage will be prevented.
- *Probability of community acceptance.* Estimate the likelihood of community acceptance, using a rating of HIGH, MEDIUM or LOW.
- *Probability of funding.* Estimate the likelihood that a project will be funded through hazard mitigation grants, state funding and local funding. Consider the local matching funds, if required.
- *Feasibility of implementing.* Estimate the feasibility of the effort to implement the measure, using a rating of HIGH, MEDIUM or LOW.
- *Consistency with other plans and programs.* Provide a simple statement after reviewing this project and comparing it to other plans and programs.

7.5 MULTI-JURISDICTIONAL MITIGATION MEASURES

During the 2018 update, the Planning Team chose to categorize strategies and/or projects that would benefit multiple jurisdictions, special purpose districts or agencies. While these mitigation strategies and/or projects have been suggested by various officials and staff through the planning process, these strategies and/or projects have not been officially approved and funding has not been allocated. In many cases, funding is dependent upon the jurisdiction receiving future federal and/or state hazard mitigation grant funding.

NATIONAL FLOOD INSURANCE PROGRAM (NFIP) CONTINUED COMPLIANCE

The planning participants have incorporated mitigation practices and projects into local planning efforts in order to ensure continued compliance with the NFIP. As part of the County's ongoing emergency outreach, information is provided to the public regarding flood and fire hazards. During Walla Walla County's recent critical areas ordinance update a few minor changes to flood development standards were recommended to ensure compliance with NFIP and strengthen regulations.

MULTI-HAZARD MITIGATION MEASURES

- MJ-1. Incorporate mitigation goals, objectives, and measures into other planning mechanisms such as Comprehensive plans, County Wildfire Protection Plans, and building codes for all jurisdictions throughout Walla Walla County. Incorporation of these measures was completed for the 2017 Mill Creek and Walla Walla County Wildfire Protection Plan and has had some influence on local building codes and planning efforts since the 2010 Mill Creek CWPP for the City of Walla Walla.

PRIORITY:	Medium
LEAD AGENCY:	Emergency Management Department
TIME-LINE:	Current and on-going
FUNDING SOURCE:	Local, State, and Federal

- MJ-2. Walla Walla County is interested in including the capability of the Disaster Airlift Response Team (DART) in their safety and hazard mitigation response plans moving forward in the 2018-2022 planning period. The DART is a volunteer emergency airlift organization that can transport people, food, materials, medical and other supplies to areas cut off from ground transportation or where time is highly critical.

Walla Walla County could benefit from this capability in an emergency as the county may be especially vulnerable to some disaster scenarios (e.g., earthquakes). In the current Hazard

Mitigation Plan, more than 250 bridges and overpasses on critical transportation routes are identified. Damage or failure of one or more of these structures could isolate areas from ground transportation assistance.

The benefit to adding this capability in a county plan is that typically the U.S. Federal Aviation Administration declares a Temporary Flight Restriction (TFR) during emergencies. If listed in the county emergency plan, this capability can be activated and utilized even if a TFR is in place. Otherwise, volunteer pilots would be unable to enter a TFR in flight. Other benefits to naming this capability is that no advanced agreement or planning is necessary to utilize this capability.

PRIORITY: Medium
LEAD AGENCY: Emergency Management Department
TIME-LINE: Unfunded, volunteer efforts and funding are being sought
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

- MJ-3. Continue to develop partnerships with various jurisdictions and agencies as well as business owners to identify and pursue funding opportunities and implement mitigation measures and to increase coordination of projects throughout the County. This is a continuing mitigation measure from the 2010 plan.

PRIORITY: High
LEAD AGENCY: Emergency Management Department
TIME-LINE: Current and on-going
FUNDING SOURCE: Local, State, and Federal

- MJ-4. Update and categorize critical facilities inventory. Although the Walla Walla County critical facilities inventory was updated in 2009 and has been incorporated into this plan, the inventory lacks a classification system. Using more specific criteria and categorizing the inventory information is recommended to focus mitigation and response efforts on more essential facilities. This is a continuing goal from the 2010 plan.

PRIORITY: Medium
LEAD AGENCY: Emergency Management Department
TIME-LINE: Unfunded, Short term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

- MJ-5. Develop a County wide evacuation plan and identify and plan for critical transportation routes. Walla Walla County has a well-developed emergency contact network in place since the 2010 plan and continued efforts to improve this network and map critical transportation routes are on-going.

PRIORITY: Medium
LEAD AGENCY: Emergency Management Department
TIME-LINE: Unfunded, Short term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

- MJ-6. Continue and enhance existing public education and outreach programs on hazard vulnerability and mitigation including, but not limited to:

- Encouraging non-structural earthquake mitigation projects;
- Encouraging the use of wind-resistant roofing;

- Encouraging property owners to correctly prune and trim vegetation to protect infrastructure, privately owned homes, property, and power from damage during severe storms and wildfire events; and
- Providing public workshops and information via the web.

During the 2004-2010 planning cycle as well as following the 2017 CWPP wildfire risk assessment update, information regarding wildfire vulnerability and mitigation were provided on the Emergency Management Department's website and in public meetings. This mitigation measure continues to be on-going and has been re-affirmed for the 2018-2022 planning cycle given the continued County housing development information and increasing risk to life and property within the WUI.

PRIORITY: High
 LEAD AGENCY: Emergency Management Department
 TIME-LINE: Current and on-going
 FUNDING SOURCE: Local, State, and Federal

- MJ-7. Encourage installation of underground electrical utilities to reduce their vulnerability to earthquake and storm damage. This mitigation action is current and on-going and has been re-affirmed for the 2018-2022 planning cycle.

PRIORITY: Medium
 LEAD AGENCY: All
 FUNDING SOURCE: Local
 TIME-LINE: Current and on-going

- MJ-8. Provide emergency power for critical facilities. The specific facility identified as needing an emergency power source includes the Blue Mountain TV Station. After conducting a review and update of the critical facilities list, additional needs for emergency power also include water well systems in multiple jurisdictions and other communication-facility infrastructure as identified in the jurisdiction-specific sections below (Chapters 8-13). This mitigation objective is current and on-going and has been re-affirmed for the 2018-2022 planning cycle.

PRIORITY: Medium
 LEAD AGENCY: Owner
 TIME-LINE: Unfunded, Short term from funding
 FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

- MJ-9. Conduct Light Detection and Ranging (LIDAR) flight of part of County not yet covered to gain better information on topography and use to assess floodplain and seismic hazards. This mitigation measure has been partially completed through the acquisition of Lidar data for select areas however additional data acquisition and processing are anticipated to meet this mitigation objective.

PRIORITY: Low
 LEAD AGENCY: Emergency Management Department
 TIME-LINE: Unfunded, Short term from funding
 FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

MJ-10. Install AM alert radio system on Highway 12.

PRIORITY:	Low
LEAD AGENCY:	Emergency Management Department
TIME-LINE:	Unfunded, Short term from funding
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

FLOODING MITIGATION MEASURES

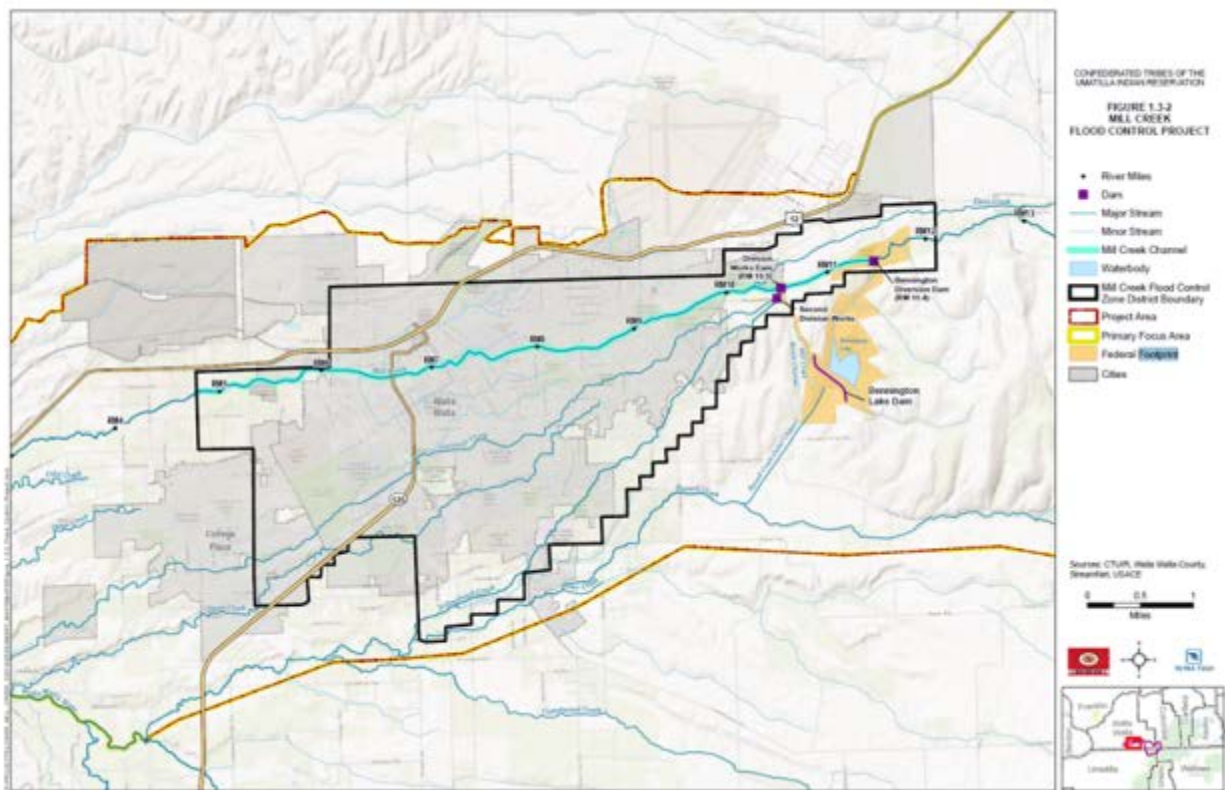


Figure 10. Map of the Mill Creek flood control project and stream-mile references for management/ownership reference for project planning.

Mill Creek Channel – generally refers to the portion of Mill Creek from RM 4.8 (Gose Street) to RM 11.5 (just past Bennington Diversion Dam). The channel consists of two major channel types—a concrete flume type and a channel-spanning sills or weirs type (Burns et al. 2009). The portion of the channel from RM 4.8 to approximately RM 10.4 (just downstream from the Division Works Dam) is maintained and operated by the Mill Creek Flood Control Zone District. The portion of the channel from RM 10.4 to RM 11.5 (just past the Bennington Diversion Dam) is owned, maintained, and operated by the USACE (USACE 2015a). According to the USACE, the purpose of the Mill Creek Channel is to protect creek banks and increase the capacity of Mill Creek to pass up to 3,500 cubic feet per second (cfs) flows (USACE 2015a).

Mill Creek Flood Control Project (MCFCP) – includes all structures associated with flood control on Mill Creek from RM 4.8 to RM 11.5 including all levees, mainstem dams, flood diversion system, 612 acres of land and open water including Bennington Lake, and the first 500 feet of distributaries Yellowhawk and Garrison Creeks (USACE 2015a, 2016a). The lower 6 miles of the Mill Creek Channel (RM 4.8 to 10.4) are

managed by the Mill Creek Flood Control Zone District and include riprapped levees, channel-spanning weirs, and 2 miles of concrete flume. The remainder of the MCFCP footprint is owned and operated by the USACE (USACE 2015a).

Mill Creek Flood Control Zone District (MCFCZD) – originally established as the Walla Walla County Mill Creek Flood Control District in 1948 but reorganized into the current entity in 1974. It is directed by the Walla Walla County Commissioners and is responsible for the normal operations and maintenance of the *non-federal portion of the Mill Creek Channel*. The MCFCZD boundary includes 7,994 acres in and near the city of Walla Walla. The MCFCZD boundary includes Mill Creek RM 4.8 to RM 12.1; however, the Mill Creek Channel from RM 10.4 to 11.5 is owned by the USACE and RM 4.8 to 10.4 and 11.5 to 12.1 is maintained by the MCFCZD.

Mill Creek Flume – includes the concrete flume type portion of the Mill Creek Channel, which extends from RM 6.7 to 8.4 through downtown Walla Walla and includes the 1,400-foot underground portion of the channel. The flume is generally 50 feet wide, with vertical concrete walls, and has a 9-foot-wide, low-flow trench (or trenches) with staggered baffles, and either a sloped or horizontal shoulder (overbank area) between the trench and the vertical walls.

MJ-11. Limit new development in the 100-year floodplain. This mitigation action is current and on-going and has been re-affirmed for the 2018-2022 planning cycle.

PRIORITY:	High
LEAD AGENCY:	All
TIME-LINE:	Current and on-going
FUNDING SOURCE:	Local (Defined by entity in Section 3.5 on Page 24)

MJ-12. Address increasing frequency of localized flooding and spring melt flood events throughout the County for both natural stream channels and engineered structures. This mitigation action is new as of the 2018 update.

PRIORITY:	High
LEAD AGENCY:	Emergency Management Department
TIME-LINE:	Unfunded, Long term from funding
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

WILDFIRE MITIGATION MEASURES

MJ-13. Prepare community wildfire protection plan to cover entire County. This mitigation measure was completed in the previous planning cycle with the completion of a Walla Walla County CWPP in 2017. The County will continue to update this 2017 CWPP and provide outreach to citizens for fire prevention, vegetation management information and fire notification communication.

PRIORITY:	Medium
LEAD AGENCY:	Emergency Management Department
TIME-LINE:	Unfunded, Long term from funding
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

MJ-14. Implementation of Phase II of the shaded fuels break project for the Mill Creek watershed. This entails landowner outreach and contracting work to remove high risk fire fuels in the Mill Creek watershed near road corridors. The County anticipates this work to commence in 2018-2019.

PRIORITY: High
 LEAD AGENCY: Emergency Management Department
 TIME-LINE: Currently Funded, long term funding for maintenance is desired.
 FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

EARTHQUAKE MITIGATION MEASURES

- MJ-15. Conduct non-structural mitigation on government buildings. This mitigation action is current and on-going and has been re-affirmed for the 2018-2022 planning cycle.

PRIORITY: Medium
 LEAD AGENCY: Owner
 TIME-LINE: Current and on-going
 FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

- MJ-16. Evaluate critical facilities for structural integrity and conduct necessary structural mitigation. A few critical facilities have been evaluated and a project has been evaluated to assess Walla Walla Public Schools facilities, however, there are many other critical facilities that have not been addressed. This mitigation action is current and on-going and has been re-affirmed for the 2018-2022 planning cycle.

PRIORITY: Medium
 LEAD AGENCY: Owner
 TIME-LINE: Partially funded, Current and on-going
 FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

- MJ-17. Mitigate roads and bridges from earthquake damage as needs are identified. As deficiencies are identified and as funding is available mitigation on roads and other transportation facilities are conducted. This mitigation action is current and on-going and has been modified and re-affirmed for the 2018-2022 planning cycle.

PRIORITY: High
 LEAD AGENCY: Owner
 TIME-LINE: Partially funded, Current and on-going
 FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

- MJ-18. Conduct mitigation for public and private drinking water supplies. This mitigation action is current and on-going and has been re-affirmed for the 2018-2022 planning cycle.

PRIORITY: High
 LEAD AGENCY: Owner
 TIME-LINE: Current and on-going
 FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

SEVERE STORMS MITIGATION MEASURES

MJ-19. Prune and trim trees to protect power and other infrastructure from ice and wind storms. This mitigation action is current and on-going and has been re-affirmed for the 2018-2022 planning cycle.

PRIORITY:	High
LEAD AGENCY:	Owner
TIME-LINE:	Current and on-going
FUNDING SOURCE:	Local

Chapter 8. JURISDICTION SPECIFIC HAZARD MITIGATION

UNINCORPORATED WALLA WALLA COUNTY

This plan is an update of the 2010 Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan (HMP). This section focuses on consolidation of information and jurisdiction-specific mitigation measures for unincorporated Walla Walla County. This section includes portions of multiple chapters from the 2010 plan and has been updated during the 2018 planning process to include new and reconfirmed mitigation measures by identified natural hazard category. A summary of general changes and updates is also presented in Chapter 1 - Section 1.7 at the beginning of this document.

Table 12: Unincorporated County Vulnerability and Risk Assessment

Hazard	Probability	Vulnerability	Risk Rating
Earthquake	HIGH	MEDIUM	HIGH
Severe Storm	HIGH	MEDIUM	HIGH
Wildfire	HIGH	MEDIUM	HIGH
Flooding	MEDIUM	MEDIUM	MEDIUM

8.1 INTRODUCTION

Walla Walla County, in partnership with city governments as well as several special purpose districts, has been an active participant throughout the 2018 planning update process. The 2010 plan was reviewed to determine what plan information needed to be updated. The Local Multi-Hazard Mitigation Planning Guidance dated July 1, 2008 and Local Hazard Mitigation Plan Review Crosswalk were used to help determine what new components needed to be included in the plan and how the update process should be managed.

Walla Walla County's Emergency Management Department (EMD), in partnership with Northwest Management, Inc., has continued to act as the coordinating body. In addition to EMD, the County has been represented by the Community Development and County Public Works Departments. A list of County personnel involved in the 2018 update process is presented in Chapter 3, Section 3.2.

8.2 CURRENT POLICIES, CODES AND ORDINANCES

Walla Walla County has adopted the most current state-adopted versions of the International Building Code (IBC) and International Fire Code (IFC) (Walla Walla County Code Title 15.04). The purpose of this is to provide minimum standards to protect public health and safety. The IBC provides general standards for seismic design, high wind design and high snow load design based on local characteristics. Both the building and fire codes are enforced through the County's Community Development Department.

Listed below are other applicable codes, plans, ordinances, and programs:

- Walla Walla County Comprehensive plan

- Countywide planning Policies (CPPs)
- Title 8, Health and Safety
- Title 11, Stormwater
- Title 15, Buildings and Construction
- Title 16, Subdivisions
- Title 17, Zoning
- Chapter 18.08, Critical Areas
- Chapter 18.12, Flood Damage Prevention
- Participation in the National Flood Insurance Program (NFIP)

8.3 GENERAL MITIGATION MEASURES AND PUBLIC EDUCATION

One of Walla Walla County's top mitigation priorities is increasing public awareness regarding all hazards within the County. The Walla Walla County Emergency Management Department (EMD) is the lead, working closely with other County departments, as well as local, state and federal agencies. Throughout the year EMD provides information through the County website, informational meetings, educational presentations, and written materials.

Walla Walla County also participates in annual Building Safety Month, which is organized by the International Code Council, every May. The Walla Walla County Community Development Department provides information to the public regarding building and fire safety. Information on creating disaster supply kits, developing a family action/evacuation plan, and where to get up-to-date information regarding hazards and events was provided to members of the public. Tips for easy non-structural hazard mitigation were also provided.

8.4 JURISDICTION-SPECIFIC MITIGATION STRATEGIES AND PROJECTS

It should be noted that although the various mitigation strategies and/or projects listed on the following pages are contained in the Unincorporated Walla Walla County portion of this plan, many of these strategies and/or projects would most likely benefit multiple jurisdictions, special purpose districts or agencies and may ultimately be funded by a variety of sources.

While these mitigation strategies and/or projects have been suggested by various county officials and staff through the planning process, they have not been officially approved by the Walla Walla County Board of Commissioners and funding has not been allocated. In many cases, funding for these is dependent upon Walla Walla County receiving future federal and/or state hazard mitigation grant funding.

Walla Walla County also supports and recommends the multi-jurisdictional mitigation measures contained in Chapter 7 of this plan.

8.5 MULTI-HAZARD MITIGATION MEASURES

- CO-1. Relocate the Emergency Management Department and Walla Walla Emergency Services Communications Center (WESCOM/911 dispatch) offices to a seismically sound building. Additional office space and communication facility space is needed to continue to support the

growing needs of the County. Therefore, this mitigation goal will continue in order to further support Walla Walla County hazard risk mitigation efforts.

PRIORITY: Medium
LEAD AGENCY: Emergency Management Department
TIMELINE: On-going
FUNDING SOURCE: Local

- CO-2. Conduct structural mitigation projects to protect public roadways and bridges from flooding and earthquake hazards and ensure that critical transportation routes are intact, including, but not limited to the following projects:

McEntrye Bridge
Gardena Bridge – Touchet Gardena Road
Cottonwood Road MP 0.47 – 0.81
Reser Road MP 0.00 – 0.50
Lewis Peak Road MP 0.00 – 9.24
Sudbury Road MP 11.6 – 17.0
Touchet Gardena Road – MP 0.00 – 1.53
Goble Bridge MP 0.62 – 1.40
Harvey Shaw Road MP 3.40 – 3.50
Hart Road at Walter Bridge
Paxton Bridge
Lower Whetstone Road MP 0.00 – 2.20
CM Rice Road MP 6.40 – 6.80
Depping Culvert on Depping Road
Substation Bridge on Lower Hogeys Road

This mitigation measure incorporates several measures from the 2010 plan. The list of road and bridge projects included above is based on current knowledge from the County Public Works Department. The Department has procedures in place to conduct assessments of roads and bridges and maintains an internal list of projects. This mitigation measure was modified during the 2010 planning cycle to incorporate several different measures including upgrades to transportation facilities to reduce possible damage from multiple hazards. This mitigation objective has been re-affirmed for the 2018-2022 planning cycle.

PRIORITY: High
LEAD AGENCY: Emergency Management Department
TIMELINE: Partially funded, Long term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

8.6 FLOODING

A significant portion of the County Is located within the 100-year floodplain and there are also parts of the County located within the floodway and the 500-year floodplain. The most significant losses due to flooding occurred in 1996 and 2012.

FLOODING – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

Walla Walla County has adopted floodplain development standards under **Walla Walla County Code Chapter 18.12, Flood Damage Prevention**, which is enforced by the Community Development Department and contains methods and provisions to minimize the potential public and private losses from flooding. It also promotes the public health, safety and welfare of all citizens through:

- Restricting or prohibiting uses which are dangerous to health, safety and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
- Requiring that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- Controlling the alteration of natural floodplains, stream channels and natural protective barriers, which help accommodate or channel floodwaters;
- Controlling filling, grading, dredging and other development which may increase flood damage; and
- Preventing or regulating the construction of flood barriers which will unnaturally divert floodwaters, or which increase flood hazards in other areas.

In 2008-2009 the County completed a mandatory update of the Walla Walla County Critical Area Ordinance (CAO) which was based on a review of best available science (BAS). This review recommended a few minor updates to conduct in order to meet FEMA and Department of Ecology minimum requirements for the NFIP program. Primary recommendations were to:

1. Update Chapter 18.12 to incorporate the most recent revisions to the Ecology requirements contained in Chapter 173-158 WAC, Floodplain Management; and
2. Check cross references to other sections.

The County employs the following specific food hazard mitigation policies, standards and planning mechanisms:

- The **Walla Walla County County-wide Planning Policies (CPPs)**, adopted in 1993, form a basis for planning and multi-jurisdictional coordination within the County and have been adopted by Walla Walla County as well as each of the cities within the County who are all planning partners in this plan. The following CPPs directly address flood hazard mitigation:
 - CPP 11.3 Priority should be given to preserving and protecting resource and critical lands. Development that is permitted that is associated or adjacent to these areas should be properly managed.
 - CPP 11.5 The County will continue to utilize the Federal Emergency Management Agency program for floodplain management.
- The **Walla Walla County Comprehensive Plan** serves as a guide to make decisions about future development within unincorporated Walla Walla County. In addition to the annual amendment process, since the Hazard Mitigation plan was adopted in 2004 the County committed to a mandatory 7-year update of the Comprehensive Plan. The last plan update was completed in 2007 and the newest update is anticipated to be completed in fall 2018. As required by the Washington

State Growth Management Act, in addition to providing a land use policy framework for accommodating growth in the County, the Comprehensive Plan also provides policies for critical areas, including flood hazard areas, and serves as the basis for the County development standards. The following goals and policies related to flood hazards are included in the Comprehensive Plan:

- | | |
|--------------|--|
| Goal CA-1 | Promote public health, safety, welfare, economic and environmental well-being in the County for present and future citizens by identifying and protecting critical areas. |
| Policy CA-1 | Update studies on a regular basis to identify critical areas and make the information available to the public. |
| Policy CA-2 | Provide technical assistance and education to applicants and interested parties on critical areas and applicable regulations. |
| Policy CA-3 | Prepare materials which enable citizens to clearly understand the location of critical areas on and adjacent to their property, what obligations, rights, and opportunities they have regarding those critical areas and how those critical areas affect future land use management practices and options. |
| Policy CA-4 | Avoid unnecessary inter-jurisdictional duplication in the identification and regulation of critical areas and promote cooperation and coordination between land owners and regulators whenever possible in addressing critical areas. |
| Policy CA-5 | Provide methods to avoid, minimize, and mitigate, when addressing critical areas, including innovative techniques such as wetland banking, vegetation management, clustered development, planned unit development, replacement ratios, density limitations, and enhancement options. |
| Policy CA-6 | Convert, update, and maintain critical area/flood mapping in a digital format whenever possible. Make this data available to the public via the Internet if feasible. |
| Policy CA-9 | Minimize construction of structural shoreline stabilization and flood control works in favor of methods utilizing setback levees and bioengineering. |
| Goal CA-3 | Utilize floodplain planning to protect human life and health as well as the riparian ecosystem in order to minimize public and private economic losses and expenditures related to flood control and to protect and preserve wildlife habitat. |
| Policy CA-15 | Use the FEMA supplied Flood Insurance Rate Maps and Floodway maps to determine areas of special flood hazard. |
| Policy CA-16 | Refine and improve upon FEMA flood mapping whenever possible by working with the Corps of Engineers, FEMA, individual agencies, and landowners. |

- Walla Walla County has adopted and implemented **Flood Damage Prevention Standards**, at Walla Walla County Code Chapter 18.12. These standards guide new development and growth within unincorporated Walla Walla County in such a way as to reduce potential damage. Included below is a summary of the key components of these development standards.
 - All new construction and substantial improvements shall be anchored to prevent flotation, collapse or lateral movement of the structure (WWCC 18.12.190A).
 - All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage and using methods and practices that minimize flood damage (WWCC 18.12.200A-B).
 - Electrical heating, ventilation, plumbing and/or air-conditioning equipment or other service facilities shall be designed and/or otherwise elevated or located so as to prevent water from entering or accumulating within the components during conditions of flooding (WWCC 18.12.200C).
 - All new and replacement water supply systems, sanitary sewage systems, and on-site waste disposal systems shall be located and designed to minimize infiltration of floodwaters and avoid impairment and contamination (WWCC 18.12.210A-C).
 - All subdivision proposals shall be consistent with the need to minimize flood damage (WWCC 18.12.220A-E).
 - Within the 100-year floodplain, new construction and substantial improvement of any residential structure shall have the lowest floor, including basements, elevated to one foot above base flood elevation. Additionally, fully enclosed areas below the lowest floor that are subject to flooding are prohibited or must be flood proofed and accommodate the entrance and exit of flood waters (WWCC 18.12.250).
 - Within the 100-year floodplain, new construction and substantial improvement of any commercial, industrial or other nonresidential structure shall have either the lowest floor, including basements, elevated to the level of one foot above the base flood elevation or be flood proofed so that below the base flood level the structure is watertight and has structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy (WWCC 18.12.260).
 - Encroachments and obstructions, including fill, new construction, substantial improvement and other uses are generally prohibited. Construction and reconstruction within the designated floodway is generally limited to only projects where it has been certified by a registered professional engineer or architect that the construction will not result in any increase in flood levels and where all applicable flood hazard reduction provisions are met. Minor repairs and reconstruction if the structure has been damaged and if the ground floor area will not increase are permitted (WWCC 18.12.290).
- Walla Walla County completed a mandatory update of **Walla Walla County Chapter 18.08, Critical Areas**, which satisfies the Growth Management Act requirement to have a Critical Areas Ordinance (CAO). All areas within the County meeting the frequently flooded designation criteria –in the Identification and Delineation Manual, regardless of any formal identification, are designated critical areas. Both the floodway and floodplain are subject to regulation under

Chapter 18.12. These frequently flooded areas are the same areas regulated by Chapter 18.12 and Title 15 and no additional development standards are provided in Chapter 18.08.

- The first phase of the **Walla Walla County Flood Response Plan (FRP)** was completed in June 2009 and builds on the previous **Walla Walla Comprehensive Flood Hazard Management Plan (CFHMP)** completed in 1999. Phase I of the FRP focuses on Mill Creek flood response. Additional phases for the Coppei, Touchet, and Walla Walla Rivers will be added as they are completed. These phases and additions are anticipated during the 2018-2022 planning period. Currently, the FRP focuses primarily on response, not mitigation, but it does include valuable information regarding flooding, and inundation maps. The primary goal of the FRP was to “develop community awareness and understanding of flood hazards.” Following the flooding of 2012 the County has prioritized the next Phases of the FRP to include other jurisdictions. The current FRP provides valuable information regarding flood hazards within Walla Walla County and, as part of the implementation component, provides guidance on mitigation measures. Parts of the 1999 CFHMP and 2009 FRP flood information have been included in this HMP update from participating citizens and Planning Team members where appropriate.
- The Walla Walla County Public Works Department administers the **Mill Creek Flood Control Zone District**, working closely with the U.S. Army Corps of Engineers and other local, state and federal agencies to manage flood risk. The Mill Creek Flood Control Zone District is described in section 12.5.

FLOODING – JURISDICTION MITIGATION OBJECTIVES AND PROJECTS

- CO-3. Conduct embankment enhancement to alleviate Mill Creek Flooding near the intersection of Wallula Avenue and Highway 12. This mitigation measure was new in the 2010 plan and this area along with three others have been identified as needing additional flood mitigation work. The additional three priority areas for the 2018-2022 planning period are: The Touchet River between Hwy 125 and Donnelly Rd; Mill Creek from Blue Creek Road extending upstream approximately three (3) miles between Gose Street and the Walla Walla River (which includes the Wallula Avenue flooding concern location), and; Coppei Creek throughout the majority of its length. These three areas have a direct impact on adjacent infrastructure and residences.

PRIORITY: High

LEAD AGENCY: County Public Works Department and City of Walla Walla

TIME-LINE: Unfunded, Long term from funding

FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

- CO-4. Make physical dam safety modifications and conduct non-structural maintenance to Mill Creek Storage Dam. This mitigation measure is on-going for the 2018-2022 planning cycle.

PRIORITY: Medium

LEAD AGENCY: US Army Corps of Engineers

TIME-LINE: Partially funded, Long term from funding

FUNDING SOURCE: Federal (Defined by entity in Section 3.5 on Page 24)

- CO-5. Plan and conduct mitigation projects to protect critical bridges and roadways threatened by flooding based on semi-annual inspections and evaluations. This mitigation measure has been reworded based on discussions with the County Public Works Department and is re-affirmed for the 2018-2022 planning cycle.

PRIORITY: High
 LEAD AGENCY: County Public Works Department
 FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)
 TIME-LINE: Partially funded, Long term from funding

- CO-6. Conduct public outreach to increase the awareness of the State-provided system for identification of culverts in need of maintenance. This mitigation measure has been modified from the 2010 plan to focus on public outreach and increasing awareness of this tool for the 2018-2022 planning cycle. Better use of this system will ensure the County has more up-to-date information and enable the more efficient dispatching of resources.

PRIORITY: Medium
 LEAD AGENCY: County Public Works Department
 TIME-LINE: Current and ongoing
 FUNDING SOURCE: Local

- CO-7. Improve and maintain the capacity of storm water ditches and drainages as part of on-going maintenance program. This mitigation measure is on-going for the 2018-2022 planning cycle.

PRIORITY: Medium
 LEAD AGENCY: County Public Works Department
 TIME-LINE: Current and ongoing
 FUNDING SOURCE: Local

8.7 WILDFIRE

In Walla Walla County the highest wildfire hazard area is in the wildland urban interface (WUI) in the eastern part of the County. This area has been the primary focus of wildfire hazard mitigation in the past. There are, however, dry-land portions of the County which also have an elevated wildfire risk. Recognizing this fact, the Planning Team added a mitigation measure during the 2010 update to prepare a wildfire protection plan addressing risk throughout the rest of the County. This mitigation measure was completed in 2017. Highlights from this document are included in Chapter 6, Section 6.4 as well as links to the digital document on the EMD website for maps and additional detail.

WILDFIRE – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

The County has participated in wildfire hazard mitigation through a variety of different mechanisms:

- The City of Walla Walla receives 90% of its municipal water supply from the Mill Creek Municipal Watershed which is located adjacent to the wildland urban interface (WUI). The watershed is characterized by forest conditions with heavy fuel loads and is vulnerable to wildfires. A destructive wildfire could have serious negative effects on water quality. The City adopted the Mill Creek Community Wildfire Protection plan in 2006 and completed a **County-wide Community Wildfire Protection Plan in 2017** that included a reassessment of the Mill Creek watershed and associated fire risk ratings. This plan contains many mitigation measures to be implemented within the WUI which will reduce wildfire vulnerability within the unincorporated areas of Walla Walla County. The 2017 CWPP can be found on the Walla Walla Emergency Management website (<http://www.co.walla->

walla.wa.us/document_center/emergency%20management/WallaWallaCountyCWPPFINAL.pdf.
).

- In May 2007 the County completed a **Wildfire Risk Assessment of the Wildland-Urban Interface**. This assessment was funded through the Emergency Management Preparedness Assistance Grant (EMPAG) program. Gunner Fulmer, a City of Walla Walla Firefighter, conducted a survey of 435 structures within the WUI. Only 52 structures in the WUI were not assessed. This assessment helped the County identify where high-risk areas within the WUI are located. The average structure rating was medium, but 41.6% of them received a “High” or “Extreme” hazard rating. This assessment provided detailed information regarding wildfire risk within the County and included recommendations for hazard mitigation.
- Walla Walla County works closely with the Washington State Department of Ecology, local fire districts, and the Walla Walla County Conservation District to implement the local **burn program**. The Community Development Department issues residential burn permits and works with other agencies to conduct enforcement and provide valuable information to property owners regarding alternatives to burning and recommendations on safe practices that can reduce risk. A daily burn decision is issued by the Department of Ecology Eastern Regional Office.
- Walla Walla County has adopted the International Code Council family of codes through Walla Walla County Code Title 15. The County has incorporated the most current state-adopted version of the **International Fire Code (IFC)** into Chapter 15.04 of its Code. The IFC provides regulations to protect life and property from all types of fire and explosion hazards. The regulations include general precautions against fire, emergency planning and preparedness, fire department access, hydrants, sprinkler and alarm systems, hazardous materials storage and use, etc. The fire code applies to all new construction and land development and some modifications to existing buildings.
- In addition to access requirements in the fire code, the County has also adopted standards in **Walla Walla County Code (WWCC) Title 12** for access and road/address marking which are enforced through the County Public Works Department. The Community Development Department ensures through **Title 16, Subdivisions**, that all lots in new land divisions have necessary ingress/egress and meet fire protection and access standards.
- In 2010 the County adopted new **development standards** to reduce wildfire vulnerability for new construction in the Wildland-urban Interface and additionally adopted wildfire protection standards later that year that apply to the Mill Creek area. The County has also adopted access standards, road standards, and address marking requirements and is continuing to adapt and apply them throughout the 2018-2022 planning period.

WILDFIRE – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

- CO-8. Walla Walla County will continue working on implementation of fire mitigation measures following the updated recommendations of the Mill Creek and Walla Walla County Community Wildfire Protection Plan from 2017 that includes a reassessment of the fire risks in the Mill Creek Municipal Watershed. This mitigation measure is renewed for the 2018-2022 planning period.

PRIORITY:	High
LEAD AGENCY:	Emergency Management Department and Fire Districts
TIME-LINE:	Unfunded, long term reoccurring funding need
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

8.8 EARTHQUAKES

There are several indicators which suggest that Walla Walla County could experience a large earthquake: proximity to large faults, evidence of large earthquakes in the recent geologic past and historical seismicity. Although it is very difficult to predict when an earthquake will occur, we do have valuable information regarding vulnerability which helps focus hazard mitigation efforts. Although Walla Walla County has significant geologic hazard, damage and loss from an earthquake has not occurred recently.

EARTHQUAKES – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

Other plans, policies, and development standards relevant to mitigation of earthquake and other geologic hazards include the following:

- As part of the 2008 **Critical Areas Ordinance** update completed by the County in 2009 the County adopted new standards and background information related to various geologic hazards including landslide, erosion, and seismic hazard areas. In areas with steep or unstable slopes or with soil characteristics prone to liquefaction, geotechnical reports are required as part of development permits. When design and construction methods cannot reduce the risk to acceptable levels development may be prohibited.
- Walla Walla County has adopted the **International Building Code** which classifies the County as seismic zone D0. The IBC also provides design/construction requirements for geologic hazard areas including areas with steep slope which are landslide and erosion hazards which could be exacerbated by an earthquake.

EARTHQUAKES – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

- CO-9. Conduct non-structural mitigation in County-owned buildings. This mitigation action is current and on-going and has been re-affirmed for the 2018-2022 planning cycle.

PRIORITY:	High
LEAD AGENCY:	Walla Walla County
TIME-LINE:	Unfunded, Long term from funding
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

- CO-10. Plan and conduct mitigation projects to protect critical roadways threatened by earthquakes based on semi-annual inspections and evaluations. This mitigation action is current and on-going and has been re-affirmed for the 2018-2022 planning cycle.

PRIORITY:	High
LEAD AGENCY:	County Public Works Department
TIME-LINE:	Partially funded, Current and on-going
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

- CO-11. Plan and conduct mitigation projects to protect critical bridges threatened by earthquakes based on semi-annual inspections and evaluations. This mitigation action is current and on-going and has been re-affirmed for the 2018-2022 planning cycle.

PRIORITY:	High
LEAD AGENCY:	County Public Works Department
TIME-LINE:	Partially funded, Current and on-going
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

8.9 SEVERE STORMS

Walla Walla County experienced notable damage and loss from severe storm events in 2008, 2010 and 2012 from wind storms (2008, 2010) and severe flooding then a wind storm (2012). County-wide damages totaled nearly \$16 million from the events in 2012 alone.

SEVERE STORMS – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

Walla Walla County implements the following mitigation measures through other planning and enforcement mechanisms:

- Through adoption of the **International Building Code (IBC)** Walla Walla County requires structures to be built to resist wind speeds up to 85 mph and allows installation of wind-resistant roofing. The building code also provides snow load, winter design, and severe weathering design requirements.

SEVERE STORMS – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

Walla Walla County does not have any jurisdiction specific mitigation projects but does commit to all the severe storm multi-jurisdictional mitigation measures.

Chapter 9. JURISDICTION SPECIFIC HAZARD MITIGATION CITY OF COLLEGE PLACE

This plan is an update of the 2010 Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan (HMP). Although it is only an update, the plan has been redesigned and reorganized so it is easier to use. This section has been continued from the 2010 plan and consolidates the jurisdiction specific mitigation measures and plan for the City of College Place. This section has been updated through Planning Team efforts to include new and reconfirmed mitigation measures by identified natural hazard category. A summary of general changes and updates is also presented in Chapter 1 - Section 1.7 at the beginning of this document.

Table 13: City of College Place Vulnerability and Risk Assessment

Hazard	Probability	Vulnerability	Risk Rating
Earthquake	HIGH	MEDIUM	HIGH
Severe Storm	HIGH	MEDIUM	HIGH
Wildfire	MEDIUM	LOW	LOW
Flooding	LOW	LOW	LOW

9.1 INTRODUCTION

The City of College Place has been an active participant throughout the 2018 update process. The 2010 plan was reviewed to determine what information needed to be updated based on changing conditions since 2010. The Local Multi-Hazard Mitigation Planning Guidance dated July 1, 2008 and Local Hazard Mitigation Plan Review Crosswalk were used to help determine what new components needed to be included in the plan and how the update process should be managed.

9.2 CURRENT POLICIES, CODES AND ORDINANCES

The City of College Place has adopted the 2009 editions of the International Building Code (IBC) as adopted by Washington State with the Washington State Amendments, effective July 1, 2018 and International Fire Code (IFC). The purpose of these codes is to provide minimum standards to protect public health and safety. The IBC provides general standards for seismic design, wind design and snow load design based on local characteristics. As a city, College Place enforces all building and fire codes as adopted by the State of Washington.

Listed below are other applicable codes, plans, ordinances, and programs:

- City of College Place Comprehensive Plan
- Countywide Planning Policies (CPPs)
- Title 15, Buildings and Construction
- Chapter 18.10, Critical Area Protection
- Ordinance No. 867, Flood Protection Measures

9.3 JURISDICTION-SPECIFIC MITIGATION STRATEGIES AND PROJECTS

It should be noted that although the various mitigation strategies and/or projects listed on the following pages are contained in the City of College Place portion of this plan, many of these strategies and/or projects would most likely benefit multiple jurisdictions, special purpose districts or agencies and may ultimately be paid for from a variety of sources.

While these mitigation strategies and/or projects have been recommended by various city officials and staff through the planning process, these strategies and/or projects have not been officially approved by the City of College Place City Council and funding for these strategies and/or projects has not been allocated. In many cases, funding for these mitigation strategies and/or projects is dependent upon the City receiving future federal and/or state hazard mitigation grant funding.

The City also supports and recommends the multi-jurisdictional mitigation measures contained in Chapter 7 of this plan that cover the extent of Walla Walla County.

9.4 MULTI-HAZARD MITIGATION MEASURES

- CP-1. Acquire emergency power for Well No. 1. This specific mitigation measure has been continued for the 2018 plan although general goals to provide emergency power to critical facilities were included in the 2010 plan. During the update process, the need for emergency power at this facility was specifically identified by the City’s Planning Team and has been identified as a priority for the 2018-2022 planning period.
- PRIORITY:

High
- LEAD AGENCY:

City of College Place
- TIMELINE:

Unfunded, Short term from funded
- FUNDING SOURCE:

Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

9.5 FLOODING

No frequently flooded areas are located within the City of College Place at this time, although the City still has potential to experience losses due to flood events, including flash flooding.

FLOODING – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

- As mentioned above, Ordinance No. 867 provides **flood protection measures** for the City of College Place. This ordinance provides standards which regulate all new development in the 100-year floodplain in an effort to reduce potential damage. These regulations were adopted as an element of the requirements for the City’s participation in FEMA’s NFIP Program.
- The first phase of the **Walla Walla County Flood Response Plan (FRP)** was completed in June 2009 and builds on the previous **Walla Walla Comprehensive Flood Hazard Management Plan (CFHMP)** completed in 1999. Phase I of the FRP focuses on Mill Creek flood response. Additional phases for the Coppei, Touchet, and Walla Walla Rivers will be added as they are completed. These phases and additions are anticipated during the 2018-2022 planning period. Currently, the FRP focuses primarily on response, not mitigation, but it does include valuable information regarding flooding, and inundation maps. The primary goal of the FRP was to “develop community awareness and understanding of flood hazards.” Relevant information from the existing Plan has

been incorporated into this 2018 update of the HMP and the past 2010 update of the County's HIVA. Increasing public awareness of flood hazards is one of the primary goals of this HMP update and educating the public about hazards is a key component of the mitigation process moving forward.

- The **Walla Walla County County-wide Planning Policies (CPPs)**, adopted in 1993, form a basis for planning and multi-jurisdictional coordination within Walla Walla County and have been adopted by the City of College Place. The following CPP directly addresses flood hazard mitigation:

CPP 11.5 – The County will continue to utilize the Federal Emergency Management Agency program, FRIMs and NFIP requirements for guidance and floodplain management.

FLOODING – JURISDICTION MITIGATION OBJECTIVES AND PROJECTS

In addition to the goal identified below the City of College Place additionally commits to all the flooding multi-jurisdictional mitigation measures.

- CP-2. The City of College Place in cooperation with the City of Walla Walla and multiple stakeholders is planning to participate in the 2009 Flood Response Plan (FRP) Phase 2 updates during the 2018-2022 planning period. This is a new mitigation goal as of the 2018 update process.

PRIORITY:	Medium
LEAD AGENCY:	City of College Place
TIMELINE:	Unfunded, Short term type of funding
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

9.6 WILDFIRE

Direct damage to properties within the City of College Place is not likely to result from a wildfire event.

WILDFIRE – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

The City of College Place does not have any jurisdiction specific mitigation projects but does commit to all the wildfire multi-jurisdictional mitigation measures of the County and is in support of the recently completed Mill Creek and Walla Walla County Community Wildfire Protection Plan as it includes recommendations for the Mill Creek Watershed that could influence the City's municipal water.

9.7 EARTHQUAKES

There are indicators which suggest that City of College Place could experience a large earthquake: proximity to large faults, evidence of large earthquakes in recent geologic past, and historical seismicity. Although it is very difficult to predict when an earthquake will occur, we do have valuable information regarding vulnerability which helps focus hazard mitigation efforts. Although the area has significant geologic hazard, damage and loss from an earthquake has not occurred recently.

EARTHQUAKES – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

Other plans, policies, and development standards relevant to mitigation of earthquake and other geologic hazards include the following:

- As part of the 2008 **Critical Areas Ordinance** update completed in 2008 the City adopted new standards and background information related to various geologic hazards including landslide,

erosion, and seismic hazard areas. In areas with steep or unstable slopes or with soil characteristics prone to liquefaction, geotechnical reports are required as part of development permits. When design and construction methods cannot reduce the risk to acceptable levels development may be prohibited.

- Walla Walla County has adopted the **International Building Code** which classifies the City as seismic zone D0. The IBC also provides design/construction requirements for geologic hazard areas including areas with steep slope which are landslide and erosion hazards which could be exacerbated by an earthquake.

EARTHQUAKES – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

- CP-3. Conduct structural assessment and necessary improvements to the city water tower. Although general goals to reduce vulnerability to critical facilities were included in 2004, this specific mitigation measure was identified in 2010 and re-affirmed by the Planning Team in 2018.

PRIORITY:	High
LEAD AGENCY:	City of College Place
TIME-LINE:	Unfunded, Short term from funding
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

- CP-4. Protect government records and priority systems by ensuring that records are retained in a building that has been retrofitted to meet seismic standards. Although general goals to reduce structural vulnerability and to protect government records were included in 2004 and 2010, this specific mitigation measure was identified in 2018 by the Planning Team and reaffirmed for the 2018-2022 planning period.

PRIORITY:	Medium
LEAD AGENCY:	City of College Place
TIME-LINE:	Unfunded, Short term from funding
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

9.8 SEVERE STORMS

The City of College Place last experienced significant damage and loss from a severe storm event on January 4, 2008 when central Oregon and the foothills of the Blue Mountains experienced a wind storm. Strongest gust speed at the Walla Walla airport was 78 mph and strongest sustained wind speed was 55 mph. Estimates were that 4.9 million dollars in damage was experienced within Walla Walla County (not just unincorporated). In the Walla Walla Valley approximately 4 in 10 homes received damage from the storm. Much of the damage was due to falling trees.

SEVERE STORMS – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

The City of College Place implements the following mitigation measures through other planning and enforcement mechanisms:

- Through adoption of the **International Building Code (IBC)** the City of College Place requires structures to be built to resist wind speeds up to 85 mph and allows installation of wind-resistant roofing. The building code also provides snow load, winter design, and severe weathering design requirements.

- The City of College Place ensures that trees and vegetation are pruned and trimmed as necessary to protect roads, bridges and other infrastructure from damage. In past years the City has conducted a semi- annual **“Yard Debris Collection”** to work with citizens to prune and trim trees and reduce other yard debris which might result in damage during a severe storm event.
- The City of College Place encourages the installation of **underground utilities** in all areas and included the following policy in the Comprehensive plan regarding the City’s primary commercial area:

CP-5. Policy LU- 14B: Develop a program for the timely underground placement of the present overhead utilities in the College Avenue Commercial District (except for major distribution feeders). This was identified in the 2010 planning efforts and has been re-affirmed for the 2018-2022 planning period.

PRIORITY:	Medium
LEAD AGENCY:	City of College Place
TIME-LINE:	Unfunded, Short to Long-term from funding
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

SEVERE STORMS – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

CP-6. Install wind-resistant roofing on City Annex building. The original plan contained general goals to encourage the use of wind-resistant roofing, but the City Annex building was specifically identified during the 2010 update as a structure that needed to have a new, wind-resistant roof installed. This had not been completed as of 2018 and has been identified as a priority for the 2018-2022 planning period.

PRIORITY:	High
LEAD AGENCY:	City of College Place
TIME-LINE:	Unfunded, Short term from funding
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

Chapter 10. JURISDICTION SPECIFIC HAZARD MITIGATION CITY OF PRESCOTT

This plan is an update of the 2010 Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan (HMP). Although it is only an update, the plan has been redesigned and reorganized so it is easier to use. This section has been continued from the 2010 plan and consolidates the jurisdiction specific mitigation measures and plan for the City of Prescott. This section has been updated through Planning Team efforts to include new and reconfirmed mitigation measures by identified natural hazard category. A summary of general changes and updates is also presented in Chapter 1 - Section 1.7 at the beginning of this document.

Table 14: City of Prescott Vulnerability and Risk Assessment

Hazard	Probability	Vulnerability	Risk Rating
Earthquake	HIGH	MEDIUM	HIGH
Severe Storm	HIGH	MEDIUM	HIGH
Wildfire	MEDIUM	LOW	LOW
Flooding	HIGH	MEDIUM	HIGH

INTRODUCTION

The City of Prescott was an active participant throughout the 2018 update process. The 2010 plan was reviewed to determine what information needed to be updated based on changes since 2010. The Local Multi-Hazard Mitigation Planning Guidance dated July 1, 2008 and Local Hazard Mitigation Plan Review Crosswalk were used to help determine what new components needed to be included in the plan and how the update process should be managed.

CURRENT POLICIES, CODES AND ORDINANCES

The City of Prescott has adopted the most recent editions of the International Building Code (IBC) and International Fire Code (IFC). The purpose of these codes is to provide minimum standards to protect public health and safety. The IBC provides general standards for seismic design, high wind design and high snow load design based on local characteristics.

Listed below are other applicable codes, plans, ordinances, and programs applicable to the City of Prescott jurisdiction:

- City of Prescott Comprehensive plan
- Countywide planning Policies (CPPs)
- International Building Code (IBC)
- International Fire Code (IFC)
- Critical Areas Regulations
- Floodplain Development Standards

JURISDICTION-SPECIFIC MITIGATION STRATEGIES AND PROJECTS

It should be noted that although the various mitigation strategies and/or projects listed on the following pages are contained in the City of Prescott portion of this plan, many of these strategies and/or projects would most likely benefit multiple jurisdictions, special purpose districts or agencies and may ultimately be paid for from a variety of sources.

While these mitigation strategies and/or projects have been recommended by various city officials and staff through the planning process, these strategies and/or projects have not been officially approved by the City of Prescott City Council and funding for these strategies and/or projects has not been allocated. In many cases, funding for these mitigation strategies and/or projects is dependent upon the City receiving future federal and/or state hazard mitigation grant funding.

The City also supports and recommends the multi-jurisdictional mitigation measures contained in Chapter 7 of this plan.

MULTI-HAZARD MITIGATION MEASURES

- PR-1. Evaluate structural integrity of City Hall and conduct structural mitigation to ensure the building meets current seismic design standards and is wind resistant. During the update process in 2010, the Planning Team focused mitigation measures on a specific need to evaluate and retrofit City Hall. This project was re-affirmed in the 2018 plan.

PRIORITY: High
LEAD AGENCY: City of Prescott
TIMELINE: Unfunded, Short term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

- PR-2. Acquire emergency power to serve fire station and public water system. The 2010 plan contained a general goal to provide an emergency power source for critical facilities. During the update process in 2018, the Planning Team focused on these mitigation measures and reaffirmed the specific need for emergency power to the fire station and public water system for the 2018-2022 planning period.

PRIORITY: High
LEAD AGENCY: City of Prescott
TIMELINE: Unfunded, Short term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

10.1 FLOODING

A few properties on the north side of the city are located within the 100-year floodplain for Whetstone Creek on a portion of the city on the south side is in the 100-year floodplain for the Touchet River. The last time there were significant losses due to flooding was in 1996.

FLOODING – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

- The first phase of the **Walla Walla County Flood Response Plan (FRP)** was completed in June 2009 and builds on the previous **Walla Walla Comprehensive Flood Hazard Management Plan (CFHMP)** completed in 1999. Phase I of the FRP focuses on Mill Creek flood response. Additional

phases for the Coppei, Touchet, and Walla Walla Rivers will be added as they are completed. These phases and additions are anticipated during the 2018-2022 planning period. Currently, the FRP focuses primarily on response, not mitigation, but it does include valuable information regarding flooding, and inundation maps. The primary goal of the FRP was to “develop community awareness and understanding of flood hazards.” Relevant information from the existing Plan has been incorporated into this 2018 update of the HMP and the past 2010 update of the County’s HIVA. Increasing public awareness of flood hazards is one of the primary goals of this HMP update and educating the public about hazards is a key component of the mitigation process moving forward.

- The **Walla Walla County County-wide Planning Policies (CPPs)**, adopted in 1993, form a basis for planning and multi-jurisdictional coordination within Walla Walla County and have been adopted by the City of Prescott. The following CPPs directly address flood hazard mitigation:

CPP 11.5 The County will continue to utilize the Federal Emergency Management Agency program for floodplain management.

FLOODING – JURISDICTION MITIGATION OBJECTIVES AND PROJECTS

PR-3. Improve culverts on the north side of the City to accommodate a 100-year flood event from Whetstone Creek. This mitigation measure was continued in the 2018 plan, expanding on a general mitigation measure from the 2010 plan to “improve culverts.”

PRIORITY:	High
LEAD AGENCY:	City of Prescott
TIMELINE:	Unfunded, Short term from funding
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

10.2 WILDFIRE

Direct damage to properties within the City of Prescott is not likely to result from a wildfire event. Participation in a joint effort to develop a community wildfire protection plan will help the City reduce vulnerability.

WILDFIRE – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

- The City of Prescott has adopted the International Code Council family of codes. This includes the **International Fire Code (IFC)**. The IFC provides regulations to protect life and property from all types of fire and explosion hazards. The regulations include general precautions against fire, emergency planning and preparedness, fire department access, hydrants, sprinkler and alarm systems, hazardous materials storage and use, etc. The fire code applies to all new construction and land development and some modifications to existing buildings.

WILDFIRE – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

- PR-4. The City of Prescott will work toward implementation of the Mill Creek and Walla Walla County Community Wildfire Protection Plan recommendations from the 2017 update to reduce wildfire vulnerability. This mitigation measure is new for the 2018-2022 planning period.

PRIORITY: Medium
LEAD AGENCY: City of Prescott
TIMELINE: Unfunded, Short term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

10.3 EARTHQUAKES

There are indicators which suggest that City of Prescott could experience a large earthquake: proximity to large faults, evidence of large earthquakes in the recent geologic past, and historical seismicity. Although it is very difficult to predict when an earthquake will occur, we do have valuable information regarding vulnerability which helps focus hazard mitigation efforts. Although the area has significant geologic hazard, damage and loss from an earthquake has not occurred recently.

EARTHQUAKES – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

Other plans, policies, and development standards relevant to mitigation of earthquake and other geologic hazards include the following:

- The City of Prescott has adopted a **Critical Areas Ordinance** which includes standards and information related to various geologic hazards including areas that could be prone to landslides and erosion during earthquakes.
- The City of Prescott has adopted the **International Building Code** which classifies the City as seismic zone D0. The IBC also provides design/construction requirements for geologic hazard areas including areas with steep slope which are landslide and erosion hazards which could be exacerbated by an earthquake.

EARTHQUAKES – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

- PR-5. Conduct structural assessment of water system to ensure that there are no leaks or weak sections which might vulnerable to damage during an earthquake event. This mitigation measure has been re-affirmed in the 2018 plan.

PRIORITY: High
LEAD AGENCY: City of Prescott
TIME-LINE: Unfunded, Short term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

10.4 SEVERE STORMS

Like the rest of the County, Prescott is likely to experience severe storms although vulnerability is low.

SEVERE STORMS – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

The City of Prescott implements the following mitigation measures through other planning and enforcement mechanisms:

- Through adoption of the **International Building Code (IBC)** the City of Prescott requires structures to be built to resist wind speeds up to 85 mph and allows installation of wind-resistant roofing. The building code also provides snow load, winter design, and severe weathering design requirements.
- The City of Prescott trims trees and other vegetation as necessary to protect roads and other infrastructure as part of an on-going maintenance program. The City also works with private property owners to ensure that trees and other vegetation do not increase vulnerability to severe storm damage.

SEVERE STORMS – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

The City of Prescott does not have any jurisdiction specific mitigation projects but does commit to all the severe storm multi-jurisdictional mitigation measures.

SEVERE STORMS – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

- PR-6. Install vegetative wind break surrounding city. This was a new mitigation measure in the 2010 plan and has been reaffirmed for the 2018-2022 planning period.

PRIORITY:	Medium
LEAD AGENCY:	City of Prescott
TIME-LINE:	Unfunded, Long term from funding
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

Chapter 11. JURISDICTION SPECIFIC HAZARD MITIGATION CITY OF WAITSBURG

This plan is an update of the 2010 Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan (HMP). Although it is only an update, the plan has been redesigned and reorganized so it is easier to use. This section has been continued from the 2010 plan and consolidates the jurisdiction specific mitigation measures and plan for the City of Waitsburg. This section has been updated through Planning Team efforts to include new and reconfirmed mitigation measures by identified natural hazard category. A summary of general changes and updates is also presented in Chapter 1 - Section 1.7 at the beginning of this document.

Table 15: City of Waitsburg Vulnerability and Risk Assessment

Hazard	Probability	Vulnerability	Risk Rating
Earthquake	HIGH	MEDIUM	HIGH
Severe Storm	HIGH	MEDIUM	HIGH
Wildfire	MEDIUM	LOW	LOW
Flooding	HIGH	MEDIUM	HIGH

INTRODUCTION

The City of Waitsburg has been an active participant throughout the 2018 update process. The 2010 plan was reviewed to determine what information needed to be updated during the 2018 review. The Local Multi-Hazard Mitigation Planning Guidance dated July 1, 2008 and Local Hazard Mitigation Plan Review Crosswalk were used to help determine what new components needed to be included in the plan and how the update process should be managed.

CURRENT POLICIES, CODES AND ORDINANCES

The City of Waitsburg has adopted the most recent editions of the International Building Code (IBC) and International Fire Code (IFC) (Waitsburg Municipal Code Title 15). The purpose of these codes is to provide minimum standards to protect public health and safety. The IBC provides general standards for seismic design, high wind design and high snow load design based on local characteristics. Both the building and fire codes are enforced and regulated through the City's Development Services Department.

Listed below are other applicable codes, plans, ordinances, and programs:

- City of Waitsburg Comprehensive plan
- Countywide planning Policies (CPPs)
- Title 11, Building Codes
- Article 10.2, Critical Areas
- Article 10.7, Flood Hazard Areas

JURISDICTION-SPECIFIC MITIGATION STRATEGIES AND PROJECTS

It should be noted that although the various mitigation strategies and/or projects listed on the following pages are contained in the City of Waitsburg portion of this plan, many of these strategies and/or projects would most likely benefit multiple jurisdictions, special purpose districts or agencies and may ultimately be paid for from a variety of sources.

While these mitigation strategies and/or projects have been recommended by various city officials and staff through the planning process, these strategies and/or projects have not been officially approved by the City of Waitsburg City Council and funding for these strategies and/or projects has not been allocated. In many cases, funding for these mitigation strategies and/or projects is dependent upon the City receiving future federal and/or state hazard mitigation grant funding.

The City also supports and recommends the multi-jurisdictional mitigation measures contained in Chapter 7 of this plan.

MULTI-HAZARD MITIGATION MEASURES

WG-1. Protect government records and priority systems by archiving records electronically and backing-up of this system in an off-site location. This mitigation measure has been reworded and reaffirmed as a priority for the jurisdiction during the 2018-2022 planning cycle.

PRIORITY:	Medium
LEAD AGENCY:	City of Waitsburg
TIMELINE:	Funded, Current and on-going
FUNDING SOURCE:	Local (Defined by entity in Section 3.5 on Page 24)

11.1 FLOODING

Significant portions of the City of Waitsburg are located within the 100-year floodplain. There are also parts of the City located within the floodway and the 500-year floodplain. Significant losses due to flooding for Waitsburg have occurred in 1996 and in 2012.

FLOODING – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

- As mentioned above, Article 10.7 provides **flood protection measures** for the City of Waitsburg. This ordinance provides standards which regulate all new development in the 100-year floodplain in an effort to reduce potential damage.
- The first phase of the **Walla Walla County Flood Response Plan (FRP)** was completed in June 2009 and builds on the previous **Walla Walla Comprehensive Flood Hazard Management Plan (CFHMP)** completed in 1999. Phase I of the FRP focuses on Mill Creek flood response. Additional phases for the Coppei, Touchet, and Walla Walla Rivers will be added as they are completed. These phases and additions are anticipated during the 2018-2022 planning period. Currently, the FRP focuses primarily on response, not mitigation, but it does include valuable information regarding flooding, and inundation maps. The primary goal of the FRP was to “develop community awareness and understanding of flood hazards.” Relevant information from the existing Plan has been incorporated into this 2018 update of the HMP and the past 2010 update of the County’s HIVA. Increasing public awareness of flood hazards is one of the primary goals of this HMP update

and educating the public about hazards is a key component of the mitigation process moving forward.

- The **Walla Walla County County-wide planning Policies (CPPs)**, adopted in 1993, form a basis for planning and multi-jurisdictional coordination within Walla Walla County and have been adopted by the City of Waitsburg. The following CPPs directly address flood hazard mitigation:

CPP 11.5 The County will continue to utilize the Federal Emergency Management Agency program for floodplain management.

FLOODING – JURISDICTION MITIGATION OBJECTIVES AND PROJECTS

WG-2. Relocate City shop building outside the floodplain. This mitigation measure was identified during 2010 update and is re-affirmed for the 2018-2022 planning cycle.

PRIORITY: High
LEAD AGENCY: City of Waitsburg
TIMELINE: Unfunded, Long term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

WG-3. Participate in the 2018-2022 planning period update (Phase II) of the 2009 Flood Response Plan for the County. This mitigation measure is new for the 2018 update.

PRIORITY: High
LEAD AGENCY: City of Waitsburg
TIMELINE: Unfunded, Long term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

WG-4. Install culverts on Main Street. Since completion of the 2010 Mitigation plan, four culverts were identified as needing to be installed as a flood mitigation measure. This mitigation measure is ongoing for the 2018-2022 planning period and has been expanded further to include a general mitigation goal of “improving culverts.”

PRIORITY: High
LEAD AGENCY: City of Waitsburg
TIMELINE: Unfunded, Short term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

WG-5. Support reactivation of the Prescott-Bolles Flood Control District and encourage public participation for continued operation. The flood control district stalled after 1996 and has not been active since. There has been no levy and, therefore, no money available. It has also been difficult to get necessary public participation to sustain the district. The Planning Team identified this mitigation measure during the 2018 HMP update confirming that planning and implementation would be more efficient with the flood control district in place and with resources to support it.

PRIORITY: High
LEAD AGENCY: City of Waitsburg and Walla Walla County
TIMELINE: Unfunded, Long term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

WG-6. Reconstruct and improve road behind fairgrounds. This elevated road is critical during flood events because it allows equipment access necessary for flood protection and response. The road needs to be widened and armored.

PRIORITY: High
LEAD AGENCY: City of Waitsburg and the US Army Corps of Engineers (USACE)
TIMELINE: Partially funded, Short term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

WG-7. Improve flood monitoring and warning systems for Coppei Creek and the Touchet River, support installation of river gauge near Dayton on Coppei Creek, south of the city limits. This measure is continued in the 2018 plan. The 2010 plan contained a general project to “improve flood monitoring and warning systems.” The Planning Team identified this mitigation measure as a specific project during the update and refined it to specify a particular location.

PRIORITY: High
LEAD AGENCY: City of Waitsburg
TIMELINE: Unfunded, Long term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

WG-8. Remove of flood prone structures in the floodway related to the 100-year flood plain associated with the Touchet River. The structure locations vary, but for the greater part they are located along U.S. Hwy 12 and Harmon Street as well as some trailer park properties along Murphy Street. (2020 Revision)

PRIORITY: High
LEAD AGENCY: City of Waitsburg and Walla Walla County
TIMELINE: Unfunded, Long term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

11.2 WILDFIRE

Direct damage to properties within the City of Waitsburg is not likely to result from a wildfire event. Vulnerability to wildfire for the city is primarily based on the location of the municipal watershed within the Wildland Urban Interface (WUI). The City has conducted hazard mitigation to reduce vulnerability within the watershed in the past, and it is critical that the City continue these efforts in order to protect water quality.

Participation in a joint effort to develop a community wildfire protection plan will help the City reduce vulnerability.

WILDFIRE – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

- The City of Waitsburg has adopted the International Code Council family of codes through Waitsburg Municipal Code Title 11. This includes the **International Fire Code (IFC)**. The IFC provides regulations to protect life and property from all types of fire and explosion hazards. The regulations include general precautions against fire, emergency planning and preparedness, fire department access, hydrants, sprinkler and alarm systems, hazardous materials storage and use, etc. The fire code applies to all new construction and land development and some modifications to existing buildings.

- Between 2008 and 2009 the City conduct mitigation projects within the City of Waitsburg Watershed, cutting and trimming trees to reduce wildfire hazard. It will be necessary to continue such mitigation projects within the watershed. Assessments and planning are necessary to identify a comprehensive mitigation strategy for this critical area.

WILDFIRE – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

WG-9. The City of Waitsburg will work toward implementation of the Mill Creek and Walla Walla County Community Wildfire Protection Plan recommendations from the 2017 update to reduce wildfire vulnerability. This mitigation measure is new for the 2018-2022 planning period.

PRIORITY:	Medium
LEAD AGENCY:	City of Waitsburg
TIME-LINE:	Unfunded, Long term from funding
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

11.3 EARTHQUAKES

There are indicators which suggest the City of Waitsburg could experience a large earthquake: proximity to large faults, evidence of large earthquakes in the recent geologic past, and historical seismicity. Although it is very difficult to predict when an earthquake will occur, we do have valuable information regarding vulnerability which helps focus hazard mitigation efforts. Although the area has significant geologic hazard, damage and loss from an earthquake has not occurred recently.

EARTHQUAKES – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

Other plans, policies, and development standards relevant to mitigation of earthquake and other geologic hazards include the following:

- The City of Waitsburg has adopted a **Critical Areas Ordinance** via Article 10.2 which includes standards and information related to various geologic hazards including areas that could be prone to landslides and erosion during earthquakes.
- The City of Waitsburg has adopted the **International Building Code** which classifies the City as seismic zone D0. The IBC also provides design/construction requirements for geologic hazard areas including areas with steep slope which are landslide and erosion hazards which could be exacerbated by an earthquake.

EARTHQUAKES – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

WG-10. Minimize damage to public sewer and storm water systems by making structural upgrades to systems including lining sewer lines. Although general goals to reduce vulnerability to critical facilities and infrastructure were included in the 2004 and 2010 plans, this mitigation measure has not been completed and was reaffirmed as a priority for the 2018-2022 planning period by the Planning Team.

PRIORITY:	High
LEAD AGENCY:	City of Waitsburg
TIME-LINE:	Partially funded, Current and on-going
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

11.4 SEVERE STORMS

The City of Waitsburg last experienced significant damage and loss from a severe storm event on January 4, 2008 when central Oregon and the foothills of the Blue Mountains experienced a wind storm. Strongest gust speed at the Walla Walla airport was 78 mph and strongest sustained wind speed was 55 mph. Estimates were that \$4.9 million dollars in damage was experienced within Walla Walla County (not just unincorporated). In the Walla Walla Valley approximately 4 in 10 homes received damage from the storm. Much of the damage was due to falling trees.

SEVERE STORMS – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

The City of Waitsburg implements the following mitigation measures through other planning and enforcement mechanisms:

- Through adoption of the **International Building Code (IBC)** the City of Waitsburg requires structures to be built to resist wind speeds up to 85 mph and allows installation of wind-resistant roofing. The building code also provides snow load, winter design, and severe weathering design requirements.
- The City of Waitsburg trims trees and other vegetation as necessary to protect roads and other infrastructure as part of an on-going maintenance program. The City also works with private property owners to ensure that trees and other vegetation do not increase vulnerability to severe storm damage. Letters are sent to property owners are problem areas are identified.

SEVERE STORMS – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

The City of Waitsburg does not have any jurisdiction specific mitigation projects but does commit to all the severe storm multi-jurisdictional mitigation measures.

Chapter 12. JURISDICTION SPECIFIC HAZARD MITIGATION CITY OF WALLA WALLA

This plan is an update of the 2010 Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan (HMP). Although it is only an update, the plan has been redesigned and reorganized so it is easier to use. This section has been continued from the 2010 plan and consolidates the jurisdiction specific mitigation measures and plan for the City of Walla Walla. This section has been updated through Planning Team efforts to include new and reconfirmed mitigation measures by identified natural hazard category. A summary of general changes and updates is also presented in Chapter 1 - Section 1.7 at the beginning of this document.

Table 16: City of Walla Walla Vulnerability and Risk Assessment

Hazard	Probability	Vulnerability	Risk Rating
Earthquake	MEDIUM	HIGH	HIGH
Severe Storm	HIGH	MEDIUM-HIGH	HIGH
Wildfire	LOW	HIGH	LOW**
Flooding	HIGH	HIGH	HIGH
Mass Shooting*	HIGH	HIGH	HIGH
Terrorism*	HIGH	HIGH	HIGH

* These risks/hazards are within the county jurisdiction and included in this updated 2017 HMP from the previous 2010 version. The risk for these items does include updated information and assessment as completed, and supplied by, the jurisdiction.

** Fire risk within the City is considered “LOW” however impacts to the City’s water supply from a wildfire within the Mill Creek Watershed could be debilitating and therefore ranks the vulnerability at “HIGH”.

12.1 INTRODUCTION

The City of Walla Walla has been an active participant throughout the 2018 update process. The 2010 plan was reviewed to determine what information needed to be updated based on changes since 2010. The Local Multi-Hazard Mitigation Planning Guidance dated July 1, 2008 and Local Hazard Mitigation plan Review Crosswalk were used to help determine what new components needed to be included in the plan and how the update process should be managed.

12.2 CURRENT POLICIES, CODES AND ORDINANCES

The City of Walla Walla has adopted the 2006 editions of the International Building Code (IBC) and International Fire Code (IFC) (Walla Walla Municipal Code Title 15). The purpose of these codes is to provide minimum standards to protect public health and safety. The IBC provides general standards for

seismic design, high wind design and high snow load design based on local characteristics. Both the building and fire codes are enforced and regulated through the City's Development Services Department.

Listed below are other applicable codes, plans, ordinances, and programs:

- City of Walla Walla Comprehensive plan
- Countywide planning Policies (CPPs)
- Title 15, Buildings and Construction
- Chapter 21.04, Critical Areas

12.3 JURISDICTION-SPECIFIC MITIGATION STRATEGIES AND PROJECTS

It should be noted that although the various mitigation strategies and/or projects listed on the following pages are contained in the City of Walla Walla portion of this plan, many of these strategies and/or projects would most likely benefit multiple jurisdictions, special purpose districts or agencies and may ultimately be funded from a variety of sources.

While these mitigation strategies and/or projects have been suggested by various city officials and staff through the planning process, these strategies and/or projects have not been officially approved by the City of Walla Walla City Council and funding for these strategies and/or projects has not been allocated. In many cases, funding for these mitigation strategies and/or projects is dependent upon the City receiving future federal and/or state hazard mitigation grant funding.

The City of Walla Walla also supports and recommends the multi-jurisdictional mitigation measures contained in Chapter 7 of this plan.

12.4 MULTI-HAZARD MITIGATION MEASURES

- WW-1. Conduct design, engineering and retrofit of Senior Center at the Park with showers and emergency power so that the building can be used as a community shelter and provide meals to other occupied shelters during an event. This mitigation measure has been re-affirmed in the 2018 plan and would benefit multiple jurisdictions.

PRIORITY:	Medium
LEAD AGENCY:	City of Walla Walla
TIMELINE:	Unfunded, Short term from funding
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

- WW-2. Acquire emergency power generator and complete building re-wiring for the Public Works facility. This specific mitigation measure is continued in the 2018 plan although general goals to provide emergency power to critical facilities were included in the 2010 plan. During the update process, need for emergency power at this facility was specifically identified by the City's Planning Team.

PRIORITY:	High
LEAD AGENCY:	City of Walla Walla
TIMELINE:	Unfunded, Short term from funding
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

12.5 FLOODING

No frequently flooded areas are located within the City of Walla Walla at this time although the City still has potential to experience losses due to flood events, including flash flooding. The infrastructure associated with Mill Creek is of concern and the multiple jurisdictions controlling parts of the hydrologic control system associated with it have come together to begin a plan to address these concerns. A breakdown of the authorities involved, and the location of their stream reaches and infrastructure are included in the following.

The **Walla Walla County County-wide planning Policies (CPPs)**, adopted in 1993, form a basis for planning and multi-jurisdictional coordination within Walla Walla County and have been adopted by the City of Walla Walla. The following CPPs directly address flood hazard mitigation:

CPP 11.5 The County will continue to utilize the Federal Emergency Management Agency program for floodplain management.

FLOODING – *OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS*

- The first phase of the **Walla Walla County Flood Response Plan (FRP)** was completed in June 2009 and builds on the previous **Walla Walla Comprehensive Flood Hazard Management Plan (CFHMP)** completed in 1999. Phase I of the FRP focuses on Mill Creek flood response. Additional phases for the Coppei, Touchet, and Walla Walla Rivers will be added as they are completed. These phases and additions are anticipated during the 2018-2022 planning period. Currently, the FRP focuses primarily on response, not mitigation, but it does include valuable information regarding flooding, and inundation maps. The primary goal of the FRP was to “develop community awareness and understanding of flood hazards.” Relevant information from the existing Plan has been incorporated into this 2018 update of the HMP and the past 2010 update of the County’s HIVA. Increasing public awareness of flood hazards is one of the primary goals of this HMP update and educating the public about hazards is a key component of the mitigation process moving forward.

FLOODING – *JURISDICTION MITIGATION OBJECTIVES AND PROJECTS*

WW-3. The City of Walla Walla in cooperation with local, State, and Federal Legislators is pursuing the United States Corps of Engineers initiate a General Investigative Study for the Mill Creek Channel. This Study will address structural improvement needs for the existing channel. If the Study is undertaken by the Corps as hoped, its improvements could be fiscally programmed for funding/completion. This is a new mitigation goal as of the 2018 update process.

PRIORITY:	High
LEAD AGENCY:	Mill Creek Flood Control Zone District
TIME-LINE:	Federal funding recently acquired
FUNDING SOURCE:	Federal (Defined by entity in Section 3.5 on Page 24)

WW-4. The City of Walla Walla in cooperation with multiple stakeholders is planning to complete an update on the 2009 Flood Response Plan (FRP) that includes the addition of other jurisdictions within the County (Phase 2). This is a new mitigation goal as of the 2018 update process.

PRIORITY:	High
LEAD AGENCY:	City of Walla Walla

TIME-LINE: Unfunded, Short term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

WW-5. Conduct flood vulnerability assessment of Cottonwood Sewage Lift Station. This station is an identified critical facility. Through the 2018 risk assessment it was noted that the facility is located within the 100-year floodplain, and it was unknown what the vulnerability level for the lift station is. This project is continued from the 2018 plan.

PRIORITY: High
LEAD AGENCY: City of Walla Walla
TIME-LINE: Unfunded, Short term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

12.6 WILDFIRE

Direct damage to properties within the City of Walla Walla is not likely to result from a wildfire event. Vulnerability to wildfire for the city is primarily based on the location of the Mill Creek Municipal Watershed adjacent to the Wildland Urban Interface (WUI). The municipal watershed provides approximately 90 percent of the City's municipal water supply. Large fires in the watershed have been avoided for the past 100 years due to effective USFS fire suppression. The City has completed fire fuels reduction projects in 2008, 2015, and 2018 on areas within the watershed it has ownership. It is critical that the City continue the maintenance and progress of these efforts into the future in order to protect water quality.

WILDFIRE – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

The City has participated in wildfire hazard mitigation through a variety of different mechanisms:

- The watershed is characterized by forest conditions with heavy fuel loads and is vulnerable to wildfires. A destructive wildfire could have serious negative effects on water quality. The City and Walla Walla County completed and adopted the **Mill Creek and Walla Walla County Community Wildfire Protection Plan** in 2017. This plan contains many mitigation measures to be implemented within the WUI which will reduce wildfire vulnerability to the municipal watershed. Additionally, the USFS has jurisdiction over more than 90% of the Mill Creek watershed and the City is dependent on the fire protection services of that agency for those areas.
- The City of Walla Walla has adopted the International Code Council family of codes through Walla Walla Municipal Code Title 15. This includes the **International Fire Code (IFC)**. The IFC provides regulations to protect life and property from all types of fire and explosion hazards. The regulations include general precautions against fire, emergency planning and preparedness, fire department access, hydrants, sprinkler and alarm systems, hazardous materials storage and use, etc. The fire code applies to all new construction and land development and some modifications to existing buildings.

WILDFIRE – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

WW-6. Continue with implementation of the Mill Creek and Walla Walla County Community Wildfire Protection Plan recommendations from the 2017 update to reduce county and city wildfire vulnerability and risk to the Mill Creek Municipal Watershed. This mitigation measure only included Mill Creek during the 2010 HMP and has been expanded to include all of Walla Walla

County and an updated assessment of the Mill Creek Municipal Watershed for the 2018-2022 planning period.

PRIORITY: Medium
LEAD AGENCY: City of Walla Walla
TIME-LINE: Partially funded, Current and on-going
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

12.7 EARTHQUAKES

There are indicators which suggest that City of Walla Walla could experience a large earthquake: proximity to large faults, evidence of large earthquakes in the recent geologic past, and historical seismicity. Although it is very difficult to predict when an earthquake will occur, we do have valuable information regarding vulnerability which helps focus hazard mitigation efforts. Although the area has significant geologic hazard, damage and loss from an earthquake has not occurred recently.

EARTHQUAKES – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

Other plans, policies, and development standards relevant to mitigation of earthquake and other geologic hazards include the following:

- As part of the 2008 **Critical Areas Ordinance** update completed in 2008 the City adopted new standards and background information related to various geologic hazards including landslide, erosion, and seismic hazard areas. In areas with steep or unstable slopes or with soil characteristics prone to liquefaction, geotechnical reports are required as part of development permits. When design and construction methods cannot reduce the risk to acceptable levels development may be prohibited.
- The City of Walla Walla has adopted the **International Building Code** which classifies the City as seismic zone D0. The IBC also provides design/construction requirements for geologic hazard areas including areas with steep slope which are landslide and erosion hazards which could be exacerbated by an earthquake.

EARTHQUAKES – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

WW-7. Conduct structural assessment and necessary improvements to City Hall to reduce potential earthquake damage. Although general goals to reduce vulnerability to critical facilities were included in 2010, this specific mitigation measure was re-affirmed in 2018 by the Planning Team.

PRIORITY: Medium
LEAD AGENCY: City of Walla Walla
TIME-LINE: Unfunded, Short term from funding
FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

WW-8. Conduct structural assessment and necessary improvements to city public parking infrastructure nearby and overlaying the Mill Creek diversion canal under the City to reduce potential earthquake damage has been identified as a new mitigation need. Although general goals to reduce structural vulnerability were included in 2010, this specific mitigation measure is new in the 2018 HMP.

PRIORITY: High
LEAD AGENCY: City of Walla Walla
TIME-LINE: Unfunded, Short term from funding

FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

WW-9. Construct seismic retrofit upgrades to the above ground water storage tanks connections (3). The tanks need to be online after an earthquake to provide the City with drinking water and fire protection. A Seismic upgrade would consist of flexible earthquake joints connecting the tanks to the pipelines, earthquake anchor system so the tanks do not slide off the foundations, and larger tank vents so if the pipe line ruptures and rapidly drains the tank the larger vent will prevent a vacuum collapse of the tank. (Version 2 revision)

PRIORITY: High

LEAD AGENCY: City of Walla Walla

TIME-LINE: Unfunded, Short term from funding

FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

WW-10. Replace 22,000 10,700 feet of 24" water main. The City water system is fed with dual transmission mains from the water treatment plant. One main was constructed in 1928 the other in 1953. The former is a 1928 riveted steel water main that is highly susceptible to earthquake damage. The latter is a steel line at the end of its service life requiring frequent repairs. The project would replace both these pipelines with new earthquake resistant transmission mains. (Version 2 revision)

PRIORITY: High

LEAD AGENCY: City of Walla Walla

TIME-LINE: Unfunded, Short term from funding

FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

12.8 SEVERE STORMS

The City of Walla Walla last experienced significant damage and loss from a severe storm event on January 4, 2008 when Central Oregon and the foothills of the Blue Mountains experienced a wind storm. Strongest gust speed at the Walla Walla airport was 78 mph and strongest sustained wind speed was 55 mph. Estimates were that 4.9 million dollars in damage was experienced within Walla Walla County (not just unincorporated). In the Walla Walla Valley approximately 4 in 10 homes received damage from the storm. Much of the damage was due to falling trees.

SEVERE STORMS – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

The City of Walla Walla implements the following mitigation measures through other planning and enforcement mechanisms:

- Through adoption of the **International Building Code (IBC)** the City requires structures to be built to resist wind speeds up to 85 mph and allows installation of wind-resistant roofing. The building code also provides snow load, winter design, and severe weathering design requirements.
- The City of Walla Walla ensures that trees and vegetation are pruned and trimmed as necessary to protect roads, bridges and other infrastructure from damage.

SEVERE STORMS – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

The City of Walla Walla does not have any jurisdiction specific mitigation projects but does commit to all severe storm multi-jurisdictional mitigation measures.

Chapter 13. JURISDICTION SPECIFIC HAZARD MITIGATION WALLA WALLA PUBLIC SCHOOL DISTRICT

This plan is an update of the 2010 Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan (HMP). Although it is only an update, the plan has been redesigned and reorganized so it is easier to use. This section has been continued from the 2010 plan and consolidates the jurisdiction specific mitigation measures and plan for Walla Walla Public School District. This section has been updated through Planning Team efforts to include new and reconfirmed mitigation measures by identified natural hazard category. A summary of general changes and updates is also presented in Chapter 1 - Section 1.7 at the beginning of this document.

Table 17: Walla Walla Public Schools Vulnerability and Risk Assessment

Hazard	Probability	Vulnerability	Risk Rating
Earthquake	HIGH	MEDIUM	HIGH
Severe Storm	HIGH	LOW	MEDIUM
Wildfire	LOW	LOW	LOW
Flooding	LOW	LOW	LOW

13.1 INTRODUCTION

Walla Walla Public School District has been an active participant throughout the 2018 update process. Mitigation projects in the original plan addressed hazards for schools and school districts generally. The 2010 plan was reviewed to determine what information needed to be updated based on changes since 2010. The Local Multi-Hazard Mitigation Planning Guidance dated July 1, 2008 and Local Hazard Mitigation Plan Review Crosswalk were used to help determine what new components needed to be included in the plan and how the update process should be managed.

Walla Walla Public School District has a population of about 6,000 students. The district is comprised of: 2 high schools, 2 middle schools, 6 elementary schools, an Opportunity Program, SEA-TECH and a child development center hosting HeadStart/ECEAP programs. The district employs over 800 staff members. Approximately 70% of revenue comes from the state, 16% locally and 14% from federal sources.

13.2 CURRENT POLICIES, CODES AND ORDINANCES

The Walla Walla Public School District has adopted the 2017 editions of the International Building Code (IBC) and International Fire Code 2018 (IFC) (Walla Walla Municipal Code Title 15 2018) in alignment with the City of Walla Walla. The purpose of these codes are to provide minimum standards to protect public health and safety. The IBC provides general standards for seismic design, high wind design and high snow load design based on local characteristics. Both the building and fire codes are enforced and regulated through the City's Development Services Department.

Listed below are other applicable codes, plans, ordinances, and programs:

- The Walla Walla Municipal Code is current through Ordinance 2018-03, passed January 10, 2018
- City of Walla Walla Comprehensive plan
- Title 15, Buildings and Construction
- Chapter 21.04, Critical Areas
- Walla Walla County Comprehensive plan June 2018

Additionally, in support of the current HMP efforts and associated identified risks Walla Walla Public Schools is proposing a \$65.6 million Replacement Bond on the November 6, 2018 General Election ballot to renovate three schools and fund \$6.6 million in safety and infrastructure improvements. This proposal would renovate Walla Walla High School, Lincoln High School and Pioneer Middle School. Renovation improvements at all three sites would include meeting current seismic codes and other required safety-related building codes. This Replacement Bond proposal also includes \$52.6 million in State Match funds which will be applied to the Walla Walla High School, Lincoln High School and Pioneer Middle School projects. The November 6, 2018 Replacement Bond proposal requires a 60 percent yes vote for approval.

13.3 JURISDICTION-SPECIFIC MITIGATION STRATEGIES AND PROJECTS

It should be noted that although the various mitigation strategies and/or projects listed on the following pages are contained in the Walla Walla Public School District portion of this plan, many of these strategies and/or projects would most likely benefit multiple jurisdictions, special purpose districts or agencies and may ultimately be paid for from a variety of sources.

While these mitigation strategies and/or projects have been recommended by various city officials and staff through the planning process, these strategies and/or projects have not been officially approved by the Walla Walla Public School District and funding for these strategies and/or projects has not been allocated. In many cases, funding for these mitigation strategies and/or projects is dependent upon the district receiving future federal and/or state hazard mitigation grant funding.

Walla Walla Public School District also supports and recommends the multi-jurisdictional mitigation measures contained in Chapter 7 of this plan.

13.4 EARTHQUAKES

The primary hazard facing the school district is a threat from earthquakes. Walla Walla Public School District has been part of a pilot project to assess the seismic risk of all schools in the district. This project is a cooperative effort between many agencies, including: Washington State Department of Natural Resources (DNR), Washington State Emergency Management Division (EMD), the Office of Superintendent of Public Instruction (OSPI), and the Washington State Seismic Safety Team. Seismic assessments were completed in August 2018 and at the close of the project the district will receive a study report that details the findings for each school facility (estimated to be delivered in 2019). The report will include an ordered list of structures that should be targeted for retrofitting.

EARTHQUAKES – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

- PS-1. Conduct assessment of seismic integrity for all school facilities. This mitigation project has been modified from the 2010 plan and is anticipated to be completed within 2018 and reported on in early 2019.

PRIORITY: High
 LEAD AGENCY: Washington State Department of Natural Resources
 Walla Walla Public School District
 TIME-LINE: 2018-2019
 FUNDING SOURCE: State (Defined by entity in Section 3.5 on Page 24)

PS-2. Conduct non-structural mitigation in all Walla Walla Public Schools buildings. This mitigation project has been modified from the 2010 plan and following the report anticipated for 2019 the District will update their mitigation targets and goals for the 2018-2022 planning period.

PRIORITY: High
 LEAD AGENCY: Washington State Department of Natural Resources
 Walla Walla Public School District
 TIME-LINE: Current and ongoing
 FUNDING SOURCE: Local (Defined by entity in Section 3.5 on Page 24)

PS-3. Retrofit school buildings to meet current seismic design standards based on 2018 seismic assessments using prioritization outlined in final report. The results of the seismic assessment being conducted by the Washington State Department of Natural Resources and other state, local and federal agencies will inform this project. This mitigation goal is new for the 2018 plan and has been modified from the 2010 plan.

PRIORITY: High
 LEAD AGENCY: Washington State Department of Natural Resources
 Walla Walla Public School District
 TIME-LINE: Unfunded, Long term from funding
 FUNDING SOURCE: Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

13.5 SEVERE STORMS

Walla Walla Public School District was last threatened by severe storm event on January 4, 2008 when Central Oregon and the foothills of the Blue Mountains experienced a wind storm. The strongest gust speed at the Walla Walla airport was 78 mph and strongest sustained wind speed was 55 mph. In the Walla Walla Valley approximately 4 in 10 homes received damage from the storm. Much of the damage was due to falling trees.

SEVERE STORMS – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

The Walla Walla Public School District implements the following mitigation measures through City and County planning and enforcement mechanisms:

- Through adoption of the **International Building Code (IBC)** the School District complies with the requirements of structures to be built to resist wind speeds up to 85 mph and the installation of wind-resistant roofing. Local building codes also provide snow load, winter design, and severe weathering design requirements.
- Walla Walla Public School District works with other entities such as the City of Walla Walla to ensure trees and vegetation are pruned and trimmed as necessary to protect roads, bridges and other infrastructure associated with School District facilities.

SEVERE STORMS – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

The Walla Walla Public School District does not have any jurisdiction specific mitigation projects but does commit to all severe storm multi-jurisdictional mitigation measures.

13.6 WILDFIRE

Direct damage to properties within the Walla Walla Public School District is not likely to result from a wildfire event. Vulnerability to wildfire for the School District is primarily based on the location of the municipal watershed within the Wildland Urban Interface (WUI) and the impacts a wildfire may have on municipal water supplies. Walla Walla County has conducted hazard mitigation measures to reduce vulnerability within the watershed in the past, and plans to continue these efforts into the future in order to protect water quality.

WILDFIRE – OTHER PLANS, POLICIES, MITIGATION AND DEVELOPMENT STANDARDS

- The Walla Walla Public School District has adopted the International Code Council family of codes through local Municipal Codes for Walla Walla County. This includes the **International Fire Code (IFC)**. The IFC provides regulations to protect life and property from all types of fire and explosion hazards. The regulations include general precautions against fire, emergency planning and preparedness, fire department access, hydrants, sprinkler and alarm systems, hazardous materials storage and use, etc. The fire code applies to all new construction and land development and some modifications to existing buildings.

WILDFIRE – JURISDICTION-SPECIFIC MITIGATION OBJECTIVES AND PROJECTS

PS-1 The Walla Walla Public School District will work with other County jurisdictions and continue to support efforts that implement the Mill Creek and Walla Walla County Community Wildfire Protection Plan recommendations from the 2017 update to reduce wildfire vulnerability. This mitigation measure is new for the 2018-2022 planning period.

PRIORITY:	Low
LEAD AGENCY:	City of Walla Walla and Walla Walla County EMD
TIME-LINE:	Unfunded, Long term from funding
FUNDING SOURCE:	Local, State, and Federal (Defined by entity in Section 3.5 on Page 24)

13.7 FLOODING

The Walla Walla Public School District does not have any infrastructure located in frequently flooded areas at this time, although the City of Walla Walla has potential to experience losses due to flood events and this would impact the operations of the Walla Walla Public School District. The infrastructure associated with Mill Creek is of mutual concern and the multiple jurisdictions controlling parts of the hydrologic control system associated with it have come together to begin a plan to address these concerns.

- **The Walla Walla County County-wide planning Policies (CPPs)**, adopted in 1993, form a basis for planning and multi-jurisdictional coordination within Walla Walla County and have been adopted by the City of Walla Walla and the Walla Walla Public School District. The following CPP directly addresses flood hazard mitigation:

CPP 11.5 The Walla Walla Public School District with continue to work with the County in their efforts to continue utilization of the Federal Emergency Management Agency program for floodplain management.

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APPENDIX A: CRITICAL FACILITIES

This plan is an update of the 2010 Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan (HMP). This section is an updated version of Section V from the 2004 plan and has been continued and updated in this 2018 revision from the efforts in the 2010 plan.

14.1 INTRODUCTION

Critical facilities are those essential to the health and welfare of the whole population and are especially important following hazard events. Transportation systems, lifeline utility systems, high potential loss facilities and hazardous material facilities may also be considered critical. The list of critical facilities in the original plan has been reviewed and amended so it is accurate. Facilities have been classified generally by type and are listed in alphabetical order for simplicity.

14.2 FIRE DISTRICT FACILITIES

WALLA WALLA COUNTY FIRE DISTRICT #5, STATION 53	BURBANK	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #5, STATION 51	BURBANK	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #5, STATION 54	BURBANK	FIRE STATION
COLLEGE PLACE FIRE DEPARTMENT	COLLEGE PLACE	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #8, DIXIE	DIXIE	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #3, LEE STATION	PRESCOTT	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #1, PLEASANT VIEW	PRESCOTT	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #3, EUREKA STATION	PRESCOTT	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #7, LAMAR STATION	PRESCOTT	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #1, CLYDE	PRESCOTT	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #7, BERRYMAN STATION	PRESCOTT	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #7, PRESCOTT STATION	PRESCOTT	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #3, FISHOOK STATION	PRESCOTT	FIRE STATION
PRESCOTT STATION	PRESCOTT	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #6, LOWDEN	TOUCHET	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #6, TOUCHET	TOUCHET	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #2, WAITSBURG	WAITSBURG	FIRE STATION
WAITSBURG FIRE STATION	WAITSBURG	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #4, STATION 42	WALLA WALLA	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #4, STATION 45	WALLA WALLA	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #4, STATION 44	WALLA WALLA	FIRE STATION
WALLA WALLA AIRPORT FIRE DEPARTMENT	WALLA WALLA	FIRE STATION
WALLA WALLA CITY FIRE, STATION 1	WALLA WALLA	FIRE STATION

WALLA WALLA CITY FIRE, STATION 2	WALLA WALLA	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #4, STATION 41	WALLA WALLA	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #4, STATION 43	WALLA WALLA	FIRE STATION
FIRE STATION 11-1	WALLA WALLA	FIRE STATION
FIRE STATION 11-2	WALLA WALLA	FIRE STATION
WALLA WALLA COUNTY FIRE DISTRICT #5, STATION 52	WALLULA	FIRE STATION

14.3 SCHOOL DISTRICT FACILITIES

COLUMBIA HIGH SCHOOL	BURBANK	SCHOOL
COLUMBIA MIDDLE SCHOOL	BURBANK	SCHOOL
COLUMBIA ELEMENTARY SCHOOL	BURBANK	SCHOOL
WALLA WALLA UNIVERSITY	COLLEGE PLACE	SCHOOL
DAVIS ELEMENTARY SCHOOL	COLLEGE PLACE	SCHOOL
JOHN SAGER MIDDLE SCHOOL	COLLEGE PLACE	SCHOOL
COLLEGE PLACE HIGH SCHOOL	COLLEGE PLACE	SCHOOL
WALLA WALLA VALLEY ACADEMY	COLLEGE PLACE	SCHOOL
ROGERS, CLARA E. ELEMENTARY SCHOOL	COLLEGE PLACE	SCHOOL
DIXIE ELEMENTARY SCHOOL	DIXIE	SCHOOL
PRESCOTT JUNIOR SENIOR HIGH SCHOOL	PRESCOTT	SCHOOL
JUBILEE SCHOOL	PRESCOTT	SCHOOL
NUEVA ESPERANZA LEADERSHIP ACADEMY SCHOOL	PRESCOTT- BROETJE	SCHOOL
PRESCOTT ELEMENTARY SCHOOL	PRESCOTT	SCHOOL
TOUCHET ELEMENTARY SCHOOL	TOUCHET	SCHOOL
TOUCHET MIDDLE, HIGH SCHOOL	TOUCHET	SCHOOL
WAITSBURG ELEMENTARY SCHOOL	WAITSBURG	SCHOOL
WAITSBURG MIDDLE SCHOOL	WAITSBURG	SCHOOL
WAITSBURG HIGH SCHOOL	WAITSBURG	SCHOOL
WALLA WALLA SCHOOL DISTRICT	WALLA WALLA	SCHOOL
WALLA WALLA COMMUNITY COLLEGE	WALLA WALLA	SCHOOL
WALLA WALLA HIGH SCHOOL	WALLA WALLA	SCHOOL
ASSUMPTION ELEMENTARY SCHOOL	WALLA WALLA	SCHOOL
BERNEY ELEMENTARY SCHOOL	WALLA WALLA	SCHOOL
BLUE RIDGE ELEMENTARY SCHOOL	WALLA WALLA	SCHOOL
DESALES MIDDLE & HIGH SCHOOL	WALLA WALLA	SCHOOL
EDISON ELEMENTARY SCHOOL	WALLA WALLA	SCHOOL
GARRISON MIDDLE SCHOOL	WALLA WALLA	SCHOOL

GREEN PARK ELEMENTARY SCHOOL	WALLA WALLA	SCHOOL
LIBERTY CHRISTIAN SCHOOL	WALLA WALLA	SCHOOL
LINCOLN HIGH SCHOOL	WALLA WALLA	SCHOOL
PIONEER MIDDLE SCHOOL	WALLA WALLA	SCHOOL
PROSPECT POINT ELEMENTARY SCHOOL	WALLA WALLA	SCHOOL
SHARPSTEIN ELEMENTARY SCHOOL	WALLA WALLA	SCHOOL
WALLA WALLA COUNTY JUVENILE DETENTION SCHOOL	WALLA WALLA	SCHOOL
WALLA WALLA PUBLIC CHILD DEVELOPMENT CENTER (INSPIRE CENTER)	WALLA WALLA	SCHOOL
THE HUB at 3 rd EARLY HEADSTART	WALLA WALLA	SCHOOL
WHITMAN COLLEGE	WALLA WALLA	SCHOOL

14.4 MISCELLANEOUS FACILITIES

WILBUR ELLIS COMPANY	WALLA WALLA	CHEMICAL
WALLA WALLA FARMERS CO-OP	WALLA WALLA	CHEMICAL
MCGREGOR COMPANY	WALLA WALLA	CHEMICAL
WALLA WALLA COUNTY JAIL	WALLA WALLA	CORRECTIONAL INSTITUTE
WASHINGTON STATE PENITENTIARY	WALLA WALLA	CORRECTIONAL INSTITUTE
JUVENILE JUSTICE CENTER/DEPT OF COURT SERVICES	WALLA WALLA	CORRECTIONAL INSTITUTE
911 DISPATCH - EMERGENCY OPERATION CENTER	WALLA WALLA	EMERGENCY OPERATION CENTER
US VETERANS ADMIN HOSPITAL	WALLA WALLA	HOSPITAL
ST MARYS MEDICAL CENTER	WALLA WALLA	HOSPITAL
COLUMBIA HIGH SCHOOL	BURBANK	RED CROSS SHELTER
BLUE MOUNTAIN COMMUNITY CHURCH	WALLA WALLA	RED CROSS SHELTER
DE SALES HIGH SCHOOL	WALLA WALLA	RED CROSS SHELTER
LATTER-DAY SAINTS CHURCH	WALLA WALLA	RED CROSS SHELTER
NEW LIFE CHURCH	WALLA WALLA	RED CROSS SHELTER
PRESCOTT HIGH SCHOOL	PRESCOTT	RED CROSS SHELTER
SONBRIDGE COMMUNITY CENTER	PRESCOTT	RED CROSS SHELTER
TOUCHET SCHOOL DISTRICT	TOUCHET	RED CROSS SHELTER
WAITSBURG HIGH SCHOOL	WAITSBURG	RED CROSS SHELTER
WALLA WALL COMMUNITY COLLEGE	WALLA WALLA	RED CROSS SHELTER
WALLA WALLA COUNTY FAIRGROUNDS	WALLA WALLA	RED CROSS SHELTER
WESCOM	COPPEI	COMMUNICATIONS

WESCOM	HATCH GRADE/ WALLULA	COMMUNICATIONS
WESCOM	EUREKA	COMMUNICATIONS
WESCOM	JAIL	CORRECTIONAL FACILITY/COMMUNIC ATIONS
WESCOM	SKYROCKET	COMMUNICATIONS
WESCOM	PIKES PEAK	COMMUNICATIONS

14.5 DAMS

ICE HARBOR DAM	BURBANK	DAM
LOWER MONUMENTAL DAM	PRESCOTT	DAM
MILL CREEK DIVERSION DAM	WALLA WALLA	DAM
MILL CREEK STORAGE DAM	WALLA WALLA	DAM

14.6 LAW ENFORCEMENT

WWC SHERIFF'S SUBSTATION	BURBANK	LAW ENFORCEMENT
COLLEGE PLACE POLICE DEPARTMENT	COLLEGE PLACE	LAW ENFORCEMENT
WALLA WALLA COUNTY SHERIFF'S DEPT., WAITSBURG SUBSTATION	WAITSBURG	LAW ENFORCEMENT
WAITSBURG POLICE STATION	WAITSBURG	LAW ENFORCEMENT
WALLA WALLA COUNTY SHERIFF'S OFFICE	WALLA WALLA	LAW ENFORCEMENT
WALLA WALLA POLICE DEPARTMENT	WALLA WALLA	LAW ENFORCEMENT
WALLA WALLA POLICE DEPT, SPECIAL TEAMS OFFICE	WALLA WALLA	LAW ENFORCEMENT
WASHINGTON STATE PATROL	WALLA WALLA	LAW ENFORCEMENT

14.7 LOCAL GOVERNMENT BUILDINGS

COLLEGE PLACE CITY HALL	COLLEGE PLACE	LOCAL GOVERNMENT
COLLEGE PLACE PUBLIC WORKS SHOP	COLLEGE PLACE	LOCAL GOVERNMENT
PRESCOTT CITY HALL AND PUBLIC WORKS	PRESCOTT	LOCAL GOVERNMENT
WAITSBURG CITY HALL	WAITSBURG	LOCAL GOVERNMENT
WAITSBURG PUBLIC WORKS	WAITSBURG	LOCAL GOVERNMENT
WALLA WALLA COUNTY PUBLIC WORKS - NORTH SHOP	WAITSBURG	LOCAL GOVERNMENT

COUNTY COURTHOUSE	WALLA WALLA	LOCAL GOVERNMENT
WALLA WALLA CITY HALL	WALLA WALLA	LOCAL GOVERNMENT
PORT OF WALLA WALLA - STATE STAGING AREA	WALLA WALLA	LOCAL GOVERNMENT
WALLA WALLA COUNTY HALL OF RECORDS	WALLA WALLA	LOCAL GOVERNMENT
WALLA WALLA COUNTY PUBLIC HEALTH AND LEGISLATIVE BUILDING	WALLA WALLA	LOCAL GOVERNMENT
WALLA WALLA PUBLIC SERVICES BUILDING	WALLA WALLA	LOCAL GOVERNMENT
WALLA WALLA COUNTY PUBLIC WORKS	WALLA WALLA	LOCAL GOVERNMENT
CITY OF WALLA WALLA DEVELOPMENT SERVICES CENTER	WALLA WALLA	LOCAL GOVERNMENT

14.8 UTILITY FACILITIES

BPA - LOWER MONUMENTAL 500KV TRANSMISSION SUBSTATION	PRESCOTT	ELECTRICAL
PACIFIC POWER SUBSTATION	WAITSBURG	ELECTRICAL
PACIFIC POWER SUBSTATION	WALLA WALLA	ELECTRICAL
CASCADE NATURAL GAS STATION	COLLEGE PLACE	NATURAL GAS
TRANSCANADA COMPRESSOR SUBSTATION #7	PRESCOTT	NATURAL GAS
TRANSCANADA COMPRESSOR SUBSTATION #8	WALLULA	NATURAL GAS
REPEATER	PRESCOTT	REPEATER
REPEATER	WAITSBURG	REPEATER
REPEATER	WALLA WALLA	REPEATER
REPEATER	WALLULA	REPEATER
STATION #5 - SEWAGE LIFT STATION	COLLEGE PLACE	SEWER
STATION #6 - SEWAGE LIFT STATION	COLLEGE PLACE	SEWER
SEWAGE LIFT STATION #1	WALLA WALLA	SEWER
HOLIDAY INN - SEWAGE LIFT STATION	WALLA WALLA	SEWER
COTTONWOOD - SEWAGE LIFT STATION	WALLA WALLA	SEWER
FAIRWAY - SEWER LIFT STATION	WALLA WALLA	SEWER
STATION #2 - SEWAGE LIFT STATION	WALLA WALLA	SEWER
COLLEGE PLACE - WATER TREATMENT PLANT	COLLEGE PLACE	TREATMENT PLANT
WAITSBURG - WATER TREATMENT PLANT	WAITSBURG	TREATMENT PLANT
WALLA WALLA - WATER TREATMENT PLANT	WALLA WALLA	TREATMENT PLANT
WALLA WALLA – WATER STORAGE TANK	WALLA WALLA	WATER

WALLA WALLA- WATER STORAGE TANK	WALLA WALLA	WATER
WALLA WALLA- WATER STORAGE TANK	WALLA WALLA	WATER
WALLA WALLA – 24” PRIMARY STEEL RIVITED WATER TRANSMISSION LINE	WALLA WALLA	WATER
WATER INTER-TIE 2	COLLEGE PLACE	WATER
WATER INTER-TIE 1	COLLEGE PLACE	WATER
WATER WELL FIELD	WAITSBURG	WATER
COLLEGE PLACE - WATER TOWER	COLLEGE PLACE	WATER TOWER
COLLEGE PLACE - WATER TOWER	COLLEGE PLACE	WATER TOWER
COLLEGE PLACE - WATER TOWER	COLLEGE PLACE	WATER TOWER
PRESCOTT - WATER TOWER	PRESCOTT	WATER TOWER
WAITSBURG - WATER TOWER	WAITSBURG	WATER TOWER
WATER WELL #3	COLLEGE PLACE	WELL
WATER WELL #1	COLLEGE PLACE	WELL
WATER WELL #2	COLLEGE PLACE	WELL
WATER WELL #1	WALLA WALLA	WELL
WATER WELL #7	WALLA WALLA	WELL
WATER WELL #2	WALLA WALLA	WELL
WATER WELL #4	WALLA WALLA	WELL
WATER WELL #5	WALLA WALLA	WELL
WATER WELL #6	WALLA WALLA	WELL
WATER WELL #3	WALLA WALLA	WELL

14.9 MISCELLANEOUS TRANSPORTATION FACILITIES

WALLA WALLA REGIONAL AIRPORT	WALLA WALLA	AIRPORT
MARTIN AIRFIELD	WALLA WALLA	AIRPORT
UNION PACIFIC RAILROAD - JOSO BRIDGE	PRESCOTT	TRANSPORTATION
VALLEY TRANSIT TRANSFER CENTER	WALLA WALLA	TRANSPORTATION
VALLEY TRANSIT OFFICE	WALLA WALLA	TRANSPORTATION
UNION PACIFIC (FORMERLY RAILEX LLC)	WALLULA	TRANSPORTATION
RAILEX WINE SERVICES	WALLULA	TRANSPORTATION

14.10 BRIDGES

SR 12/MCNARY BRIDGE	BURBANK	
SR 12 BRIDGE	BURBANK	
SR 12/DRY CR 2 BRIDGE	DIXIE	
PETTYBONE BRIDGE	DIXIE	
THIRD STREET BRIDGE	DIXIE	
SR 12/DRY CR 3 BRIDGE	DIXIE	
SR 124/WINNETT CANYON BRIDGE	PRESCOTT	

HARVEY SHAW BRIDGE	PRESCOTT	
SR 125/TOUCHET RIVER BRIDGE	PRESCOTT	
DELL SHARP BRIDGE	PRESCOTT	
HART BRIDGE	PRESCOTT	
ARCH BRIDGE	PRESCOTT	
SMITH BRIDGE	PRESCOTT	
WHETSTONE BRIDGE	PRESCOTT	
MIKE THOMAS BRIDGE	PRESCOTT	
ERWIN C P BRIDGE	PRESCOTT	
CUNDIFF BRIDGE	PRESCOTT	
HARVEY BRIDGE	PRESCOTT	
SAXTON BRIDGE	PRESCOTT	
STAR SCHOOL BRIDGE	PRESCOTT	
PSHIGODA BRIDGE	PRESCOTT	
PETERSON BRIDGE	PRESCOTT	
GROVER BRIDGE	PRESCOTT	
SR 124/WHETSTONE CR BRIDGE	PRESCOTT	
WINNETT CANYON BRIDGE	PRESCOTT	
DRY HOLLOW BRIDGE	PRESCOTT	
BROWN BRIDGE	PRESCOTT	
McFEELY BRIDGE	PRESCOTT	
HERRING BRIDGE	PRESCOTT	
KEN NOBLE BRIDGE	PRESCOTT	
SKYROCKET BRIDGE	PRESCOTT	
DE RUWE BRIDGE	PRESCOTT	
WINANS BRIDGE	PRESCOTT	
HARSHAW BRIDGE	PRESCOTT	
NORTH HART BRIDGE	PRESCOTT	
ED KELLY BRIDGE	PRESCOTT	
DUNN BRIDGE	PRESCOTT	
MUNNS BRIDGE	PRESCOTT	
LAMAR C P BRIDGE	PRESCOTT	
GAS PLANT BRIDGE	PRESCOTT	
BERRYMAN STATION BRIDGE	PRESCOTT	
ESTES C P BRIDGE	PRESCOTT	
ANDERSON C P BRIDGE	PRESCOTT	
BENSON C P BRIDGE	PRESCOTT	
ED COCHRAN BRIDGE	PRESCOTT	
SR 124/OVERPASS BRIDGE	PRESCOTT	
NINE MILE CANYON BRIDGE	TOUCHET	

CUMMINS BRIDGE	TOUCHET	
JOHNSON BRIDGE	TOUCHET	
SAND PIT BRIDGE	TOUCHET	
PEMBERTON BRIDGE	TOUCHET	
PINE CREEK #1 BRIDGE	TOUCHET	
LOWDEN BRIDGE	TOUCHET	
WEAVER BRIDGE	TOUCHET	
LENFESTY BRIDGE	TOUCHET	
SCHAEFFER BRIDGE	TOUCHET	
DITCH HOUSE BRIDGE	TOUCHET	
BAUMANS BRIDGE	TOUCHET	
RAINES BRIDGE	TOUCHET	
FREDRICKSON BRIDGE	TOUCHET	
HELLBERG BRIDGE	TOUCHET	
LOCHER BRIDGE	TOUCHET	
SR 12/DRY CR BRIDGE	TOUCHET	
SR 12/WOODWARD CANYON BRIDGE	TOUCHET	
SR 12/TOUCHET RIVER BRIDGE	TOUCHET	
SR 12/WALLA WALLA RIVER BRIDGE	TOUCHET	
DUNDAS BRIDGE	TOUCHET	
HAWLEY BRIDGE	TOUCHET	
FROG HOLLOW BRIDGE	TOUCHET	
BASS SWAIN BRIDGE	TOUCHET	
PLUCKER BRIDGE	TOUCHET	
REESE STATION BRIDGE	TOUCHET	
OVER PASS BRIDGE	TOUCHET	
DIVIDE BRIDGE	TOUCHET	
SR 12/UP RAILROAD BRIDGE	TOUCHET	
SARANTO BRIDGE	TOUCHET	
VAN VOORST C P BRIDGE	TOUCHET	
WOODS C P BRIDGE	TOUCHET	
WOODS NORTH C P BRIDGE	TOUCHET	
JOHNSON SOUTH BRIDGE	TOUCHET	
DODD C P BRIDGE	TOUCHET	
GRANT C P BRIDGE	TOUCHET	
STROHMAIER C P BRIDGE	TOUCHET	
ESTES BRIDGE	TOUCHET	
SR 12/SPRING BRIDGE	TOUCHET	
DRY CREEK #2 BRIDGE	WAITSBURG	
DRY CREEK #3 BRIDGE	WAITSBURG	

PFLUGRAD BRIDGE	WAITSBURG	
SR 12/SPRING CR BRIDGE	WAITSBURG	
SR 12/DRY CR 1 BRIDGE	WAITSBURG	
McCOWN BRIDGE	WAITSBURG	
PIERRE BRIDGE	WAITSBURG	
3RD N COPPEI BRIDGE	WAITSBURG	
4TH N COPPEI BRIDGE	WAITSBURG	
MEINBURG BRIDGE	WAITSBURG	
SR 124/TOUCHET RIVER BRIDGE	WAITSBURG	
SR 124/COPPEI CR BRIDGE	WAITSBURG	
COPPEI CREEK - 7TH ST BRIDGE	WAITSBURG	
WAITSBURG CEMETERY BRIDGE	WAITSBURG	
HUGHES BRIDGE	WAITSBURG	
5TH N COPPEI BRIDGE	WAITSBURG	
DRY CREEK #1 BRIDGE	WAITSBURG	
TOUCHET RIVER - MAIN ST BRIDGE	WAITSBURG	
GARDEN STREET BRIDGE	WAITSBURG	
ALDRIDGE BRIDGE	WAITSBURG	
SPRING CREEK BRIDGE	WAITSBURG	
SR 12/PRESTON BRIDGE	WAITSBURG	
BOLLES BRIDGE	WAITSBURG	
HUNGATE BRIDGE	WAITSBURG	
SUB STATION BRIDGE	WAITSBURG	
SPRING VALLEY BRIDGE	WAITSBURG	
MIKKELSON BRIDGE	WAITSBURG	
ZUGER BRIDGE	WAITSBURG	
NOTDOT BRIDGE	WAITSBURG	
SR 12/COPPEI CR BRIDGE	WAITSBURG	
GANGUET BRIDGE	WAITSBURG	
STONECIPHER BRIDGE	WAITSBURG	
MEINBURG C P BRIDGE	WAITSBURG	
MYRA BRIDGE	WALLA WALLA	
RUSTIC PLACE BRIDGE	WALLA WALLA	
CHASE AT GARRISON CR BRIDGE	WALLA WALLA	
THIRD AT GARRISON CR BRIDGE	WALLA WALLA	
HOWARD-BRYANT @ GARRISON BRIDGE	WALLA WALLA	
9TH AT MILL CR BRIDGE	WALLA WALLA	
6TH AT MILL CR BRIDGE	WALLA WALLA	
5TH AT MILL CR BRIDGE	WALLA WALLA	
4TH AT MILL CR BRIDGE	WALLA WALLA	

ROSE AT MILL CR BRIDGE	WALLA WALLA	
2ND AT MILL CR BRIDGE	WALLA WALLA	
COLVILLE AT MILL CR BRIDGE	WALLA WALLA	
MAIN AT MILL CR BRIDGE	WALLA WALLA	
SPOKANE AT MILL CR BRIDGE	WALLA WALLA	
PALOUSE AT MILL CR BRIDGE	WALLA WALLA	
PARK AT MILL CR BRIDGE	WALLA WALLA	
OTIS AT MILL CR BRIDGE	WALLA WALLA	
MERRIAM AT MILL CR BRIDGE	WALLA WALLA	
CLINTON AT MILL CR BRIDGE	WALLA WALLA	
DIVISION AT MILL CR BRIDGE	WALLA WALLA	
BLUE CREEK BRIDGE	WALLA WALLA	
MILL CREEK BRIDGE	WALLA WALLA	
KLICKE MOUNTAIN BRIDGE	WALLA WALLA	
SEVEN MILE BRIDGE	WALLA WALLA	
MAXON BRIDGE	WALLA WALLA	
HOOD SCHOOL BRIDGE	WALLA WALLA	
PAUL SCHOOL BRIDGE	WALLA WALLA	
PAST RAINES BRIDGE	WALLA WALLA	
PHILLIPS BRIDGE	WALLA WALLA	
ANKENY BRIDGE	WALLA WALLA	
WHITMAN BRIDGE	WALLA WALLA	
HUGHES FARM BRIDGE	WALLA WALLA	
BUCKLEY BRIDGE	WALLA WALLA	
TALBOTT BRIDGE	WALLA WALLA	
SWEGLE BRIDGE	WALLA WALLA	
MUD CREEK BRIDGE	WALLA WALLA	
SR 125/DRY CR BRIDGE	WALLA WALLA	
COLLINS BRIDGE	WALLA WALLA	
SR 12/WOODWARD CANYON BRIDGE	WALLA WALLA	
HANSON BRIDGE	WALLA WALLA	
LUCKENBILL BRIDGE	WALLA WALLA	
CORDINER BRIDGE	WALLA WALLA	
CAMERON BRIDGE	WALLA WALLA	
NINTH ST BRIDGE	WALLA WALLA	
VALLEY GROVE BRIDGE	WALLA WALLA	
VAN AUSDLER BRIDGE	WALLA WALLA	
EVANS BRIDGE	WALLA WALLA	
VALLEY CHAPEL BRIDGE	WALLA WALLA	
LAST CHANCE BRIDGE	WALLA WALLA	

BLUE MOUNTAIN BRIDGE	WALLA WALLA	
KENNEDY MEMORIAL BRIDGE	WALLA WALLA	
BUSSELL BRIDGE	WALLA WALLA	
YELLOWHAWK BRIDGE	WALLA WALLA	
McINROES BRIDGE	WALLA WALLA	
WALLULA BRIDGE	WALLA WALLA	
GOSE BRIDGE	WALLA WALLA	
HUSSEY BRIDGE	WALLA WALLA	
KOOSKOOSKIE BRIDGE	WALLA WALLA	
DRUMHELLER BRIDGE	WALLA WALLA	
SR125/WALLA WALLA RIVER BRIDGE	WALLA WALLA	
SR 125/YELLOWHAWK CR BRIDGE	WALLA WALLA	
DOWLING BRIDGE	WALLA WALLA	
BERNEY #1 BRIDGE	WALLA WALLA	
SCHOOL BRIDGE	WALLA WALLA	
PLEASANT BRIDGE	WALLA WALLA	
PROSPECT POINT BRIDGE	WALLA WALLA	
PROSPECT BRIDGE	WALLA WALLA	
FERN AVE BRIDGE	WALLA WALLA	
DUFF BRIDGE	WALLA WALLA	
TUTTLE BRIDGE	WALLA WALLA	
THREE MILE BRIDGE	WALLA WALLA	
DAVIS BRIDGE	WALLA WALLA	
KERNS BRIDGE	WALLA WALLA	
WILBUR ST NORTH BRIDGE	WALLA WALLA	
13TH AT MILL CR BRIDGE	WALLA WALLA	
ROOSEVELT AT MILL CR BRIDGE	WALLA WALLA	
FOURTH AT GARRISON CR BRIDGE	WALLA WALLA	
STURM AVE BRIDGE	WALLA WALLA	
MCDONALD BRIDGE	WALLA WALLA	
GRANDVIEW BRIDGE	WALLA WALLA	
FIVE MILE BRIDGE	WALLA WALLA	
MAUZEY BRIDGE	WALLA WALLA	
RESER BRIDGE	WALLA WALLA	
SWEGLE/MILL CR BRIDGE	WALLA WALLA	
DEPPING BRIDGE	WALLA WALLA	
HEADGATE BRIDGE	WALLA WALLA	
PEPPERS BRIDGE	WALLA WALLA	
MCKAY BRIDGE	WALLA WALLA	
SCENIC LOOP BRIDGE	WALLA WALLA	

MILL CR BRANCH BRIDGE	WALLA WALLA	
RUSSELL SIDING C P BRIDGE	WALLA WALLA	
BERNEY #2 BRIDGE	WALLA WALLA	
DAGUE BRIDGE	WALLA WALLA	
ANGELL BRIDGE	WALLA WALLA	
MARTIN BRIDGE	WALLA WALLA	
LUCKENBILL #2 BRIDGE	WALLA WALLA	
COCHRAN BRIDGE	WALLA WALLA	
MAGNOLIA BRIDGE	WALLA WALLA	
RUSSELL SIDING BRIDGE	WALLA WALLA	
BERGER BRIDGE	WALLA WALLA	
RUSSELL CREEK BRIDGE	WALLA WALLA	
LEVIN BRIDGE	WALLA WALLA	
DEBOER BRIDGE	WALLA WALLA	
SIMON C P BRIDGE	WALLA WALLA	
SIMONS BRIDGE	WALLA WALLA	
COX YEEND BRIDGE	WALLA WALLA	
SANDERS #1 BRIDGE	WALLA WALLA	
SANDERS #3 BRIDGE	WALLA WALLA	
SANDERS #2 BRIDGE	WALLA WALLA	
THIEL STATION BRIDGE	WALLA WALLA	
COLLARD BRIDGE	WALLA WALLA	
YOX BRIDGE	WALLA WALLA	
VALLEY GROVE RR BRIDGE	WALLA WALLA	
SR 730/SPRING GULCH BRIDGE	WALLULA	
SR 12/VANSYCLE CANYON BRIDGE	WALLULA	
SR 12/WALLA WALLA RIVER BRIDGE	WALLULA	
SR 12/RR 2 BRIDGE	WALLULA	
SR 12/RR 1 BRIDGE	WALLULA	
SR 12/RR 3 BRIDGE	WALLULA	
ENNIS BRIDGE	PRESCOTT	RESTRICTED
HADLEY STATION BRIDGE	PRESCOTT	RESTRICTED
GARDENA BRIDGE	TOUCHET	RESTRICTED
HASSLER BRIDGE	TOUCHET	RESTRICTED
GOBLE BRIDGE	TOUCHET	RESTRICTED
PINE CREEK #2 BRIDGE	TOUCHET	RESTRICTED
GARDENA SOUTH BRIDGE	TOUCHET	RESTRICTED
McENTYRE BRIDGE	WAITSBURG	RESTRICTED
CORKRUM BRIDGE	WAITSBURG	RESTRICTED
PAXTON BRIDGE	WALLA WALLA	RESTRICTED

WALTER BRIDGE	WALLA WALLA	RESTRICTED
MARBACH CORNER BRIDGE	WALLA WALLA	RESTRICTED
PEPPERS NORTH BRIDGE	WALLA WALLA	RESTRICTED

APPENDIX B: MEETING MINUTES, SIGN-IN SHEETS, AND PARTICIPATION



Walla Walla County

Emergency Management Department

27 N. 2nd Avenue
Walla Walla, Washington 99362
Phone: (509) 524-2900 • Fax: (509) 524-2910
www.wwemd.info

LIZ JESSEE
Director

PATRICK PURCELL
Coordinator

**HAZARD MITIGATION PLAN UPDATE
KICKOFF MEETING**
WALLA WALLA COUNTY FIRE DISTRICT 4
2251 S. HOWARD, WALLA WALLA, WA
FEBRUARY 21, 2018, 10:00 AM

AGENDA

Introductions

Steering Committee and Northwest Management, Inc.

Tasks

- Review current HMP;
- Identify document areas needing updated;
- Begin updating general information;
- Highlight areas needing steering committee info/additions;
- Intergrade recent CWPP (*discuss the desired look with the Steering Committee*);
- Draft all document sections and plan public meetings;
- Present plan overview and highlight updates to public (NMI PowerPoint);
- Gather feedback and make additional updates/changes following public notice;
- Present full draft HMP for committee and legal review;
- Present full near-final draft to FEMA for approval.

Tentative Project Schedule

- Intro meeting Feb 20th, 2018
- Identify update areas and complete general updates (*March 21st, 2018??*);
- Integrate CWPP and add in steering committee feedback (*May 2nd, 2018??*);
- Full draft document and two days public meetings (*May 30th and 31st, 2018??*);
- Incorporate public feedback and present full document to Steering Committee (*July 25th, 2018??*);
- Any final edits and document submitted to FEMA (*August 22nd, 2018??*).

Set Next Meeting Date

Adjourn

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Walla Walla County

Emergency Management Department

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Walla Walla, Washington 99362
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LIZ JESSEE
Director

PATRICK PURCELL
Coordinator

SIGN IN SHEET

Hazard Mitigation Plan Kick-off Meeting, February 21, 2018
Fire District 4 - Station 41, 2251 S. Howard Street,
Walla Walla, WA 99362

NAME (PLEASE PRINT)	ORGANIZATION	EMAIL ADDRESS
Jacquelyn Meier	Walla Walla Community College	Jacquelyn.meier@wwcc.edu
Brad Morris	WWFD	bmorris@wallawallawa.gov
Nabiel Shawla	City of Walla Walla	nshawla@wallawallawa.gov
Michael Francis	US Army Corps of Engineers	MICHAEL.FRANCIS@USACE.Armr.mil
Marilyn Lohmann	National Weather Service	marilyn.lohmann@noaa.gov
Barbara Clark	City of WW	bclark@wallawallawa.gov
Susan Leathers	PSMMC	susan.leathers@providence.org
Mark Coarad	Northwest Light Inc.	MCOARAD@NWLI2.com
Rob Brandsteeff	INA OOD Fe Vars	ROBRANDSTEEFF@idgillows.us
Mike Rizzitello	CIVIC CP	MRIZZITELLO@cpwa.org
DAVID WINTER	CPFD	
Kate Mann	Regency at the Fork	KMANN@regencypacific.com
Harvey Crowder	CP	
Jim Johnson	WW County	
Fred Miller	Whitman	millerf1@whitman.edu

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How do I review the current Hazard Mitigation Plan (2010)?

Type www.wwemd.info in your browser. This will take you to our Home Page: <http://www.co.walla-walla.wa.us/Departments/EMD/index.shtml>

Click on **Hazard Identification and Vulnerability Analysis (HIVA)** and **Hazard Mitigation Plan (HMP)**:

Emergency Management

Liz Jessee, Director
27 N. 2nd Avenue
Walla Walla, WA 99362

Contact Information
Phone 509-524-2900
Fax 509-524-2910
E-mail wwemd@co.walla-walla.wa.us

EM
PUBLIC SAFETY. PUBLIC TRUST

*Emergency Management
Walla Walla County*

Department Links
[EMD Home](#) | [Family Preparedness](#) | [Comprehensive Emergency Management Plan](#) | [Hazard Identification and Vulnerability Analysis \(HIVA\) and Hazard Mitigation Plan \(HMP\)](#) | [Hazard Mitigation](#) | [Exercise, Training and Workshops](#) | [Emergency Management Executive Board \(EMEB\)](#) | [Local Emergency Management Planning Committee \(LEPC\)](#) | [Radiological Information for Farmers \(Spanish Language Version\)](#) | [Emergency Preparedness for Nuclear Facilities \(Spanish Language Version\)](#) | [Recent Earthquakes](#) | [National Weather Service](#) | [Wildfire Vulnerability Study](#) | [FIREWISE](#) | [Community Wildfire Protection Plan \(CWPP\)](#)

Now click on **Walla Walla County HMP 2010** to open the document:

Walla Walla County Hazard Identification and Vulnerability Analysis (HIVA) and Hazard Mitigation Plan (HMP)

BACKGROUND: The Hazard Identification and Vulnerability Analysis provides a summary of risk to Walla Walla County from a variety of different hazards. The Hazard Mitigation Plan provides guidance to local public safety officials on projects that could help mitigate the effects of potential hazards such as severe storms, earthquakes, wildfire, and flooding.

In 2009-2010 Walla Walla County Emergency Management worked with other county officials and the cities of College Place, Prescott, Walla Walla and Walla Walla to update the 2004 HMP and HIVA. The Mill Creek Flood Control Zone District and Walla Walla Public Schools were also active partners in this update. Other local, state and federal agencies, including fire districts, irrigation districts, and utility companies, also contributed to the revision and update.

DOCUMENTS:

- [Walla Walla County HIVA 2010](#)
- [Walla Walla County HMP 2010](#)
- [Critical Facilities Map 1 Walla Walla County](#)
- [Critical Facilities Map 2 Burbank](#)
- [Critical Facilities Map 3 College Place](#)
- [Critical Facilities Map 4 Dode](#)
- [Critical Facilities Map 5 Lowden](#)
- [Critical Facilities Map 6 Prescott](#)
- [Critical Facilities Map 7 Touchet](#)
- [Critical Facilities Map 8 Walla Walla](#)
- [Critical Facilities Map 9 Walla Walla](#)
- [Critical Facilities Map 10 Wallula](#)
- [Hazard Map 1 Walla Walla County Fire History](#)
- [Hazard Map 2 Walla Walla County Wildfire Risk Assessment WUI Boundary and Survey](#)
- [Hazard Map 3 Walla Walla County Faults](#)
- [Hazard Map 4 Walla Walla County Liquefaction Susceptibility](#)
- [Hazard Map 5 Walla Walla County Earthquake History](#)
- [Hazard Map 6 Bennington Inundation Area](#)
- [Hazard Map 7 Walla Walla County Floodplain Analysis](#)

Hard copies are available for the cost of production from the Emergency Management Department.

The other documents on this page support the 2010 plan.



Walla Walla County

Emergency Management Department

27 N. 2nd Avenue
Walla Walla, Washington 99362
Phone: (509) 524-2900 • Fax: (509) 524-2910

HMGP Steering Committee Planning Meeting
Walla Walla County Fire District #4, Station 41
2251 S. Howard Street
Walla Walla, WA 99362
March 21, 2018

Present:

Liz Jessee, Walla Walla County Emergency Management Department
Mark Corrao, Northwest Management, Inc.
Patrick Purcell, Walla Walla County Emergency Management Department
Marilyn Lohmann, National Weather Service
William Herrington, American Red Cross
Dixie Ferguson, American Red Cross
Barbara Clark, Mayor, City of Walla Walla
Mori Struve, Public Works, City of Walla Walla
Tony Garcia-Morales, Public Works, Walla Walla County
Steve Potter, Police Department, City of Walla Walla
Mike Kay, Walla Walla Public School District
John Turner, Walla Walla County Sheriff

Minutes:

Call to order: Meeting was called to Order by Liz Jessee at 10:02.

Introductions: Liz introduced herself and requested that those in attendance please introduce themselves to the group. Those present are listed above.

Hazard Mitigation Plan Update Overview:

Mark Corao of Northwest Management Inc. introduced himself and described his organization to the committee. Mark began a quick overview of the plan update process and highlighted the following areas.

- Purpose of the Hazard Mitigation Plan
- Current Hazards listed on the Plan
- FEMA requirements specific to Hazard Mitigation plans.
- Major document components of the Plan
- Tracking of the in-kind match
- Types of risk reduction projects which might be included in the plan
- Geographic Information Services. (GIS) and how it will be used
- Critical Structures Lists
- Review and approval process
- Public involvement/outreach

- Finished products to be provided by NWI
- Proposed planning schedule and tentative completion date. (October 2018)
- Next Steps. Committee responsibilities -v- Northwest Management Inc.

Questions/Discussion:

Barbara Clark asked if the updated plan will cover public information and how the public will be able to access that information. Barbara also asked if the plan will have an educational piece to educate the public on where they can find information to remain informed during an emergency or natural disaster. Liz spoke on the current planning and means used to provide the public with information. Liz explained that the Hazard Mitigation Plan's specific purpose was to identify Hazards in Walla Walla County and develop suggested projects for mitigation. Plans already in place are adequate in defining dissemination of public information during emergencies.

Mark Corao confirmed that the primary purpose of the Hazard Mitigation Plan is to identify hazard mitigation projects to justify funding from FEMA. Mitigation projects should be stated in broad terms that would make it possible for mitigation or post-disaster FEMA funding.

Mori Struve asked if we could include a brief section which identifies where the public can refer to plans already in existence for information on means and methods used to keep the public informed during emergencies. Both Liz and Mark agreed that this was something which could be included in the plan update.

Barbara noted that Social Media requires electricity and asked if any thought had been given to developing a means to broadcast information through some type of locally managed and run radio station. Liz explained that during development of the previous Hazard Mitigation Plan that this idea had been explored. Primary reason it had been set aside was because of cost and lack of manpower. It simply could not be supported under current budget constraints. Liz also explained that KONA radio is still the current official station for emergency management information and would broadcast information as required during an emergency.

Barbara asked if public information/education could be covered in the mitigation part of the plan for monetary consideration. Mark explained that this was outside the purview of the plan.

Tony Garcia asked for clarification on whether this plan could be used to help request financial support during an emergency. Liz and Mark explained that this was a large part of the plans intended purpose.

There was general discussion among the committee on the specific purpose and scope of the plan to help committee members better understand the intended purpose of the Hazard Mitigation Plan. Mark explained to the committee that he had nothing more for the group at this point. He informed the committee that specific requests for information would be forthcoming from his office through the Emergency Management office to committee members and partner agencies and that all communications regarding the update should go through Emergency Management.

Adjourned:

Meeting was concluded and adjourned at 10:47.

Respectfully Submitted,
Patrick B. Purcell



Walla Walla County

Emergency Management Department

27 N. 2nd Avenue
Walla Walla, Washington 99362
Phone: (509) 524-2900 • Fax: (509) 524-2910

LIZ JESSEE
Director

PATRICK PURCELL
Coordinator

SIGN IN SHEET

HAZARD MITIGATION PLAN UPDATE

STEERING COMMITTEE MEETING

WALLA WALLA COUNTY FIRE DISTRICT 4
2251 S. HOWARD, WALLA WALLA, WA
March 21, 2018, 10:00 AM

NAME (PLEASE PRINT)	ORGANIZATION	EMAIL ADDRESS
Patrick Purcell	WWEMD	ppurcell@co.walla-walla.wa.us
Liz Jessee	WWEMD	ljesssee@co.walla-walla.wa.us
Marilyn Lohmann	National Weather Service	marilyn.lohmann@noaa.gov
William Herrington	A Red Cross	ayv80r77@yahoo.com
Mark Corrad	Norwest Management Inc	MCORRAD@NMI2.com
Barbara Clark	City of WW	bclark@wallawallawa.gov
Steve Potter	WWPD	spotter@wallawallawa.gov
Mike Kay	WWPS	mkay@wwps.org
Jack Turner	WWSO	JTURNER@CO.WALLA-WALLA.WA.US
Dixie Ferguson	Red Cross	dixiefer@yahoo.com
Tony Garcia Morales	Walla Walla Co	Tgarcia@WWCountyRoads.com

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www.wwemd.info

LIZ JESSEE
Director

PATRICK PURCELL
Coordinator

HAZARD MITIGATION PLAN UPDATE

Steering Committee Meeting

WALLA WALLA COUNTY FIRE DISTRICT 4
2251 S. HOWARD, WALLA WALLA, WA
May 3, 2018 - 1000

AGENDA

1. Introductions

2. Tasks

- Review of updated DRAFT plan.
- NMI to discuss CWPP insertion update.
- Request/Discussion on write-up of a half page narrative covering details of the Blue Creek Fire.
- Request/Discussion with NOAA about weather narrative covering significant/Key weather events since 2010.
- Request/Discussion with NOAA, Steering Committee, detailing flooding events throughout the County since 2010.
- Review Public Notice Announcement Draft and decide on a date to release it for the next meeting date (TBD) and kickoff of public notice period (30 days).

3. Set Next Meeting Date

4. Adjourn



Walla Walla County

Emergency Management Department

27 N. 2nd Avenue

Walla Walla, Washington 99362

Phone: (509) 524-2900 • Fax: (509) 524-2910

LIZ JESSEE

Director

PATRICK PURCELL

Coordinator

SIGN IN SHEET

Hazard Mitigation Plan Kick-off Meeting, May 3, 2018

Fire District 4 - Station 41, 2251 S. Howard Street,

Walla Walla, WA 99362

NAME (PLEASE PRINT)	ORGANIZATION	EMAIL ADDRESS
JEFF STIDHAM	USACE	JEFFERY.L.STIDHAM@USACE.ARMY.MIL
Rich Cannon	USACE	richard.e.cannon@usace.army.mil
Randy Hinchliffe	Wentworth	
Maek Corrao	NMI	MICORRAO@NMI2.COM
Lisa Stearns	NWCCD	lisa.stearns@nwccd.net
Jodi Ferguson	NWCDett	jodiferguson@co.walla.walla.wa.us
Tony Garcia	Walla Walla Co. PW	tgarcia@wallawallacountyroads.com
Mike Kay	WWPS	mkay@wwps.org
MORI STRAUVE	CITY OF WW	mstrauve@wallawalla.wa.gov
MARK HIGGINS	WWPS	mhiggs.wr@wwps.org
Dixie Ferguson	Red Cross	dixiefer@yahoo.com

Walla Walla County

Emergency Management Department

27 N. 2nd Avenue
Walla Walla, Washington 99362
Phone: (509) 524-2900 • Fax: (509) 524-2910
www.wwemd.info

LIZ JESSEE

Director

PATRICK PURCELL

Coordinator



HAZARD MITIGATION PLAN UPDATE

Steering Committee Meeting

WALLA WALLA COUNTY FIRE DISTRICT 4

2251 S. HOWARD, WALLA WALLA, WA

May 3, 2018 - 1000

AGENDA

1. Introductions

2. Tasks

- Review of updated DRAFT plan.
- NMI to discuss CWPP insertion update.
- Request/Discussion on write-up of a half page narrative covering details of the Blue Creek Fire.
- Request/Discussion with NOAA about weather narrative covering significant/Key weather events since 2010. *NEWS MARILYN?*
- Request/Discussion with NOAA, Steering Committee, detailing flooding events throughout the County since 2010. *as/news*
- Review Public Notice Announcement Draft and decide on a date to release it for the next meeting date (TBD) and kickoff of public notice period (30 days). *3-3 page*

3. Set Next Meeting Date

4. Adjourn

- PAGE NUMBERS
- Public Notice of Steering Meeting MAY 31st 10AM TBD
- Public meetings May 31st 7pm WMA Dist #4
June 1st 10AM County Legislative Building
(Public Notice June 1st June 30th)

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A5

How to safeguard your
privacy from your Echo

A8

Credit card companies
hone their targeting

WALLA WALLA

Union~Bulletin

Monday, May 28, 2018



75¢

Meetings set for hazard planning in WW County

By the Walla Walla Union-Bulletin

Two public meetings later this week will seek public input on worst-case scenarios and what can be done to deal with them.

The evening meetings on Thursday and Friday are part of a project to update Walla Walla County's Hazard Mitigation Plan, which addresses floods, earthquakes, severe weather, wildfires, volcanic ash fall and other events.

Sudden, severe storms such as one that struck Walla Walla in 2008 with hurricane force winds and major wildfires in recent years are a good examples why planning is needed, said Liz Jessee, county Emergency Management Department director.

"This plan addresses what emergencies we can expect and what we can do about them," she said.

Local agencies and organizations in the county have created a committee to complete the required five-year updates of the plan, Jessee said. A planning committee meeting will be held at 10 a.m. Thursday at

the Walla Walla County Fire Dist. 4 headquarters, 2251 S. Howard St. in Walla Walla before the public meetings.

The planning effort is part of the Federal Emergency Management Agency Pre-Disaster Mitigation program and the National Fire Plan and Healthy Forests Restoration Act. The update will include information and results of the Walla

Walla County Community Wildfire Protection Plan which was completed last year.

One of the goals of the planning process is to increase the eligibility of local governments for grants to help minimize the risk and potential impact of disaster events, Jessee said. An example is the Firewise Communities program that helps protect people and property from wildfires by proactive measures, such as creating firebreaks around homes.

The planning update project is being funded through a grant from the Federal Emergency Management Agency, Jessee said.

HAZARD PLANNING MEETINGS

Two public outreach meetings will be held Thursday and Friday on Walla Walla County's Hazard Mitigation Plan.

The meeting Thursday will begin at 7 p.m. and the Friday meeting will be at noon. Both will be on the second floor of the Walla Walla County Public Health and Legislative Building, 314 W. Main St., in Walla Walla.

People are asked to use the entrance at the back of the building accessible from the Rose Street parking lot for the meetings.



Walla Walla County – Public Comment & Review Requested

Walla Walla County Hazard Plan DRAFT Initial Public Review

The Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan (HMP) update, has been completed in draft form and is available to the public for review and comment at the locations listed below. Comments from opportunities below will be incorporated into the plan, as appropriate, and a month-long review process will begin for review of the revised plan. Details for the month-long review will be distributed later.

Walla Walla County Fire District 4 May 31, 10:00 AM to 11:30	2251 South Howard, Walla Walla, WA
Walla Walla County Public Health and Legislative Training Room May 31, 2018 7:00 PM June 1, 2018 at 12 PM (noon)	314 West Main St. Walla Walla, WA 99362

The purpose of the Walla Walla County HMP is to reduce the impact of hazards such as flooding, severe weather, wildfire, earthquake and volcanic ash fall on County residents, landowners, businesses, communities, local governments, and state and federal agencies while maintaining appropriate emergency response capabilities and sustainable natural resource management policies. The HMP identifies high risk areas as well as structures and infrastructure that may have an increased potential for loss due to a hazard event. The document also recommends specific projects that may help prevent disasters from occurring altogether or, at the least, lessen their impact on residents and property. The HMP is being developed by a committee of city and county elected officials, departments, local and state emergency response representatives, land managers, highway district representatives, and others.

The Walla Walla County HMP includes risk analysis at the community level with predictive models for where disaster risks are likely to occur. This plan will continue to enable the County and its communities to be eligible for grant dollars to implement the projects and mitigation actions identified by the committee. Although not regulatory, the HMP will provide valuable information as we plan for the future.

Comments on the HMP should be submitted to the attention of Liz Jessee, Walla Walla Emergency Management Director at ljesssee@co.walla-walla.wa.us or mailed to 27 N. 2nd Ave., Walla Walla, WA 99362.



Walla Walla County

Emergency Management Department

27 N. 2nd Avenue
Walla Walla, Washington 99362
Phone: (509) 524-2900 • Fax: (509) 524-2910
www.wwemd.info

LIZ JESSEE
Director

PATRICK PURCELL
Coordinator

HAZARD MITIGATION PLAN UPDATE

Steering Committee Meeting

WALLA WALLA COUNTY FIRE DISTRICT 4
2251 S. HOWARD, WALLA WALLA, WA
May 31, 2018 - 1000

AGENDA

1. Introductions

2. Tasks

- NMI Led review and discussion of proposed updates to the first six chapters of the Hazard Mitigation Plan.
- NMI identifies data/information requirements for HMP completion.
- Review of agenda for public information meetings May 31, and June 1st.
- Discuss timeline of HMP Draft document public comment and review.

3. Set Next Meeting Date

4. Adjourn



Walla Walla County

Emergency Management Department

27 N. 2nd Avenue
Walla Walla, Washington 99362
Phone: (509) 524-2900 • Fax: (509) 524-2910

LIZ JESSEE

Director

PATRICK PURCELL

Coordinator

SIGN IN SHEET

Hazard Mitigation Plan Public Outreach, May 31, 2018
Walla Walla County Legislative Bld, 314 W. Main
Walla Walla, WA 99362

NAME (PLEASE PRINT)	ORGANIZATION	EMAIL ADDRESS
Craig Cooper	ARES, Search & Rescue	ki7aan@gmail.com
Mikel Potts	ARES	mikelpotts@mc.com
NATHAN ZANE	ARES	KH6IHB@ARRL.NET
KEITH CARLIN	ARES EMERG. COORD.	KTACW@ARRL.NET
MARK CRIDER	WWSO	mcrider@co.walla-walla.wa.us
Mark Corrado	NMI	MCCRADO@NMI2.COM
Timber Burton	ARES	TIMBERBURTON@HOTMAIL.COM
Anne Rodriguez	ARES	ARCHANGEL13@ARRL.NET
Davena Burton	ARES	ppswalla@live.com
Evan Burton	ARH ARES	EvanBurton99@hotmail.com
RICHARD HOFFMAN		RICHMANW@LIVE.COM
Eric Wiessner	ARES	dreic@visionsource-ww.com
DAKE SAEKCE	FEMA Reservist	smelcer@bmi.net
Liz Jessee	WWE	ljessie@co.walla-walla.wa.us
Patrick Purcell	WWE	ppurcell@co.walla-walla.wa.us

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Emergency Management Department

27 N. 2nd Avenue
Walla Walla, Washington 99362
Phone: (509) 524-2900 • Fax: (509) 524-2910

LIZ JESSEE
Director

PATRICK PURCELL
Coordinator

SIGN IN SHEET

Hazard Mitigation Plan Steering Committee Meeting July 25, 2018
Fire District 4 - Station 41, 2251 S. Howard Street,
Walla Walla, WA 99362

NAME (PLEASE PRINT)	ORGANIZATION	EMAIL ADDRESS
Mark Corrao	NWMT	MCORRAO@NWMT2.COM
Marilyn Lehmann	NWS-Pendleton	marilyn.lehmann@nwsa.gov
Patrick Purcell	WWEMO	ppurcell@co.walla-walla.wa.us
Liz Jessee	WWEMP	ljjessee
Bill Herrington	Amer Red Cross	AYV80R77@yahoo.com
Romy Huch/ro	City of Hanksville	r.huch@city.net
Tony Garcia	Walla Walla Co.	tgarcia@wwcountyrads.com
Muri Struve	City of WW	mstruve@walla-walla.wa.gov
Renee M Hadley	WW Co. Conservation District	renee.hadley@wwccd.net
MARK HIGGINS	WWPS	mhiggins@wwps.org
Jack Ferguson	WWCDCH	jferguson@co.walla-walla.wa.us

Facebook Post for your records

County Hazard Plans/Walla Walla x

Liz Jessee

Jun 7

to mcorrao, Patrick



Walla Walla County Emergency Management

Published by em.d@co.walla-walla.wa.us (?) · Just now ·

Hard-copies of our Draft Walla Walla County Hazard Mitigation Plan are now available county-wide at public libraries. Please go to our website, www.wwemd.info, for details.



www.wwemd.info

WWEMD.INFO

Liz Jessee

Emergency Management Director

Walla Walla County

main: 509.524.2900 direct: 509.524.2902

cell: 509.520.2222 fax: 509.524.2910

27 N. 2nd Ave., Walla Walla, WA 99362

www.wwemd.info | www.facebook.com/wallawallaEM

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HMP Public Notice June for Facebook.docx

County Hazard Plans/Walla Walla x



Liz Jessee

Jun 1

Reply

to mcorrao, Patrick

Notice that will be placed on Facebook after our noon meeting.

...



Click here to [Reply](#), [Reply to all](#), or [Forward](#)

On Fri, Jun 1, 2018 at 10:22 AM, Liz Jessee <LJessee@co.walla-walla.wa.us<mailto:LJessee@co.walla-walla.wa.us>>> wrote:

Thank you for taking the time to review the plan. I've cc'd my contractor so that he can make the changes.

Liz Jessee, Director
Emergency Management Dept.
Walla Walla County

From: Steve Ruley <sruley@wallawallawa.gov<mailto:sruley@wallawallawa.gov>>>
Sent: Friday, June 1, 2018 10:20 AM
To: Liz Jessee <LJessee@co.walla-walla.wa.us<mailto:LJessee@co.walla-walla.wa.us>>>
Cc: Scott Bieber <sbieber@wallawallawa.gov<mailto:sbieber@wallawallawa.gov>>>; Stephanie Young <SYoung@wallawallawa.gov<mailto:SYoung@wallawallawa.gov>>>
Subject: RE: Draft Walla Walla HMP for public input and updates

Liz:

I have reviewed the draft Walla Walla HMP, and, under Appendix A additional critical facilities should be included. Specifically, all of the WESCOM system remote sites (COPPEI, HATCH GRADE/WALLULA, EUREKA, JAIL (listed only as a correctional facility), SKYROCKET, and PIKES PEAK (although it is technically over the border in Oregon). Each of these are critical infrastructure which directly impact the public safety throughout Walla Walla County. You have a current listing of the sites and geographic locations.

SRR

Steven R. Ruley, Manager
Support Services Division
Public Safety Communications
Walla Walla Police Department
27 N. 2nd Avenue<<https://maps.google.com/?q=27+N.+2nd+Avenue+%0D%0A+Walla+Walla,+WA.+99362&entry=gmail&source=g>>
Walla Walla, WA.<<https://maps.google.com/?q=27+N.+2nd+Avenue+%0D%0A+Walla+Walla,+WA.+99362&entry=gmail&source=g>> 99362<<https://maps.google.com/?q=27+N.+2nd+Avenue+%0D%0A+Walla+Walla,+WA.+99362&entry=gmail&source=g>>

 **Jodi Ferguson** <jferguson@co.walla-walla.wa.us>

 Jun 6 

 Reply 

to Liz, mcorrao 

Liz and Mark,
I have a few small edits....looking good!
Thanks Jodi

Jodi Ferguson

Walla Walla County Department of Community Health

Oral Health and Preparedness Coordinator

314 W. Main St. (Rose St. entry)

PO Box 1753

Walla Walla, WA 99362

509-524-2657 Office

509-524-2678 Fax



**Liz Jessee**

Jun 5 ★

Reply ▾

to mcorrao, Patrick ▾

Historic Flood Photos: <http://wallawalladrazanphotos.blogspot.com/search/label/floods>January 2008 Windstorm: <http://wallawalladrazanphotos.blogspot.com/2018/01/windstorm-of-jan-4th-2008-photos-of.html>

Liz Jessee, Director
Emergency Management Dept.
Walla Walla County

From: Joe Drazan <skippycat3@charter.net>
Sent: Jun 4, 2018 7:45 PM
To: Liz Jessee <LJessee@co.walla-walla.wa.us>
Subject: Re: Use of photographs

Hi Liz,

You didn't say where you found the Windstorm photos. I did give a CD with hundreds of them on it to Jim Dumont in Parks Dept; Andy Coleman should have those now. Is that the batch you saw? or did you see a selection on my blog website "Bygone WW" which has dozens posted to it in 3 batches.

Either way yes, feel free to copy them for your purposes.

Also on the website are dozens of the 1931 flood; it would be easiest for you to copy the ones you want from there. Click to enlarge them first then copy to get full size image. I couldn't tell if you had seen these or not.

Credit like so for those you use; "courtesy of Joe Drazan's **Bygone Walla Walla Project**"

Thanks for asking,

Joe

RE: Draft Walla Walla HMP for public input and updates



County Hazard Plans/Walla Walla x



Liz Jessee

Jun 4 ☆

↩ Reply ▼

to Mori, mcorrao, Bob ▾

Thank you Mori. We'll let you know if we have any questions.

Liz Jessee, Director
Emergency Management Dept.
Walla Walla County

From: Mori Struve <mstruve@wallawallawa.gov>
Sent: Friday, June 1, 2018 11:18 AM
To: Liz Jessee <LJessee@co.walla-walla.wa.us>; Mark Corrao <mcorrao@consulting-foresters.com>
Cc: Bob Yancy <byancey@wallawallawa.gov>
Subject: FW: Draft Walla Walla HMP for public input and updates
Importance: High

I don't have any comments for Chapter 7 or 8-13.

Mori Struve
Public Works Operations Manager
Office: 509-527-4463
mstruve@wallawallawa.gov

City of Prescott

P.O. Box 27, 108 So. D Street
Prescott, WA 99348-0027
Ph: 509-849-2262 - Fax: 509-849-2762

April 10, 2018

Ms. Liz Jesse, Director
Emergency Management Dept.
Walla Walla County
27 North 2nd
Walla Walla, WA 99362

Dear Ms. Jesse:

This letter is in response to your request for written input regarding the City of Prescott's section of the HMP update. I was sorry to miss seeing you at the office this afternoon, also.

At our council meeting yesterday on the 9th, I asked for Council's concerns about potential hazards facing the City. Their primary concerns related to chemical leaks of ammonia from local farm supply businesses and for potential explosions of grain storage facilities. Patrick indicated today, however, that this project relates only to natural disasters.

In light of that information, and after reviewing the Prescott chapter of the 2010 plan you provided today, it appears that the information included then is still applicable, and that the goals stated in that plan have been only partially met. It would seem appropriate that we include that same information and the mitigation goals from the 2010 plan in the 2018 update.

Thank you for your assistance. If you need further information from us, please let us know.

Sincerely yours,



Steven Heimbigner, Mayor

**Liz Jessee**

Jun 4 ☆

Reply

to Renee, mcorrao

Thanks for your feedback. I've cc'd Mark Corrao for him to make the adjustment.

Take Care,
Liz

Liz Jessee, Director
Emergency Management Dept.
Walla Walla County

From: Renee Hadley <renee.hadley@wwccd.net>
Sent: Monday, June 4, 2018 11:23 AM
To: Liz Jessee <LJessee@co.walla-walla.wa.us>
Subject: HMP review chapter 7-8

Liz, No comments on Chapter 7. Chapter 8 page 8-6 under the Flood Damage Prevention Standards, second component from bottom of page... "elevated to or **above one foot above** base flood elevation..." The above one foot above reads odd. Should it be similar to the last component on the same page "...elevated to the level of one foot above the base flood elevation...". Page 8-8 CO-3, Is this update not part of the near complete (end of June 2018) Comp Plan update? Regarding CO-8 "Conduct public outreach to provide systems to notify County Public Works if culverts need maintenance" I know large municipalities in WA state have a website dedicated to such things like "identify a pothole" in which the public can click on the location on a map, provide some brief comments and contact information then this info is sent to the Public Works Dept. for prioritization of maintenance. Things to consider. Section 8.7 Wildfire, first paragraph second line "This area is outlined in **Error!Reference source not found.**" I am assuming this will be fixed before the final. Page 8-10 first full paragraph..."It is anticipated that the County will adopt the 2009 IFC in July 2010..." Should this be changed to past tense? Same with 3rd bulleted paragraph on the same page. Page 8-11 Earthquakes...CO-11; CO-12 & CO-13 should this be revised from 2010-2015 planning cycle to 2018-2022 cycle? Page 6-10 and page 8-11 refer to the 2012 damage costs. The # on page 6-10 for flooding is just over a grand with wind \$1.3M. IS the flooding \$# right? Is it missing some zeros? If the 2012 total was near \$16M, the addition doesn't quite add up right...

Chapter 1 page 1-3 and possibly elsewhere... references Walla Walla Public Schools (multiple Districts)...As discussed during the Thursday May 31 meeting at 10 am, we understand this will be edited to state something like the following...school districts in Walla Walla County (including Walla Walla Public Schools District #140, 6 other public school districts, and private schools)
I apologize. I should have done these in track changes but I didn't remember until the last comment. Let me know if you need these comments in track changes.

Renee M. Hadley
District Manager
Walla Walla County Conservation District
509-522-6347 ext. 110 or 509-956-3756
renee.hadley@wwccd.net

 **Liz Jessee**

 May 31 

 Reply 

to mcorrao, Patrick 

Here is the information about Mill Creek Channel ownership from Renee Hadley, Conservation District.

Liz Jessee

Emergency Management Director

Walla Walla County

main: 509.524.2900 direct: 509.524.2902

cell: 509.520.2222 fax: 509.524.2910

27 N. 2nd Ave., Walla Walla, WA 99362

www.wvemd.info | www.facebook.com/wallawallaEM

Always Working for a Disaster Prepared and Resilient Community



RE: Draft Walla Walla HMP for public input and updates



County Hazard Plans/Walla Walla x

 Liz Jessee

 May 31 

 Reply 

to Patrick, Mark, Barbara, Bret, Cody, David, Dixie, Elizabeth, Harvey, Herb, Jeffrey, Jodi, 

Good afternoon Steering Committee Members. For those of who were unable to attend this morning's meeting, I wanted to follow-up on my email from this morning with some tasks that we identified that need to be completed during the public review comment period, ending June 29.

- Scan through/read Chapters 1 – 6 if you haven't already done so,
- Review and comment on Chapter 7,
- **Most importantly, and required by each jurisdiction to complete the document, review and provide input for your jurisdiction specific chapter (8 – 13), This includes updating your jurisdiction's mitigation projects. We brought the projects forward from the 2010 plan. Have any of your jurisdiction's projects been completed? Which should remain in the 2018 plan? What new mitigation projects have you identified?**
- Go through Appendix A: Critical Facilities and advise of any facilities that should be removed or added. **For this task I've added some law enforcement/WESCOM/Fire who are not on the Steering Committee to the 'Cc...line' of this message who may have some input for this portion of the plan. They may also feel free to review other portions and provide their input.**

As before, if you have any changes, please make them to the Word version of the document with Track Changes on.

We've also decided to add photographs to the document. If you have any good resolution photos (1 MG size or greater) that you think relate to your jurisdiction/the document, please email them to me.

-
The Draft Hazard Mitigation Plan will be placed on our website for public review and comment, www.wwemd.info.

Again, the review period will end on June 29th. Comments, and your copy of the document with changes (if applicable), should be returned to me via email by then.

FW: MARK YOUR CALENDARS! Initial Public Review of DRAFT Hazard Mitigation Plan



County Hazard Plans/Walla Walla x



Liz Jessee

May 29

Reply

to WWUB

Thank you very much for highlighting our project and putting the article on the front page. I really appreciate it. I did notice that the article states that there are two evening appointments. Actually there is one, on Thursday, and the Friday meeting is at Noon. Can you put a blurb in the paper noting the times (below)?

Thanks Again!
Liz

From: Liz Jessee

Sent: Thursday, May 10, 2018 1:38 PM

To: 'Stidham, Jeffery L CIV USARMY CENWW (US)' <Jeffery.L.Stidham@usace.army.mil>

Cc: Patrick Purcell <ppurcell@co.walla-walla.wa.us>

Subject: RE: MARK YOUR CALENDARS! Initial Public Review of DRAFT Hazard Mitigation Plan

Thanks Jeff!

From: Stidham, Jeffery L CIV USARMY CENWW (US) <Jeffery.L.Stidham@usace.army.mil>

Sent: Thursday, May 10, 2018 12:11 PM

To: Gilbert, Troy A CIV USARMY CENWW (US) <Troy.A.Gilbert@usace.army.mil>; Stegall, Justin R CIV USARMY CENWW (US)

<Justin.R.Stegall@usace.army.mil>; Hammond, Alex CIV USARMY CENWW (US) <Alex.J.Hammond@usace.army.mil>; Walters, Bret L CIV USARMY

CENWW (US) <Bret.L.Walters@usace.army.mil>; Kalamasz, Rebecca L CIV USARMY CENWW (US) <Rebecca.L.Kalamasz@usace.army.mil>

Cc: Bogdanowitz, Val P (Val) CIV USARMY CENWW (US) <Val.P.Bogdanowitz@usace.army.mil>; Frost, Michelle D CIV USARMY CENWW (US)

<Michelle.D.Frost@usace.army.mil>; Cannon, Richard E CIV USARMY CENWW (US) <Richard.E.Cannon@usace.army.mil>; Howard, Jamie N

<Jamie.N.Howard@usace.army.mil>; Hartl, Joy G CIV USARMY CENWW (US) <Joy.G.Hartl@usace.army.mil>; Palmer, Marcus D CIV USARMY CENWW

(US) <Marcus.D.Palmer@usace.army.mil>

Subject: FW: MARK YOUR CALENDARS! Initial Public Review of DRAFT Hazard Mitigation Plan

For your information.

Jeff Stidham

 **Liz Jessee**

to Mark ▾

May 25 ☆

↩ Reply ▾

Here are the comments from the County Public Works Dept.

Liz Jessee, Director
Emergency Management Dept.
Walla Walla County

From: Tony Garcia <tgarcia@wwcountyroads.com>
Sent: May 25, 2018 2:08 PM
To: Liz Jessee <LJessee@co.walla-walla.wa.us>
Subject: RE: Hazard Mitigation Plan Update

This e-mail has attached file(s) that have been converted to links due to their size ? please use the link(s) at the bottom of this email to retrieve them.

Hi Liz,

We reviewed the six sections of the plan update and have no comments.

As requested, here are our significant events for the last 10 years and their associated approximate costs (some picture attached):

- 2008 windstorm – approx. \$500,000
- 2012 Flash Flood (around Luckenbill Rd, Yox Rd, Woodward Canyon Rd) – approx. \$2,000,000
- Winter 2016/2017 – approx. \$500,000
- Winter 2017/2018 – approx. \$1,000,000

Besides the significant events shown above, we typically spend over \$100,000 every year on winter weather events.

Have a great weekend,

Tony Garcia Morales, P.E.
Walla Walla County Public Works

From: Stidham, Jeffery L CIV USARMY CENWW (US) <Jeffery.L.Stidham@usace.army.mil>
Sent: Thursday, May 3, 2018 2:11 PM
Subject: FW: Hazard Mitigation Plan Update Planning Team Meeting

Good afternoon!

Richard Cannon and I attended today's steering committee meeting, and they had specific requests for Walla Walla District, concerning areas that we have the best information on.

If you could take some time to do the write up, and send it to Liz Jesse, Walla Walla Emergency Management Director by 28 May 2018, that would be great. I've copied Liz as a CC.

Please use the attached MS Word document, with TRACK CHANGES turned on. The areas are under the "Flooding" hazard, as follows:

Dam Safety (Alex): A description of the current DSAC ratings for USACE projects in Walla Walla County, i.e., Ice Harbor, Mill Creek/Bennington Lake, and a summary of the potential impacts to the population at risk in the event of a failure. This is currently not in the draft AHMP.

Levee Safety (Troy): A description of the current risk characteristics, as they are available, for the Mill Creek and Waitsburg levee systems. If available (and ready for release), an executive summary of the levee screening reports might be the better approach. There is very little concerning the levees in the AHMP, and they are a significant mitigation effort for two major communities in the county.

Mill Creek (Justin): Please review and recommend changes to the content regarding Mill Creek, as it pertains to USACE operations. That basin is frequently mentioned, but there is little regarding USACE authorities and operations. A history of flood events would be a good idea. This would also be a good place to document how flood control operations at Bennington are planned, coordinated, and conducted. I suggest a short summary of the joint communications plan as well.

Also brought up in the meeting: City and County officials are lobbying Congress for funds to study the Mill Creek channel through the city of Walla Walla, by the Mill Creek Coalition. This appears to be a General Investigation study, on the order of \$3 million over 3 years. That will be going into the AHMP, so I have copied Planning Branch (Brett and Rebecca) for their information.

Please note that Walla Walla County has a plan writer for this document, and he will do most of the roll up. If there are any questions from the planner, I will work with Liz to get them answered.

Thank you for your cooperation!
Jeff Stidham

Disaster Response Manager
Walla Walla District

FW: Walla Walla County HMP Chps 1-6 DRAFT 2018

County Hazard Plans/Walla Walla x



 **Liz Jessee** <LJessee@co.walla-walla.wa.us>
to mcorrao ▾

 May 22 ☆

 Reply ▾

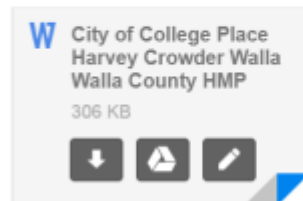
Please see attached.

Liz Jessee, Director
Emergency Management Dept.
Walla Walla County

From: Harvey Crowder <HCrowder@cpwa.us>
Sent: Tuesday, May 22, 2018 10:11 AM
To: Liz Jessee <LJessee@co.walla-walla.wa.us>
Subject: Walla Walla County HMP Chps 1-6 DRAFT 2018

A few embedded comments.

HRC



 **Liz Jessee** <LJessee@co.walla-walla.wa.us> May 24  Reply to mcorrao, Patrick 

Please see attached.

Liz Jessee

Emergency Management Director

Walla Walla County

main: 509.524.2900 direct: 509.524.2902

cell: 509.520.2222 fax: 509.524.2910

27 N. 2nd Ave., Walla Walla, WA 99362www.wwemd.info | www.facebook.com/wallawallaEM*Always Working for a Disaster Prepared and Resilient Community* EMD Walla Walla
County HMP Chps 1-6
DRAFT 2018.docx
392 KB

RE: Flood Section of Hazard Mitigation Plan

County Hazard Plans/Walla Walla x



Liz Jessee <LJessee@co.walla-walla.wa.us>

May 21

Reply

to Marilyn, mcorrao, Tony

Thanks for capturing this information. I have some amazing photos, more than I can send in an email. I can create a shared folder if you're interested in looking at them Mark.

I hope that the county is capturing this event in their report.

Liz Jessee, Director
Emergency Management Dept.
Walla Walla County

From: Marilyn Lohmann - NOAA Federal <marilyn.lohmann@noaa.gov>

Sent: Monday, May 21, 2018 2:50 PM

To: mcorrao@nmi2.com; Liz Jessee <LJessee@co.walla-walla.wa.us>

Subject: Flood Section of Hazard Mitigation Plan

I have these additions for the flood section.

Thanks,
Marilyn Lohmann
National Weather Service Pendleton
541-276-7832

2 Attachments



W Flash Flooding Input-
WW Hazard Mitigation
Plan.docx

13 KB





FEMA Map Specialist (FMIX) <FEMAMapSpecialist@riskmapcds.com>

6:55 AM (24 minutes ago) ☆

↩ Reply ▾

to Mark ▾

We are responding as a representative of the Department of Homeland Security, Federal Emergency Management Agency (FEMA), to your email message sent to FEMAMapSpecialist@riskmapcds.com.

The most current, effective Flood Insurance Rate Maps (FIRMs) for Walla Walla County, Washington are dated 01/18/2002. The FEMA Flood Map Service Center (MSC) is the official public source for flood hazard information produced in support of the National Flood Insurance Program. To view the mapped flood zones for your area of interest, you may search by street address or place on the MSC at <https://msc.fema.gov/portal/search>. The search results will display the best map information for the location entered and will note if digital flood hazard data is available for your area of interest.

Alternatively, if you wish to view the range of products available for a community, you may use the Search All Products option at <https://msc.fema.gov/portal/advanceSearch>. Using the Jurisdiction search option, choose the appropriate drop down selections that correspond with your area of interest. Pressing the Search button below will display a list of product types, and clicking on any of the highlighted folders will allow you to view available mapping products (FIRM Panels, FIS Reports, LOMC, and NFHL data). Select the desired regulatory product status and type of mapping product to display a list of items to view or download.

According to our records, the last Community Assistance Visit (CAV) for the City of Walla Walla was 05/13/2014. The last CAV for the Town of Prescott was 06/19/2007. The last CAV for the City of Waitsburg was 10/19/2017, while the last CAV for the City of College Place was 12/07/2006.

We hope this information has addressed the concerns raised in your email. If you need additional information or assistance, please reply to this message. You may also contact the FEMA Map Information eXchange (FMIX) by telephone, toll-free, at (877)336-2627, option 1, or by chat at http://www.floodmaps.fema.gov/fhm/fmx_main.html.

----- Original Message -----

From: "FEMA-ContactUs" <fema-contactus@fema.dhs.gov>

Received: 6/26/2018 10:11 AM (Eastern Daylight Time)

To: "Fema Map Specialist" <FEMAMapSpecialist@riskmapcds.com>

Subject: [FMS] - FloodMapping Question: 180626 - 568899 | ref:_00DF0Bqlq_500t0Aypnf:ref

Case # 180626 - 568899

Contact Name: Mark Corrao

Email: mcorrao@nmi2.com

State: Idaho

Topic: Flood Insurance, Maps and Information

Sub-Topic: Flood Mapping / Zones

Case Comment/Question Thread – I am working with the County of Walla Walla Washington to complete an update to their County Hazard Mitigation Plan. In doing so we are looking for the most recent FIRM maps for the county (looks like 1998 mapping efforts presented 9/30/2014 are the most current?). Additionally, we are looking for the dates of the last CAVs within the County for the towns of Walla Walla, Prescott, Waitsburg, and College Place. Any assistance or links your team could provide would be greatly appreciated. Thank you - Mark

Flood Section of Hazard Mitigation Plan

County Hazard Plans/Walla Walla x



Marilyn Lohmann - NOAA Federal <marilyn.lohmann@noaa.gov>

May 21 ☆

Reply

to mcorrao, Liz

I have these additions for the flood section.

Thanks,
Marilyn Lohmann
National Weather Service Pendleton
541-276-7832



RE: Hazard Mitigation Plan Update

County Hazard Plans/Walla Walla x



Liz Jessee <LJessee@co.walla-walla.wa.us>

May 21 ☆

Reply

to Randy, Mark

It's fine if you didn't find anything. We'll note that you reviewed the document and that your addition of the City of Waitsburg Flood Plan was the only change.

Thanks Randy!

Liz Jessee, Director
Emergency Management Dept.
Walla Walla County

From: Randy Hinchliffe <rjhinch@gotvc.net>
Sent: Monday, May 21, 2018 2:29 PM
To: Liz Jessee <LJessee@co.walla-walla.wa.us>
Cc: 'Mark Corrao' <mcorrao@nmi2.com>
Subject: RE: Hazard Mitigation Plan Update

I didn't really see any to comment on. I did insert our Flood Response plan adoption date under the City of Waitsburg section.

From: Steve <steve.h42@hotmail.com>
Sent: Thursday, May 17, 2018 10:10 AM
To: Liz Jessee <LJessee@co.walla-walla.wa.us>
Cc: Jared Hawkins <jared@hawklaw.biz>; Linda Vannoster, Clerk <cityofprescottclerk@columbiainet.com>
Subject: Fw: Hazard Mitigation Plan Update

Good morning Liz,

I've reviewed this portion of the plan draft, and the Prescott-specific information seems to be accurate. At our Monday meeting, Council had the opportunity to review and comment on the draft of the opening chapters of the plan update and on the 2010 Prescott Jurisdiction Chapter. They offered no additional comments for either document. I also don't have any specific comments to add.

Our attorney, Jared Hawkins, has reviewed both attached documents and has made a few suggestions for some minor changes to the Prescott chapter. Those are highlighted in the attachment.

If you need further information or have questions, please let us know. Thank you for your assistance on this project.

Steve Heimbigner, Mayor

City of Prescott

FW: HMP track changes edits from WWCCD

County Hazard Plans/Walla Walla x



Liz Jessee <LJessee@co.walla-walla.wa.us>

May 10

Reply

to mcorrao, Patrick

Please see attached.

Liz Jessee, Director
Emergency Management Dept.
Walla Walla County

From: Renee Hadley <renee.hadley@wwccd.net>

Sent: Thursday, May 10, 2018 10:56 AM

To: Liz Jessee <LJessee@co.walla-walla.wa.us>

Subject: HMP track changes edits from WWCCD

Liz, I have attached WWCCD suggestions/edits for the HMP. Most are minor but there are a few new paragraphs in Chapter 6 about page numbers 48 and 54. Let me know if you need anything else.

Renee M. Hadley
District Manager
Walla Walla County Conservation District
509-522-6347 ext. 110 or 509-956-3756
renee.hadley@wwccd.net



Re: RE: Draft Walla Walla HMP for public input and updates - American Red Cross Comments



Inbox x

William Herrington <ayv8or77@yahoo.com>

Jun 24 (3 days ago)

Reply

to Liz, Mark, Dixie

Ms. Jessee,

Please find attached comments from the American Red Cross review of the **June 2018 Draft document**. We understand you desired proposed changes be made to the WORD document, however the nature of our comments make it difficult to submit as such. Hopefully you can insert and word them where they make the most sense.

Thank you for the opportunity to review and comment,

Bill Herrington
American Red Cross
509-539-9768

RE: Agenda



County Hazard Plans/Walla Walla x



Rocky Eastman <reastman@wwfire4.com>

May 8



Reply



to Mark

Hi Mark,

Attached is a description of the Blue Creek and the Dry Creek fires.
Thank you,

Rocky

Rocky Eastman- Fire Chief
Walla Walla County Fire District #4
2251 South Howard
Walla Walla, WA 99362
reastman@wwfire4.com
509-529-1282

From: Mark Corrao [mailto:mcorrao@nmi2.com]
Sent: Tuesday, May 01, 2018 5:21 AM
To: Liz Jessee
Cc: Patrick Purcell; Rocky Eastman
Subject: Re: Agenda

Rocky,

To give you a little background before we talk on thursday I have included some of the descriptions of fires from the past (attached). I am hoping you could improve on these or at the least draft a paragraph on the BLue Creek fire and maybe one other fire of significance within Walla Walla County that has occurred since 2010.

Thank you for any description and let me know if you have questions.
Mark

 **Liz Jessee** <LJessee@co.walla-walla.wa.us>

May 4

 Reply

to Andy, Mark, Patrick

Please see attached Public Notice. If possible I'd like it in the Sunday paper on the 6th. I understand from talking to Connie Vinti that you currently out of the office. If that means that cannot get the notice in the paper on the 6th, please publish it on the 13th of May.

Thank you,
Liz

Liz Jessee
Emergency Management Director

Walla Walla County
main: 509.524.2900 direct: 509.524.2902
cell: 509.520.2222 fax: 509.524.2910
27 N. 2nd Ave., Walla Walla, WA 99362
www.wwemd.info<<http://www.wwemd.info>> | www.facebook.com/wallawallaEM<<http://www.facebook.com/wallawallaEM>>

Always Working for a Disaster Prepared and Resilient Community



Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan Meetings

PUBLIC NOTICE

From: Liz Jessee, Walla Walla County Emergency Management Department
Date: May 4, 2018
RE: Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan Update

Walla Walla County Set to Update Hazard Risk Plan

Walla Walla, WA. Walla Walla County has launched a project to update the 2010 Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan (HMP). This update will include the information and results of the recently completed Walla Walla County Community Wildfire Protection Plan (2017). Local agencies and organizations in Walla Walla County have created a committee to complete the required 5-year updates of this document as part of the FEMA Pre-Disaster Mitigation program and National Fire Plan and Healthy Forests Restoration Act. The project is being funded through a grant from FEMA.

The planning update will include information on risk analyses, vulnerability assessments, and mitigation recommendations for the hazards of flood, earthquake, severe weather, wildland fire, volcanic ash fall, and others.

Northwest Management, Inc. has been retained by Walla Walla County to provide risk assessments, hazard mapping, field inspections, interviews, and to collaborate with the planning committee to update the HMP. The committee includes representatives from local communities, rural and wildland fire districts, State and Federal agencies, highway districts, private landowners, area businesses, school districts and various other Walla Walla County departments, and entities.

One of the goals of the planning process will be to increase the participating jurisdictions' eligibility for additional grants that will help minimize the risk and potential impact of disaster events. The planning team will be conducting public meetings in the coming months to discuss preliminary findings and to seek public input on the Plans' information and recommendations. A notice of the dates and locations of these meetings will be posted in local newspapers. Once completed, the updated draft plan will also be available for public review and comment.

A planning committee meeting is scheduled for May 31st at 10:00 am, at 2251 South Howard in the Walla Walla County Fire District #4 building, in Walla Walla. This meeting will be followed by two (2) public outreach meetings:

- (1) May 31st at 7pm, at the Walla Walla County Public Health and Legislative Building, 314 West Main Street, 2nd Floor, Walla Walla, WA
- (2) June 1st at 12 pm (noon) Walla Walla County Public Health and Legislative Building, 314 West Main Street, 2nd Floor, Walla Walla, WA

Please use the entrance at the back of the building accessible from the Rose Street parking lot for the meetings.

For additional information on the Walla Walla HMP draft document or the update please join us at these public meetings or contact Walla Walla Emergency Management at 509-524-2900 or emd@co.walla-walla.wa.us. Following these meetings there will be a public comment period through June 30th.

RE: Public notice drafts



County Hazard Plans/Walla Walla x



 **Liz Jessee** <LJessee@co.walla-walla.wa.us>

May 4 ☆

Reply ▾

to Mark, Patrick ▾

Mark,

We have a designated newspaper for Public Notices, the Walla Walla Union Bulletin. I'll get the notice posted. I've booked the Legislative Building Training Room on the 1st but I'll have to check with WWFD about the 31st.

I've attached some of the PowerPoint I mentioned that we use for presentations; it has some stats in it and a couple of pictures. I've also attached the one with just pictures from local events. Sorry to say the second only goes through 2013, but I can add some more recent incidents before our next meeting.

Liz Jessee, Director
Emergency Management Dept.
Walla Walla County

SHELDUS data for Walla Walla, WA



County Hazard Plans/Walla Walla x



 **Melanie Gall** <mgall2@asu.edu>

May 3 ☆

Reply ▾

to Mark ▾

Mark,

Attached are three zip files containing SHELDUS data aggregated by hazard type.

The difference between each zip file is that one is only aggregated by

- a) hazard (giving you totals by hazard across all years),
- b) hazard and year (giving you hazard totals by year), and
- c) hazard and month (giving you monthly hazard totals).

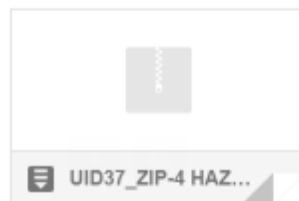
Option C is the finest aggregation that we offer. Please note that only months are included where a loss event was recorded.

Hope this is what you needed. The invoice is attached as well.

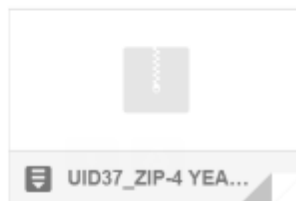
Best,
Melanie

>

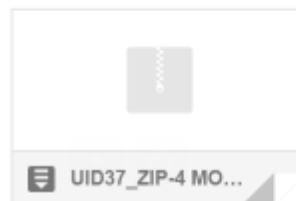
4 Attachments



UID37_ZIP-4 HAZ...



UID37_ZIP-4 YEA...



UID37_ZIP-4 MO...

 **Liz Jessee** <LJessee@co.walla-walla.wa.us> Apr 26  Reply to Marilyn, Mark 

Unfortunately I can't recall if I reached out to you about weather history. I can't find a sent message, so unfortunately I probably haven't. For our updated Hazard Mitigation Plan, we identified that instead of a detailed chronological list (as was in the 2010 plan) that should identify key events for the County and some measures of frequency and size. Can you work on putting something together for us?

Liz Jessee, Director
Emergency Management Dept.
Walla Walla County

From: Mark Corrao <mcorrao@nmi2.com>

Sent: Thursday, April 26, 2018 8:41 AM

To: Liz Jessee <LJessee@co.walla-walla.wa.us>; Patrick Purcell <ppurcell@co.walla-walla.wa.us>

Subject: Weather info for plan?

Liz,

I was wondering if you had been in contact with the NOAA gal at the last meeting and if she might be working up the storm event data since the last plan? We had briefly spoken at the last meeting about not needing to do a chronological list as was in the 2010 plan but rather just identify the key events for the County and present some measures of frequency and size. This will support other parts of the plan the best.

I am envisioning adapting the current 2010 plan information into whatever updated format the new information comes in to make it all a bit more succinct. We are open to formatting and organization suggestions as anyone sees valuable.

Let me know if there are any questions or if I can provide additional explanation.

Thank you,
Mark

Mark Corrao, Ph.D., P.H. <<http://www.thenmiway.com/mark-corrao/>>
Northwest Management, Inc. - Partner
University of Idaho - Adjunct Faculty
Moscow, ID | Deer Park & Colville, WA | Helena, MT
208.310.6732 Cell | 208.883.4488 Ext 129 Office

RESOLUTION NO. 2018-91

A RESOLUTION APPROVING AND ADOPTING THE UPDATED WALLA WALLA COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN (HMP)

WHEREAS, 42 U.S.C. § 5165 requires local governments to adopt hazard mitigation plans; and

WHEREAS, the City of Walla Walla approved and adopted a Multi-Jurisdictional Hazard Management Plan by City Resolution 2011-13 (Jan. 26, 2011); and

WHEREAS, the Walla Walla County Emergency Management Department has prepared and presented an updated Walla Walla County Multi-Jurisdictional Hazard Management Plan; and

WHEREAS, the Walla Walla County Board of Commissioners adopted the Walla Walla County Multi-Jurisdictional Hazard Management Plan by County Resolution 18 208 on August 20, 2018; and

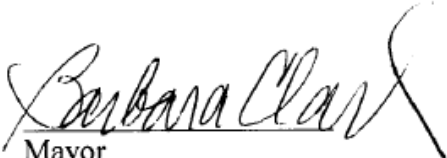
WHEREAS, the Walla Walla County Multi-Jurisdictional Hazard Management Plan has been presented to the City of Walla Walla for adoption; and

WHEREAS, the Walla Walla City Council has considered this matter during a regularly and duly called public meeting of said Council, has given said matter careful review and consideration, and finds that good government and the best interests of the City of Walla Walla will be served by passage of this resolution;

NOW THEREFORE, the City Council of the City of Walla Walla do resolve as follows:

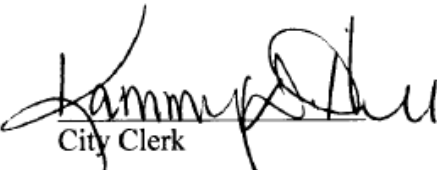
Section 1: The updated Walla Walla County Multi-Jurisdictional Hazard Management Plan (HMP) is hereby approved and adopted by the City of Walla Walla.

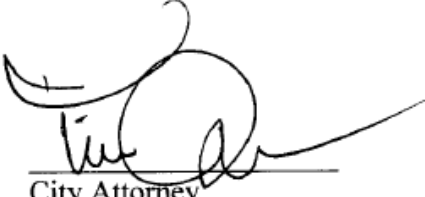
PASSED by the City Council of the City of Walla Walla, Washington, August 22nd, 2018.


Mayor

Attest:

Approved as to form:


City Clerk


City Attorney

RESOLUTION # 2018 – 687

**A Resolution of the Council of the City of Waitsburg approving an update to the
Walla Walla County Hazard Mitigation Plan**

WHEREAS, the Federal Disaster Mitigation Act of 2000 requires local government agencies to develop and submit a hazard mitigation plan (HMP) in order to receive future mitigation project grant funds; and

WHEREAS, the County has knowledge and experience that certain natural and man-made hazards pose threats to lives and cause damages to property within Walla Walla County; and

WHEREAS, the County, led by Emergency Management Department, along with Northwest Management Inc. (contractor) served as the lead agency in developing the HMP update and reached out to local, state, and federal agencies in an effort to conduct the most comprehensive planning effort possible; and

WHEREAS, the Cities of College Place, Prescott, Waitsburg and Walla Walla, the Mill Creek Flood Control Zone District, and Walla Walla Public Schools joined with the County as active participants in the process; and

WHEREAS, the HMP update builds on the 2010 plan and formalizes the County's comprehensive efforts to make the County safer by providing guidance for hazard mitigation within Walla Walla County, and by identifying mitigation goals, objectives and projects that will reduce or prevent injury or damage from hazards; and

WHEREAS, Walla Walla County its planning partners provided several opportunities for public participation in the planning process by providing public notice, holding public meetings and reaching out to interested parties; and

BE IT HEREBY RESOLVED that the City Council for the City of Waitsburg does hereby adopt the Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan in accordance with the Federal Disaster Mitigation Act of 2000 thereby meeting the eligibility requirements for the potential receipt of mitigation project grant funds.

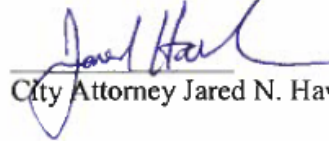
PASSED, ADOPTED AND APPROVED this 17th day of September 2018.

APPROVED:



Mayor Marty Dunn

APPROVED AS TO FORM:



City Attorney Jared N. Hawkins

ATTEST:



City Clerk Randy Hinchliffe

City of College Place, Washington

RESOLUTION NO. 18-026

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
ADOPTING THE WALLA WALLA COUNTY HAZARD MITIGATION PLAN.**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the Federal Disaster Mitigation Act of 2000 requires local government agencies to develop and submit a hazard mitigation plan (HMP) in order to receive future mitigation project grant funds; and

Whereas, the County has knowledge and experience that certain natural and man-made hazards pose threats to lives and cause damages to property within Walla Walla County; and

Whereas, the County, led by Emergency Management Department, along with Northwest Management Inc. (contractor) served as the lead agency in developing the HMP update and reached out to local, state, and federal agencies in an effort to conduct the most comprehensive planning effort possible; and

Whereas, the Cities of College Place, Prescott, Waitsburg and Walla Walla, the Mill Creek Flood Control Zone District, and Walla Walla Public Schools joined with the County as active participants in the process; and

Whereas, the HMP update builds on the 2010 plan and formalizes the County's comprehensive efforts to make the County safer by providing guidance for hazard mitigation within Walla Walla County, and by identifying mitigation goals, objectives and projects that will reduce or prevent injury or damage from hazards; and

Whereas, Walla Walla County its planning partners provided several opportunities for public participation in the planning process by providing public notice, holding public meetings and reaching out to interested parties; and

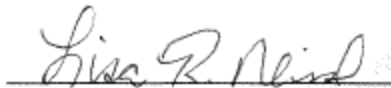
Now therefore, be it Resolved that the City Council of the City of College Place does hereby adopt the Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan in accordance with the Federal Disaster Mitigation Act of 2000 thereby meeting the eligibility requirements for the potential receipt of mitigation project grant funds.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 14th day of August, 2018.


Harvey R. Crowder, Mayor

Attest:


Lisa R. Neissl, City Clerk

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF ADOPTING
WALLA WALLA COUNTY MULTI-
JURISDICTIONAL HAZARD
MITIGATION PLAN

RESOLUTION NO. **18 208**

WHEREAS, the Federal Disaster Mitigation Act of 2000 requires local government agencies to develop and submit an hazard mitigation plan (HMP) in order to receive future mitigation project grant funds; and

WHEREAS, the County has knowledge and experience that certain natural and man-made hazards pose threats to lives and cause damages to property within Walla Walla County; and

WHEREAS, the County, led by Emergency Management Department, served as the lead agency in developing the HMP update and reached out to local, state, and federal agencies in an effort to conduct the most comprehensive planning effort possible; and

WHEREAS, the Cities of College Place, Prescott, Waitsburg and Walla Walla, the Mill Creek Flood Control Zone District, Walla Walla Conservation District and Walla Walla Public Schools joined with the County as active participants in the process; and

WHEREAS, the HMP update builds on the 2010 plan and formalizes the County's comprehensive efforts to make the County safer by providing guidance for hazard mitigation within Walla Walla County, and by identifying mitigation goals, objectives and projects that will reduce or prevent injury or damage from hazards; and

WHEREAS, Walla Walla County and its planning partners provided several opportunities for public participation in the planning process by providing public notice, holding public meetings and reaching out to interested parties; and

WHEREAS, the HMP update has been reviewed by all relevant departments, boards, committees and the Washington State Emergency Management Division; and

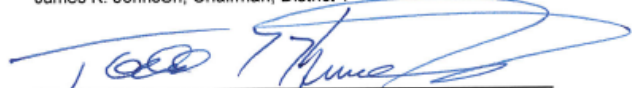
BE IT HEREBY RESOLVED that the Board of Walla Walla County Commissioners does hereby adopt the Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan in accordance with the Federal Disaster Mitigation Act of 2000 thereby meeting the eligibility requirements for the potential receipt of mitigation project grant funds.

Passed this 20th day of August, 2018 by Board members as follows: 2 Present or 0 Participating via other means, and by the following vote: 2 Aye 0 Nay 0 Abstained 1 Absent.

Attest:


Connie R. Vinti, Clerk of the Board


James K. Johnson, Chairman, District 1


Todd L. Kimball, Commissioner, District 2


James L. Duncan, Commissioner, District 3

Constituting the Board of County Commissioners
of Walla Walla County, Washington

RESOLUTION NO. 2018-09-R

**A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF PRESCOTT IN THE
MATTER OF APPROVING AND ADOPTING THE WALLA WALLA COUNTY
MULTI-JURISDICTIONAL MITIGATION PLAN (HMP)**

WHEREAS, each year in the United States, disasters take the lives of hundreds of people and injure thousands more; and

WHEREAS, nationwide, taxpayers pay billions of dollars annually to help communities, organizations, businesses, and individuals recover from disasters; and

WHEREAS, monies expended to respond to disasters only partially reflect the true cost of disasters because additional expenses to insurance companies and nongovernmental organizations are not reimbursed by tax dollars; and

WHEREAS, many disasters are predictable, and much of the damage caused by these events can be alleviated or even eliminated; and

WHEREAS, hazard mitigation planning is the process through which hazards that threaten communities are identified, likely impacts of those hazards are determined, mitigation goals are set, and appropriate strategies to lessen impacts are established, prioritized, and implemented; and

WHEREAS, the Walla Walla County Multi-jurisdictional Hazard Mitigation Plan (HMP) was prepared to provide guidance for hazard mitigation within Walla Walla County and documents the planning process employed by the Planning Team; and

WHEREAS, the lead entity developing this plan, Walla Walla County Emergency Management Department ("Emergency Management Department"), sought input from local cities, fire districts, schools, flood control districts, other interested jurisdictions throughout the County, state agencies, federal agencies, and many others; and

WHEREAS, the Emergency Management Department significantly updated the 2010 HMP to create a draft 2018 HMP which complies with applicable federal requirements, including 44 CFR 201.6 and 44 CFR 79.6; and

WHEREAS, the City Council recognizes the importance of planning for disasters; and

WHEREAS, the Emergency Management Department has prepared the 2018 Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan (HMP) and has requested that the City of Prescott adopt and approve the plan; and

WHEREAS, the City Council has discussed the merits of the HMP and believes it to be in the best interest of the City of Prescott to adopt said HMP.

RESOLUTION #10-2018
November 20, 2018

**Walla Walla County Multi-Jurisdictional
Hazard Mitigation Plan Renewal**

WHEREAS, the Federal Disaster Mitigation Act of 2000 requires local government agencies to develop and submit a hazard mitigation plan (HMP) in order to receive future mitigation project grant funds; and

WHEREAS, the County has knowledge and experience that certain natural and man-made hazards pose threats to lives and cause damages to property within Walla Walla County; and

WHEREAS, the County, led by Emergency Management Department, served as the lead agency in developing the HMP update and reached out to local, state, and federal agencies in an effort to conduct the most comprehensive planning effort possible; and

WHEREAS, the Cities of College Place, Prescott, Waitsburg and Walla Walla, the Mill Creek Flood Control Zone District, and Walla Walla Public Schools joined with the county as active participants in the process; and

WHEREAS, the HMP update builds on the 2010 plan and formalizes the County's comprehensive efforts to make the County safer by providing guidance for hazard mitigation within Walla Walla County, and by identifying mitigation goals, objectives and projects that will reduce or prevent injury or damage from hazards; and

WHEREAS, the HMP update has been reviewed by all relevant departments, boards, committees and the Washington State Emergency Management Division; and

WHEREAS, the Walla Walla County its planning partners provided several opportunities for public participation in the planning process by providing public meetings and reaching out to interested parties; and

WHEREAS, FEMA Region 10 completed a pre-adoption review of the HMP update on November 5, 2018 and concluded that the plan meets the requirements of 44 CFR Part 201, and has committed to approve the plan upon County adoption; now therefore

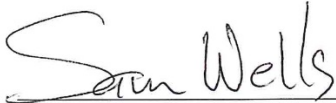
BE IT RESOLVED that the Walla Walla School District does hereby adopt the Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan in accordance with the Federal Disaster Mitigation Act of 2000 thereby meeting the eligibility requirements for the potential receipt of mitigation project grant funds.

WALLA WALLA SCHOOL DISTRICT NO. 140
Walla Walla County, Washington

BOARD OF DIRECTORS



Derek Sarley, President

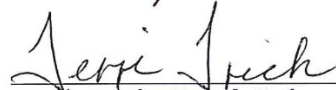


Sam Wells, Vice President

Dr. David Hampson, Board Member

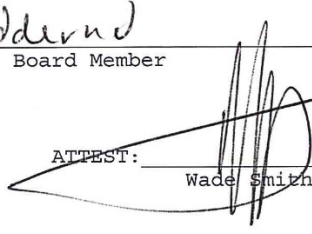


Ruth Ladderud, Board Member



Terri Trick, Board Member

ATTEST:



Wade Smith, Secretary of the Board

Adopted at a regular meeting of the Board of Directors November 20, 2018



Walla Walla County Conservation District

325 North 13th Avenue, Walla Walla, WA 99362-9526

Phone (509) 956-3777

Resolution #2018-4 to

“Adopt the *Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan (2018)*”

Date: December 10, 2018

WHEREAS, the Federal Disaster Mitigation Act of 2000 requires local government agencies to develop and submit a hazard mitigation plan (HMP) in order to receive future mitigation project grant funds; and

WHEREAS, the County has knowledge and experience that certain natural and man-made hazards pose threats to lives and cause damages to property within Walla Walla County; and

WHEREAS, the County, led by Emergency Management Department, along with Northwest Management Inc. (contractor) served as the lead agency in developing the HMP update and reached out to local, state, and federal agencies in an effort to conduct the most comprehensive planning effort possible; and

WHEREAS, the Cities of College Place, Prescott, Waitsburg and Walla Walla, the Mill Creek Flood Control Zone District, and Walla Walla Public Schools joined with the County as active participants in the process; and

WHEREAS, the HMP update builds on the 2010 plan and formalizes the County’s comprehensive efforts to make the County safer by providing guidance for hazard mitigation within Walla Walla County, and by identifying mitigation goals, objectives and projects that will reduce or prevent injury or damage from hazards; and

WHEREAS, Walla Walla County its planning partners provided several opportunities for public participation in the planning process by providing public notice, holding public meetings and reaching out to interested parties; and

WHEREAS, the U.S. Department of Homeland Security’s Federal Emergency Management Agency (FEMA) Region 10, approved on October 31, 2018 the *Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan (2018)* as a multi-jurisdictional local plan as outlined in Code of Federal Regulations Title 44 Part 201, now therefore

BE IT RESOLVED that the Walla Walla County Conservation District adopts the Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan in accordance with the Federal Disaster Mitigation Act of 2000 thereby meeting the eligibility requirements for the potential receipt of mitigation project grant funds.

Walla Walla County Conservation District Board of Supervisors

Pat McConnell, Chair

Ed Chvatal, Supervisor

Jim Kent, Supervisor

Todd Kimball, Supervisor

Jeff Schulke, Supervisor

CONSERVATION - DEVELOPMENT - SELF-GOVERNMENT

APPENDIX C: RECORD OF REVISIONS

Section	Revision	Page	Date
Appendix C: Record of Revisions	Added	192	8/5/2020
Chapter 1, Subsection 1.7 Plan Updates, Mitigations and Prioritization, Chapter 12 Updates	Added comments about new mitigations goals for the City of Walla Walla - New goal of completing seismic upgrades to the above ground water storage tank connections (3) to create earthquake resistance. - New goal of replacing 10,700 feet of 24" water main due to age (1924) and material (steel riveted) that is highly susceptible to earthquake damage.	14	8/5/2020
Chapter 12, Subsection 12.7 Earthquakes	Added new mitigation measures referenced in Chapter 1, Subsection 1.7 revision (page 14)	119	8/5/2020
Appendix A: Critical Facilities, Subsection 14.8 Utility Facilities	Added City of Walla Walla water towers and water transmission pipeline.	133	8/5/2020
Various locations throughout document	Walla Walla County updated their website; corrections made in the document to reflect new website address for Walla Walla County Emergency Management Department.		8/5/2020
Chapter 1, Subsection 1.7 Plan Updates, Mitigations and Prioritization, Chapter 11 Updates	Added comments about new mitigation goal for City of Waitsburg. Improve flood monitoring and warning systems for Coppei Creek and the Touchet River, support installation of river gauge near Dayton on Coppei Creek, south of the city limits. This measure is continued in the 2018 plan. The 2010 plan contained a general project to "improve flood monitoring and warning systems." The Planning Team identified this mitigation measure as a specific project during the update and refined it to specify a particular location.	13	9/1/2020
Chapter 11, Subsection 11.1 Flooding	Added new mitigation measures referenced in Chapter 1, Subsection 1.7 revision (page 14)	111	9/1/2020

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BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF ADOPTING
REVISIONS TO THE WALLA
WALLA COUNTY MULTI-
JURISDICTIONAL HAZARD
MITIGATION PLAN

}

RESOLUTION NO.

WHEREAS, the Federal Disaster Mitigation Act of 2000 requires local government agencies to develop and maintain a Hazard Mitigation Plan (HMP) in order to receive future mitigation project grant funds; and

WHEREAS, the County, led by the Emergency Management Department (EMD), serves as the lead agency in developing and maintaining the HMP; and

WHEREAS, the EMD incorporated additional mitigation measures for the earthquake hazard and additional critical infrastructure on the behalf of the City of Walla Walla; and

WHEREAS, the EMD incorporated additional mitigation measures for the flood hazard on the behalf of the City of Waitsburg; and

WHEREAS, the HMP revisions have been reviewed by the Hazard Mitigation Plan Update Planning Committee,

Therefore,

BE IT HEREBY RESOLVED that the Board of Walla Walla County Commissioners does hereby adopt the 2020 revisions to the Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan as shown on the attached record of revisions.

City of College Place, Washington

RESOLUTION NO. 20-048

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
ADOPTING THE WALLA WALLA COUNTY HAZARD MITIGATION PLAN.**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the Federal Disaster Mitigation Act of 2000 requires local government agencies to develop and submit a hazard mitigation plan (HMP) in order to receive future mitigation project grant funds; and

Whereas, the County has knowledge and experience that certain natural and man-made hazards pose threats to lives and cause damages to property within Walla Walla County; and

Whereas, the County, led by Emergency Management Department, along with Northwest Management Inc. (contractor) served as the lead agency in developing the HMP update and reached out to local, state, and federal agencies in an effort to conduct the most comprehensive planning effort possible; and

Whereas, the Cities of College Place, Prescott, Waitsburg and Walla Walla, the Mill Creek Flood Control Zone District, and Walla Walla Public Schools joined with the County as active participants in the process; and

Whereas, the HMP update builds on the 2010 plan and formalizes the County's comprehensive efforts to make the County safer by providing guidance for hazard mitigation within Walla Walla County, and by identifying mitigation goals, objectives and projects that will reduce or prevent injury or damage from hazards; and

Whereas, Walla Walla County its planning partners provided several opportunities for public participation in the planning process by providing public notice, holding public meetings and reaching out to interested parties; and

Now therefore, be it Resolved that the City Council of the City of College Place does hereby adopt the Walla Walla County Multi-Jurisdictional Hazard Mitigation Plan 2020 Amendments in accordance with the Federal Disaster Mitigation Act of 2000 thereby meeting the eligibility requirements for the potential receipt of mitigation project grant funds.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 24th day of November, 2020.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

APPENDIX C: RECORD OF REVISIONS

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Financial Reports Descriptions

Monthly Expenditure Analysis

Summary of expenditures for the period. This report breaks out Payroll, Capital, and Debt Service expenditures. The total expenditures for the period on this report should tie out to the *Treasurer's Report Fund Totals* expenditure column.

Check Register

Detail of every check or electronic payment issued during the period. This report contains only cash items that require council approval. It does not include transactions that do not require council approval, such as interest income or bank fees. Therefore, the total of this report will not tie to the expenditures total on the *Monthly Expenditure Analysis*, *Treasurer's Report*, or *Cash Flow Report*.

Treasurer's Report

Fund Totals – Presents beginning fund balances, revenues for the period, expenditures for the period, ending fund balances, outstanding items, and fund balances adjusted for outstanding items.

Account Totals – Presents Cash and Investment account beginning balances, deposits, withdrawals, outstanding items, and adjusted ending balances.

Fund Investments by Account – Presents investment balances by fund. This is an allocation of the City's investments to applicable funds. The allocation is adjusted each month by the Finance Director according to fund balance. This adjustment displays in the "Purchases" and "Liquidated" columns.

Fund Investment Totals – Presents fund investments and cash allocated by fund. This report builds on the *Fund Investments by Account* report by also including cash balances.

Cash Flow Report

Shows cash in and cash out by fund for each period and year-to-date. Revenue and Expenditure totals should tie out to revenue and expenditure totals on the *Treasurer's Report Fund Totals* report.

Budget Position Report

Shows revenues and expenditures as compared to budget for the year-to-date. Excludes beginning and ending fund balances.

Totals for Credit Accounts

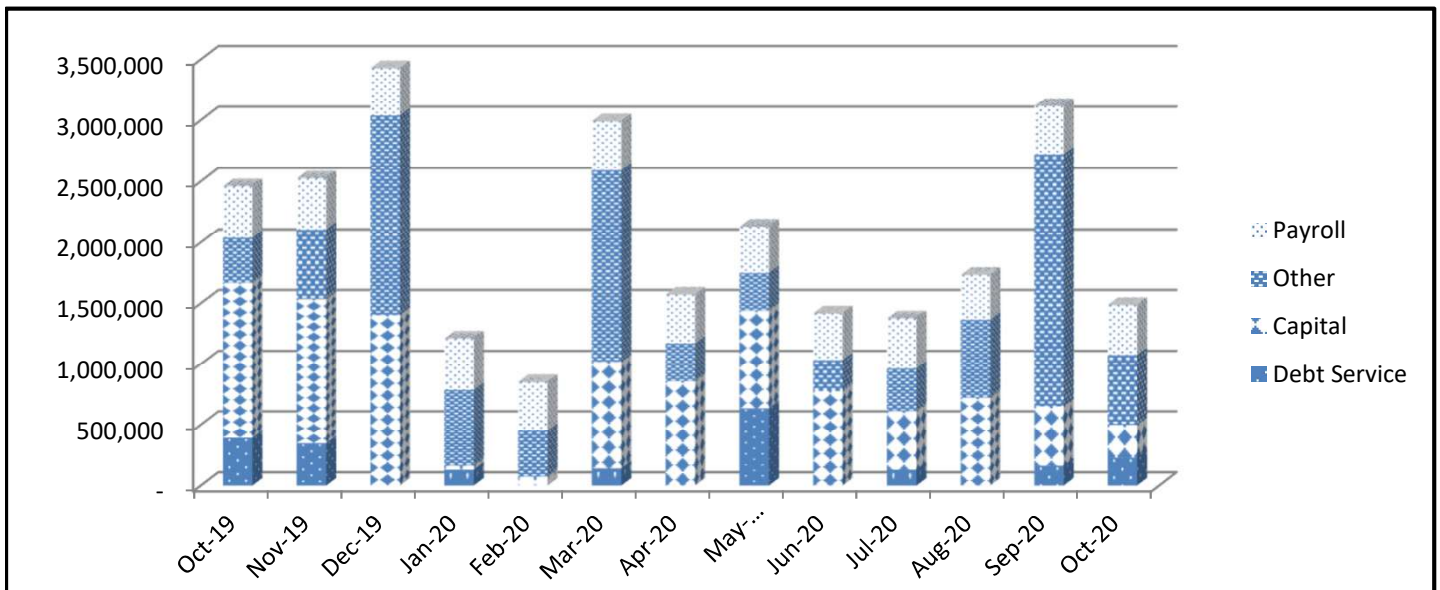
Detail of credit account transactions for the period. Reported by vendor and subtotaled by department.

City of College Place

Monthly Expenditure Analysis

Oct-20

Month	Operating Expenses		Capital	Debt Service	Total
	Payroll	Other			
Oct-20	412,627	574,664	272,063	226,497	1,485,851
Sep-20	395,250	2,070,347	488,286	161,730	3,115,614
Aug-20	369,505	641,953	720,840	-	1,732,298
Jul-20	414,911	347,650	483,414	129,584	1,375,559
Jun-20	386,661	256,261	775,059	-	1,417,981
May-20	383,120	307,715	805,795	634,441	2,131,072
Apr-20	402,735	312,597	856,415	-	1,571,747
Mar-20	401,199	1,573,004	876,327	140,484	2,991,014
Feb-20	401,598	372,968	75,069	-	849,636
Jan-20	427,051	621,477	33,072	129,584	1,211,184
Dec-19	389,977	1,634,293	1,403,220	-	3,427,489
Nov-19	416,777	572,484	1,189,537	344,700	2,523,498
Oct-19	421,410	369,512	1,278,434	389,675	2,459,031



Other Detail - Significant Expenditures and Related Party Transactions

WA St. Dept of Ecology - Stormwater/Wastewater Permits	\$	10,332
City of WW - Chip Seal		10,497
CH2M paid twice in October		99,725
WW County Auditor - 3rd Qrt District Court		27,581

Related Party Transactions: None

Total Other Detail	\$	148,135
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6434	10/05/2020	Payroll	12	EFT	Eric H Adams	2,458.58	
6435	10/05/2020	Payroll	12	EFT	Dennis R Anderson	2,051.91	
6436	10/05/2020	Payroll	12	EFT	Juan P Angel	369.03	
6437	10/05/2020	Payroll	12	EFT	M Wade Antle	3,596.60	
6438	10/05/2020	Payroll	12	EFT	Marianne K Barr	3,328.21	
6439	10/05/2020	Payroll	12	EFT	Logan K Bartlett	579.85	
6440	10/05/2020	Payroll	12	EFT	Robert D Benfield	4,601.03	
6441	10/05/2020	Payroll	12	EFT	George R Bennett	638.92	
6442	10/05/2020	Payroll	12	EFT	Jerry L Bobbitt	344.97	
6444	10/05/2020	Payroll	12	EFT	John A Boose	3,282.15	
6445	10/05/2020	Payroll	12	EFT	Brielle M Brink	1,457.67	
6446	10/05/2020	Payroll	12	EFT	Noelle E Calkins	103.81	
6447	10/05/2020	Payroll	12	EFT	Brian J Carleton	3,919.74	
6448	10/05/2020	Payroll	12	EFT	Ramon F Castelo	253.41	
6449	10/05/2020	Payroll	12	EFT	Randall J Chamberlain	3,060.39	
6450	10/05/2020	Payroll	12	EFT	Randall J Chamberlain	571.24	
6451	10/05/2020	Payroll	12	EFT	Caitlin Charnley-Ovens	462.43	
6452	10/05/2020	Payroll	12	EFT	DaShari D Cinnamon	2,378.77	
6453	10/05/2020	Payroll	12	EFT	Michael A Cleveland	344.97	
6454	10/05/2020	Payroll	12	EFT	Tanner C Cole	2,700.07	
6455	10/05/2020	Payroll	12	EFT	Laurencio Cota De La Cruz	1,446.01	
6456	10/05/2020	Payroll	12	EFT	Kyle L Crosswhite	22.20	
6457	10/05/2020	Payroll	12	EFT	Salvador M Diaz	3,154.32	
6458	10/05/2020	Payroll	12	EFT	Benjamin G Dill	13.61	
6459	10/05/2020	Payroll	12	EFT	Shawn R Doering	3,123.91	
6460	10/05/2020	Payroll	12	EFT	Emily A Downs	1,141.89	
6461	10/05/2020	Payroll	12	EFT	Charles O Drury	4,738.88	
6462	10/05/2020	Payroll	12	EFT	Jimmy C Duede	4,466.30	
6463	10/05/2020	Payroll	12	EFT	Brittney E Erb	408.02	
6464	10/05/2020	Payroll	12	EFT	Patrick J Evensen	3,233.19	
6465	10/05/2020	Payroll	12	EFT	Brian R Fortin	4,974.26	
6466	10/05/2020	Payroll	12	EFT	Jeffrey R Goodson	3,110.03	
6467	10/05/2020	Payroll	12	EFT	Sharam L Goodwin	1,223.30	
6468	10/05/2020	Payroll	12	EFT	Travis B Grove	1,588.10	
6469	10/05/2020	Payroll	12	EFT	Neosha K Guse	13.61	
6470	10/05/2020	Payroll	12	EFT	Richard F Guse	13.61	
6471	10/05/2020	Payroll	12	EFT	Scott W Hall	4,002.65	
6472	10/05/2020	Payroll	12	EFT	Scott A Hanson	8.61	
6473	10/05/2020	Payroll	12	EFT	Tanner M Harris	3,943.51	
6474	10/05/2020	Payroll	12	EFT	Paul D Hartwig	6,689.21	
6475	10/05/2020	Payroll	12	EFT	Norma L Hernandez	1,327.49	
6476	10/05/2020	Payroll	12	EFT	Edward L Higginbotham II	820.00	
6477	10/05/2020	Payroll	12	EFT	Michael C Holden	2,421.97	
6478	10/05/2020	Payroll	12	EFT	Carolyn S Holm	1,850.78	
6479	10/05/2020	Payroll	12	EFT	Nattilie E Jackson	759.87	
6480	10/05/2020	Payroll	12	EFT	Jason C James	280.62	
6481	10/05/2020	Payroll	12	EFT	David M.O. Jardin	340.02	
6482	10/05/2020	Payroll	12	EFT	William P Kelly	102.01	
6483	10/05/2020	Payroll	12	EFT	Kameron W Kinsey	1,092.31	
6484	10/05/2020	Payroll	12	EFT	Matthew R Kontra	416.62	
6485	10/05/2020	Payroll	12	EFT	Joseph T Langlois	3,191.61	
6486	10/05/2020	Payroll	12	EFT	Kenneth A Martin	2,420.64	
6487	10/05/2020	Payroll	12	EFT	Noah R Merca	401.22	
6488	10/05/2020	Payroll	12	EFT	Aidan L Murdoch	285.62	
6489	10/05/2020	Payroll	12	EFT	Lisa R Neissl	2,680.90	
6490	10/05/2020	Payroll	12	EFT	Ally M Newton	29.01	
6491	10/05/2020	Payroll	12	EFT	Trenton M Nilsson	68.00	
6492	10/05/2020	Payroll	12	EFT	Ronald A Nordman	3,021.74	
6493	10/05/2020	Payroll	12	EFT	Marge M Nyhagen	344.97	
6494	10/05/2020	Payroll	12	EFT	Tonya R Paffile	2,851.54	

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6495	10/05/2020	Payroll	12	EFT	Alan J Parker	3,483.06	
6496	10/05/2020	Payroll	12	EFT	Loren D Peterson	344.97	
6497	10/05/2020	Payroll	12	EFT	James R Reese	2,954.57	
6498	10/05/2020	Payroll	12	EFT	Jonathan J Rickard	6,364.99	
6499	10/05/2020	Payroll	12	EFT	Michael J Rizzitiello	4,573.83	
6500	10/05/2020	Payroll	12	EFT	Antonin R Rosales	13.61	
6501	10/05/2020	Payroll	12	EFT	Heather M Schermann	344.97	
6502	10/05/2020	Payroll	12	EFT	Andrew D Schild	4,257.37	
6503	10/05/2020	Payroll	12	EFT	Dylan E Schmick	2,635.40	
6504	10/05/2020	Payroll	12	EFT	Melodie A Selby	339.97	
6505	10/05/2020	Payroll	12	EFT	Troy E Tomaras	5,580.20	
6506	10/05/2020	Payroll	12	EFT	Byron P Trop	344.97	
6507	10/05/2020	Payroll	12	EFT	Daniel I Watkins	2,799.07	
6508	10/05/2020	Payroll	12	EFT	Troy J Williams	5,741.21	
6509	10/05/2020	Payroll	12	EFT	David W Winter	9,440.92	
6510	10/05/2020	Payroll	12	EFT	Kevin E Wolpert	1,967.25	
6656	10/05/2020	Payroll	12	EFT	AWC Life Insurance	138.50	Pay Cycle(s) 10/05/2020 To 10/05/2020 - Life Insurance
6657	10/05/2020	Payroll	12	EFT	American Family Life Ins	1,437.54	Pay Cycle(s) 10/05/2020 To 10/05/2020 - AFLAC-Post Tax; Pay Cycle(s) 10/05/2020 To 10/05/2020 - AFLAC-Pre Tax
6658	10/05/2020	Payroll	12	EFT	Association Of Washington Cities	57,652.89	Pay Cycle(s) 10/05/2020 To 10/05/2020 - Health First-250; Pay Cycle(s) 10/05/2020 To 10/05/2020 - AWC Life-Emp; Pay Cycle(s) 10/05/2020 To 10/05/2020 - AWC Life-Dep; Pay Cycle(s) 10/05/2020 To 10/05/2020 - AWC Life-Dep; Pay Cycle(s) 10/05/2020 To 10/05/2020 - AWC Life-Dep;
6659	10/05/2020	Payroll	12	EFT	Internal Revenue Service (Payroll)	51,642.94	941 Deposit for Pay Cycle(s) 10/05/2020 - 10/05/2020
6660	10/05/2020	Payroll	12	EFT	Mass Mutual	6,651.96	Pay Cycle(s) 10/05/2020 To 10/05/2020 - 457 Def Comp
6661	10/05/2020	Payroll	12	EFT	Oregon Department Of Revenue	1,033.00	Pay Cycle(s) for OR Tax 10/05/2020 - 10/05/2020
6662	10/05/2020	Payroll	12	EFT	State Of Washington	42,347.75	Pay Cycle(s) 10/05/2020 To 10/05/2020 - Leoff 2; Pay Cycle(s) 10/05/2020 To 10/05/2020 - Pers 1; Pay Cycle(s) 10/05/2020 To 10/05/2020 - Pers 2; Pay Cycle(s) 10/05/2020 To 10/05/2020 - Pers 2; Pay Cycle(s) 10/05/2020 To 10/05/2020 - Office Of Support Enf.
6663	10/05/2020	Payroll	12	EFT	Washington State Support Registry	1,113.07	Pay Cycle(s) 10/05/2020 To 10/05/2020 - Office Of Support Enf.
6664	10/05/2020	Payroll	12	EFT	Washington Teamsters Welfare Trust	16,036.00	Pay Cycle(s) 10/05/2020 To 10/05/2020 - Teamsters Dental; Pay Cycle(s) 10/05/2020 To 10/05/2020 - Teamsters Medical; Pay Cycle(s) 10/05/2020 To 10/05/2020 - Teamsters Time Loss; Pay Cycle(s) 10/05/2020 To 10/05/2020 - Teamsters Time Loss;
6700	10/08/2020	Claims	12	EFT	WA St. Dept Of Licensing	122.82	3rd Quarter 2020 Dyed Diesel Fuel User Tax
6830	10/15/2020	Payroll	12	EFT	Eric H Adams	1,414.01	
6831	10/15/2020	Payroll	12	EFT	Dennis R Anderson	1,601.85	
6832	10/15/2020	Payroll	12	EFT	M Wade Antle	230.87	
6833	10/15/2020	Payroll	12	EFT	John A Boose	1,523.31	
6834	10/15/2020	Payroll	12	EFT	Brielle M Brink	1,091.72	
6835	10/15/2020	Payroll	12	EFT	Brian J Carleton	2,485.70	

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6836	10/15/2020	Payroll	12	EFT	DaShari D Cinnamon	1,011.37	
6837	10/15/2020	Payroll	12	EFT	Tanner C Cole	1,211.58	
6838	10/15/2020	Payroll	12	EFT	Laurencio Cota De La Cruz	1,320.62	
6839	10/15/2020	Payroll	12	EFT	Salvador M Diaz	1,576.46	
6840	10/15/2020	Payroll	12	EFT	Shawn R Doering	1,015.71	
6841	10/15/2020	Payroll	12	EFT	Patrick J Evensen	1,929.73	
6842	10/15/2020	Payroll	12	EFT	Jeffrey R Goodson	230.87	
6843	10/15/2020	Payroll	12	EFT	Sharam L Goodwin	1,075.55	
6844	10/15/2020	Payroll	12	EFT	Travis B Grove	1,258.76	
6845	10/15/2020	Payroll	12	EFT	Paul D Hartwig	277.05	
6846	10/15/2020	Payroll	12	EFT	Michael C Holden	1,052.21	
6847	10/15/2020	Payroll	12	EFT	Carolyn S Holm	906.18	
6848	10/15/2020	Payroll	12	EFT	Joseph T Langlois	1,434.86	
6849	10/15/2020	Payroll	12	EFT	Kenneth A Martin	406.56	
6850	10/15/2020	Payroll	12	EFT	Lisa R Neissl	1,600.25	
6851	10/15/2020	Payroll	12	EFT	Alan J Parker	1,556.45	
6852	10/15/2020	Payroll	12	EFT	Michael J Rizzitiello	3,436.94	
6853	10/15/2020	Payroll	12	EFT	Dylan E Schmick	1,133.21	
6854	10/15/2020	Payroll	12	EFT	Daniel I Watkins	1,520.51	
6855	10/15/2020	Payroll	12	EFT	Troy J Williams	1,695.60	
6856	10/15/2020	Payroll	12	EFT	Internal Revenue Service (Payroll)	8,330.37	941 Deposit for Pay Cycle(s) 10/15/2020 - 10/15/2020
6999	10/24/2020	Payroll	12	EFT	Oregon Department Of Revenue-Transit	45.22	Pay Cycle(s) 07/01/2020 To 09/30/2020 - Oregon Statewide Transit Tax
7000	10/24/2020	Payroll	12	EFT	WA St. Dept Of Labor & Industries	26,499.79	3RD Quarter 07/01/2020 - 09/30/2020
7001	10/25/2020	Payroll	12	EFT	ESD - PFMLA	2,076.28	Pay Cycle(s) 07/01/2020 To 09/30/2020 - PFMLA
7205	10/05/2020	Claims	12	EFT	Xpress Solutions, Inc.	834.76	October 2020 Xpress Bill Pay Fee
7206	10/05/2020	Claims	12	EFT	Paymentech	2,189.92	Paymentech Fees - CCD 5887130 - Utility Payments
7207	10/05/2020	Claims	12	EFT	Paymentech	210.81	Paymentech Fees - CCD 5887152 - General Payments
7217	10/02/2020	Claims	12	EFT	WA St. Dept Of Licensing	72.00	September 2020 CPL
6443	10/05/2020	Payroll	12	52202	Tanner R Bollinger	408.02	
6665	10/05/2020	Payroll	12	52203	American Legal Services	72.40	Pay Cycle(s) 10/05/2020 To 10/05/2020 - Teamsters Legal Defense Fund
6666	10/05/2020	Payroll	12	52204	City Of College Place-General	166.25	Pay Cycle(s) 10/05/2020 To 10/05/2020 - Pay Back-Teamsters
6667	10/05/2020	Payroll	12	52205	City Of College Place	1,099.57	Pay Cycle(s) 10/05/2020 To 10/05/2020 - Flex Spending
6668	10/05/2020	Payroll	12	52206	College Place Fire Fighters Assn.	75.00	Pay Cycle(s) 10/05/2020 To 10/05/2020 - CP Volunteer Fire
6669	10/05/2020	Payroll	12	52207	Fraternal Order Of Police	70.00	Pay Cycle(s) 10/05/2020 To 10/05/2020 - Fraternal Order Of Police
6670	10/05/2020	Payroll	12	52208	C/O BMCU Acct. 59881001 IAFF Local 4203	200.00	Pay Cycle(s) 10/05/2020 To 10/05/2020 - IAFF Local 4203
6671	10/05/2020	Payroll	12	52209	Marianne Barr C/O CPPD Emp Donations	142.50	Pay Cycle(s) 10/05/2020 To 10/05/2020 - CP Police Fund
6672	10/05/2020	Payroll	12	52210	Teamsters - Police	726.00	Pay Cycle(s) 10/05/2020 To 10/05/2020 - Union Dues -
6673	10/05/2020	Payroll	12	52211	Teamsters - Public Employees	647.00	Pay Cycle(s) 10/05/2020 To 10/05/2020 - Union Dues - PW

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6674	10/05/2020	Payroll	12	52212	United Way of Walla Walla County	5.00	Pay Cycle(s) 10/05/2020 To 10/05/2020 - Donation - United Way
6675	10/05/2020	Payroll	12	52213	WSCFF Employee Benefit Trust	300.00	Pay Cycle(s) 10/05/2020 To 10/05/2020 - WSCFF Emp Ben Trust
6829	10/13/2020	Claims	12	78451	Sonia Arizmendi #	223.73	Reverse Payment Made By Error - Okay Per Brian
6888	10/15/2020	Claims	12	78452	Office Of WA St. Treasurer (Bldg. Code Fees)	498.00	3rd Quarter 2020 Building Code Fees
6889	10/16/2020	Claims	12	78453	City Of College Place-General	9,658.71	Monthly Services
6891	10/12/2020	Claims	12	E78454	WA St. Dept Of Revenue	545.39	2020 UCP Ck#100914- Shirley Peterson; 2020 UCP Ck#101040- William Moon; 2020 UCP Ck#101502- Bill Yaw
7014	10/26/2020	Claims	12	E78455	WA St. Dept Of Revenue	17,648.87	Written From Use Tax Report; September 2020 Excise Tax
7015	10/26/2020	Claims	12	78456	Postmaster	793.73	Utility Bulk Postage- November Statements
7103	10/30/2020	Claims	12	78457	Banner Bank Credit Cards	19,735.72	5994-FD; 9384-CH; 9400-CH; 9418-CH; 9426-CH; 9467-PD; 9475-PD; 9483-PW; 6162-CD; 3647-CH; 9040-PD; 9965-FD; 9343-CH
7133	10/30/2020	Claims	12	E78458	Pacific Power & Light	19,904.98	Monthly Services
6716	10/09/2020	Claims	12	104456	ATCO International, Inc.	158.00	Shop Supplies
6717	10/09/2020	Claims	12	104457	Abadan Tri-Cities	109.53	FD Mobile Command Trailer- Copy Machine Maintenance
6718	10/09/2020	Claims	12	104458	Above The Line Cleaning LLC	1,412.00	Cleaning- Annex- September 2020; Cleaning- City Hall- September 2020
6719	10/09/2020	Claims	12	104459	Azavar Audit Solutions	66.04	Local Government Audit Program Contingency Payment; Local Government Audit Program Contingency Payment
6720	10/09/2020	Claims	12	104460	Beeline Auto Center	16.65	Fuel
6721	10/09/2020	Claims	12	104461	Blue Mountain Humane Society	833.34	September 2020 Animal Services
6722	10/09/2020	Claims	12	104462	Bound Tree Medical, LLC.	147.78	EMS Supplies
6723	10/09/2020	Claims	12	104463	Byrnes Oil	33.64	Shop Supplies
6724	10/09/2020	Claims	12	104464	CBS Reporting Inc	212.00	Pre-Employment Checks
6725	10/09/2020	Claims	12	104465	CH2M Hill OMI	99,724.89	WWTP Operations, Maintenance & Management- September 2020
6726	10/09/2020	Claims	12	104466	CHS Primeland	140.73	Fuel; Fuel; Fuel; Fuel
6727	10/09/2020	Claims	12	104467	Calico Copy	17.88	Copy & Scan Services
6728	10/09/2020	Claims	12	104468	Cascade Natural Gas Corporation	192.09	Monthly Services- October 2020; Monthly Services- October 2020; Monthly Services- October 2020; Monthly Services- October 2020; Monthly Services- October 2020
6729	10/09/2020	Claims	12	104469	Central Manufacturing, Inc	420.09	Asphalt
6730	10/09/2020	Claims	12	104470	Central Washington Asphalt, Inc.	1,802.41	Chip Seal Prep Work- Retainage; Chip Seal Prep Work- Retainage; Chip Seal Prep Work- Retainage
6731	10/09/2020	Claims	12	104471	Chemsearch	216.25	Evaluate Chemical System- FD Cooling Tower
6732	10/09/2020	Claims	12	104472	College Place Heating &	826.86	AC Repair- City Hall
6733	10/09/2020	Claims	12	104473	Crown Paper & Janitorial Supply Inc	182.56	Supplies; Supplies; Supplies
6734	10/09/2020	Claims	12	104474	Day Wireless Systems	192.24	PD Patrol Car- Repair
6735	10/09/2020	Claims	12	104475	Don Jackson Excavation LLC	83,491.70	SE 10th St Project
6736	10/09/2020	Claims	12	104476	Jimmy C Duede	199.95	Reimbursement For Boot Expense
6737	10/09/2020	Claims	12	104477	Edge Analytical, Inc	303.00	Source Assessment

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6738	10/09/2020	Claims	12	104478	KWVN Elkhorn Media Group	600.00	Farmers Market Advertising- September 2020
6739	10/09/2020	Claims	12	104479	Exchange Club	50.00	4th Quarter Dues- M. Rizzitiello
6740	10/09/2020	Claims	12	104480	Fastenal Company	150.28	Supplies
6741	10/09/2020	Claims	12	104481	Patricia Ann Fulton	270.00	Indigent Defense Services- Aug/Sept 2020
6742	10/09/2020	Claims	12	104482	GNAT Enterprises	160.00	Transportation Services- D. Lepiane; Transportation Services- D. Lepiane
6743	10/09/2020	Claims	12	104483	Guardian Security Systems, Inc	309.39	Annual Service- Alarm Monitoring 10/01/2020-09/30/2021
6744	10/09/2020	Claims	12	104484	Home Depot Credit Services	1,369.69	
6745	10/09/2020	Claims	12	104485	Humbert Asphalt, Inc.	693.90	Rock
6746	10/09/2020	Claims	12	104486	InterMountain Education Service District	9,737.07	Maintenance Renewal- Thru 11/05/2020; PD Server
6747	10/09/2020	Claims	12	104487	KIE Supply Corporation	187.53	Supplies
6748	10/09/2020	Claims	12	104488	Lawson Products Inc.	93.97	Shop Supplies
6749	10/09/2020	Claims	12	104489	Les Schwab Tire Center - CP	1,206.08	Tires & Alignment
6750	10/09/2020	Claims	12	104490	Mountain Hi Truck & Equipment, L.L.C.	44.56	Parts
6751	10/09/2020	Claims	12	104491	David Mumm	1,112.67	Spanish Mask Safety Campaign
6752	10/09/2020	Claims	12	104492	Municipal Code Corporation	1,180.00	Supplement 9, Update 7; Online Code Hosting 10/1/2020 - 9/30/2021
6753	10/09/2020	Claims	12	104493	Napa Of Walla Walla	1,498.72	Parts; Parts; Parts; Shop Supplies; Shop Supplies; Parts; Parts; Parts; Shop Tool; Parts; Part; RETURN/CREDIT; RETURN/CREDIT; Part; RETURN/CRDEDIT; Shop Supplies; Shop Supplies
6754	10/09/2020	Claims	12	104494	New York Store	272.24	Safety Boots- M. Holden
6755	10/09/2020	Claims	12	104495	One Call Concepts Inc.	48.15	Utility Notifications- September 2020
6756	10/09/2020	Claims	12	104496	Outwest Printing	3,516.60	Utility Billing Envelopes; Envelopes
6757	10/09/2020	Claims	12	104497	Pacific Office Automation	207.38	Copy Machine Maintenance
6758	10/09/2020	Claims	12	104498	Pepsi Cola Bottling of Walla Walla	188.50	Water- PW; Water- PW; Water- PD; Water- PD; Water- CH; Water- CH; Water- Annex
6759	10/09/2020	Claims	12	104499	Pipe of Washington, Inc	20,326.90	Well #4- Well House Construction Pmt #8
6760	10/09/2020	Claims	12	104500	Platt Electric Supply	320.91	Supplies; Supplies
6761	10/09/2020	Claims	12	104501	Port Of Walla Walla	1,200.00	State Representation- September 2020
6762	10/09/2020	Claims	12	104502	Quality Petroleum Products, Inc.	4,823.95	Fuel; Fuel; Fuel; Fuel; Fuel
6763	10/09/2020	Claims	12	104503	Quill Corporation	767.46	Supplies; Office Supplies; Office Supplies; Office Supplies; Office Supplies- PD; Office Supplies; Supplies; Office Supplies
6764	10/09/2020	Claims	12	104504	RH2 Engineering, Inc.	22,171.73	Water System Consolidation And Well No 2 Relocation - PH 3 Well 2 Relocation; 2020 Comprehensive Water System Plan Update; Green Tank Consolidation Feasibility Study
6765	10/09/2020	Claims	12	104505	Richardson Excavation, LLC	2,989.25	Install 2 City Water Main Valves On Davin Dr.
6766	10/09/2020	Claims	12	104506	Rotary Club Of Walla Walla	222.00	4th Quarter Dues- M. Rizzitiello
6767	10/09/2020	Claims	12	104507	SafeBuilt Washington, LLC	300.00	Plan Review Services- September 2020
6768	10/09/2020	Claims	12	104508	Sun Rental Center	29.40	Equipment Rental

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6769	10/09/2020	Claims	12	104509	Systems Design West, LLC	1,385.85	Ambulance Billing Services- August 2020
6770	10/09/2020	Claims	12	104510	Telare' Law, PLLC	945.25	September 2020 Legal Services- Hourly
6771	10/09/2020	Claims	12	104511	Tractor Supply Credit Plan	41.36	Supplies
6772	10/09/2020	Claims	12	104512	Traffic Safety Supply Company	4,805.54	Cones & Barricades
6773	10/09/2020	Claims	12	104513	U.S. Bank St. Paul	300.00	COLPUTGO14 Administrative Fees - 7/1/2020-6/30/2021
6774	10/09/2020	Claims	12	104514	WA St. Consolidated Tech. Services	285.00	PD VPN Monthly Services- September 2020
6775	10/09/2020	Claims	12	104515	WA St. Dept Of Ecology	10,331.55	Stormwater Permit Fee- 7/1/2020 - 6/30/2021 Fiscal Year 2021; Wastewater Permit Invoice (7/1/2020 - 6/30/2021) Fiscal Year 2021
6776	10/09/2020	Claims	12	104516	WA St. Dept Of Natural Resources	117.05	Fire Cache Supplies
6777	10/09/2020	Claims	12	104517	WA St. Dept Of Transportation - SCR	632.80	Signal Maintenance
6778	10/09/2020	Claims	12	104518	Walla Walla City of	500.00	CP Share WSP Access User Fee 3rd QTR, Cust #09001 06/01-09/30/2020
6779	10/09/2020	Claims	12	104519	Walla Walla County Corrections Dept	2,339.80	August 2020 Jail Services
6780	10/09/2020	Claims	12	104520	Walla Walla County Dept Of Public Works	10,496.82	Chip Seal 2020
6781	10/09/2020	Claims	12	104521	Walla Walla County	387.89	9/30/2020 Liquor Profits, TRN6412: TR Rec 70896
6782	10/09/2020	Claims	12	104522	Walla Walla Union Bulletin	1,259.66	Detwiler Two Lot Short Plat Subdivision; Reiswig Three Lot Short Plat Subdivision; Ord No. 20-016; Job Opening- PD Records Clerk; Request For Proposals- Lodging Tax Funds; Notice Of Application- Compl
6783	10/09/2020	Claims	12	104523	Webcheck, Inc	169.57	September 2020 Webcheck Services
6784	10/09/2020	Claims	12	104524	The Wesley Group	1,350.00	Labor Relations
6785	10/09/2020	Claims	12	104525	Western States Equipment Co.	58.95	Part
6892	10/15/2020	Claims	12	104526	Affordable Design Homes LLC	37.35	1320 SE Broadway Ave
6893	10/15/2020	Claims	12	104527	Alexandra Buley #	69.94	424 SW 3rd St
6894	10/15/2020	Claims	12	104528	Albert & Marilyn Deininger	413.48	1028 SE Sentry Dr
6895	10/15/2020	Claims	12	104529	Rick & Susan Garrett #	120.71	323 NE Redwood Pl
6896	10/15/2020	Claims	12	104530	Robert & Marilyn Jones	382.36	788 SE Goldeneye
6897	10/15/2020	Claims	12	104531	Joy Kachel	114.01	628 S College Ave
6898	10/15/2020	Claims	12	104532	William & Renee Mackin	246.20	531 SW Alicia Lp
6899	10/15/2020	Claims	12	104533	John & Julia Manuel Trust ^	161.48	855 NE Karol Loop- Reissue Utility Refund
6900	10/15/2020	Claims	12	104534	Park Partnership^	164.40	540 NE Troutdale Ave
6901	10/15/2020	Claims	12	104535	Jerry Pyka	293.41	285 NE Maple Ave
6902	10/15/2020	Claims	12	104536	Richard & Sarah Thomas #	144.66	102 NW Earl Ln
6903	10/15/2020	Claims	12	104537	Frank Tuia	44.76	1705 SE Market St
6904	10/16/2020	Claims	12	104538	Bound Tree Medical, LLC.	396.33	EMS Supplies
6905	10/16/2020	Claims	12	104539	Kyle Clemens	1,092.00	Tree Data Collection- DNR State Of WA Grant
6906	10/16/2020	Claims	12	104540	Columbia Rural Electric	640.19	Monthly Services
6907	10/16/2020	Claims	12	104541	Shawn R Doering	8.83	Reimbursement For CH Toilet Brush
6908	10/16/2020	Claims	12	104542	D. Edward Kontz Jr Architect	1,640.00	Architerctual Services- Evidence Processing Facility For PD
6909	10/16/2020	Claims	12	104543	Leroy Survey Consulting	200.00	Final Plat Review- Homestead Village PUD Phase 3
7016	10/26/2020	Claims	12	104544	Armored Knights Locksmith	383.33	Rekey Locks

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7017	10/26/2020	Claims	12	104545	Azavar Audit Solutions	66.04	Local Government Audit Program Contingency Payment; Local Government Audit Program Contingency Payment
7018	10/26/2020	Claims	12	104546	Bound Tree Medical, LLC.	441.11	EMS Supplies
7019	10/26/2020	Claims	12	104547	Byrnes Oil	820.15	Supplies; Supplies
7020	10/26/2020	Claims	12	104548	CH2M Hill OMI	99,724.89	WWTP Operations, Maintenance & Management- October 2020
7021	10/26/2020	Claims	12	104549	CI Shred	173.01	City Hall & PD Bins
7022	10/26/2020	Claims	12	104550	Central Manufacturing, Inc	406.02	Hot Mix
7023	10/26/2020	Claims	12	104551	Rachel Lynn Cortez	2,400.00	Indigent Defense Services- October 2020
7024	10/26/2020	Claims	12	104552	Corwin Ford - Tri Cities	24.89	Parts
7025	10/26/2020	Claims	12	104553	Jimmy C Duede	100.05	Remainder 2020 Equipment Allowance
7026	10/26/2020	Claims	12	104554	Ferguson Enterprises, Inc.	185.38	Supplies
7027	10/26/2020	Claims	12	104555	GNAT Enterprises	160.00	Transportation Service- D. Lepiane; Transportation Service- D. Lepiane
7028	10/26/2020	Claims	12	104556	Geophex Limited Inc.	5,923.00	2020 Aerial Photography
7029	10/26/2020	Claims	12	104557	Humbert Asphalt, Inc.	543.79	Rock; Rock
7030	10/26/2020	Claims	12	104558	InterMountain Education Service District	16,648.29	Technology Support Per Contract; Dell OptiPlex Desktop- Chief Tomaras; Monitor Adapter- J. Rickard
7031	10/26/2020	Claims	12	104559	J-U-B Engineers, Inc.	96,298.81	College Place Fiscal Sustainability Plan; College Place- SW Sewer Collection System; WWTP Design
7032	10/26/2020	Claims	12	104560	Jones Truck & Implement	10.65	Part
7033	10/26/2020	Claims	12	104561	KIE Supply Corporation	52.72	Supplies
7034	10/26/2020	Claims	12	104562	Kilmer's Auto Parts, Inc.	26.40	Shop Supplies
7035	10/26/2020	Claims	12	104563	Lawson Products Inc.	234.92	Small Tools; Supplies
7036	10/26/2020	Claims	12	104564	Pacific Office Automation	211.90	Copy Machine Maintenance; Copy Machine Maintenance
7037	10/26/2020	Claims	12	104565	Pape Machinery, Inc.	784.98	Repair
7038	10/26/2020	Claims	12	104566	Public Safety Testing, Inc	131.00	Subscription Fees- 3rd QTR
7039	10/26/2020	Claims	12	104567	RH2 Engineering, Inc.	21,304.64	Water System Consolidation And Well #2 Relocation- Phase 1 Well Location & Connection To CCF; HVAC Improvements- Well #3
7040	10/26/2020	Claims	12	104568	Snap On Tools - Dan's Tool Truck	280.72	Shop Tools; Shop Tools
7041	10/26/2020	Claims	12	104569	Sun Rental Center	400.02	Equipment Rental; Equipment Rental
7042	10/26/2020	Claims	12	104570	TIAA Commercial Finance, Inc.	233.75	Monthly Lease- Copy Machine
7043	10/26/2020	Claims	12	104571	Tampa Enterprises, LLC	192.32	Parts; Replacement Mower For Eastside Booster Station
7044	10/26/2020	Claims	12	104572	Tompkins, Gregory A.	416.01	Repair Washer
7045	10/26/2020	Claims	12	104573	Verizon Wireless	2,389.83	Monthly Services
7046	10/26/2020	Claims	12	104574	WA St. Dept Of Transportation - SCR	415.87	Signal Maintenance
7047	10/26/2020	Claims	12	104575	Walla Walla City of	2,520.12	Landfill Charges, Cust 09211; Landfill Charges, Cust 09211; Landfill Charges, Cust 09211; Landfill Charges, Cust 09211; Landfill Charges, Cust 09211; Landfill Charges, Cust 09211; Landfill Charges, Cu
7048	10/26/2020	Claims	12	104576	Walla Walla Community College	3,960.00	Fire Recruit School
7049	10/26/2020	Claims	12	104577	Walla Walla County Auditor	27,581.39	3Q/2020 District Court Expense
7050	10/26/2020	Claims	12	104578	Walla Walla County Corrections Dept	847.13	September 2020 Jail Services

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7051	10/26/2020	Claims	12	104579	Walla Walla County Fire District #4	300.00	Pump Tests
7052	10/26/2020	Claims	12	104580	Walla Walla Regional Water Testing Servi	368.00	Water Testing
7053	10/26/2020	Claims	12	104581	Walla Walla Union Bulletin	140.88	Engineering Services- Lion's Park Improvements
7054	10/26/2020	Claims	12	104582	Woodpecker Truck Of Washington	1,575.55	Repair
7105	10/30/2020	Claims	12	104583	CMBell	2,000.00	LE Diversity & Inclusion Video Production
7106	10/30/2020	Claims	12	104584	Hays Electric, LLC	480.41	Wire HVAC Unit- Pump House
7107	10/30/2020	Claims	12	104585	South Fork MF LLC	1,859.20	Painting- Community Development
7108	10/30/2020	Claims	12	104586	Walla Walla Union Bulletin	1,251.88	Call For Bids- CPPD Evidence Building
7303	10/09/2020	Claims	15	EFT	Navia Benefit Solutions	100.00	FSA Participation Fees 9/1-9/30/2020
7306	10/15/2020	Claims	15	EFT	Navia Benefit Solutions	87.72	Health Care FSA Disbursement- Wk Ending 10/2/2020
7307	10/13/2020	Claims	15	EFT	Navia Benefit Solutions	211.26	Health Care FSA Disbursement- Wk Ending 10/9/2020
7308	10/20/2020	Claims	15	EFT	Navia Benefit Solutions	193.74	Health Care FSA Disbursement- Wk Ending 10/16/2020
7309	10/27/2020	Claims	15	EFT	Navia Benefit Solutions	89.68	Health Care FSA Disbursement- Wk Ending 10/23/2020
7095	10/28/2020	Claims	25	EFT	Community Bank	226,196.87	Cashier's Check (#8206515365) To Pay Off LTGO Fire Engine Bond With Community Bank Per Mike & Brian
						4,101.02	511 Legislative
						30,251.39	512 Municipal Court
						10,292.35	513 Executive
						9,040.85	514 Finance & Administration
						945.25	515 Legal
						7,017.61	516 Personnel
						100.00	517 Employee Benefit Program
						9,148.52	519 Other General Gov Services
						10,888.56	520 City Clerk/Records
						156,403.88	521 Law Enforcement
						48,425.71	522 Fire Control
						3,186.93	523 Detention & Correction
						5,414.18	524 Building Inspection
						37,210.41	526 Emergency Medical Services
						11,385.20	558 Planning/Community Development
						387.89	567 Alcohol & Drug Treatment/WW County
						706.93	573 Spectator & Community Events
						14,540.49	576 Parks & Recreation
						5,324.80	589 Non-Expenditures
						364,771.97	001 Current Expense Fund
						21,639.59	518 Data Processing Services
						21,639.59	012 Technology Reserve Fund
						1,062.50	517 Employee Benefit Program
						1,062.50	061 Employee Benefit Reserve Fund
						34.12	532
						33,025.77	542 Road & Street Maintenance
						3,472.16	543 Road & Street General Admin.
						7,704.43	544 Engineering
						44,236.48	100 Street Fund
						1,177.36	521 Law Enforcement

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		120 Criminal Justice Fund				1,177.36	
		557 Economic Development				153.50	
		130 Hotel/Motel Tax				153.50	
		591 Interest & Debt Service				300.00	
		201 ULTGO Bond Fund				300.00	
		591 Interest & Debt Service				226,196.87	
		202 LTGO Bond Fund				226,196.87	
		542 Road & Street Maintenance				12,299.23	
		305 Capital Improvement Fund (REET)				12,299.23	
		519 Other General Gov Services				8,045.03	
		315 Facility Maintenance Reserve Fund (CE)				8,045.03	
		006 Charges For Goods & Services				254.36	
		105 State Grants				4,793.20	
		534 Water Utilities				103,689.99	
		400 Water Fund				108,737.55	
		006 Charges For Goods & Services				2,160.16	
		019 Physical Environment				-40.00	
		535 Wastewater Utilities				237,259.85	
		401 Wastewater Fund				239,380.01	
		006 Charges For Goods & Services				372.10	
		531 Stormwater				23,253.06	
		402 Stormwater Fund				23,625.16	
		531 Stormwater				83,491.70	
		403 Stormwater Capital Reserve Fund				83,491.70	
		534 Water Utilities				17,378.53	
		410 Water Capital Reserve Fund				17,378.53	
		535 Wastewater Utilities				96,298.81	
		411 Wastewater Capital Reserve Fund				96,298.81	
		006 Charges For Goods & Services				81.46	
		412 Wastewater Debt Service Fund				81.46	
		006 Charges For Goods & Services				133.80	
		413 Water Capital Improvement Reserve Fund				133.80	
		534 Water Utilities				40,751.58	
		431 Water System Construction Fund				40,751.58	
		548 Equipment Rental & Replacement				24,196.64	
		500 Equipment Rental & Replacement				24,196.64	
		589 Non-Expenditures				582.40	
		625 Flexible Benefits Plan Fund				582.40	

* Transaction Has Mixed Revenue And Expense Accounts

Claims:	901,912.92
Payroll:	412,627.25

1,314,540.17

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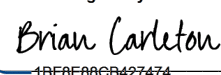
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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WE, the City Administrator and the City Finance Director of the City of College Place, Walla Walla County, Washington, DO HEREBY certify that the merchandise and services listed above have been received, are appropriate business expenditures of the City of College Place, are an accounting of all expenditures for the period described, and that the related vouchers and checks have been properly documented and approved by City Management.

City Administrator		Finance Director	
	DocuSigned by: CC49F05EFDAA47C...		DocuSigned by: 1BF8E88CB427474...

WE, the undersigned members of the City Council of the City of College Place, Walla Walla County, Washington, representing the entire Council in attendance, DO HEREBY certify that the Council has reviewed the above list of expenditures and related vouchers or checks for the period described, has discussed any concerns with City Management and Staff and has had any such concerns answered adequately. We further certify that the above list of expenditures has been approved by the City of College Place City Council, DATED this 24th day of November, 2020.

X	X	X
_____ Councilmember	_____ Councilmember	_____ Councilmember

TREASURERS REPORT

Fund Totals

City Of College Place

MCAG #: 0766

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	1,549,602.53	422,273.92	538,986.12	1,432,890.33	44,390.57	27.81	-13,973.95	1,463,334.76
005 Current Expense Reserve Fund	303,759.89	-368.72	2.06	303,389.11	0.00	0.00	375.10	303,764.21
012 Technology Reserve Fund	209,075.91	-229.36	21,641.26	187,205.29	7,674.71	0.00	233.56	195,113.56
061 Employee Benefit Reserve Fund	247,208.07	-296.13	1,064.23	245,847.71	160.00	0.00	301.30	246,309.01
100 Street Fund	376,053.91	19,940.68	44,238.99	351,755.60	12,829.76	0.00	83.11	364,668.47
120 Criminal Justice Fund	15,313.92	3,545.47	1,177.46	17,681.93	0.00	0.00	23.49	17,705.42
121 Forfeited Proceeds Fund	2,061.76	-2.51	0.01	2,059.24	0.00	0.00	2.55	2,061.79
130 Hotel/Motel Tax	28,050.59	1,689.64	153.68	29,586.55	0.00	0.00	35.45	29,622.00
201 ULTGO Bond Fund	406,639.66	10.89	300.00	406,350.55	0.00	0.00	0.00	406,350.55
202 LTGO Bond Fund	51,996.90	174,199.97	226,196.87	0.00	226,196.87	0.00	0.00	226,196.87
235 Commercial Drive Bond Debt Service Fund	143,564.97	14.94	0.39	143,579.52	0.00	0.00	0.00	143,579.52
301 Street Capital Contribution Fund	4,131.17	11,925.76		16,056.93	0.00	0.00	-11,925.34	4,131.59
305 Capital Improvement Fund (REET)	302,789.27	14,431.46	12,301.35	304,919.38	0.00	0.00	322.39	305,241.77
306 Capital Improvement Fund (REET 2)	556,576.62	-749.74	3.46	555,823.42	0.00	0.00	761.73	556,585.15
309 CDBG Projects Fund	0.03	0.01		0.04	0.00	0.00	0.00	0.04
311 Street Improvement Fund	524,069.92	-1,095.13	2.02	522,972.77	0.00	0.00	1,107.46	524,080.23
315 Facility Maintenance Reserve Fund (CE)	123,621.32	-122.22	8,046.08	115,453.02	1,859.20	0.00	124.65	117,436.87
320 Equipment Reserve Fund	332,724.76	-269.48	2.21	332,453.07	0.00	0.00	276.54	332,729.61
330 Economic Development Fund	583,571.58	29.69		583,601.27	0.00	0.00	0.00	583,601.27
340 Economic Development Reserve Fund	64.86	0.00		64.86	0.00	0.00	0.00	64.86
400 Water Fund	567,085.40	202,415.56	108,487.70	661,013.26	21,256.11	0.00	-25,014.59	657,254.78
401 Wastewater Fund	2,070,149.71	226,821.69	237,273.06	2,059,698.34	106,554.42	0.00	-22,428.83	2,143,823.93
402 Stormwater Fund	341,156.40	49,684.18	23,255.12	367,585.46	822.86	0.00	-6,915.39	361,492.93
403 Stormwater Capital Reserve Fund	522,784.74	-799.45	83,493.81	438,491.48	0.00	0.00	811.66	439,303.14
410 Water Capital Reserve Fund	1,110,764.61	541.70	17,383.26	1,093,923.05	0.00	0.00	0.00	1,093,923.05
411 Wastewater Capital Reserve Fund	364,098.06	-18.52	96,303.95	267,775.59	0.00	0.00	23.93	267,799.52
412 Wastewater Debt Service Fund	611,585.62	46,021.44	1.34	657,605.72	166.29	0.00	-5,235.97	652,536.04
413 Water Capital Improvement Reserve Fund	963,922.62	74,370.85	2.78	1,038,290.69	284.33	0.00	-8,908.14	1,029,666.88
425 Water Revenue Bond Fund	384,613.52	43.92	1.02	384,656.42	0.00	0.00	0.00	384,656.42
426 Water Bond Reserve Fund	435,799.23	45.39	1.19	435,843.43	0.00	0.00	0.00	435,843.43
431 Water System Construction Fund	660,022.65	-945.42	40,751.59	618,325.64	0.00	0.00	963.08	619,288.72
500 Equipment Rental & Replacement	190,251.74	100.50	24,197.91	166,154.33	3,726.35	0.00	134.22	170,014.90
625 Flexible Benefits Plan Fund	8,251.55	1,099.58	582.40	8,768.73	0.00	0.00	0.00	8,768.73

TREASURERS REPORT
Fund Totals

City Of College Place
MCAG #: 0766

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
	13,991,363.49	1,244,310.56	1,485,851.32	13,749,822.73	425,921.47	27.81	-88,821.99	14,086,950.02

TREASURERS REPORT**Account Totals**

City Of College Place

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 2 Petty Cash	1,150.00	0.00	0.00	1,150.00	0.00	0.00	1,150.00
12 12 Banner #2526 Gen Acct	2,397,202.45	1,691,564.77	1,687,916.84	2,400,850.38	-100,343.61	199,752.41	2,500,259.18
14 14 Banner #2221 Travel Adv	4,000.00	0.00	0.00	4,000.00	0.00	0.00	4,000.00
15 15 Banner #2025 Flex Spend	8,148.87	1,199.57	682.40	8,666.04	0.00	0.00	8,666.04
16 16 Banner #2229 Public Funds A	627,478.06	600,050.12	608,609.88	618,918.30	0.00	0.00	618,918.30
17 17 Banner #2123 Dev Escrow Acc	77,782.37	0.67	0.00	77,783.04	0.00	0.00	77,783.04
19 19 Banner #7426 Pub Funds Inv	500,000.00	122.00	122.00	500,000.00	0.00	0.00	500,000.00
20 20 Banner #3515 Capital Mitiga	16,056.48	0.41	0.00	16,056.89	0.00	0.00	16,056.89
22 22 Banner #6210 Water Projects	2,001,338.29	0.00	0.00	2,001,338.29	0.00	0.00	2,001,338.29
23 23 Banner #5412 Complete Stree	500,408.89	29.67	0.00	500,438.56	0.00	0.00	500,438.56
25 25 US Bank #2494 MIA	435,469.77	1,060,004.74	1,227,857.54	267,616.97	-1,060,004.74	1,227,857.54	435,469.77
26 26 CB #2204 CDBG Project	1,017.30	0.01	0.00	1,017.31	0.00	0.00	1,017.31
27 27 CB #2255 Farm Market	1,704.66	0.01	0.00	1,704.67	0.00	0.00	1,704.67
29 29 CB #2263 Travel Adv	1,017.30	0.01	0.00	1,017.31	0.00	0.00	1,017.31
30 30 CB #2166 Flex Spend	1,017.30	0.01	0.00	1,017.31	0.00	0.00	1,017.31
31 31 CB #2220 Public Funds Acct	718,782.75	168.97	0.00	718,951.72	0.00	0.00	718,951.72
32 32 CB #2174 Dev Escrow Acct	1,017.30	0.01	0.00	1,017.31	0.00	0.00	1,017.31
33 33 CB #2298 Pub Funds Inv	1,017.30	0.01	0.00	1,017.31	0.00	0.00	1,017.31
34 34 CB #2182 Capital Mitigation	1,017.33	0.01	0.00	1,017.34	0.00	0.00	1,017.34
35 35 CB #2271 Projects	1,017.30	0.01	0.00	1,017.31	0.00	0.00	1,017.31
36 36 CB #2247 Complete Streets M	1,017.30	0.01	0.00	1,017.31	0.00	0.00	1,017.31
Total Cash:	7,297,661.02	3,353,141.01	3,525,188.66	7,125,613.37	-1,160,348.35	1,427,609.95	7,392,874.97

Investment Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
4 Acct#00410 LGIP	2,352,845.68	384.03	11.45	2,353,218.26	0.00	0.00	2,353,218.26
24 24 US Bank #0609 Safekeeping I	4,340,856.79	990,134.31	1,060,000.00	4,270,991.10	-990,134.31	1,060,000.00	4,340,856.79
Total Investments:	6,693,702.47	990,518.34	1,060,011.45	6,624,209.36	-990,134.31	1,060,000.00	6,694,075.05
	13,991,363.49	4,343,659.35	4,585,200.11	13,749,822.73	-2,150,482.66	2,487,609.95	14,086,950.02

TREASURERS REPORT

Fund Investments By Account

City Of College Place
MCAG #: 0766

10/01/2020 To: 10/31/2020

Time: 11:33:25 Date: 11/18/2020
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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
235 000 Commercial Drive Bond Debt Service Fund	80,689.30		13.17	13.17	0.39	80,702.08
410 000 Water Equipment Reserve Fund	971,474.47		158.56	158.56	4.73	971,628.30
412 000 Wastewater Debt Service Fund	275,401.54		44.95	44.95	1.34	275,445.15
413 000 Water Capital Reserve Fund	570,294.70		93.08	93.08	2.78	570,385.00
425 000 Water & Sewer Revenue Bond Fund	210,045.55		34.28	34.28	1.02	210,078.81
426 000 2007 Water/Sewer Bond Reserve Fund	244,940.12		39.99	39.99	1.19	244,978.92
4 - Acct#00410 LGIP	2,352,845.68	0.00	384.03	384.03	11.45	2,353,218.26
001 000 Current Expense Fund	796,419.99	183,763.83	-2,103.20	181,660.63	194,478.94	783,601.68
005 000 Current Expense Reserve Fund	141,320.25	32,607.81	-373.20	32,234.61	34,509.15	139,045.71
012 000 Technology Reserve Fund	87,856.54	20,271.74	-232.02	20,039.72	21,453.76	86,442.50
061 000 Employee Benefit Reserve Fund	113,489.41	26,186.27	-299.70	25,886.57	27,713.17	111,662.81
100 000 Street Fund	144,194.04	33,270.97	-380.79	32,890.18	35,210.97	141,873.25
120 000 Criminal Justice Fund	8,860.82	2,044.56	-23.40	2,021.16	2,163.78	8,718.20
121 000 Forfeited Proceeds Fund	959.21	221.35	-2.54	218.81	234.26	943.76
130 000 Hotel/Motel Tax	13,362.40	3,083.22	-35.28	3,047.94	3,263.00	13,147.34
305 000 Capital Improvemnt Fund (REET)	121,340.57	27,997.76	-320.43	27,677.33	29,630.29	119,387.61
306 000 Capital Improvement Fund (REET 2)	287,231.62	66,275.02	-758.53	65,516.49	70,139.46	282,608.65
309 000 Myra Road Fund	0.02					0.02
311 000 Street Improvement Fund	418,655.29	96,599.39	-1,105.59	95,493.80	102,232.02	411,917.07
315 000 Facility Maintenance Reserve Fund (CE)	46,835.26	10,806.64	-123.68	10,682.96	11,436.76	46,081.46
320 000 Equipment Reserve Fund	103,944.68	23,983.96	-274.50	23,709.46	25,382.44	102,271.70
400 000 Water Fund	126,620.95	29,216.20	-334.38	28,881.82	30,919.78	124,582.99
401 000 Wastewater Fund	1,002,504.16	231,315.08	-2,647.42	228,667.66	244,802.87	986,368.95
402 000 Stormwater Fund	198,314.99	45,758.69	-523.70	45,234.99	48,426.84	195,123.14
403 000 Stormwater Capital Reserve Fund	306,615.17	70,747.55	-809.71	69,937.84	74,872.78	301,680.23
411 000 Wastewater Equip Reserve Fund	7,266.23	1,676.57	-19.18	1,657.39	1,774.33	7,149.29
431 000 Water System Construction Fund	364,687.61	84,147.02	-963.07	83,183.95	89,053.57	358,817.99

TREASURERS REPORT

Fund Investments By Account

City Of College Place
MCAG #: 0766

10/01/2020 To: 10/31/2020

Time: 11:33:25 Date: 11/18/2020
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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
500 000 Equipment Rental & Replacement	50,377.58	11,624.04	-133.04	11,491.00	12,301.83	49,566.75
24 - 24 US Bank #0609 Safekee	4,340,856.79	1,001,597.67	-11,463.36	990,134.31	1,060,000.00	4,270,991.10
	6,693,702.47	1,001,597.67	-11,079.33	990,518.34	1,060,011.45	6,624,209.36

TREASURERS REPORT**Fund Investment Totals**

City Of College Place

MCAG #: 0766

Time: 11:33:25 Date: 11/18/2020

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10/01/2020 To: 10/31/2020

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense Fund	796,419.99	183,763.83	-2,103.20	181,660.63	194,478.94	783,601.68	649,288.65
005 Current Expense Reserve Fund	141,320.25	32,607.81	-373.20	32,234.61	34,509.15	139,045.71	164,343.40
012 Technology Reserve Fund	87,856.54	20,271.74	-232.02	20,039.72	21,453.76	86,442.50	100,762.79
061 Employee Benefit Reserve Fund	113,489.41	26,186.27	-299.70	25,886.57	27,713.17	111,662.81	134,184.90
100 Street Fund	144,194.04	33,270.97	-380.79	32,890.18	35,210.97	141,873.25	209,882.35
120 Criminal Justice Fund	8,860.82	2,044.56	-23.40	2,021.16	2,163.78	8,718.20	8,963.73
121 Forfeited Proceeds Fund	959.21	221.35	-2.54	218.81	234.26	943.76	1,115.48
130 Hotel/Motel Tax	13,362.40	3,083.22	-35.28	3,047.94	3,263.00	13,147.34	16,439.21
201 ULTGO Bond Fund						0.00	406,350.55
235 Commercial Drive Bond Debt Service Fund	80,689.30		13.17	13.17	0.39	80,702.08	62,877.44
301 Street Capital Contribution Fund						0.00	16,056.93
305 Capital Improvement Fund (REET)	121,340.57	27,997.76	-320.43	27,677.33	29,630.29	119,387.61	185,531.77
306 Capital Improvement Fund (REET 2)	287,231.62	66,275.02	-758.53	65,516.49	70,139.46	282,608.65	273,214.77
309 CDBG Projects Fund	0.02					0.02	0.02
311 Street Improvement Fund	418,655.29	96,599.39	-1,105.59	95,493.80	102,232.02	411,917.07	111,055.70
315 Facility Maintenance Reserve Fund (CE)	46,835.26	10,806.64	-123.68	10,682.96	11,436.76	46,081.46	69,371.56
320 Equipment Reserve Fund	103,944.68	23,983.96	-274.50	23,709.46	25,382.44	102,271.70	230,181.37
330 Economic Development Fund						0.00	583,601.27
340 Economic Development Reserve Fund						0.00	64.86
400 Water Fund	126,620.95	29,216.20	-334.38	28,881.82	30,919.78	124,582.99	536,430.27
401 Wastewater Fund	1,002,504.16	231,315.08	-2,647.42	228,667.66	244,802.87	986,368.95	1,073,329.39
402 Stormwater Fund	198,314.99	45,758.69	-523.70	45,234.99	48,426.84	195,123.14	172,462.32
403 Stormwater Capital Reserve Fund	306,615.17	70,747.55	-809.71	69,937.84	74,872.78	301,680.23	136,811.25
410 Water Capital Reserve Fund	971,474.47		158.56	158.56	4.73	971,628.30	122,294.75
411 Wastewater Capital Reserve Fund	7,266.23	1,676.57	-19.18	1,657.39	1,774.33	7,149.29	260,626.30
412 Wastewater Debt Service Fund	275,401.54		44.95	44.95	1.34	275,445.15	382,160.57
413 Water Capital Improvement Reserve Fund	570,294.70		93.08	93.08	2.78	570,385.00	467,905.69
425 Water Revenue Bond Fund	210,045.55		34.28	34.28	1.02	210,078.81	174,577.61
426 Water Bond Reserve Fund	244,940.12		39.99	39.99	1.19	244,978.92	190,864.51
431 Water System Construction Fund	364,687.61	84,147.02	-963.07	83,183.95	89,053.57	358,817.99	259,507.65
500 Equipment Rental & Replacement	50,377.58	11,624.04	-133.04	11,491.00	12,301.83	49,566.75	116,587.58
625 Flexible Benefits Plan Fund						0.00	8,768.73
	6,693,702.47	1,001,597.67	-11,079.33	990,518.34	1,060,011.45	6,624,209.36	7,125,613.37

Ending fund balance (Page 1) - Investment balance = Available cash.

13,749,822.73

CASH FLOW REPORTCity of College Place
YTD 2020**REVENUES**

Fund #	Fund Name	January*	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	\$ 2,371,972	\$ 357,844	\$ 461,423	\$ 809,223	\$ 1,255,060	\$ 586,466	\$ 386,071	\$ 555,155	\$ 425,173	\$ 478,052			\$7,666,438
5	Current Expense Fund Reserve	201,953	308	929	24	(3)	100,051	583	(126)	59	(369)			303,410
12	Technology Reserve Fund	280,523	372	1,080	27	(3)	47,051	471	(101)	47	(229)			329,238
61	Employee Benefit Reserve Fund	256,842	391	1,175	30	(3)	64	488	(105)	49	(296)			258,633
100	Street Fund	252,353	16,143	30,076	14,786	9,501	316,943	13,860	14,055	117,331	19,941			804,989
120	Criminal Justice Fund	17,857	26	72	3,363	(0)	4	3,600	(6)	3	3,545			28,465
121	Forfeited Proceeds Fund	2,045	3	9	0	(0)	1	4	(1)	0	(3)			2,059
130	Hotel/Motel Tax	24,773	1,222	1,559	1,771	(0)	6	50	676	1,564	1,690			33,309
201	ULTGO Bond Fund	15,168	0	98,935	0	0	0	0	0	389,015	11			503,130
202	99 South End Bond Fund	52,007	0	50,225	0	0	0	0	0	2	174,200			276,435
235	Commercial Drive Bond Debt Service Fund	143,962	110	139,822	50	31	25	21	17	16	15			284,069
301	Street Capital Contribution Fund	16,053	1	100,000	0	0	0	0	0	0	11,926			127,982
305	Capital Improvement Fund (REET)	292,605	15,414	22,273	12,781	7,928	10,900	598	15,825	9,474	7,058			394,856
306	Capital Improvement Fund (REET 2)	443,230	10,032	22,940	12,799	7,926	10,945	23,485	15,744	9,515	6,624			563,240
309	CDBG Projects Fund	-							0	0	0			
311	Street Improvement Fund	134,820	206	100,618	432,003	(2)	221,152	572	421,246	59,788	(1,095)			1,369,307
315	Facility Maintenance Reserve Fund (CE)	80,570	119	336	7	(1)	150,003	296	(64)	29	(122)			231,174
320	Equipment Reserve Fund	452,774	691	64,608	60	(6)	62,591	623	(135)	62,586	(269)			643,523
330	Economic Development Fund	380,766	28	12,204	29	30	277	30	30	200,280	30			593,702
340	Economic Development Reserve Fund	65												65
400	Water Fund	820,767	109,999	112,656	93,033	129,080	145,907	159,613	182,375	219,673	202,416			2,175,518
401	Wastewater Fund	1,905,097	217,054	224,477	270,910	188,303	213,838	219,794	218,874	214,160	226,822			3,899,329
402	Stormwater Fund	280,431	74,161	51,570	41,899	73,849	48,884	47,840	51,676	49,202	49,684			769,197
403	Stormwater Capital Reserve Fund	72,411	110	48,073	168,014	(4)	79,038	597	143,408	71,039	(799)			581,887
410	Water Capital Reserve Fund	1,810,857	2,233	41,255	1,067	815	193,943	4,153	557,566	40,303	542			2,652,735
411	Wastewater Capital Reserve Fund	1,021,116	5,558	39,575	113	(12)	39,719	4,952	3,186	35,140	(19)			1,148,329
412	Wastewater Debt Service Fund	511,629	44,634	44,036	50,133	40,372	46,673	45,514	44,643	43,152	46,021			916,808
413	Water Capital Improvement Reserve Fund	1,307,769	74,197	74,567	66,394	81,325	74,717	77,203	73,631	73,334	74,371			1,977,508
425	Water & Sewer Revenue Bond Fund	46,107	35	28	16	10	8	7	6	338,405	44			384,666
426	2007 Water/Sewer Bond Reserve Fund	434,728	331	262	153	93	76	63	53	49	45			435,854
431	Water System Construction Fund	480,070	731	402,192	73	668,321	134	413	439,454	716,689	(945)			2,707,132
500	Equipment Rental & Replacement	192,572	582	182,151	33	155	-43,647	1,422	(78)	80,561	101			413,851
625	Flexible Benefits Plan Fund	9,167	1,096	1,096	1,121	1,121	1,121	1,121	1,121	1,100	1,100			19,166
		\$ 14,313,057	\$ 933,630	\$ 2,330,223	\$ 1,979,910	\$ 2,463,889	\$ 2,305,894	\$ 993,445	\$ 2,738,126	\$ 3,157,741	\$ 1,300,089	\$ -	\$ -	\$ 32,516,005

*Does not include beginning balances totaling \$ 14,459,257

City of College Place
YTD 2020

Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	\$ 530,061	\$ 415,783	\$ 928,045	\$ 357,923	\$ 354,517	\$ 987,832	\$ 375,817	\$ 396,064	\$ 1,332,742	\$ 538,986		\$ 6,197,770	
5	Current Expense Reserve Fund	2	1	2	2	2	2	2	1	2	2		21	
12	Technology Reserve Fund	36,537	9,107	8,417	20,641	3,831	5,745	863	19,062	16,186	21,641		142,033	
61	Employee Benefit Reserve Fund	745	744	744	1,064	744	984	1,064	1,150	4,481	1,064		12,785	
100	Street Fund	55,437	26,517	60,235	47,689	56,443	25,189	34,967	37,403	65,114	44,239		453,234	
120	Criminal Justice Fund	1,064	1,044	1,026	1,154	1,016	1,009	1,212	1,052	1,028	1,177		10,783	
121	Forfeited Proceeds Fund	0	0	0	0	0	0	0	0	0	0		0	
130	Hotel/Motel Tax	2,000	0	0	1,567	0	0	0	0	0	154		3,723	
201	ULTGO Bond Fund	0	0	0	0	96,475	0	0	0	0	300		96,780	
202	99 South End Bond Fund	0	0	0	0	50,234	0	0	4	0	226,197		276,435	
235	Commercial Drive Bond Debt Service Fund	1	0	140,484	1	0	0	0	3	0	0		140,490	
301	Street Capital Contribution Fund	3	1	111,925	722	25,745	16,022	28,495	10	5,740	12,301		111,925	
305	Capital Improvement Fund (REET)	4	2	8,273	4	4	4	3	15	3	3		97,311	
306	Capital Improvement Fund (REET 2)	-	309	209,008	302,466	15,913	63,805	8,236	14,561	231,934	2		43	
311	CD&G Projects Fund	2,398	315	13,058	22,810	25,416	8,209	4,678	13,940	12,015	8,046		846,335	
315	Facility Maintenance Reserve Fund (CE)	3	2	352	99,777	155,301	1,224	54,392	14	2	2		115,721	
320	Equipment Reserve Fund	3	2	352	99,777	155,301	1,224	54,392	14	2	2		311,070	
330	Economic Development Fund								10,101				10,101	
340	Economic Development Reserve Fund												-	
400	Water Fund	158,747	122,464	161,564	117,810	98,426	303,120	121,326	121,392	201,126	135,212		1,541,188	
401	Wastewater Fund	210,885	150,574	231,593	166,122	140,030	179,452	175,586	216,791	131,442	286,327		1,868,803	
402	Stormwater Fund	27,446	44,383	72,545	21,637	66,321	66,321	20,776	18,828	69,978	23,255		401,642	
403	Stormwater Capital Reserve Fund	0	2,232	0	2,232	51,264	2	2	2,910	2	83,494		143,395	
410	Water Capital Reserve Fund	173	25,602	696,987	46,768	50,074	204,032	38,276	453,677	25,852	17,383		1,558,824	
411	Wastewater Capital Reserve Fund	158,543	30,463	66,300	27,086	67,656	158,543	157,083	42,926	234,190	96,304		880,553	
412	Wastewater Debt Service Fund	129,585	1	1	2	1	158,543	129,586	10	2	1		259,191	
413	Water Capital Improvement Reserve Fund	5	4	5	6	439,035	3	3	29	500,134	3		939,226	
425	Water & Sewer Revenue Bond Fund	0	0	0	0	0	0	0	7	0	1		10	
426	2007 Water/Sewer Bond Reserve Fund	2	1	1	2	1	1	1	2	1	14		10	
431	Water System Construction Fund	905	2,521	253,841	308,409	450,791	320,171	190,504	361,582	159,331	40,752		2,088,806	
500	Equipment Rental & Replacement	54062	12,098	24,926	22,525	10,623	19,598	32,105	20,356	27,207	24,198		247,697	
625	Flexible Benefits Plan Fund	1,117	529	1,679	2,069	1,057	1,738	582	397	646	582		10,397	
		\$ 1,211,185	\$ 849,636	\$										

GAIN/(LOSS)

CASH FLOW REPORT

City of College Place

YTD 2020

NET	Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
	001	Current Expense Fund	\$ 1,841,911	\$ (57,938)	\$ (468,623)	\$ 451,300	\$ 900,543	\$ (381,366)	\$ 10,254	\$ 159,091	\$ (907,569)	\$ (60,934)	\$ -	\$ -	\$ 1,488,668
	5	Current Expense Fund Reserve	201,951	307	928	22	(4)	100,049	582	(133)	57	(371)	-	-	303,389
	12	Technology Reserve Fund	243,986	(8,735)	(7,337)	(20,614)	(3,834)	41,306	(392)	(19,164)	(16,139)	(21,871)	-	-	187,205
	61	Employees Benefit Reserve Fund	256,097	(353)	431	(1,035)	(748)	(921)	(577)	(1,255)	(4,432)	(1,360)	-	-	245,848
	100	Street Fund	196,917	(10,374)	(30,159)	(32,904)	(46,943)	291,754	(21,107)	(23,348)	52,217	(24,298)	-	-	351,756
	120	Criminal Justice Fund	16,794	(1,019)	(954)	2,209	(1,016)	(1,005)	2,388	(1,058)	(1,025)	2,368	-	-	17,682
	121	Forfeited Proceeds Fund	2,045	3	9	0	(0)	1	4	(1)	0	(3)	-	-	2,059
	130	Hotel/Motel Tax	22,772	1,222	1,559	204	(1)	6	49	676	1,563	1,536	-	-	29,587
	201	ULTGO Bond Fund	15,168	0	98,935	(0)	(96,475)	-	-	(4)	389,015	(289)	-	-	406,351
	202	99 South End Bond Fund	52,007	0	50,225	(0)	(50,234)	0	0	(4)	2	(51,997)	-	-	0
	235	Commercial Drive Bond Debt Service Fund	143,961	109	(662)	50	30	25	20	15	16	15	-	-	143,579
	301	Street Capital Contribution Fund	16,053	1	(11,925)	0	0	0	0	0	0	11,926	-	-	16,057
	305	Capital Improvement Fund (REET)	292,602	15,412	14,001	12,059	(17,817)	(5,122)	(27,896)	15,816	3,735	(5,244)	-	-	297,546
	306	Capital Improvement Fund (REET 2)	443,226	10,030	22,939	12,795	7,923	10,942	23,481	15,729	9,512	6,621	-	-	563,197
	309	CDBG Projects Fund	-	(409)	-	-	-	-	-	-	-	-	-	-	-
	311	Street Improvement Fund	134,819	(4,947)	(108,390)	129,537	(15,915)	157,347	(7,664)	408,685	(172,145)	(1,097)	-	-	518,229
	315	Facility Maintenance Reserve Fund (OE)	134,819	(5,033)	(12,722)	(22,803)	(25,416)	141,794	(4,382)	(14,004)	(11,985)	(8,168)	-	-	172,099
	320	Equipment Reserve Fund	78,173	689	64,256	(99,717)	(155,307)	61,367	(53,769)	(149)	62,584	(272)	-	-	(42,145)
	330	Economic Development Fund	452,771	28	12,204	29	30	277	30	(10,071)	200,280	30	-	-	655,606
	340	Economic Development Reserve Fund	380,766	-	-	-	-	-	-	-	-	-	-	-	380,766
	400	Water Fund	65	(12,466)	(48,909)	(24,777)	30,654	(157,213)	38,287	60,983	18,547	67,204	-	-	(27,625)
	401	Wastewater Fund	662,020	66,480	(7,116)	104,788	48,273	34,386	44,208	2,083	82,718	(39,506)	-	-	998,334
	402	Stormwater Fund	1,694,212	29,778	(20,975)	20,262	37,377	(17,437)	27,063	32,848	(20,776)	26,429	-	-	1,808,782
	403	Stormwater Capital Reserve Fund	252,985	(2,121)	48,073	164,524	(51,267)	79,036	596	140,498	71,036	(84,293)	-	-	619,066
	410	Water Capital Reserve Fund	72,410	(23,369)	(655,732)	(45,701)	(49,259)	(10,088)	(34,122)	103,888	14,452	(16,842)	-	-	(644,363)
	411	Wastewater Capital Reserve Fund	1,810,684	(24,905)	(26,725)	(26,973)	(67,669)	(119,824)	(162,131)	(39,739)	(199,050)	(96,322)	-	-	1,057,345
	412	Wastewater Debt Service Fund	1,021,114	44,633	44,034	50,131	40,371	46,672	(84,071)	44,633	43,151	46,020	-	-	1,296,687
	413	Water Capital Improvement Reserve Fund	382,044	74,192	74,562	66,387	(357,709)	74,715	77,200	73,601	(426,800)	74,368	-	-	112,561
	425	Water & Sewer Revenue Bond Fund	1,307,764	35	28	16	10	8	7	(2)	338,405	43	-	-	1,646,313
	426	2007 Water/Sewer Bond Reserve Fund	46,107	330	261	151	92	75	62	51	48	44	-	-	47,221
	431	Water System Construction Fund	434,726	(1,790)	148,351	(308,336)	217,530	(320,036)	(190,091)	77,872	557,358	(41,697)	-	-	573,887
	500	Equipment Rental & Replacement	479,165	(11,516)	157,225	(22,492)	(10,468)	(63,244)	(30,683)	(20,434)	53,354	(24,097)	-	-	506,809
	625	Flexible Benefits Plan Fund	8,049	568	(583)	(947)	64	(617)	539	724	453	517	-	-	8,769
			\$ 13,098,181	\$ 78,842	\$ (660,791)	\$ 408,164	\$ 332,816	\$ (37,112)	\$ (382,114)	\$ 1,005,827	\$ 138,582	\$ (241,541)	\$ -	\$ -	\$ 13,741,264

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001 Current Expense Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
035 Other Miscellaneous	0.00	2,042.36	(2,042.36)	0.0%

002 Taxes

001 General Property Tax	1,995,880.00	1,191,387.79	804,492.21	40.3%
002 Retail Sales & Use Tax	1,951,000.00	1,761,129.85	189,870.15	9.7%
003 Business Tax	1,346,826.00	1,115,420.87	231,405.13	17.2%
005 Emergency Services	345,000.00	231,243.66	113,756.34	33.0%
002 Taxes	5,638,706.00	4,299,182.17	1,339,523.83	23.8%

002 Taxes	5,638,706.00	4,299,182.17	1,339,523.83	23.8%
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003 Permits & Licenses

001 Licenses & Permits	75,000.00	82,304.33	(7,304.33)	0.0%
002 Non-Business License & Permits	289,000.00	86,835.74	202,164.26	70.0%
003 Fire - Nuisance Abatement Notice	0.00	0.00	0.00	100.0%
003 Licenses & Permits	364,000.00	169,140.07	194,859.93	53.5%

003 Permits & Licenses	364,000.00	169,140.07	194,859.93	53.5%
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006 Charges For Goods & Services

001 Charges For Goods & Services	0.00	18.00	(18.00)	0.0%
002 General Government	0.00	1.05	(1.05)	0.0%
004 Fines / Penalties / Charges	0.00	0.00	0.00	100.0%
005 Building Dept	0.00	0.00	0.00	100.0%
006 Engineering	10,000.00	5,083.00	4,917.00	49.2%
007 Planning & Development	9,000.00	14,528.83	(5,528.83)	0.0%
008 Fire Department	157,700.00	160,299.22	(2,599.22)	0.0%
006 Charges For Goods & Services	176,700.00	179,930.10	(3,230.10)	0.0%

000	2,000.00	1,070.82	929.18	46.5%
001 Security Of Persons & Property	0.00	0.00	0.00	100.0%

010 Security Of Persons/Property	2,000.00	1,070.82	929.18	46.5%
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012 Court Fines And Forfeitures	0.00	0.00	0.00	100.0%
516 Personnel	0.00	0.00	0.00	100.0%
524 Building Inspection	1,000.00	437.00	563.00	56.3%

006 Charges For Goods & Services	179,700.00	181,437.92	(1,737.92)	0.0%
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012 Fines & Forfeits

012 Court Fines And Forfeitures	6,600.00	2,019.94	4,580.06	69.4%
013 Non-court Fines / Penalties	0.00	0.00	0.00	100.0%
512 Municipal Court	35,000.00	26,152.16	8,847.84	25.3%

012 Fines & Forfeits	41,600.00	28,172.10	13,427.90	32.3%
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019 Physical Environment

001 Physical Environment	0.00	0.00	0.00	100.0%
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001 Current Expense Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
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019 Physical Environment

002 Economic Environment	0.00	0.00	0.00	100.0%
019 Physical Environment	0.00	0.00	0.00	100.0%
019 Physical Environment	0.00	0.00	0.00	100.0%

025 Miscellaneous

001 Interest & Other Earnings	38,000.00	27,313.83	10,686.17	28.1%
002 Rents & Leases	100,000.00	89,750.31	10,249.69	10.2%
005 Other Miscellaneous Revenue	54,000.00	95,554.71	(41,554.71)	0.0%
007 Application Fees	0.00	0.00	0.00	100.0%
010 Judgements & Settlements	0.00	0.00	0.00	100.0%
025 Miscellaneous	192,000.00	212,618.85	(20,618.85)	0.0%
522 Fire Control	0.00	0.00	0.00	100.0%
025 Miscellaneous	192,000.00	212,618.85	(20,618.85)	0.0%

030 Contributions / Donations Priv

003 Police Dept Donations	0.00	19,000.00	(19,000.00)	0.0%
004 Other Donations	15,000.00	14,950.00	50.00	0.3%
005 Fire Dept Donations	0.00	0.00	0.00	100.0%
030 Contr & Donations Priv Sources	15,000.00	33,950.00	(18,950.00)	0.0%
030 Contributions / Donations Priv	15,000.00	33,950.00	(18,950.00)	0.0%

070 Interfund Transfers

000	0.00	0.00	0.00	100.0%
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

100 Grants

001 Direct Federal Grants	0.00	0.00	0.00	100.0%
002 Police Dept Grants	0.00	385.65	(385.65)	0.0%
003 Fire Dept Grants	0.00	0.00	0.00	100.0%
100 Direct Federal Grants	0.00	385.65	(385.65)	0.0%
001 Indirect Federal Grants	0.00	0.00	0.00	100.0%
002 Police Department Grants	0.00	1,677.72	(1,677.72)	0.0%
101 Indirect Federal Grants	0.00	1,677.72	(1,677.72)	0.0%
000	0.00	2,150.56	(2,150.56)	0.0%
001 State Grants	7,500.00	122,013.97	(114,513.97)	0.0%
002 Police Department Grants	0.00	0.00	0.00	100.0%

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001 Current Expense Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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105 State Grants

003 Planning Department	0.00	0.00	0.00	100.0%
005 Fire Department Grants	4,200.00	1,260.00	2,940.00	70.0%
105 State Grants	11,700.00	125,424.53	(113,724.53)	0.0%
100 Grants	11,700.00	127,487.90	(115,787.90)	0.0%

106 State Shared Revenues

107 State Entitlements	235,800.00	193,255.68	42,544.32	18.0%
106 State Shared Revenues	235,800.00	193,255.68	42,544.32	18.0%

107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	0.00	0.00	0.00	100.0%

109 Federal Revenues

109 Federal Revenues	0.00	66,247.86	(66,247.86)	0.0%
109 Federal Revenues	0.00	66,247.86	(66,247.86)	0.0%

380 Non-Revenues

000	0.00	16,271.00	(16,271.00)	0.0%
003 Agency & Other Type Deposits	0.00	13,611.50	(13,611.50)	0.0%
004 Sales Tax Collected	0.00	0.00	0.00	100.0%
005 Non-Revenues	5,000.00	2,537.90	2,462.10	49.2%
006 Developer / Deposits	0.00	291,176.13	(291,176.13)	0.0%
080 Non-Revenues	5,000.00	323,596.53	(318,596.53)	0.0%
380 Non-Revenues	5,000.00	323,596.53	(318,596.53)	0.0%

519 General Government Services

019 Physical Environment	0.00	0.00	0.00	100.0%
519 General Government Services	0.00	0.00	0.00	100.0%

522 Fire Department

010 Mobilization Program	40,000.00	66,457.70	(26,457.70)	0.0%
522 Fire Control	40,000.00	66,457.70	(26,457.70)	0.0%
522 Fire Department	40,000.00	66,457.70	(26,457.70)	0.0%

532 Public Works & Engineering

532	0.00	0.00	0.00	100.0%
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001 Current Expense Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
532 Public Works & Engineering	0.00	0.00	0.00	100.0%

573 Spectator & Community Events

036 Recreation Chrgs/Fees	4,000.00	4,731.00	(731.00)	0.0%
573 Spectator & Community Events	4,000.00	4,731.00	(731.00)	0.0%

576 Parks & Recreation

036 Recreation Chrgs/Fees	0.00	0.00	0.00	100.0%
576 Parks & Recreation	0.00	0.00	0.00	100.0%

Fund Revenues:	6,727,506.00	5,708,320.14	1,019,185.86	15.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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012 Fines & Forfeits

514 Finance & Administration	0.00	0.00	0.00	100.0%
012 Fines & Forfeits	0.00	0.00	0.00	100.0%

070 Interfund Transfers

000	1,591,785.00	1,424,685.00	167,100.00	10.5%
080 Operations/General	0.00	0.00	0.00	100.0%
070 Operating Transfers	1,591,785.00	1,424,685.00	167,100.00	10.5%
070 Interfund Transfers	1,591,785.00	1,424,685.00	167,100.00	10.5%

100 Grants

521 Law Enforcement	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

511 Legislative

001 Administrative	16,160.00	12,221.59	3,938.41	24.4%
002 Official Publication Service	1,500.00	565.07	934.93	62.3%
003 Training	3,750.00	266.79	3,483.21	92.9%
004 Legislative Services	34,507.97	28,312.58	6,195.39	18.0%
005 Election Costs	32,000.00	28,924.87	3,075.13	9.6%
511 Legislative	87,917.97	70,290.90	17,627.07	20.0%
515 Legal	2,000.00	0.00	2,000.00	100.0%
511 Legislative	89,917.97	70,290.90	19,627.07	21.8%

512 Municipal Court

512 Municipal Court	140,000.00	141,158.88	(1,158.88)	0.0%
515 Legal	3,000.00	0.00	3,000.00	100.0%

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001 Current Expense Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
512 Municipal Court	143,000.00	141,158.88	1,841.12	1.3%

513 Executive

001 Administration	127,355.40	103,842.78	23,512.62	18.5%
003 Administrative Support Assist.	200.00	0.00	200.00	100.0%
513 Executive	127,555.40	103,842.78	23,712.62	18.6%
515 Legal	750.00	2,130.00	(1,380.00)	0.0%
519 Other General Gov Services	7,550.00	7,887.00	(337.00)	0.0%
513 Executive	135,855.40	113,859.78	21,995.62	16.2%

514 Finance Department

514 Finance & Administration	147,238.54	131,141.82	16,096.72	10.9%
515 Legal	300.00	105.00	195.00	65.0%
514 Finance Department	147,538.54	131,246.82	16,291.72	11.0%

515 Legal

515 Legal	60,000.00	44,314.11	15,685.89	26.1%
515 Legal	60,000.00	44,314.11	15,685.89	26.1%

516 Human Resources

515 Legal	250.00	525.00	(275.00)	0.0%
000	800.00	1,075.60	(275.60)	0.0%
001 Administration	127,350.55	81,734.48	45,616.07	35.8%
002 Wellness Program Supplies	1,970.00	507.09	1,462.91	74.3%
516 Personnel	130,120.55	83,317.17	46,803.38	36.0%
517 Employee Benefit Program	1,000.00	934.75	65.25	6.5%
516 Human Resources	131,370.55	84,776.92	46,593.63	35.5%

519 General Government Services

519 Other General Gov Services	0.00	0.00	0.00	100.0%
519 General Government Services	0.00	0.00	0.00	100.0%

520 City Clerk/Records

515 Legal	1,500.00	937.50	562.50	37.5%
520 City Clerk/Records	157,264.80	105,875.42	51,389.38	32.7%
520 City Clerk/Records	158,764.80	106,812.92	51,951.88	32.7%

521 Police Operations

030 Contr & Donations Priv Sources	0.00	0.00	0.00	100.0%
515 Legal	5,000.00	4,275.00	725.00	14.5%
001 Administration	227,117.03	169,400.39	57,716.64	25.4%

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001 Current Expense Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement				
002 Investigation	124,185.03	99,800.72	24,384.31	19.6%
003 Patrol	1,213,613.81	961,147.33	252,466.48	20.8%
004 School Resource Officer	92,621.43	74,112.69	18,508.74	20.0%
005 Crime Prevention	575.00	745.00	(170.00)	0.0%
006 Training	35,900.00	6,293.27	29,606.73	82.5%
007 Traffic Policing	328,904.33	261,808.42	67,095.91	20.4%
008 Support Services	226,941.39	154,817.32	72,124.07	31.8%
009 Criminal Justice	0.00	0.00	0.00	100.0%
012 Special Enforcement	100,022.41	79,829.91	20,192.50	20.2%
521 Law Enforcement	2,349,880.43	1,807,955.05	541,925.38	23.1%
523 Detention & Correction	30,150.00	16,610.28	13,539.72	44.9%
539 Special Enforcement	2,000.00	0.00	2,000.00	100.0%
521 Police Operations	2,387,030.43	1,828,840.33	558,190.10	23.4%

522 Fire Department

515 Legal	1,000.00	112.50	887.50	88.8%
001 Administration	26,600.00	7,696.40	18,903.60	71.1%
002 Fire Suppression	525,414.51	355,264.88	170,149.63	32.4%
003 Fire Prevention/Investigation	63,091.14	46,835.58	16,255.56	25.8%
004 Training	110,651.06	90,463.27	20,187.79	18.2%
005 Facilities	36,650.00	38,062.40	(1,412.40)	0.0%
010 Mobilization Program	3,600.00	25,129.99	(21,529.99)	0.0%
014 Long Term Debt - Equipment	50,225.00	224,423.58	(174,198.58)	0.0%
522 Fire Control	816,231.71	787,876.10	28,355.61	3.5%
001 Administration	100.00	773.50	(673.50)	0.0%
002 Training	3,600.00	2,287.83	1,312.17	36.4%
003 Rescue & Emergency Aif	497,978.83	336,142.73	161,836.10	32.5%
008 Emergency Med Servs - Rescue	2,000.00	4,076.25	(2,076.25)	0.0%
526 Emergency Medical Services	503,678.83	343,280.31	160,398.52	31.8%
522 Fire Department	1,320,910.54	1,131,268.91	189,641.63	14.4%

524 Building / Facilities / ISM

515 Legal	500.00	0.00	500.00	100.0%
001 Facilities	149,371.65	94,909.08	54,462.57	36.5%
002 Miscellaneous	49,000.00	47,999.00	1,001.00	2.0%
003 Annex Facility	7,000.00	4,712.35	2,287.65	32.7%
519 Other General Gov Services	205,371.65	147,620.43	57,751.22	28.1%
524 Building Inspection	245,820.70	118,937.98	126,882.72	51.6%
524 Building / Facilities / ISM	451,692.35	266,558.41	185,133.94	41.0%

525 Intergovernmental Services

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001 Current Expense Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
525 Emergency Services				
525 Emergency Services	8,481.00	8,481.00	0.00	0.0%
525 Intergovernmental Services	8,481.00	8,481.00	0.00	0.0%
531 Stormwater				
531 Stormwater	0.00	554.18	(554.18)	0.0%
531 Stormwater	0.00	554.18	(554.18)	0.0%
532 Public Works & Engineering				
515 Legal	2,500.00	3,795.00	(1,295.00)	0.0%
532 Public Works & Engineering	2,500.00	3,795.00	(1,295.00)	0.0%
548 Equipment Rental & Replacement				
548 Equipment Rental & Replacement	62,720.00	42,275.47	20,444.53	32.6%
548 Equipment Rental & Replacement	62,720.00	42,275.47	20,444.53	32.6%
557 Tourism				
557 Economic Development	0.00	0.00	0.00	100.0%
557 Tourism	0.00	0.00	0.00	100.0%
558 Planning/Community Development				
515 Legal	16,000.00	11,767.50	4,232.50	26.5%
001 Planning	334,629.78	152,461.69	182,168.09	54.4%
002 Development	28,500.00	29,631.56	(1,131.56)	0.0%
558 Planning/Community Development	363,129.78	182,093.25	181,036.53	49.9%
558 Planning/Community Development	379,129.78	193,860.75	185,269.03	48.9%
565 Welfare				
565 Welfare Services	0.00	0.00	0.00	100.0%
565 Welfare	0.00	0.00	0.00	100.0%
567 Alcohol & Drug Treatment				
567 Alcohol & Drug Treatment/WW County	3,000.00	2,041.96	958.04	31.9%
567 Alcohol & Drug Treatment	3,000.00	2,041.96	958.04	31.9%
572 Library / Community Events				
572 Library Services	0.00	0.00	0.00	100.0%
572 Library / Community Events	0.00	0.00	0.00	100.0%

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001 Current Expense Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
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573 Spectator & Community Events

001 Spectator & Community Events	32,445.00	14,564.29	17,880.71	55.1%
003 Farmer's Market	480.00	0.54	479.46	99.9%
573 Spectator & Community Events	32,925.00	14,564.83	18,360.17	55.8%
573 Spectator & Community Events	32,925.00	14,564.83	18,360.17	55.8%

576 Parks & Recreation

515 Legal	0.00	0.00	0.00	100.0%
575 Cultural & Recreational	10,000.00	10,000.00	0.00	0.0%
000	0.00	0.00	0.00	100.0%
001 Administration	26,816.95	22,572.97	4,243.98	15.8%
002 Recreational Services	130,385.73	110,694.59	19,691.14	15.1%
003 Recreational Materials/Equip.	40,000.00	22,500.00	17,500.00	43.8%
576 Parks & Recreation	197,202.68	155,767.56	41,435.12	21.0%
576 Parks & Recreation	207,202.68	165,767.56	41,435.12	20.0%

580 Non-Expenditures

589 Non-Expenditures	12,100.00	422,615.97	(410,515.97)	0.0%
580 Non-Expenditures	12,100.00	422,615.97	(410,515.97)	0.0%

596 Capital Expenditures

515 Legal	0.00	0.00	0.00	100.0%
596 Capital Expenditures	0.00	0.00	0.00	100.0%

Fund Expenditures:	7,325,924.04	6,197,769.70	1,128,154.34	15.4%
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Fund Excess/(Deficit):	(598,418.04)	(489,449.56)		
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2020 BUDGET POSITIONCity Of College Place
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005 Current Expense Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	1,000.00	2,291.79	(1,291.79)	0.0%
025 Miscellaneous	1,000.00	2,291.79	(1,291.79)	0.0%
025 Miscellaneous	1,000.00	2,291.79	(1,291.79)	0.0%

070 Interfund Transfers

070 Operating Transfers	100,000.00	100,000.00	0.00	0.0%
070 Interfund Transfers	100,000.00	100,000.00	0.00	0.0%

Fund Revenues:	101,000.00	102,291.79	(1,291.79)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	20.83	(20.83)	0.0%
025 Miscellaneous	0.00	20.83	(20.83)	0.0%
025 Miscellaneous	0.00	20.83	(20.83)	0.0%

Fund Expenditures:	0.00	20.83	(20.83)	0.0%
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Fund Excess/(Deficit):	101,000.00	102,270.96
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2020 BUDGET POSITIONCity Of College Place
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012 Technology Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

025 Miscellaneous	3,000.00	2,874.66	125.34	4.2%
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025 Miscellaneous	3,000.00	2,874.66	125.34	4.2%
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070 Interfund Transfers

070 Operating Transfers	94,000.00	47,000.00	47,000.00	50.0%
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070 Interfund Transfers	94,000.00	47,000.00	47,000.00	50.0%
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Fund Revenues:	97,000.00	49,874.66	47,125.34	48.6%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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518 Data Processing

025 Miscellaneous	40.00	34.15	5.85	14.6%
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518 Data Processing Services	146,545.00	141,998.68	4,546.32	3.1%
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518 Data Processing	146,585.00	142,032.83	4,552.17	3.1%
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Fund Expenditures:	146,585.00	142,032.83	4,552.17	3.1%
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Fund Excess/(Deficit):	(49,585.00)	(92,158.17)
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2020 BUDGET POSITIONCity Of College Place
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061 Employee Benefit Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

025 Miscellaneous	3,000.00	2,852.86	147.14	4.9%
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025 Miscellaneous	3,000.00	2,852.86	147.14	4.9%
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070 Interfund Transfers

070 Operating Transfers	75,000.00	0.00	75,000.00	100.0%
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070 Interfund Transfers	75,000.00	0.00	75,000.00	100.0%
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Fund Revenues:	78,000.00	2,852.86	75,147.14	96.3%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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516 Human Resources

517 Employee Benefit Program	112,000.00	12,761.94	99,238.06	88.6%
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562 Employee Benefit Reserve	65.00	23.07	41.93	64.5%
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516 Human Resources	112,065.00	12,785.01	99,279.99	88.6%
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Fund Expenditures:	112,065.00	12,785.01	99,279.99	88.6%
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Fund Excess/(Deficit):	(34,065.00)	(9,932.15)
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2020 BUDGET POSITIONCity Of College Place
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100 Street Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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002 Taxes

002 Taxes	0.00	0.00	0.00	100.0%
002 Taxes	0.00	0.00	0.00	100.0%

003 Permits & Licenses

003 Licenses & Permits	8,000.00	3,975.00	4,025.00	50.3%
003 Permits & Licenses	8,000.00	3,975.00	4,025.00	50.3%

006 Charges For Goods & Services

001 Charges For Goods & Services	0.00	0.00	0.00	100.0%
006 Engineering	0.00	8,516.40	(8,516.40)	0.0%
006 Charges For Goods & Services	0.00	8,516.40	(8,516.40)	0.0%
006 Charges For Goods & Services	0.00	8,516.40	(8,516.40)	0.0%

025 Miscellaneous

001 Interest & Other Earnings	2,000.00	2,605.64	(605.64)	0.0%
005 Other Miscellaneous Revenue	0.00	(14.40)	14.40	100.0%
011 Project Plans & Specs Payments	0.00	0.00	0.00	100.0%
025 Miscellaneous	2,000.00	2,591.24	(591.24)	0.0%
025 Miscellaneous	2,000.00	2,591.24	(591.24)	0.0%

070 Interfund Transfers

070 Operating Transfers	400,000.00	400,000.00	0.00	0.0%
070 Interfund Transfers	400,000.00	400,000.00	0.00	0.0%

100 Grants

101 Indirect Federal Grants	0.00	0.00	0.00	100.0%
001 State Grants	0.00	0.00	0.00	100.0%
005 Fire Department Grants	0.00	0.00	0.00	100.0%
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

106 State Shared Revenues

107 State Entitlements	218,100.00	154,315.45	63,784.55	29.2%
106 State Shared Revenues	218,100.00	154,315.45	63,784.55	29.2%

542 Street Department

019 Physical Environment	0.00	738.10	(738.10)	0.0%
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2020 BUDGET POSITIONCity Of College Place
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100 Street Fund Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
542 Street Department	0.00	738.10	(738.10)	0.0%

Fund Revenues:	628,100.00	570,136.19	57,963.81	9.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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025 Miscellaneous

000	25.00	18.14	6.86	27.4%
025 Miscellaneous	25.00	18.14	6.86	27.4%
025 Miscellaneous	25.00	18.14	6.86	27.4%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

532 Public Works & Engineering

532	0.00	587.10	(587.10)	0.0%
532 Public Works & Engineering	0.00	587.10	(587.10)	0.0%

542 Street Department

515 Legal	0.00	0.00	0.00	100.0%
004 Traveled Way	186,432.10	116,250.69	70,181.41	37.6%
005 Street Lighting	45,000.00	34,048.19	10,951.81	24.3%
006 Traffic Control Devices	99,404.05	69,592.57	29,811.48	30.0%
007 Snow & Ice Removal	35,319.47	22,861.99	12,457.48	35.3%
008 Street Cleaning	0.00	0.00	0.00	100.0%
009 Roadside	55,075.11	40,084.35	14,990.76	27.2%
011 Interfund Transfers	7,000.00	5,250.00	1,750.00	25.0%
012 Capital Projects	0.00	0.00	0.00	100.0%
542 Road & Street Maintenance	428,230.73	288,087.79	140,142.94	32.7%
001 Administration	56,020.17	37,630.98	18,389.19	32.8%
002 General Services	19,000.00	24,000.00	(5,000.00)	0.0%
004 Training	1,000.00	1,258.81	(258.81)	0.0%
543 Road & Street General Admin.	76,020.17	62,889.79	13,130.38	17.3%
542 Street Department	504,250.90	350,977.58	153,273.32	30.4%

544 Engineering

544 Engineering	114,698.71	101,651.01	13,047.70	11.4%
544 Engineering	114,698.71	101,651.01	13,047.70	11.4%

Fund Expenditures:	618,974.61	453,233.83	165,740.78	26.8%
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City Of College Place
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100 Street Fund

Months: 01 To: 10

Fund Excess/(Deficit):	9,125.39	116,902.36
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2020 BUDGET POSITIONCity Of College Place
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120 Criminal Justice Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	250.00	168.89	81.11	32.4%
025 Miscellaneous	250.00	168.89	81.11	32.4%
025 Miscellaneous	250.00	168.89	81.11	32.4%

100 Grants

100 Direct Federal Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

106 State Shared Revenues

107 State Entitlements	14,000.00	13,131.37	868.63	6.2%
106 State Shared Revenues	14,000.00	13,131.37	868.63	6.2%

Fund Revenues:	14,250.00	13,300.26	949.74	6.7%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	1.36	(1.36)	0.0%
025 Miscellaneous	0.00	1.36	(1.36)	0.0%
025 Miscellaneous	0.00	1.36	(1.36)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

100 Grants

105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

521 Police Operations

003 Patrol	0.00	0.00	0.00	100.0%
004 School Resource Officer	13,461.21	10,781.51	2,679.70	19.9%
009 Criminal Justice	0.00	0.00	0.00	100.0%
521 Law Enforcement	13,461.21	10,781.51	2,679.70	19.9%
521 Police Operations	13,461.21	10,781.51	2,679.70	19.9%

Fund Expenditures:	13,461.21	10,782.87	2,678.34	19.9%
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City Of College Place
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120 Criminal Justice Fund

Months: 01 To: 10

Fund Excess/(Deficit):	788.79	2,517.39
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2020 BUDGET POSITIONCity Of College Place
MCAG #: 0766Time: 12:38:54 Date: 11/18/2020
Page: 17121 Forfeited Proceeds Fund Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
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012 Fines & Forfeits

012 Court Fines And Forfeitures	500.00	0.00	500.00	100.0%
012 Fines & Forfeits	500.00	0.00	500.00	100.0%

025 Miscellaneous

001 Interest & Other Earnings	0.00	7.68	(7.68)	0.0%
025 Miscellaneous	0.00	7.68	(7.68)	0.0%
035 Other Miscellaneous	25.00	15.01	9.99	40.0%
025 Miscellaneous	25.00	22.69	2.31	9.2%

100 Grants

100 Direct Federal Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

Fund Revenues:	525.00	22.69	502.31	95.7%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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025 Miscellaneous

000	0.00	0.19	(0.19)	0.0%
025 Miscellaneous	0.00	0.19	(0.19)	0.0%
025 Miscellaneous	0.00	0.19	(0.19)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

521 Police Operations

521 Law Enforcement	0.00	0.00	0.00	100.0%
521 Police Operations	0.00	0.00	0.00	100.0%

Fund Expenditures:	0.00	0.19	(0.19)	0.0%
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Fund Excess/(Deficit):	525.00	22.50		
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2020 BUDGET POSITIONCity Of College Place
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130 Hotel/Motel Tax		Months: 01 To: 10		
Revenues	Amt Budgeted	Revenues	Remaining	

002 Taxes

002 Taxes	14,000.00	9,217.40	4,782.60	34.2%
002 Taxes	14,000.00	9,217.40	4,782.60	34.2%

025 Miscellaneous

025 Miscellaneous	0.00	80.70	(80.70)	0.0%
035 Other Miscellaneous	100.00	181.33	(81.33)	0.0%
025 Miscellaneous	100.00	262.03	(162.03)	0.0%

Fund Revenues:	14,100.00	9,479.43	4,620.57	32.8%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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557 Tourism

557 Economic Development	9,600.00	3,722.57	5,877.43	61.2%
557 Tourism	9,600.00	3,722.57	5,877.43	61.2%

Fund Expenditures:	9,600.00	3,722.57	5,877.43	61.2%
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Fund Excess/(Deficit):	4,500.00	5,756.86		
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2020 BUDGET POSITIONCity Of College Place
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201 ULTGO Bond Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	5.00	12.48	(7.48)	0.0%
025 Miscellaneous	5.00	12.48	(7.48)	0.0%
025 Miscellaneous	5.00	12.48	(7.48)	0.0%

070 Interfund Transfers

070 Operating Transfers	487,950.00	487,950.00	0.00	0.0%
070 Interfund Transfers	487,950.00	487,950.00	0.00	0.0%

390 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
390 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:	487,955.00	487,962.48	(7.48)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	4.60	(4.60)	0.0%
025 Miscellaneous	0.00	4.60	(4.60)	0.0%
025 Miscellaneous	0.00	4.60	(4.60)	0.0%

590 Long Term Debt Payment/Interes

000	487,950.00	96,475.00	391,475.00	80.2%
001 Long Term Debt Redemption	0.00	0.00	0.00	100.0%
002 Interest & Other Debt Costs	0.00	300.00	(300.00)	0.0%
591 Interest & Debt Service	487,950.00	96,775.00	391,175.00	80.2%
590 Long Term Debt Payment/Interes	487,950.00	96,775.00	391,175.00	80.2%

Fund Expenditures:	487,950.00	96,779.60	391,170.40	80.2%
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Fund Excess/(Deficit):	5.00	391,182.88
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2020 BUDGET POSITIONCity Of College Place
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202 LTGO Bond Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	10.00	5.28	4.72	47.2%
025 Miscellaneous	10.00	5.28	4.72	47.2%
025 Miscellaneous	10.00	5.28	4.72	47.2%

070 Interfund Transfers

070 Operating Transfers	50,225.00	224,423.58	(174,198.58)	0.0%
070 Interfund Transfers	50,225.00	224,423.58	(174,198.58)	0.0%

Fund Revenues:	50,235.00	224,428.86	(174,193.86)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	4.12	(4.12)	0.0%
025 Miscellaneous	0.00	4.12	(4.12)	0.0%
025 Miscellaneous	0.00	4.12	(4.12)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	44,876.00	269,254.90	(224,378.90)	0.0%
002 Interest & Other Debt Costs	5,359.00	7,175.96	(1,816.96)	0.0%
591 Interest & Debt Service	50,235.00	276,430.86	(226,195.86)	0.0%
590 Long Term Debt Payment/Interes	50,235.00	276,430.86	(226,195.86)	0.0%

Fund Expenditures:	50,235.00	276,434.98	(226,199.98)	0.0%
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Fund Excess/(Deficit):	0.00	(52,006.12)
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2020 BUDGET POSITIONCity Of College Place
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Page: 21**235 Commercial Drive Bond Debt Service Fund**

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

025 Miscellaneous	750.00	505.43	244.57	32.6%
025 Miscellaneous	750.00	505.43	244.57	32.6%

070 Interfund Transfers

070 Operating Transfers	139,735.00	139,735.00	0.00	0.0%
070 Interfund Transfers	139,735.00	139,735.00	0.00	0.0%

370 Capital Contributions

370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	0.00	0.00	0.00	100.0%

Fund Revenues:	140,485.00	140,240.43	244.57	0.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

514 Finance & Administration	0.00	6.63	(6.63)	0.0%
025 Miscellaneous	0.00	6.63	(6.63)	0.0%

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	112,358.00	112,372.67	(14.67)	0.0%
002 Interest & Other Debt Costs	28,127.00	28,111.06	15.94	0.1%
591 Interest & Debt Service	140,485.00	140,483.73	1.27	0.0%

590 Long Term Debt Payment/Interes	140,485.00	140,483.73	1.27	0.0%
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Fund Expenditures:	140,485.00	140,490.36	(5.36)	0.0%
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Fund Excess/(Deficit):	0.00	(249.93)
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2020 BUDGET POSITIONCity Of College Place
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Page: 22**301 Street Capital Contribution Fund**

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
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025 Miscellaneous

025 Miscellaneous	20.00	4.62	15.38	76.9%
025 Miscellaneous	20.00	4.62	15.38	76.9%

070 Interfund Transfers

070 Operating Transfers	0.00	100,000.00	(100,000.00)	0.0%
070 Interfund Transfers	0.00	100,000.00	(100,000.00)	0.0%

370 Capital Contributions

370 Capital Contributions	22,000.00	11,925.34	10,074.66	45.8%
370 Capital Contributions	22,000.00	11,925.34	10,074.66	45.8%

Fund Revenues:	22,020.00	111,929.96	(89,909.96)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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070 Interfund Transfers

070 Operating Transfers	21,925.34	111,925.34	(90,000.00)	0.0%
070 Interfund Transfers	21,925.34	111,925.34	(90,000.00)	0.0%

542 Street Department

542 Road & Street Maintenance	0.00	0.00	0.00	100.0%
542 Street Department	0.00	0.00	0.00	100.0%

Fund Expenditures:	21,925.34	111,925.34	(90,000.00)	0.0%
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Fund Excess/(Deficit):	94.66	4.62		
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2020 BUDGET POSITIONCity Of College Place
MCAG #: 0766Time: 12:38:54 Date: 11/18/2020
Page: 23**305 Capital Improvement Fund (REET)**

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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002 Taxes

002 Taxes	130,000.00	108,236.63	21,763.37	16.7%
002 Taxes	130,000.00	108,236.63	21,763.37	16.7%

025 Miscellaneous

001 Interest & Other Earnings	1,500.00	3,362.67	(1,862.67)	0.0%
025 Miscellaneous	1,500.00	3,362.67	(1,862.67)	0.0%
025 Miscellaneous	1,500.00	3,362.67	(1,862.67)	0.0%

Fund Revenues:	131,500.00	111,599.30	19,900.70	15.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	29.72	(29.72)	0.0%
025 Miscellaneous	0.00	29.72	(29.72)	0.0%
025 Miscellaneous	0.00	29.72	(29.72)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

542 Street Department

542 Road & Street Maintenance	41,000.00	97,281.13	(56,281.13)	0.0%
542 Street Department	41,000.00	97,281.13	(56,281.13)	0.0%

596 Capital Expenditures

000	0.00	0.00	0.00	100.0%
005 Planning & Design	0.00	0.00	0.00	100.0%
594 Capital Improvements	0.00	0.00	0.00	100.0%
596 Capital Expenditures	0.00	0.00	0.00	100.0%

Fund Expenditures:	41,000.00	97,310.85	(56,310.85)	0.0%
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Fund Excess/(Deficit):	90,500.00	14,288.45
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2020 BUDGET POSITIONCity Of College Place
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Page: 24**306 Capital Improvement Fund (REET 2)**

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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002 Taxes

002 Taxes	130,000.00	125,132.61	4,867.39	3.7%
002 Taxes	130,000.00	125,132.61	4,867.39	3.7%

025 Miscellaneous

001 Interest & Other Earnings	2,000.00	4,847.19	(2,847.19)	0.0%
005 Other Miscellaneous Revenue	0.00	0.00	0.00	100.0%
025 Miscellaneous	2,000.00	4,847.19	(2,847.19)	0.0%
025 Miscellaneous	2,000.00	4,847.19	(2,847.19)	0.0%

030 Contributions / Donations Priv

030 Contr & Donations Priv Sources	0.00	0.00	0.00	100.0%
030 Contributions / Donations Priv	0.00	0.00	0.00	100.0%

100 Grants

105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

Fund Revenues:	132,000.00	129,979.80	2,020.20	1.5%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	42.67	(42.67)	0.0%
025 Miscellaneous	0.00	42.67	(42.67)	0.0%
025 Miscellaneous	0.00	42.67	(42.67)	0.0%

596 Capital Expenditures

594 Capital Improvements	431,500.00	0.00	431,500.00	100.0%
596 Capital Expenditures	431,500.00	0.00	431,500.00	100.0%

Fund Expenditures:	431,500.00	42.67	431,457.33	100.0%
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Fund Excess/(Deficit):	(299,500.00)	129,937.13
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2020 BUDGET POSITIONCity Of College Place
MCAG #: 0766Time: 12:38:54 Date: 11/18/2020
Page: 25**309 CDBG Projects Fund**

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	0.00	0.04	(0.04)	0.0%
025 Miscellaneous	0.00	0.04	(0.04)	0.0%
025 Miscellaneous	0.00	0.04	(0.04)	0.0%

100 Grants

101 Indirect Federal Grants	464,530.00	0.00	464,530.00	100.0%
100 Grants	464,530.00	0.00	464,530.00	100.0%

Fund Revenues:	464,530.00	0.04	464,529.96	100.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%

542 Street Department

542 Road & Street Maintenance	464,530.00	0.00	464,530.00	100.0%
542 Street Department	464,530.00	0.00	464,530.00	100.0%

Fund Expenditures:	464,530.00	0.00	464,530.00	100.0%
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Fund Excess/(Deficit):	0.00	0.04
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2020 BUDGET POSITIONCity Of College Place
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311 Street Improvement Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
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025 Miscellaneous

001 Interest & Other Earnings	3,000.00	769.02	2,230.98	74.4%
025 Miscellaneous	3,000.00	769.02	2,230.98	74.4%
025 Miscellaneous	3,000.00	769.02	2,230.98	74.4%

070 Interfund Transfers

070 Operating Transfers	10,000.00	100,000.00	(90,000.00)	0.0%
070 Interfund Transfers	10,000.00	100,000.00	(90,000.00)	0.0%

100 Grants

001 Indirect Federal Grants	0.00	0.00	0.00	100.0%
002 Police Department Grants	0.00	65,198.10	(65,198.10)	0.0%
101 Indirect Federal Grants	0.00	65,198.10	(65,198.10)	0.0%
102 Grants - Private Sources	2,000.00	0.00	2,000.00	100.0%
105 State Grants	1,304,503.00	1,087,405.80	217,097.20	16.6%
100 Grants	1,306,503.00	1,152,603.90	153,899.10	11.8%

Fund Revenues:	1,319,503.00	1,253,372.92	66,130.08	5.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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025 Miscellaneous

000	25.00	12.48	12.52	50.1%
025 Miscellaneous	25.00	12.48	12.52	50.1%
025 Miscellaneous	25.00	12.48	12.52	50.1%

070 Interfund Transfers

070 Operating Transfers	200,000.00	200,000.00	0.00	0.0%
070 Interfund Transfers	200,000.00	200,000.00	0.00	0.0%

542 Street Department

006 Traffic Control Devices	0.00	0.00	0.00	100.0%
009 Roadside	0.00	0.00	0.00	100.0%
010 Engineering	0.00	924,282.90	(924,282.90)	0.0%
012 Capital Projects	1,347,703.00	(277,960.72)	1,625,663.72	120.6%
542 Road & Street Maintenance	1,347,703.00	646,322.18	701,380.82	52.0%
542 Street Department	1,347,703.00	646,322.18	701,380.82	52.0%

Fund Expenditures:	1,547,728.00	846,334.66	701,393.34	45.3%
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City Of College Place
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311 Street Improvement Fund

Months: 01 To: 10

Fund Excess/(Deficit):	(228,225.00)	407,038.26
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2020 BUDGET POSITIONCity Of College Place
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Page: 28**315 Facility Maintenance Reserve Fund (CE)**

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	1,000.00	937.22	62.78	6.3%
025 Miscellaneous	1,000.00	937.22	62.78	6.3%
025 Miscellaneous	1,000.00	937.22	62.78	6.3%

070 Interfund Transfers

070 Operating Transfers	295,100.00	150,000.00	145,100.00	49.2%
070 Interfund Transfers	295,100.00	150,000.00	145,100.00	49.2%

100 Grants

102 Grants - Private Sources	48,832.00	0.00	48,832.00	100.0%
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	48,832.00	0.00	48,832.00	100.0%

Fund Revenues:	344,932.00	150,937.22	193,994.78	56.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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019 Physical Environment

048 Maintenance	0.00	0.00	0.00	100.0%
594 Capital Improvements	0.00	0.00	0.00	100.0%
019 Physical Environment	0.00	0.00	0.00	100.0%

025 Miscellaneous

000	100.00	7.31	92.69	92.7%
025 Miscellaneous	100.00	7.31	92.69	92.7%
025 Miscellaneous	100.00	7.31	92.69	92.7%

524 Building / Facilities / ISM

519 Other General Gov Services	282,331.00	115,714.15	166,616.85	59.0%
524 Building / Facilities / ISM	282,331.00	115,714.15	166,616.85	59.0%

Fund Expenditures:	282,431.00	115,721.46	166,709.54	59.0%
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Fund Excess/(Deficit):	62,501.00	35,215.76
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2020 BUDGET POSITIONCity Of College Place
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320 Equipment Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

025 Miscellaneous	4,000.00	4,582.83	(582.83)	0.0%
025 Miscellaneous	4,000.00	4,582.83	(582.83)	0.0%

070 Interfund Transfers

070 Operating Transfers	250,100.00	187,575.00	62,525.00	25.0%
070 Interfund Transfers	250,100.00	187,575.00	62,525.00	25.0%

Fund Revenues:	254,100.00	192,157.83	61,942.17	24.4%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

514 Finance & Administration	0.00	38.24	(38.24)	0.0%
025 Miscellaneous	0.00	38.24	(38.24)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

521 Police Operations

521 Law Enforcement	63,500.00	54,390.24	9,109.76	14.3%
521 Police Operations	63,500.00	54,390.24	9,109.76	14.3%

522 Fire Department

001 Administration	0.00	0.00	0.00	100.0%
010 Mobilization Program	150,000.00	87,836.20	62,163.80	41.4%
522 Fire Control	150,000.00	87,836.20	62,163.80	41.4%
526 Emergency Medical Services	0.00	0.00	0.00	100.0%
522 Fire Department	150,000.00	87,836.20	62,163.80	41.4%

542 Street Department

542 Road & Street Maintenance	157,000.00	99,835.45	57,164.55	36.4%
550 General Services	65,000.00	68,969.97	(3,969.97)	0.0%
542 Street Department	222,000.00	168,805.42	53,194.58	24.0%

Fund Expenditures:	435,500.00	311,070.10	124,429.90	28.6%
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Fund Excess/(Deficit):	(181,400.00)	(118,912.27)
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2020 BUDGET POSITIONCity Of College Place
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Page: 30**330 Economic Development Fund**

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	50.00	1,040.86	(990.86)	0.0%
025 Miscellaneous	50.00	1,040.86	(990.86)	0.0%
025 Miscellaneous	50.00	1,040.86	(990.86)	0.0%

070 Interfund Transfers

070 Operating Transfers	211,925.34	211,925.34	0.00	0.0%
070 Interfund Transfers	211,925.34	211,925.34	0.00	0.0%

Fund Revenues:	211,975.34	212,966.20	(990.86)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

542 Street Department

010 Engineering	0.00	0.00	0.00	100.0%
012 Capital Projects	611,925.34	10,101.00	601,824.34	98.3%
542 Road & Street Maintenance	611,925.34	10,101.00	601,824.34	98.3%
542 Street Department	611,925.34	10,101.00	601,824.34	98.3%

Fund Expenditures:	611,925.34	10,101.00	601,824.34	98.3%
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Fund Excess/(Deficit):	(399,950.00)	202,865.20
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2020 BUDGET POSITIONCity Of College Place
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340 Economic Development Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

025 Miscellaneous	0.00	0.00	0.00	100.0%
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025 Miscellaneous	0.00	0.00	0.00	100.0%
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Fund Revenues:

0.00	0.00	0.00	100.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

025 Miscellaneous	0.00	0.00	0.00	100.0%
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025 Miscellaneous	0.00	0.00	0.00	100.0%
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590 Long Term Debt Payment/Interes

591 Interest & Debt Service	0.00	0.00	0.00	100.0%
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590 Long Term Debt Payment/Interes	0.00	0.00	0.00	100.0%
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Fund Expenditures:

0.00	0.00	0.00	100.0%
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Fund Excess/(Deficit):

0.00	0.00
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400 Water Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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003 Permits & Licenses

003 Licenses & Permits	0.00	0.00	0.00	100.0%
003 Permits & Licenses	0.00	0.00	0.00	100.0%

006 Charges For Goods & Services

001 Charges For Goods & Services	55,000.00	6,323.74	48,676.26	88.5%
004 Fines / Penalties / Charges	4,594.00	3,734.21	859.79	18.7%
009 Water	1,651,676.00	1,424,933.54	226,742.46	13.7%
006 Charges For Goods & Services	1,711,270.00	1,434,991.49	276,278.51	16.1%
006 Charges For Goods & Services	1,711,270.00	1,434,991.49	276,278.51	16.1%

012 Fines & Forfeits

006 Charges For Goods & Services	20,000.00	6,342.55	13,657.45	68.3%
012 Fines & Forfeits	20,000.00	6,342.55	13,657.45	68.3%

025 Miscellaneous

001 Interest & Other Earnings	7,000.00	10,177.28	(3,177.28)	0.0%
002 Rents & Leases	19,044.00	18,250.50	793.50	4.2%
005 Other Miscellaneous Revenue	0.00	12,639.20	(12,639.20)	0.0%
025 Miscellaneous	26,044.00	41,066.98	(15,022.98)	0.0%
025 Miscellaneous	26,044.00	41,066.98	(15,022.98)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

100 Grants

105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

370 Capital Contributions

370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	0.00	0.00	0.00	100.0%

380 Non-Revenues

080 Non-Revenues	0.00	1,000.00	(1,000.00)	0.0%
380 Non-Revenues	0.00	1,000.00	(1,000.00)	0.0%

2020 BUDGET POSITIONCity Of College Place
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400 Water Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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534 Water Department

019 Physical Environment	0.00	0.00	0.00	100.0%
003 Maintenance	0.00	11,929.41	(11,929.41)	0.0%
534 Water Utilities	0.00	11,929.41	(11,929.41)	0.0%
534 Water Department	0.00	11,929.41	(11,929.41)	0.0%

Fund Revenues:	1,757,314.00	1,495,330.43	261,983.57	14.9%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	58.15	(58.15)	0.0%
025 Miscellaneous	0.00	58.15	(58.15)	0.0%
025 Miscellaneous	0.00	58.15	(58.15)	0.0%

070 Interfund Transfers

070 Operating Transfers	445,000.00	258,750.00	186,250.00	41.9%
070 Interfund Transfers	445,000.00	258,750.00	186,250.00	41.9%

100 Grants

105 State Grants	0.00	16,883.67	(16,883.67)	0.0%
100 Grants	0.00	16,883.67	(16,883.67)	0.0%

534 Water Department

515 Legal	0.00	0.00	0.00	100.0%
000	0.00	0.00	0.00	100.0%
001 Administration / General	594,972.35	524,153.45	70,818.90	11.9%
002 Administrative/Planning	22,405.45	17,573.94	4,831.51	21.6%
003 Maintenance	553,981.32	396,242.50	157,738.82	28.5%
004 Operations / General	194,559.16	184,803.34	9,755.82	5.0%
005 Capital Expenditures	0.00	0.00	0.00	100.0%
009 Finance	160,834.07	140,613.91	20,220.16	12.6%
534 Water Utilities	1,526,752.35	1,263,387.14	263,365.21	17.3%
534 Water Department	1,526,752.35	1,263,387.14	263,365.21	17.3%

580 Non-Expenditures

589 Non-Expenditures	0.00	2,000.00	(2,000.00)	0.0%
580 Non-Expenditures	0.00	2,000.00	(2,000.00)	0.0%

597 Interfund Transfers

2020 BUDGET POSITION

City Of College Place
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400 Water Fund		Months: 01 To: 10		
Expenditures	Amt Budgeted	Expenditures	Remaining	
070 Operating Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
597 Interfund Transfers	0.00	0.00	0.00	100.0%
Fund Expenditures:	1,971,752.35	1,541,078.96	430,673.39	21.8%
Fund Excess/(Deficit):	(214,438.35)	(45,748.53)		

2020 BUDGET POSITIONCity Of College Place
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401 Wastewater Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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003 Permits & Licenses

003 Licenses & Permits	0.00	0.00	0.00	100.0%
003 Permits & Licenses	0.00	0.00	0.00	100.0%

006 Charges For Goods & Services

001 Charges For Goods & Services	0.00	0.00	0.00	100.0%
010 Wastewater	2,352,000.00	2,153,940.92	198,059.08	8.4%
006 Charges For Goods & Services	2,352,000.00	2,153,940.92	198,059.08	8.4%
006 Charges For Goods & Services	2,352,000.00	2,153,940.92	198,059.08	8.4%

012 Fines & Forfeits

006 Charges For Goods & Services	10,000.00	2,754.54	7,245.46	72.5%
012 Fines & Forfeits	10,000.00	2,754.54	7,245.46	72.5%

019 Physical Environment

019 Physical Environment	0.00	757.70	(757.70)	0.0%
019 Physical Environment	0.00	757.70	(757.70)	0.0%

025 Miscellaneous

001 Interest & Other Earnings	14,000.00	20,339.99	(6,339.99)	0.0%
002 Rents & Leases	0.00	0.00	0.00	100.0%
005 Other Miscellaneous Revenue	0.00	41,815.28	(41,815.28)	0.0%
025 Miscellaneous	14,000.00	62,155.27	(48,155.27)	0.0%
025 Miscellaneous	14,000.00	62,155.27	(48,155.27)	0.0%

070 Interfund Transfers

000	300,000.00	0.00	300,000.00	100.0%
070 Operating Transfers	300,000.00	0.00	300,000.00	100.0%
070 Interfund Transfers	300,000.00	0.00	300,000.00	100.0%

100 Grants

105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	0.00	0.00	0.00	100.0%

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401 Wastewater Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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370 Capital Contributions

370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	0.00	0.00	0.00	100.0%

535 Wastewater Department

019 Physical Environment	0.00	0.00	0.00	100.0%
535 Wastewater Department	0.00	0.00	0.00	100.0%

Fund Revenues:	2,676,000.00	2,219,608.43	456,391.57	17.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	120.00	167.17	(47.17)	0.0%
025 Miscellaneous	120.00	167.17	(47.17)	0.0%
025 Miscellaneous	120.00	167.17	(47.17)	0.0%

070 Interfund Transfers

000	300,000.00	0.00	300,000.00	100.0%
050 Maintenance	63,000.00	47,250.00	15,750.00	25.0%
080 Operations/General	63,000.00	47,250.00	15,750.00	25.0%
070 Operating Transfers	426,000.00	94,500.00	331,500.00	77.8%
070 Interfund Transfers	426,000.00	94,500.00	331,500.00	77.8%

535 Wastewater Department

515 Legal	1,500.00	0.00	1,500.00	100.0%
001 Administration / General	1,712,212.95	1,409,637.92	302,575.03	17.7%
002 Administration / Planning	22,405.45	17,581.06	4,824.39	21.5%
003 Maintenance	121,616.00	69,203.94	52,412.06	43.1%
004 Operations / General	73,912.00	132,356.35	(58,444.35)	0.0%
005 Operations / Testing	0.00	0.00	0.00	100.0%
012 Finance	169,527.93	145,357.29	24,170.64	14.3%
535 Wastewater Utilities	2,099,674.33	1,774,136.56	325,537.77	15.5%
535 Wastewater Department	2,101,174.33	1,774,136.56	327,037.77	15.6%

597 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
597 Interfund Transfers	0.00	0.00	0.00	100.0%

Fund Expenditures:	2,527,294.33	1,868,803.73	658,490.60	26.1%
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City Of College Place
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401 Wastewater Fund

Months: 01 To: 10

Fund Excess/(Deficit):	148,705.67	350,804.70
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402 Stormwater Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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006 Charges For Goods & Services

006 Charges For Goods & Services	540,000.00	488,321.61	51,678.39	9.6%
025 Miscellaneous	0.00	0.00	0.00	100.0%
006 Charges For Goods & Services	540,000.00	488,321.61	51,678.39	9.6%

012 Fines & Forfeits

006 Charges For Goods & Services	0.00	1,027.36	(1,027.36)	0.0%
012 Fines & Forfeits	0.00	1,027.36	(1,027.36)	0.0%

019 Physical Environment

019 Physical Environment	0.00	479.50	(479.50)	0.0%
019 Physical Environment	0.00	479.50	(479.50)	0.0%

025 Miscellaneous

001 Interest & Other Earnings	500.00	2,905.23	(2,405.23)	0.0%
025 Miscellaneous	500.00	2,905.23	(2,405.23)	0.0%
025 Miscellaneous	500.00	2,905.23	(2,405.23)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

100 Grants

105 State Grants	90,000.00	47,033.74	42,966.26	47.7%
100 Grants	90,000.00	47,033.74	42,966.26	47.7%

Fund Revenues:	630,500.00	539,767.44	90,732.56	14.4%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	4.71	(4.71)	0.0%
025 Miscellaneous	0.00	4.71	(4.71)	0.0%
025 Miscellaneous	0.00	4.71	(4.71)	0.0%

531 Stormwater

515 Legal	0.00	0.00	0.00	100.0%
001 Administration / General	65,991.24	58,577.07	7,414.17	11.2%
002 Administration / Engineering	46,449.38	48,834.55	(2,385.17)	0.0%
003 Maintenance	93,884.09	76,414.33	17,469.76	18.6%

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402 Stormwater Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
531 Stormwater				
004 Operations / General	193,500.00	143,632.05	49,867.95	25.8%
005 Finance	69,756.64	74,179.29	(4,422.65)	0.0%
531 Stormwater	469,581.35	401,637.29	67,944.06	14.5%
531 Stormwater	469,581.35	401,637.29	67,944.06	14.5%
Fund Expenditures:	469,581.35	401,642.00	67,939.35	14.5%
Fund Excess/(Deficit):	160,918.65	138,125.44		

2020 BUDGET POSITIONCity Of College Place
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Page: 40**403 Stormwater Capital Reserve Fund**

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
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025 Miscellaneous

001 Interest & Other Earnings	1,000.00	374.91	625.09	62.5%
025 Miscellaneous	1,000.00	374.91	625.09	62.5%
025 Miscellaneous	1,000.00	374.91	625.09	62.5%

070 Interfund Transfers

000	0.00	0.00	0.00	100.0%
080 Operations/General	191,000.00	143,250.00	47,750.00	25.0%
070 Operating Transfers	191,000.00	143,250.00	47,750.00	25.0%
070 Interfund Transfers	191,000.00	143,250.00	47,750.00	25.0%

100 Grants

100 Direct Federal Grants	0.00	0.00	0.00	100.0%
105 State Grants	350,000.00	365,988.92	(15,988.92)	0.0%
100 Grants	350,000.00	365,988.92	(15,988.92)	0.0%

370 Capital Contributions

370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	0.00	0.00	0.00	100.0%

390 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
110 Federal Loans	0.00	0.00	0.00	100.0%
390 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:	542,000.00	509,613.83	32,386.17	6.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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025 Miscellaneous

000	0.00	16.94	(16.94)	0.0%
025 Miscellaneous	0.00	16.94	(16.94)	0.0%
025 Miscellaneous	0.00	16.94	(16.94)	0.0%

531 Stormwater

000	0.00	0.00	0.00	100.0%
006 Capital Projects	505,000.00	94,677.05	410,322.95	81.3%
531 Stormwater	505,000.00	94,677.05	410,322.95	81.3%

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Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
531 Stormwater	505,000.00	94,677.05	410,322.95	81.3%

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	42,112.26	42,112.26	0.00	0.0%
002 Interest & Other Debt Costs	6,589.01	6,589.01	0.00	0.0%
591 Interest & Debt Service	48,701.27	48,701.27	0.00	0.0%
590 Long Term Debt Payment/Interes	48,701.27	48,701.27	0.00	0.0%

Fund Expenditures:	553,701.27	143,395.26	410,306.01	74.1%
Fund Excess/(Deficit):	(11,701.27)	366,218.57		

2020 BUDGET POSITIONCity Of College Place
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410 Water Capital Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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003 Permits & Licenses

003 Licenses & Permits	826,000.00	28,500.00	797,500.00	96.5%
003 Permits & Licenses	826,000.00	28,500.00	797,500.00	96.5%

025 Miscellaneous

000	75,000.00	5,670.77	69,329.23	92.4%
001 Interest & Other Earnings	0.00	1,252.58	(1,252.58)	0.0%
005 Other Miscellaneous Revenue	0.00	76,684.80	(76,684.80)	0.0%
025 Miscellaneous	75,000.00	83,608.15	(8,608.15)	0.0%
026 Rentals & Leases	91,626.00	0.00	91,626.00	100.0%
025 Miscellaneous	166,626.00	83,608.15	83,017.85	49.8%

070 Interfund Transfers

070 Operating Transfers	445,000.00	258,750.00	186,250.00	41.9%
070 Interfund Transfers	445,000.00	258,750.00	186,250.00	41.9%

100 Grants

102 Grants - Private Sources	440,000.00	0.00	440,000.00	100.0%
105 State Grants	90,988.00	90,988.10	(0.10)	0.0%
100 Grants	530,988.00	90,988.10	439,999.90	82.9%

107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	0.00	0.00	0.00	100.0%

370 Capital Contributions

370 Capital Contributions	0.00	2,541.52	(2,541.52)	0.0%
370 Capital Contributions	0.00	2,541.52	(2,541.52)	0.0%

390 Loan Proceeds

110 Federal Loans	1,752,995.00	462,481.69	1,290,513.31	73.6%
390 Loan Proceeds	1,752,995.00	462,481.69	1,290,513.31	73.6%

Fund Revenues:	3,721,609.00	926,869.46	2,794,739.54	75.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	280.00	55.48	224.52	80.2%
025 Miscellaneous	280.00	55.48	224.52	80.2%

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410 Water Capital Reserve Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous	280.00	55.48	224.52	80.2%

070 Interfund Transfers

070 Operating Transfers	0.00	600,000.00	(600,000.00)	0.0%
070 Interfund Transfers	0.00	600,000.00	(600,000.00)	0.0%

534 Water Department

000	0.00	553,469.79	(553,469.79)	0.0%
001 Administration / General	3,537,353.00	405,298.47	3,132,054.53	88.5%
534 Water Utilities	3,537,353.00	958,768.26	2,578,584.74	72.9%
534 Water Department	3,537,353.00	958,768.26	2,578,584.74	72.9%

590 Long Term Debt Payment/Interes

591 Interest & Debt Service	0.00	0.00	0.00	100.0%
590 Long Term Debt Payment/Interes	0.00	0.00	0.00	100.0%

Fund Expenditures:	3,537,633.00	1,558,823.74	1,978,809.26	55.9%
Fund Excess/(Deficit):	183,976.00	(631,954.28)		

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411 Wastewater Capital Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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003 Permits & Licenses

003 Licenses & Permits	966,000.00	32,000.00	934,000.00	96.7%
003 Permits & Licenses	966,000.00	32,000.00	934,000.00	96.7%

025 Miscellaneous

000	10,000.00	4,464.39	5,535.61	55.4%
001 Interest & Other Earnings	0.00	4,240.73	(4,240.73)	0.0%
005 Other Miscellaneous Revenue	0.00	2,801.91	(2,801.91)	0.0%
025 Miscellaneous	10,000.00	11,507.03	(1,507.03)	0.0%
025 Miscellaneous	10,000.00	11,507.03	(1,507.03)	0.0%

070 Interfund Transfers

070 Operating Transfers	580,686.00	94,500.00	486,186.00	83.7%
070 Interfund Transfers	580,686.00	94,500.00	486,186.00	83.7%

100 Grants

103 Intergovernmental Local Grants	0.00	0.00	0.00	100.0%
105 State Grants	80,000.00	0.00	80,000.00	100.0%
100 Grants	80,000.00	0.00	80,000.00	100.0%

107 Loan Proceeds

092 Loan Receipts	5,500,000.00	0.00	5,500,000.00	100.0%
111 State Loans	2,500,000.00	0.00	2,500,000.00	100.0%
107 Loan Proceeds	8,000,000.00	0.00	8,000,000.00	100.0%

370 Capital Contributions

370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	0.00	0.00	0.00	100.0%

535 Wastewater Department

090 Disposition Of Fixed Assets	0.00	0.00	0.00	100.0%
535 Wastewater Department	0.00	0.00	0.00	100.0%

Fund Revenues:	9,636,686.00	138,007.03	9,498,678.97	98.6%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	55,000.00	75.20	54,924.80	99.9%
025 Miscellaneous	55,000.00	75.20	54,924.80	99.9%

2020 BUDGET POSITIONCity Of College Place
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Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous	55,000.00	75.20	54,924.80	99.9%

535 Wastewater Department

003 Maintenance	280,000.00	42,986.30	237,013.70	84.6%
005 Operations / Testing	0.00	0.00	0.00	100.0%
007 Interest Payment	0.00	0.00	0.00	100.0%
008 Capitalized Expenditures	8,080,000.00	837,491.73	7,242,508.27	89.6%
009 Operating Transfers	0.00	0.00	0.00	100.0%
535 Wastewater Utilities	8,360,000.00	880,478.03	7,479,521.97	89.5%

535 Wastewater Department	8,360,000.00	880,478.03	7,479,521.97	89.5%
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Fund Expenditures:	8,415,000.00	880,553.23	7,534,446.77	89.5%
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Fund Excess/(Deficit):	1,221,686.00	(742,546.20)
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2020 BUDGET POSITIONCity Of College Place
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412 Wastewater Debt Service Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
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006 Charges For Goods & Services

006 Charges For Goods & Services	810,470.00	451,563.76	358,906.24	44.3%
006 Charges For Goods & Services	810,470.00	451,563.76	358,906.24	44.3%

025 Miscellaneous

025 Miscellaneous	3,000.00	2,045.68	954.32	31.8%
025 Miscellaneous	3,000.00	2,045.68	954.32	31.8%

107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:	813,470.00	453,609.44	359,860.56	44.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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025 Miscellaneous

025 Miscellaneous	25.00	22.97	2.03	8.1%
025 Miscellaneous	25.00	22.97	2.03	8.1%

070 Interfund Transfers

070 Operating Transfers	552,394.00	0.00	552,394.00	100.0%
070 Interfund Transfers	552,394.00	0.00	552,394.00	100.0%

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	342,275.18	259,168.20	83,106.98	24.3%
002 Interest & Other Debt Costs	137,399.25	0.00	137,399.25	100.0%
591 Interest & Debt Service	479,674.43	259,168.20	220,506.23	46.0%
590 Long Term Debt Payment/Interes	479,674.43	259,168.20	220,506.23	46.0%

Fund Expenditures:	1,032,093.43	259,191.17	772,902.26	74.9%
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Fund Excess/(Deficit):	(218,623.43)	194,418.27		
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413 Water Capital Improvement Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
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006 Charges For Goods & Services

006 Charges For Goods & Services	890,000.00	742,323.50	147,676.50	16.6%
006 Charges For Goods & Services	890,000.00	742,323.50	147,676.50	16.6%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

100 Grants

101 Indirect Federal Grants	2,097,716.00	0.00	2,097,716.00	100.0%
100 Grants	2,097,716.00	0.00	2,097,716.00	100.0%

590 Long Term Debt Payment/Interes

000	11,000.00	4,606.22	6,393.78	58.1%
591 Interest & Debt Service	11,000.00	4,606.22	6,393.78	58.1%

590 Long Term Debt Payment/Interes	11,000.00	4,606.22	6,393.78	58.1%
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Fund Revenues:	2,998,716.00	746,929.72	2,251,786.28	75.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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025 Miscellaneous

025 Miscellaneous	35.00	64.63	(29.63)	0.0%
025 Miscellaneous	35.00	64.63	(29.63)	0.0%

070 Interfund Transfers

070 Operating Transfers	338,400.00	338,400.00	0.00	0.0%
070 Interfund Transfers	338,400.00	338,400.00	0.00	0.0%

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	664,920.13	563,839.27	101,080.86	15.2%
002 Interest & Other Debt Costs	77,994.00	36,922.17	41,071.83	52.7%
591 Interest & Debt Service	742,914.13	600,761.44	142,152.69	19.1%

590 Long Term Debt Payment/Interes	742,914.13	600,761.44	142,152.69	19.1%
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Fund Expenditures:	1,081,349.13	939,226.07	142,123.06	13.1%
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Fund Excess/(Deficit):	1,917,366.87	(192,296.35)		
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425 Water Revenue Bond Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	1,500.00	201.27	1,298.73	86.6%
025 Miscellaneous	1,500.00	201.27	1,298.73	86.6%
025 Miscellaneous	1,500.00	201.27	1,298.73	86.6%

070 Interfund Transfers

070 Operating Transfers	338,400.00	338,400.00	0.00	0.0%
070 Interfund Transfers	338,400.00	338,400.00	0.00	0.0%

Fund Revenues:	339,900.00	338,601.27	1,298.73	0.4%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	9.55	(9.55)	0.0%
025 Miscellaneous	0.00	9.55	(9.55)	0.0%
025 Miscellaneous	0.00	9.55	(9.55)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	225,000.00	0.00	225,000.00	100.0%
002 Interest & Other Debt Costs	113,400.00	0.00	113,400.00	100.0%
591 Interest & Debt Service	338,400.00	0.00	338,400.00	100.0%
590 Long Term Debt Payment/Interes	338,400.00	0.00	338,400.00	100.0%

Fund Expenditures:	338,400.00	9.55	338,390.45	100.0%
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Fund Excess/(Deficit):	1,500.00	338,591.72
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426 Water Bond Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	1,500.00	1,529.01	(29.01)	0.0%
025 Miscellaneous	1,500.00	1,529.01	(29.01)	0.0%
025 Miscellaneous	1,500.00	1,529.01	(29.01)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:	1,500.00	1,529.01	(29.01)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	13.63	(13.63)	0.0%
025 Miscellaneous	0.00	13.63	(13.63)	0.0%
025 Miscellaneous	0.00	13.63	(13.63)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

Fund Expenditures:	0.00	13.63	(13.63)	0.0%
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Fund Excess/(Deficit):	1,500.00	1,515.38
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2020 BUDGET POSITIONCity Of College Place
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Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	1,500.00	5,747.20	(4,247.20)	0.0%
009 PWTF Loan Related	0.00	0.00	0.00	100.0%
025 Miscellaneous	1,500.00	5,747.20	(4,247.20)	0.0%
025 Miscellaneous	1,500.00	5,747.20	(4,247.20)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	600,000.00	(600,000.00)	0.0%
070 Interfund Transfers	0.00	600,000.00	(600,000.00)	0.0%

100 Grants

105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

107 Loan Proceeds

111 State Loans	1,867,431.00	1,624,463.62	242,967.38	13.0%
107 Loan Proceeds	1,867,431.00	1,624,463.62	242,967.38	13.0%

390 Loan Proceeds

111 State Loans	0.00	0.00	0.00	100.0%
390 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:

1,868,931.00	2,230,210.82	(361,279.82)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	20.00	39.05	(19.05)	0.0%
025 Miscellaneous	20.00	39.05	(19.05)	0.0%
025 Miscellaneous	20.00	39.05	(19.05)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

534 Water Department

000	0.00	1,624,463.62	(1,624,463.62)	0.0%
001 Administration / General	2,675,494.00	464,303.60	2,211,190.40	82.6%
005 Capital Expenditures	0.00	0.00	0.00	100.0%

2020 BUDGET POSITION

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431 Water System Construction Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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534 Water Utilities

534 Water Utilities	2,675,494.00	2,088,767.22	586,726.78	21.9%
534 Water Department	2,675,494.00	2,088,767.22	586,726.78	21.9%
Fund Expenditures:	2,675,514.00	2,088,806.27	586,707.73	21.9%
Fund Excess/(Deficit):	(806,583.00)	141,404.55		

2020 BUDGET POSITIONCity Of College Place
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Page: 52**500 Equipment Rental & Replacement**

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
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025 Miscellaneous

001 Interest & Other Earnings	3,000.00	3,495.89	(495.89)	0.0%
005 Other Miscellaneous Revenue	0.00	0.00	0.00	100.0%
025 Miscellaneous	3,000.00	3,495.89	(495.89)	0.0%
025 Miscellaneous	3,000.00	3,495.89	(495.89)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	0.00	0.00	0.00	100.0%

548 Equipment Rental & Replacement

020 Economic Environment	0.00	1,060.58	(1,060.58)	0.0%
070 Operating Transfers	385,821.00	217,525.79	168,295.21	43.6%
548 Equipment Rental & Replacement	385,821.00	218,586.37	167,234.63	43.3%

Fund Revenues:	388,821.00	222,082.26	166,738.74	42.9%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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522 Fire Department

002 Fire Suppression	0.00	0.00	0.00	100.0%
010 Mobilization Program	500.00	0.00	500.00	100.0%
522 Fire Control	500.00	0.00	500.00	100.0%
522 Fire Department	500.00	0.00	500.00	100.0%

548 Equipment Rental & Replacement

515 Legal	0.00	0.00	0.00	100.0%
000	0.00	0.00	0.00	100.0%
001 Administration/Overhead Costs	77,455.95	64,847.90	12,608.05	16.3%
002 Operations / General	302,978.63	182,848.87	120,129.76	39.6%
548 Equipment Rental & Replacement	380,434.58	247,696.77	132,737.81	34.9%
548 Equipment Rental & Replacement	380,434.58	247,696.77	132,737.81	34.9%

Fund Expenditures:	380,934.58	247,696.77	133,237.81	35.0%
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500 Equipment Rental & Replacement

Months: 01 To: 10

Fund Excess/(Deficit):	7,886.42	(25,614.51)
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2020 BUDGET POSITIONCity Of College Place
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625 Flexible Benefits Plan Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

025 Miscellaneous	0.00	0.04	(0.04)	0.0%
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025 Miscellaneous	0.00	0.04	(0.04)	0.0%
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380 Non-Revenues

060 Agency & Other Type Deposits	20,000.00	11,379.63	8,620.37	43.1%
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380 Non-Revenues	20,000.00	11,379.63	8,620.37	43.1%
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Fund Revenues:	20,000.00	11,379.67	8,620.33	43.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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516 Human Resources

589 Non-Expenditures	20,000.00	10,396.83	9,603.17	48.0%
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516 Human Resources	20,000.00	10,396.83	9,603.17	48.0%
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Fund Expenditures:	20,000.00	10,396.83	9,603.17	48.0%
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Fund Excess/(Deficit):	0.00	982.84
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2020 BUDGET POSITION TOTALSCity Of College Place
MCAG #: 0766

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 Current Expense Fund	6,727,506.00	5,708,320.14	15.1%	7,325,924.04	6,197,769.70	15%
005 Current Expense Reserve Fund	101,000.00	102,291.79	0.0%	0.00	20.83	0%
012 Technology Reserve Fund	97,000.00	49,874.66	48.6%	146,585.00	142,032.83	3%
061 Employee Benefit Reserve Fund	78,000.00	2,852.86	96.3%	112,065.00	12,785.01	89%
100 Street Fund	628,100.00	570,136.19	9.2%	618,974.61	453,233.83	27%
120 Criminal Justice Fund	14,250.00	13,300.26	6.7%	13,461.21	10,782.87	20%
121 Forfeited Proceeds Fund	525.00	22.69	95.7%	0.00	0.19	0%
130 Hotel/Motel Tax	14,100.00	9,479.43	32.8%	9,600.00	3,722.57	61%
201 ULTGO Bond Fund	487,955.00	487,962.48	0.0%	487,950.00	96,779.60	80%
202 LTGO Bond Fund	50,235.00	224,428.86	0.0%	50,235.00	276,434.98	0%
235 Commercial Drive Bond Debt Se	140,485.00	140,240.43	0.2%	140,485.00	140,490.36	0%
301 Street Capital Contribution Fund	22,020.00	111,929.96	0.0%	21,925.34	111,925.34	0%
305 Capital Improvement Fund (REE	131,500.00	111,599.30	15.1%	41,000.00	97,310.85	0%
306 Capital Improvement Fund (REE	132,000.00	129,979.80	1.5%	431,500.00	42.67	100%
309 CDBG Projects Fund	464,530.00	0.04	100.0%	464,530.00	0.00	100%
311 Street Improvement Fund	1,319,503.00	1,253,372.92	5.0%	1,547,728.00	846,334.66	45%
315 Facility Maintenance Reserve Fu	344,932.00	150,937.22	56.2%	282,431.00	115,721.46	59%
320 Equipment Reserve Fund	254,100.00	192,157.83	24.4%	435,500.00	311,070.10	29%
330 Economic Development Fund	211,975.34	212,966.20	0.0%	611,925.34	10,101.00	98%
340 Economic Development Reserve	0.00	0.00	100.0%	0.00	0.00	100%
400 Water Fund	1,757,314.00	1,495,330.43	14.9%	1,971,752.35	1,541,078.96	22%
401 Wastewater Fund	2,676,000.00	2,219,608.43	17.1%	2,527,294.33	1,868,803.73	26%
402 Stormwater Fund	630,500.00	539,767.44	14.4%	469,581.35	401,642.00	14%
403 Stormwater Capital Reserve Fund	542,000.00	509,613.83	6.0%	553,701.27	143,395.26	74%
410 Water Capital Reserve Fund	3,721,609.00	926,869.46	75.1%	3,537,633.00	1,558,823.74	56%
411 Wastewater Capital Reserve Fund	9,636,686.00	138,007.03	98.6%	8,415,000.00	880,553.23	90%
412 Wastewater Debt Service Fund	813,470.00	453,609.44	44.2%	1,032,093.43	259,191.17	75%
413 Water Capital Improvement Rese	2,998,716.00	746,929.72	75.1%	1,081,349.13	939,226.07	13%
425 Water Revenue Bond Fund	339,900.00	338,601.27	0.4%	338,400.00	9.55	100%
426 Water Bond Reserve Fund	1,500.00	1,529.01	0.0%	0.00	13.63	0%
431 Water System Construction Fund	1,868,931.00	2,230,210.82	0.0%	2,675,514.00	2,088,806.27	22%
500 Equipment Rental & Replacemen	388,821.00	222,082.26	42.9%	380,934.58	247,696.77	35%
625 Flexible Benefits Plan Fund	20,000.00	11,379.67	43.1%	20,000.00	10,396.83	48%
	36,615,163.34	19,305,391.87	47.3%	35,745,072.98	18,766,196.06	47.5%

TOTALS FOR: Napa Of Walla Walla

City Of College Place

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Accts Pay #	Date	Vendor	Amount	Memo
75393	10/10/2020	194 Napa Of Walla Walla	264.00	Parts
500 - 548 68 31 00	Operating Supplies - Gen		264.00	Battery
75394	10/10/2020	194 Napa Of Walla Walla	86.74	Parts
500 - 548 68 31 00	Operating Supplies - Gen		86.74	Air Filter, Oil Filter
75395	10/10/2020	194 Napa Of Walla Walla	394.05	Parts
500 - 548 68 31 00	Operating Supplies - Gen		394.05	Battery (2)
75398	10/10/2020	194 Napa Of Walla Walla	59.00	Parts
500 - 548 68 31 00	Operating Supplies - Gen		59.00	Coil On Plug Boots (3), Champion Iridium SP (6)
75399	10/10/2020	194 Napa Of Walla Walla	22.54	Parts
500 - 548 68 31 00	Operating Supplies - Gen		22.54	Coil On Plug Boots (3), Plenum Gasket Set
75400	10/10/2020	194 Napa Of Walla Walla	12.62	Parts
500 - 548 68 31 00	Operating Supplies - Gen		12.62	PCV Valve
75401	10/10/2020	194 Napa Of Walla Walla	102.99	Parts
500 - 548 68 31 00	Operating Supplies - Gen		102.99	Micro-V-Ribbed Belt, Idler Pulley
75403	10/10/2020	194 Napa Of Walla Walla	301.26	Parts
500 - 548 68 31 00	Operating Supplies - Gen		301.26	Battery
75404	10/10/2020	194 Napa Of Walla Walla	150.63	Part
500 - 548 68 31 00	Operating Supplies - Gen		19.60	Core Deposit
500 - 548 68 31 00	Operating Supplies - Gen		131.03	Battery
75407	10/10/2020	194 Napa Of Walla Walla	19.67	Part
500 - 548 68 31 00	Operating Supplies - Gen		19.67	Rocker Switch
75405	10/10/2020	194 Napa Of Walla Walla	-55.51	RETURN/CREDIT
500 - 548 68 31 00	Operating Supplies - Gen		-55.51	Warranty Adjustment (inv 834186 1/9/2018)
75406	10/10/2020	194 Napa Of Walla Walla	-19.60	RETURN/CREDIT
500 - 548 68 31 00	Operating Supplies - Gen		-19.60	Warranty- Battery, Core Deposit
75408	10/10/2020	194 Napa Of Walla Walla	-360.55	RETURN/CRDEDIT
500 - 548 68 31 00	Operating Supplies - Gen		-340.95	Hub Bearing Unit (2) (Inv 988996 5/26/2020)

TOTALS FOR: Napa Of Walla Walla

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Accts Pay #	Date	Vendor	Amount	Memo
500 - 548 68 31 00	Operating Supplies - Gen		-19.60	CREDIT: Core Deposit
75396	10/10/2020	194 Napa Of Walla Walla	43.61	Shop Supplies
500 - 548 68 31 00	Operating Supplies - Gen		43.61	Shop Supplies: Cabin Air Filter, Air Filter (5)
75397	10/10/2020	194 Napa Of Walla Walla	12.20	Shop Supplies
500 - 548 68 31 00	Operating Supplies - Gen		12.20	Shop Supplies: Cabin Air Filter (2)
75402	10/10/2020	194 Napa Of Walla Walla	326.70	Shop Tool
500 - 548 68 35 00	Small Tools / Equipment		326.70	Bench Grinder
75409	10/10/2020	194 Napa Of Walla Walla	102.06	Shop Supplies
500 - 548 68 31 00	Operating Supplies - Gen		102.06	Shop Supplies: Wiper Blade (6)
75410	10/10/2020	194 Napa Of Walla Walla	36.31	Shop Supplies
500 - 548 68 31 00	Operating Supplies - Gen		36.31	Shop Supplies: Wiper Blade (2)

Total: 1,498.72

TOTALS FOR: Quill Corporation

City Of College Place

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Accts Pay #	Date	Vendor	Amount	Memo
75342	10/10/2020	218 Quill Corporation	72.24	Office Supplies
001 - 513	10 31 01	Office Supplies - Executi	5.51	City Hall General Office Supplies- Paper
001 - 514	23 31 01	Office Supplies - Budget	7.39	City Hall General Office Supplies- Paper
001 - 514	30 31 01	Office Supplies - Record	2.37	City Hall General Office Supplies- Paper
001 - 518	10 31 01	Office Supplies - HR Ad	4.77	City Hall General Office Supplies- Paper
402 - 531	27 31 01	Stormwater Utilities - Of	0.42	City Hall General Office Supplies- Paper
400 - 534	10 31 01	Office Supplies - Admini	2.04	City Hall General Office Supplies- Paper
400 - 534	27 31 01	Water Utilities - Office S	8.22	City Hall General Office Supplies- Paper
400 - 534	50 31 00	Operating Supplies - Mai	25.26	Public Works Office Supplies- D. Anderson- Paper 1 Carton
400 - 534	80 31 00	Operating Supplies - Gen	5.17	Public Works Office Supplies- D. Anderson- Paper 1 Carton
401 - 535	10 31 01	Office Supplies - Admini	1.56	City Hall General Office Supplies- Paper
401 - 535	27 31 01	Sewer Utilities - Office S	9.20	City Hall General Office Supplies- Paper
100 - 543	10 31 01	Office Supplies - Admini	0.33	City Hall General Office Supplies- Paper
75343	10/10/2020	218 Quill Corporation	247.24	Office Supplies
400 - 534	50 31 00	Operating Supplies - Mai	205.21	Public Works Office Supplies- Canon Toner 3 Pk- D. Anderson
400 - 534	80 31 00	Operating Supplies - Gen	42.03	Public Works Office Supplies- Canon Toner 3 Pk- D. Anderson
75344	10/10/2020	218 Quill Corporation	9.89	Office Supplies
001 - 513	10 31 01	Office Supplies - Executi	1.30	City Hall General Office Supplies
001 - 514	23 31 01	Office Supplies - Budget	1.75	City Hall General Office Supplies
001 - 514	30 31 01	Office Supplies - Record	0.56	City Hall General Office Supplies
001 - 518	10 31 01	Office Supplies - HR Ad	1.13	City Hall General Office Supplies
402 - 531	27 31 01	Stormwater Utilities - Of	0.10	City Hall General Office Supplies
400 - 534	10 31 01	Office Supplies - Admini	0.48	City Hall General Office Supplies
400 - 534	27 31 01	Water Utilities - Office S	1.95	City Hall General Office Supplies
401 - 535	10 31 01	Office Supplies - Admini	0.37	City Hall General Office Supplies
401 - 535	27 31 01	Sewer Utilities - Office S	2.18	City Hall General Office Supplies
100 - 543	10 31 01	Office Supplies - Admini	0.07	City Hall General Office Supplies
75345	10/10/2020	218 Quill Corporation	0.00	Office Supplies- PD
001 - 521	19 31 00	Operating Supplies - Sup	21.73	Monthly Wall Calendar (4)
001 - 521	19 31 00	Operating Supplies - Sup	-21.73	RETURNED: Monthly Wall Calendar (4)
75346	10/10/2020	218 Quill Corporation	86.92	Office Supplies
001 - 521	19 31 01	Office Supplies - Support	86.92	2021 Monthly Calendar 12x17 (4)
75353	10/10/2020	218 Quill Corporation	39.12	Office Supplies
001 - 518	10 31 01	Office Supplies - HR Ad	26.76	HR Office Supplies- Classification Folders
400 - 534	10 31 01	Office Supplies - Admini	5.59	HR Office Supplies- Classification Folders

TOTALS FOR: Quill Corporation

City Of College Place

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Accts Pay #	Date	Vendor	Amount	Memo
401 - 535	10 31 01	Office Supplies - Admini	2.46	HR Office Supplies- Classification Folders
100 - 543	10 31 01	Office Supplies - Admini	3.21	HR Office Supplies- Classification Folders
500 - 548	70 31 01	Office Supplies - ER&R	1.10	HR Office Supplies- Classification Folders
75341	10/10/2020	218 Quill Corporation	23.73	Supplies
001 - 518	20 31 00	Operating Supplies - Faci	23.73	Purell Hand Sanitizer 2L
75347	10/10/2020	218 Quill Corporation	288.32	Supplies
001 - 513	10 31 01	Office Supplies - Executi	3.45	City Hall General Office Supplies- Hand Sanitizer, Mechanical Pencils, Kleenex, Stic Pens
001 - 514	23 31 01	Office Supplies - Budgeti	4.63	City Hall General Office Supplies- Hand Sanitizer, Mechanical Pencils, Kleenex, Stic Pens
001 - 514	30 31 01	Office Supplies - Recordi	1.49	City Hall General Office Supplies- Hand Sanitizer, Mechanical Pencils, Kleenex, Stic Pens
001 - 518	10 31 01	Office Supplies - HR Adm	2.99	City Hall General Office Supplies- Hand Sanitizer, Mechanical Pencils, Kleenex, Stic Pens
402 - 531	10 31 01	Office Supplies - Stormw	18.71	Public Works Office Supplies- HP Black Toner- W. Antle
402 - 531	27 31 01	Stormwater Utilities - Of	0.26	City Hall General Office Supplies- Hand Sanitizer, Mechanical Pencils, Kleenex, Stic Pens
400 - 534	10 31 01	Office Supplies - Admini	1.28	City Hall General Office Supplies- Hand Sanitizer, Mechanical Pencils, Kleenex, Stic Pens
400 - 534	27 31 01	Water Utilities - Office S	5.16	City Hall General Office Supplies- Hand Sanitizer, Mechanical Pencils, Kleenex, Stic Pens
400 - 534	50 31 00	Operating Supplies - Mai	86.76	Public Works Office Supplies- HP Black Toner- W. Antle
400 - 534	50 31 00	Operating Supplies - Mai	76.35	Public Works Office Supplies- Canon Black Toner- D. Anderson
400 - 534	80 31 00	Operating Supplies - Gen	15.65	Public Works Office Supplies- Canon Black Toner- D. Anderson
401 - 535	10 31 01	Office Supplies - Admini	0.98	City Hall General Office Supplies- Hand Sanitizer, Mechanical Pencils, Kleenex, Stic Pens
401 - 535	27 31 01	Sewer Utilities - Office S	5.77	City Hall General Office Supplies- Hand Sanitizer, Mechanical Pencils, Kleenex, Stic Pens
100 - 542	30 31 00	Operating Supplies - Trav	44.23	Public Works Office Supplies- HP Black Toner- W. Antle
100 - 543	10 31 01	Office Supplies - Admini	0.20	City Hall General Office Supplies- Hand Sanitizer, Mechanical Pencils, Kleenex, Stic Pens
001 - 576	81 31 01	Office Supplies - Parks A	20.41	Public Works Office Supplies- HP Black Toner- W. Antle
Total:			767.46	

TOTALS FOR: Home Depot Credit Services

City Of College Place

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Accts Pay #	Date	Vendor	Amount	Memo
75411	10/10/2020	5629 Home Depot Credit Services	71.64	
100 - 542 30 31 00	Operating Supplies - Trav		71.64	20x25x1 HW Elite (2), 42g Contractor Bags 50ct
75412	10/10/2020	5629 Home Depot Credit Services	17.36	
100 - 542 30 20 01	Benefits - Uniforms		17.36	Water Resistant Leather Work Glove
75413	10/10/2020	5629 Home Depot Credit Services	3.34	
001 - 576 80 31 00	Operating Supplies - Parl		3.34	Cedar Picket 6ft
75414	10/10/2020	5629 Home Depot Credit Services	10.39	
001 - 576 80 31 00	Operating Supplies - Parl		10.39	Keys (4)
75415	10/10/2020	5629 Home Depot Credit Services	3.35	
001 - 576 80 31 00	Operating Supplies - Parl		3.35	Rubber Hose Washers 12 Pk (2)
75416	10/10/2020	5629 Home Depot Credit Services	127.08	
400 - 534 80 31 00	Operating Supplies - Gen		127.08	Insulated Staples 300pk, Cable Stapler, Low Voltage Old Work 1G.6 Port Wallplate, CAT 5E Jack
75417	10/10/2020	5629 Home Depot Credit Services	67.63	
100 - 542 30 31 00	Operating Supplies - Trav		67.63	Power Tree Pruner, Simple Green, Glass Treatment
75418	10/10/2020	5629 Home Depot Credit Services	53.76	
400 - 534 80 31 00	Operating Supplies - Gen		53.76	Flex Auger Bit
75419	10/10/2020	5629 Home Depot Credit Services	14.10	
001 - 576 80 31 00	Operating Supplies - Parl		14.10	Liquid Cleaner With Oxi 224 Oz
75420	10/10/2020	5629 Home Depot Credit Services	30.79	
400 - 534 80 31 00	Operating Supplies - Gen		30.79	Loctite Window& Door (2), Pocket Hole Screw 1lb (Repair Crawl Space)
75421	10/10/2020	5629 Home Depot Credit Services	67.36	
400 - 534 80 31 00	Operating Supplies - Gen		67.36	3/4"x54" Flex Bit Auger (Returned)
75422	10/10/2020	5629 Home Depot Credit Services	-67.36	
400 - 534 80 31 00	Operating Supplies - Gen		-67.36	RETURN/CREDIT: 3/4"x54" Flex Bit Auger (inv 3013350)
75424	10/10/2020	5629 Home Depot Credit Services	93.35	
400 - 534 80 31 00	Operating Supplies - Gen		93.35	Order ID: H4735-90160 & H4735-90158 Recall Amount

TOTALS FOR: Home Depot Credit Services

City Of College Place

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Accts Pay #	Date	Vendor	Amount	Memo
75425	10/10/2020	5629 Home Depot Credit Services	16.27	
001 - 576	80 31 00	Operating Supplies - Parl	16.27	Multi-Use Scotts Sprayer 1 Gal
75426	10/10/2020	5629 Home Depot Credit Services	20.83	
400 - 534	80 31 00	Operating Supplies - Gen	20.83	25ft CAT6 Patch Cable, Pass Thru Modular Data Plug CAT6
75427	10/10/2020	5629 Home Depot Credit Services	488.06	
100 - 542	64 35 00	Sm Tools/Equipment	244.03	Ryobi 300Psi Gas Pressure Washer
500 - 548	68 35 00	Small Tools / Equipment	244.03	Ryobi 300Psi Gas Pressure Washer
75428	10/10/2020	5629 Home Depot Credit Services	5.41	
400 - 534	80 31 00	Operating Supplies - Gen	5.41	Behr MQI SG MQ330 Sample UPW HP
75430	10/10/2020	5629 Home Depot Credit Services	43.41	
400 - 534	80 31 00	Operating Supplies - Gen	43.41	Milwaukee 10 Bin Organizer, 4in1 Electronics Pocket Screwdriver
75431	10/10/2020	5629 Home Depot Credit Services	14.10	
001 - 576	80 31 00	Operating Supplies - Parl	14.10	6" 24TPI Thin MIL 5pk
75432	10/10/2020	5629 Home Depot Credit Services	86.33	
100 - 542	30 31 00	Operating Supplies - Trav	86.33	Ryobi Pressure Washer Turbo Nozzle, 5in 1 Nozzle, ZEP
75433	10/10/2020	5629 Home Depot Credit Services	62.27	
400 - 534	80 31 00	Operating Supplies - Gen	62.27	CE CAT5E Jack 25 Pk, Pass Thru Modular Data Plug CAT6
75434	10/10/2020	5629 Home Depot Credit Services	140.22	
400 - 534	80 31 00	Operating Supplies - Gen	140.22	Husky 28in Wall Cabinet
Total:			<u>1,369.69</u>	

TOTALS FOR: Banner Bank Credit Cards

City Of College Place

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Accts Pay #	Date	Vendor	Amount	Memo
75570	10/30/2020	7404 Banner Bank Credit Cards	484.00	3647-CH
001 - 522	20 31 05	Wildland Fire - Operating	10.45	15W40 Oil
001 - 522	20 32 02	Fire Mobilization - Fuel (	45.40	Fuel- Mobilization
001 - 522	20 32 02	Fire Mobilization - Fuel (	38.23	Fuel- Mobilization
001 - 522	20 32 02	Fire Mobilization - Fuel (	62.29	Fuel- Mobilization
001 - 522	26 31 80	Operating Supplies - EM	83.07	Glucose MB (9), Controur Nex (2)
001 - 522	45 31 00	Operating Supplies - Trai	21.67	Baby Doll (2)
001 - 522	50 31 00	Operating Supplies - Faci	202.89	Facility Supplies: Kaboom, Lysol (3), Pumice Stick (2), Trash
001 - 573	90 44 01	Advertising	20.00	Bags(2), Shop Towels (6),EQ Fab 100ct, Microwave, Coffee,
		Facebook		CPFM Advertising On Facebook
75561	10/30/2020	7404 Banner Bank Credit Cards	171.23	5994-FD
001 - 522	20 32 02	Fire Mobilization - Fuel (	19.40	Fuel- Mobilization
001 - 522	20 32 02	Fire Mobilization - Fuel (	29.28	Fuel- Mobilization
001 - 522	20 32 02	Fire Mobilization - Fuel (	91.84	Fuel- Mobilization
001 - 522	20 32 02	Fire Mobilization - Fuel (	10.71	Fuel- Mobilization
001 - 522	20 32 02	Fire Mobilization - Fuel (	20.00	Fuel- Mobilization
75569	10/30/2020	7404 Banner Bank Credit Cards	4,545.83	6162-CD
315 - 594	18 64 15	Capital Expenditures/Exp	4,545.83	Uplift Desk For D. Anderson
75571	10/30/2020	7404 Banner Bank Credit Cards	2,305.27	9040-PD
001 - 521	10 31 00	Operating Supplies - Adm	396.76	Uniform Boots- T. Tomaras
001 - 521	22 20 01	Benefits Uniforms Patrol	342.40	Ballistic Helmet- D. Schmick
001 - 521	22 20 01	Benefits Uniforms Patrol	72.30	Oxford Dress Shoes- J. Duede
001 - 521	22 20 01	Benefits Uniforms Patrol	100.81	Wool Pants- J. Duede
001 - 521	22 31 00	Operating Supplies - Patr	259.25	Replacement Batteries For Tasers (3)
001 - 521	22 31 00	Operating Supplies - Patr	403.96	Jump Packs For Patrol Cars (6)
001 - 521	22 31 00	Operating Supplies - Patr	124.95	Trijicon Bright & Tough Night Sights (1)
001 - 521	40 31 00	Operating Supplies - Trai	247.14	Less Lethal Shotgun Conversion Kits
012 - 594	18 64 01	Machinery & Equipment	119.39	Cannon XF400 UHD Camcorder
012 - 594	18 64 01	Machinery & Equipment	4.06	Microphone
012 - 594	18 64 01	Machinery & Equipment	6.45	Battery Pack
012 - 594	18 64 01	Machinery & Equipment	7.16	Tripod
012 - 594	18 64 01	Machinery & Equipment	4.78	Camera Bag
012 - 594	18 64 01	Machinery & Equipment	7.16	Digital MIC
001 - 594	21 64 02	Machinery/Equip Patrol	208.70	Holster For Vacant Position
75573	10/30/2020	7404 Banner Bank Credit Cards	679.30	9343-CH
001 - 514	23 31 00	Operating Supplies - Bud	14.15	Phone Case- D. Cinnamon
001 - 518	10 31 00	Operating Supplies - HR	7.60	Phone Case- S. Doering

TOTALS FOR: Banner Bank Credit Cards

City Of College Place

MCAG #: 0766

10/01/2020 To: 10/31/2020

Time: 12:43:35 Date: 11/18/2020

Page: 2

Accts Pay #	Date	Vendor	Amount	Memo
001 - 522	10 31 00	Operating Supplies - Adm	51.34	Paper Clips, Pens, Envelopes
001 - 522	10 31 01	Office Supplies - Admini	25.96	Brother Black On White Tape
001 - 522	20 31 00	Operating Supplies - Sup	55.37	Batteries
001 - 522	20 31 03	Radios/Pagers - Parts & S	177.15	Dual Muff Headset Coiled Cord For Handheld Radios
001 - 522	20 32 02	Fire Mobilization - Fuel C	33.99	Fuel- Colfax Complex
001 - 522	20 32 02	Fire Mobilization - Fuel C	23.74	Fuel- Colfax Complex
001 - 522	20 32 02	Fire Mobilization - Fuel C	21.92	Fuel- Colfax Complex
001 - 522	20 35 02	Fire Mobilization - Sm T	17.40	Chainsaw Bar Nuts (2)
001 - 522	45 31 00	Operating Supplies - Trai	68.62	Hardboard (2), Jump Ropes (4), Stop Watch, Resistance Training Band
001 - 522	45 31 00	Operating Supplies - Trai	136.00	Fire Protection Publications
001 - 522	50 31 00	Operating Supplies - Faci	20.00	Trash Bags, Toilet Cleaner (3)
402 - 531	20 31 00	Operating Supplies - Stor	4.69	Phone Case & Tempered Glass Film- S. Myrlie
400 - 534	10 31 00	Operating Supplies - Adm	2.61	Phone Case & Tempered Glass Film- S. Myrlie
401 - 535	10 31 01	Office Supplies - Admini	1.30	Phone Case & Tempered Glass Film- S. Myrlie
100 - 544	20 31 00	Operating Supplies - Eng	9.12	Phone Case & Tempered Glass Film- S. Myrlie
001 - 558	60 31 00	Operating Supplies - Plar	8.34	Phone Case & Tempered Glass Film- S. Myrlie
75562	10/30/2020	7404 Banner Bank Credit Cards	3,043.17	9384-CH
001 - 514	23 49 01	Registration Fees / Traini	80.00	Webinar: Ethics For CPAs- B. Carleton
012 - 518	89 31 00	Operating Supplies - Dat:	332.26	Ergotron Dual Stacking Arm
012 - 518	89 31 00	Operating Supplies - Dat:	342.13	Wireless Keyboard/Mouse Combo (2); Ergotron Monitor Arm;
001 - 522	50 31 00	Operating Supplies - Faci	199.46	Microsoft Wireless Desktop 2000 (2)
400 - 534	10 31 00	Operating Supplies - Adm	63.62	Air Filters For FD (26)
500 - 548	68 31 00	Operating Supplies - Gen	33.50	Office Supplies
500 - 548	68 31 00	Operating Supplies - Gen	1,965.25	Natural Shine (3); Carpet/upholstery Cleaner;
001 - 558	60 49 01	Registrations/Fees - Trair	20.00	Outrigger / Lift Selector Hydraulic Valve
001 - 573	90 31 01	Office Supplies - Comm	6.95	Webinar: Case Law Update- J. Rickard
				Thank You Cards
75563	10/30/2020	7404 Banner Bank Credit Cards	1,100.00	9400-CH
001 - 514	30 49 01	Registrations/Fees - Trair	600.00	NW Clerks Institute PD1 - Carolyn Holm
001 - 514	30 49 01	Registrations/Fees - Trair	500.00	NW Clerks Institute PD4 - Lisa Neissl
75564	10/30/2020	7404 Banner Bank Credit Cards	3,404.42	9418-CH
012 - 594	18 64 01	Machinery & Equipment	2,727.89	Cannon XF400 UHD Camcorder
012 - 594	18 64 01	Machinery & Equipment	92.75	Microphone
012 - 594	18 64 01	Machinery & Equipment	147.31	Battery Pack
012 - 594	18 64 01	Machinery & Equipment	163.67	Tripod
012 - 594	18 64 01	Machinery & Equipment	109.12	Camera Bag
012 - 594	18 64 01	Machinery & Equipment	163.68	Digital MIC

TOTALS FOR: Banner Bank Credit Cards

City Of College Place

MCAG #: 0766

10/01/2020 To: 10/31/2020

Time: 12:43:35 Date: 11/18/2020

Page: 3

Accts Pay #	Date	Vendor	Amount	Memo
75565	10/30/2020	7404 Banner Bank Credit Cards	80.84	9426-CH
001 - 518	10 31 02	Operating Supplies - HR Wal-Mart Stores, Inc	21.16	Snacks For Wellness Baskets
001 - 518	10 31 02	Operating Supplies - HR Wal-Mart Stores, Inc	59.68	Snacks For Wellness Baskets
75566	10/30/2020	7404 Banner Bank Credit Cards	1,148.64	9467-PD
001 - 521	19 41 00	Prof Services Support Ser Language Line Solutions, Inc.	2.24	Over-the-phone Interpretation- 09/2020
001 - 521	19 49 01	Registrations / Fees - Tra Paypal	250.00	Crime Stas & NIBRS For Police Executive- M. Barr
001 - 521	21 49 01	Registration Fees - Traini Tritch Forensics	579.00	Crime Scene Investigations Workshop- B. Fortin
001 - 554	30 31 00	Operating Supplies - Spe L N Curtis & Sons	317.40	External Body Carrier- R. Nordman
75567	10/30/2020	7404 Banner Bank Credit Cards	629.17	9475-PD
001 - 521	21 31 00	Operating Supplies - Inve CSI Forensic Supply	425.12	Compact Fingerprint Kit W/ Latent Plus FP Brush (15)
001 - 521	21 31 00	Operating Supplies - Inve CSI Forensic Supply	181.57	Evidence Bags 4-100pks; Security Tape (4)
001 - 521	22 31 00	Operating Supplies - Pair Home Depot Credit Services	22.48	Batteries For Flashlight
75568	10/30/2020	7404 Banner Bank Credit Cards	1,564.15	9483-PW
400 - 534	10 49 01	Registrations/Fees - Trair The Paper Tree	70.66	Text Book For Online Course- Pumps & Pumping- K. Wolpert
400 - 534	10 49 01	Registrations/Fees - Trair Green River Community College/WOW	500.00	Online Course- Water Distribution- P. Hartwig
400 - 534	10 49 01	Registrations/Fees - Trair Green River Community College/WOW	500.00	Online Course- Water Distribution- K. Wolpert
400 - 534	10 49 01	Registrations/Fees - Trair The Paper Tree	193.49	Text Books For Online Course- Water Distribution Grades 1&2,3&4- P. Hartwig
401 - 535	80 49 02	Registration/Fees-Trainin Professional Training Association	100.00	Online Workshop-Introduction To Pretreatment- L. Cota
401 - 535	80 49 02	Registration/Fees-Trainin Professional Training Association	100.00	Online Workshop- Fundamentals Of Wastewater Treatment- L. Cota
401 - 535	80 49 02	Registration/Fees-Trainin Professional Training Association	100.00	Online Workshop- Principles Of Disinfection For Wastewater Operations- L. Cota
75572	10/30/2020	7404 Banner Bank Credit Cards	579.70	9965-FD
001 - 522	20 20 04	Uniforms - FT Firefighter IMS Alliance	85.83	Name Tags(48)
001 - 522	20 32 02	Fire Mobilization - Fuel (Love's Travel	92.20	Fuel
001 - 522	45 31 00	Operating Supplies - Trai David's Aquacut & Builders	183.14	Traveling Training Award For Firefighters
001 - 522	45 31 00	Operating Supplies - Trai Home Depot Credit Services	12.01	Anchor Shackle
001 - 522	50 31 00	Operating Supplies - Faci Amazon.com	206.52	Office Chair
Total:			19,735.72	



FY 2021 TO 2026 CAPITAL FACILITY PLAN

FY 2021 TO 2026 CAPITAL FACILITY PLAN



City of College Place: 625 S. College Ave, Phone: 509-529-1200 Website: www.collegeplacewa.us

City Council

- Norma Hernandez, Mayor
- Jerry Bobbitt, Council Position #1
- Michael Cleveland, Council Position #2
- Marge Nyhagen, Council Position #3
- Loren Peterson, Council Position #4
- Melodie Selby, Council Position #5
- Heather Schermann, Council Position #6
- Byron Trop, Council Position #7

CFP Management Team

- Mike Rizzitiello, City Administrator
- Brian Carleton, Finance Director
- Troy Tomaras, Police Chief
- David Winter, Fire Chief
- Paul Hartwig, Public Works Director
- Jon Rickard, Community Development Director

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II. WHAT IS A CAPITAL FACILITY PLAN (CFP)?

- ▶ The Capital Facilities & Transportation Improvement Plan (CFP) is a planning tool that lists current and future City capital facilities projects. It is important to note that just because a project is listed in the CFP, it does not mean funds have been budgeted or are available. This document is a tool for current and long-term planning purposes.
- ▶ Each year the city is required by the state to adopt a CFP for planning and funding of capital projects. The CFP is a project planning tool which covers all aspects of infrastructure planning within the city. The projects included in the CFP are those that are needed to meet the concurrency requirements of the Growth Management Act (GMA), transportation projects to be included in the TIP, and other capital projects planned for the next six-year period.
- ▶ The TIP is a transportation planning tool used by the Washington State Department of Transportation (WSDOT) to allocate funding for local agency projects. The WSDOT will not fund transportation projects that are not included in the TIP. Comments received on transportation projects will apply to both the CFP and TIP.
- ▶ Staff has identified and prioritized projects for consideration by the Council. The CFP and TIP are six-year planning tools. The general approach for project selection and prioritization was based on criteria covering City Council goals, infrastructure needs, community benefits, employment impact, safety, and other factors (mandates, obligations, and outside funding). The departments evaluated the proposed projects and results are forwarded to the City Council for consideration.
- ▶ **Many projects in Capital Facility Plan are reprioritized throughout the year based on the pursuit and award outside Federal, State, and Private grant opportunities.**
- ▶ **The City is able to reconstruct and maintain Federally classified roads better because they are eligible for Federal and State grant funds. These streets include: Rose, C, Whitman, 4th, 12th, Lamperti/Mojonnier, Taumaurson, Myra, Larch, Meadowbrook, College, Academy, and Doans.**
- ▶ **All other streets are local and ineligible for Federal and State grants.**
- ▶ **Status Definitions**
 - ▶ **Budgeted: Project will occur in Fiscal Year 2021.**
 - ▶ **Budgeted: COVID Delay: Project will be delayed to midyear Fiscal Year 2021 so we can carefully evaluate revenues vs. expense.**
 - ▶ **Planned: Project planned for the future. City is in the process of assembling grant funds for the project.**



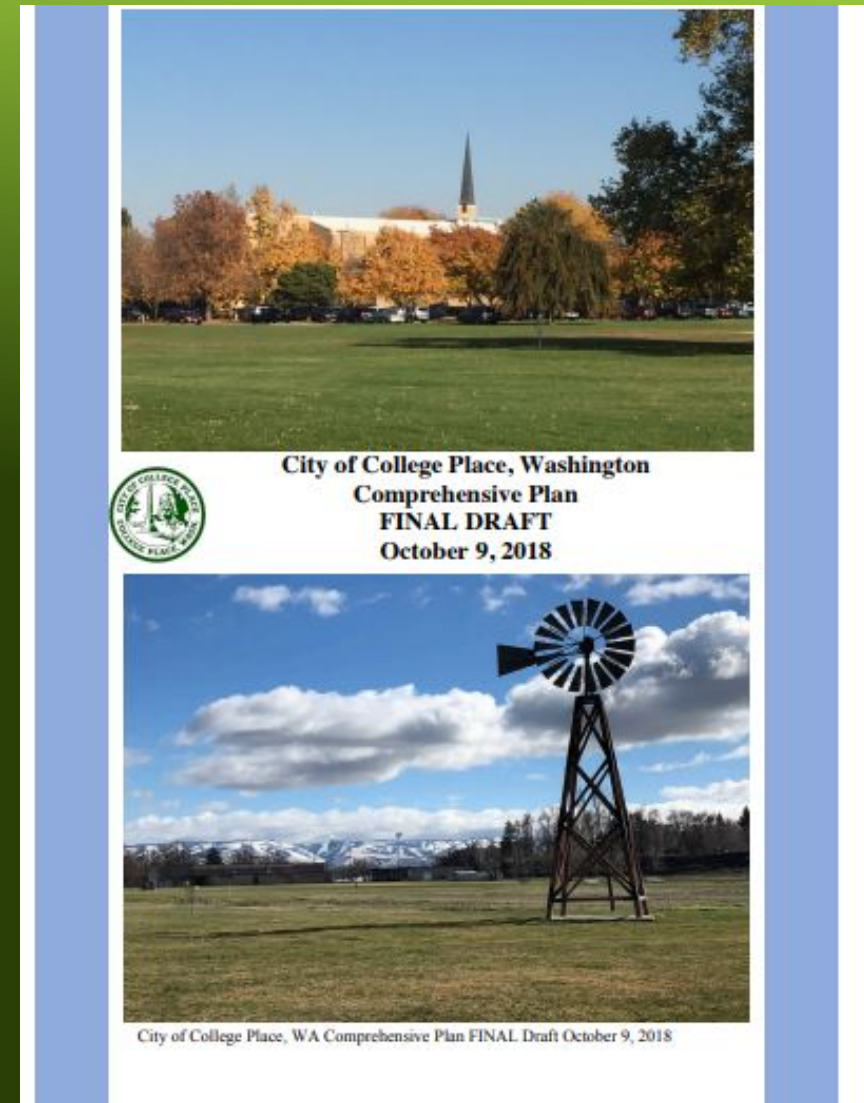
III. FY 2021 PRIORITY PROJECTS

- ▶ A. Southwest College Place Wastewater Trunkline and Lift Station: **\$7,587,097.00** (USDA Grant/Loan, Port, Ecology)
- ▶ B. Well ##2 Drinking Water Well Replacement Final Wellhouse Engineering/Start Construction: **\$243,000.00** (Grant/Loan funded) Major construction in FY 2022.
- ▶ C. Wastewater Treatment Plant Improvement Design: **\$500,000.00** (Ecology)
- ▶ D. Meadowbrook Grind & Overlay : **\$313,560** (TIB Grant)
- ▶ E. 4Bikes Project: **\$600,000** (TIB Grant)
- ▶ F. Central College Place Sidewalks: **\$339,530** (CDBG Grant)
- ▶ G. Lions Park Renovation : **\$2,500,000** (REET,State RCO Grants, Partnerships)



IV. 2018 COMPREHENSIVE PLAN

- Adopted by City Council on October 9th, 2018
- Aspirational goals and objectives for the City over the next twenty years.
- Mandated by the Washington State Growth Management Act.
- Goals that this Capital Facility Plan satisfies:
 - Goal #11: Maintain and improve existing utilities and services while planning for new growth and development.
 - Goal #17: Provide reliable, effective, and efficient utility services at the lowest reasonable cost, consistent with the City's aims of environmental stewardship, social equity, economic development, and the protection of public health.
 - Goal #23: Maintain the city's infrastructure so that it meets the needs of existing employers and targeted industries.



V. STRATEGIC PLAN: 2017 TO 2026

- Adopted by City Council on July 25th, 2017 and revised/adopted via Ordinance No. 19-005 on February 12th, 2019
- Ten year framework for vision, values, and work plan.
- Five Tenants
 - Resource Development
 - Economic Development Strategy
 - Develop Design Standard and Mixed-Use Zone
 - Cooperation and Connection
 - Create annual community events
 - Increase outreach program
 - Increase volunteer commissions
 - Infrastructure Investment
 - Stormwater utility
 - Safe and sustainable water supply
 - Fully funded wastewater utility
 - Local streets are refurbished or rebuilt
 - Planning for Prosperity
 - Optimal Operations



V. STRATEGIC PLAN: 2017 TO 2026

- Adopted by City Council on July 25th, 2017
- Ten year framework for vision, values, and work plan.
- Five Tenants
 - Planning for Prosperity
 - Produces and adopts a Comprehensive Plan
 - City government flexible enough to permit innovation
 - Optimal Operations
 - Staffed to nationally-recognized human resource levels
 - Construct new and modify existing City facilities based on nationally-recognized standards
 - GIS is used for comparative advantage and municipal leadership.



VI. LONG TERM FINANCIAL STRATEGY

Key Financial Principles

- ▶ Make Trade-Offs
- ▶ Do It Well
- ▶ Focus Programs on College Place Residents and Businesses
- ▶ Preserve Physical Infrastructure
- ▶ Use Unexpected One-Time Revenues for One-Time Costs or Reserves
- ▶ Invest in Employees
- ▶ Pursue Innovative Approaches to Service Delivery
- ▶ Contract In/Contract Out
- ▶ Maintain Capacity to Respond to Emerging Community Needs
- ▶ Pursue Entrepreneurial Initiatives
- ▶ Address Unfunded Liabilities
- ▶ Selectively Recover Costs
- ▶ Recognize the Connection Between the Operating and Capital Budgets.

Guidelines

- ▶ What Should the City Do Every Year, Whether the Financial Forecast is Positive or Negative?
 - ▶ Increase operating cost recovery (user fees)
 - ▶ Pursue cost sharing
- ▶ What Should the City DO in the Following Year's Budget When the Financial Forecast is Positive?
 - ▶ Assess the situation
 - ▶ Maintain adequate reserves
 - ▶ Use one-time revenues only for one-time expenses
 - ▶ Use recurring revenues for recurring costs or for one-time expenses
 - ▶ Stay faithful to City goals over the long run
 - ▶ Think carefully when considering revenue cuts
 - ▶ Think long-term
- ▶ What Should the City DO in the Following Year's Budget When the Financial Forecast is Negative?
 - ▶ Assess the situation
 - ▶ Use reserves sparingly
 - ▶ Reduce services
 - ▶ Continue to think carefully when considering tax increases
- ▶ What Should the Council Consider Before Increasing Taxes?
 - ▶ Will the increase result in programs or services that will have a quantifiable public benefit?
 - ▶ Is the tax source related and connected to the services that are to be supported by the new revenue?
 - ▶ Is the increase fully justifiable in terms of need?
 - ▶ Has every effort to educate citizens about the tax been taken in advance of the increase?
 - ▶ Are the services that are intended to be supported by the new revenue supportable into the foreseeable future?
- ▶ What Should the Council Consider Before Asking Residents to Increase Taxes?
 - ▶ Have efforts to educate residents about the tax been made?
 - ▶ Has there been ample time for residents to debate and discuss the issue?
 - ▶ Has the council taken the time to listen to residents' concerns?
 - ▶ Do our residents understand what the results will be following implementation of the new tax?

VII. CAPITAL FACILITY PLAN DEVELOPMENT & REVIEW PROCESS

August

- Department Head Capital Facility Proposals to Administration

September

- Administration prepares draft prioritization of projects.
- Estimate Revenues by Funding Source.
- Draft Capital Facility Plan Booklet Released on website

October

- Announcements in City Newsletter and Social Media.
- City Council: Public Works Committee Meeting
- City Council Workshop
- City Council Presentations
- Advisory Committee Presentations

November

- Advisory Committee Presentations
- City Council Workshop
- City Council presentations
- City Council Public Hearing

December

- City Council Workshop
- City Council Meeting
- Estimated passage at December 10th, 2019 City Council meeting.

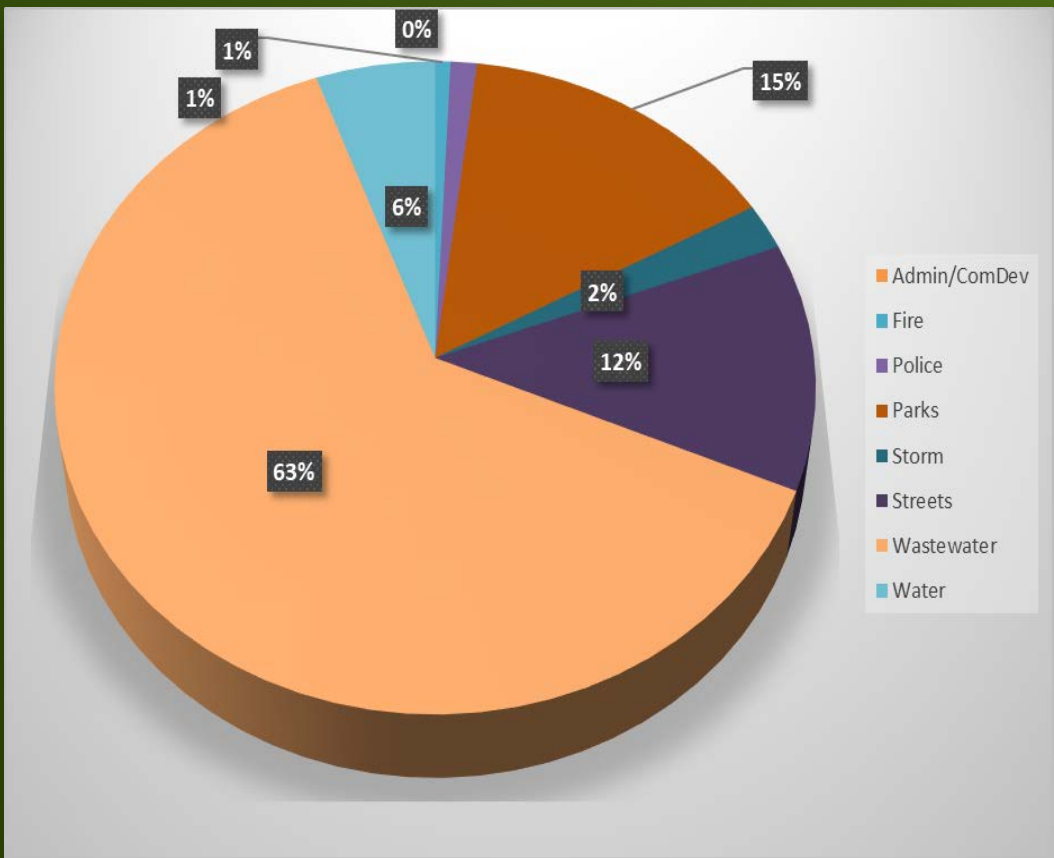
VIII. COMPLETED PROJECTS IN FY 2020

Capital Facility Projects Completed in FY 2020			
Project	Type	Description	Cost
City Hall LED Light Conversion	Administration	Replace old sodium lighting with LED's	\$15,000.00
Admin/Finance Flooring Replacement	Administration	Replace old carpeting with flooring in Admin/Finance side of City Hall	\$10,000.00
ADA Compliant Front Door Automatic Openers	Administration	Automatic Door Openers for City Hall.	\$6,000.00
Balance Thermostats	Administration	Balance & replace thermostats so HVAC works properly.	\$10,000.00
Replace City Hall Exhaust Fans	Administration	Replace exhaust fans.	\$6,000.00
Replace City Hall Windows - Finance & East Side	Administration	Replace windows for east side of the City Hall facility.	\$12,000.00
Water Softener	Fire	Water Softener	\$ 15,000.00
Fire Shower Replacement	Fire	Shower replacements.	\$ 30,000.00
Replace Electric Gate	Police	Replace failing electric gate.	\$ 10,000.00
PD Carport/Storage Project	Police	Construct carport/storage area adjacent to outside PD car parking area.	\$ 110,000.00
Harvest Meadows Park	Park	Improvements include sign and picnic shelter.	\$ 20,000.00
SE 10th Street Retrofit (Birch to College)	Storm	Reconstruct 10th to include stormwater infrastructure to filter water into Garrison Creek.	\$ 200,000.00
Earl/Destito Storm Outfall Work	Storm	Engineering fix for flooding issues on Earl and Destito.	\$ 40,000.00
SE Lamperti Street Resurfacing	Streets	Resurface SE Lamperti from SE Larch to College.	\$ 323,000.00
FY 2020 Chipseal Program	Streets	Planned annual chip seal for 2020	\$ 41,000.00
Myra Rd Rock	Streets	Replace wood chips with rock along Myra Rd.	\$ 40,000.00
NE Evans Rd Resurface	Streets	Resurface NW Evans from Whitman to Earl.	\$ 24,400.00
Electric Vehicle Charging Stations	Streets	Installation of grant funded charger at City Hall.	\$ 48,831.30
Poplar Tree Removal	Wastewater	Wrap up removal of Poplar Trees at WTPP	\$ 100,000.00
Scenic View/Mountainview Hill Sewer Lining Project.	Wastewater	Sewer Lining	\$ 280,000.00
Well No. 1 Replacement	Water	Finish Replacement of Well No. 1	\$ 2,675,494.00
Total			\$4,016,725.30

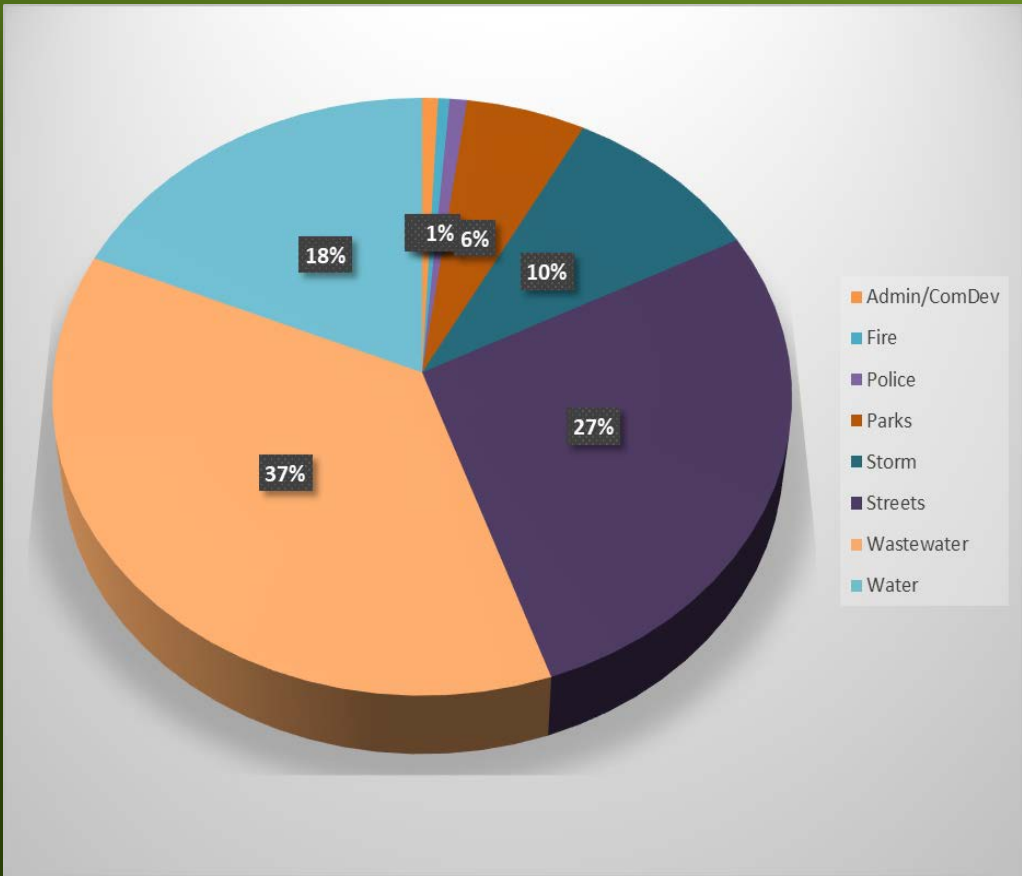


IX. CAPITAL FACILITY PLAN SUMMARY – FY 2021 VS. SIX-YEAR

Fiscal Year 2021

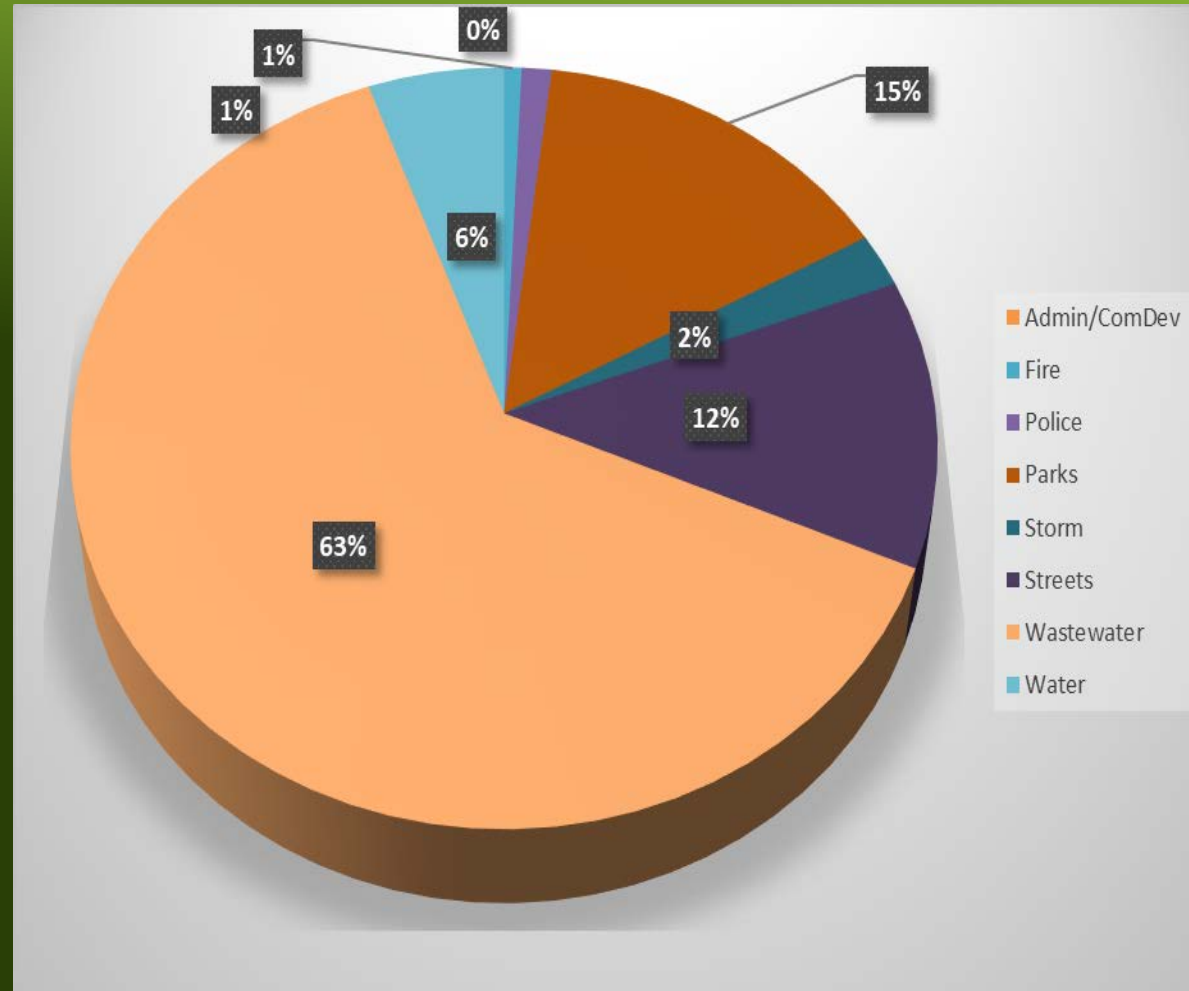


Fiscal Year 2021 to 2026



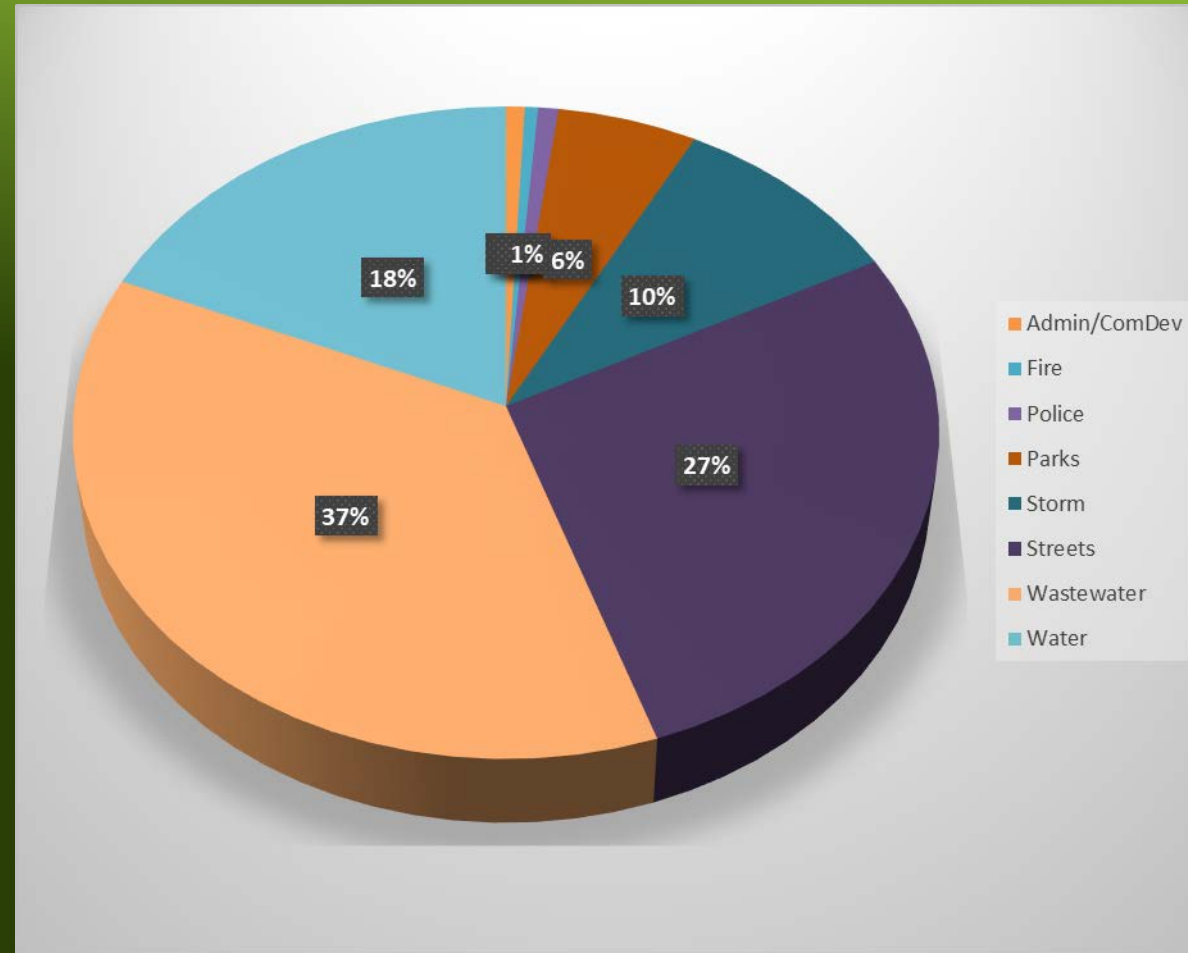
X. CAPITAL FACILITY PLAN – FY 2021

Capital Facility Plan: FY 2021	
Department	Expense
Admin/ComDev	\$ -
Fire	\$ 95,300.00
Police	\$ 164,500.00
Parks	\$ 2,010,000.00
Storm	\$ 309,162.25
Streets	\$ 1,643,090.00
Wastewater	\$ 8,444,184.00
Water	\$ 743,000.00
Total	\$ 13,409,236.25



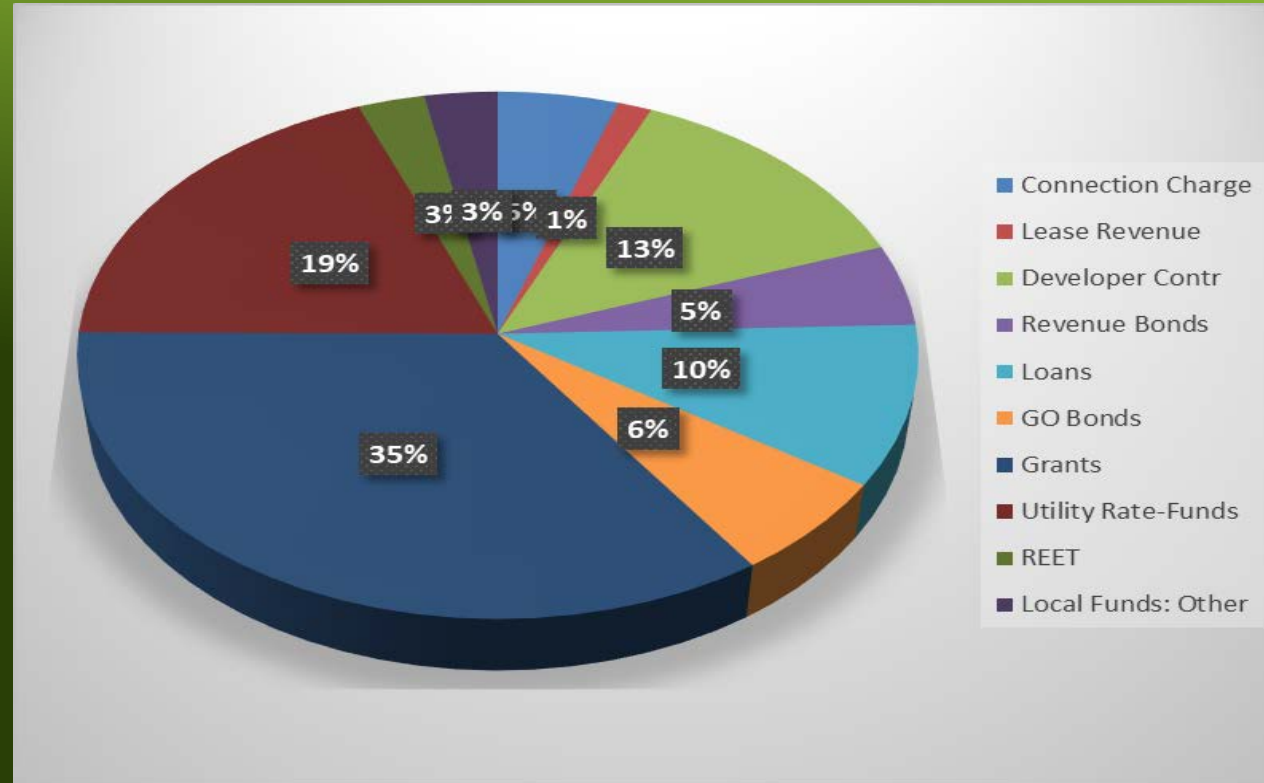
XI. CAPITAL FACILITY PLAN – FY 2021 TO 2026

Capital Facility Plan: FY 2021 to 2026	
Department	Expense
Admin/ComDev	\$ 612,000.00
Fire	\$ 436,950.00
Police	\$ 667,500.00
Parks	\$ 4,595,000.00
Storm	\$ 7,781,171.43
Streets	\$ 22,279,294.58
Wastewater	\$ 29,848,330.00
Water	\$ 15,033,687.00
Total	\$ 81,253,933.01



XII. ANTICIPATED REVENUE SOURCES

Revenue Projection: FY 2021 to 2026	
Revenue Type	Total
Connection Charge	\$ 4,047,755.00
Lease Revenue	\$ 1,140,720.00
Developer Contr	\$ 10,498,988.41
Revenue Bonds	\$ 4,000,000.00
Loans	\$ 8,061,987.20
GO Bonds	\$ 4,907,555.40
Grants	\$ 28,857,640.55
Utility Rate-Funds	\$ 15,378,477.23
REET	\$ 2,240,928.00
Local Funds: Other	\$ 2,450,300.00
Total	\$ 81,253,933.01



Revenue Narrative: The six-year Capital Facility Plan (excluding equipment replacement and Information Technology) amounts to \$81,253,933.01. Over 48% of the plan is contingent upon successful application of grants and future developer contributions. Projects driven by development will not occur unless projected development occurs.

XIII. PRIORITIZATION EXPLANATION

- ▶ All projects in the Capital Facility Plan (CFP) were assigned a prioritization value.
 - ▶ High: Project needs to happen as soon as possible. Projects to be funded by a combination of city funds, grants, and loan dollars. Infrastructure in very poor condition or solving a key deficiency in existing system.
 - ▶ Medium: Project needs to happen at some point but is not an immediate concern.
 - ▶ Low: Project driven by availability of grants or pace of development. Project will not happen without grant or projected development pattern.



XV. CFP - FACILITIES



A. CITY HALL

► I. 2022

- City Hall Sallyport/Formal Jail Area Renovation - \$460,000 (High)
- City Hall Conference Room Furnishings - \$20,000 (Medium)

► II. 2023

- City Hall Restroom Renovation - \$40,000 (Medium)
- City Hall Exterior Paint - \$12,000 (Low)

► III. 2024

- City Hall Parking Lot Improvements - \$80,000 (Low)



How do we pay for it?

- 100 % - Current Expense/Facilities Maintenance Reserve

B. FIRE DEPARTMENT

- ▶ Fire Department was constructed in 2001. Little renovation work has occurred since this time.
- ▶ I. 2021
 - ▶ Replace Exterior Staircase on East Side of Building - \$30,000 (Medium)
 - ▶ Facility Fire HVAC - \$15,000 (Medium – ESCO)
 - ▶ Regional Fire Training tower to replace outdated/dangerous one - \$50,300 estimated per year for five years at \$251,500 total to cover our proportional share. (High)
- ▶ III. 2022
 - ▶ Renovate Dorm Rooms - \$25,000 (Medium)
 - ▶ Water Source Heat Pump Replacement - \$90,000 (Medium – ESCO)
- ▶ IV. 2024
 - ▶ Moline Gas Heater Replacement - \$10,000 (Medium – ESCO)
 - ▶ Gas Furnace 75000 BTU HR Replacement - \$13,450 (Medium – ESCO)
- ▶ V. 2025
 - ▶ Hot Water Pump 2 HP - \$2,000 (Low – ESCO)



How do we pay for it?

- 100 % - Current Expense/Facilities Maintenance Reserve

C. POLICE DEPARTMENT

- ▶ All of Police moved into former Annex Building in 2017.
- ▶ I. 2021
 - ▶ Police Department Package 3 Ton Heater/Chiller - \$15,000 (Medium-ESCO)
 - ▶ Police Evidence/Storage Building - \$149,500 (High-FY 2020 Carryover)
- ▶ II. 2022
 - ▶ Replace 50 Gallon Water Heater - \$3,000 (Medium – ESCO)
- ▶ III. 2023
 - ▶ Police Department Renovation - \$500,000 (Low)

How do we pay for it?

- 100% - Current Expense/Facilities Maintenance Reserve



XVI. CFP - INFRASTRUCTURE



A. PARKS



LIONS PARK

- ▶ Prioritization: High
- ▶ Estimated Total Cost: \$2.5 Million (2021-2022)
 - ▶ Park Renovation: \$1.7 Million
 - ▶ Pond Separation: \$700,000
- ▶ Put away REET II funds toward project.
- ▶ Looking for grants for the remainder.
- ▶ Improvements
 - ▶ Splash Pad
 - ▶ Perimeter walking path
 - ▶ Inclusive playground
 - ▶ Restroom

How do we pay for it?

- 50% State RCO Grants
- 30% City REET II Grants
- 20% Foundational Support



12TH STREET PARKLET

- ▶ Prioritization: Medium
- ▶ Estimated Total Cost: \$10,000 (2021)
- ▶ Former Cascade Natural Gas Property donated to City of College Place
- ▶ Near intersection of 12th Street & Newgate
- ▶ Cleanup site, remove rock, lower fence, and clean up hillside.
- ▶ Install benches and plantings.
- ▶ Sherwood Trust Leadership Class of 2020 is constructing this as part of their class project.

How do we pay for it?

- 100% Current Expense



HARVEST MEADOWS PARK

- ▶ Prioritization: Medium
- ▶ Estimated Total Cost: \$25,000 (2022)
- ▶ 0.25 city park property dating from the 1980's.
- ▶ Near intersection of Harvest & Larch.
- ▶ Installation of welcome sign and picnic shelter.



How do we pay for it?

- 100% REET II Funds

VETERANS PARK

- ▶ Prioritization: Low
- ▶ Hayden Homes is donating property (1.67 acres) and playground equipment.
- ▶ However, items still missing to make it a completed park.
- ▶ Estimated Total Cost: \$60,000 (2022)
 - ▶ Developer Fees
- ▶ Improvements added by City in Future:
 - ▶ Restrooms
 - ▶ Picnic Shelter
 - ▶ Basketball Court

How do we pay for it?

- 100% Developer Fees (Martin Airfield Top Bluff)

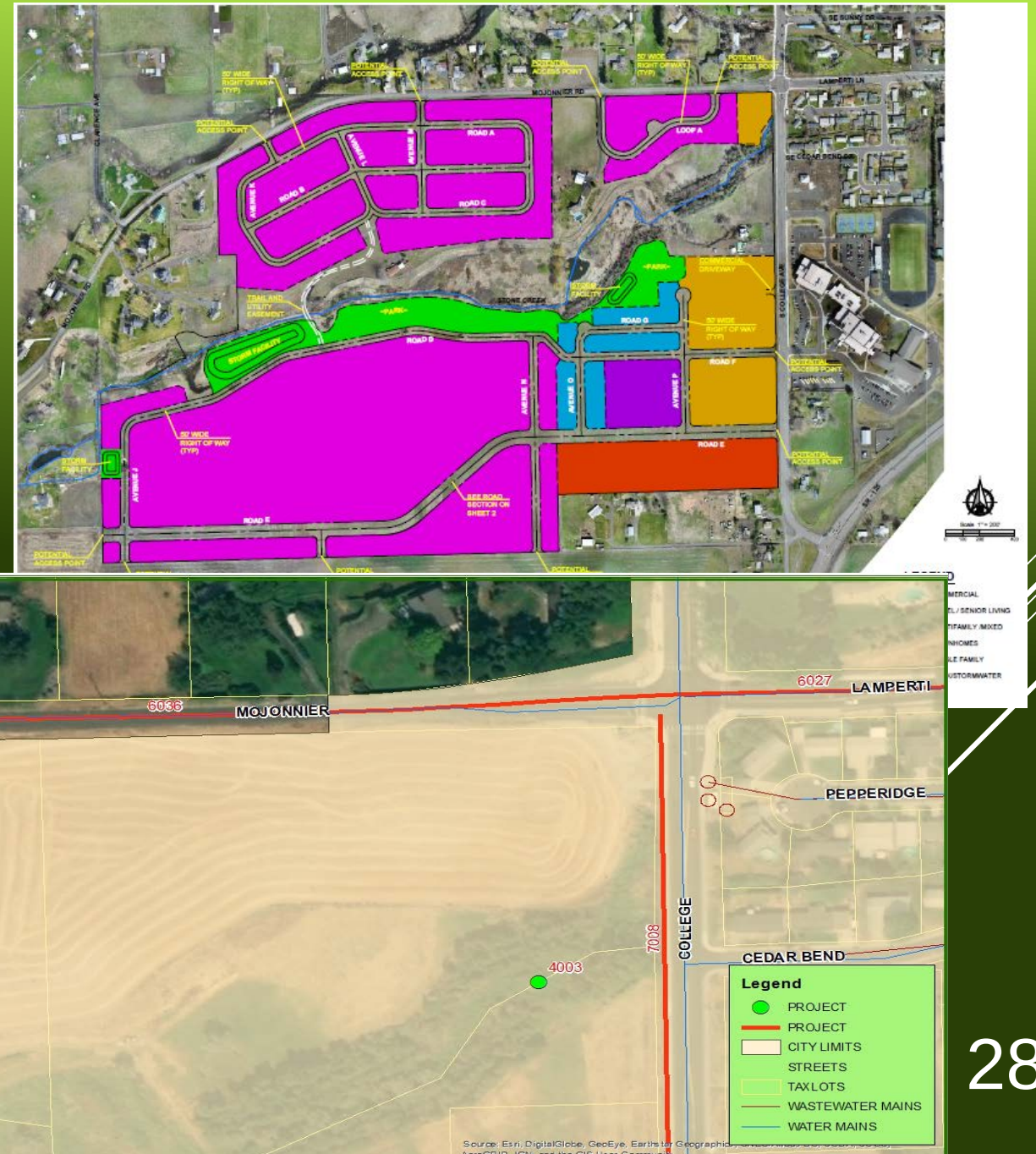


PARK AT MCKIERNAN/ CHRISTIANSON SITE

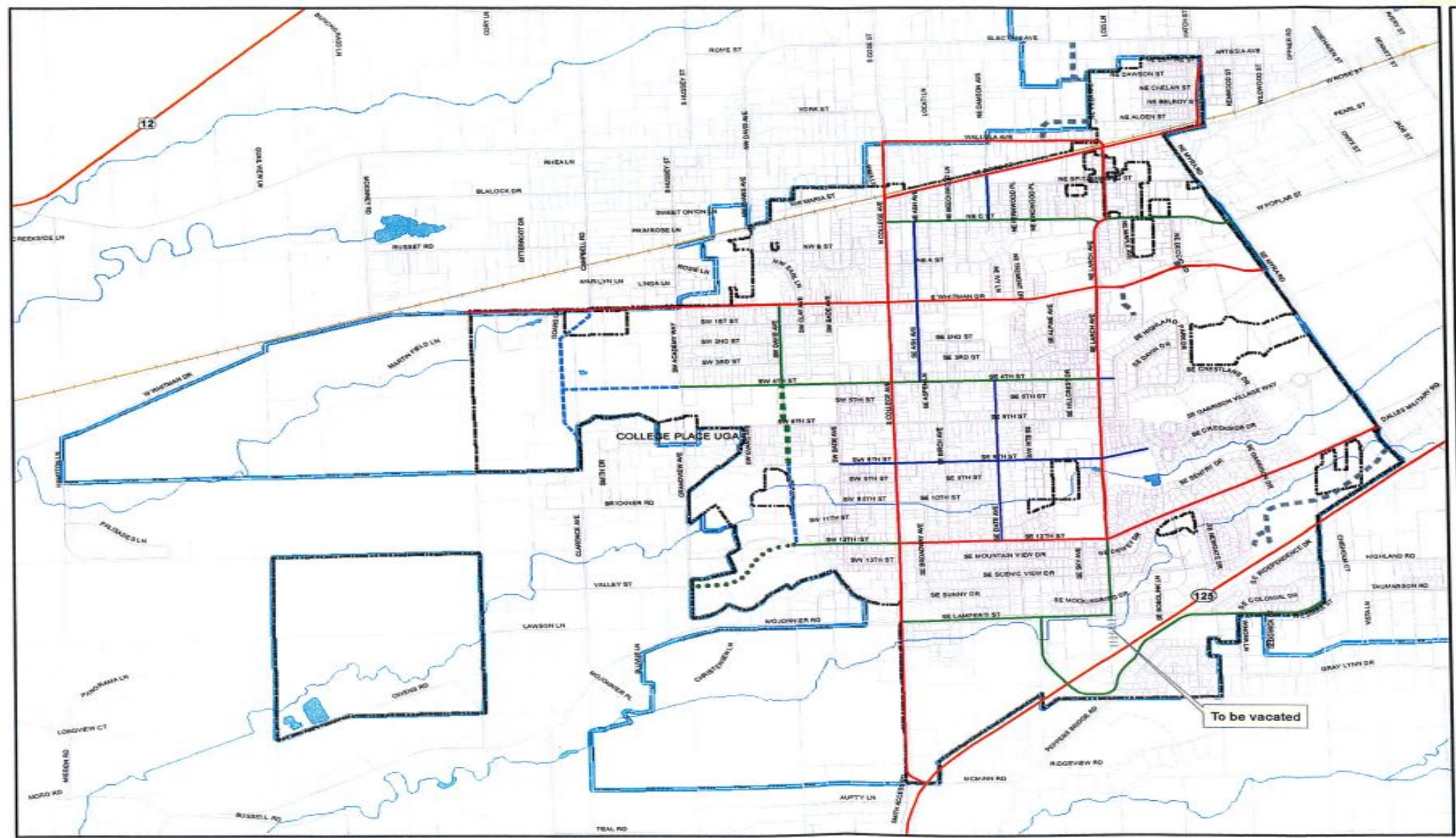
- ▶ Prioritization: Low
- ▶ Driven by development and majority paid for by development.
- ▶ 260 Acres annexed into the City in 2017.
- ▶ Regional park concept.
- ▶ Estimated Cost: \$2,000,000 (2023)
 - ▶ Along Stone Creek
 - ▶ Trails
 - ▶ Sportsplex

How do we pay for it?

- 50% Developer Impact Fee
- 25% State RCO Grants
- 15% Current Expense – Parks or REET
- 10% Partnership opportunities with CPPS



FEDERALLY CLASSIFIED ROADWAYS



B. FULL CORRIDOR PROJECTS



What does Full Corridor Projects mean?

The roadway and certain associated utilities (water, wastewater, and storm) underneath roadway will be replaced.

SE MOJONNIER RD RECONSTRUCTION

- ▶ Prioritization: High (2022-2023)
- ▶ Road now in city limits per urban growth boundary technical amendments approved by Walla Walla County.
- ▶ Driven by speed of Stone Creek development and grant opportunities.
- ▶ Developer contribution required.
- ▶ Walla Walla Valley MPO STP Grant acquired to cover final engineering and right-of-way acquisition expense.
- ▶ SE Mojonnier Rd: College Ave to Bluevue Lane.
- ▶ Reconstruct 0.64 miles of roadway.
- ▶ Eligible for TIB and State Grants.
- ▶ Estimated Cost
 - ▶ Storm: \$1,488,675
 - ▶ Street: \$4,879,290
 - ▶ **Total: \$6,367,965**

How do we pay for it?

- 20% - MPO/Federal Funds
- 70% - Developer Impact Fee/Contributions
- 10% - City Street Fund (CE), REET, and Partnerships

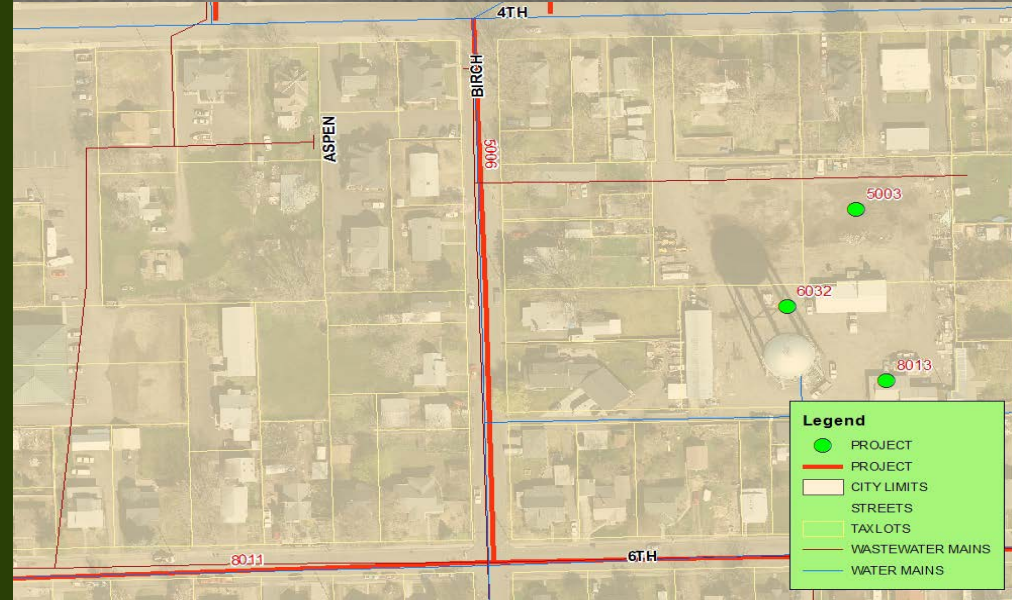


BIRCH AVE(4TH TO 6TH)

- ▶ Prioritization: Medium (2022)
- ▶ Roadway surface bad. Curb dislodged on east side of roadway. Stormwater issues.
- ▶ Full corridor reconstruction (0.14 Miles)
- ▶ Estimated Cost
 - ▶ Storm: \$20,000
 - ▶ Street: \$150,000
 - ▶ **Total: \$170,000**

How do we pay for it?

- 11.8% - Storm
- 88.2% - Streets

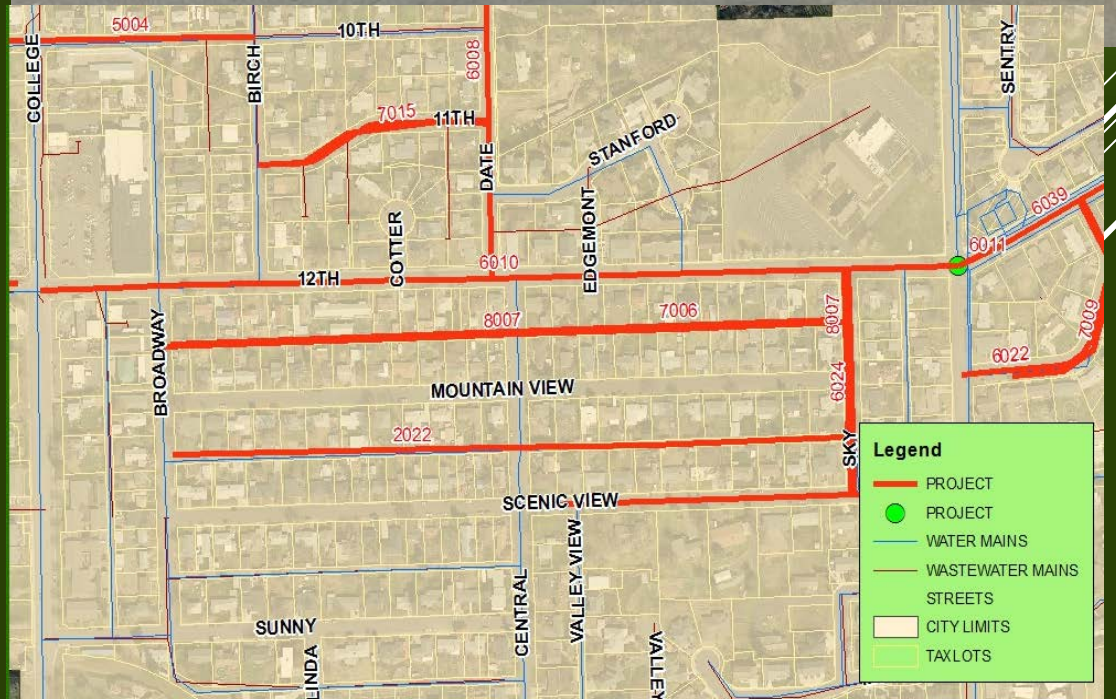


12TH (COLLEGE TO LARCH)

- ▶ Prioritization: High (2023)
- ▶ Eligible for TIB Grants
- ▶ Full corridor reconstruction (0.50 Miles)
- ▶ Estimated Cost
 - ▶ Storm: \$628,813.68
 - ▶ Streets: \$2,229,430.32
 - ▶ Wastewater: \$270,742.00
 - ▶ Water: \$617,381.00
 - ▶ **Total: \$3,746,367.00**

How do we pay for it?

- 68.7% - State TIB UAP Grant
- 7.6% - City Streets Fund
- 7.2% - Wastewater Utility
- 16.5% Water Utility

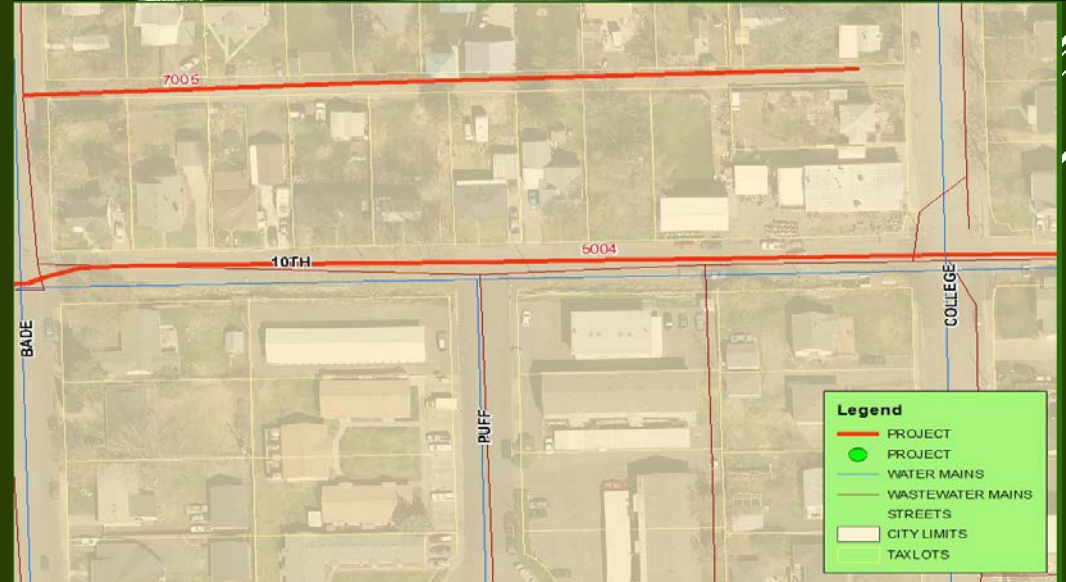


10TH STREET (COLLEGE TO BADE)

- ▶ From College to Bade Avenue
- ▶ Prioritization: High (2024)
- ▶ Reconstruct 10th Street so it has curbs and storm inlets to treat stormwater draining to Garrison Creek adjacent to roadway.
- ▶ Stormwater portion funded by redirect from State Stormwater Hardship Grant.
- ▶ Utilities will cover their portion the project
- ▶ Estimated Cost
 - ▶ Storm Utility (Hardship Grant): \$219,451.98
 - ▶ Streets: \$778,057.02
 - ▶ Water Utility: \$236,643.00
 - ▶ **Total Cost: \$1,234,152.00**

How do we pay for it?

- 17.8% - Stormwater Utility Funds freed up from State Stormwater Hardship Capacity Grant.
- 63.0% - Streets or Ecology Grant.
- 19.2% - Water Utility

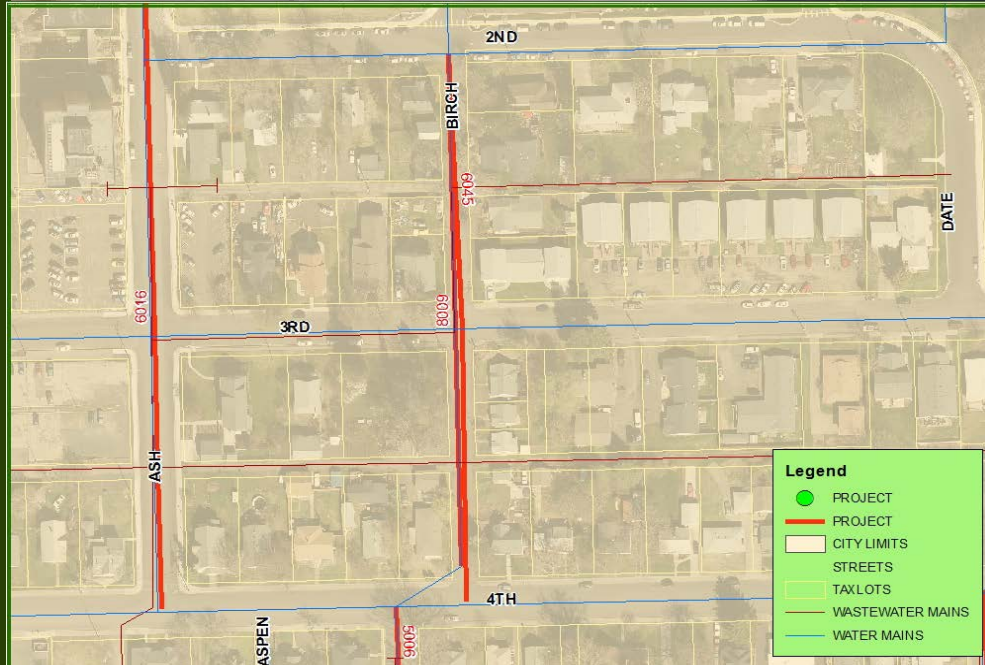


BIRCH AVE (2ND TO 4TH)

- ▶ Prioritization: Medium (2024)
- ▶ Reconstruct Birch from 2nd to 4th including replacement of water system infrastructure.
- ▶ Local funds will need to cover this.
- ▶ Full corridor reconstruction (0.12 Miles)
- ▶ Estimated Cost
 - ▶ Street: \$100,000
 - ▶ Water: \$140,000
 - ▶ **Total: \$240,000**

How do we pay for it?

- 41.7% - Street Improvement (CE) and/or debt/loan
- 58.3% Water Utility



12TH (LARCH TO MYRA RD)

- ▶ Prioritization: Medium (2025)
- ▶ Eligible for TIB Grants
- ▶ Full corridor reconstruction (0.75 Miles)
- ▶ Estimated Cost
 - ▶ Storm: \$890,068.52
 - ▶ Street: \$3,155,697.48
 - ▶ Wastewater: \$401,745
 - ▶ Water: \$916,113.00
 - ▶ **Total: \$5,363,624.00**

How do we pay for it?

- 67.9% - State TIB UAP Grant
- 7.6% - City Streets
- 7.4% - Wastewater Utility
- 17.1% Water Utility

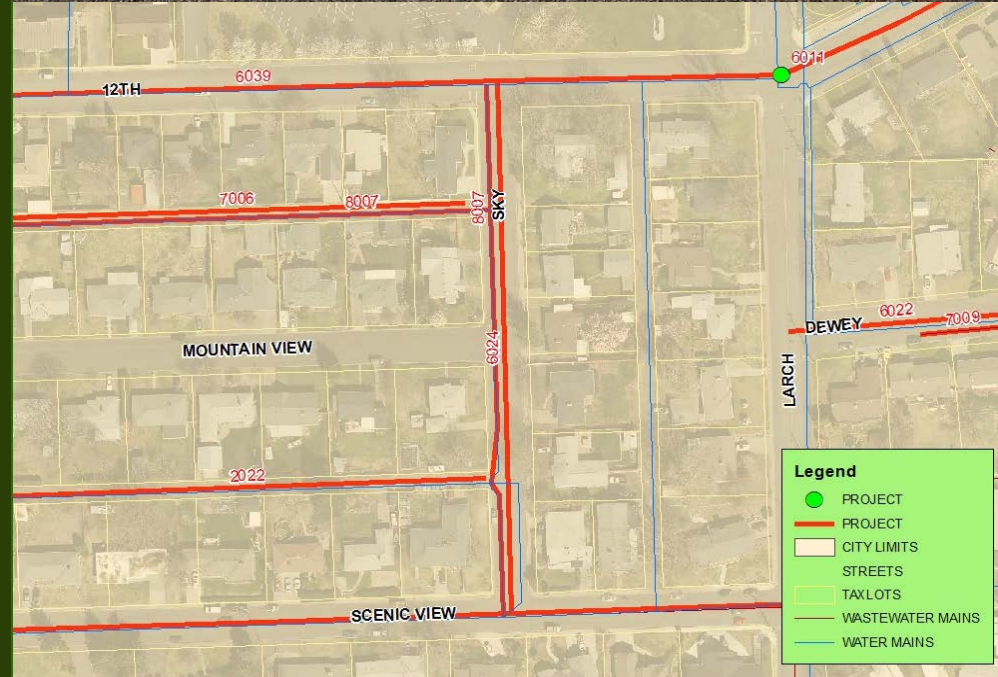


SKY AVE (12TH TO SCENICVIEW)

- ▶ Prioritization: Medium (2026)
- ▶ Local funds will need to cover this.
- ▶ Full corridor reconstruction (0.11 Miles)
- ▶ Estimated Cost
 - ▶ Street: \$502,580
 - ▶ Wastewater: \$61,649
 - ▶ Water: \$140,850
 - ▶ **Total: \$705,079**

How do we pay for it?

- 71.3% - Street Improvement (CE) and/or debt/loan
- 9.1% - Wastewater Utility
- 19.6% Water Utility



DEWEY DRIVE

- ▶ Prioritization: Medium (2026)
- ▶ Local funds will need to cover this.
- ▶ Full corridor reconstruction (0.14 Miles)
- ▶ Estimated Cost
 - ▶ Street: \$678,483
 - ▶ Water: \$189,783
 - ▶ **Total: \$868,266**

How do we pay for it?

- 50.00% - Street Improvement (CE) and/or debt/loan
- 28.1% - REET
- 21.9% Water Utility

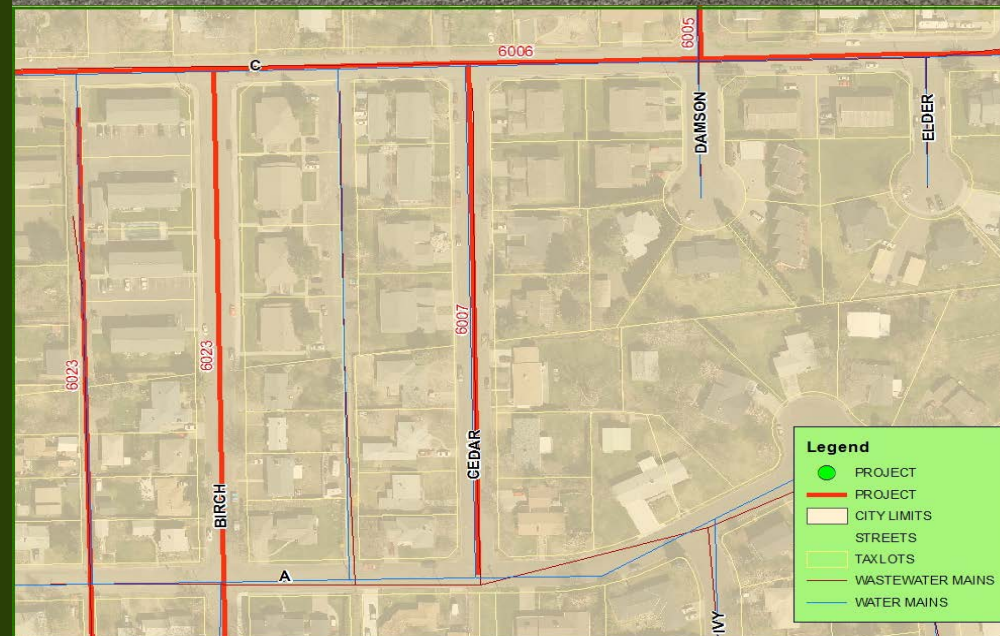


NE CEDAR AVE (A TO C ST)

- ▶ Prioritization: Medium (2026)
- ▶ Full corridor reconstruction (0.14 Miles)
- ▶ Only happen if obtain State Legislative Appropriation.
- ▶ Almost was awarded in FY 2019. Stalled in Senate.
- ▶ Cost (2020)
 - ▶ Storm: \$250,000
 - ▶ Street: \$358,520.76
 - ▶ Wastewater: \$80,010
 - ▶ Water: \$140,850
 - ▶ **Total: \$838,447.76**

How do we pay for it?

- 100.0% - Going After State Legislative Appropriation for It



C. STORM PROJECTS

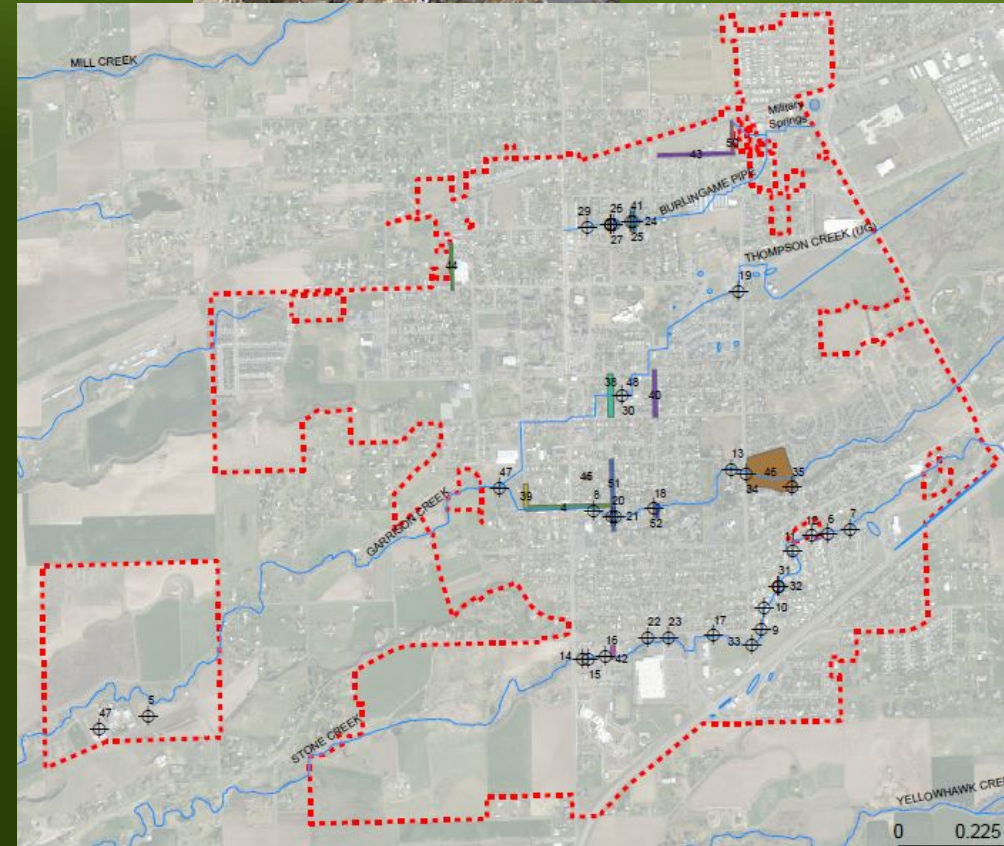


MUNICIPAL OUTFALL PROGRAM

- ▶ Need to replace various storm outfalls across the City that spills stormwater into natural water bodies so it complies with Federal and State National Pollutant Discharge Elimination System (NPDES) standards
- ▶ Prioritization: High (2020-Beyond)
- ▶ Funded 100% by Stormwater Utility
- ▶ \$20,000 cost per Outfall
- ▶ Locations
 - ▶ FY 2021 – Replace #34, Larch #35 Sentry, #13 Brentwood, #8 110 10th, and #34 882 SE Larch : \$100,000
 - ▶ FY 2022 – Replace outfall #48 at Public Works Yard: \$20,000
 - ▶ FY 2023 – Replace outfall #33 at SW 10th Street: \$20,000
 - ▶ FY 2024 – Replace outfall #19 769 Songbird Ln: \$20,000
 - ▶ FY 2025 – Replace outfall #26 and #27 221 NE Birch: \$40,000
 - ▶ FY 2026 – Replace outfall #15 and #7 1152 SE Falbo and 25 SE Cedar Bend: \$40,000
- ▶ Estimated Cost
 - ▶ **Total Cost: \$240,000 (FY 21-26)**

How do we pay for it?

- 100% - Stormwater Utility



NW DESTITO CT & EARL LN STORMWATER SYTEM RENOVATION

- ▶ NW Destito Ct off of NW Spagnuolo Loop
- ▶ NW Earl Lane
- ▶ Prioritization: High (2021-2022)
- ▶ Engineering currently underway by Anderson Perry
- ▶ When construction occurred a long time ago on Destito stormwater pipe got crushed. Now flooding occurs on NW Destito & NW Evans
- ▶ Funded by Stormwater Utility
- ▶ Estimated Cost
 - ▶ FY 2021: NW Destito Ct: \$103,290.00
 - ▶ FY 2021: NW Earl Ln: \$105,872.25
 - ▶ **Total: \$209,162.25**

How do we pay for it?

- 100% Stormwater Utility

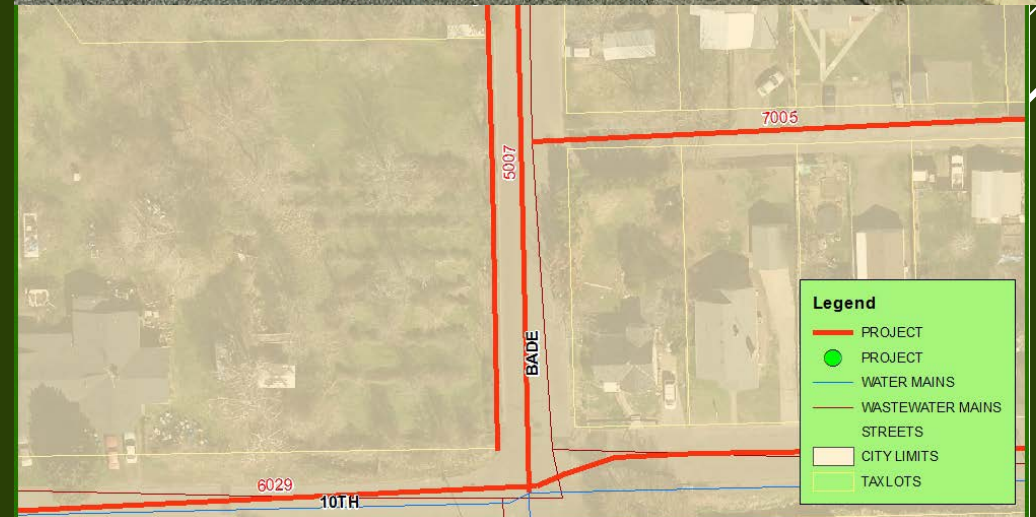


SW BADE AVE (9TH TO 10TH)

- ▶ From 9th to 10th Street
- ▶ Prioritization: Medium(2022)
- ▶ Construct stormwater infrastructure to treat surface water draining to Garrison Creek.
- ▶ Funded by Stormwater Utility
- ▶ Estimated Cost
 - ▶ **FY 22: \$20,000**

How do we pay for it?

- 100% Stormwater Utility

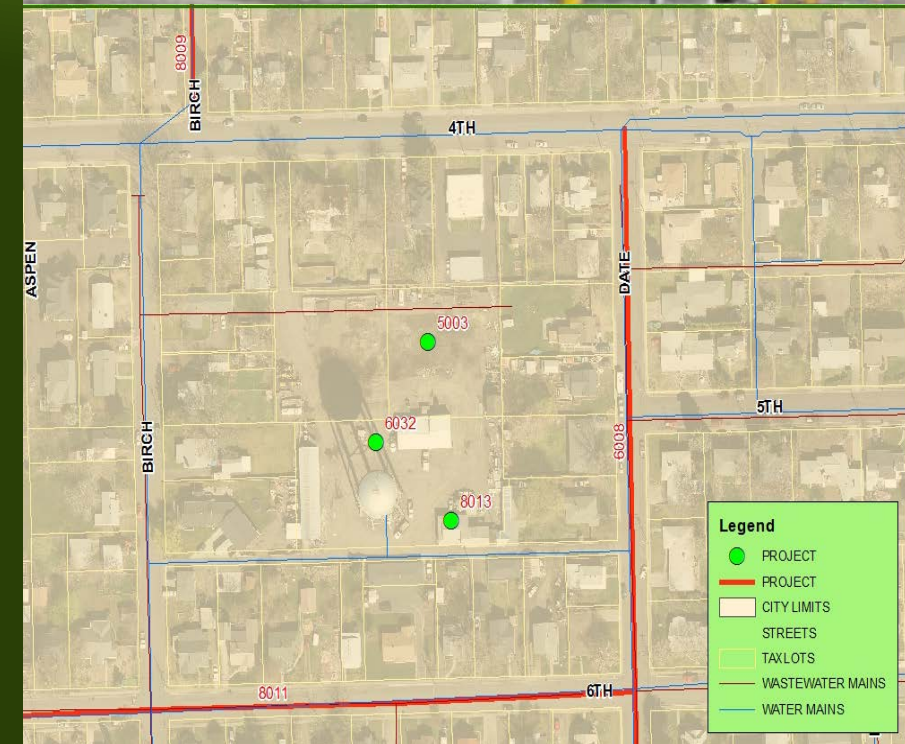


STORM DECANT FACILITY

- ▶ Needed for new Stormwater Utility operations.
- ▶ Prioritization: High (2022)
- ▶ Appropriately dispose of liquid waste generated during street sweeping, catch basin clearing and maintenance, and pipe cleaning.
- ▶ Pursue State Department of Ecology, USDA Rural Development, and other grant sources.
- ▶ Storm Decant Facility: \$700,000
- ▶ Additional Public Works Yard improvements: \$20,000
- ▶ Estimated Cost
 - ▶ **FY 22: \$700,000**

How do we pay for it?

- 75% - State Ecology Grant
- 25% - City Stormwater Utility



NE SPITZENBERG STREET STORMWATER RETROFIT

- ▶ Identified in Stormwater Master Plan
- ▶ Prioritization: Low (2024)
- ▶ Retrofit for Stormwater Infrastructure along Spitzenberg from Cargill to Tulip.
- ▶ 50% Stormwater Utility and 50% Development Fees will pay for this.
- ▶ Estimated Cost
 - ▶ **FY 24: \$75,000**

How do we pay for it?

- 50% Stormwater Utility
- 50% Developer Fees

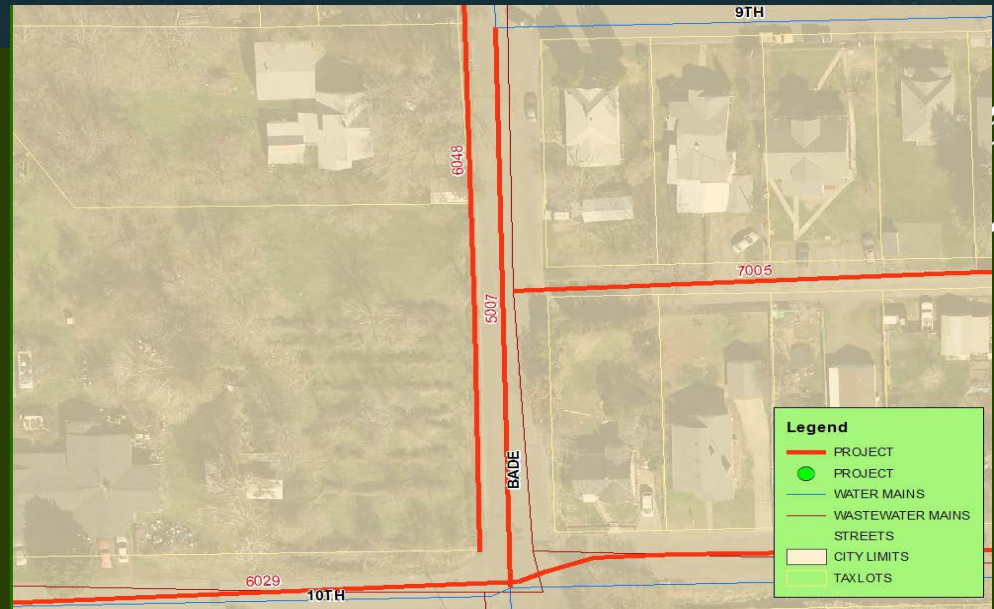
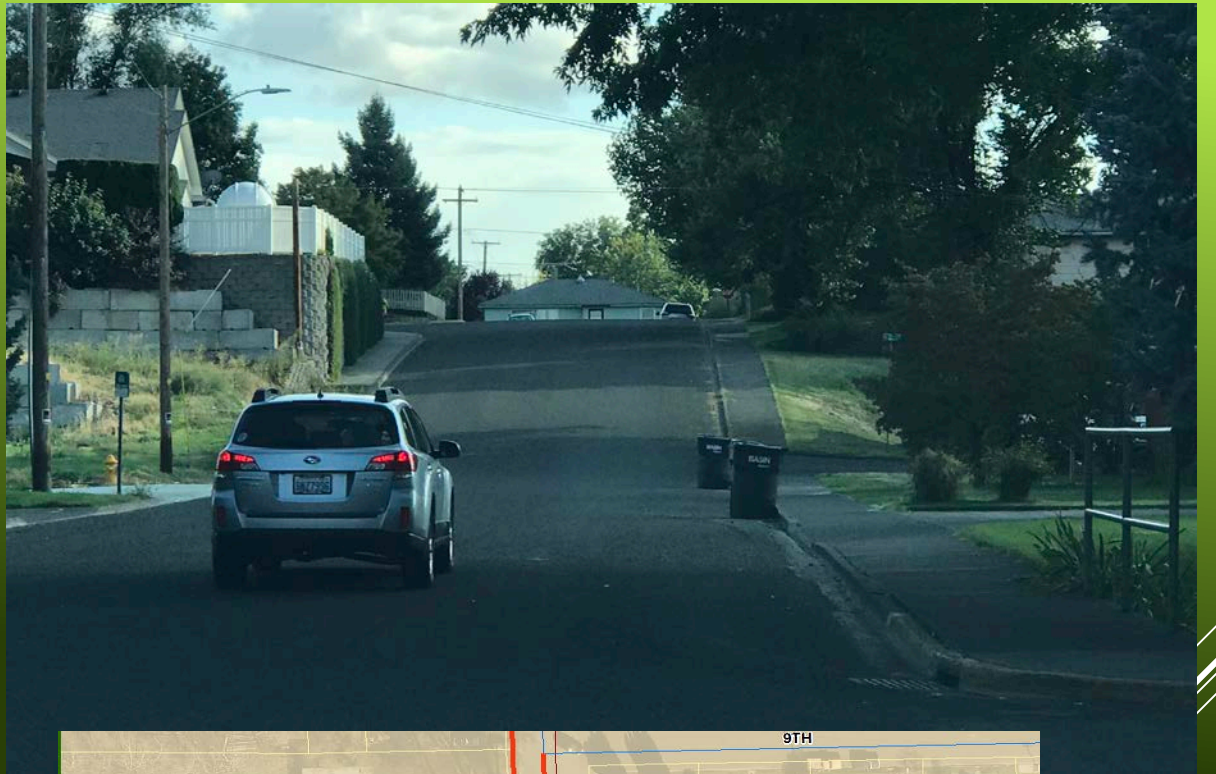


SE DATE AVE (10TH TO 11TH ST)

- ▶ From 10th to 11th Street
- ▶ Prioritization: Medium (2024)
- ▶ Improve stormwater infrastructure on city block so it can more properly treat runoff into Garrison Creek.
- ▶ Funded by Local Stormwater Utility.
- ▶ Estimated Cost
 - ▶ **FY 24: \$20,000**

How do we pay for it?

- 100% Stormwater Utility



REGIONAL STORMWATER FACILITY

- ▶ Location: Likely at City Wastewater Treatment Plant property.
- ▶ Prioritization: Medium (2026 to 2027)
- ▶ Regional stormwater detention facility is needed as many properties within Central College Place do not have storm facilities. This will only occur if we can get grant funding.
- ▶ Funded by Local Stormwater Utility & Grants.
- ▶ Estimated Cost
 - ▶ FY 26 (Engineering-Construction): \$3,000,000
 - ▶ FY 27 (Construction): \$3,000,000
 - ▶ **Total Cost: \$6,000,000**



How do we pay for it?

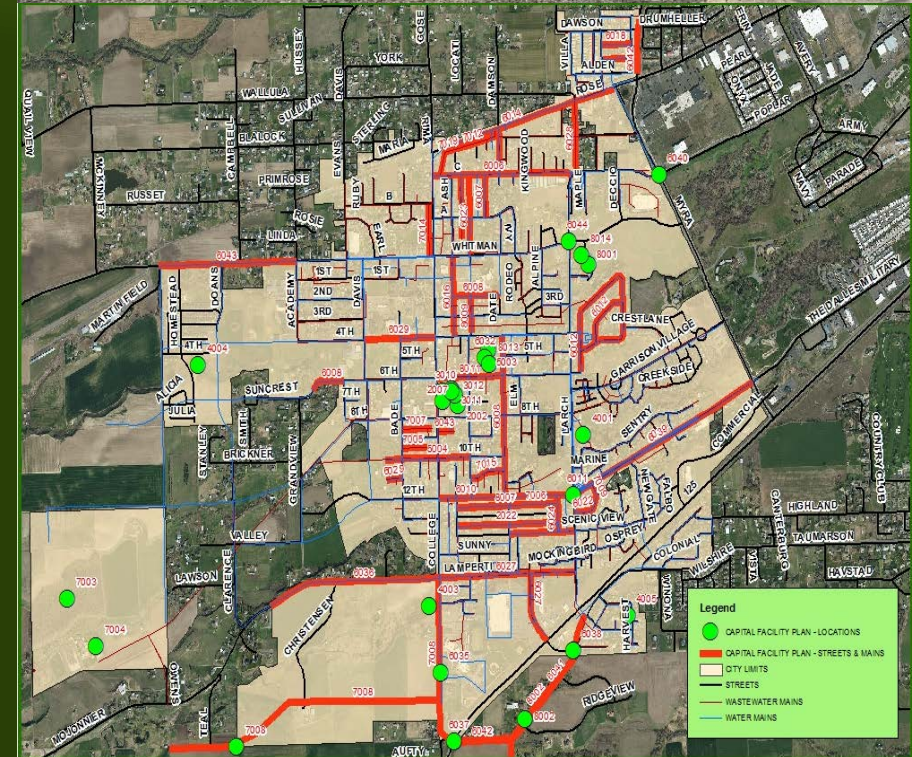
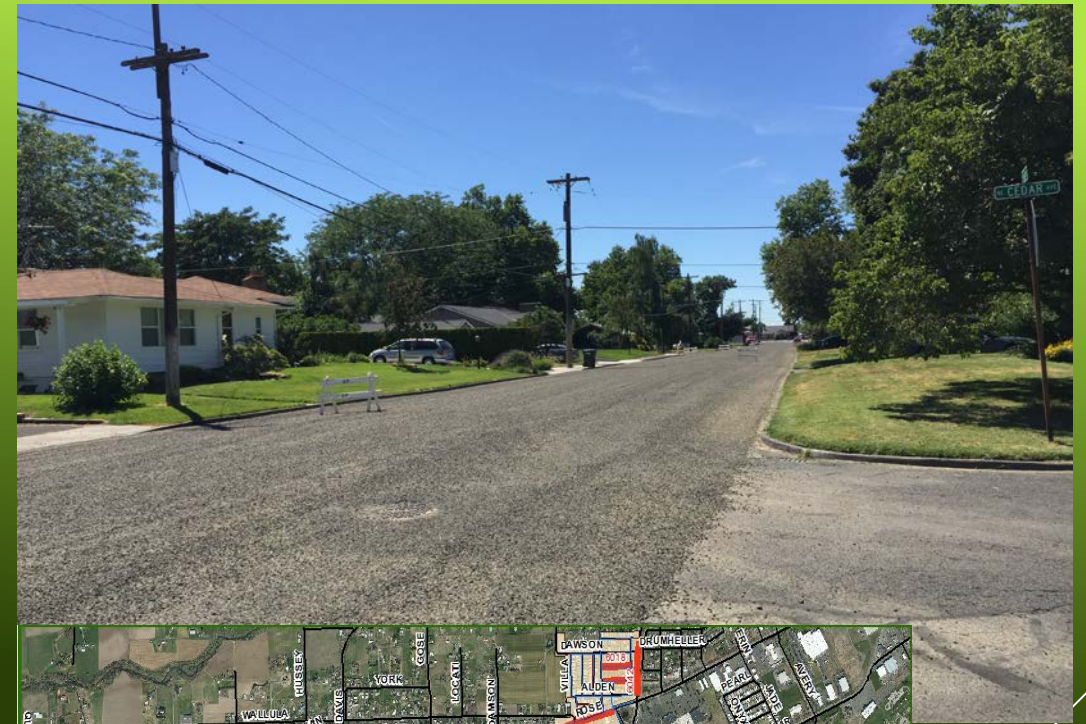
- 25% Stormwater Utility
- 25% Developer Fees
- 50% State Ecology Grant or Legislative Appropriation

D. STREET PROJECTS



ANNUAL CHIPSEAL PROJECT

- ▶ Annual project that extends life of road by about a decade.
- ▶ Priority: High (Annually)
- ▶ **Annual expense: Around \$60,000.00 Annually/Reet I**
- ▶ 2021
 - ▶ SW 13th Street
 - ▶ SW Bade Avenue (4th to 13th)
 - ▶ SW 11th Street
 - ▶ SW 10th Street
 - ▶ Sw Puff Lane
- ▶ 2022
 - ▶ Harvest Meadows Subdivision
 - ▶ Knapp Addition Subdivision
 - ▶ SE Bliss Lane
- ▶ 2023
 - ▶ SW 6th Street
 - ▶ Cedar Bend Subdivision
- ▶ 2024
 - ▶ Autumn Meadows Subdivision
 - ▶ Country Estates Subdivision
 - ▶ Sherburne Addition Subdivision
 - ▶ SW 10th Street (Birch to Date)
- ▶ 2025
 - ▶ Highland Park Subdivision
- ▶ 2026
 - ▶ NE C Street (Larch to Myra)
 - ▶ Larch Avenue (C Street to State Route 125)
- ▶ SW 7th Street
- ▶ SW 8th Street (College to Bade, Davis to Evans)
- ▶ SW 9th Street
- ▶ SW Evans Ave (6th to 8th)
- ▶ SW Davis (6th to 8th)



How do we pay for it?

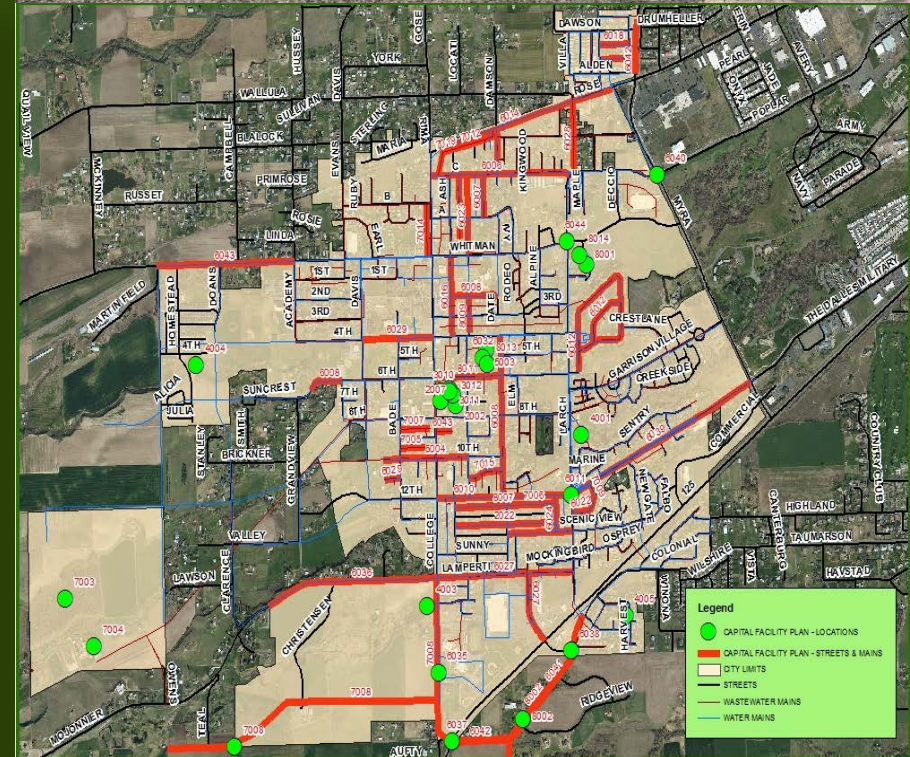
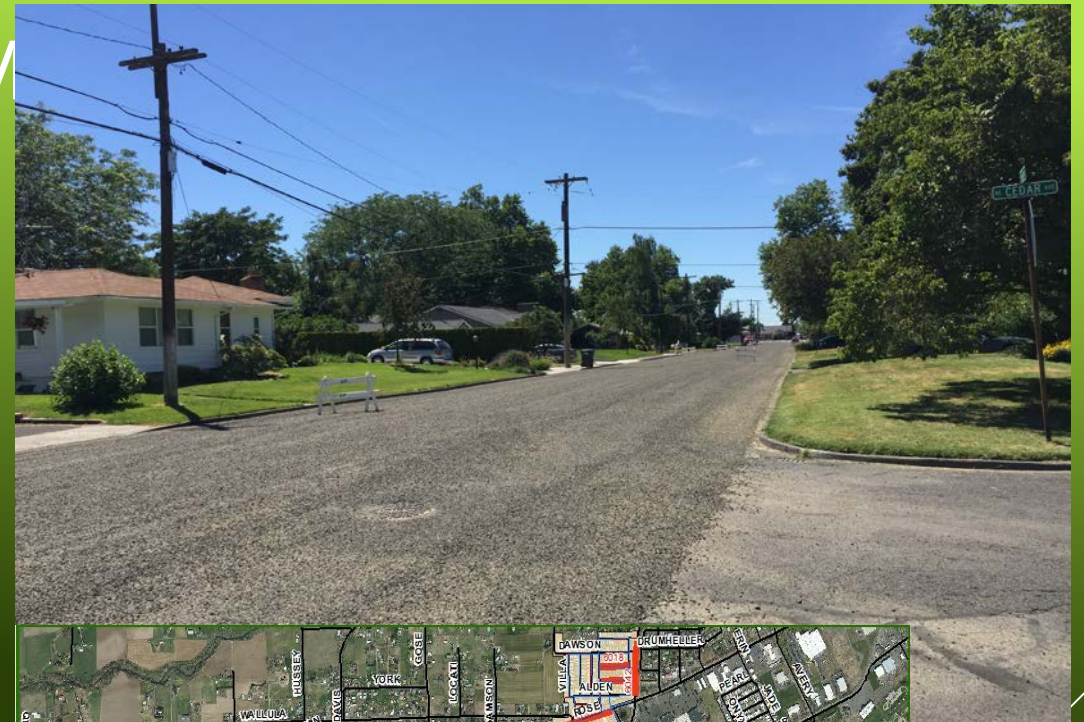
- 100% - REET

BLOCK RESURFACING PROGRAM

- ▶ Resurface one block of roadway per year. Preserves road for decade.
- ▶ Priority: Medium (Annually)
- ▶ **Annual expense: Around \$30,000 to \$35,000 Annually/Reet I**
- ▶ 2021
 - ▶ SE Mockingbird (Dove to Eagle Ln)
- ▶ 2022
 - ▶ SE Cotter Pl (12th to Dead End)
- ▶ 2023
 - ▶ SW 6th St (Davis to Evans)
- ▶ 2024
 - ▶ SE Elm St (5th to Dead End)
- ▶ 2025
 - ▶ SW 5th St (Bade to Dead End)
- ▶ 2026
 - ▶ SW Bade

How do we pay for it?

- 100% - REET

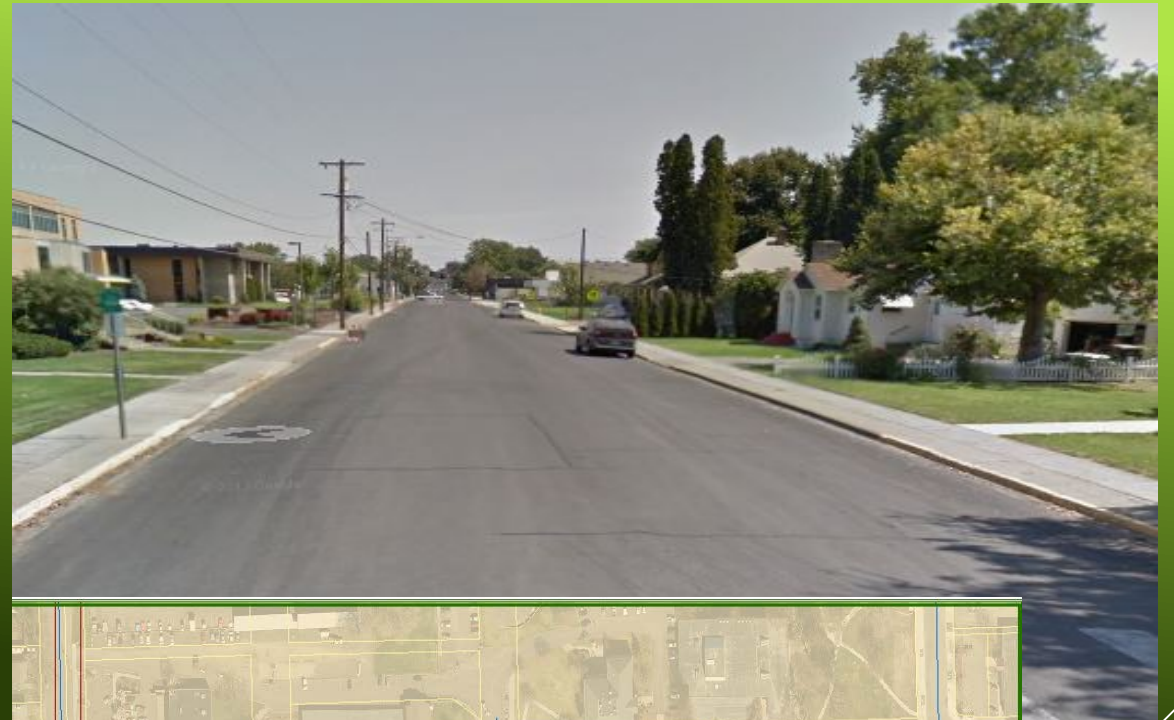


4BIKES PROJECT

- ▶ Fourth Street (College Ave to Davis St)
- ▶ Prioritization: High (2020 to 2021)
- ▶ Awarded Transportation Improvement Board Complete Street Grant (\$500,000)
- ▶ Extend cycle track and improve sidewalks on Fourth Street from College Ave to Davis St. Also, add pedestrian street lamps every 160 to 200 feet.
- ▶ Estimated Cost
 - ▶ **FY 21: \$600,000**

How do we pay for it?

- 83.3% - TIB Complete Street Grant
- 16.7% - Street Fund



MEADOWBROOK

- ▶ Meadowbrook: Lamperti to SR 125
- ▶ Prioritization: High (2021)
- ▶ Awarded State of Washington Transportation Improvement Board (TIB) Resurface Grant for Meadowbrook Blvd.
- ▶ Project paused due to State COVID-19 revenue shortfall
- ▶ Fix sidewalks not ADA Compliant
- ▶ Replace dead trees and fix irrigation
- ▶ No utility improvements needed
- ▶ Estimated Cost
 - ▶ **FY 21: \$313.560**

How do we pay for it?

- 89.5% - State TIB Arterial Preservation Grant
- 10.5% - City Streets (CE)



CP POST OFFICE CROSSWALK

- ▶ 500 S. College Avenue
- ▶ Prioritization: Medium (2021)
- ▶ Crosswalk improvements to include curb bump outs, Rapid Flashing Beacons, and more.
- ▶ Trying to obtain WSDOT Grant. Fallback is a MPO Grant.
- ▶ Estimated Cost
 - ▶ **FY 21: \$90,000**

How do we pay for it?

- 75.0% - WSDOT or MPO Grant
- 25.0% - City Streets (CE)



DOWNTOWN PARKING LOT

- ▶ College Avenue Corridor
- ▶ Prioritization: Low (2021-2022)
- ▶ Acquire land and construct parking lot to improve walkability and business climate of College Avenue.
- ▶ Will try to identify USDA Funds to do this.
- ▶ Estimated Cost
 - ▶ FY 2021 - \$200,000
 - ▶ FY 2022 - \$300,000
 - ▶ **Total - \$500,000**



How do we pay for it?

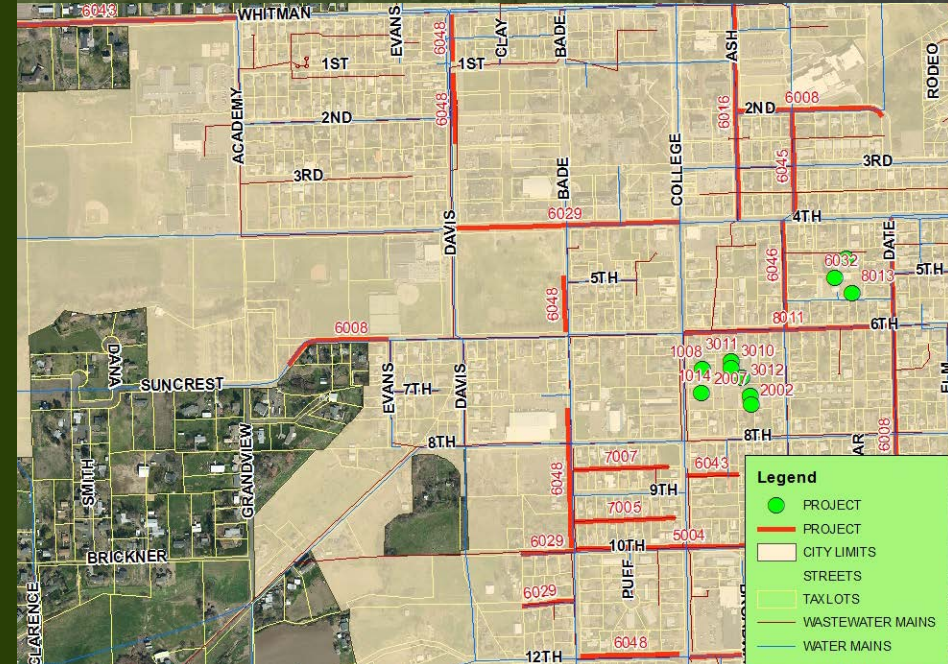
- 100.0% Federal USDA Economic Development and/or Federal EDA Grant Funds

CENTRAL COLLEGE PLACE SIDEWALK PROJECT

- ▶ Prioritization: High (2021), Medium (2022, 2024, 2026)
- ▶ Will pursue CDBG – General Purpose Grants to continue sidewalk work every biennium.
- ▶ Construction of six-foot wide sidewalk on one-side of roadway on following streets lacking any sidewalk.
 - ▶ Davis: Whitman Drive to 3rd Street.
 - ▶ Bade: 5th to 6th Street.
 - ▶ Bade: 7th to 10th Street.
 - ▶ 12th: College to Bade.
- ▶ Will pursue additional awards for sidewalk construction in 2021, 2023, and 2025 grant cycles for 2022 and 2024 construction.
- ▶ Need to acquire right-of-way for 2023 and 2025 projects.
- ▶ Awarded full CDBG General Purpose Grant
- ▶ Estimated Cost
 - ▶ FY 2021: \$339,530
 - ▶ FY 2022: \$500,000
 - ▶ FY 2024: \$400,000
 - ▶ FY 2026: \$600,000

How do we pay for it?

- 100% - State CDBG- General Purpose Grant

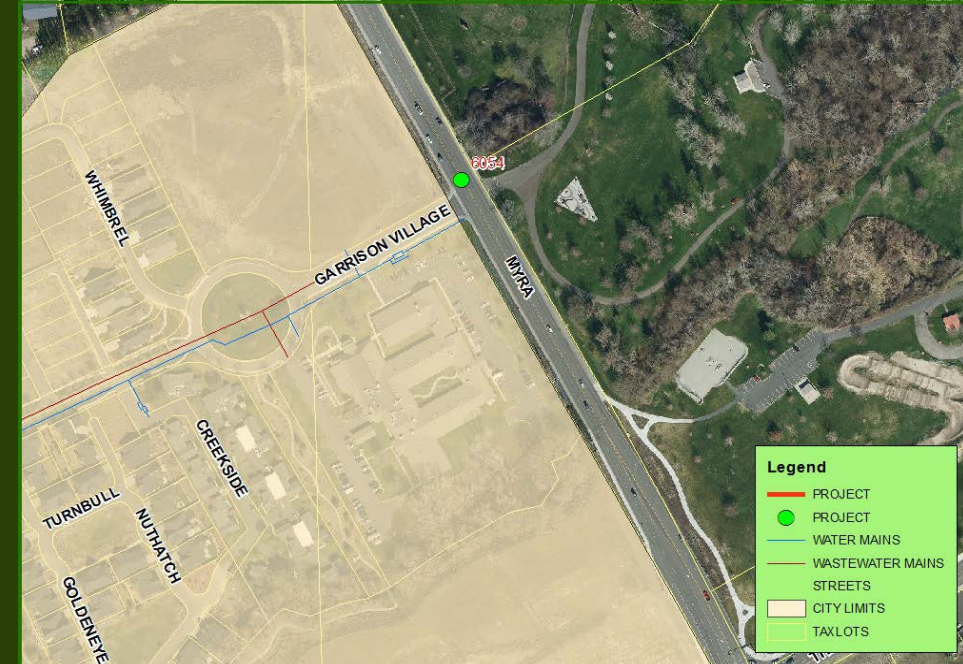


PEDESTRIAN SIGNALIZATION AT MYRA RD & GARRISON VILLAGE WAY

- ▶ Prioritization: Low (2022).
- ▶ Dependent upon either developer contribution or WSDOT Pedestrian Safety Grant.
- ▶ Much pedestrian activity between Villages at Garrison Creek development and Fort Walla Walla park.
- ▶ Myra Rd has ADT of about 15,000
- ▶ Estimated Cost
 - ▶ **FY 22: \$546,000**

How do we pay for it?

- 20% - City of Walla Walla
- 20% - City of College Place Streets
- 30% - Developer Contribution
- 30% - State Grant or HOA Partnership



SIGNALIZATION OF STONE CREEK DEVELOPMENT

- ▶ Prioritization: Medium (2022).
- ▶ Driven by development of Stone Creek Development.
- ▶ Developer contribution required.
- ▶ Two Stoplights needed for entryway into development and College Place High School.
- ▶ Estimated Cost
 - ▶ **FY 22: \$730,340 / \$365,170 per intersection**

How do we pay for it?

- 75% - Developer Impact Fee/Contributions
- 25% - City Streets Contribution

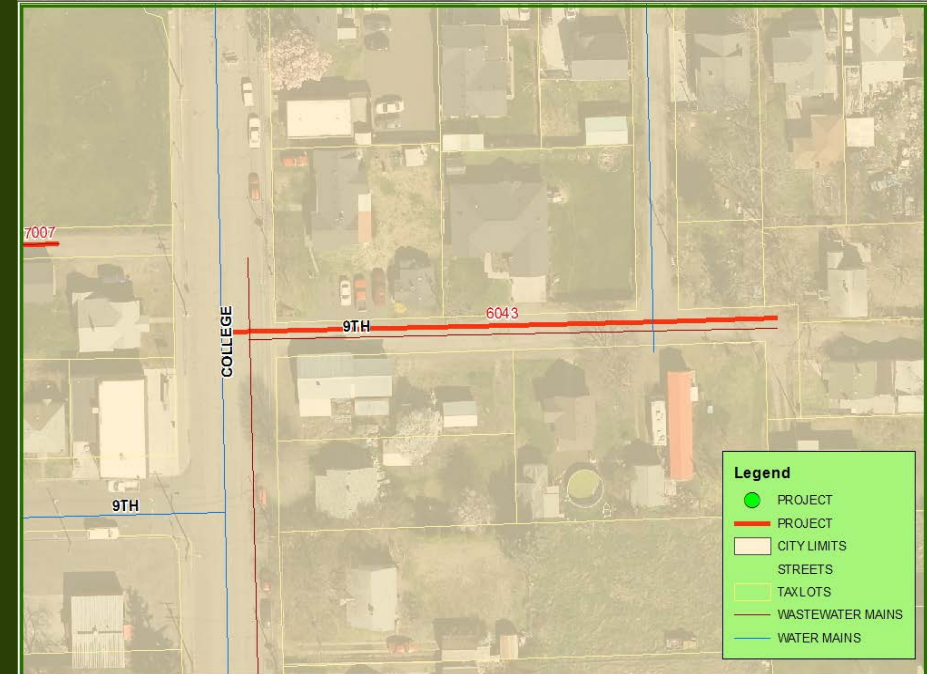


SE 9TH (COLLEGE TO DEAD END)

- ▶ Prioritization: Medium (2022)
- ▶ SE 9th Street: College Ave to Dead End
- ▶ Surface 0.06 miles of gravel/dirt roadway
- ▶ Limited right-of-way. No storm facilities.
- ▶ Fully dependent on Community Development Block Grant (CDBG) – General Purpose Grant.
- ▶ Only five properties have sole access from roadway.
- ▶ Estimated Cost
 - ▶ **FY 22: \$500,000**

How do we pay for it?

- 100% - State CDBG General Purpose Grant or
- Local LID

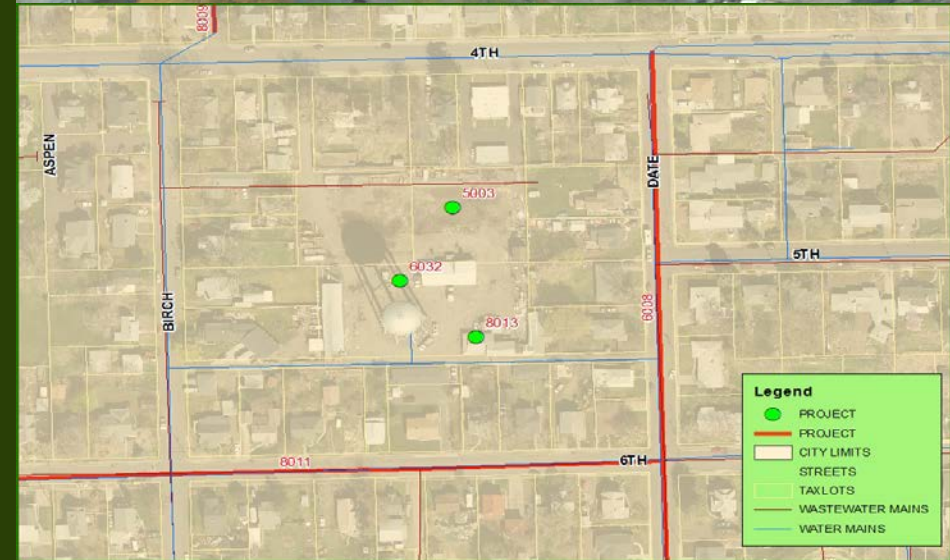


PUBLIC WORKS YARD UPGRADE.

- ▶ Prioritization: Medium (2022).
- ▶ Renovate buildings in Public Works Yard. Many structures in Public Works Yard date to late 1940's
- ▶ General renovation funds for Public Works Yard (\$400,000).
- ▶ Heat Pump Needs to be replaced (\$20,000).
- ▶ Need additional storage for sensitive equipment.
- ▶ Site never properly renovated.
- ▶ ESCO Opportunity
- ▶ Local funds only.
- ▶ Estimated Cost
 - ▶ **FY 22: \$420,000**

How do we pay for it?

- Ultimately in Facilities Maintenance Fund
- Transfers From:
- Streets/Current Expense: 20%
- Wastewater Utility: 40%
- Water Utility: 40%



12TH & LARCH INTERSECTION IMPROVEMENT.

- ▶ Prioritization: Medium (2023).
- ▶ Convert 12th & Larch to either a roundabout or a stoplight as recommended in State Community Economic Revitalization Board funded Study from 2018.
- ▶ Eligible for TIB, State, and Federal Grants.
- ▶ Estimated Cost
 - ▶ **FY 23: \$1,600,000**

How do we pay for it?

- 50% - WSDOT Grant or MPO Grant
- 50% - City Street Fund (CE), Debt or Loan, and Partnerships



CONTINUATION OF PEDESTRIAN LIGHTING ON ROSE STREET.

- ▶ Prioritization: Low – Grant dependent (2023).
- ▶ Qualifies for Transportation Improvement Board Complete Street Grant.
- ▶ Continue pedestrian lighting on Rose Street from Ash to Carey Ct.
- ▶ Encourage business development in corridor.
- ▶ Would only happen if obtained grant to cover majority of project.
- ▶ Eligible for TIB and State Grants.
- ▶ Estimated Cost
 - ▶ **FY 23: \$350,000**

How do we pay for it?

- 100%- State Grants (TIB UAP & Complete Streets

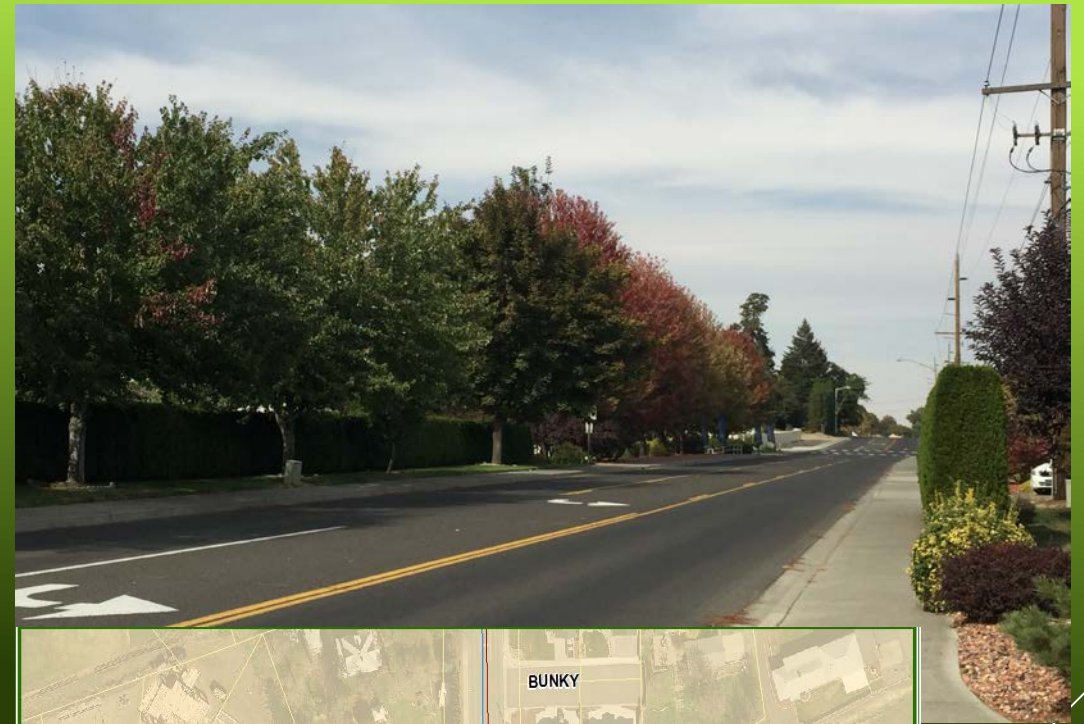


WHITMAN & LARCH

- ▶ Prioritization: High (2021) Four rwy a stop
Prioritization: Medium (2025) Stop Sign
Intersection currently functions as two-way stop. Larch is thru intersection.
- ▶ CERB Planning Grant recommended immediate conversion to four-way stop. By 2025 stoplight recommended.
- ▶ Looking at developer contributions, local funds, and TIB for improvements.
- ▶ Estimated Cost
 - ▶ **FY 21: \$10,000 (Developer Contribution)**
 - ▶ **FY 25: \$304,163**

How do we pay for it?

- 40% Developer Fees
- 40% State CERB Construction Grant
- 20% City Street Improvement Fund

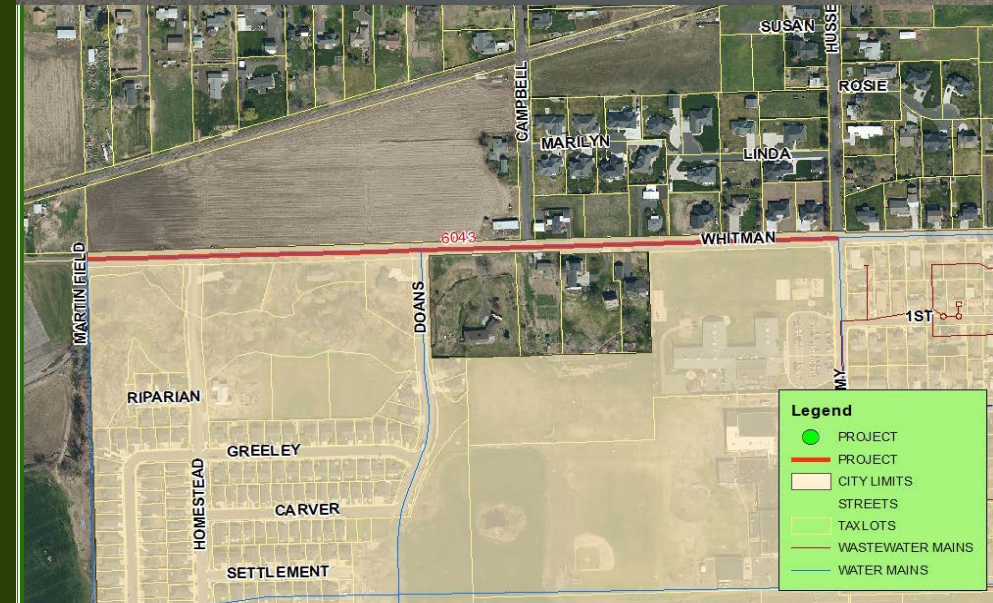


WHITMAN DR IMPROVEMENTS

- ▶ Prioritization: Low (2026).
- ▶ Only ½ street improvements done in 2010.
- ▶ Finish north side with curb, gutter, storm, and new pavement.
- ▶ This project will become critical as Martin Airfield is still in the City's urban growth area and development may occur out their.
- ▶ Academy Way to western City Limit by Martin Airfield. Eligible for TIB, State, and Federal Grants.
- ▶ Convert Whitman Drive & Academy Way to Four Way Stop Sign.
- ▶ Estimated Cost
 - ▶ FY 26: \$986,654.00

How do we pay for it?

- 50% - Developer Impact Fee/Contributions
- 50% - State TIB Grant/UAP

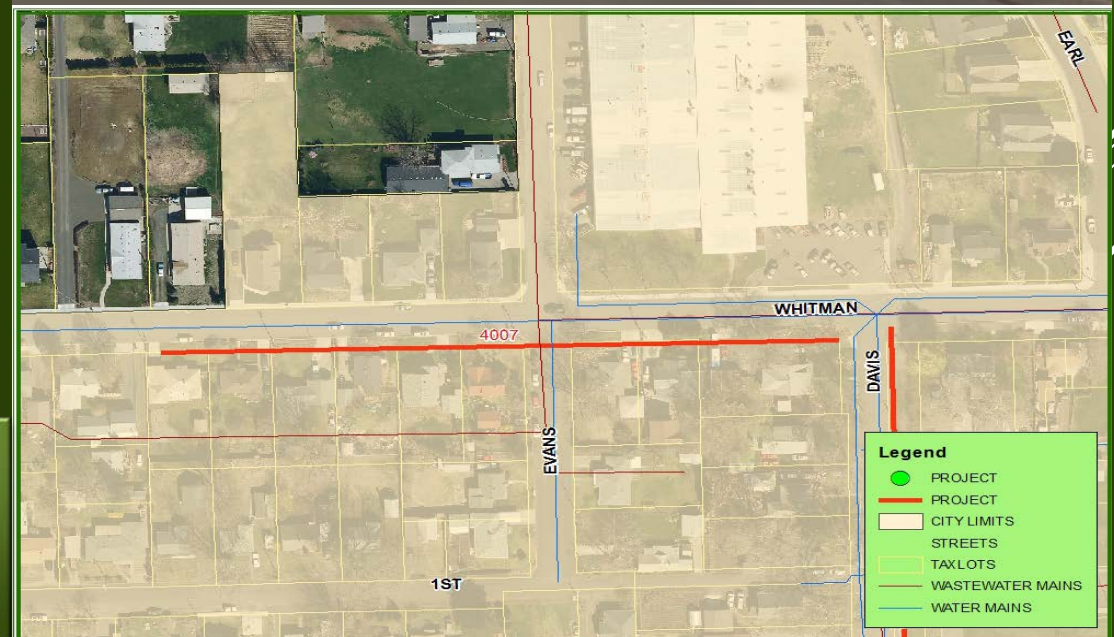


WHITMAN DR MULTIUSE PATH COMPLETION

- ▶ Prioritization: Low (2026)
- ▶ Whitman Drive Multiuse Path now exists continuously for four miles from Fort Walla Walla to Whitman Monument except for a two city block gap.
- ▶ **Estimated Total Cost FY 26: \$80,000**
 - ▶ 100% Metro Planning Agency STP or State RCO Trail Grant Funds
- ▶ Six foot wide multiuse path would be installed on south side of roadway between intersection of Davis and 609 SE Whitman Drive.

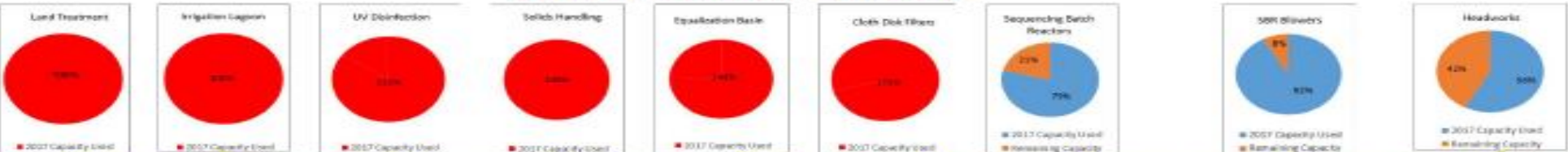
How do we pay for it?

- 100% Metro Planning Agency STP or State RCO Grant Funds



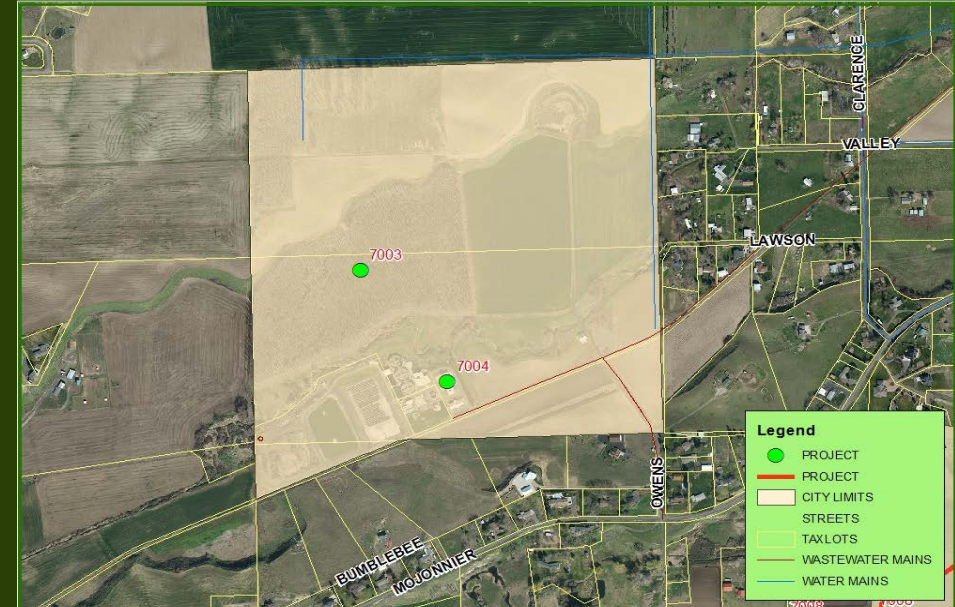
E. WASTEWATER PROJECTS

Figure 5-26 - Existing System Capacity Summary



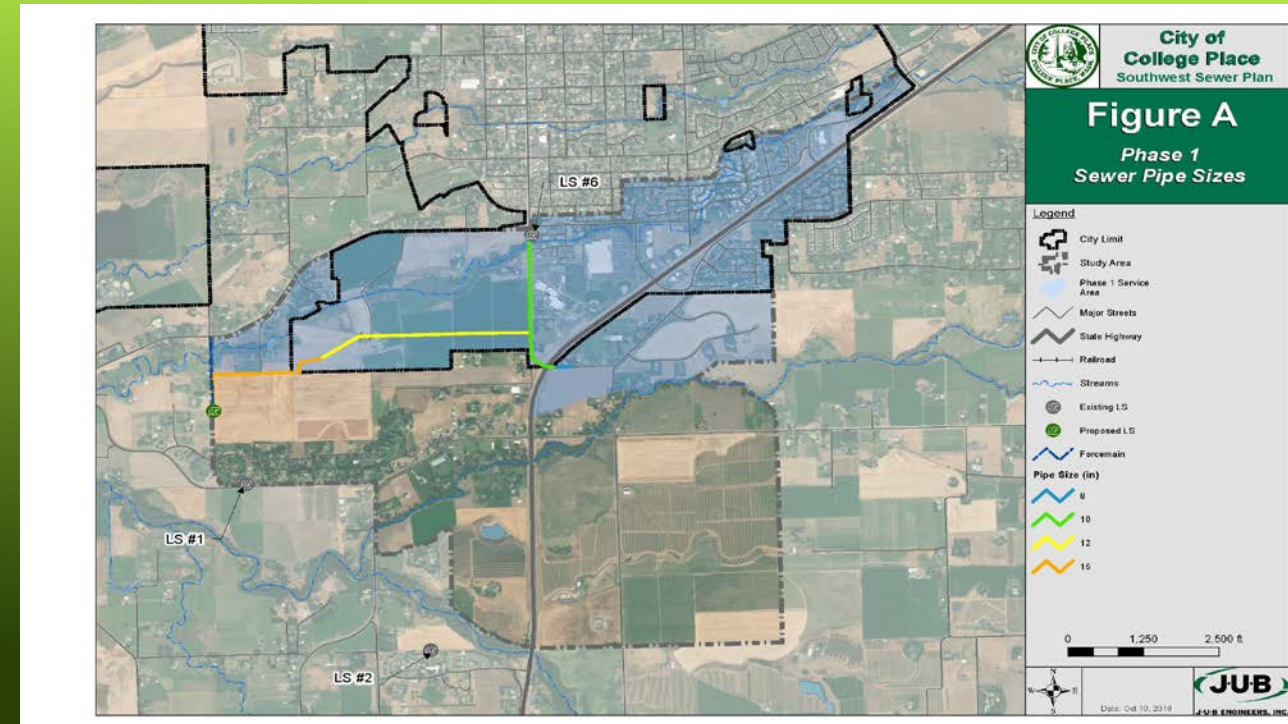
WASTEWATER TREATMENT PLANT IMPROVEMENTS – PHASE I

- ▶ Prioritization: High (2018 thru 2023)
- ▶ Project Location: Owens Rd & Mojonnier.
- ▶ Improvements needed to satisfy new NPDES Permit.
- ▶ Lots of Improvements needed.
- ▶ In negotiations with the State we are able to delay a number of improvements with a larger land treatment/basin area.
- ▶ In 2019 acquired 80 acres for land treatment/basin by State Department of Natural Resources adjacent to site.
- ▶ In 2019 also awarded State Loan of \$2,500,000 for design with \$600,000 principal forgiveness.
- ▶ Funded by Combination of utility rates, Legislative Appropriation, Department of Ecology, and USDA – Rural Development.
- ▶ Estimated Cost
 - ▶ FY 21: Engineering - \$500,000
 - ▶ FY 22: ESCO Mechanical Headworks and Rearation/Cooling: \$1,890,000
 - ▶ FY 23: Land Treatment: \$17,900,000
 - ▶ **Total WWTP: \$20,290,000**



SOUTHWEST COLLEGE PLACE WASTEWATER TRUNK LINE & LIFT STATION

- ▶ Prioritization: High (2021)
- ▶ Project Location: Trunk line will traverse Mike McKiernan/Craig Christenson property from College Ave to property the City acquired for a lift station on Charlie Konen property adjacent to Teal Rd near our wastewater line that comes from Valle Lindo development.
- ▶ Acquired five acres of Konen property for lift station placement in FY 2019.
- ▶ Needed to adequately convey wastewater and provide needed system capacity from Commercial Dr area, Meadowbrook, Future Stone Creek Development.
- ▶ Significant economic development opportunity.
- ▶ Trunk line made up of 10" and 12" segments.
- ▶ Regional lift station development.
- ▶ Engineering in FY 2019-2020 is funded by City Wastewater Fund.
- ▶ USDA Grant/Loan, State Ecology, Port, and Utility Funds pay for project.
- ▶ Estimated Cost
 - ▶ **FY 2021: \$7,587,097**



How do we pay for it?

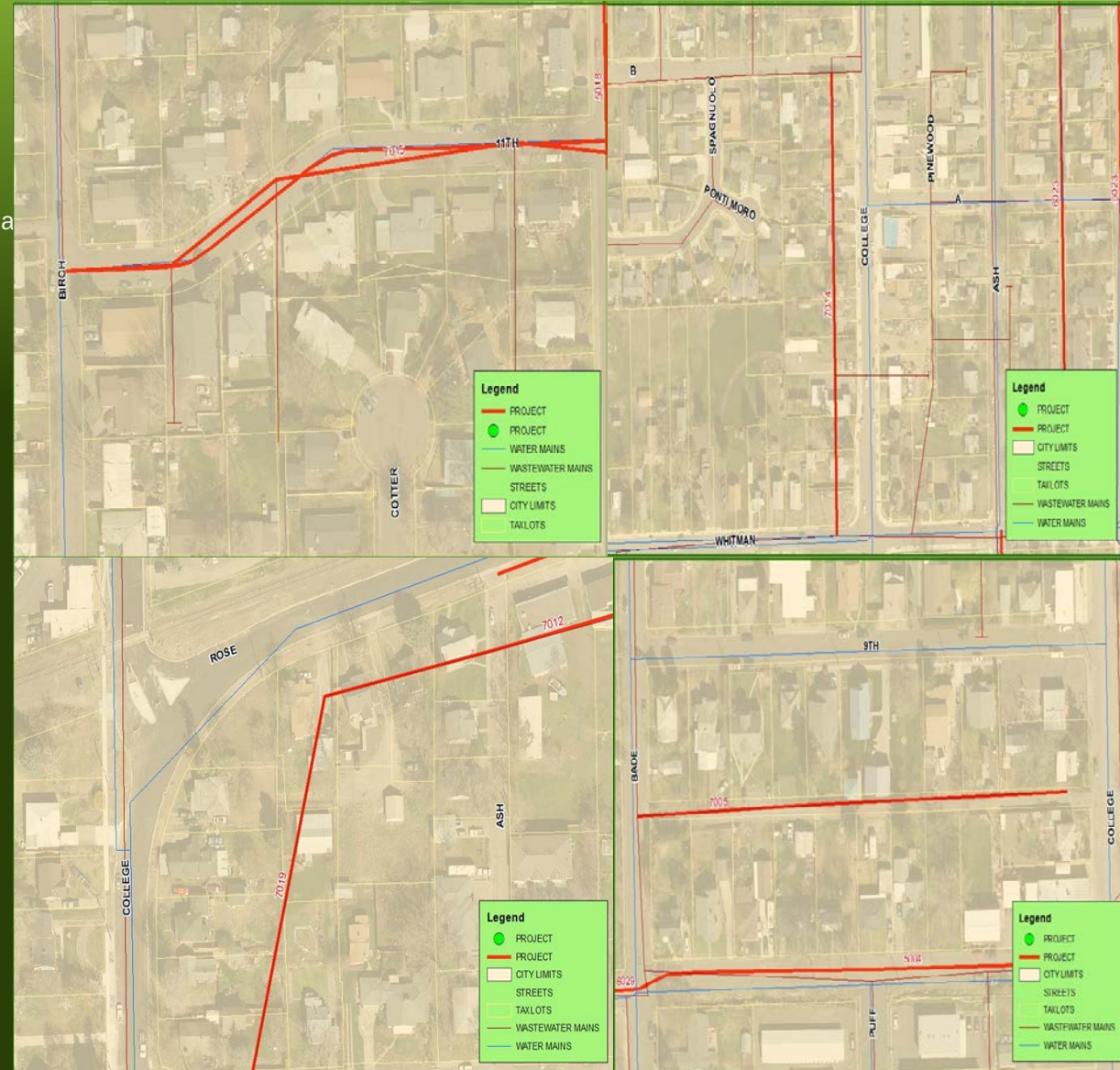
- 5.3% - County/Port 0.09 Grant Funds
- 65.9% - USDA Grant/Loan
- 15.8% - State Ecology Grant/Loan
- 13.0% - Wastewater Utility

NEIGHBORHOOD SEWER LINING PROGRAM

- ▶ Prioritization: High
- ▶ Project Location:
 - ▶ Winter FY 2021 Carryover from FY 2020 South Hill: \$257,087
 - ▶ Sewer lining on south hill (ScenicView & Mountainview area)
 - ▶ FY 2021: SE 12th & Broadway
 - ▶ FY 2022: SE Birch (4th to 6th)
 - ▶ FY 2023: Rose/C/Ash
 - ▶ FY 2024: SE 10th & Bade/College B
 - ▶ FY 2025: Alley of 8th & 9th/Cotter/11th
 - ▶ FY 2026: Dewey Dr
- ▶ Decayed wastewater main that needs to be lined.
- ▶ Funded by Wastewater Utility
- ▶ Estimated Cost
 - ▶ FY 2021 – FY 2023: \$100,000 per year
 - ▶ FY 2024 to FY 2026: \$200,000 per year

How do we pay for it?

- 100% - Wastewater Utility



F. WATER PROJECTS

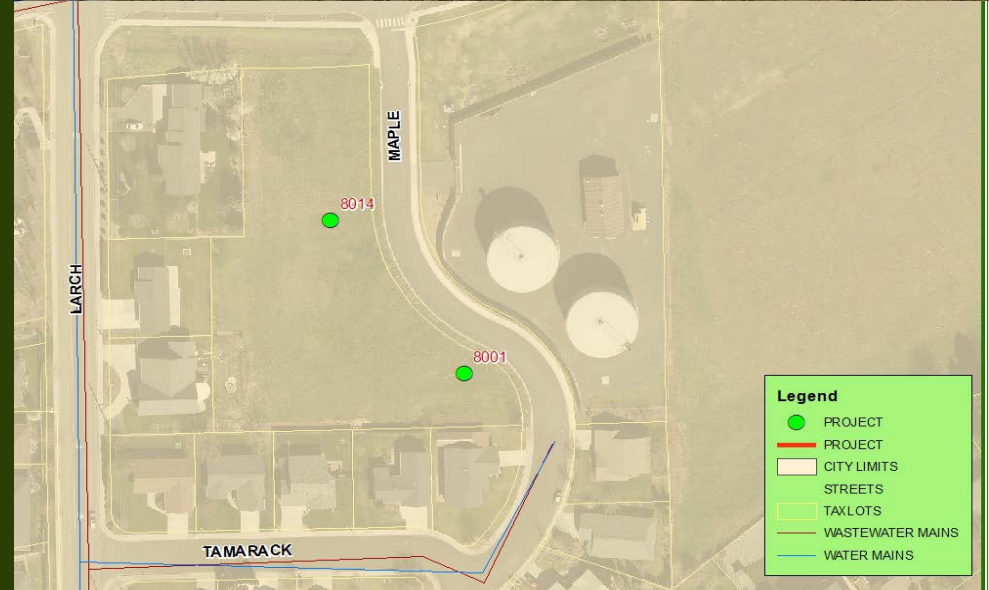


WELL NO# 2. RELOCATION

- ▶ Prioritization: High (2018 - 2021)
- ▶ Project Location: City-owned land on west side of Maple St, south of Whitman Dr.
- ▶ Replacement well for a failing one near 6th & Elm.
- ▶ Drilling and Pump Test Complete.
- ▶ Constructing well pump house. Mechanical equipment.
- ▶ Funded by Legislative Appropriation, DWSRF Grant Dollars, Water Bond, and Water Utility.
- ▶ Will be complete by end of Summer 2021
- ▶ Potential solar array adjacent to facility if can land grant funding (\$300,000)
- ▶ Remaining estimated Cost
 - ▶ **FY 21-22: \$2,986,000.00**

How do we pay for it?

- 30% Legislative Appropriation (Secured)
- 70% DWSRF State Dept of Ecology Grant/Loan (Secured)

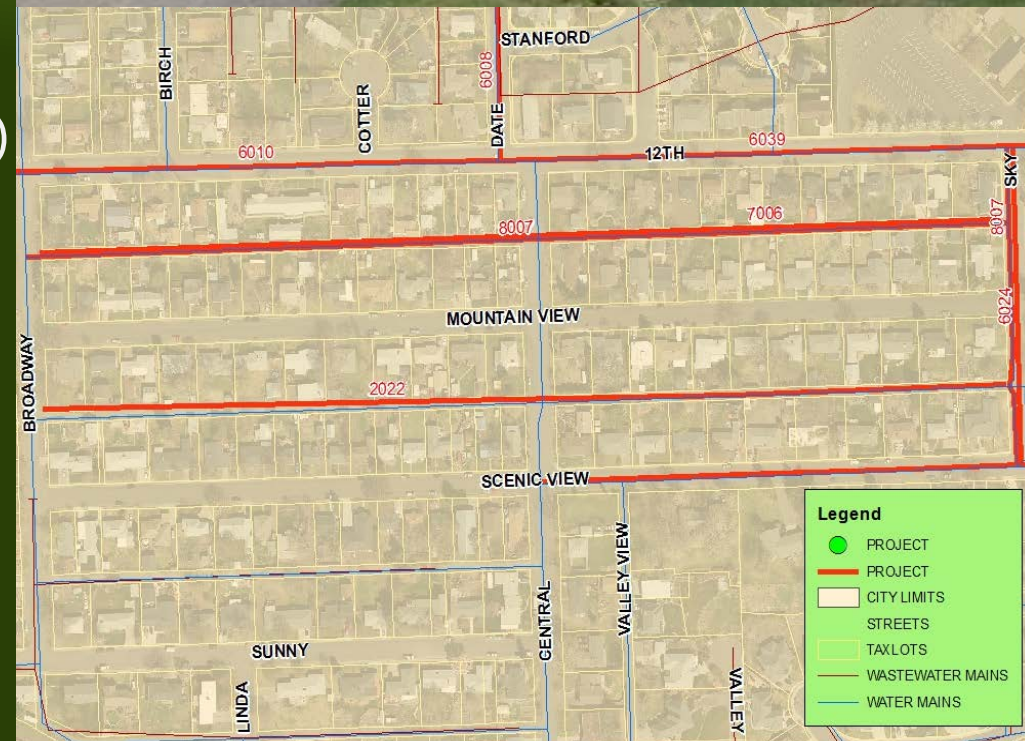


WATER MAIN REPLACEMENT – 12TH, SKY, & MOUNTAINVIEW

- ▶ Prioritization: High (2021)
- ▶ Project Location: Alley between 12th & Mountainview from Broadway to Sky.
- ▶ Replace decayed water line.
- ▶ Funded by Water Utility.
- ▶ Estimated Cost (Engineering & Construction)
 - ▶ **FY 21: Total: \$200,000**

How do we pay for it?

- 100% - Water Utility



SOUTHWEST REGION WATER STORAGE TANK

- ▶ Prioritization: High (2023)
- ▶ Project Location: Location and storage capacity to be determined as Water System Plan is completed in FY 2020.
- ▶ Water storage tank needed to serve southwest section of community as development occurs and to achieve the goal of having 48 hours of potable water storage on hand in the community.
- ▶ Funded by Water Utility and Developer Contribution.
- ▶ Cost
 - ▶ FY 23 –Engineering: \$200,000
 - ▶ FY 23 –Construction: \$2,000,000
 - ▶ **Total: \$2,200,000**

How do we pay for it?

- 30% - Water Fund
- 70% - Developer Contribution

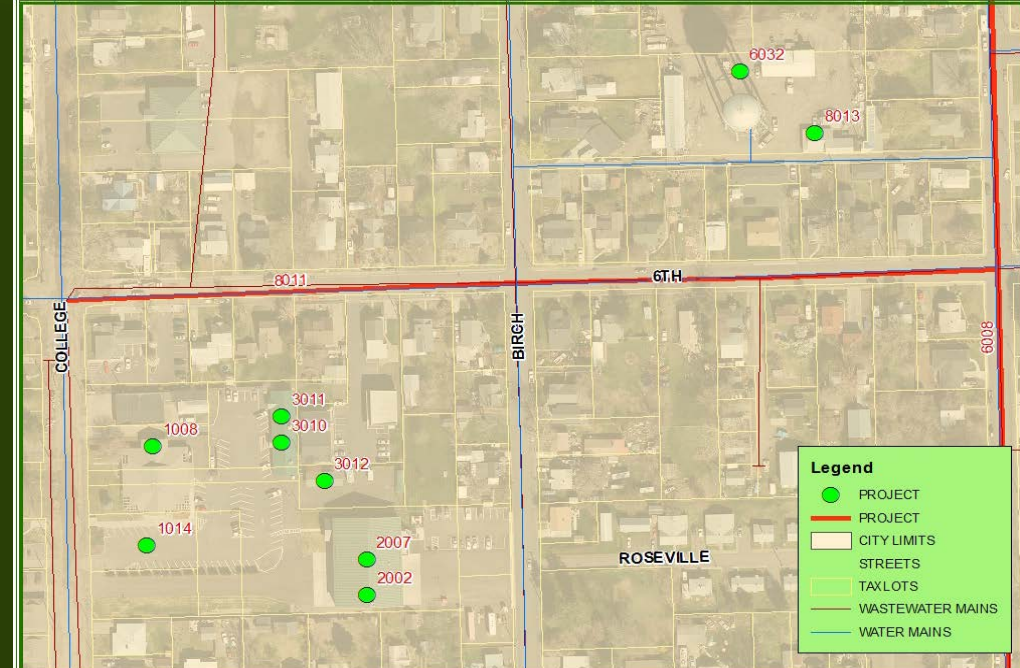


WATER MAIN REPLACEMENT – 6TH (COLLEGE TO DATE)

- ▶ Prioritization: High (2022)
- ▶ Project Location: 6th St from College Ave to Date St.
- ▶ Replace decayed water line.
- ▶ Funded by Water Utility.
- ▶ Estimated Cost
 - ▶ **FY 22: \$150,000**

How do we pay for it?

- 100% - Water Utility or Debt/Loan



WELL NO# 7 DEVELOPMENT

- ▶ Prioritization: High (2024)
- ▶ Project Location: To be determined by Water System Plan completed in 2020.
- ▶ Engineering & Construction in 2024.
- ▶ City needs additional wells to increase resiliency and be able to meet peak demand at geographically dispersed areas of town.
- ▶ Cost.
 - ▶ Engineering \$500,000
 - ▶ Construction \$3,000,000
 - ▶ **FY 2024 Total: \$3,500,000**



How do we pay for it?

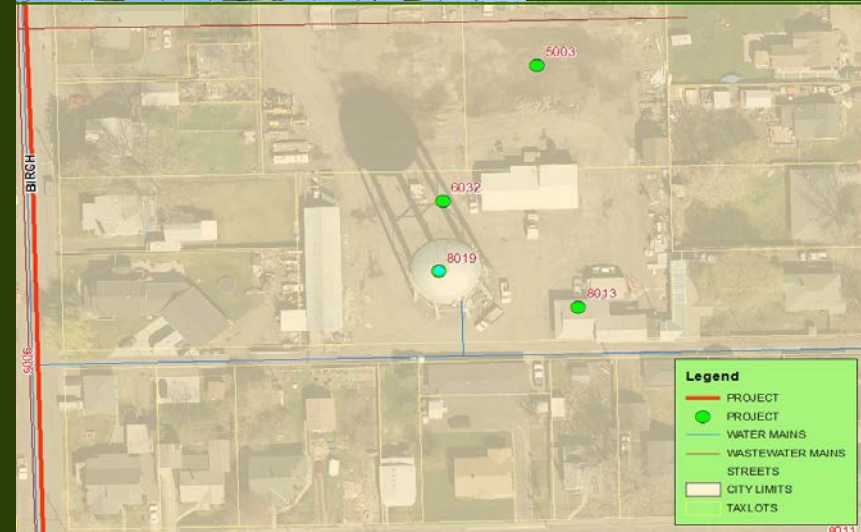
- 40% State Grant/Loan Assistance DWSRF
- 20% Legislative Appropriation Request
- 20% Developer contribution
- 20% Water Fund

REPAINT CENTRAL COLLEGE PLACE WATER TOWER

- ▶ Prioritization: High (2025)
- ▶ Project Location: Public Works Yard located between Birch, Date, 4th, and 6th.
- ▶ Elevated water tank dates back to 1949.
- ▶ Central water tower is due for repainting. Higher cost since exterior paint is lead-based so will need to encase painting work in plastic.
- ▶ Water tower also needs to be seismically retrofitted and have overflow sized to current standards.
- ▶ Water utility will cover repainting cost.
- ▶ FEMA BRIC Grant we are pursuing to cover all of the overflow and seismic retrofit work.
- ▶ **FY 2025: FEMA Grant Request: \$600,000**
- ▶ **FY 2025: Water Utility: \$600,000**
- ▶ **Total: \$1,200,000**

How do we pay for it?

- 50% FEMA BRIC Grant
- 50% Water Utility



MARTIN AIRFIELD AREA WATER STORAGE

- ▶ Prioritization: High (2026)
- ▶ Project Location: This storage site will be sited near Martin Airfield UGA area as/if development occurs.
- ▶ Water storage tank needed to serve west section of community as development occurs and will solely be driven by development in Martin Airfield UGA.
- ▶ Funded Developer Contribution.
- ▶ Cost
 - ▶ **FY 2026: Total: \$2,000,000**

How do we pay for it?

- 100% Developer Contribution



XV. TABLE OF ACRONYMS

- ▶ ADA: Americans with Disabilities Act
- ▶ AMI: Advanced Metering Infrastructure
- ▶ AMR: Automated Metering Infrastructure
- ▶ CDBG: Community Development Block Grant
- ▶ EDA: Economic Development Administration
- ▶ DNR: Department of Natural Resources
- ▶ LID: Local Improvement District
- ▶ LTGO: Limited Tax General Obligation
- ▶ PVC: Polyvinyl Chloride
- ▶ RCO: Recreation and Conservation Office
- ▶ REET: Real Estate Excise Taxes
- ▶ SR: State Route
- ▶ SRTS: Safe Routes to School
- ▶ TIB: Transportation Improvement Board
- ▶ UGA: Urban Growth Area
- ▶ WSDOT: Washington State Department of Transportation
- ▶ WSRB: Washington Survey and Rating Bureau
- ▶ WWTP: Wastewater Treatment Plant



City of College Place, Washington

ORDINANCE NO. 20-018

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WASHINGTON ADOPTING A SIX-YEAR CITYWIDE CAPITAL FACILITY PLANS FOR THE YEARS 2021 THROUGH 2026

WHEREAS, the City of College Place is a non-charter code city with powers set forth in RCW Title 35A.24.010;

WHEREAS, the City formed a Capital Facility Technical Team which has assembled the proposed Capital Facility Plan of the City of College Place. It consists of capital improvements for years 2021 through 2026 identifying the proposed locations and capacities of expanded or new capital and a plan to finance such improvements within projected funding capacities (the “Six-Year Citywide Capital Facility Program” or “CFP”); and

WHEREAS, the City previously adopted the Six-Year Street Program (RCW 35.77.010) on June 23rd, 2020 by Council Resolution 20-025, and that program is incorporated into the CFP; and

WHEREAS, the City’s Park, Arbor, and Recreation Board voted unanimously to recommend to City Council adoption of the park section of the Capital Facility Plan during its October 23rd, 2020 meeting.

WHEREAS, the City’s Economic Development, Tourism, and Events Commission voted unanimously to recommend adoption of the Capital Facility Plan during its November 2nd, 2020 meeting.

WHEREAS, the City’s Utilities & Transportation Advisory Commission voted unanimously to recommend adoption of the Capital Facility Plan during its November 12th, 2020 meeting.

WHEREAS, the College Place City Council held a public hearing on the 2020 to 2025 Capital Facility Plan on November 24th, 2020; and

WHEREAS, updates to the six-year Capital Facility Planning documents have been posted on the city budget portal website: http://www.cpwa.us/departments/finance/budget_2021.php

NOW THEREFORE, THE CITY COUNCIL OF COLLEGE PLACE DO ORDAIN AS FOLLOWS

Section 1. Ordinance No. 20-018 that adopts the 2021 to 2026 Capital Facility, Plan as shown in Exhibit 2 attached to this Ordinance.

Section 2. Projects marked “Budgeted – COVID Delay” indicate the project will not be implemented until later in the Fiscal Year dependent upon receipt of revenues through the fiscal year. This will be reported to City Council.

Section 3. City staff is authorized to apply for state, federal, and private foundation grants in support of the projects identified in the Citywide Capital Facility Plan.

Section 4: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 6: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 24th day of November, 2020.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Lisa R. Neissl, City Clerk

Rea Culwell, City Attorney

City of College Place: Capital Facility Plan (2021 to 2026) * Many projects subject to availability of grant dollars & future development*														
Name of Project	Project ID	Prioritization	Project Location	Project Description	Status	Year Budgete	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost	How is project funded?
Administration/Community Development														
Cty Hall Sallyport/Former Jail Area Renovation	1008	High	City Hall	Police Sallyport to move to Police Department. Renovate area to additional	Planned	2022		\$ 460,000.00					\$ 460,000.00	Facility Maintenance Reserve (funded by CE)
City Hall Conference Room Furnishings	1013	Medium	City Hall	Replace City Council Conference Room Furnishings	Planned	2022		\$ 20,000.00					\$ 20,000.00	Facility Maintenance Reserve (funded by CE)
City Hall Restroom Renovation	1015	Medium	City Hall	Replace tile, stalls, fixtures, counterlights, paint-two public, three staff.	Planned	2023			\$ 40,000.00				\$ 40,000.00	Facility Maintenance Reserve (funded by CE)
City Hall Exterior Paint	1017	Low	City Hall	Paint exterior & replace gutters.	Planned	2023			\$ 12,000.00				\$ 12,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Parking Lot (East End Improvements)	1014	Low	City Hall	Patch, sealcoat, stripe, move dumpster, remove fence, parking stops, ADA ramp to City Hall. Also finish landscaping around City Hall and PD. Also, underground power to charging stations and remove power pole.	Planned	2024				\$ 80,000.00			\$ 80,000.00	Facility Maintenance Reserve (funded by CE)
Total: Administration/Community Development							\$ -	\$ 480,000.00	\$ 52,000.00	\$ 80,000.00	\$ -	\$ -	\$ 612,000.00	
Fire Department														
Regional Fire Training Tower Contribution	2016	High	City of WW	City 1/3 share contribution prorated over five years for replacement fire training tower. Current one isn't safe to do controlled burns in.	Budgeted	2021	\$ 50,300.00	\$ 50,300.00	\$ 50,300.00	\$ 50,300.00	\$ 50,300.00		\$ 251,500.00	Facility Maintenance Reserve (funded by CE)
Replace Exterior Staircase on East Side of Building.	2017	Medium	Fire Station	Replace Exterior Staircase on East side of Building.	Budgeted - COVID Delay	2021	\$ 30,000.00						\$ 30,000.00	Facility Maintenance Reserve (funded by CE)
Facility (Fire HVAC)	2002	Medium - ESCO Performance Contracting Potential	Fire Station	Rebuild ext. Loop circulation pump and PM int. loop	Budgeted	2021	\$ 15,000.00						\$ 15,000.00	Facility Maintenance Reserve (funded by CE)
Renovate Dorm Rooms	2018	Medium	Fire Station	Renovate Dorm Rooms.	Planned	2022		\$ 25,000.00					\$ 25,000.00	Facility Maintenance Reserve (funded by CE)
Water Source Heat Pump Replacement	2010	Medium	Fire Station	Replace 9 Carrier Water Source Heat Pumps.	Planned	2022		\$ 90,000.00					\$ 90,000.00	Facility Maintenance Reserve (funded by CE)
Moline Gas Heater Replacement	2011	Medium - ESCO Performance	Fire Station	Replace Moline Gas Heater 75K BTU HR Unit	Planned	2024				\$ 10,000.00			\$ 10,000.00	Facility Maintenance Reserve (funded by CE)
Gas Furnace 75000 BTU HR	2012	Medium - ESCO Performance Contracting Potential	Fire Station	Replace Gas Furnace 7500 BTU HR Carrier Unit.	Planned	2024				\$ 13,450.00			\$ 13,450.00	Facility Maintenance Reserve (funded by CE)
Hot Water Pump 2 HP	2013	Low - ESCO Performance Contracting Potential	Fire Station	Replace Baldor Hot Water Pump 2 HP	Planned	2025					\$ 2,000.00		\$ 2,000.00	Facility Maintenance Reserve (funded by CE)
Total: Fire Department							\$ 95,300.00	\$ 165,300.00	\$ 50,300.00	\$ 73,750.00	\$ 52,300.00	\$ -	\$ 436,950.00	
Police Department														
Police Department: RTU Package 3 Ton Heater/Chiller	3011	Medium - ESCO Performance Contracting	Police Department	Replace 3 Ton RTU Package Unit Heater/Chiller on roof rated "F" on south side of building. North side chiller failed	Budgeted - COVID Delay	2021	\$ 15,000.00						\$ 15,000.00	Facility Maintenance Reserve (funded by CE)
Police Evidence Building	3014	High	Police Department	Construction of evidence and storage building adjacent to Police Dept. Carryover from FY 2019 and FY 2020.	Budgeted	2021	\$ 149,500.00						\$ 149,500.00	Facility Maintenance Reserve (funded by CE)
Replace 50 Gallon Water Heater	3012	Medium - ESCO Performance Contracting Potential	Police Department	Replace 50 Gallon Water Heater	Planned	2022		\$ 3,000.00					\$ 3,000.00	Facility Maintenance Reserve (funded by CE)

Police Department Renovation	3010	Low	Police Department	Renovate Police Department	Planned	2023			\$ 500,000.00				\$ 500,000.00	Facility Maintenance Reserve (funded by CE)
Total: Police Department							\$ 164,500.00	\$ 3,000.00	\$ 500,000.00	\$ -	\$ -	\$ -	\$ 667,500.00	
Public Works Department - Parks														
Lions Park Renovation	4001	High - But dependent upon grant dollars.	Lions Park	Dredge and reconstruct pond and Garrison Creek channel, eliminate point source pollution of storm water facility into pond. Includes irrigation plans. Engineering will be done the first half of FY 2021. Construction will be the last half of FY 2021 into FY 2022	Budgeted	2018	\$ 2,000,000.00	\$ 500,000.00					\$ 2,500,000.00	50% RCO, 30% Reet II, 20% Foundational Support (Sherwood, Blue Mountain, Lions Club, Rotary, Exchange, etc)
12th Street Parklet	4008	Medium	South side of 12th Street, west of Newgate.	Carryover from FY 2020. Work with Sherwood Trust Leadership Group to develop property into a parklet.	Budgeted	2020	\$ 10,000.00						\$ 10,000.00	100% Carryover Current Expense from FY 2020.
Harvest Meadows Park Improvements	4005	Medium	Harvest Meadows Park	Improvements include a welcome sign and picnic shelter as identified in the 2018 Park Master Plan.	Planned	2022		\$ 25,000.00					\$ 25,000.00	100% REET II Funds
Veterans Park at Homestead	4004	Low	Homestead Ave south of 4th Street	Addition of more play equipment and restroom in Park.	Planned	2022		\$ 60,000.00					\$ 60,000.00	100% Developer Fees
Park Development at McKiernan/Christianson Site	4003	Low	SW of College Ave & Mojonnier St	Per development standards, parkland will need to be donated to City for development. Will cooperate with State RCO, College Place School District, and developer for quality regional park.	Planned	2023			\$ 2,000,000.00				\$ 2,000,000.00	15% REET 2, 25% RCO, 50% Developer Fees, 10% Collaboration with College Place School District
Total: Public Works Department - Parks							\$ 2,010,000.00	\$ 585,000.00	\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ 4,595,000.00	
Public Works Department - Stormwater														
Outfall Replacement Program	5012	High	801 S. Larch Street	2021 - Outfalls #34 882 Larch, #35 Sentry, #13 Brentwood, #8 110 10th, #34 882 SE Larch 2022 - CIP 48 PW Yard 2023 - CIP 33 Bade and 10th 2024 - CIP 19 769 Songbird 2025 - CIP 26 and 27 221 NE Birch 2026 - CIP 15 and 7 1152 SE Falbo and 25 SE Cedar Band	Budgeted	2021	\$ 100,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 40,000.00	\$ 40,000.00	\$ 240,000.00	100% Stormwater Utility.
Destito & Earl Ln Stormwater Retrofit	5013	High	NW Destito Ct, NW Earl Ln	Stormwater pipe is crushed at end of Destito Ct which leads to residential flooding. Middle of Earl Ln floods as well. Engineering being done in 2020. Implementation needs to occur immediately. Anderson Perry just revized cost estimate due to new Ecology rules.	Budgeted	2021	\$ 209,162.25						\$ 209,162.25	100% Stormwater Utility
SE Birch (4th to 6th)	5006	Medium	SE Birch (4th to 6th)	Stormwater Improvements from 4th to 6th at Birch.	Planned	2022		\$ 20,000.00					\$ 20,000.00	100% Stormwater Utility.
SW Bade Avenue (9th to 10th)	5007	Medium	SW Bade from 10th to 11th.	Stormwater improvements along Bade from 9th to 10th.	Planned	2022		\$ 20,000.00					\$ 20,000.00	100% Stormwater Utility.
Public Works Yard Stormwater Improvements.	6032	Medium	Middle of block between 4th, 6th, Birch, and Date.	Stormwater improvements at Public Works Yard.	Planned	2022		\$ 20,000.00					\$ 20,000.00	100% Stormwater Utility
Street Waste Decant Facility	5003	High - But dependent upon grant dollars.	Public Works Yard	Construction of a street waste decant facility.	Planned	2022		\$ 700,000.00					\$ 700,000.00	75% State Ecology Grant, 25% Stormwater Utility.
SW Mojonnier Rd (College to Clarence)	6022	High	SW Mojonnier (College to Clarence)	Stormwater infrastructure for SW Mojonnier .	Planned	2023			\$ 1,488,675.00				\$ 1,488,675.00	70% Developer Fees, 20% WWV MPO STB Grant, 10% Street Improvement Fund.

SE 12th Street (College to Larch)	6010	High	SE 12th (College to Larch)	Replace storm infrastructure on 12th from College to Larch.	Planned	2023			\$ 628,813.68				\$ 628,813.68	100% Transportation Improvement Board Grant.
SW 10th Street Retrofit (College to Bade)	5005	High	SW 10th from College to Bade.	Reconstruct 10th to include stormwater infrastructure to filter water into Garrison Creek.	Planned	2024				\$ 219,451.98			\$ 219,451.98	100% Move around money. Hardship money will cover staffing. Move freed up money to this project. (Freed up money via Stormwater Capacity Hardship Grant)
NE Spitzenberg Street Stormwater Retrofit	5008	Low	NE Spitzenberg from Cargill to Tulip Ln	Retrofit to include stormwater infrastructure along Spitzenberg from Cargill to Tulip.	Planned	2024				\$ 75,000.00			\$ 75,000.00	50% Developer Fees ; 50% Stormwater Utility
SE Date Ave (10th to 11th)	5018	Medium	SE Date (10th to 11th)	Stormwater Retrofit on SE Date from 10th to 11th.	Planned	2024				\$ 20,000.00			\$ 20,000.00	100% Stormwater Utility.
SE 12th Street (Larch to Myra)	6039	High	SE 12th (Larch to Myra)	Replace storm infrastructure on 12th from Larch Avenue to Myra.	Planned	2025					\$ 890,068.52		\$ 890,068.52	100% Transportation Improvement Board Grant.
NE Cedar Ave Storm Improvements	6007	High	NE Cedar from A to C Street	Stormwater Improvements along corridor.	Planned	2026					\$ 250,000.00		\$ 250,000.00	100% Hardship Grant Redirect or Legislative Appropriation.
Regional Stormwater Facility	5011	Medium - Dependent on grant dollars.	For Garrison Creek Watershed likely a section of the College Place Wastewater Treatment Plant property.	Construction of a regional stormwater detention facility to serve areas of College Place without proper detention areas. This facility would likely be located on the Wastewater Treatment Plant property and would act as the primary detention for sections of College Place that feed into the Garrison Creek Watershed. Revized pricing is from the Regional Stormwater Facility Technical Memo by Parametrix from October 2019. Work will begin in 2026. Total cost is around \$6 million with construction estimated to begin in 2026.	Planned	2026					\$ 3,000,000.00		\$ 3,000,000.00	25% Stormwater Utility, 25% Developer Impact Fees, 50% State Ecology Grant or Legislative Appropriation
Total: Public Works Department - Stormwater								\$ 309,162.25	\$ 780,000.00	\$ 2,137,488.68	\$ 334,451.98	\$ 930,068.52	\$ 3,290,000.00	\$ 7,781,171.43
Public Works Department - Streets														
4Bikes Project (Fourth - College to Academy, Academy - Whitman to 4th)	6029	High - Obtained TIB Complete Street Grant	4th - College Avenue to Academy Way - 4th Street to Whitman Drive.	Continuance of cycle track on Fourth Street from Davis Street to College Avenue. Pedestrian streetlamps every 200 feet: Fourth St - College Avenue to Academy Way, Academy Way - Whitman Drive to Fourth Street.	Budgeted - COVID Delay	2021	\$ 600,000.00						\$ 600,000.00	Awarded Transportation Improvement Board Complete Street Grant (\$500,000). Remaining funds from Street Improvement Fund. Project to be tracked in the Economic Development Fund 330.
SE Meadowbrook Grind and Overlay	6027	High - But dependent upon grant dollars.	SE Meadowbrook between Lamperti and SR 125.	Grind and overlay SE Meadowbrook between Lamperti and SR 125 and Lamperti from Larch to College Ave. This project is dependent on a grant from th Transportation Improvement Board.	Budgeted	2021	\$ 313,560.00						\$ 313,560.00	TIB funding 90% of work through street resurfacing grant.
Installation of stop signs at Whitman/Larch.	6044	High - Developer Contribution	Whitman Drive & Larch	Installation of solar flashing stop signs on Larch at Whitman Intersection.	Budgeted - COVID Delay	2021	\$ 10,000.00						\$ 10,000.00	100% Villages at Fort WW Developer Contribution

Safewalk College Place	6048	High - 2021 / Medium - 2022, 2024, and 2026	- Bade:5th to 6th - Bade:7th to 10th - Davis: Whitman to 3rd - 12th:College to Bade. - 2022 2nd and 8th 2024 B Street 2026 1st and 3rd between Academy and Davis	Install six-foot wide sidewalk on one side of road. Dependent on obtaining a Community Development Block Grant: General Purpose.	Budgeted for 2021 Iteration, Grant Dependent for Future Years	2021	\$ 339,530.00	\$ 500,000.00		\$ 400,000.00		\$ 600,000.00	\$ 1,839,530.00	100% CDBG General Purpose Grant Funds and easement donation from Walla Walla University. Fund 309
Crosswalk Improvements in front of CP Post Office	6058	Medium	500 S. College Avenue	Crosswalk improvements to include curb bump outs, Rapid Flashing Beacons, and more.	Planned	2021	\$ 90,000.00						\$ 90,000.00	Trying to pursue WSDOT Ped Grant. May go to MPO for funds. Likely 25% local match from Street Fund.
Chipseal Program	6018	Medium	Bade (4th to 13th), SW 11th, SW 10th, and SW Puff Ln - 2022: Harvest Meadows, Knapp Addition, SE Bliss Ln - 2023: SW 6th, Cedar Bend Subdivision, SW 7th, SW 8th (College to Bade) (Davis to Evans), SW 9th, SW Evans (6th to 8th), SW Davis (6th to 8th) - 2024: Autumn Meadows Subdivision, Country Estates Subdivision, Sherburne Addition, SW 10th (Birch to Date) - 2025: Highland Park Subdivision - 2026: NE C Street (Larch to Myra), Larch (C Street to SR 125)	Planned annual chip seal program	Budgeted	2021	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 360,000.00	100% REET 1 Fund
Block Resurfacing Program	6059	Medium	- 2021: Mockingbird (Dove to Eagle Ln) - 2022: Cotter Pl (12th to Dead End - 2023: 6th (Davis to Evans) - 2024: Elm Ave (5th to Dead End) - 2025: 5th St (Bade to Dead End) - 2026: Bade (4th to 6th)	Resurface a block of deteriorated roadway every other year. Provides a ten year fix.	Budgeted - COVID Delay	2021	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 195,000.00	100% REET 1 Fund

CP Downtown Parking Lot Project	6059	Low	Center of Block bordered by 8th, 6th, College, and Bade.	Construct parking lot to encourage a dense mixed-use downtown that is walkable.	Planned	2021	\$ 200,000.00	\$ 300,000.00					\$ 500,000.00	100 % Going after USDA Economic Development Grant Funds.
Mojonnier Rd Reconstruction (Bluvue Ln to College Ave)	6036	Low - Dependent on future development.	Mojonnier Rd from Grandview to College Ave	Reconstruction of Mojonnier Rd from Bluvue Ct to College Ave. Engineering (2021 to 2022 with MPO STP Grant Money) Construction in 2023.	Planned	2022		\$ 711,000.00	\$ 4,168,290.00				\$ 4,879,290.00	70% Developer Fees, 20% MPO STP Funds , 10% Street Improvement Fund.
Pedestrian signalization at Myra Rd & Garrison Village Way	6054	Low - Dependent on WSDOT Grant and Developers	Myra Rd at Garrison Village Way	Pedestrian crossing beacon with pedestrian refuge island so folks can get to Fort Walla Walla.	Planned	2022		\$ 546,000.00					\$ 546,000.00	Likely Scenario: 20% City of WW, 20% City of CP Street Fund, 30% Developer Contrib, 30% State Grant
Birch St (4th to 6th)	5004	Medium	Birch Street from 4th to 6th.	Reconstruct Birch Street from 4th to 6th.	Planned	2022		\$ 150,000.00					\$ 150,000.00	100% Street Improvement Fund
Stone Creek Development Intersection Signalization on College Ave by CPHS	6035	Medium - Dependent on future development.	College Avenue, south side of College Place High School.	Installation of signals at College Ave and arterial for the Stone Creek Development.	Planned	2022		\$ 365,170.00					\$ 365,170.00	This will be primarily funded by development impact fees. 25% city match likely through Street Fund.
Stone Creek Development Intersection Signalization II on College Avenue by CPHS	6059	Medium - Dependent on future development.	College Avenue, near CPHS	Installation of signals.	Planned	2022		\$ 365,170.00					\$ 365,170.00	This will be primarily funded by development impact fees. 25% local match likely through Street Fund.
9th Street	6044	Medium - Dependent on CDBG Grant Funds.	9th (College Ave to Alleyway)	Convert gravel road to pavement with curb and gutter.	Planned	2022		\$ 500,000.00					\$ 500,000.00	100 % Street Improvement Fund via CDBG - General Purpose Grant, LID, or State Grant.
Vintage Gas HeaterReplacement at Public Works Yard.	6050	Medium - Energy Savings ESCO	Public Works Yard	Replace vintage gas heater.	Planned	2022		\$ 21,989.00					\$ 21,989.00	100% Facility Maintenance Fund.
Heat Pump at Public Works Shop	6056	Medium	Public Works Yard	Replace Heat Pump	Planned	2022		\$ 20,000.00					\$ 20,000.00	100% Facility Maintenance Fund.
Public Works Yard Upgrade	6032	Medium	218 SE 4th St	Upgrade Public Works Yard. New pavement between buildings and gas pumps. General renovation work.	Planned	2022		\$ 400,000.00					\$ 400,000.00	100% Facility Reserve Fund.
Rose Street Lighting	6014	Low	Rose Street from College Ave to Lambert Ave	Rose Ornamental Pedestrian Street Lights	Planned	2023			\$ 350,000.00				\$ 350,000.00	100% Transportation Improvement Board Complete Street Grant.
SE 12th Street (College to Larch)	6010	High - Dependent on grant funds.	SE 12th Street from College to Larch	Street grind and overlay with water and sewer improvements on SE 12th Street from College to Larch.	Planned.	2023			\$ 2,229,430.32				\$ 2,229,430.32	90% TIB or MPO Funding, 10% Street Improvement Fund.
12th & Larch Intersection	6011	Medium	The 12th and Larch Avenue intersection.	Identify, design and construct preferred intersection configuration.	Planned.	2023			\$ 1,600,000.00				\$ 1,600,000.00	50 % Local (City) funds from Street Improvement Fund (funded by the street fund) with 50% WSDOT or MPO Grant.
SW 10th Street Retrofit (College to Bade)	5005	High	SW 10th from College to Bade.	Reconstruction of 10th from College to Dead End.	Planned	2024				\$ 778,057.02			\$ 778,057.02	100% Stormwater Utility via offset from Stormwater Capacity Grant. .
Birch St (2nd to 4th)	6045	Medium	Birch Street from 2nd to 4th.	Reconstruct Birch Street from 2nd to 4th to include curb and gutter.	Planned	2024				\$ 100,000.00			\$ 100,000.00	100% Street Improvement Fund/REET.
SE 12th Street (Larch to Myra)	6039	Dependent on grant funds.	SE 12th Street from Larch to Myra Rd.	Reconstruction of 12th Street from Myra Rd to Larch Ave.	Planned	2025					\$ 3,155,697.48		\$ 3,155,697.48	90% TIB or MPO Funding, 10% Street Improvement Fund.
Larch & Whitman Intersection	6015	Medium	Larch & Whitman Intersection	Intersections need to be improved for safe traffic.	Planned	2025					\$ 304,163.00		\$ 304,163.00	40% Developer Impact Fees, 40% CERB Construction Grant, 20% Street Improvement Fund

SE Sky Ave (12th to Scenic View)	6024	Medium	SE Sky Ave from 12th Street to Scenic View Drive.	Corridor reconstruction on SE Sky Ave from 12th Street to Scenic View Drive to include streets, sidewalks, water and sewer improvements.	Planned	2026							\$ 502,580.00	\$ 502,580.00	100% Street Improvement Fund (funded by the Street Fund), REET, Water Capital Reserve Fund, Wastewater Capital Reserve Fund
NE Cedar Avenue ("A" to "C" Street)	6007	Medium	NE Cedar Avenue from "A" to "C" Street	Resurface Cedar Avenue	Planned	2026							\$ 358,520.76	\$ 358,520.76	100% Legislative Appropriation
SE Dewey Dr	6022	Medium	SE Dewey Drive.	Full street and sidewalk reconstruction on Dewey Drive to include water and sewer improvements.	Planned.	2026							\$ 678,483.00	\$ 678,483.00	100% Street Improvement Fund
Whitman Dr Reconstruction	6043	Low - Dependent on future development.	Whitman Drive & Maple Ave	Reconstruct roadway from Academy Way to Martin Airfield to Arterial Standards. Also, includes conversion of Academy & Whitman intersection to four way stop.	Planned	2026							\$ 986,654.00	\$ 986,654.00	50% Developer Fees; 50% State TIB or Public Works Trust Fund Grants
Whitman Dr Multiuse Path Completion	4007	Low	Whitman Drive between Evans and Academy.	Assemble right of way to complete gap in multi-use path between Evans and Academy Way.	Planned	2026							\$ 80,000.00	\$ 80,000.00	100% MPO STP Funds and/or State RCO
Total: Public Works Department - Streets							\$ 1,643,090.00	\$ 3,969,329.00	\$ 8,437,720.32	\$ 1,373,057.02	\$ 3,554,860.48	\$ 3,301,237.76	\$ 22,279,294.58		
Public Works Department - Wastewater															
WWTP Improvements - Implementation Phase 1:	7004	High - Mandated by our Wastewater Permit, also dependent on grants.	WWTP - 501 Owens Rd	WWTP Wastewater Treatment Plant Improvements: - 2022: Headworks \$1,740,000 - 2022: Rearation and Cooling: \$150,000 - 2023: Land Treatment: \$17.9 Million	Budgeted	2018	\$ 500,000.00	\$ 1,890,000.00	\$ 17,900,000.00				\$ 20,290,000.00		20% Wastewater Capital Reserve; 40% Department of Ecology Grant/Loan; 40% Legislative Appropriation.
Southwest College Place Trunkline and Lift Station	7008	High	SW Lamperti/College Ave	Contribution to construct new lift station and trunk line better serving Southwest College Place. Expecting about \$250,000 remaining in Engineering Costs. Remainder covered by Private Developer/LID/etc.	Budgeted	2018	\$ 7,587,097.00						\$ 7,587,097.00		5.3% Port .09 Grant, 65.9% USDA RD, 15.8% Ecology Funds, 13% City WW Funds
Neighborhood Sewer Lining	7016	High	Across Community.	Line sewer to maintain structural integrity. - Carryover from 2020 Sewer Lining Contract: \$257,087. - 2021: SE 12th & Broadway Lining - 2022: SE Birch (4th to 6th) Lining - 2023: Rose/C/Ash Lining - 2024: SE 10th & Bade Lining/College & B - 2025: Alley of 8th & 9th/Cotter &11th - 2026: Dewey Drive	Budgeted	2018	\$ 357,087.00	\$ 100,000.00	\$ 100,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 1,157,087.00		100% Wastewater Capital Reserve Fund.
12th Street Wastewater Replacement Project	6010	Medium	12th Street from College to Larch.	Wastewater replacement project below 12th Street project.	Planned	2023			\$ 270,742.00				\$ 270,742.00		100% Wastewater Capital Reserve Fund.
NE Cedar Ave Wastewater Replacement Project	6007	High - Dependent on grant funds.	Cedar Ave from C to A Streets	Line Sewer of NE Cedar Avenue from A to C Street.	Planned	2024				\$ 80,010.00			\$ 80,010.00		100% Legislative Appropriation
12th Street Wastewater Replacement Project (Date to Myra)	6039	Medium	12th Street from Myra Rd to Larch St	Wastewater Replacement Project under 12th Street project.	Planned.	2025					\$ 401,745.00		\$ 401,745.00		100% Wastewater Capital Reserve Fund.
Sky Ave Wastewater Replacement Project	6024	Medium	Sky Ave from 12th to ScenicView	Wastewater replacement project below Sky Ave project.	Planned	2026						\$ 61,649.00	\$ 61,649.00		100% Wastewater Capital Reserve Fund.
Total: Public Works Department - Wastewater							\$ 8,444,184.00	\$ 1,990,000.00	\$ 18,270,742.00	\$ 280,010.00	\$ 601,745.00	\$ 261,649.00	\$ 29,848,330.00		
Public Works Department - Water															

Well No. 2 Relocation	8001	High	Whitman Drive & Maple Ave	Reconstruction of new well shaft and well-house and installation of pump, motor, controls, and appurtenant equipment and facilities to replace Well No. 2; decommissioning of existing Well No. 2. The goal is to have this well operational by end of Summer 2021. High end estimate is by Paul Cross at RH2	Budgeted	2017	\$ 243,000.00	\$ 2,850,000.00						\$ 3,093,000.00	State Legislative Appropriation and 20-year, 1%, 50% forgiveable DWSRF Loan
Sky & 12 Water Main Replacements	8007	Medium	Sky Avenue and Alley of 12th & Mt View	Replace existing steel water main and services	Budgeted	2020	\$ 200,000.00							\$ 200,000.00	100% Water Capital Fund
Whitman Maple Solar Array	8019	Low	Whitman & Maple Drive	The City will continue to look for grant funding to construct a solar array adjacent to Well #6. We will only pursue this project if it is grant funded.	Planned	2021	\$ 300,000.00							\$ 300,000.00	100% either Pacific Power Blue Sky, CREA, or State Department of Commerce Funding
6th St Water - College to Date	8011	High	6th between College	Replace water main and services	Planned	2022		\$ 150,000.00						\$ 150,000.00	100% Water Capital Reserve Fund.
SW region Water Storage Tank	8016	High	Around Stone Creek D	Engineering and development of 500,000 water storage tank to serve Southwest region of town.	Planned	2023			\$ 2,200,000.00					\$ 2,200,000.00	30% Water Capital Reserve Fund, 70% Developer Fees
SE 12th St (College to Larch) Water Infrastructure Replacement Project	6010	Medium - Dependent on Grant Funds	SE 12th Street from College to Larch Ave.	Replace water infrastructure under SE 12th St project.	Planned	2023			\$ 617,381.00					\$ 617,381.00	100% Water Capital Reserve Fund.
Well #7 Development	8017	High	Southwest College Place.	Develop a fourth well to depend on.	Planned	2024				\$ 3,500,000.00				\$ 3,500,000.00	20% Water Capital Reserve Fund, 20% Legislative Appropriation, 20% Developer Fees, 40% DWSRF
SW 10th Street Retrofit (College to Larch)	5005	High	SW 10th from College	Replace water main and services on SW 10th from College to Dead End.	Planned	2024				\$ 236,643.00				\$ 236,643.00	100% Water Capital Reserve Fund.
Birch Ave Water - 2nd to 4th	8009	High	Birch between 2nd & 4th	Replace water main & services	Planned	2024				\$ 140,000.00				\$ 140,000.00	100% Water Capital Reserve Fund.
SE 12th St (Larch to Myra) Water Infrastructure Replacement Project	6039	Medium - Dependent on grant funds.	SE 12th Street from Myra Rd to Larch Ave.	Replacemen water infrastructure under SE 12th St project from Date to Myra Rd.	Planned	2025					\$ 916,113.00			\$ 916,113.00	100% Water Capital Reserve Fund.
Steel (500,000 Gallon) Tower Repaint	8019	High	Water Tank in Public Works Yard	Elevated water tower from 1947 needs to be repainted. Also, pursing FEMA Resiliency Grant to conduct seismic upgrades,	Planned	2025					\$ 1,200,000.00			\$ 1,200,000.00	50% Water Capital Reserve Fund, 50% FEMA Bric Grant
SE Sky Ave Water Infrastructure Replacement Project	6024	Medium	SE Sky Ave from 12th to SE Scenic View Dr.	Replace water infrastructure below Sky Ave project.	Planned	2026						\$ 140,850.00	\$ 140,850.00		100 % Water Capital Reserve Fund
NE Cedar Ave Water Infrastructure Replacement Project	6007	High - Dependent on Ave funds.	NE Cedar Avenue from "A" to "C" Street	Replace water infrastructure below Cedar Ave project.	Planned	2026						\$ 149,917.00	\$ 149,917.00		100% Legislative Appropriation
Dewey Drive Water	6022	High	Dewey Drive	Replace Water main & services	Planned	2026						\$ 189,783.00	\$ 189,783.00		100% Water Capital Reserve Fund.
West Martin Airfield Area Water Storage Tank	8018	High	Martin Airfield Area	Engineering and development of 500,000 water storage tank to serve far Western region of College Place around Martin Airfield.	Planned	2026						\$ 2,000,000.00	\$ 2,000,000.00		100% Developer Fees
Total: Public Works Department - Water							\$ 743,000.00	\$ 3,000,000.00	\$ 2,817,381.00	\$ 3,876,643.00	\$ 2,116,113.00	\$ 2,480,550.00	\$ 15,033,687.00		
Grand Total: All Capital Facility Projects							\$ 13,409,236.25	\$ 10,972,629.00	\$ 34,265,632.00	\$ 6,017,912.00	\$ 7,255,087.00	\$ 9,333,436.76	\$ 81,253,933.01		



Memo

To: Citizens of College Place

From: Mayor Norma L. Hernandez

CC: College Place City Council

I am pleased to present the 2021 Operating & Capital Budget for the City of College Place, Washington. The City's budget is more than projected revenues and expenditures for a given year. The budget attempts to hold the line on expenditures due to the uncertainty surrounding the COVID-19 pandemic we are all in while still representing our commitment to achieving the community's vision of a vibrant, healthy, and beautiful City. The College Place City Council adopted a 10-year Strategic Plan in 2017/updated in 2019, and the annual budgeting process is one of the most visible ways the City achieves and articulates the vision.

The 2021 budget appropriates \$49.3 million for expenditures, a 3.4% decrease from the 2020 budget. The Current Expense Fund, which covers basic core, but vital, municipal services (ex: Fire, Police, and Parks) is \$9.2 million, a 3.8% increase over the 2020 budget. The 2021 budget also includes the expenditures to cover the following key projects:

- New Regional Fire Training Tower Contribution
- Lions Park Renovation (partially grant-funded)
- Stormwater system renovation along NW Destito Ct and NW Earl Ln
- Construction of sidewalks in Central College Place (grant-funded)
- Resurface Meadowbrook Drive (grant-funded)
- Pavement preservation work around SW Bade area.
- Begin Wastewater Treatment Plant upgrade (Federal/State mandated)
- Southwest Wastewater Trunk Line Construction (partially grant-funded)
- Wrap up construction of replacement drinking water wells (#6) (partially grant-funded)

This budget reflects a combination of cost cuts and minor revenue enhancements. The budget before you all allows the City to cover its operations and maintenance costs and slowly begin to work on addressing the \$81.3-million-dollar backlog of Capital Facility projects.

I'd like to thank the citizens of College Place, the City Council, City staff, and our community partners for their creative and hard work to make this budget possible. Working together, we've crafted a plan that improves the quality of life of our community, strengthens the City's infrastructure, and continues to grow the City in a manageable and forward-thinking way.

I'd like to hear from you on where your ideas to continue to be "Where small town living and learning meet." Please stay engaged with city activities and projects by visiting www.cpwa.us, viewing our social media outlets, observing our electronic reader board on College Avenue, reading our utility newsletter mailed to residents, attending our City Council or various board and commission meetings, or attend our quarterly Coffee with the Mayor meetings held at various locations around the City.

Norma L. Hernández, Mayor

City of College Place - Preliminary Budget 2021 - Updated 11/20/2020

Fund	Title	Beginning Fund				Ending Fund	
		Balance	Revenues	Expenditures	Surplus/(Deficit)	Balance	
001	Current Expense Fund	\$ 1,916,527	\$ 7,265,553	\$ 7,260,617	\$ 4,936	\$ 1,921,463	
005	Current Expense Reserve Fund	\$ 304,131	\$ 76,000	\$ -	\$ 76,000	\$ 380,131	
012	Technology Reserve Fund	\$ 227,441	\$ 203,000	\$ 288,158	\$ (85,158)	\$ 142,283	
061	Employee Benefit Reserve Fund	\$ 273,539	\$ 53,000	\$ 87,065	\$ (34,065)	\$ 239,474	
100	Street Fund	\$ 276,359	\$ 727,833	\$ 812,509	\$ (84,676)	\$ 191,683	
120	Criminal Justice Fund	\$ 15,774	\$ 3,701	\$ -	\$ 3,701	\$ 19,475	
121	Forfeited Proceeds Fund	\$ 2,069	\$ 525	\$ -	\$ 525	\$ 2,594	
130	Hotel/Motel Tax	\$ 30,208	\$ 16,100	\$ 13,500	\$ 2,600	\$ 32,808	
201	ULTGO Bond Fund	\$ 12,275	\$ 487,955	\$ 487,050	\$ 905	\$ 13,180	
202	LTGO Bond Fund	\$ 52,004	\$ -	\$ 52,004	\$ (52,004)	\$ -	
235	Commercial Drive Bond Debt Service Fund	\$ 144,619	\$ 141,234	\$ 140,484	\$ 750	\$ 145,369	
301	Street Capital Contribution Fund	\$ 14,134	\$ 21,945	\$ 21,925	\$ 20	\$ 14,154	
305	Capital Improvement Fund (REET 1)	\$ 386,153	\$ 151,500	\$ 90,000	\$ 61,500	\$ 447,653	
306	Capital Improvement Fund (REET 2)	\$ 620,627	\$ 1,552,000	\$ 2,010,000	\$ (458,000)	\$ 162,627	
309	CDBG Projects Fund	\$ -	\$ 339,530	\$ 339,530	\$ -	\$ -	
311	Street Improvement Fund	\$ 488,886	\$ 630,804	\$ 713,585	\$ (82,781)	\$ 406,105	
315	Facility Maintenance Reserve Fund (CE)	\$ 139,828	\$ 201,000	\$ 200,100	\$ 900	\$ 140,728	
320	Equipment Reserve Fund	\$ 299,655	\$ 284,000	\$ 417,520	\$ (133,520)	\$ 166,135	
330	Economic Development Fund	\$ 93,851	\$ 600,050	\$ 600,000	\$ 50	\$ 93,901	
340	Economic Development Reserve Fund	\$ 65			\$ -	\$ 65	
400	Water Fund	\$ 498,247	\$ 1,821,198	\$ 1,888,580	\$ (67,382)	\$ 430,865	
401	Wastewater Fund	\$ 1,836,496	\$ 2,690,767	\$ 2,544,495	\$ 146,272	\$ 1,982,768	
402	Stormwater Fund	\$ 369,657	\$ 663,436	\$ 415,370	\$ 248,066	\$ 617,723	
403	Stormwater Capital Reserve Fund	\$ 168,002	\$ 451,000	\$ 358,702	\$ 92,298	\$ 260,300	
410	Water Capital Reserve Fund	\$ 2,138,905	\$ 1,326,614	\$ 1,335,430	\$ (8,816)	\$ 2,130,089	
411	Wastewater Capital Reserve Fund	\$ 1,394,841	\$ 7,861,986	\$ 8,242,097	\$ (380,111)	\$ 1,014,730	
412	Wastewater Debt Service Fund	\$ 247,635	\$ 717,070	\$ 466,959	\$ 250,111	\$ 497,746	
413	Water Capital Improvement Reserve Fund	\$ 3,136,117	\$ 936,499	\$ 1,140,270	\$ (203,771)	\$ 2,932,346	
425	Water Revenue Bond Fund	\$ 47,248	\$ 333,600	\$ 332,100	\$ 1,500	\$ 48,748	
426	Water Bond Reserve Fund	\$ 438,975	\$ 1,500		\$ 1,500	\$ 440,475	
431	Water System Construction Fund	\$ 476,921	\$ 3,087,500	\$ 2,986,020	\$ 101,480	\$ 578,401	
500	Equipment Rental & Replacement	\$ 225,953	\$ 378,201	\$ 376,542	\$ 1,659	\$ 227,612	
625	Flexible Benefits Plan Fund	\$ 10,183	\$ 15,000	\$ 15,000	\$ -	\$ 10,183	
Totals		\$ 16,287,325	\$ 33,040,101	\$ 33,635,612	\$ (595,511)	\$ 15,691,814	

Budget Year	Fund Fund	CostingCenterName	GLAccountDisplayName	2021 Budget	2020 Budget
2021	001 - Current Expense Fund	001-001 - Beginning Balance	308800000-Beginning Balance - Current Expense Fund	1,916,527.00	2,114,604.00
2021	001 - Current Expense Fund	002-001 - Taxes - Current Expense Fund	311100000-Real & Personal Prop Tax	1,998,482.00	1,995,880.00
2021	001 - Current Expense Fund	002-001 - Taxes - Current Expense Fund	313110000-Retail Sales & Use Tax	1,700,000.00	1,484,000.00
2021	001 - Current Expense Fund	002-001 - Taxes - Current Expense Fund	313150000-Criminal Justice Tax 3/10th Of 1% C.J.	285,000.00	287,000.00
2021	001 - Current Expense Fund	002-001 - Taxes - Current Expense Fund	313610000-Natural Gas Use Tax	9,000.00	10,000.00
2021	001 - Current Expense Fund	002-001 - Taxes - Current Expense Fund	313710000-Criminal Justice Tax	175,000.00	170,000.00
2021	001 - Current Expense Fund	002-001 - Taxes - Current Expense Fund	316410000-Utility Tax - Priv Utils Electric	420,000.00	400,000.00
2021	001 - Current Expense Fund	002-001 - Taxes - Current Expense Fund	316430000-Utility Tax - Priv Utils Gas	120,000.00	100,000.00
2021	001 - Current Expense Fund	002-001 - Taxes - Current Expense Fund	316450000-Utility Tax - Priv Utils Garbage/Solid Waste	100,000.00	95,000.00
2021	001 - Current Expense Fund	002-001 - Taxes - Current Expense Fund	316460000-Utility Tax - Priv Utils Cable	50,000.00	75,000.00
2021	001 - Current Expense Fund	002-001 - Taxes - Current Expense Fund	316470000-Utility Tax - Priv Utils Telephone	120,000.00	100,000.00
2021	001 - Current Expense Fund	002-001 - Taxes - Current Expense Fund	316480000-Utility Tax - Priv Utils Water	267,000.00	267,826.00
2021	001 - Current Expense Fund	002-001 - Taxes - Current Expense Fund	316490000-Utility Tax - Priv Utils Wastewater	322,000.00	309,000.00
2021	001 - Current Expense Fund	003-001 - Licenses & Permits - Current Expense Fund	321910000-Franchise Fees	75,000.00	75,000.00
2021	001 - Current Expense Fund	003-001 - Licenses & Permits - Current Expense Fund	321990002-Other Business Licenses And Permits	5,000.00	-
2021	001 - Current Expense Fund	003-001 - Licenses & Permits - Current Expense Fund	322100000-Building/Structures/Equip.	228,000.00	180,000.00
2021	001 - Current Expense Fund	003-001 - Licenses & Permits - Current Expense Fund	322100001-Building Dept Plan Check / Review Fees	149,000.00	100,000.00
2021	001 - Current Expense Fund	003-001 - Licenses & Permits - Current Expense Fund	322300000-Animal Licenses	4,000.00	5,000.00
2021	001 - Current Expense Fund	003-001 - Licenses & Permits - Current Expense Fund	322900000-Other Non-bus Lic/Permits	4,000.00	4,000.00
2021	001 - Current Expense Fund	105-001 - State Grants - Current Expense Fund	334013000-WSP Fire Marshall Safety Program	3,000.00	3,000.00
2021	001 - Current Expense Fund	105-001 - State Grants - Current Expense Fund	334023000-Department Of Natural Resources Wildland Fire Equipment	7,500.00	7,500.00
2021	001 - Current Expense Fund	105-001 - State Grants - Current Expense Fund	334049800-DOH-EMS Trauma Grant	1,200.00	1,200.00
2021	001 - Current Expense Fund	107-001 - State Entitlements - Current Expense Fund	336009800-Local Government Assistance Program	110,000.00	104,000.00
2021	001 - Current Expense Fund	107-001 - State Entitlements - Current Expense Fund	336065100-DUI & Other Criminal Justice Assistance	1,300.00	1,300.00
2021	001 - Current Expense Fund	107-001 - State Entitlements - Current Expense Fund	336069400-Liquor Excise Tax	55,355.00	53,000.00
2021	001 - Current Expense Fund	107-001 - State Entitlements - Current Expense Fund	336069500-Liquor Control Brd Profil	77,262.00	77,500.00
2021	001 - Current Expense Fund	010-001 - Security Of Persons/Property - Current Expense Fund	342100000-Law Enforcement Services	2,000.00	2,000.00
2021	001 - Current Expense Fund	012-001 - Fines & Forfeits - Current Expense Fund	342100002-Law Enforcement Services - DUI Restitution	3,000.00	6,500.00
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	342210002-Fireworks Permits For Sales	200.00	200.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Fund	342215100-Intergov Fire Service /MOB Reimbursement - Personne	30,000.00	15,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Fund	342215101-Intergov Fire Service /MOB Reimbursement - Equipment	50,000.00	25,000.00
2021	001 - Current Expense Fund	002-001 - Taxes - Current Expense Fund	342215102-Emergency Medical Services	360,000.00	345,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Fund	342215103-Intergov Fire Services /MOB Reimbursement - Travel	2,000.00	-
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	342600001-Ambulance Services - Commercial Insurance	40,000.00	35,000.00
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	342600002-Ambulance Services - Medicare	120,000.00	110,000.00
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	342600003-Ambulance Services - Medicaid	2,000.00	7,000.00
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	342600004-Ambulance Services - Self Pay	15,000.00	5,000.00
2021	001 - Current Expense Fund	012-001 - Fines & Forfeits - Current Expense Fund	342600005-Ambulance Services - DUI Restitution	100.00	100.00
2021	001 - Current Expense Fund	524-001 - Building Inspection - Current Expense Fund	343500199-Sewer Inspection Fee	1,600.00	1,000.00
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	345810004-Boundary Line Adjustment - P&D	500.00	-
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	345810009-Plats, Final P&D	350.00	500.00
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	345810010-Plats, Short P&D	1,600.00	500.00
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	345810012-Site Plan Application P&D	1,800.00	1,500.00
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	345810013-Site Plan Review; SF / MF (Up To 4 Units) P&D	1,950.00	4,000.00
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	345830003-Long Plats - Engineering Review Fees	5,000.00	10,000.00
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	345830005-Plan Checking Fees - Engineering - Pass Through	10,000.00	-
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	345830006-Plan Review - Fire Department	500.00	500.00
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	345860000-Critical Areas Permit P&D	400.00	-
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	345860001-SEPA Related Mitigation Fees (Checklist) P&D	1,000.00	500.00
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	345890120-Planning & Development Costs - Pass Thru Charges	5,000.00	2,000.00
2021	001 - Current Expense Fund	006-001 - Charges For Goods & Services - Current Expense Fund	345890125-Planning & Development Pass Thru Cost Admin. Fee	450.00	-
2021	001 - Current Expense Fund	036-001 - Recreation Chrgs/Fees - Current Expense Fund	347900000-Farmer's Market Vendor Fees	5,000.00	4,000.00
2021	001 - Current Expense Fund	512-001 - Municipal Court - Current Expense Fund	353100500-Traffic Infraction Penalties	35,000.00	35,000.00
2021	001 - Current Expense Fund	025-001 - Miscellaneous - Current Expense Fund	361110000-Investment Interest	35,000.00	35,000.00
2021	001 - Current Expense Fund	025-001 - Miscellaneous - Current Expense Fund	361400000-Sales Interest	3,000.00	3,000.00
2021	001 - Current Expense Fund	025-001 - Miscellaneous - Current Expense Fund	362005001-Water Tower Space Rental	105,000.00	100,000.00
2021	001 - Current Expense Fund	030-001 - Contr & Donations Priv Sources - Current Expense Fund	367110003-Contributions/Gifts - Police Dept	19,000.00	-
2021	001 - Current Expense Fund	030-001 - Contr & Donations Priv Sources - Current Expense Fund	367110004-Contr/Donations - Private	15,000.00	15,000.00
2021	001 - Current Expense Fund	025-001 - Miscellaneous - Current Expense Fund	369910010-Reimbursements/Refunds	50,000.00	54,000.00
2021	001 - Current Expense Fund	080-001 - Non-Revenues - Current Expense Fund	389900004-Deposits To Travel Advance Account	5,000.00	5,000.00
2021	001 - Current Expense Fund	070-001 - Operating Transfers - Current Expense Fund	397000000-Interfund Transfer To CE	52,004.00	-
			Total Revenue	7,265,553.00	6,727,506.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511304401-Advertising / Publication	1,500.00	1,500.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511601000-Wages & Overtime	31,500.00	31,500.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511602000-Personnel Benefits	2,511.00	2,568.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511603100-Operating Supplies - Legislative	110.00	110.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511603101-Office Supplies - Legislative	250.00	250.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604200-Communications	-	340.00

Budget Year	Fund Fund	CostingCenterName	GLAccountDisplayName	2021 Budget	2020 Budget
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604300-Travel - Council Pos. 5	100.00	250.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604301-Travel - Council Pos. 1	100.00	250.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604302-Travel - Council Pos. 2	100.00	250.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604303-Travel - Council Pos. 3	100.00	250.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604304-Travel - Council Pos. 4	100.00	250.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604305-Travel - Council Pos. 6	250.00	250.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604306-Travel - Council Pos. 7	100.00	250.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604800-Repairs And Maintenance	50.00	600.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604900-Misc/Contingency Expense	100.00	100.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604901-Miscellaneous	500.00	200.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604902-Travel/Misc - Council Pos. 5	150.00	250.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604903-Travel/Misc - Council Pos. 1	150.00	250.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604904-Travel/Misc - Council Pos. 2	150.00	250.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604905-Travel/Misc - Council Pos. 3	150.00	250.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604906-Travel/Misc - Council Pos. 4	150.00	250.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604907-Travel/Misc - Council Pos. 6	250.00	250.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604908-Travel/Misc - Council Pos. 7	150.00	250.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511604909-Registrations/Fees - Training Classes & Seminars	300.00	250.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	511704900-Lobbying Agreement - Port	15,000.00	15,000.00
2021	001 - Current Expense Fund	512-001 - Municipal Court - Current Expense Fund	512504102-Professional Services - Other Than Attorneys	110,000.00	100,000.00
2021	001 - Current Expense Fund	513-001 - Executive - Current Expense Fund	513101000-Wages & Overtime	81,962.00	88,009.00
2021	001 - Current Expense Fund	513-001 - Executive - Current Expense Fund	513102000-Personnel Benefits	24,789.00	27,156.00
2021	001 - Current Expense Fund	513-001 - Executive - Current Expense Fund	513103100-Operating Supplies - Executive	900.00	900.00
2021	001 - Current Expense Fund	513-001 - Executive - Current Expense Fund	513103101-Office Supplies - Executive	300.00	300.00
2021	001 - Current Expense Fund	513-001 - Executive - Current Expense Fund	513103500-Small Tools & Minor Equipment	100.00	100.00
2021	001 - Current Expense Fund	513-001 - Executive - Current Expense Fund	513104100-Professional Services	200.00	200.00
2021	001 - Current Expense Fund	513-001 - Executive - Current Expense Fund	513104200-Communications	2,000.00	2,000.00
2021	001 - Current Expense Fund	513-001 - Executive - Current Expense Fund	513104300-Travel Expense	4,000.00	4,000.00
2021	001 - Current Expense Fund	513-001 - Executive - Current Expense Fund	513104301-Travel/Training Staff	200.00	200.00
2021	001 - Current Expense Fund	513-001 - Executive - Current Expense Fund	513104302-Travel / Training Mayor	350.00	250.00
2021	001 - Current Expense Fund	513-001 - Executive - Current Expense Fund	513104401-Advertising	40.00	40.00
2021	001 - Current Expense Fund	513-001 - Executive - Current Expense Fund	513104800-Repairs & Maintenance	200.00	200.00
2021	001 - Current Expense Fund	513-001 - Executive - Current Expense Fund	513104900-Miscellaneous	2,000.00	2,000.00
2021	001 - Current Expense Fund	513-001 - Executive - Current Expense Fund	513104902-Registrations/Fees - Training Classes & Seminars	2,500.00	2,000.00
2021	001 - Current Expense Fund	513-001 - Executive - Current Expense Fund	513104903-Travel Miscellaneous	200.00	200.00
2021	001 - Current Expense Fund	519-001 - Other General Gov Services - Current Expense Fund	513104950-Misc. AWC Annual Dues / WWVCC Membership	7,550.00	7,550.00
2021	001 - Current Expense Fund	514-001 - Finance & Administration - Current Expense Fund	514231000-Wages & Overtime - Financial Services	72,240.00	72,139.00
2021	001 - Current Expense Fund	514-001 - Finance & Administration - Current Expense Fund	514232000-Personnel Benefits	33,242.00	33,584.00
2021	001 - Current Expense Fund	514-001 - Finance & Administration - Current Expense Fund	514233100-Operating Supplies - Budgeting, Accounting	300.00	300.00
2021	001 - Current Expense Fund	514-001 - Finance & Administration - Current Expense Fund	514233101-Office Supplies - Budgeting, Accounting	1,000.00	1,000.00
2021	001 - Current Expense Fund	514-001 - Finance & Administration - Current Expense Fund	514233500-Small Tools/Minor Equip.	500.00	500.00
2021	001 - Current Expense Fund	514-001 - Finance & Administration - Current Expense Fund	514234100-Professional Services	21,000.00	22,000.00
2021	001 - Current Expense Fund	514-001 - Finance & Administration - Current Expense Fund	514234101-Professional Servs Prog.	3,050.00	3,000.00
2021	001 - Current Expense Fund	514-001 - Finance & Administration - Current Expense Fund	514234200-Communications	1,200.00	1,200.00
2021	001 - Current Expense Fund	514-001 - Finance & Administration - Current Expense Fund	514234300-Travel	2,000.00	2,000.00
2021	001 - Current Expense Fund	514-001 - Finance & Administration - Current Expense Fund	514234401-Advertising	500.00	500.00
2021	001 - Current Expense Fund	514-001 - Finance & Administration - Current Expense Fund	514234800-Repairs & Maintenance	300.00	300.00
2021	001 - Current Expense Fund	514-001 - Finance & Administration - Current Expense Fund	514234900-Miscellaneous	1,600.00	1,515.00
2021	001 - Current Expense Fund	514-001 - Finance & Administration - Current Expense Fund	514234901-Registration Fees / Training Classes & Seminars	3,000.00	8,700.00
2021	001 - Current Expense Fund	520-001 - City Clerk/Records - Current Expense Fund	514301000-Wages/O.T. Record Services	68,163.00	80,115.00
2021	001 - Current Expense Fund	520-001 - City Clerk/Records - Current Expense Fund	514302000-Personnel Benefits	39,225.00	44,290.00
2021	001 - Current Expense Fund	520-001 - City Clerk/Records - Current Expense Fund	514303100-Operating Supplies - Records	350.00	150.00
2021	001 - Current Expense Fund	520-001 - City Clerk/Records - Current Expense Fund	514303101-Office Supplies - Records	500.00	350.00
2021	001 - Current Expense Fund	520-001 - City Clerk/Records - Current Expense Fund	514303500-Sm Tools/Minor Equip.	300.00	300.00
2021	001 - Current Expense Fund	520-001 - City Clerk/Records - Current Expense Fund	514304100-Prof Serv - Codification/Records Destruction	42,550.00	21,860.00
2021	001 - Current Expense Fund	520-001 - City Clerk/Records - Current Expense Fund	514304200-Communication	1,000.00	950.00
2021	001 - Current Expense Fund	520-001 - City Clerk/Records - Current Expense Fund	514304300-Travel	2,850.00	2,500.00
2021	001 - Current Expense Fund	520-001 - City Clerk/Records - Current Expense Fund	514304401-Advertising	100.00	100.00
2021	001 - Current Expense Fund	520-001 - City Clerk/Records - Current Expense Fund	514304800-Repairs & Maintenance	400.00	1,200.00
2021	001 - Current Expense Fund	520-001 - City Clerk/Records - Current Expense Fund	514304900-Miscellaneous	450.00	450.00
2021	001 - Current Expense Fund	520-001 - City Clerk/Records - Current Expense Fund	514304901-Registrations/Fees - Training Classes & Seminars	3,000.00	3,000.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	514404500-Intergovernmental Election Costs	12,000.00	10,000.00
2021	001 - Current Expense Fund	511-001 - Legislative - Current Expense Fund	514404900-Intergov. Services - Voter Registration	24,000.00	22,000.00
2021	001 - Current Expense Fund	515-001 - Legal - Current Expense Fund	515314100-Prof Legal Servs Retainer	50,000.00	50,000.00
2021	001 - Current Expense Fund	515-001 - Legal - Current Expense Fund	515314101-Professional Legal Services	10,000.00	10,000.00
2021	001 - Current Expense Fund	515-001 - Legal - Current Expense Fund	515314110-Legal Services - Mayor	250.00	250.00
2021	001 - Current Expense Fund	515-001 - Legal - Current Expense Fund	515314111-Legal Services - Legislative	2,000.00	2,000.00
2021	001 - Current Expense Fund	515-001 - Legal - Current Expense Fund	515314112-Legal Services - Municipal Court	3,000.00	3,000.00
2021	001 - Current Expense Fund	515-001 - Legal - Current Expense Fund	515314113-Legal Services - City Administration	500.00	500.00
2021	001 - Current Expense Fund	515-001 - Legal - Current Expense Fund	515314114-Legal Services - Finance	300.00	300.00

Budget Year	Fund Fund	CostingCenterName	GLAccountDisplayName	2021 Budget	2020 Budget
2021	001 - Current Expense Fund	515-001 - Legal - Current Expense Fund	515314115-Legal Services - Records PRA	1,500.00	1,500.00
2021	001 - Current Expense Fund	515-001 - Legal - Current Expense Fund	515314116-Legal Services - Human Resources	250.00	250.00
2021	001 - Current Expense Fund	515-001 - Legal - Current Expense Fund	515314121-Legal Services - Police	5,000.00	5,000.00
2021	001 - Current Expense Fund	515-001 - Legal - Current Expense Fund	515314122-Legal Services - Fire / EMS	1,000.00	1,000.00
2021	001 - Current Expense Fund	515-001 - Legal - Current Expense Fund	515314124-Legal Services - Building	500.00	500.00
2021	001 - Current Expense Fund	515-001 - Legal - Current Expense Fund	515314144-Legal Services - Engineering	2,500.00	2,500.00
2021	001 - Current Expense Fund	515-001 - Legal - Current Expense Fund	515314158-Legal Services - Planning	16,000.00	16,000.00
2021	001 - Current Expense Fund	512-001 - Municipal Court - Current Expense Fund	515914100-Professional Services - Legal - Indigent Defense	60,000.00	40,000.00
2021	001 - Current Expense Fund	517-001 - Employee Benefit Program - Current Expense Fund	517902400-Employee Benefit Prg Cost	1,200.00	1,000.00
2021	001 - Current Expense Fund	516-001 - Personnel - Current Expense Fund	518101000-Salaries & Wages - HR	54,256.00	67,854.00
2021	001 - Current Expense Fund	516-001 - Personnel - Current Expense Fund	518102000-Personnel Benefits - HR	29,746.00	37,597.00
2021	001 - Current Expense Fund	516-001 - Personnel - Current Expense Fund	518103100-Operating Supplies - HR Administration	250.00	800.00
2021	001 - Current Expense Fund	516-001 - Personnel - Current Expense Fund	518103101-Office Supplies - HR Administration	500.00	350.00
2021	001 - Current Expense Fund	516-001 - Personnel - Current Expense Fund	518103102-Operating Supplies - HR Wellness	1,500.00	1,500.00
2021	001 - Current Expense Fund	516-001 - Personnel - Current Expense Fund	518103103-Office Supplies - HR Wellness	300.00	300.00
2021	001 - Current Expense Fund	516-001 - Personnel - Current Expense Fund	518103104-Operating Supplies - HR Wellness Grant Reimbursc	175.00	170.00
2021	001 - Current Expense Fund	516-001 - Personnel - Current Expense Fund	518104100-Prof. Services - Labor Negotiations	3,000.00	3,000.00
2021	001 - Current Expense Fund	516-001 - Personnel - Current Expense Fund	518104101-Professional Services	7,000.00	7,000.00
2021	001 - Current Expense Fund	516-001 - Personnel - Current Expense Fund	518104300-Travel	1,600.00	1,600.00
2021	001 - Current Expense Fund	516-001 - Personnel - Current Expense Fund	518104800-Repairs And Maintenance	600.00	600.00
2021	001 - Current Expense Fund	516-001 - Personnel - Current Expense Fund	518104900-Miscellaneous	800.00	1,200.00
2021	001 - Current Expense Fund	516-001 - Personnel - Current Expense Fund	518104901-Training / Class Registration Fees & Charges	5,000.00	7,100.00
2021	001 - Current Expense Fund	516-001 - Personnel - Current Expense Fund	518104902-Training/Class Registration Fees & Charges - City-wide Education	800.00	800.00
2021	001 - Current Expense Fund	519-001 - Other General Gov Services - Current Expense Fund	518201000-Wages & Overtime	42,737.00	48,403.00
2021	001 - Current Expense Fund	519-001 - Other General Gov Services - Current Expense Fund	518202000-Personnel Benefits	14,532.00	20,869.00
2021	001 - Current Expense Fund	519-001 - Other General Gov Services - Current Expense Fund	518203100-Operating Supplies - Facilities	6,000.00	5,000.00
2021	001 - Current Expense Fund	519-001 - Other General Gov Services - Current Expense Fund	518203101-Office Supplies - Facilities	100.00	100.00
2021	001 - Current Expense Fund	519-001 - Other General Gov Services - Current Expense Fund	518204100-Professional Services	20,000.00	45,000.00
2021	001 - Current Expense Fund	519-001 - Other General Gov Services - Current Expense Fund	518204200-Communication	500.00	500.00
2021	001 - Current Expense Fund	519-001 - Other General Gov Services - Current Expense Fund	518204500-Operating Rentals/Leases	500.00	500.00
2021	001 - Current Expense Fund	519-001 - Other General Gov Services - Current Expense Fund	518204700-Public Utility Services	15,000.00	15,000.00
2021	001 - Current Expense Fund	519-001 - Other General Gov Services - Current Expense Fund	518204701-Utilities - Annex Bldg	5,000.00	5,000.00
2021	001 - Current Expense Fund	519-001 - Other General Gov Services - Current Expense Fund	518204800-Repairs & Maintenance	12,000.00	6,000.00
2021	001 - Current Expense Fund	519-001 - Other General Gov Services - Current Expense Fund	518204802-Repair / /Maintenance Annex Bldg	2,000.00	2,000.00
2021	001 - Current Expense Fund	519-001 - Other General Gov Services - Current Expense Fund	518304600-Insurance	49,900.00	49,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521101000-Wages & Overtime	123,095.00	113,575.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521102000-Personnel Benefits	42,119.00	46,570.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521103100-Operating Supplies - Administration	1,000.00	1,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521103101-Office Supplies - Administration	500.00	500.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521103500-Sm Tools/Minor Equipment	150.00	150.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521104100-Professional Services	5,000.00	5,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521104101-Prof Services - Labor Negotiations.	8,500.00	8,500.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521104103-Prof Services - Lexipol Consulting Service	3,093.00	3,093.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521104200-Communication	5,000.00	5,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521104300-Travel	2,000.00	2,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521104401-Advertising	500.00	500.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521104800-Repairs & Maintenance	500.00	500.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521104900-Miscellaneous	2,500.00	2,500.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521104901-Registrations / Fees Training Classes & Seminars	3,000.00	3,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521104996-Intefund Rentals O & M	34,305.00	35,229.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521191000-Wages Support Serv	120,010.00	121,312.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521191003-Wages Support Services - Intern	16,941.00	10,800.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521192000-Benefits Support Servs	69,690.00	62,940.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521192001-Benefits/Uniforms Support Services	400.00	400.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521192003-Benefits Support Services - Intern	1,430.00	1,010.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521193100-Operating Supplies - Support Services	750.00	750.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521193101-Office Supplies - Support Services	2,500.00	2,500.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521193500-Sm Tools Support Servs	500.00	500.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521194100-Prof Services Support Ser	5,000.00	4,180.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521194300-Travel Support Services	1,800.00	1,500.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521194401-Advertising Support Servs	250.00	250.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521194500-Oper Rentals Support Serv	250.00	250.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521194800-Repairs/Maint Support Ser	300.00	300.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521194900-Misc. Support Services	200.00	200.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521194901-Registrations / Fees - Training Classes / Seminars	600.00	600.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521194902-WW SSMA New World Records Sys Support	34,500.00	18,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521211000-Wages Investigation	81,856.00	78,078.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521212000-Benefits - Investigation	29,547.00	29,432.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521213100-Operating Supplies - Investigation	1,000.00	1,500.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521213101-Office Supplies - Investigation	400.00	400.00

Budget Year	Fund Fund	CostingCenterName	GLAccountDisplayName	2021 Budget	2020 Budget
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521213500-Sm Tools/Equip Invest	1,500.00	500.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521214100-Prof Servs Investigation	1,500.00	1,500.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521214200-Communication Invest.	800.00	800.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521214300-Travel Investigation	200.00	200.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521214800-Repairs/Maint Invest.	75.00	75.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521214900-Misc Investigation	3,000.00	3,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521221000-Wages Patrol	673,834.00	632,978.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521222000-Benefits Patrol	237,002.00	242,879.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521222001-Benefits Uniforms Patrol	12,000.00	15,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521223100-Operating Supplies - Patrol	4,000.00	4,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521223101-Office Supplies - Patrol	300.00	300.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521223200-Fuel Consumed Patrol	350.00	350.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521223500-Sm Tools/Equip Patro	2,300.00	2,300.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521224100-Prof Services Patrol	3,000.00	3,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521224200-Communication Patrol	9,000.00	9,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521224201-Patrol Air Cards - Communication	5,000.00	5,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521224800-Repairs/Maint. Patrol	1,000.00	1,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521224900-Miscellaneous Patrol	100.00	100.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521224901-Intergov Servs Patrol - Dispatch Charges	200,000.00	193,377.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521224902-WW PD Support/Maint MDT Software	1,000.00	1,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521224996-Interfund Rentals O & M	34,305.00	35,229.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521231000-Wages Spec Unit	68,480.00	65,573.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521232000-Benefits Spec Unit	25,444.00	27,049.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521303100-Operating Supplies - Crime Prevention	100.00	100.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521303101-Office Supplies - Crime Prevention	100.00	100.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521304900-Misc Crime Prevention	100.00	100.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521304906-Registrations/Fees - Training Classes & Seminars	275.00	275.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521403100-Operating Supplies - Training	8,500.00	8,500.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521403101-Office Supplies - Training	100.00	100.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521404100-Prof Services Training	1,300.00	1,300.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521404300-Travel Training	10,000.00	10,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521404800-Repairs/Maint Training	1,000.00	1,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521404901-Registrations/Fees - Training Classes & Seminars	15,000.00	15,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521701000-Wages Traffic	223,564.00	208,593.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521702000-Benefits Traffic	78,919.00	80,358.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521702006-BVFF Pension & Disability Payments	100.00	100.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521703100-Operating Supplies - Traffic	250.00	250.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521703101-Office Supplies - Traffic	75.00	75.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521703500-Sm Tools Traffic	200.00	200.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521704100-Prof Services Traffic	500.00	500.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521704800-Repairs/Maint Traffic	500.00	500.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521704900-Miscellaneous Traffic	100.00	100.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	521704996-Interfund Rentals - O & M	34,305.00	35,229.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522102001-Other Benefits - Uniforms	300.00	300.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522103100-Operating Supplies - Administration	400.00	400.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522103101-Office Supplies - Administration	750.00	750.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522104100-Professional Services - Comprehensive Analysis Of Fire Services	-	8,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522104102-Professional Services - Admin	8,000.00	8,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522104200-Communication	1,300.00	1,300.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522104300-Travel	3,000.00	3,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522104401-Advertising	450.00	450.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522104800-Repairs & Maintenance	400.00	400.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522104900-Miscellaneous	2,300.00	1,500.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522104901-Registrations/Fees - Training Classes & Seminars	2,500.00	2,500.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522201000-Wages Fire	149,906.00	129,296.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522201001-Stipends (Volunteers)	35,000.00	35,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522202000-Benefits Fire	60,777.00	64,105.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522202001-Benefits (Volunteers)	1,187.00	2,678.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522202003-Uniforms - Volunteers	6,000.00	6,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522202004-Uniforms - FT Firefighter	2,000.00	2,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522203100-Operating Supplies - Suppression	1,000.00	500.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522203102-Fire Mobilization - Protective Equipment	1,500.00	1,500.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522203103-Radios/Pagers - Parts & Supplies	700.00	700.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522203200-Fuel - Suppression	250.00	500.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522203202-Fire Mobilization - Fuel Consumec	1,000.00	1,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522203500-Sm Tools/Equipment	1,000.00	1,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522203501-Small Tools Vehicle	500.00	300.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522203502-Fire Mobilization - Sm Tools / Equipment	500.00	500.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522204100-Fire Dept Personnel Physicals	2,500.00	2,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522204200-Communication - Air Cards For MDTs	2,500.00	2,500.00

Budget Year	Fund Fund	CostingCenterName	GLAccountDisplayName	2021 Budget	2020 Budget
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522204800-Repairs/Maintenance	2,000.00	2,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522204802-Fire Mobilization - Vehicle Maint/Repairs	100.00	100.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522204902-Fire Mobilization - Misc. Expense	500.00	500.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522204904-Intergov Services - Dispatch Charges	23,634.00	23,634.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522204905-WW SSMA New World Records Sys Support	3,200.00	3,200.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522204906-BVFF Pension & Disability Payments	1,800.00	1,800.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522204996-Interfund Rentals - O & M	29,897.00	30,702.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	522261080-Wages & OT	224,731.00	195,258.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	522261081-Stipends (Volunteers)	85,000.00	121,000.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	522262080-Benefits	100,150.00	105,133.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	522262081-Benefits (Volunteers)	7,661.00	6,503.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	522263100-Operating Supplies - EMS Administration	1,000.00	100.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	522263103-Operating Supplies - EMS Training	2,500.00	100.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	522263180-Operating Supplies - EMS Rescue & Emergency	7,000.00	5,000.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	522263183-Radios/Pagers - Parts & Supplies - EMS	300.00	300.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	522263580-Sm Tools/Equipment	50,000.00	2,500.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	522264180-Professional Services	18,000.00	7,500.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	522264280-Communication	350.00	350.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	522264900-Miscellaneous	250.00	500.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	522264901-Registrations/Fees - Training Classes & Seminars	3,000.00	3,000.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	522264902-Intergov Services - Dispatch Charges	23,633.00	23,633.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	522264980-Miscellaneous	100.00	100.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	522264996-Interfund Rentals - O & M	29,897.00	30,702.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522301000-Wages & OT	38,761.00	36,223.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522302000-Benefits	17,871.00	19,818.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522302001-Other Benefits/Uniforms	300.00	300.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522303100-Operating Supplies - Prevention / Investigation	2,500.00	2,500.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522303101-Office Supplies - Prevention / Investigation	100.00	100.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522304200-Communication	2,000.00	2,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522304300-Travel	1,500.00	1,500.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522304800-Repairs/Maintenance	150.00	150.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522304900-Miscellaneous	500.00	500.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522451000-Wages & OT	86,148.00	75,326.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522452000-Benefits	21,978.00	24,775.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522452003-Uniforms - FT Firefighter	400.00	400.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522453100-Operating Supplies - Training	3,000.00	3,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522453101-Office Supplies - Training	5,000.00	3,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522454300-Travel	10,000.00	3,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522454800-Repairs/Maintenance	150.00	150.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522454901-Registrations/Fees - Training Classes & Seminars	1,000.00	1,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522503100-Operating Supplies - Facilities	5,000.00	3,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522503500-Small Tools/Equipment	250.00	500.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522504700-Public Utility Services	20,000.00	20,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522504800-Repairs/Maintenance	13,000.00	5,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	522504900-Miscellaneous	150.00	150.00
2021	001 - Current Expense Fund	523-001 - Detention & Correction - Current Expense Fund	523604100-Professional Services	6,000.00	5,000.00
2021	001 - Current Expense Fund	523-001 - Detention & Correction - Current Expense Fund	523604900-Miscellaneous	150.00	150.00
2021	001 - Current Expense Fund	523-001 - Detention & Correction - Current Expense Fund	523604901-Intergov Services - Cnty Jail Services	27,000.00	25,000.00
2021	001 - Current Expense Fund	524-001 - Building Inspection - Current Expense Func	524101000-Wages - Bldg Clerical	13,823.00	14,019.00
2021	001 - Current Expense Fund	524-001 - Building Inspection - Current Expense Func	524102000-Benefits - Bldg Clerical	9,996.00	10,969.00
2021	001 - Current Expense Fund	524-001 - Building Inspection - Current Expense Func	524201000-Wages & OT	108,351.00	122,526.00
2021	001 - Current Expense Fund	524-001 - Building Inspection - Current Expense Func	524202000-Benefits	50,439.00	57,376.00
2021	001 - Current Expense Fund	524-001 - Building Inspection - Current Expense Func	524203100-Operating Supplies - Bldg. Inspection	2,000.00	2,000.00
2021	001 - Current Expense Fund	524-001 - Building Inspection - Current Expense Func	524203101-Office Supplies - Bldg. Inspection	500.00	500.00
2021	001 - Current Expense Fund	524-001 - Building Inspection - Current Expense Func	524203500-Sm Tools/Equipment	450.00	450.00
2021	001 - Current Expense Fund	524-001 - Building Inspection - Current Expense Func	524204100-Professional Services	2,000.00	2,000.00
2021	001 - Current Expense Fund	524-001 - Building Inspection - Current Expense Func	524204101-Plan Check Professional Services	2,000.00	2,000.00
2021	001 - Current Expense Fund	524-001 - Building Inspection - Current Expense Func	524204200-Communication	1,600.00	1,600.00
2021	001 - Current Expense Fund	524-001 - Building Inspection - Current Expense Func	524204300-Travel	3,800.00	3,500.00
2021	001 - Current Expense Fund	524-001 - Building Inspection - Current Expense Func	524204800-Repairs/Maintenance	100.00	100.00
2021	001 - Current Expense Fund	524-001 - Building Inspection - Current Expense Func	524204900-Miscellaneous	320.00	280.00
2021	001 - Current Expense Fund	524-001 - Building Inspection - Current Expense Func	524204901-Training Class Registration Costs - Bldg Dept	6,600.00	3,500.00
2021	001 - Current Expense Fund	525-001 - Emergency Services - Current Expense Fund	525604900-Intergov Servs Emergency Management Cnty	8,481.00	8,481.00
2021	001 - Current Expense Fund	548-001 - Equipment Rental & Replacement - Current Expense Fund	548684996-INF ER&R From CE O&M Costs	61,075.00	62,720.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	554301000-Wages Special Enforcement	51,428.00	49,548.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	554302000-Benefits	25,649.00	37,799.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	554302001-Uniforms	1,000.00	1,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	554303100-Operating Supplies - Special Enforcement	1,000.00	1,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	554303101-Office Supplies - Special Enforcement	200.00	200.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	554303500-Sm Tools/Equipment	75.00	75.00

Budget Year	Fund Fund	CostingCenterName	GLAccountDisplayName	2021 Budget	2020 Budget
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	554304100-Professional Services	6,000.00	6,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	554304300-Travel	3,000.00	1,500.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	554304800-Repairs/maintenance	11.00	11.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	554304900-Miscellaneous	40.00	40.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	554304901-Registrations/Fees - Training Classes & Seminars	500.00	500.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	554304996-Interfund Rentals - O & M	2,287.00	2,349.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	558601000-Wages & OT	129,145.00	133,470.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	558602000-Personnel Benefits	65,374.00	66,160.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	558603100-Operating Supplies - Planning	200.00	200.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	558603101-Office Supplies - Planning	500.00	500.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	558604100-Professional Services	100,000.00	105,000.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	558604101-Professional Services - Grant Reimbursed	20,000.00	10,000.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	558604200-Communication	1,500.00	1,500.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	558604300-Travel	2,100.00	2,100.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	558604401-Advertising	2,500.00	2,500.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	558604800-Repairs And Maintenance	500.00	500.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	558604900-Miscellaneous	1,500.00	500.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	558604901-Registrations/Fees - Training Classes & Seminars	900.00	900.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	558604902-Intergov Services	4,000.00	4,000.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	558704100-Community Development / Planning Prof Servs	22,500.00	25,500.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	558704900-Economic Development - Miscellaneous	10,945.00	3,000.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	558754101-Planning & Development Costs - Pass Thru	7,000.00	7,000.00
2021	001 - Current Expense Fund	567-001 - Alcohol & Drug Treatment/WW County - Current Expense Fund	566004900-Intergovernmentl Services	3,000.00	3,000.00
2021	001 - Current Expense Fund	575-001 - Cultural & Recreational - Current Expense Fund	571004900-Professional Services (Youth Programs)	-	10,000.00
2021	001 - Current Expense Fund	573-001 - Spectator & Community Events - Current Expense Fund	573304700-Utilities - Farmer's Market	400.00	400.00
2021	001 - Current Expense Fund	573-001 - Spectator & Community Events - Current Expense Fund	573903100-Operating Supplies - Community Events	3,540.00	3,700.00
2021	001 - Current Expense Fund	573-001 - Spectator & Community Events - Current Expense Fund	573903101-Office Supplies - Community Events	510.00	300.00
2021	001 - Current Expense Fund	573-001 - Spectator & Community Events - Current Expense Fund	573903500-Sm Tools/Minor Equip.	30,310.00	550.00
2021	001 - Current Expense Fund	573-001 - Spectator & Community Events - Current Expense Fund	573904100-Professional Services - Community Events	24,000.00	19,900.00
2021	001 - Current Expense Fund	573-001 - Spectator & Community Events - Current Expense Fund	573904200-Communications - Community Events	1,080.00	825.00
2021	001 - Current Expense Fund	573-001 - Spectator & Community Events - Current Expense Fund	573904401-Advertising	8,000.00	5,520.00
2021	001 - Current Expense Fund	573-001 - Spectator & Community Events - Current Expense Fund	573904800-Repairs & Maintenance - Community Events	100.00	80.00
2021	001 - Current Expense Fund	573-001 - Spectator & Community Events - Current Expense Fund	573904900-Miscellaneous	1,650.00	1,650.00
2021	001 - Current Expense Fund	576-001 - Parks & Recreation - Current Expense Fund	576801000-Wages	50,673.00	49,435.00
2021	001 - Current Expense Fund	576-001 - Parks & Recreation - Current Expense Fund	576802000-Benefits	20,357.00	20,051.00
2021	001 - Current Expense Fund	576-001 - Parks & Recreation - Current Expense Fund	576802001-Other Benefits	500.00	300.00
2021	001 - Current Expense Fund	576-001 - Parks & Recreation - Current Expense Fund	576803100-Operating Supplies - Parks	11,000.00	11,000.00
2021	001 - Current Expense Fund	576-001 - Parks & Recreation - Current Expense Fund	576803500-Sm Tools/Equipment	500.00	300.00
2021	001 - Current Expense Fund	576-001 - Parks & Recreation - Current Expense Fund	576804500-Operating Rentals	300.00	300.00
2021	001 - Current Expense Fund	576-001 - Parks & Recreation - Current Expense Fund	576804700-Utility Services	28,000.00	28,000.00
2021	001 - Current Expense Fund	576-001 - Parks & Recreation - Current Expense Fund	576804800-Repairs/Maintenance	2,000.00	2,000.00
2021	001 - Current Expense Fund	576-001 - Parks & Recreation - Current Expense Fund	576804900-Miscellaneous	5,000.00	17,500.00
2021	001 - Current Expense Fund	576-001 - Parks & Recreation - Current Expense Fund	576804901-Intergov Services	1,500.00	1,500.00
2021	001 - Current Expense Fund	576-001 - Parks & Recreation - Current Expense Fund	576811000-Wages & OT	17,274.00	18,123.00
2021	001 - Current Expense Fund	576-001 - Parks & Recreation - Current Expense Fund	576812000-Personnel Benefits	7,877.00	8,194.00
2021	001 - Current Expense Fund	576-001 - Parks & Recreation - Current Expense Fund	576814200-Communication	500.00	500.00
2021	001 - Current Expense Fund	589-001 - Non-Expenditures - Current Expense Fund	589100005-Refund Of Fireworks Bonds	100.00	100.00
2021	001 - Current Expense Fund	589-001 - Non-Expenditures - Current Expense Fund	589300021-Concealed Pistol License Fee	2,000.00	2,000.00
2021	001 - Current Expense Fund	589-001 - Non-Expenditures - Current Expense Fund	589300024-State Bldg Code Fee	1,500.00	1,500.00
2021	001 - Current Expense Fund	589-001 - Non-Expenditures - Current Expense Fund	589900000-Other Non-Expenditures	500.00	500.00
2021	001 - Current Expense Fund	589-001 - Non-Expenditures - Current Expense Fund	589900004-Travel Account Expenditures	8,000.00	8,000.00
2021	001 - Current Expense Fund	514-001 - Finance & Administration - Current Expense Fund	594146400-Machinery & Equipment	500.00	500.00
2021	001 - Current Expense Fund	520-001 - City Clerk/Records - Current Expense Fund	594146401-Machinery & Equipment	2,500.00	2,000.00
2021	001 - Current Expense Fund	516-001 - Personnel - Current Expense Fund	594186416-Machinery And Equipment - HR	250.00	250.00
2021	001 - Current Expense Fund	519-001 - Other General Gov Services - Current Expense Fund	594186419-Machinery/Equipment	2,000.00	8,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	594216401-Machinery Investigation	8,700.00	8,700.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	594216402-Machinery/Equip Patrol	30,000.00	30,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	594216409-Equipment Purchases - Traffic Policing	3,000.00	3,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	594216411-Machinery & Equipment - Support Svcs	1,450.00	1,450.00
2021	001 - Current Expense Fund	539-001 - Animal Control - Current Expense Fund	594216455-Machinery/Equipment - Special Enforcement	2,000.00	2,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Fund	594226410-Equipment - Radios & Pagers [Fire]	19,500.00	19,500.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Fund	594226420-Machinery/Equipment	40,000.00	48,000.00
2021	001 - Current Expense Fund	526-001 - Emergency Medical Services - Current Expense Fund	594226426-Equipment - Radios & Pagers (EMS)	2,000.00	2,000.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Fund	594226450-Machinery/Equipment	8,000.00	8,000.00
2021	001 - Current Expense Fund	558-001 - Planning/Community Development - Current Expense Fund	594586401-Machinery & Equipment	300.00	300.00
2021	001 - Current Expense Fund	576-001 - Parks & Recreation - Current Expense Fund	594766100-Land & Land Improvements - Parks	20,000.00	10,000.00
2021	001 - Current Expense Fund	070-001 - Operating Transfers - Current Expense Fund	597000001-Interfund Transfer CE/Sts	500,000.00	400,000.00
2021	001 - Current Expense Fund	070-001 - Operating Transfers - Current Expense Fund	597000005-Transfer To Current Expense Reserve Fund	75,000.00	100,000.00
2021	001 - Current Expense Fund	070-001 - Operating Transfers - Current Expense Fund	597000012-Transfer To Technology Reserve Fund	200,000.00	94,000.00
2021	001 - Current Expense Fund	070-001 - Operating Transfers - Current Expense Fund	597000015-Transfers-Out - CE To Bldg Facility Maint. Reserve	200,000.00	295,100.00

Budget Year	Fund Fund	CostingCenterName	GLAccountDisplayName	2021 Budget	2020 Budget
2021	001 - Current Expense Fund	070-001 - Operating Transfers - Current Expense Fund	597000020-CARS GO Bond Payment - INF To 201 Bond Fur	487,950.00	487,950.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	597000022-Transfer To 202 LTGO Bond Func	-	50,225.00
2021	001 - Current Expense Fund	070-001 - Operating Transfers - Current Expense Fund	597000023-Transfer To Comm Dev Debt Fund 235	140,484.00	139,735.00
2021	001 - Current Expense Fund	070-001 - Operating Transfers - Current Expense Fund	597000061-Interfund Transfer From CE To Employee Benefit Reserve #61C	50,000.00	75,000.00
2021	001 - Current Expense Fund	521-001 - Law Enforcement - Current Expense Fund	597001521-Transfer To 320 For Equipment Replacement	-	38,100.00
2021	001 - Current Expense Fund	522-001 - Fire Control - Current Expense Func	597001522-Transfer To 320 For Equipment Replacement	20,000.00	150,000.00
2021	001 - Current Expense Fund	524-001 - Building Inspection - Current Expense Func	597001524-Transfer To 320 For Equipment Replacement	-	25,000.00
2021	001 - Current Expense Fund	576-001 - Parks & Recreation - Current Expense Fund	597001576-Transfer To 320 For Equipment Replacement	10,000.00	30,000.00
			Total Expenditure	7,260,617.00	7,325,925.00
2021	001 - Current Expense Fund	999-001 - Ending Balance - Current Expense Func	508800000-Ending Fund Balance	1,921,463.00	1,516,185.00
2021	005 - Current Expense Reserve Fund	001-005 - Beginning Balance - Current Expense Reserve Fund	308100005-Beginning Balance - Current Expense Reserve Fund	304,131.00	200,861.00
2021	005 - Current Expense Reserve Fund	025-005 - Miscellaneous - Current Expense Reserve Fund	361110005-Investment Interest	1,000.00	1,000.00
2021	005 - Current Expense Reserve Fund	070-005 - Operating Transfers - Current Expense Reserve Fund	397000005-Interfund Transfer From Current Expense	75,000.00	100,000.00
			Total Revenue	76,000.00	101,000.00
2021	005 - Current Expense Reserve Fund	999-005 - Ending Balance - Current Expense Reserve Fund	508100005-Ending Balance	380,131.00	301,861.00
2021	012 - Technology Reserve Fund	001-012 - Beginning Balance - Technology Reserve Fund	308100013-Beginning Balance - Technology Reserve Func	227,441.00	281,061.00
2021	012 - Technology Reserve Fund	025-012 - Miscellaneous - Technology Reserve Fund	361110020-Interest Earned - Technology Reserve Fund	3,000.00	3,000.00
2021	012 - Technology Reserve Fund	070-012 - Operating Transfers - Technology Reserve Fund	397000013-Interfund Transfer CE To Tech Reserve Func	200,000.00	94,000.00
			Total Revenue	203,000.00	97,000.00
2021	012 - Technology Reserve Fund	025-012 - Miscellaneous - Technology Reserve Fund	514204100-Professional Financial / Banking Costs	40.00	40.00
2021	012 - Technology Reserve Fund	518-012 - Data Processing Services - Technology Reserve Fund	518884100-Professional Technology Services	39,510.00	39,400.00
2021	012 - Technology Reserve Fund	518-012 - Data Processing Services - Technology Reserve Fund	518884101-Professional Technology Services-Data Storage	3,090.00	3,000.00
2021	012 - Technology Reserve Fund	518-012 - Data Processing Services - Technology Reserve Fund	518893100-Operating Supplies - Data Processing	1,000.00	1,000.00
2021	012 - Technology Reserve Fund	518-012 - Data Processing Services - Technology Reserve Fund	518893101-Office Supplies - Data Processing	1,200.00	1,200.00
2021	012 - Technology Reserve Fund	518-012 - Data Processing Services - Technology Reserve Fund	518893500-Sm Tools/Minor Equipment	400.00	400.00
2021	012 - Technology Reserve Fund	518-012 - Data Processing Services - Technology Reserve Fund	518894100-Professional Services	4,788.00	2,000.00
2021	012 - Technology Reserve Fund	518-012 - Data Processing Services - Technology Reserve Fund	518894200-Communication	180.00	180.00
2021	012 - Technology Reserve Fund	518-012 - Data Processing Services - Technology Reserve Fund	518894500-Operating Rentals/Leases	1,300.00	1,300.00
2021	012 - Technology Reserve Fund	518-012 - Data Processing Services - Technology Reserve Fund	518894800-Repairs & Maintenance	1,000.00	100.00
2021	012 - Technology Reserve Fund	518-012 - Data Processing Services - Technology Reserve Fund	518894901-Registration Fees - Training Classes & Seminars	200.00	200.00
2021	012 - Technology Reserve Fund	518-012 - Data Processing Services - Technology Reserve Fund	594186400-Machinery / Equipment	600.00	600.00
2021	012 - Technology Reserve Fund	518-012 - Data Processing Services - Technology Reserve Fund	594186401-Machinery & Equipment - Technology	148,785.00	62,500.00
2021	012 - Technology Reserve Fund	518-012 - Data Processing Services - Technology Reserve Fund	594186403-Software / Software Update Purchases	86,065.00	34,665.00
			Total Expenditure	288,158.00	146,585.00
2021	012 - Technology Reserve Fund	999-012 - Ending Balance - Technology Reserve Fund	508100013-Ending Balance	142,283.00	231,476.00
2021	061 - Employee Benefit Reserve Fund	001-061 - Beginning Balance - Employee Benefit Reserve Func	308100065-Beginning Balance - Employee Benefit Reserve Func	273,539.00	273,539.00
2021	061 - Employee Benefit Reserve Fund	025-061 - Miscellaneous - Employee Benefit Reserve Fund	361110061-Investment Interest-Employee Benefit Reserve	3,000.00	3,000.00
2021	061 - Employee Benefit Reserve Fund	070-061 - Operating Transfers - Employee Benefit Reserve Fund	397000061-Interfund Transfer From CE Fund To Employee Benefit Reserve Func	50,000.00	75,000.00
			Total Revenue	53,000.00	78,000.00
2021	061 - Employee Benefit Reserve Fund	562-061 - Employee Benefit Reserve - Employee Benefit Reserve Fund	518104150-Professional Services-Banking Fees	65.00	65.00
2021	061 - Employee Benefit Reserve Fund	517-061 - Human Resources - Employee Benefit Reserve Fund	518612001-Postemployment Benefits - Med Exp Reimb LEOFF 1	75,000.00	100,000.00
2021	061 - Employee Benefit Reserve Fund	517-061 - Human Resources - Employee Benefit Reserve Fund	518612002-Postemployment Benefits - Ins Premiums LEOFF 1	12,000.00	12,000.00
			Total Expenditure	87,065.00	112,065.00
2021	061 - Employee Benefit Reserve Fund	999-061 - Ending Balance - Employee Benefit Reserve Func	508100061-Ending Balance Employee Benefit Reserve Fund	239,474.00	239,474.00
2021	100 - Street Fund	001-100 - Beginning Balance - Street Fund	308100001-Opening Balance	276,359.00	309,489.00
2021	100 - Street Fund	003-100 - Licenses & Permits - Street Fund	322400000-Street & Curb Permits	5,000.00	8,000.00
2021	100 - Street Fund	107-100 - State Entitlements - Street Fund	336007100-Multimodal Transportation - Cities	13,105.00	13,100.00
2021	100 - Street Fund	107-100 - State Entitlements - Street Fund	336008700-Motor Veh Fuel Tax St.	207,728.00	205,000.00
2021	100 - Street Fund	025-100 - Miscellaneous - Street Fund	361110001-Investment Interest	2,000.00	2,000.00
2021	100 - Street Fund	070-100 - Operating Transfers - Street Fund	397000001-Transfer From CE To Sts	500,000.00	400,000.00
			Total Revenue	727,833.00	628,100.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542301000-Wages & OT	71,074.00	69,812.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542302000-Benefits	42,107.00	40,991.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542302001-Benefits - Uniforms	800.00	800.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542303100-Operating Supplies - Traveled Way	20,000.00	20,000.00

Budget Year	Fund Fund	CostingCenterName	GLAccountDisplayName	2021 Budget	2020 Budget
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542303500-Sm Tools/Equipment	500.00	500.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542304100-Professional Services	2,500.00	6,500.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542304200-Communications	800.00	800.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542304300-Travel	-	100.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542304500-Operating Rentals	4,000.00	4,000.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542304800-Repairs/Maintenance	2,500.00	2,500.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542304900-Miscellaneous	200.00	200.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542304996-Interfund Rentals - O & M	34,305.00	35,229.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542634700-Public Util St. Lighting	42,000.00	45,000.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542641000-Wages & OT	27,016.00	25,479.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542642000-Benefits	16,366.00	15,833.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542643100-Operating Supplies - Traffic Control Devices	23,000.00	23,000.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542643500-Sm Tools/Equipment	1,000.00	1,000.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542644700-Public Utilities	5,000.00	5,000.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542644900-Intergovernmntl Services	15,000.00	15,000.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542644996-Interfund Rentals - O & M	13,722.00	14,092.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542661000-Wages & OT	15,783.00	14,747.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542662000-Benefits	10,046.00	9,692.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542663100-Operating Supplies - Snow & Ice Remova	4,000.00	4,000.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542664996-Interfund Rentals - O & M	6,700.00	6,880.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542701000-Wages & OT	19,969.00	18,610.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542702000-Benefits	12,881.00	12,420.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542703100-Operating Supplies - Roadside	5,000.00	5,000.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542703200-Fuel	-	300.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542703500-Sm Tools/Equipment	500.00	500.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542704800-Repairs/Maintenance	1,000.00	1,000.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542704810-Road & Street Repairs & Maintenance - Myra Rc	3,000.00	3,000.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542704900-Intergovernmntl Services	5,000.00	5,000.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	542704996-Interfund Rentals - O & M	9,003.00	9,245.00
2021	100 - Street Fund	543-100 - Road & Street General Admin. - Street Fund	542901000-Wages & OT	4,585.00	4,445.00
2021	100 - Street Fund	543-100 - Road & Street General Admin. - Street Fund	542902000-Benefits	2,514.00	2,712.00
2021	100 - Street Fund	543-100 - Road & Street General Admin. - Street Fund	543101000-Wages & OT	19,050.00	23,839.00
2021	100 - Street Fund	543-100 - Road & Street General Admin. - Street Fund	543101002-Wages - Clerical	6,689.00	6,728.00
2021	100 - Street Fund	543-100 - Road & Street General Admin. - Street Fund	543102000-Benefits	7,572.00	9,432.00
2021	100 - Street Fund	543-100 - Road & Street General Admin. - Street Fund	543102002-Benefits - Clerical	4,837.00	5,264.00
2021	100 - Street Fund	543-100 - Road & Street General Admin. - Street Fund	543103101-Office Supplies - Administration	200.00	200.00
2021	100 - Street Fund	543-100 - Road & Street General Admin. - Street Fund	543104100-Professional Services	1,500.00	1,500.00
2021	100 - Street Fund	543-100 - Road & Street General Admin. - Street Fund	543104200-Communication	400.00	400.00
2021	100 - Street Fund	543-100 - Road & Street General Admin. - Street Fund	543104401-Advertising	300.00	300.00
2021	100 - Street Fund	543-100 - Road & Street General Admin. - Street Fund	543104700-Public Services	1,000.00	1,000.00
2021	100 - Street Fund	543-100 - Road & Street General Admin. - Street Fund	543104900-Miscellaneous	200.00	200.00
2021	100 - Street Fund	025-100 - Miscellaneous - Street Fund	543304100-Professional Financial / Banking Costs	25.00	25.00
2021	100 - Street Fund	543-100 - Road & Street General Admin. - Street Fund	543304300-Travel - Training	500.00	500.00
2021	100 - Street Fund	543-100 - Road & Street General Admin. - Street Fund	543304600-Insurance	19,400.00	19,000.00
2021	100 - Street Fund	543-100 - Road & Street General Admin. - Street Fund	543304901-Registrations/Fees - Training Classes & Seminars	500.00	500.00
2021	100 - Street Fund	544-100 - Engineering *544* - Street Fund	544201000-Salary / Wages - City Engineer	25,382.00	58,190.00
2021	100 - Street Fund	544-100 - Engineering *544* - Street Fund	544202000-Benefits - City Engineer	12,076.00	25,234.00
2021	100 - Street Fund	544-100 - Engineering *544* - Street Fund	544203100-Operating Supplies - Engineering	200.00	200.00
2021	100 - Street Fund	544-100 - Engineering *544* - Street Fund	544203101-Office Supplies - Engineering	200.00	200.00
2021	100 - Street Fund	544-100 - Engineering *544* - Street Fund	544204100-Professional Services - Engineering	37,457.00	28,725.00
2021	100 - Street Fund	544-100 - Engineering *544* - Street Fund	544204300-Travel Expense - Engineering	-	500.00
2021	100 - Street Fund	544-100 - Engineering *544* - Street Fund	544204400-Advertising - Engineering	650.00	650.00
2021	100 - Street Fund	544-100 - Engineering *544* - Street Fund	544204900-Miscellaneous - Engineering	-	500.00
2021	100 - Street Fund	544-100 - Engineering *544* - Street Fund	544204901-Training Registration Fees - Engineering	500.00	500.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	594426401-Machinery/Equipment	2,000.00	5,000.00
2021	100 - Street Fund	542-100 - Road & Street Maintenance - Street Fund	597000100-Transfer To 320 For Equipment Replacement	250,000.00	7,000.00
Total Expenditure				812,509.00	618,974.00
2021	100 - Street Fund	999-100 - Ending Balance - Street Fund	508100001-Ending Balance	191,683.00	318,615.00
2021	120 - Criminal Justice Fund	001-120 - Beginning Balance - Criminal Justice Fund	308100012-Beginning Balance - Criminal Justice Fund	15,774.00	16,150.00
2021	120 - Criminal Justice Fund	107-120 - State Entitlements - Criminal Justice Fund	336062100-C.J. Funds - Regular	3,227.00	3,000.00
2021	120 - Criminal Justice Fund	107-120 - State Entitlements - Criminal Justice Fund	336062600-C.J. - Municipal Criminal Justice Funding	11,443.00	11,000.00
2021	120 - Criminal Justice Fund	025-120 - Miscellaneous - Criminal Justice Fund	361110012-Interest Earned - Criminal Justice	250.00	250.00
Total Revenue				14,920.00	14,250.00
2021	120 - Criminal Justice Fund	521-120 - Law Enforcement - Criminal Justice Fund	521301012-Salaries & Wages - School Programs Officer	9,962.00	9,539.00
2021	120 - Criminal Justice Fund	521-120 - Law Enforcement - Criminal Justice Fund	521302012-Personnel Benefits - School Programs Officer	3,701.00	3,922.00
2021	120 - Criminal Justice Fund	521-120 - Law Enforcement - Criminal Justice Fund	594216403-Equip. Criminal Justice	17,000.00	-

Budget Year	Fund Fund	CostingCenterName	GLAccountDisplayName	2021 Budget	2020 Budget
			Total Expenditure	30,663.00	13,461.00
2021	120 - Criminal Justice Fund	999-120 - Ending Balance - Criminal Justice Fund	508100012-Ending Balance - C.J. Fund	31.00	16,938.00
2021	121 - Forfeited Proceeds Fund	001-121 - Beginning Balance - Forfeited Proceeds Fund	308100002-Beginning Fund Balance - Forfeited Proceeds Fund	2,069.00	2,272.00
2021	121 - Forfeited Proceeds Fund	012-121 - Court Fines And Forfeitures - Forfeited Proceeds Fund	352900000-Superior Court Forfeited Proceeds (PD)	500.00	500.00
2021	121 - Forfeited Proceeds Fund	035-121 - Other Miscellaneous - Forfeited Proceeds Fund	361110002-Investment Interest	25.00	25.00
			Total Revenue	525.00	525.00
2021	121 - Forfeited Proceeds Fund	999-121 - Ending Balance - Forfeited Proceeds Fund	508100002-Ending Balance - Forfeited Proceeds Fund	2,594.00	2,797.00
2021	130 - Hotel/Motel Tax	001-130 - Beginning Balance - Hotel/Motel Tax	308100030-Beginning Balance - Hotel/Motel Tax	30,208.00	20,651.00
2021	130 - Hotel/Motel Tax	002-130 - Taxes - Hotel/Motel Tax	313310001-Hotel/Motel Lodging	8,000.00	7,000.00
2021	130 - Hotel/Motel Tax	002-130 - Taxes - Hotel/Motel Tax	313310002-Hotel/Motel Stadium	8,000.00	7,000.00
2021	130 - Hotel/Motel Tax	035-130 - Other Miscellaneous - Hotel/Motel Tax	361110130-Investment Interest	100.00	100.00
			Total Revenue	16,100.00	14,100.00
2021	130 - Hotel/Motel Tax	557-130 - Economic Development - Hotel/Motel Tax	557304430-Tourism Advertising	3,500.00	3,600.00
2021	130 - Hotel/Motel Tax	557-130 - Economic Development - Hotel/Motel Tax	557304901-Contributions from Other Entities	-	2,000.00
2021	130 - Hotel/Motel Tax	557-130 - Economic Development - Hotel/Motel Tax	557304930-City Event Entertainment	10,000.00	4,000.00
			Total Expenditure	13,500.00	9,600.00
2021	130 - Hotel/Motel Tax	999-130 - Ending Balance -Hotel/Motel Tax	508100030-Ending Balance - Hotel/Motel Tax	32,808.00	25,151.00
2021	201 - ULTGO Bond Fund	001-201 - Beginning Balance - ULTGO Bond Fund	308100021-Beginning Balance Forward - ULTGO Bond Fund	12,275.00	15,167.00
2021	201 - ULTGO Bond Fund	025-201 - Miscellaneous - ULTGO Bond Fund	361110021-Investment Interest	5.00	5.00
2021	201 - ULTGO Bond Fund	070-201 - Operating Transfers - ULTGO Bond Fund	397000021-Transfer CE To ULTGO 201	487,950.00	487,950.00
			Total Revenue	487,955.00	487,955.00
2021	201 - ULTGO Bond Fund	591-201 - Interest & Debt Service - ULTGO Bond Fund	591957101-Principle UTGO 2014 Issue (CARS)	300,000.00	295,000.00
2021	201 - ULTGO Bond Fund	591-201 - Interest & Debt Service - ULTGO Bond Fund	592958301-Interest UTGO 2014 Issue (CARS)	187,050.00	192,950.00
			Total Expenditure	487,050.00	487,950.00
2021	201 - ULTGO Bond Fund	999-201 - Ending Balance -ULTGO Bond Fund	508100021-Ending Fund Balance	13,180.00	15,172.00
2021	202 - LTGO Bond Fund	001-202 - Beginning Balance - LTGO Bond Fund	308100022-Beginning Balance - South End Bond Fund	52,004.00	52,005.00
2021	202 - LTGO Bond Fund	025-202 - Miscellaneous - LTGO Bond Fund	361110022-Interest Earned - Southend Bond Fund	-	10.00
2021	202 - LTGO Bond Fund	070-202 - Operating Transfers - LTGO Bond Fund	397000022-Transfer CE To 202 LTGO Bond Fund	-	50,225.00
			Total Revenue	-	50,235.00
2021	202 - LTGO Bond Fund	591-202 - Interest & Debt Service - LTGO Bond Fund	591587122-Principle LTGO Fire Engine Bond	-	44,876.00
2021	202 - LTGO Bond Fund	591-202 - Interest & Debt Service - LTGO Bond Fund	592588322-Interest LTGO Fire Engine Bond	-	5,359.00
2021	202 - LTGO Bond Fund	070-202 - Operating Transfers - LTGO Bond Fund	597000000-Interfund Transfer To CE	52,004.00	-
			Total Expenditure	52,004.00	50,235.00
2021	202 - LTGO Bond Fund	999-202 - Ending Balance -LTGO Bond Fund	508100022-Ending Balance	-	52,005.00
2021	235 - Commercial Drive Bond Debt Service Fund	001-235 - Beginning Balance - Commercial Drive Bond Debt Service Fund	308100009-Beginning Balance - Commercial Dr. Bond Debt Service Fund	144,619.00	143,558.00
2021	235 - Commercial Drive Bond Debt Service Fund	025-235 - Miscellaneous - Commercial Drive Bond Debt Service Fund	361110023-Interest Earned - Comm Drive Debt Service Fund	750.00	750.00
2021	235 - Commercial Drive Bond Debt Service Fund	070-235 - Operating Transfers - Commercial Drive Bond Debt Service Fund	397000024-INF To #235 From #001 Current Expense	140,484.00	139,735.00
			Total Revenue	141,234.00	140,485.00
2021	235 - Commercial Drive Bond Debt Service Fund	591-235 - Interest & Debt Service - Commercial Drive Bond Debt Service Fund	591957109-Principal On Long Term External GO Debt	117,561.00	112,358.00
2021	235 - Commercial Drive Bond Debt Service Fund	591-235 - Interest & Debt Service - Commercial Drive Bond Debt Service Fund	592958309-Interest On Long Term External Debt	22,923.00	28,127.00
			Total Expenditure	140,484.00	140,485.00
2021	235 - Commercial Drive Bond Debt Service Fund	999-235 - Ending Balance - Commercial Drive Bond Debt Service Fund	508100009-Ending Balance	145,369.00	143,558.00
2021	301 - Street Capital Contribution Fund	001-301 - Beginning Balance - Street Capital Contribution Fund	308100003-Beginning Balance - Street Capital Contribution Fund	14,134.00	16,051.00
2021	301 - Street Capital Contribution Fund	370-301 - Capital Contributions - Street Capital Contribution Fund	345890123-Street Capital Developer Contributions	21,925.00	22,000.00
2021	301 - Street Capital Contribution Fund	025-301 - Miscellaneous - Street Capital Contribution Fund	361110003-Investment Interest	20.00	20.00
			Total Revenue	21,945.00	22,020.00
2021	301 - Street Capital Contribution Fund	070-301 - Operating Transfers - Street Capital Contribution Fund	597000101-Interfund Transfer For CARS Signalization	11,925.00	11,925.00

Budget Year	Fund Fund	CostingCenterName	GLAccountDisplayName	2021 Budget	2020 Budget
2021	301 - Street Capital Contribution Fund	070-301 - Operating Transfers - Street Capital Contribution Fund	597000311-Interfund Transfer To Street Improvement Fund	10,000.00	10,000.00
			Total Expenditure	21,925.00	21,925.00
2021	301 - Street Capital Contribution Fund	999-301 - Ending Balance - Street Capital Contribution Fund	508100003-Ending Balance - Street Capital Contribution Fund	14,154.00	16,146.00
2021	305 - Capital Improvement Fund (REET)	001-305 - Beginning Balance - Capital Improvement Fund (REET)	308100035-Beginning Balance - Capital Improvement Fund (REET)	386,153.00	286,369.00
2021	305 - Capital Improvement Fund (REET)	002-305 - Taxes - Capital Improvement Fund (REET)	318340000-Real Estate Excise Tax Local	150,000.00	130,000.00
2021	305 - Capital Improvement Fund (REET)	025-305 - Miscellaneous - Capital Improvement Fund (REET)	361110035-Investment Interest	1,500.00	1,500.00
			Total Revenue	151,500.00	131,500.00
2021	305 - Capital Improvement Fund (REET)	542-305 - Miscellaneous - Capital Improvement Fund (REET)	594426300-Street And Path Projects	30,000.00	-
2021	305 - Capital Improvement Fund (REET)	542-305 - Miscellaneous - Capital Improvement Fund (REET)	594426502-Chipsealing / Walla Walla Cnty PW	60,000.00	41,000.00
			Total Expenditure	90,000.00	41,000.00
2021	305 - Capital Improvement Fund (REET)	999-305 - Ending Balance - Street Capital Contribution Fund	508100035-Ending Fund Balance	447,653.00	376,869.00
2021	306 - Capital Improvement Fund (REET 2)	001-306 - Beginning Balance - Capital Improvement Fund (REET)	308100036-Beginning Balance - Capital Improvement Fund (REET II)	620,627.00	393,214.00
2021	306 - Capital Improvement Fund (REET 2)	002-306 - Taxes - Capital Improvement Fund (REET 2)	318350000-REET 2 - Second Quarter Percent	150,000.00	130,000.00
2021	306 - Capital Improvement Fund (REET 2)	594-306 - Capital Improvements *594* - Capital Improvement Fund (REET 2)	334027001-Recreation And Conservation Office Grant - Lions' Park	1,000,000.00	-
2021	306 - Capital Improvement Fund (REET 2)	025-306 - Miscellaneous - Capital Improvement Fund (REET 2)	361110036-Investment Interest	2,000.00	2,000.00
2021	306 - Capital Improvement Fund (REET 2)	030-306 - Contr & Donations Priv Sources - Capital Improvement Fund (REET 2)	367110006-Contr/Donations - Private	400,000.00	-
			Total Revenue	1,552,000.00	132,000.00
2021	306 - Capital Improvement Fund (REET 2)	594-306 - Capital Improvements *594* - Capital Improvement Fund (REET 2)	595306336-Other Capital Improvements - REET 2	2,000,000.00	430,000.00
2021	306 - Capital Improvement Fund (REET 2)	594-306 - Capital Improvements *594* - Capital Improvement Fund (REET 2)	595306337-Other Capital Improvements - Grant Reimbursed	10,000.00	1,500.00
			Total Expenditure	2,010,000.00	431,500.00
2021	306 - Capital Improvement Fund (REET 2)	999-306 - Ending Balance - Capital Improvement Fund (REET)	508100036-Ending Fund Balance	162,627.00	93,714.00
2021	309 - CDBG Project	101-309 - Indirect Federal Grants - CDBG Project	333140000-Federal Indirect Grants - CDBG	339,530.00	464,530.00
2021	309 - CDBG Project	542-309 - Road & Street Maintenance - CDBG Project	595610000-Capital Expenditures - Sidewalks	339,530.00	464,530.00
2021	311 - Street Improvement Fund	001-311 - Beginning Balance - Street Improvement Fund	308100011-Beginning Balance - Street Improvement Fund	488,886.00	362,650.00
2021	311 - Street Improvement Fund	105-311 - State Grants - Street Improvement Fund	334001011-State Grant from Legislature	200,000.00	718,521.00
2021	311 - Street Improvement Fund	105-311 - State Grants - Street Improvement Fund	334038008-TIB Overlay Grants	282,204.00	585,982.00
2021	311 - Street Improvement Fund	025-311 - Miscellaneous - Street Improvement Fund	361110011-Investment Interest St. Improvement Fund	67,500.00	3,000.00
2021	311 - Street Improvement Fund	102-311 - Grants - Private Sources - Street Improvement Fund	367000311-Pacific Power Wattsmart Grant	71,100.00	2,000.00
2021	311 - Street Improvement Fund	070-311 - Operating Transfers - Street Improvement Fund	397000311-Interfund Transfer From Street Capital Developer Contributions Fund	10,000.00	10,000.00
			Total Revenue	630,804.00	1,319,503.00
2021	311 - Street Improvement Fund	025-311 - Miscellaneous - Street Improvement Fund	543304111-Professional Financial / Banking Costs	25.00	25.00
2021	311 - Street Improvement Fund	542-311 - Road & Street Maintenance - Street Improvement Fund	595306312-Roads/Streets Const. & Other Infrastructure - St Improvement Fund	100,000.00	15,000.00
2021	311 - Street Improvement Fund	542-311 - Road & Street Maintenance - Street Improvement Fund	595306320-Street Fund Capital Project Roadways	200,000.00	742,921.00
2021	311 - Street Improvement Fund	542-311 - Road & Street Maintenance - Street Improvement Fund	595316303-Overlays - City Portion	-	3,800.00
2021	311 - Street Improvement Fund	542-311 - Road & Street Maintenance - Street Improvement Fund	595316304-Overlays - TIB Grant Portion	313,560.00	585,982.00
2021	311 - Street Improvement Fund	070-311 - Operating Transfers - Street Improvement Fund	597003133-Transfer From Street Improvement Fund To Economic Development Fund	100,000.00	200,000.00
			Total Expenditure	713,585.00	1,547,728.00
2021	311 - Street Improvement Fund	999-311 - Ending Balance - Street Improvement Fund	508100011-Ending Balance	406,105.00	134,425.00
2021	315 - Facility Maintenance Reserve Fund (CE)	001-315 - Beginning Balance - Facility Maintenance Reserve Fund (CE)	308100015-Beginning Fund Balance - Facility Maintenance Reserve Fund	139,828.00	116,389.00
2021	315 - Facility Maintenance Reserve Fund (CE)	025-315 - Miscellaneous - Facility Maintenance Reserve Fund (CE)	361110015-Investment Interest- Facility Maintenance Reserve Fund	1,000.00	1,000.00
2021	315 - Facility Maintenance Reserve Fund (CE)	102-315 - Grants - Private Sources - Facility Maintenance Reserve Fund (CE)	367000315-Pacific Power Lighting Grant	-	48,832.00
2021	315 - Facility Maintenance Reserve Fund (CE)	070-315 - Operating Transfers - Facility Maintenance Reserve Fund (CE)	397000015-Operating Transfer From CE To Bldg Fac Reserve	200,000.00	295,100.00
			Total Revenue	201,000.00	344,932.00
2021	315 - Facility Maintenance Reserve Fund (CE)	025-315 - Miscellaneous - Facility Maintenance Reserve Fund (CE)	514204115-Financial Services / Fees & Charges	100.00	100.00
2021	315 - Facility Maintenance Reserve Fund (CE)	519-315 - Other General Gov Services - Facility Maintenance Reserve Fund (CE)	594186217-Capital Expenditures/Expenses - Buildings & Structures	200,000.00	219,500.00
2021	315 - Facility Maintenance Reserve Fund (CE)	519-315 - Other General Gov Services - Facility Maintenance Reserve Fund (CE)	594186315-Capital Expenditures/Expenses - Other Imprvmts	-	58,831.00
2021	315 - Facility Maintenance Reserve Fund (CE)	519-315 - Other General Gov Services - Facility Maintenance Reserve Fund (CE)	594186415-Capital Expenditures/Expenses - Equipment/Furnishings	-	4,000.00
			Total Expenditure	200,100.00	282,431.00
2021	315 - Facility Maintenance Reserve Fund (CE)	999-315 - Ending Balance - Facility Maintenance Reserve Fund (CE)	508100015-Ending Fund Balance	140,728.00	178,890.00
2021	320 - Equipment Reserve Fund	001-320 - Beginning Balance - Equipment Reserve Fund	308100020-Beginning Balance - Equipment Reserve Fund	299,655.00	339,015.00

Budget Year	Fund Fund	CostingCenterName	GLAccountDisplayName	2021 Budget	2020 Budget
2021	320 - Equipment Reserve Fund	025-320 - Miscellaneous - Equipment Reserve Fund	361110004-Investment Interest	4,000.00	4,000.00
2021	320 - Equipment Reserve Fund	070-320 - Operating Transfers - Equipment Reserve Fund	397000100-Transfer From Streets For Equipment Replacement	250,000.00	7,000.00
2021	320 - Equipment Reserve Fund	070-320 - Operating Transfers - Equipment Reserve Fund	397001521-Transfer From PD For Equipment Replacement	-	38,100.00
2021	320 - Equipment Reserve Fund	070-320 - Operating Transfers - Equipment Reserve Fund	397001522-Transfer From FD For Equipment Replacement	20,000.00	150,000.00
2021	320 - Equipment Reserve Fund	070-320 - Operating Transfers - Equipment Reserve Fund	397001524-Transfer From Bldg/Facilities For Equipment Replacement	-	25,000.00
2021	320 - Equipment Reserve Fund	070-320 - Operating Transfers - Equipment Reserve Fund	397001576-Transfer From Parks For Equipment Replacement	10,000.00	30,000.00
			Total Revenue	284,000.00	254,100.00
2021	320 - Equipment Reserve Fund	521-320 - Law Enforcement - Equipment Reserve Fund	594216432-Vehicles/Equip Police Department	72,520.00	63,500.00
2021	320 - Equipment Reserve Fund	522-320 - Fire Control - Equipment Reserve Fund	594226431-Vehicles/Equip Fire Department	18,000.00	-
2021	320 - Equipment Reserve Fund	522-320 - Fire Control - Equipment Reserve Fund	594226432-Vehicles/Equip Fire Department Mobilization	20,000.00	150,000.00
2021	320 - Equipment Reserve Fund	542-320 - Road & Street Maintenance - Equipment Reserve Fund	594426432-Vehicles/Equip Streets	-	157,000.00
2021	320 - Equipment Reserve Fund	550-320 - General Services - Equipment Reserve Fund	594506432-Vehicles/Equip CE	307,000.00	65,000.00
			Total Expenditure	417,520.00	435,500.00
2021	320 - Equipment Reserve Fund	999-320 - Ending Balance - Equipment Reserve Fund	508100020-Ending Balance - Equipment Reserve Fund	166,135.00	157,615.00
2021	330 - Economic Development Fund	001-330 - Beginning Balance - Economic Development Fund	308100033-Beginning Balance - Economic Development Fund	93,851.00	500,362.00
2021	330 - Economic Development Fund	025-330 - Miscellaneous - Economic Development Fund	361110030-Interest Earned Economic Development	50.00	50.00
2021	330 - Economic Development Fund	070-330 - Operating Transfers - Economic Development Fund	397000101-Interfund Transfer For CARS Signalization	500,000.00	11,925.00
2021	330 - Economic Development Fund	070-330 - Operating Transfers - Economic Development Fund	397003133-Transfer From Street Improvement Fund To Economic Development Fund	100,000.00	200,000.00
			Total Revenue	600,050.00	211,975.00
2021	330 - Economic Development Fund	542-330 - Road & Street Maintenance - Economic Development Fund	595306304-CARS Construction	100,000.00	100,000.00
2021	330 - Economic Development Fund	542-330 - Road & Street Maintenance - Economic Development Fund	595306305-CARS Miscellaneous Expenses	500,000.00	500,000.00
2021	330 - Economic Development Fund	542-330 - Road & Street Maintenance - Economic Development Fund	595646300-CARS Traffic Signalization (Developer Funded)	-	11,925.00
			Total Expenditure	600,000.00	611,925.00
2021	330 - Economic Development Fund	999-330 - Ending Balance - Economic Development Fund	508100033-Ending Balance - Economic Dev. Fund	93,901.00	100,412.00
2021	340 - Economic Development Reserve Fund	001-340 - Beginning Balance - Economic Development Reserve Fund	308100023-Beg Balance - Economic Development Reserve Fund	65.00	65.00
2021	340 - Economic Development Reserve Fund	999-340 - Ending Balance - Economic Development Reserve Fund	508100023-Ending Balance - Economic Dev Reserve Fund	65.00	65.00
2021	400 - Water Fund	001-400 - Beginning Balance - Water Fund	308800040-Beginning Fund Balance - Water Fund	498,247.00	1,050,112.00
2021	400 - Water Fund	006-400 - Charges For Goods & Services - Water Fund	341700000-Sale Of Merchandise	20,000.00	55,000.00
2021	400 - Water Fund	006-400 - Charges For Goods & Services - Water Fund	343400000-Water Sales	1,451,933.00	1,382,850.00
2021	400 - Water Fund	006-400 - Charges For Goods & Services - Water Fund	343400002-Water Charges For Utility Tax	267,205.00	267,826.00
2021	400 - Water Fund	006-400 - Charges For Goods & Services - Water Fund	343400170-Misc Util Fees/Activation Fees	7,749.00	4,594.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	343400185-Water - Sale Of Materials & Services	14,247.00	-
2021	400 - Water Fund	006-400 - Charges For Goods & Services - Water Fund	359900040-Penalty/Late Fee	20,000.00	20,000.00
2021	400 - Water Fund	025-400 - Miscellaneous - Water Fund	361110040-Investment Interest	7,000.00	7,000.00
2021	400 - Water Fund	006-400 - Charges For Goods & Services - Water Fund	362000001-Water - Hydrant Meter & Backflow Rental Fees	1,020.00	1,000.00
2021	400 - Water Fund	025-400 - Miscellaneous - Water Fund	362005040-Rental Charges / Fees	19,044.00	19,044.00
2021	400 - Water Fund	025-400 - Miscellaneous - Water Fund	369100006-Sale Of Surplus - Water	13,000.00	-
			Total Revenue	1,821,198.00	1,757,314.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534101000-Wages & OT	100,946.00	116,906.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534102000-Benefits	44,140.00	50,266.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534103101-Office Supplies - Administration	1,200.00	1,200.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534103500-Small Tools/Equipment	500.00	500.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534104100-Professional Service	11,500.00	11,100.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534104200-Communication	4,000.00	4,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534104300-Travel	3,000.00	3,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534104400-External Taxes	100,000.00	100,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534104401-Advertising	1,000.00	1,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534104402-Utility Tax	260,000.00	260,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534104600-Insurance	40,800.00	40,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534104900-Miscellaneous	3,500.00	3,500.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534104901-Registrations/Fees - Training Classes & Seminars	3,500.00	3,500.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534201000-Salaries & Wages	15,321.00	14,960.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534202000-Benefits	7,603.00	7,446.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534271000-Water Utilities - Salaries & Wages	99,289.00	84,133.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534272000-Water Utilities - Personnel Benefits	48,853.00	39,301.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534273100-Water Utilities - Operating Supplies	2,000.00	2,000.00

Budget Year	Fund Fund	CostingCenterName	GLAccountDisplayName	2021 Budget	2020 Budget
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534273101-Water Utilities - Office Supplies	1,200.00	1,200.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534273500-Water Utilities - Small Tools And Minor Equipment	100.00	100.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534274100-Water Utilities - Professional Services	24,100.00	25,600.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534274200-Water Utilities - Communications	5,000.00	5,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534274300-Water Utilities - Travel	1,000.00	1,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534274800-Water Utilities - Repairs & Maintenance	700.00	700.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534274900-Water Utilities - Miscellaneous	300.00	300.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534274901-Water Utilities - Registrations/Fees - Trainings & Seminars	1,500.00	1,500.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534501000-Wages & OT	255,724.00	240,991.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534502000-Benefits	146,969.00	150,019.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534502001-Benefits Uniforms	1,500.00	1,500.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534503100-Operating Supplies - Maintenance	90,000.00	90,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534503500-Sm Tools/Equipment	1,500.00	1,500.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534504100-Professional Services	3,000.00	3,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534504500-Operating Rentals/Leases	500.00	500.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534504800-Repairs & Maintenance	15,000.00	15,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534504900-County 911 / Dispatch Services	2,096.00	2,096.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534504996-Interfund Rentals - O & M	45,740.00	46,972.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534801000-Wages & OT	10,946.00	10,176.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534802000-Benefits	7,053.00	6,787.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534803100-Operating Supplies - General	15,000.00	15,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534803300-Water Purchase For Resale	1,000.00	1,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534803500-Small Tools/Equipment	1,000.00	1,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534804100-Water Utilities - Professional Services - Water Testing	16,000.00	5,500.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534804700-Public Utility Services	130,000.00	130,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534804800-Repairs/Maintenance	15,000.00	15,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	534804900-Intergov Maintenance	6,000.00	6,000.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	594346404-Machinery/Equipment	4,500.00	4,500.00
2021	400 - Water Fund	534-400 - Water Utilities - Water Fund	594346405-Capital Expenditures/Expenses - Machinery & Equipment	2,000.00	2,000.00
2021	400 - Water Fund	070-400 - Operating Transfers - Water Fund	597340041-Interfund Transfer - Revenue Reserved For Rate-Funded Capita	300,000.00	300,000.00
2021	400 - Water Fund	070-400 - Operating Transfers - Water Fund	597340095-Interfund Rentals - Repl	37,000.00	145,000.00
Total Expenditure				1,888,580.00	1,971,753.00
2021	400 - Water Fund	999-400 - Ending Balance - Water Fund	508800040-Fund Ending Balance	430,865.00	835,674.00
2021	401 - Wastewater Fund	001-401 - Beginning Balance - Wastewater Fund	308800041-Beginning Fund Balance - Wastewater Fund	1,836,496.00	1,971,435.00
2021	401 - Wastewater Fund	006-401 - Charges For Goods & Services - Wastewater Fund	343500000-Wastewater Charges	2,345,758.00	2,037,000.00
2021	401 - Wastewater Fund	006-401 - Charges For Goods & Services - Wastewater Fund	343500002-Wastewater Charges For Utility Tax	322,138.00	315,000.00
2021	401 - Wastewater Fund	006-401 - Charges For Goods & Services - Wastewater Fund	343500041-Misc Util Fees & Charges	871.00	-
2021	401 - Wastewater Fund	006-401 - Charges For Goods & Services - Wastewater Fund	359900041-Penalty/Late Fee	8,000.00	10,000.00
2021	401 - Wastewater Fund	025-401 - Miscellaneous - Wastewater Fund	361110041-Investment Interest WW	14,000.00	14,000.00
2021	401 - Wastewater Fund	070-401 - Operating Transfers - Wastewater Fund	397412401-Transfer Surplus To Operating Fund	-	300,000.00
Total Revenue				2,690,767.00	2,676,000.00
2021	401 - Wastewater Fund	515-401 - Legal - Wastewater Fund	515314135-Legal Services - Wastewater	1,500.00	1,500.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535101000-Wages & OT	54,692.00	39,284.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535102000-Benefits	23,159.00	17,029.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535103101-Office Supplies - Administration	500.00	500.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535104100-Professional Services	1,196,698.00	1,224,000.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535104200-Communication	900.00	900.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535104300-Travel	500.00	500.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535104400-External Taxes	60,000.00	60,000.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535104402-Utility Tax	310,000.00	310,000.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535104600-Insurance	60,100.00	59,000.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535104900-Misc	500.00	500.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535104901-Registrations/Fees - Training Classes & Seminars	500.00	500.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535201000-Salaries & Wages	15,321.00	14,960.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535202000-Benefits	7,603.00	7,446.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535271000-Sewer Utilities - Salaries & Wages	92,097.00	79,250.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535272000-Sewer Utilities - Personnel Benefits	45,503.00	36,878.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535273100-Sewer Utilities - Operating Supplies	3,500.00	3,500.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535273101-Sewer Utilities - Office Supplies	2,000.00	2,000.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535273500-Sewer Utilities - Small Tools And Minor Equipment	200.00	200.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535274100-Sewer Utilities - Professional Services	35,000.00	36,700.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535274200-Sewer Utilities - Communications	7,000.00	7,000.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535274300-Sewer Utilities - Travel	1,000.00	1,000.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535274800-Sewer Utilities - Repairs & Maintenance	1,000.00	1,000.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535274900-Sewer Utilities - Miscellaneous	500.00	500.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535274901-Sewer Utilities - Registrations/Fees - Trainings & Seminars	1,500.00	1,500.00

Budget Year	Fund Fund	CostingCenterName	GLAccountDisplayName	2021 Budget	2020 Budget
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535503100-Operating Supplies - Maintenance	500.00	500.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535504800-Repairs / Maintenance	3,000.00	3,000.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535504801-Maintenance Of Poplar Farm / Weed Control WWTF	-	100,000.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535504900-Intergov Services	500.00	500.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535504901-County 911 / Dispatch Services	2,096.00	2,096.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535504996-Interfund Rentals - O & M	17,153.00	17,616.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535804100-Professional Services	16,700.00	16,200.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535804800-Repairs / Maintenance Capital Reserve	25,000.00	25,000.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535804900-Miscellaneous	13,000.00	13,000.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	535804996-Interfund Transfers - O&M	17,153.00	17,616.00
2021	401 - Wastewater Fund	025-401 - Miscellaneous - Wastewater Fund	535904100-Professional Financial / Banking Costs	120.00	120.00
2021	401 - Wastewater Fund	535-401 - Wastewater Utilities - Wastewater Fund	594356441-Wastewater Capital Equipment	228,000.00	-
2021	401 - Wastewater Fund	070-401 - Operating Transfers - Wastewater Fund	597350095-Interfund Rentals - Repl.	-	63,000.00
2021	401 - Wastewater Fund	070-401 - Operating Transfers - Wastewater Fund	597350895-Interfund Rentals - Repl.	-	63,000.00
2021	401 - Wastewater Fund	070-401 - Operating Transfers - Wastewater Fund	597401411-Transfer For Rate Funded Capital	300,000.00	300,000.00
			Total Expenditure	2,544,495.00	2,527,295.00
2021	401 - Wastewater Fund	999-401 - Ending Balance - Wastewater Fund	508800041-Fund Ending Balance	1,982,768.00	2,120,140.00
2021	402 - Stormwater Fund	001-402 - Beginning Balance - Stormwater Fund	308800042-Beginning Fund Balance - Stormwater Fund	369,657.00	385,028.00
2021	402 - Stormwater Fund	105-402 - State Grants - Stormwater Fund	334031004-Dept Of Ecology - Solid Waste Enforcement Code Grant	90,000.00	90,000.00
2021	402 - Stormwater Fund	006-402 - Charges For Goods & Services - Stormwater Fund	343100000-Stormwater Charges	562,936.00	540,000.00
2021	402 - Stormwater Fund	006-402 - Charges For Goods & Services - Stormwater Fund	359900042-Penalty/Late Fee - Stormwater	10,000.00	-
2021	402 - Stormwater Fund	025-402 - Miscellaneous - Stormwater Fund	361110402-Investment Interest - Stormwater Fund	500.00	500.00
			Total Revenue	663,436.00	630,500.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531101000-Wages & OT - Stormwater Administration	28,288.00	28,737.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531102000-Benefits - Stormwater Administration	13,433.00	14,054.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531103100-Operating Supplies - Stormwater Administration	5,000.00	5,000.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531104100-Professional Services - Stormwater Administration	2,800.00	2,700.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531104300-Travel - Stormwater	1,000.00	1,000.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531104400-External Taxes - Stormwater	1,000.00	1,000.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531104401-Advertising - Stormwater	500.00	500.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531104600-Insurance - Stormwater	12,200.00	10,000.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531104900-Miscellaneous - Stormwater	5,000.00	500.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531104901-Registration/Fees - Training Classes Stormwater Admin	2,500.00	2,500.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531201000-Wages & OT - Stormwater Engineering	22,913.00	28,947.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531202000-Benefits - Stormwater Engineering	11,988.00	12,553.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531203100-Operating Supplies - Stormwater Engineering	1,500.00	1,500.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531203101-Office Supplies - Stormwater Engineering	200.00	200.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531204100-Professional Services - Stormwater Engineering	2,500.00	2,500.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531204300-Travel Expense - Stormwater Engineering	750.00	750.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531271000-Stormwater Utilities - Salaries & Wages	60,555.00	40,213.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531272000-Stormwater Utilities - Personnel Benefits	29,997.00	19,123.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531273100-Stormwater Utilities - Operating Supplies	500.00	500.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531273101-Stormwater Utilities - Office Supplies	250.00	250.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531274100-Stormwater Utilities - Professional Services	6,400.00	6,500.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531274200-Stormwater Utilities - Communications	1,600.00	1,600.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531274300-Stormwater Utilities - Travel	400.00	400.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531274800-Stormwater Utilities - Repairs & Maintenance	50.00	50.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531274900-Stormwater Utilities - Miscellaneous	120.00	120.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531274901-Stormwater Utilities - Registration/Fees - Training & Seminars	1,000.00	1,000.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531501000-Wages & OT - Stormwater Maintenance	52,161.00	47,080.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531502000-Benefits - Stormwater Maintenance	38,911.00	37,293.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531503100-Operating Supplies - Stormwater Maintenance	1,500.00	1,500.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531503500-Small Tools/Equipment - Stormwater Maintenance	1,500.00	1,500.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531504100-Professional Services - Stormwater Maintenance	500.00	500.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531504996-Interfund Rentals - O&M - Stormwater Maintenance	5,854.00	6,011.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531804200-Communications - Stormwater Maintenance	500.00	500.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531804300-Travel Expense - Stormwater Operations/General	500.00	500.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	531804901-Registration/Fees - Training Classes Stormwater	1,500.00	1,500.00
2021	402 - Stormwater Fund	531-402 - Stormwater - Stormwater Fund	597000403-Interfund Transfer - SW Operating To SW Capita	100,000.00	191,000.00
			Total Expenditure	415,370.00	469,581.00
2021	402 - Stormwater Fund	999-402 - Ending Balance - Stormwater Fund	508800042-Ending Balance - Stormwater Fund	617,723.00	545,947.00
2021	403 - Stormwater Capital Reserve Fund	001-403 - Beginning Balance - Stormwater Capital Reserve Fund	308800043-Beginning Balance - Stormwater Capital	168,002.00	206,373.00
2021	403 - Stormwater Capital Reserve Fund	105-403 - State Grants - Stormwater Capital Reserve Fund	334001043-State Grant from Legislature	350,000.00	350,000.00

Budget Year	Fund Fund	CostingCenterName	GLAccountDisplayName	2021 Budget	2020 Budget
2021	403 - Stormwater Capital Reserve Fund	025-403 - Miscellaneous - Stormwater Capital Reserve Fund	361110403-Investment Interest - Stormwater Capital Reserve Fund	1,000.00	1,000.00
2021	403 - Stormwater Capital Reserve Fund	070-403 - Operating Transfers - Stormwater Capital Reserve Fund	397000403-Interfund Transfer - SW Operating To SW Capita	100,000.00	191,000.00
			Total Revenue	451,000.00	542,000.00
2021	403 - Stormwater Capital Reserve Fund	591-403 - Interest & Debt Service - Stormwater Capital Reserve Fund	591000402-Principal Payment - USDA Rural Dev. Loan	43,355.00	42,112.00
2021	403 - Stormwater Capital Reserve Fund	591-403 - Interest & Debt Service - Stormwater Capital Reserve Fund	592000402-Interest Payment - Street Sweeper LTGO Bond 2019	5,347.00	6,589.00
2021	403 - Stormwater Capital Reserve Fund	531-403 - Stormwater - Stormwater Capital Reserve Fund	595406300-Stormwater Infrastructure	310,000.00	505,000.00
			Total Expenditure	358,702.00	553,701.00
2021	403 - Stormwater Capital Reserve Fund	999-403 - Ending Balance - Stormwater Capital Reserve Fund	508100045-Ending Balance	260,300.00	194,672.00
2021	410 - Water Capital Reserve Fund	001-410 - Beginning Balance - Water Capital Reserve Fund	308100042-Beginning Balance - Water Capital Reserve Fund	2,138,905.00	1,418,840.00
2021	410 - Water Capital Reserve Fund	003-410 - Licenses & Permits - Water Capital Reserve Fund	321500040-Utility Permits	732,000.00	826,000.00
2021	410 - Water Capital Reserve Fund	105-410 - State Grants - Water Capital Reserve Fund	334001041-State Grant From Legislature	90,988.00	90,988.00
2021	410 - Water Capital Reserve Fund	025-410 - Miscellaneous - Water Capital Reserve Fund	361110042-Investment Interest - Water Equip Reserv	75,000.00	75,000.00
2021	410 - Water Capital Reserve Fund	026-410 - Rentals & Leases - Water Capital Reserve Fund	362005013-Lease Payment (Annual) - Consolidated Irrigation District #14	70,000.00	70,000.00
2021	410 - Water Capital Reserve Fund	026-410 - Rentals & Leases - Water Capital Reserve Fund	362005014-Lease Payment (Annual) - WWU	21,626.00	21,626.00
2021	410 - Water Capital Reserve Fund	102-410 - Grants - Private Sources - Water Capital Reserve Fund	367000410-Pacific Power Blue Sky Grant Program	-	440,000.00
2021	410 - Water Capital Reserve Fund	110-410 - Federal Loans - Water Capital Reserve Fund	391800410-DWSRF Loan From EPA/WA St Dept Of Health	-	1,752,995.00
2021	410 - Water Capital Reserve Fund	070-410 - Operating Transfers - Water Capital Reserve Fund	397340041-Interfund Transfer - Revenue Reserved For Rate-funded Capita	300,000.00	300,000.00
2021	410 - Water Capital Reserve Fund	070-410 - Operating Transfers - Water Capital Reserve Fund	397340095-INF Equip/Veh Lease/Repl.	37,000.00	145,000.00
			Total Revenue	1,326,614.00	3,721,609.00
2021	410 - Water Capital Reserve Fund	025-410 - Miscellaneous - Water Capital Reserve Fund	534104141-Banking Service Fees/Charges - W Cap Res Fund	280.00	280.00
2021	410 - Water Capital Reserve Fund	534-410 - Water Utilities - Water Capital Reserve Fund	594346141-Water Utility Land And Land Improvements	235,150.00	235,150.00
2021	410 - Water Capital Reserve Fund	534-410 - Water Utilities - Water Capital Reserve Fund	594346301-Water Utility Capital - C Street	357,000.00	113,783.00
2021	410 - Water Capital Reserve Fund	534-410 - Water Utilities - Water Capital Reserve Fund	594346303-Water Utility Capital Expenditures	743,000.00	3,043,420.00
2021	410 - Water Capital Reserve Fund	534-410 - Water Utilities - Water Capital Reserve Fund	594346441-Water Utility Equipment	-	145,000.00
			Total Expenditure	1,335,430.00	3,537,633.00
2021	410 - Water Capital Reserve Fund	999-410 - Ending Balance - Water Capital Reserve Fund	508100042-Ending Balance	2,130,089.00	1,602,816.00
2021	411 - Wastewater Capital Reserve Fund	001-411 - Beginning Balance - Wastewater Capital Reserve Fund	308100044-Beginning Balance - Wastewater Capital Reserve Fund	1,394,841.00	401,895.00
2021	411 - Wastewater Capital Reserve Fund	003-411 - Licenses & Permits - Wastewater Capital Reserve Fund	321500041-Utility Permits	871,700.00	966,000.00
2021	411 - Wastewater Capital Reserve Fund	105-411 - State Grants - Wastewater Capital Reserve Fund	334001411-State Grant from Legislature	-	80,000.00
2021	411 - Wastewater Capital Reserve Fund	025-411 - Miscellaneous - Wastewater Capital Reserve Fund	361110043-Investment Interest - WW Equip Reserv	10,000.00	10,000.00
2021	411 - Wastewater Capital Reserve Fund	092-411 - Loan Receipts - Wastewater Capital Reserve Fund	391200411-Revenue Bond Proceeds	3,640,000.00	5,500,000.00
2021	411 - Wastewater Capital Reserve Fund	111-411 - State Loans - Wastewater Capital Reserve Fund	391800411-DOE - CWSRF Loan	2,759,600.00	2,500,000.00
2021	411 - Wastewater Capital Reserve Fund	070-411 - Operating Transfers - Wastewater Capital Reserve Fund	397401411-Transfer For Rate Funded Capital	300,000.00	300,000.00
2021	411 - Wastewater Capital Reserve Fund	070-411 - Operating Transfers - Wastewater Capital Reserve Fund	397412411-Transfer Of Surplus To Capital Reserve	280,686.00	280,686.00
			Total Revenue	7,861,986.00	9,636,686.00
2021	411 - Wastewater Capital Reserve Fund	025-411 - Miscellaneous - Wastewater Capital Reserve Fund	535104141-Banking Service Fees/Charges - WW Cap Res Fund	55,000.00	55,000.00
2021	411 - Wastewater Capital Reserve Fund	535-411 - Wastewater Utilities - Wastewater Capital Reserve Fund	594356301-Other Improvements	100,000.00	280,000.00
2021	411 - Wastewater Capital Reserve Fund	535-411 - Wastewater Utilities - Wastewater Capital Reserve Fund	595356333-Other Improvements	8,087,097.00	8,080,000.00
			Total Expenditure	8,242,097.00	8,415,000.00
2021	411 - Wastewater Capital Reserve Fund	999-411 - Ending Balance - Wastewater Capital Reserve Fund	508100044-Ending Balance	1,014,730.00	1,623,581.00
2021	412 - Wastewater Debt Service Fund	001-412 - Beginning Balance - Wastewater Debt Service Fund	308100051-Beginning Balance Wastewater Debt Service Fund	247,635.00	852,212.00
2021	412 - Wastewater Debt Service Fund	006-412 - Charges For Goods & Services - Wastewater Debt Service Fund	343500051-LT Debt Collection For Sewer Utility	714,070.00	810,470.00
2021	412 - Wastewater Debt Service Fund	025-412 - Miscellaneous - Wastewater Debt Service Fund	361110044-Investment Interest Earned	3,000.00	3,000.00
			Total Revenue	717,070.00	813,470.00
2021	412 - Wastewater Debt Service Fund	025-412 - Miscellaneous - Wastewater Debt Service Fund	535104142-Banking Service Fees/Charges - WW LTD Res Fund	25.00	25.00
2021	412 - Wastewater Debt Service Fund	591-412 - Interest & Debt Service - Wastewater Debt Service Fund	591350412-2019 Sewer Revenue Bond Principal Payment	225,000.00	83,106.00
2021	412 - Wastewater Debt Service Fund	591-412 - Interest & Debt Service - Wastewater Debt Service Fund	591357851-Loan Payment SRF - Principal L990018A/E	134,834.00	259,169.00
2021	412 - Wastewater Debt Service Fund	591-412 - Interest & Debt Service - Wastewater Debt Service Fund	592350412-2019 Sewer Revenue Bond Interest Payment	107,100.00	137,399.00
			Total Expenditure	466,959.00	479,699.00
2021	412 - Wastewater Debt Service Fund	999-412 - Ending Balance - Wastewater Debt Service Fund	508100051-Ending Balance	497,746.00	633,589.00
2021	413 - Water Capital Improvement Reserve Fund	001-413 - Beginning Balance - Water Capital Improvement Reserve Fund	308100043-Beginning Balance - Water Capital Improvement Reserve/Debt Fund	3,136,117.00	1,146,019.00
2021	413 - Water Capital Improvement Reserve Fund	101-413 - Indirect Federal Grants - Water Capital Improvement Reserve Fund	333660031-50% Forgiveness Of DWSRF Federal Loan From EPA/St Dept Of Health	-	2,097,716.00
2021	413 - Water Capital Improvement Reserve Fund	006-413 - Charges For Goods & Services - Water Capital Improvement Reserve Fund	343400143-Capital Reserve Fund Collections	925,499.00	890,000.00

Budget Year	Fund Fund	CostingCenterName	GLAccountDisplayName	2021 Budget	2020 Budget
2021	413 - Water Capital Improvement Reserve Fund	591-413 - Interest & Debt Service - Water Capital Improvement Reserve Fund	361110013-Interest - Water Capital Reserve Fund	11,000.00	11,000.00
			Total Revenue	936,499.00	2,998,716.00
2021	413 - Water Capital Improvement Reserve Fund	025-413 - Miscellaneous - Water Capital Improvement Reserve Fund	534104143-Banking Service Fees/Charges - W LTD Res Fund	35.00	35.00
2021	413 - Water Capital Improvement Reserve Fund	591-413 - Interest & Debt Service - Water Capital Improvement Reserve Fund	591347800-Loan Payment SRF Principal 04-65104-005	87,600.00	87,600.00
2021	413 - Water Capital Improvement Reserve Fund	591-413 - Interest & Debt Service - Water Capital Improvement Reserve Fund	591347801-Loan Payment PWTF Principal PW-05-691-01C	168,885.00	168,885.00
2021	413 - Water Capital Improvement Reserve Fund	591-413 - Interest & Debt Service - Water Capital Improvement Reserve Fund	591347804-Principal PWTF Loan 2007 PC08-951-011	253,665.00	253,665.00
2021	413 - Water Capital Improvement Reserve Fund	591-413 - Interest & Debt Service - Water Capital Improvement Reserve Fund	591347805-Loan Payment DOH Well #1 Principal DWL23476	53,172.00	52,386.00
2021	413 - Water Capital Improvement Reserve Fund	591-413 - Interest & Debt Service - Water Capital Improvement Reserve Fund	591347806-Loan Payment DOH Well #1 Principal DWL23476	88,000.00	22,381.00
2021	413 - Water Capital Improvement Reserve Fund	591-413 - Interest & Debt Service - Water Capital Improvement Reserve Fund	591347807-Loan Payment DOH Well #2 Principal DWL23476	80,003.00	80,003.00
2021	413 - Water Capital Improvement Reserve Fund	591-413 - Interest & Debt Service - Water Capital Improvement Reserve Fund	592348300-Loan Payment SRF Interest 04-65104-005	6,570.00	7,884.00
2021	413 - Water Capital Improvement Reserve Fund	591-413 - Interest & Debt Service - Water Capital Improvement Reserve Fund	592348301-Loan Payment PWTF Interest PW-05-691-01C	4,222.00	5,067.00
2021	413 - Water Capital Improvement Reserve Fund	591-413 - Interest & Debt Service - Water Capital Improvement Reserve Fund	592348304-Interest PWTF Loan 2007 PC08-951-011	10,147.00	11,415.00
2021	413 - Water Capital Improvement Reserve Fund	591-413 - Interest & Debt Service - Water Capital Improvement Reserve Fund	592348305-Interest Payment DOH Well #1 Interest DWL23476	21,714.00	21,715.00
2021	413 - Water Capital Improvement Reserve Fund	591-413 - Interest & Debt Service - Water Capital Improvement Reserve Fund	592348306-Interest Payment DOH Well #1 Interest DWL23478	8,000.00	5,756.00
2021	413 - Water Capital Improvement Reserve Fund	591-413 - Interest & Debt Service - Water Capital Improvement Reserve Fund	592348307-Interest Payment DOH Well #2 Interest DWL23479	26,157.00	26,157.00
2021	413 - Water Capital Improvement Reserve Fund	070-413 - Operating Transfers - Water Capital Improvement Reserve Fund	597004250-Transfer To 425	332,100.00	338,400.00
			Total Expenditure	1,140,270.00	1,081,349.00
2021	413 - Water Capital Improvement Reserve Fund	999-413 - Ending Balance - Water Capital Improvement Reserve Fund	508100043-Ending Balance	2,932,346.00	3,063,386.00
2021	425 - Water Revenue Bond Fund	001-425 - Beginning Balance - Water Revenue Bond Fund	308100025-Beginning Balance - Water/Sewer Revenue Bond Fund	47,248.00	45,665.00
2021	425 - Water Revenue Bond Fund	025-425 - Miscellaneous - Water Revenue Bond Fund	361110025-Investment Interest	1,500.00	1,500.00
2021	425 - Water Revenue Bond Fund	070-425 - Operating Transfers - Water Revenue Bond Fund	397000425-Transfer From Fund 426	-	338,400.00
2021	425 - Water Revenue Bond Fund	070-425 - Operating Transfers - Water Revenue Bond Fund	397004250-Transfer From 413	332,100.00	-
			Total Revenue	333,600.00	339,900.00
2021	425 - Water Revenue Bond Fund	591-425 - Interest & Debt Service - Water Revenue Bond Fund	591347017-Principle Payment On 2017 Revenue Bonds	225,000.00	225,000.00
2021	425 - Water Revenue Bond Fund	591-425 - Interest & Debt Service - Water Revenue Bond Fund	592348317-Interest Payment Of 2017 Revenue Bonds	107,100.00	113,400.00
			Total Expenditure	332,100.00	338,400.00
2021	425 - Water Revenue Bond Fund	999-425 - Ending Balance - Water Revenue Bond Fund	508100025-Ending Balance	48,748.00	47,165.00
2021	426 - Water Bond Reserve Fund	001-426 - Beginning Balance - Water Bond Reserve Fund	308100026-Beginning Balance - Water/Sewer Bond Reserve Fund	438,975.00	433,508.00
2021	426 - Water Bond Reserve Fund	025-426 - Miscellaneous - Water Bond Reserve Fund	361110026-Interest Earned	1,500.00	1,500.00
2021	426 - Water Bond Reserve Fund	999-426 - Ending Balance - Water Bond Reserve Fund	508100026-Ending Balance	440,475.00	435,008.00
2021	431 - Water System Construction Fund	001-431 - Beginning Balance - Water System Construction Fund	308100031-Beginning Fund Balance - Water System Construction Fund	476,921.00	978,782.00
2021	431 - Water System Construction Fund	025-431 - Miscellaneous - Water System Construction Fund	361110031-Investment Interest	1,500.00	1,500.00
2021	431 - Water System Construction Fund	111-431 - State Loans - Water System Construction Fund	391800041-DWSRF Federal Loan From EPA/St Dept Of Health	100,000.00	672,000.00
2021	431 - Water System Construction Fund	111-431 - State Loans - Water System Construction Fund	391800431-DWSRF Federal Loan From EPA/St Dept Of Health	2,986,000.00	1,195,431.00
			Total Revenue	3,087,500.00	1,868,931.00
2021	431 - Water System Construction Fund	025-431 - Miscellaneous - Water System Construction Fund	534104931-Banking Service Fees/Charges - W Const Fund	20.00	20.00
2021	431 - Water System Construction Fund	534-431 - Water Utilities - Water System Construction Fund	594346302-Water Utility Capital Expenditures	2,986,000.00	2,675,494.00
			Total Expenditure	2,986,020.00	2,675,514.00
2021	431 - Water System Construction Fund	999-431 - Ending Balance - Water System Construction Fund	508100031-Ending Fund Balance	578,401.00	172,199.00
2021	500 - Equipment Rental & Replacement	001-500 - Beginning Balance - Equipment Rental & Replacement	308800050-Beginning Balance - Equipment Rental & Replacement Fund	225,953.00	116,364.00
2021	500 - Equipment Rental & Replacement	070-500 - Operating Transfers - Equipment Rental & Replacement	348650001-INF - O & M	375,701.00	385,821.00
2021	500 - Equipment Rental & Replacement	025-500 - Miscellaneous - Equipment Rental & Replacement	361110050-Investment Interest	1,500.00	1,500.00
2021	500 - Equipment Rental & Replacement	025-500 - Miscellaneous - Equipment Rental & Replacement	362000000-Equip & Vehicle Rental	1,000.00	1,500.00
			Total Revenue	378,201.00	388,821.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548681000-Wages & OT	65,101.00	66,504.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548682000-Benefits	37,686.00	37,774.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548682001-Benefits - Uniforms	500.00	500.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548683100-Operating Supplies - General	55,000.00	55,000.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548683200-Fuel Consumed	70,000.00	70,000.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548683500-Small Tools / Equipment	2,500.00	2,500.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548684400-External Taxes	700.00	700.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548684800-Repairs / Maintenance	70,000.00	70,000.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548701000-Wages & OT	12,447.00	14,983.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548702000-Personnel Benefits	5,468.00	6,673.00

Budget Year	Fund Fund	CostingCenterName	GLAccountDisplayName	2021 Budget	2020 Budget
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548703101-Office Supplies - ER&R Administration	500.00	500.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548703500-Small Tools / Equipment	150.00	150.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548704200-Communication	600.00	600.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548704300-Travel	2,000.00	2,000.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548704600-Insurance	43,840.00	43,000.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548704700-Public Utility Services	7,000.00	7,000.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548704900-Miscellaneous	500.00	500.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548704901-Registrations/Fees - Training Classes & Seminars	2,000.00	2,000.00
2021	500 - Equipment Rental & Replacement	548-500 - Equipment Rental & Replacement - Equipment Rental & Replacement	548794100-Professional Financial / Banking Costs	50.00	50.00
2021	500 - Equipment Rental & Replacement	522-500 - Fire Control - Equipment Rental & Replacement	594226476-Fire Mobilization Equipment	500.00	500.00
			Total Expenditure	376,542.00	380,934.00
2021	500 - Equipment Rental & Replacement	999-500 - Ending Balance - Equipment Rental & Replacement	508800050-Fund Ending Balance	227,612.00	124,250.00
2021	625 - Flexible Benefits Plan Fund	001-625 - Beginning Balance - Flexible Benefits Plan Func	308100062-Beginning Balance - Flexible Benefits Plan Func	10,183.00	9,550.00
2021	625 - Flexible Benefits Plan Fund	025-625 - Miscellaneous - Flexible Benefits Plan Func	389400073-Trust Contribs Employee	15,000.00	20,000.00
2021	625 - Flexible Benefits Plan Fund	589-625 - Employee Benefits - Flexible Benefits Plan Func	589400073-Unreimbursed Medical Pays	15,000.00	20,000.00
2021	625 - Flexible Benefits Plan Fund	999-625 - Ending Balance - Flexible Benefits Plan Func	508100062-Ending Fund Balance	10,183.00	9,550.00

Fiscal Year: 2021 Preliminary Budget Hearing

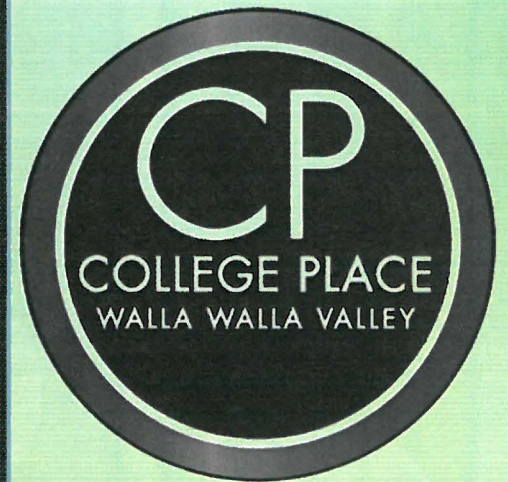


By: Mike Rizzitiello – City Administrator

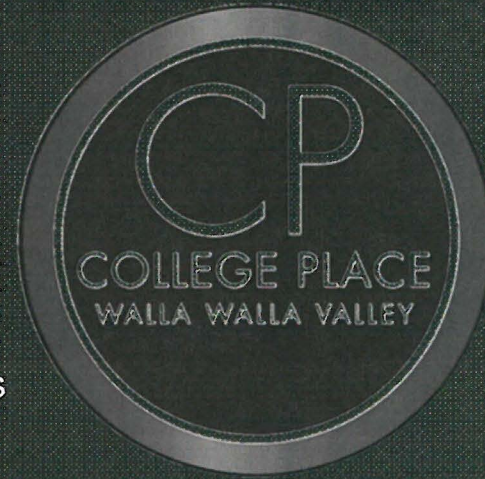
Brian Carleton – Finance Director

DaShari Cinnamon – Deputy Finance Director

Presented November 24, 2020



Steps Completed Since 11/10/2020 Presentation



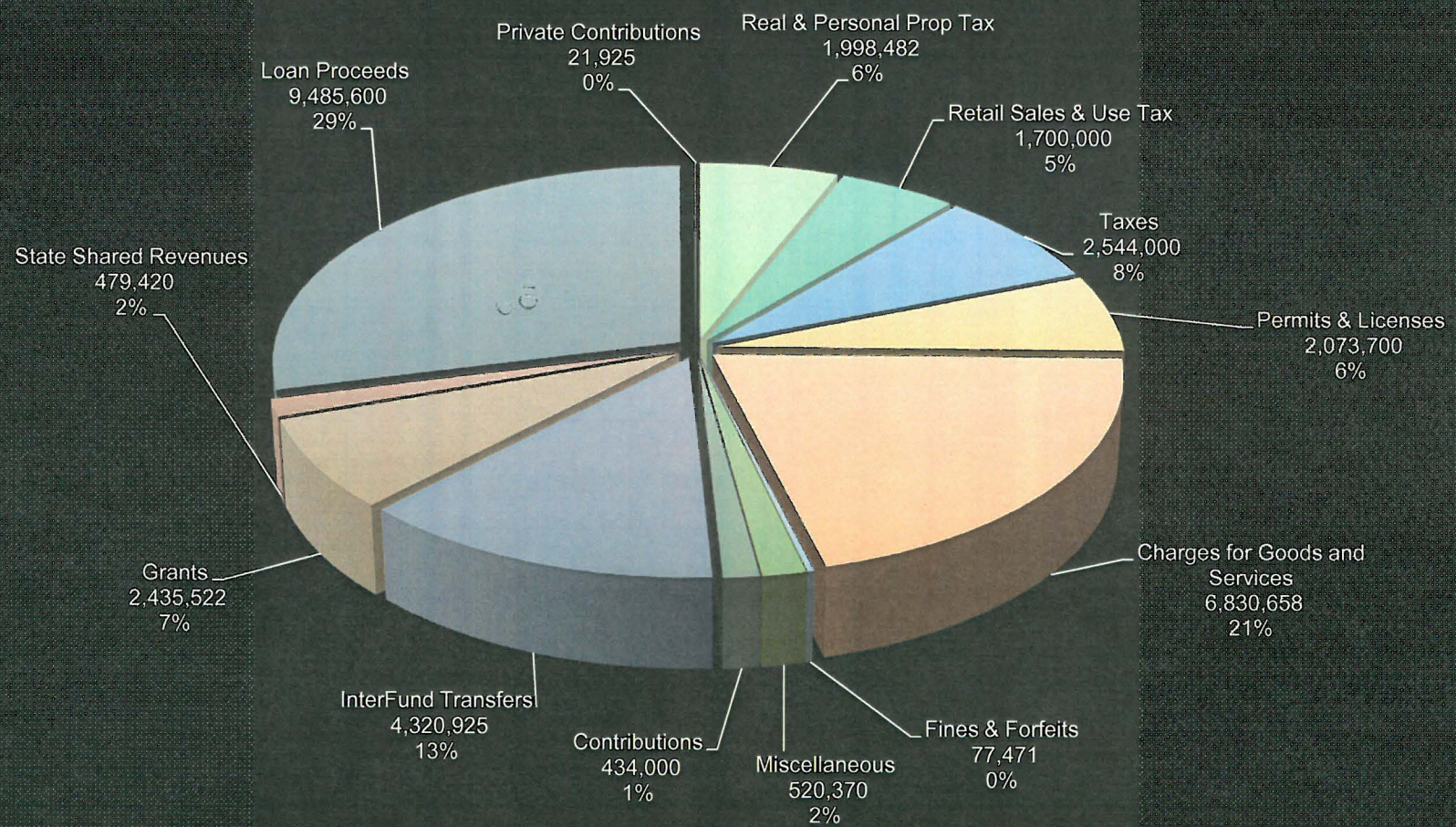
- 1. Reconciled and Updated Inter Fund Transfers
- 2. Update Capital Expenditures/Funding
- 3. Departmental Meeting to Examine Costs - Complete
- 4. Update Budget in Questica



■ Total Preliminary 2021 Budget

Beginning Fund Balance:	\$16,287,325
Revenues:	\$33,040,101
Expenditures:	<u>\$33,635,612</u>
Ending Fund Balance:	\$15,691,814
Draw Down:	\$ 595,511

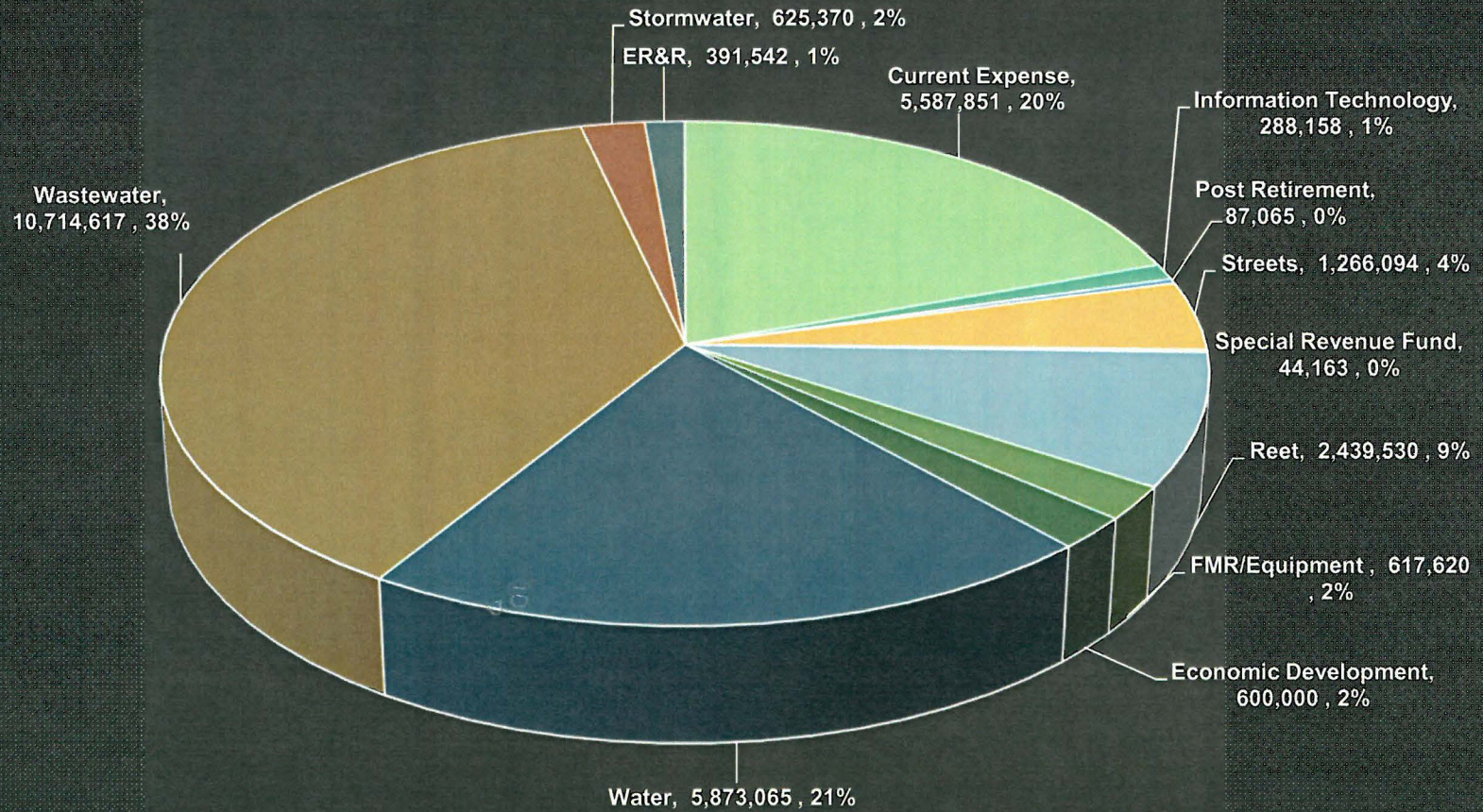
2021 Proposed Revenues



Revenues

	2016	2017	2018	2019	2020	2020	2021	
Source	Actual	Actual	Actual	Actual	Budget	Forecast	Proposed	2021 % Change
Real & Personal Prop Tax	1,790,059	1,837,946	1,881,161	1,929,903	1,995,880	1,995,880	1,998,482	0.13%
Retail Sales & Use Tax	1,189,536	1,208,820	1,337,352	1,383,225	1,484,000	1,512,944	1,700,000	12.36%
Taxes	1,486,496	1,677,405	2,395,120	2,442,180	2,432,826	2,471,407	2,544,000	2.94%
Permits & Licenses	543,438	776,460	628,402	883,950	2,164,000	1,681,085	2,073,700	23.35%
Charges for Goods and Services	4,001,245	4,317,415	5,289,518	6,323,082	6,483,440	6,372,307	6,830,658	7.19%
Fines & Forfeits	46,540	62,059	59,259	73,386	72,100	52,314	77,471	48.09%
Miscellaneous	214,752	425,490	505,818	686,249	442,380	421,816	520,370	23.36%
Contributions	135	7,340	33,585	22,748	15,000	15,725	434,000	2659.94%
InterFund Transfers	2,630,347	3,563,760	3,635,298	5,801,762	4,354,942	4,387,853	4,320,925	-1.53%
Grants	1,972,432	374,188	1,108,422	2,767,667	4,980,269	2,660,362	2,435,522	-8.45%
State Shared Revenues	456,545	463,130	482,030	474,758	467,900	476,350	479,420	0.64%
Loan Proceeds	248,204	658,442	4,157,539	1,656,676	11,620,426	7,127,031	9,485,600	33.09%
Private Contributions	434,696	121,959	11,324	63,319	22,000	10,000	21,925	119.25%
	15,014,425	15,494,415	21,524,828	24,508,906	36,535,163	29,185,074	32,922,073	

2021 Proposed Expenditures



Department Expenditures

	2016	2017	2018	2019	2020	2020	2021	
Expenditures	Actual	Actual	Actual	Actual	Budget	Forecast	Proposed	2021 % Change
Current Expense:								
Inter Fund Transfers	1,878,702	1,246,731	1,488,234	1,960,534	1,591,785	1,652,010	1,663,434	0.69%
Legislative	72,894	82,189	79,949	80,935	89,918	84,539	91,821	8.61%
Legal Services - Municipal								
Court	117,298	94,624	123,755	143,938	143,000	140,000	173,000	23.57%
Executive	172,683	154,149	155,509	136,835	135,855	122,748	128,041	4.31%
Finance	106,094	173,093	123,601	131,322	147,539	283,278	302,120	6.65%
Legal	60,487	49,226	50,558	55,964	60,000	60,000	60,000	0.00%
HR	4,441	68,845	95,837	99,610	131,371	105,085	107,227	2.04%
City Clerk	-	-	90,324	106,187	158,765	142,823	162,888	14.05%
Police	1,604,865	1,682,087	2,086,632	2,144,554	2,387,030	2,291,063	2,520,544	10.02%
Fire	538,812	778,755	987,013	1,069,924	1,320,911	1,170,325	1,225,881	4.75%
Building/Facilities	338,756	329,745	366,009	358,764	451,692	386,218	390,966	1.23%
Intergovernmental Services	7,988	7,988	7,988	7,988	8,481	8,481	8,481	0.00%
Public Works & Engineering	-	22,967	1,091	5,250	2,500	2,500	2,500	0.00%
Equipment								
Rental/Replacement	20,558	28,997	40,747	52,341	62,720	62,247	61,075	-1.88%
Planning & Development	136,128	277,083	376,540	340,799	379,130	267,569	384,964	43.87%
Drug Treatment	2,420	1,431	3,611	2,614	3,000	3,000	3,000	0.00%
Community Events	439	2,224	5,528	-	-	10,870	13,190	21.34%
Tourism	-	12,838	19,830	29,550	32,925	32,433	69,590	114.57%
Parks and Recreation	157,429	617,381	197,117	175,274	207,203	215,590	195,481	-9.33%
Other Non-Expenditures	36,180	6,748	27,737	57,694	12,100	25,746	24,200	-6.00%
Total Current Expense	5,256,173	5,637,102	6,327,609	6,960,076	7,325,924	7,066,525	7,588,403	7.39%
Utilities:								
Water	1,030,213	1,071,077	1,711,367	1,637,868	1,971,752	1,884,747	1,888,580	0.20%
Wastewater	2,026,812	1,915,097	1,831,913	2,249,042	2,527,294	2,563,987	2,544,495	-0.76%
Stormwater	-	-	-	419,485	469,581	472,539	415,370	-12.10%
Total Utilities	3,057,025	2,986,174	3,543,280	4,306,396	4,968,628	4,921,273	4,848,445	-1.48%

► 2021 Budget Staffing

FTEs
Full
Time
Equivalents

- 47.5 budgeted FTE's (2020 48.5 FTE's)
 - Additions to 2021:
 - No budgeted additions
 - City Engineer position combined with Public Works Director in 2021
- 1 budgeted part-time Reserve Police Officer
- 1 budgeted part-time Work Study
- 1 Mayor
- 7 Council Members

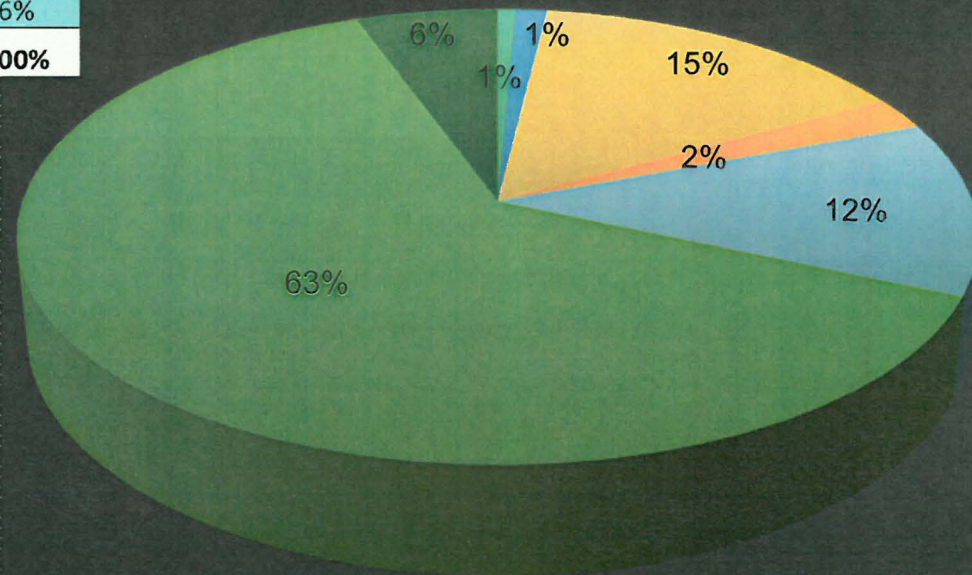
2021 Budget Wage/ Benefit Increase

- 2021 Projected Wage Increases:
 - Police – 6% (year 2 of 3 year contract)
 - Fire – 4% (still being negotiated)
 - Public - \$109/month (year 3 of 3 year contract)
 - Non-Union Exempt – 1%
 - Non-Union Non-Exempt – 1% (except Sergeants – 6% per contract)
- 2021 Projected Health Insurance Increases:
 - Police – 1.5% Increase
 - Everyone else – Medical Regence – 4% Increase
 - Delta Dental – No Increase
 - VSP – No Increase

Capital Facility Budget – FY 2021

Capital Facilities Plan: FY 2021		
Department	Expenditure	%
Admin/CD	\$ -	0%
Fire	\$ 95,300	1%
Police	\$ 164,500	1%
Parks	\$ 2,010,000	15%
Stormwater	\$ 309,162	2%
Streets	\$ 1,643,090	12%
Wastewater	\$ 8,444,097	63%
Water	\$ 743,000	6%
Total	\$ 13,409,149	100%

Capital Facilities Plan: FY 2021 Expenditure



■ Admin/CD ■ Fire ■ Police ■ Parks
 ■ Stormwater ■ Streets ■ Wastewater ■ Water

2021 Budget Highlights Capital Budget

- Fire Department - \$95,300
 - Fire HVAC - \$15,000
 - Regional Fire Training Tower- \$50,300
 - Replace Staircase - \$30,000
- Police Department - \$164,500
 - 3 Ton Heater/Chiller - \$15,000
 - Evidence Processing Building - \$149,500
- Parks - \$2,010,000
 - Lions Park Renovation - \$2,000,000
 - 12th Street Parklet - \$10,000

2021 Budget Highlights Capital Budget

- Stormwater - \$309,162
 - Outfall Replacement - \$100,000
 - Destito & Earl Stormwater Retrofit - \$209,162

- Streets - \$1,643,090
 - Chip Sealing Program - \$60,000
 - SE Meadowbrook Grind & Overlay- \$313,560
 - 4Bikes Project - \$600,000
 - Installation of stop signs at Whitman/Larch - \$10,000
 - Safewalk (Side walk installation) - \$339,530
 - Crosswalk Improvements at Post Office - \$90,000
 - Block Resurfacing Program - \$30,000
 - CP Downtown Parking Lot Project - \$200,000

2021 Budget Highlights Capital Budget

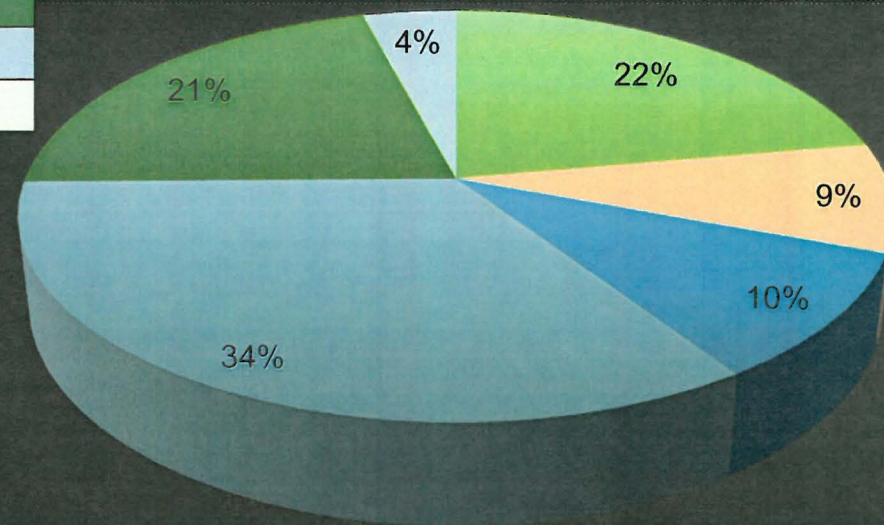
- Wastewater - \$8,444,097
 - WWTP Improvements - \$500,000
 - SW CP Trunkline & Lift Station - \$7,587,097
 - Neighborhood Sewer Lining - \$357,000

- Water - \$743,000
 - Well No. 6 Relocation - \$243,000
 - Sky & 12th Water Main Replacements - \$200,000
 - Whitman & Maple Solar Array - \$300,000

Equipment Repair and Replacement Budget – FY 2021

Equipment Replacement Plan: FY 2021		
Department	Expenditure	%
Admin/CD	\$ 200,000	22%
Fire	\$ 77,744	9%
Police	\$ 89,520	10%
Parks	\$ -	0%
Stormwater	\$ -	0%
Streets	\$ 307,000	34%
Wastewater	\$ 191,000	21%
Water	\$ 37,000	4%
Total	\$ 902,264	100%

Equipment Replacement Plan:
FY 2021 Expenditure



■ Admin/CD ■ Fire ■ Police ■ Parks
■ Stormwater ■ Streets ■ Wastewater ■ Water

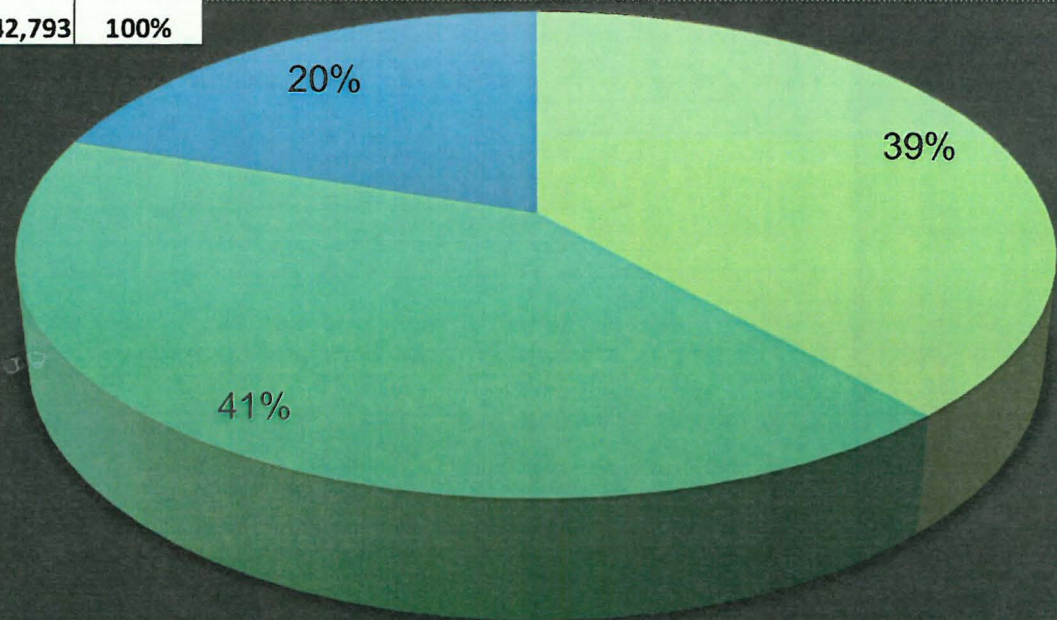
Equipment Repair and Replacement Budget – Major Expenditures

- Administration - \$200,000
 - Replacement emergency backup generator
- Fire - \$77,744
 - Turnouts & Hose - \$12,000
 - SCBA Replacement - \$27,744
 - Lease Vehicles for Fire Marshall & Fire Captain - \$18,000
 - Replace Wildland Fire Truck - \$20,000
- Police - \$89,520
 - Vehicle Leasing Program - \$72,520
 - Taser Replacement - \$17,000
- Public Works - \$535,000
 - Replace 1996 Ford Stellar Truck (Streets) - \$90,000
 - Replace 2007 Utility Truck (Streets) - \$57,000
 - Replace Grader (Streets) - \$160,000
 - Jacobs Contract for Equipment (Wastewater) - \$191,000
 - Replace Pickup (Water) - \$37,000

IT Plan Budget – FY 2021

IT Plan: FY 2021		
Department	Expenditure	%
Hardware	\$ 132,183	39%
Software	\$ 142,210	41%
Staff	\$ 68,400	20%
Total	\$ 342,793	100%

IT Plan:
FY 2021 Expenditure



■ Hardware ■ Software ■ Staff

2021 IT Plan Budget Major Expenditures

- Hardware - \$132,183
 - City Hall AV system - \$24,000
 - City Hall Server Room (Video Walls in Council Chambers & Server Rack with HVAC) - \$40,000
 - Computer Replacements - \$12,000
 - MDT's for Fire Department - \$19,500
 - Body Cameras & Redaction Program - \$30,183
- Staffing - \$68,400
 - Intermountain Education Service District - \$61,800
 - GIS Consortium - \$6,600

2021 IT Plan Budget Major Expenditures

- Software- \$142,210
 - Website (Revize) - \$6,000
 - Document Locator - \$4,000
 - BIAS - \$12,700
 - Xpress Bill Pay & Webcheck - \$4,600
 - Questica - \$12,000
 - Archive Social - \$5,000
 - Smarsh - \$5,000
 - NeoGov - \$11,687
 - NextRequest - \$5,600
 - BoardDocs - \$7,000
 - Zoom - \$3,000
 - iWorq - \$22,300
 - Online Timekeeping - \$8,590
 - Firehouse Software - \$7,500
 - Dispatch Server Replacement - \$16,600
 - ESRI ArcGIC - \$7,500

2021 Budget Funding Sources

Name of Project	FY 2021	How is project funded?
Fire Department		
Regional Fire Training Tower Contribution	\$ 50,300.00	Facility Maintenance Reserve (funded by CE)
Replace Exterior Staircase on East Side of Building.	\$ 30,000.00	Facility Maintenance Reserve (funded by CE)
Facility (Fire HVAC)	\$ 15,000.00	Facility Maintenance Reserve (funded by CE)
Police Department		
Police Department: RTU Package 3 Ton Heater/Chiller	\$ 15,000.00	Facility Maintenance Reserve (funded by CE)
Public Works Department - Parks		
Lions Park Renovation	\$ 2,000,000.00	50% RCO, 30% Reet II, 20% Foundational Support
Public Works Department - Stormwater		
Outfall Replacement Program	\$ 100,000.00	100% Stormwater Utility.
Destito & Earl Ln Stormwater Retrofit	\$ 100,000.00	100% Stormwater Utility
Public Works Department - Streets		
4Bikes Project (Fourth - College to Academy, Academy - Whitman to 4th)	\$ 600,000.00	Awarded Transportation Improvement Board Complete Street Grant (\$500,000). Remaining funds from Street Improvement Fund. Project to be tracked in the Economic Development Fund 330.
SE Meadowbrook Grind and Overlay	\$ 313,560.00	TIB funding 90% of work through street resurfacing grant.
Installation of stop signs at Whitman/Larch.	\$ 10,000.00	100% Villages at Fort WW Developer Contribution
Safewalk College Place	\$ 339,530.00	100% CDBG General Purpose Grant Funds and easement donation from Walla Walla University. Fund 309
Crosswalk Improvements in front of CP Post Office	\$ 90,000.00	Trying to pursue WSDOT Ped Grant. May go to MPO for funds. Likely 25% local match from Street Fund.
Chipseal Program	\$ 60,000.00	100% REET 1 Fund
Block Resurfacing Program	\$ 30,000.00	100% REET 1 Fund
CP Downtown Parking Lot Project	\$ 200,000.00	100 % Going after USDA Economic Development Grant Funds.
Mojonnier Rd Reconstruction (Bluvue Ln to College Ave)	\$ 711,000.00	70% Developer Fees, 20% MPO STP Funds , 10% Street Improvement Fund.
Public Works Department - Wastewater		
WWTP Improvements - Implementation Phase 1:	\$ 500,000.00	20% Wastewater Capital Reserve; 40% Department of Ecology Grant/Loan; 40% Legislative Appropriation.
Southwest College Place Trunkline and Lift Station	\$ 7,587,097.00	5.3% Port .09 Grant, 65.9% USDA RD, 15.8% Ecology Funds, 13% City WW Funds
Neighborhood Sewer Lining	\$ 100,000.00	100% Wastewater Capital Reserve Fund.
Public Works Department - Water		
Well No. 2 Relocation	\$ 2,986,000.00	State Legislative Appropriation and 20-year, 1%, 50% forgivable DWSRF Loan
Sky & 12 Water Main Replacements	\$ 200,000.00	100% Water Capital Fund
Whitman Maple Solar Array	\$ 300,000.00	100% either Pacific Power Blue Sky, CREA, or State Department of Commerce Funding
	\$ 16,337,487.00	

Proposed Utility Billing Rates

Base Fee Split	2019 Rates	% Increase 2019-2020	2020 Rates	% Increase 2020-2021	2021 Rates
Water	\$ 16.07	5%	\$ 16.88	5%	\$ 17.72
Water Reserve	\$ 19.84	2.5%	\$ 20.34	2.5%	\$ 20.85
Tax	\$ 3.99	4%	\$ 4.14	4%	\$ 4.29
Water Subtotal	\$ 39.90	4%	\$ 41.36	4%	\$ 42.86
Sewer	\$ 34.01	6.67%	\$ 36.28	3%	\$ 37.37
LTD	\$ 12.01	-11%	\$ 10.64	0%	\$ 10.64
Tax	\$ 5.11	2%	\$ 5.21	2%	\$ 5.33
Sewer Subtotal	\$ 51.13	2%	\$ 52.13	2%	\$ 53.34
W&S Total	\$ 91.03	3%	\$ 93.63	3%	\$ 96.20
Stormwater	\$ 9.19	3%	\$ 9.47	3%	\$ 9.75
Base Fee Total	\$ 100.22	3%	\$ 102.96	3%	\$ 105.95

2021 Water & Sewer Rates are based on CP Rate Models
2021 Stormwater Rates are based on Resolution No. 18-032

2021 Budget Fund Balances - Preliminary

Fund	Title	Beginning Fund				Ending Fund	
		Balance	Revenues	Expenditures	Surplus/(Deficit)	Balance	
001	Current Expense Fund	\$ 1,916,527	\$ 7,265,553	\$ 7,260,617	\$ 4,936	\$ 1,921,463	
005	Current Expense Reserve Fund	\$ 304,131	\$ 76,000	\$ -	\$ 76,000	\$ 380,131	
012	Technology Reserve Fund	\$ 227,441	\$ 203,000	\$ 288,158	\$ (85,158)	\$ 142,283	
061	Employee Benefit Reserve Fund	\$ 273,539	\$ 53,000	\$ 87,065	\$ (34,065)	\$ 239,474	
100	Street Fund	\$ 276,359	\$ 727,833	\$ 812,509	\$ (84,676)	\$ 191,683	
120	Criminal Justice Fund	\$ 15,774	\$ 3,701	\$ -	\$ 3,701	\$ 19,475	
121	Forfeited Proceeds Fund	\$ 2,069	\$ 525	\$ -	\$ 525	\$ 2,594	
130	Hotel/Motel Tax	\$ 30,208	\$ 16,100	\$ 13,500	\$ 2,600	\$ 32,808	
201	ULTGO Bond Fund	\$ 12,275	\$ 487,955	\$ 487,050	\$ 905	\$ 13,180	
202	LTGO Bond Fund	\$ 52,004	\$ -	\$ 52,004	\$ (52,004)	\$ -	
235	Commercial Drive Bond Debt Service Fund	\$ 144,619	\$ 141,234	\$ 140,484	\$ 750	\$ 145,369	
301	Street Capital Contribution Fund	\$ 14,134	\$ 21,945	\$ 21,925	\$ 20	\$ 14,154	
305	Capital Improvement Fund (REET 1)	\$ 386,153	\$ 151,500	\$ 90,000	\$ 61,500	\$ 447,653	
306	Capital Improvement Fund (REET 2)	\$ 620,627	\$ 1,552,000	\$ 2,010,000	\$ (458,000)	\$ 162,627	
309	CDBG Projects Fund	\$ -	\$ 339,530	\$ 339,530	\$ -	\$ -	
311	Street Improvement Fund	\$ 488,886	\$ 630,804	\$ 713,585	\$ (82,781)	\$ 406,105	
315	Facility Maintenance Reserve Fund (CE)	\$ 139,828	\$ 201,000	\$ 200,100	\$ 900	\$ 140,728	
320	Equipment Reserve Fund	\$ 299,655	\$ 284,000	\$ 417,520	\$ (133,520)	\$ 166,135	
330	Economic Development Fund	\$ 93,851	\$ 600,050	\$ 600,000	\$ 50	\$ 93,901	
340	Economic Development Reserve Fund	\$ 65			\$ -	\$ 65	
400	Water Fund	\$ 498,247	\$ 1,821,198	\$ 1,888,580	\$ (67,382)	\$ 430,865	
401	Wastewater Fund	\$ 1,836,496	\$ 2,690,767	\$ 2,544,495	\$ 146,272	\$ 1,982,768	
402	Stormwater Fund	\$ 369,657	\$ 663,436	\$ 415,370	\$ 248,066	\$ 617,723	
403	Stormwater Capital Reserve Fund	\$ 168,002	\$ 451,000	\$ 358,702	\$ 92,298	\$ 260,300	
410	Water Capital Reserve Fund	\$ 2,138,905	\$ 1,326,614	\$ 1,335,430	\$ (8,816)	\$ 2,130,089	
411	Wastewater Capital Reserve Fund	\$ 1,394,841	\$ 7,861,986	\$ 8,242,097	\$ (380,111)	\$ 1,014,730	
412	Wastewater Debt Service Fund	\$ 247,635	\$ 717,070	\$ 466,959	\$ 250,111	\$ 497,746	
413	Water Capital Improvement Reserve Fund	\$ 3,136,117	\$ 936,499	\$ 1,140,270	\$ (203,771)	\$ 2,932,346	
425	Water Revenue Bond Fund	\$ 47,248	\$ 333,600	\$ 332,100	\$ 1,500	\$ 48,748	
426	Water Bond Reserve Fund	\$ 438,975	\$ 1,500		\$ 1,500	\$ 440,475	
431	Water System Construction Fund	\$ 476,921	\$ 3,087,500	\$ 2,986,020	\$ 101,480	\$ 578,401	
500	Equipment Rental & Replacement	\$ 225,953	\$ 378,201	\$ 376,542	\$ 1,659	\$ 227,612	
625	Flexible Benefits Plan Fund	\$ 10,183	\$ 15,000	\$ 15,000	\$ -	\$ 10,183	
Totals		\$ 16,287,325	\$ 33,040,101	\$ 33,635,612	\$ (595,511)	\$ 15,691,814	

2021 Fund Balance Reserve Policy

Fund	Title	Ending Fund Balance	Reserve Contingency	Factor	Target	Excess
001	Current Expense Fund	\$ 1,921,463.00	20% Budgeted Revenue	7,265,553.00	1,453,110.60	\$ 468,352.40
005	Current Expense Reserve Fund	\$ 380,131.00	10% CE budgeted revenue	7,265,553.00	726,555.30	\$ (346,424.30)
100	Street Fund	\$ 191,683.00	60 days O&M	812,509.00	135,418.17	\$ 56,264.83
235	Commercial Drive Bond Debt Service Fund	\$ 145,369.00	1 year annual debt service		140,485.00	\$ 4,884.00
315	Facility Maintenance Reserve Fund (CE)	\$ 140,728.00	Target \$300,000		300,000.00	\$ (159,272.00)
400	Water Fund	\$ 430,865.00	60 days O&M	1,888,580.00	314,763.33	\$ 116,101.67
401	Wastewater Fund	\$ 1,982,768.00	60 days O&M	1,982,768.00	330,461.33	\$ 1,652,306.67
402	Stormwater Fund	\$ 617,723.00	60 days O&M	415,370.00	69,228.33	\$ 548,494.67
412	Wastewater Debt Service Fund	\$ 497,746.00	1 year annual debt service		479,674.00	\$ 18,072.00
413	Water Capital Improvement Reserve Fund	\$ 2,932,346.00	1 year annual debt service		742,914.13	\$ 2,189,431.87
500	Equipment Rental & Replacement	\$ 227,612.00	60 days O&M	376,542.00	62,757.00	\$ 164,855.00

Next Steps

- City Council Workshop on the final changes to budget
 - 12/01/2020 – Workshop
- **Final Hearing** on proposed budget – RCW 35A.33.070 & **Adoption of budget** for 2021 – RCW 35A.33.075
 - 12/08/2020 – Council Meeting
 - Copies of final budget to be transmitted to the State Auditor's Office and MRSC.



City of College Place, Washington

ORDINANCE NO. 20-018

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WASHINGTON ADOPTING A SIX-YEAR CITYWIDE CAPITAL FACILITY PLANS FOR THE YEARS 2021 THROUGH 2026

WHEREAS, the City of College Place is a non-charter code city with powers set forth in RCW Title 35A.24.010;

WHEREAS, the City formed a Capital Facility Technical Team which has assembled the proposed Capital Facility Plan of the City of College Place. It consists of capital improvements for years 2021 through 2026 identifying the proposed locations and capacities of expanded or new capital and a plan to finance such improvements within projected funding capacities (the “Six-Year Citywide Capital Facility Program” or “CFP”); and

WHEREAS, the City previously adopted the Six-Year Street Program (RCW 35.77.010) on June 23rd, 2020 by Council Resolution 20-025, and that program is incorporated into the CFP; and

WHEREAS, the City’s Park, Arbor, and Recreation Board voted unanimously to recommend to City Council adoption of the park section of the Capital Facility Plan during its October 23rd, 2020 meeting.

WHEREAS, the City’s Economic Development, Tourism, and Events Commission voted unanimously to recommend adoption of the Capital Facility Plan during its November 2nd, 2020 meeting.

WHEREAS, the City’s Utilities & Transportation Advisory Commission voted unanimously to recommend adoption of the Capital Facility Plan during its November 12th, 2020 meeting.

WHEREAS, the College Place City Council held a public hearing on the 2020 to 2025 Capital Facility Plan on November 24th, 2020; and

WHEREAS, updates to the six-year Capital Facility Planning documents have been posted on the city budget portal website: http://www.cpwa.us/departments/finance/budget_2021.php

NOW THEREFORE, THE CITY COUNCIL OF COLLEGE PLACE DO ORDAIN AS FOLLOWS

Section 1. Ordinance No. 20-018 that adopts the 2021 to 2026 Capital Facility, Plan as shown in Exhibit 2 attached to this Ordinance.

Section 2. Projects marked “Budgeted – COVID Delay” indicate the project will not be implemented until later in the Fiscal Year dependent upon receipt of revenues through the fiscal year. This will be reported to City Council.

Section 3. City staff is authorized to apply for state, federal, and private foundation grants in support of the projects identified in the Citywide Capital Facility Plan.

Section 4: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 6: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 24th day of November, 2020.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Lisa R. Neissl, City Clerk

Rea Culwell, City Attorney

City of College Place: Capital Facility Plan (2021 to 2026) * Many projects subject to availability of grant dollars & future development*														
Name of Project	Project ID	Prioritization	Project Location	Project Description	Status	Year Budgete	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost	How is project funded?
Administration/Community Development														
Cty Hall Sallyport/Former Jail Area Renovation	1008	High	City Hall	Police Sallyport to move to Police Department. Renovate area to additional	Planned	2022		\$ 460,000.00					\$ 460,000.00	Facility Maintenance Reserve (funded by CE)
City Hall Conference Room Furnishings	1013	Medium	City Hall	Replace City Council Conference Room Furnishings	Planned	2022		\$ 20,000.00					\$ 20,000.00	Facility Maintenance Reserve (funded by CE)
City Hall Restroom Renovation	1015	Medium	City Hall	Replace tile, stalls, fixtures, counterlights, paint-two public, three staff.	Planned	2023			\$ 40,000.00				\$ 40,000.00	Facility Maintenance Reserve (funded by CE)
City Hall Exterior Paint	1017	Low	City Hall	Paint exterior & replace gutters.	Planned	2023			\$ 12,000.00				\$ 12,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Parking Lot (East End Improvements)	1014	Low	City Hall	Patch, sealcoat, stripe, move dumpster, remove fence, parking stops, ADA ramp to City Hall. Also finish landscaping around City Hall and PD. Also, underground power to charging stations and remove power pole.	Planned	2024				\$ 80,000.00			\$ 80,000.00	Facility Maintenance Reserve (funded by CE)
Total: Administration/Community Development							\$ -	\$ 480,000.00	\$ 52,000.00	\$ 80,000.00	\$ -	\$ -	\$ 612,000.00	
Fire Department														
Regional Fire Training Tower Contribution	2016	High	City of WW	City 1/3 share contribution prorated over five years for replacement fire training tower. Current one isn't safe to do controlled burns in.	Budgeted	2021	\$ 50,300.00	\$ 50,300.00	\$ 50,300.00	\$ 50,300.00	\$ 50,300.00		\$ 251,500.00	Facility Maintenance Reserve (funded by CE)
Replace Exterior Staircase on East Side of Building.	2017	Medium	Fire Station	Replace Exterior Staircase on East side of Building.	Budgeted - COVID Delay	2021	\$ 30,000.00						\$ 30,000.00	Facility Maintenance Reserve (funded by CE)
Facility (Fire HVAC)	2002	Medium - ESCO Performance Contracting Potential	Fire Station	Rebuild ext. Loop circulation pump and PM int. loop	Budgeted	2021	\$ 15,000.00						\$ 15,000.00	Facility Maintenance Reserve (funded by CE)
Renovate Dorm Rooms	2018	Medium	Fire Station	Renovate Dorm Rooms.	Planned	2022		\$ 25,000.00					\$ 25,000.00	Facility Maintenance Reserve (funded by CE)
Water Source Heat Pump Replacement	2010	Medium	Fire Station	Replace 9 Carrier Water Source Heat Pumps.	Planned	2022		\$ 90,000.00					\$ 90,000.00	Facility Maintenance Reserve (funded by CE)
Moline Gas Heater Replacement	2011	Medium - ESCO Performance	Fire Station	Replace Moline Gas Heater 75k BTU HR Unit	Planned	2024				\$ 10,000.00			\$ 10,000.00	Facility Maintenance Reserve (funded by CE)
Gas Furnace 75000 BTU HR	2012	Medium - ESCO Performance Contracting Potential	Fire Station	Replace Gas Furnace 7500 BTU HR Carrier Unit.	Planned	2024				\$ 13,450.00			\$ 13,450.00	Facility Maintenance Reserve (funded by CE)
Hot Water Pump 2 HP	2013	Low - ESCO Performance Contracting Potential	Fire Station	Replace Baldor Hot Water Pump 2 HP	Planned	2025					\$ 2,000.00		\$ 2,000.00	Facility Maintenance Reserve (funded by CE)
Total: Fire Department							\$ 95,300.00	\$ 165,300.00	\$ 50,300.00	\$ 73,750.00	\$ 52,300.00	\$ -	\$ 436,950.00	
Police Department														
Police Department: RTU Package 3 Ton Heater/Chiller	3011	Medium - ESCO Performance Contracting	Police Department	Replace 3 Ton RTU Package Unit Heater/Chiller on roof rated "F" on south side of building. North side chiller failed	Budgeted - COVID Delay	2021	\$ 15,000.00						\$ 15,000.00	Facility Maintenance Reserve (funded by CE)
Police Evidence Building	3014	High	Police Department	Construction of evidence and storage building adjacent to Police Dept. Carryover from FY 2019 and FY 2020.	Budgeted	2021	\$ 149,500.00						\$ 149,500.00	Facility Maintenance Reserve (funded by CE)
Replace 50 Gallon Water Heater	3012	Medium - ESCO Performance Contracting Potential	Police Department	Replace 50 Gallon Water Heater	Planned	2022		\$ 3,000.00					\$ 3,000.00	Facility Maintenance Reserve (funded by CE)

Police Department Renovation	3010	Low	Police Department	Renovate Police Department	Planned	2023			\$ 500,000.00				\$ 500,000.00	Facility Maintenance Reserve (funded by CE)
Total: Police Department							\$ 164,500.00	\$ 3,000.00	\$ 500,000.00	\$ -	\$ -	\$ -	\$ 667,500.00	
Public Works Department - Parks														
Lions Park Renovation	4001	High - But dependent upon grant dollars.	Lions Park	Dredge and reconstruct pond and Garrison Creek channel, eliminate point source pollution of storm water facility into pond. Includes irrigation plans. Engineering will be done the first half of FY 2021. Construction will be the last half of FY 2021 into FY 2022	Budgeted	2018	\$ 2,000,000.00	\$ 500,000.00					\$ 2,500,000.00	50% RCO, 30% Reet II, 20% Foundational Support (Sherwood, Blue Mountain, Lions Club, Rotary, Exchange, etc)
12th Street Parklet	4008	Medium	South side of 12th Street, west of Newgate.	Carryover from FY 2020. Work with Sherwood Trust Leadership Group to develop property into a parklet.	Budgeted	2020	\$ 10,000.00						\$ 10,000.00	100% Carryover Current Expense from FY 2020.
Harvest Meadows Park Improvements	4005	Medium	Harvest Meadows Park	Improvements include a welcome sign and picnic shelter as identified in the 2018 Park Master Plan.	Planned	2022		\$ 25,000.00					\$ 25,000.00	100% REET II Funds
Veterans Park at Homestead	4004	Low	Homestead Ave south of 4th Street	Addition of more play equipment and restroom in Park.	Planned	2022		\$ 60,000.00					\$ 60,000.00	100% Developer Fees
Park Development at McKiernan/Christianson Site	4003	Low	SW of College Ave & Mojonnier St	Per development standards, parkland will need to be donated to City for development. Will cooperate with State RCO, College Place School District, and developer for quality regional park.	Planned	2023			\$ 2,000,000.00				\$ 2,000,000.00	15% REET 2, 25% RCO, 50% Developer Fees, 10% Collaboration with College Place School District
Total: Public Works Department - Parks							\$ 2,010,000.00	\$ 585,000.00	\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ 4,595,000.00	
Public Works Department - Stormwater														
Outfall Replacement Program	5012	High	801 S. Larch Street	2021 - Outfalls #34 882 Larch, #35 Sentry, #13 Brentwood, #8 110 10th, #34 882 SE Larch 2022 - CIP 48 PW Yard 2023 - CIP 33 Bade and 10th 2024 - CIP 19 769 Songbird 2025 - CIP 26 and 27 221 NE Birch 2026 - CIP 15 and 7 1152 SE Falbo and 25 SE Cedar Band	Budgeted	2021	\$ 100,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 40,000.00	\$ 40,000.00	\$ 240,000.00	100% Stormwater Utility.
Destito & Earl Ln Stormwater Retrofit	5013	High	NW Destito Ct, NW Earl Ln	Stormwater pipe is crushed at end of Destito Ct which leads to residential flooding. Middle of Earl Ln floods as well. Engineering being done in 2020. Implementation needs to occur immediately. Anderson Perry just revized cost estimate due to new Ecology rules.	Budgeted	2021	\$ 209,162.25						\$ 209,162.25	100% Stormwater Utility
SE Birch (4th to 6th)	5006	Medium	SE Birch (4th to 6th)	Stormwater Improvements from 4th to 6th at Birch.	Planned	2022		\$ 20,000.00					\$ 20,000.00	100% Stormwater Utility.
SW Bade Avenue (9th to 10th)	5007	Medium	SW Bade from 10th to 11th.	Stormwater improvements along Bade from 9th to 10th.	Planned	2022		\$ 20,000.00					\$ 20,000.00	100% Stormwater Utility.
Public Works Yard Stormwater Improvements.	6032	Medium	Middle of block between 4th, 6th, Birch, and Date.	Stormwater improvements at Public Works Yard.	Planned	2022		\$ 20,000.00					\$ 20,000.00	100% Stormwater Utility
Street Waste Decant Facility	5003	High - But dependent upon grant dollars.	Public Works Yard	Construction of a street waste decant facility.	Planned	2022		\$ 700,000.00					\$ 700,000.00	75% State Ecology Grant, 25% Stormwater Utility.
SW Mojonnier Rd (College to Clarence)	6022	High	SW Mojonnier (College to Clarence)	Stormwater infrastructure for SW Mojonnier .	Planned	2023			\$ 1,488,675.00				\$ 1,488,675.00	70% Developer Fees, 20% WWV MPO STB Grant, 10% Street Improvement Fund.

SE 12th Street (College to Larch)	6010	High	SE 12th (College to Larch)	Replace storm infrastructure on 12th from College to Larch.	Planned	2023			\$ 628,813.68				\$ 628,813.68	100% Transportation Improvement Board Grant.
SW 10th Street Retrofit (College to Bade)	5005	High	SW 10th from College to Bade.	Reconstruct 10th to include stormwater infrastructure to filter water into Garrison Creek.	Planned	2024				\$ 219,451.98			\$ 219,451.98	100% Move around money. Hardship money will cover staffing. Move freed up money to this project. (Freed up money via Stormwater Capacity Hardship Grant)
NE Spitzenberg Street Stormwater Retrofit	5008	Low	NE Spitzenberg from Cargill to Tulip Ln	Retrofit to include stormwater infrastructure along Spitzenberg from Cargill to Tulip.	Planned	2024				\$ 75,000.00			\$ 75,000.00	50% Developer Fees ; 50% Stormwater Utility
SE Date Ave (10th to 11th)	5018	Medium	SE Date (10th to 11th)	Stormwater Retrofit on SE Date from 10th to 11th.	Planned	2024				\$ 20,000.00			\$ 20,000.00	100% Stormwater Utility.
SE 12th Street (Larch to Myra)	6039	High	SE 12th (Larch to Myra)	Replace storm infrastructure on 12th from Larch Avenue to Myra.	Planned	2025					\$ 890,068.52		\$ 890,068.52	100% Transportation Improvement Board Grant.
NE Cedar Ave Storm Improvements	6007	High	NE Cedar from A to C Street	Stormwater Improvements along corridor.	Planned	2026						\$ 250,000.00	\$ 250,000.00	100% Hardship Grant Redirect or Legislative Appropriation.
Regional Stormwater Facility	5011	Medium - Dependent on grant dollars.	For Garrison Creek Watershed likely a section of the College Place Wastewater Treatment Plant property.	Construction of a regional stormwater detention facility to serve areas of College Place without proper detention areas. This facility would likely be located on the Wastewater Treatment Plant property and would act as the primary detention for sections of College Place that feed into the Garrison Creek Watershed. Revized pricing is from the Regional Stormwater Facility Technical Memo by Parametrix from October 2019. Work will begin in 2026. Total cost is around \$6 million with construction estimated to begin in 2026.	Planned	2026						\$ 3,000,000.00	\$ 3,000,000.00	25% Stormwater Utility, 25% Developer Impact Fees, 50% State Ecology Grant or Legislative Appropriation
Total: Public Works Department - Stormwater							\$ 309,162.25	\$ 780,000.00	\$ 2,137,488.68	\$ 334,451.98	\$ 930,068.52	\$ 3,290,000.00	\$ 7,781,171.43	
Public Works Department - Streets														
4Bikes Project (Fourth - College to Academy, Academy - Whitman to 4th)	6029	High - Obtained TIB Complete Street Grant	4th - College Avenue to Academy Way - 4th Street to Whitman Drive.	Continuance of cycle track on Fourth Street from Davis Street to College Avenue. Pedestrian streetlamps every 200 feet: Fourth St - College Avenue to Academy Way, Academy Way - Whitman Drive to Fourth Street.	Budgeted - COVID Delay	2021	\$ 600,000.00						\$ 600,000.00	Awarded Transportation Improvement Board Complete Street Grant (\$500,000). Remaining funds from Street Improvement Fund. Project to be tracked in the Economic Development Fund 330.
SE Meadowbrook Grind and Overlay	6027	High - But dependent upon grant dollars.	SE Meadowbrook between Lamperti and SR 125.	Grind and overlay SE Meadowbrook between Lamperti and SR 125 and Lamperti from Larch to College Ave. This project is dependent on a grant from th Transportation Improvement Board.	Budgeted	2021	\$ 313,560.00						\$ 313,560.00	TIB funding 90% of work through street resurfacing grant.
Installation of stop signs at Whitman/Larch.	6044	High - Developer Contribution	Whitman Drive & Larch	Installation of solar flashing stop signs on Larch at Whitman Intersection.	Budgeted - COVID Delay	2021	\$ 10,000.00						\$ 10,000.00	100% Villages at Fort WW Developer Contribution

Safewalk College Place	6048	High - 2021 / Medium - 2022, 2024, and 2026	- Bade:5th to 6th - Bade:7th to 10th - Davis: Whitman to 3rd - 12th:College to Bade. - 2022 2nd and 8th 2024 B Street 2026 1st and 3rd between Academy and Davis	Install six-foot wide sidewalk on one side of road. Dependent on obtaining a Community Development Block Grant: General Purpose.	Budgeted for 2021 Iteration, Grant Dependent for Future Years	2021	\$ 339,530.00	\$ 500,000.00		\$ 400,000.00		\$ 600,000.00	\$ 1,839,530.00	100% CDBG General Purpose Grant Funds and easement donation from Walla Walla University. Fund 309
Crosswalk Improvements in front of CP Post Office	6058	Medium	500 S. College Avenue	Crosswalk improvements to include curb bump outs, Rapid Flashing Beacons, and more.	Planned	2021	\$ 90,000.00						\$ 90,000.00	Trying to pursue WSDOT Ped Grant. May go to MPO for funds. Likely 25% local match from Street Fund.
Chipseal Program	6018	Medium	Bade (4th to 13th), SW 11th, SW 10th, and SW Puff Ln - 2022: Harvest Meadows, Knapp Addition, SE Bliss Ln - 2023: SW 6th, Cedar Bend Subdivision, SW 7th, SW 8th (College to Bade) (Davis to Evans), SW 9th, SW Evans (6th to 8th), SW Davis (6th to 8th) - 2024: Autumn Meadows Subdivision, Country Estates Subdivision, Sherburne Addition, SW 10th (Birch to Date) - 2025: Highland Park Subdivision - 2026: NE C Street (Larch to Myra), Larch (C Street to SR 125)	Planned annual chip seal program	Budgeted	2021	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 360,000.00	100% REET 1 Fund
Block Resurfacing Program	6059	Medium	- 2021: Mockingbird (Dove to Eagle Ln) - 2022: Cotter Pl (12th to Dead End - 2023: 6th (Davis to Evans) - 2024: Elm Ave (5th to Dead End) - 2025: 5th St (Bade to Dead End) - 2026: Bade (4th to 6th)	Resurface a block of deteriorated roadway every other year. Provides a ten year fix.	Budgeted - COVID Delay	2021	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 195,000.00	100% REET 1 Fund

CP Downtown Parking Lot Project	6059	Low	Center of Block bordered by 8th, 6th, College, and Bade.	Construct parking lot to encourage a dense mixed-use downtown that is walkable.	Planned	2021	\$ 200,000.00	\$ 300,000.00					\$ 500,000.00	100 % Going after USDA Economic Development Grant Funds.
Mojonnier Rd Reconstruction (Bluvue Ln to College Ave)	6036	Low - Dependent on future development.	Mojonnier Rd from Grandview to College Ave	Reconstruction of Mojonnier Rd from Bluvue Ct to College Ave. Engineering (2021 to 2022 with MPO STP Grant Money) Construction in 2023.	Planned	2022		\$ 711,000.00	\$ 4,168,290.00				\$ 4,879,290.00	70% Developer Fees, 20% MPO STP Funds , 10% Street Improvement Fund.
Pedestrian signalization at Myra Rd & Garrison Village Way	6054	Low - Dependent on WSDOT Grant and Developers	Myra Rd at Garrison Village Way	Pedestrian crossing beacon with pedestrian refuge island so folks can get to Fort Walla Walla.	Planned	2022		\$ 546,000.00					\$ 546,000.00	Likely Scenario: 20% City of WW, 20% City of CP Street Fund, 30% Developer Contrib, 30% State Grant
Birch St (4th to 6th)	5004	Medium	Birch Street from 4th to 6th.	Reconstruct Birch Street from 4th to 6th.	Planned	2022		\$ 150,000.00					\$ 150,000.00	100% Street Improvement Fund
Stone Creek Development Intersection Signalization on College Ave by CPHS	6035	Medium - Dependent on future development.	College Avenue, south side of College Place High School.	Installation of signals at College Ave and arterial for the Stone Creek Development.	Planned	2022		\$ 365,170.00					\$ 365,170.00	This will be primarily funded by development impact fees. 25% city match likely through Street Fund.
Stone Creek Development Intersection Signalization II on College Avenue by CPHS	6059	Medium - Dependent on future development.	College Avenue, near CPHS	Installation of signals.	Planned	2022		\$ 365,170.00					\$ 365,170.00	This will be primarily funded by development impact fees. 25% local match likely through Street Fund.
9th Street	6044	Medium - Dependent on CDBG Grant Funds.	9th (College Ave to Alleyway)	Convert gravel road to pavement with curb and gutter.	Planned	2022		\$ 500,000.00					\$ 500,000.00	100 % Street Improvement Fund via CDBG - General Purpose Grant, LID, or State Grant.
Vintage Gas HeaterReplacement at Public Works Yard.	6050	Medium - Energy Savings ESCO	Public Works Yard	Replace vintage gas heater.	Planned	2022		\$ 21,989.00					\$ 21,989.00	100% Facility Maintenance Fund.
Heat Pump at Public Works Shop	6056	Medium	Public Works Yard	Replace Heat Pump	Planned	2022		\$ 20,000.00					\$ 20,000.00	100% Facility Maintenance Fund.
Public Works Yard Upgrade	6032	Medium	218 SE 4th St	Upgrade Public Works Yard. New pavement between buildings and gas pumps. General renovation work.	Planned	2022		\$ 400,000.00					\$ 400,000.00	100% Facility Reserve Fund.
Rose Street Lighting	6014	Low	Rose Street from College Ave to Lambert Ave	Rose Ornamental Pedestrian Street Lights	Planned	2023			\$ 350,000.00				\$ 350,000.00	100% Transportation Improvement Board Complete Street Grant.
SE 12th Street (College to Larch)	6010	High - Dependent on grant funds.	SE 12th Street from College to Larch	Street grind and overlay with water and sewer improvements on SE 12th Street from College to Larch.	Planned.	2023			\$ 2,229,430.32				\$ 2,229,430.32	90% TIB or MPO Funding, 10% Street Improvement Fund.
12th & Larch Intersection	6011	Medium	The 12th and Larch Avenue intersection.	Identify, design and construct preferred intersection configuration.	Planned.	2023			\$ 1,600,000.00				\$ 1,600,000.00	50 % Local (City) funds from Street Improvement Fund (funded by the street fund) with 50% WSDOT or MPO Grant.
SW 10th Street Retrofit (College to Bade)	5005	High	SW 10th from College to Bade.	Reconstruction of 10th from College to Dead End.	Planned	2024				\$ 778,057.02			\$ 778,057.02	100% Stormwater Utility via offset from Stormwater Capacity Grant. .
Birch St (2nd to 4th)	6045	Medium	Birch Street from 2nd to 4th.	Reconstruct Birch Street from 2nd to 4th to include curb and gutter.	Planned	2024				\$ 100,000.00			\$ 100,000.00	100% Street Improvement Fund/REET.
SE 12th Street (Larch to Myra)	6039	Dependent on grant funds.	SE 12th Street from Larch to Myra Rd.	Reconstruction of 12th Street from Myra Rd to Larch Ave.	Planned	2025					\$ 3,155,697.48		\$ 3,155,697.48	90% TIB or MPO Funding, 10% Street Improvement Fund.
Larch & Whitman Intersection	6015	Medium	Larch & Whitman Intersection	Intersections need to be improved for safe traffic.	Planned	2025					\$ 304,163.00		\$ 304,163.00	40% Developer Impact Fees, 40% CERB Construction Grant, 20% Street Improvement Fund

SE Sky Ave (12th to Scenic View)	6024	Medium	SE Sky Ave from 12th Street to Scenic View Drive.	Corridor reconstruction on SE Sky Ave from 12th Street to Scenic View Drive to include streets, sidewalks, water and sewer improvements.	Planned	2026							\$ 502,580.00	\$ 502,580.00	100% Street Improvement Fund (funded by the Street Fund), REET, Water Capital Reserve Fund, Wastewater Capital Reserve Fund
NE Cedar Avenue ("A" to "C" Street)	6007	Medium	NE Cedar Avenue from "A" to "C" Street	Resurface Cedar Avenue	Planned	2026							\$ 358,520.76	\$ 358,520.76	100% Legislative Appropriation
SE Dewey Dr	6022	Medium	SE Dewey Drive.	Full street and sidewalk reconstruction on Dewey Drive to include water and sewer improvements.	Planned.	2026							\$ 678,483.00	\$ 678,483.00	100% Street Improvement Fund
Whitman Dr Reconstruction	6043	Low - Dependent on future development.	Whitman Drive & Maple Ave	Reconstruct roadway from Academy Way to Martin Airfield to Arterial Standards. Also, includes conversion of Academy & Whitman intersection to four way stop.	Planned	2026							\$ 986,654.00	\$ 986,654.00	50% Developer Fees; 50% State TIB or Public Works Trust Fund Grants
Whitman Dr Multiuse Path Completion	4007	Low	Whitman Drive between Evans and Academy.	Assemble right of way to complete gap in multi-use path between Evans and Academy Way.	Planned	2026							\$ 80,000.00	\$ 80,000.00	100% MPO STP Funds and/or State RCO
Total: Public Works Department - Streets							\$ 1,643,090.00	\$ 3,969,329.00	\$ 8,437,720.32	\$ 1,373,057.02	\$ 3,554,860.48	\$ 3,301,237.76	\$ 22,279,294.58		
Public Works Department - Wastewater															
WWTP Improvements - Implementation Phase 1:	7004	High - Mandated by our Wastewater Permit, also dependent on grants.	WWTP - 501 Owens Rd	WWTP Wastewater Treatment Plant Improvements: - 2022: Headworks \$1,740,000 - 2022: Rearation and Cooling: \$150,000 - 2023: Land Treatment: \$17.9 Million	Budgeted	2018	\$ 500,000.00	\$ 1,890,000.00	\$ 17,900,000.00				\$ 20,290,000.00		20% Wastewater Capital Reserve; 40% Department of Ecology Grant/Loan; 40% Legislative Appropriation.
Southwest College Place Trunkline and Lift Station	7008	High	SW Lamperti/College Ave	Contribution to construct new lift station and trunk line better serving Southwest College Place. Expecting about \$250,000 remaining in Engineering Costs. Remainder covered by Private Developer/LID/etc.	Budgeted	2018	\$ 7,587,097.00						\$ 7,587,097.00		5.3% Port .09 Grant, 65.9% USDA RD, 15.8% Ecology Funds, 13% City WW Funds
Neighborhood Sewer Lining	7016	High	Across Community.	Line sewer to maintain structural integrity. - Carryover from 2020 Sewer Lining Contract: \$257,087. - 2021: SE 12th & Broadway Lining - 2022: SE Birch (4th to 6th) Lining - 2023: Rose/C/Ash Lining - 2024: SE 10th & Bade Lining/College & B - 2025: Alley of 8th & 9th/Cotter &11th - 2026: Dewey Drive	Budgeted	2018	\$ 357,087.00	\$ 100,000.00	\$ 100,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 1,157,087.00		100% Wastewater Capital Reserve Fund.
12th Street Wastewater Replacement Project	6010	Medium	12th Street from College to Larch.	Wastewater replacement project below 12th Street project.	Planned	2023			\$ 270,742.00				\$ 270,742.00		100% Wastewater Capital Reserve Fund.
NE Cedar Ave Wastewater Replacement Project	6007	High - Dependent on grant funds.	Cedar Ave from C to A Streets	Line Sewer of NE Cedar Avenue from A to C Street.	Planned	2024				\$ 80,010.00			\$ 80,010.00		100% Legislative Appropriation
12th Street Wastewater Replacement Project (Date to Myra)	6039	Medium	12th Street from Myra Rd to Larch St	Wastewater Replacement Project under 12th Street project.	Planned.	2025					\$ 401,745.00		\$ 401,745.00		100% Wastewater Capital Reserve Fund.
Sky Ave Wastewater Replacement Project	6024	Medium	Sky Ave from 12th to ScenicView	Wastewater replacement project below Sky Ave project.	Planned	2026						\$ 61,649.00	\$ 61,649.00		100% Wastewater Capital Reserve Fund.
Total: Public Works Department - Wastewater							\$ 8,444,184.00	\$ 1,990,000.00	\$ 18,270,742.00	\$ 280,010.00	\$ 601,745.00	\$ 261,649.00	\$ 29,848,330.00		
Public Works Department - Water															

Well No. 2 Relocation	8001	High	Whitman Drive & Maple Ave	Reconstruction of new well shaft and well-house and installation of pump, motor, controls, and appurtenant equipment and facilities to replace Well No. 2; decommissioning of existing Well No. 2. The goal is to have this well operational by end of Summer 2021. High end estimate is by Paul Cross at RH2	Budgeted	2017	\$ 243,000.00	\$ 2,850,000.00					\$ 3,093,000.00	State Legislative Appropriation and 20-year, 1%, 50% forgivable DWSRF Loan
Sky & 12 Water Main Replacements	8007	Medium	Sky Avenue and Alley of 12th & Mt View	Replace existing steel water main and services	Budgeted	2020	\$ 200,000.00						\$ 200,000.00	100% Water Capital Fund
Whitman Maple Solar Array	8019	Low	Whitman & Maple Drive	The City will continue to look for grant funding to construct a solar array adjacent to Well #6. We will only pursue this project if it is grant funded.	Planned	2021	\$ 300,000.00						\$ 300,000.00	100% either Pacific Power Blue Sky, CREA, or State Department of Commerce Funding
6th St Water - College to Date	8011	High	6th between College	Replace water main and services	Planned	2022		\$ 150,000.00					\$ 150,000.00	100% Water Capital Reserve Fund.
SW region Water Storage Tank	8016	High	Around Stone Creek D	Engineering and development of 500,000 water storage tank to serve Southwest region of town.	Planned	2023			\$ 2,200,000.00				\$ 2,200,000.00	30% Water Capital Reserve Fund, 70% Developer Fees
SE 12th St (College to Larch) Water Infrastructure Replacement Project	6010	Medium - Dependent on Grant Funds	SE 12th Street from College to Larch Ave.	Replace water infrastructure under SE 12th St project.	Planned	2023			\$ 617,381.00				\$ 617,381.00	100% Water Capital Reserve Fund.
Well #7 Development	8017	High	Southwest College Place.	Develop a fourth well to depend on.	Planned	2024				\$ 3,500,000.00			\$ 3,500,000.00	20% Water Capital Reserve Fund, 20% Legislative Appropriation, 20% Developer Fees, 40% DWSRF
SW 10th Street Retrofit (College to Larch)	5005	High	SW 10th from College	Replace water main and services on SW 10th from College to Dead End.	Planned	2024				\$ 236,643.00			\$ 236,643.00	100% Water Capital Reserve Fund.
Birch Ave Water - 2nd to 4th	8009	High	Birch between 2nd & 4th	Replace water main & services	Planned	2024				\$ 140,000.00			\$ 140,000.00	100% Water Capital Reserve Fund.
SE 12th St (Larch to Myra) Water Infrastructure Replacement Project	6039	Medium - Dependent on grant funds.	SE 12th Street from Myra Rd to Larch Ave.	Replacemen water infrastructure under SE 12th St project from Date to Myra Rd.	Planned	2025					\$ 916,113.00		\$ 916,113.00	100% Water Capital Reserve Fund.
Steel (500,000 Gallon) Tower Repaint	8019	High	Water Tank in Public Works Yard	Elevated water tower from 1947 needs to be repainted. Also, pursing FEMA Resiliency Grant to conduct seismic upgrades,	Planned	2025					\$ 1,200,000.00		\$ 1,200,000.00	50% Water Capital Reserve Fund, 50% FEMA Bric Grant
SE Sky Ave Water Infrastructure Replacement Project	6024	Medium	SE Sky Ave from 12th to SE Scenic View Dr.	Replace water infrastructure below Sky Ave project.	Planned	2026						\$ 140,850.00	\$ 140,850.00	100 % Water Capital Reserve Fund
NE Cedar Ave Water Infrastructure Replacement Project	6007	High - Dependent on Ave funds.	NE Cedar Avenue from "A" to "C" Street	Replace water infrastructure below Cedar Ave project.	Planned	2026						\$ 149,917.00	\$ 149,917.00	100% Legislative Appropriation
Dewey Drive Water	6022	High	Dewey Drive	Replace Water main & services	Planned	2026						\$ 189,783.00	\$ 189,783.00	100% Water Capital Reserve Fund.
West Martin Airfield Area Water Storage Tank	8018	High	Martin Airfield Area	Engineering and development of 500,000 water storage tank to serve far Western region of College Place around Martin Airfield.	Planned	2026						\$ 2,000,000.00	\$ 2,000,000.00	100% Developer Fees
Total: Public Works Department - Water							\$ 743,000.00	\$ 3,000,000.00	\$ 2,817,381.00	\$ 3,876,643.00	\$ 2,116,113.00	\$ 2,480,550.00	\$ 15,033,687.00	
Grand Total: All Capital Facility Projects							\$ 13,409,236.25	\$ 10,972,629.00	\$ 34,265,632.00	\$ 6,017,912.00	\$ 7,255,087.00	\$ 9,333,436.76	\$ 81,253,933.01	



FY 2021 TO 2026 CAPITAL FACILITY PLAN

FY 2021 TO 2026 CAPITAL FACILITY PLAN



City of College Place: 625 S. College Ave, Phone: 509-529-1200 Website: www.cpwa.us

City Council

- Norma Hernandez, Mayor
- Jerry Bobbitt, Council Position #1
- Michael Cleveland, Council Position #2
- Marge Nyhagen, Council Position #3
- Loren Peterson, Council Position #4
- Melodie Selby, Council Position #5
- Heather Schermann, Council Position #6
- Byron Trop, Council Position #7

CFP Management Team

- Mike Rizzitiello, City Administrator
- Brian Carleton, Finance Director
- Troy Tomaras, Police Chief
- David Winter, Fire Chief
- Paul Hartwig, Public Works Director
- Jon Rickard, Community Development Director

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II. WHAT IS A CAPITAL FACILITY PLAN (CFP)?

- ▶ The Capital Facilities & Transportation Improvement Plan (CFP) is a planning tool that lists current and future City capital facilities projects. It is important to note that just because a project is listed in the CFP, it does not mean funds have been budgeted or are available. This document is a tool for current and long-term planning purposes.
- ▶ Each year the city is required by the state to adopt a CFP for planning and funding of capital projects. The CFP is a project planning tool which covers all aspects of infrastructure planning within the city. The projects included in the CFP are those that are needed to meet the concurrency requirements of the Growth Management Act (GMA), transportation projects to be included in the TIP, and other capital projects planned for the next six-year period.
- ▶ The TIP is a transportation planning tool used by the Washington State Department of Transportation (WSDOT) to allocate funding for local agency projects. The WSDOT will not fund transportation projects that are not included in the TIP. Comments received on transportation projects will apply to both the CFP and TIP.
- ▶ Staff has identified and prioritized projects for consideration by the Council. The CFP and TIP are six-year planning tools. The general approach for project selection and prioritization was based on criteria covering City Council goals, infrastructure needs, community benefits, employment impact, safety, and other factors (mandates, obligations, and outside funding). The departments evaluated the proposed projects and results are forwarded to the City Council for consideration.
- ▶ **Many projects in Capital Facility Plan are reprioritized throughout the year based on the pursuit and award outside Federal, State, and Private grant opportunities.**
- ▶ **The City is able to reconstruct and maintain Federally classified roads better because they are eligible for Federal and State grant funds. These streets include: Rose, C, Whitman, 4th, 12th, Lamperti/Mojonnier, Taumaurson, Myra, Larch, Meadowbrook, College, Academy, and Doans.**
- ▶ **All other streets are local and ineligible for Federal and State grants.**
- ▶ **Status Definitions**
 - ▶ **Budgeted: Project will occur in Fiscal Year 2021.**
 - ▶ **Budgeted: COVID Delay: Project will be delayed to midyear Fiscal Year 2021 so we can carefully evaluate revenues vs. expense.**
 - ▶ **Planned: Project planned for the future. City is in the process of assembling grant funds for the project.**



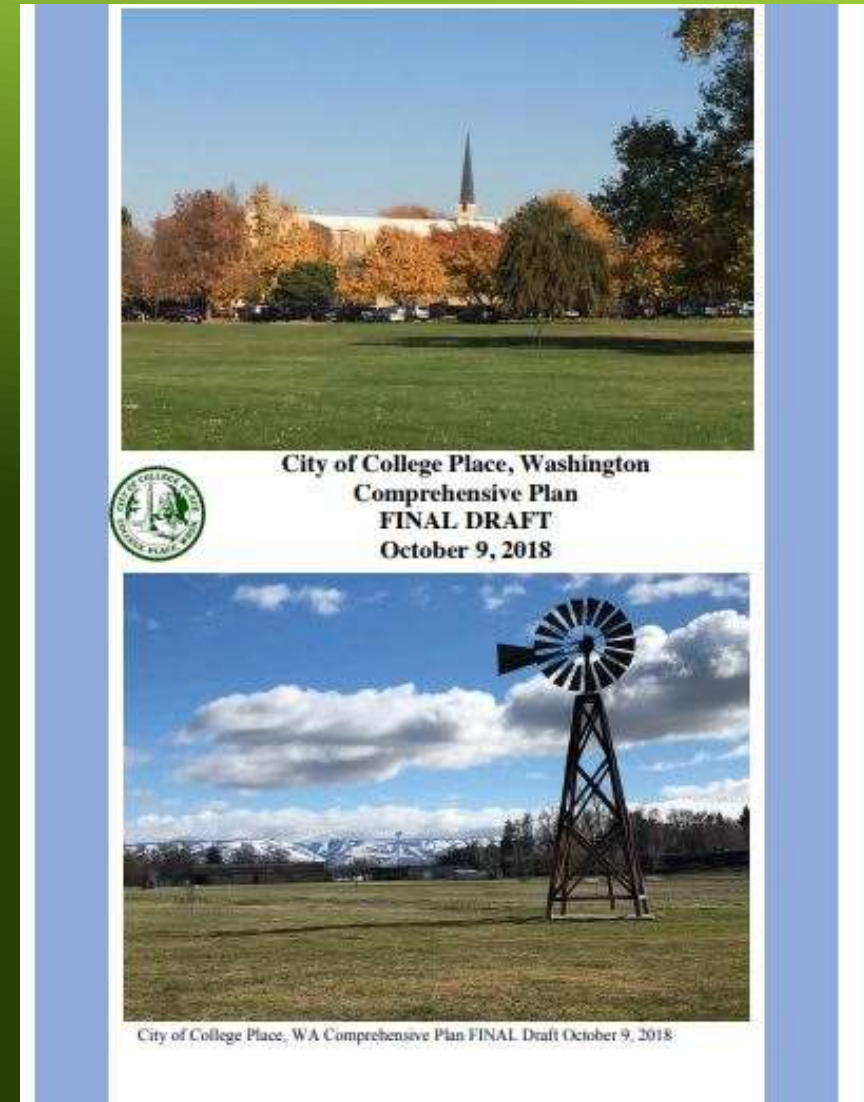
III. FY 2021 PRIORITY PROJECTS

- ▶ A. Southwest College Place Wastewater Trunkline and Lift Station: **\$7,587,097.00** (USDA Grant/Loan, Port, Ecology)
- ▶ B. Well ##2 Drinking Water Well Replacement Final Wellhouse Engineering/Start Construction: **\$243,000.00** (Grant/Loan funded) Major construction in FY 2022.
- ▶ C. Wastewater Treatment Plant Improvement Design: **\$500,000.00** (Ecology)
- ▶ D. Meadowbrook Grind & Overlay : **\$313,560** (TIB Grant)
- ▶ E. 4Bikes Project: **\$600,000** (TIB Grant)
- ▶ F. Central College Place Sidewalks: **\$339,530** (CDBG Grant)
- ▶ G. Lions Park Renovation : **\$2,500,000** (REET,State RCO Grants, Partnerships)



IV. 2018 COMPREHENSIVE PLAN

- Adopted by City Council on October 9th, 2018
- Aspirational goals and objectives for the City over the next twenty years.
- Mandated by the Washington State Growth Management Act.
- Goals that this Capital Facility Plan satisfies:
 - Goal #11: Maintain and improve existing utilities and services while planning for new growth and development.
 - Goal #17: Provide reliable, effective, and efficient utility services at the lowest reasonable cost, consistent with the City's aims of environmental stewardship, social equity, economic development, and the protection of public health.
 - Goal #23: Maintain the city's infrastructure so that it meets the needs of existing employers and targeted industries.



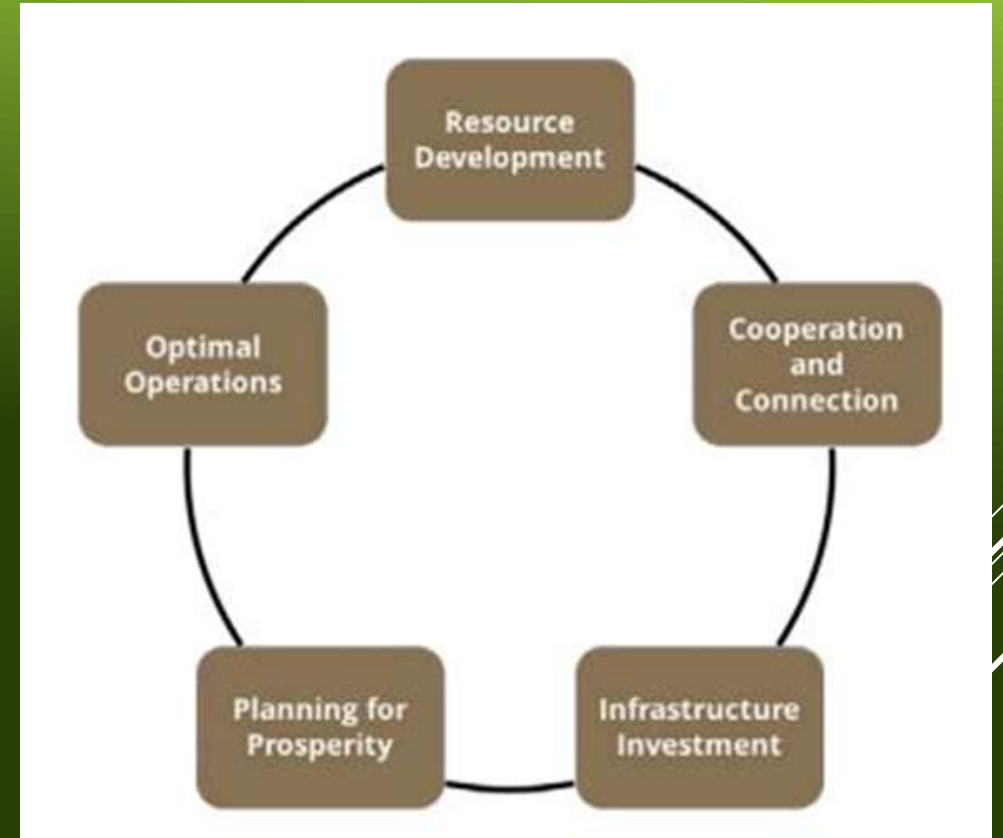
V. STRATEGIC PLAN: 2017 TO 2026

- Adopted by City Council on July 25th, 2017 and revised/adopted via Ordinance No. 19-005 on February 12th, 2019
- Ten year framework for vision, values, and work plan.
- Five Tenants
 - Resource Development
 - Economic Development Strategy
 - Develop Design Standard and Mixed-Use Zone
 - Cooperation and Connection
 - Create annual community events
 - Increase outreach program
 - Increase volunteer commissions
 - Infrastructure Investment
 - Stormwater utility
 - Safe and sustainable water supply
 - Fully funded wastewater utility
 - Local streets are refurbished or rebuilt
 - Planning for Prosperity
 - Optimal Operations



V. STRATEGIC PLAN: 2017 TO 2026

- Adopted by City Council on July 25th, 2017
- Ten year framework for vision, values, and work plan.
- Five Tenants
 - Planning for Prosperity
 - Produces and adopts a Comprehensive Plan
 - City government flexible enough to permit innovation
 - Optimal Operations
 - Staffed to nationally-recognized human resource levels
 - Construct new and modify existing City facilities based on nationally-recognized standards
 - GIS is used for comparative advantage and municipal leadership.



VI. LONG TERM FINANCIAL STRATEGY

Key Financial Principles

- ▶ Make Trade-Offs
- ▶ Do It Well
- ▶ Focus Programs on College Place Residents and Businesses
- ▶ Preserve Physical Infrastructure
- ▶ Use Unexpected One-Time Revenues for One-Time Costs or Reserves
- ▶ Invest in Employees
- ▶ Pursue Innovative Approaches to Service Delivery
- ▶ Contract In/Contract Out
- ▶ Maintain Capacity to Respond to Emerging Community Needs
- ▶ Pursue Entrepreneurial Initiatives
- ▶ Address Unfunded Liabilities
- ▶ Selectively Recover Costs
- ▶ Recognize the Connection Between the Operating and Capital Budgets.

Guidelines

- ▶ What Should the City Do Every Year, Whether the Financial Forecast is Positive or Negative?
 - ▶ Increase operating cost recovery (user fees)
 - ▶ Pursue cost sharing
- ▶ What Should the City DO in the Following Year's Budget When the Financial Forecast is Positive?
 - ▶ Assess the situation
 - ▶ Maintain adequate reserves
 - ▶ Use one-time revenues only for one-time expenses
 - ▶ Use recurring revenues for recurring costs or for one-time expenses
 - ▶ Stay faithful to City goals over the long run
 - ▶ Think carefully when considering revenue cuts
 - ▶ Think long-term
- ▶ What Should the City DO in the Following Year's Budget When the Financial Forecast is Negative?
 - ▶ Assess the situation
 - ▶ Use reserves sparingly
 - ▶ Reduce services
 - ▶ Continue to think carefully when considering tax increases
- ▶ What Should the Council Consider Before Increasing Taxes?
 - ▶ Will the increase result in programs or services that will have a quantifiable public benefit?
 - ▶ Is the tax source related and connected to the services that are to be supported by the new revenue?
 - ▶ Is the increase fully justifiable in terms of need?
 - ▶ Has every effort to educate citizens about the tax been taken in advance of the increase?
 - ▶ Are the services that are intended to be supported by the new revenue supportable into the foreseeable future?
- ▶ What Should the Council Consider Before Asking Residents to Increase Taxes?
 - ▶ Have efforts to educate residents about the tax been made?
 - ▶ Has there been ample time for residents to debate and discuss the issue?
 - ▶ Has the council taken the time to listen to residents' concerns?
 - ▶ Do our residents understand what the results will be following implementation of the new tax?

VII. CAPITAL FACILITY PLAN DEVELOPMENT & REVIEW PROCESS

August

- Department Head Capital Facility Proposals to Administration

September

- Administration prepares draft prioritization of projects.
- Estimate Revenues by Funding Source.
- Draft Capital Facility Plan Booklet Released on website

October

- Announcements in City Newsletter and Social Media.
- City Council: Public Works Committee Meeting
- City Council Workshop
- City Council Presentations
- Advisory Committee Presentations

November

- Advisory Committee Presentations
- City Council Workshop
- City Council presentations
- City Council Public Hearing

December

- City Council Workshop
- City Council Meeting
- Estimated passage at December 10th, 2019 City Council meeting.

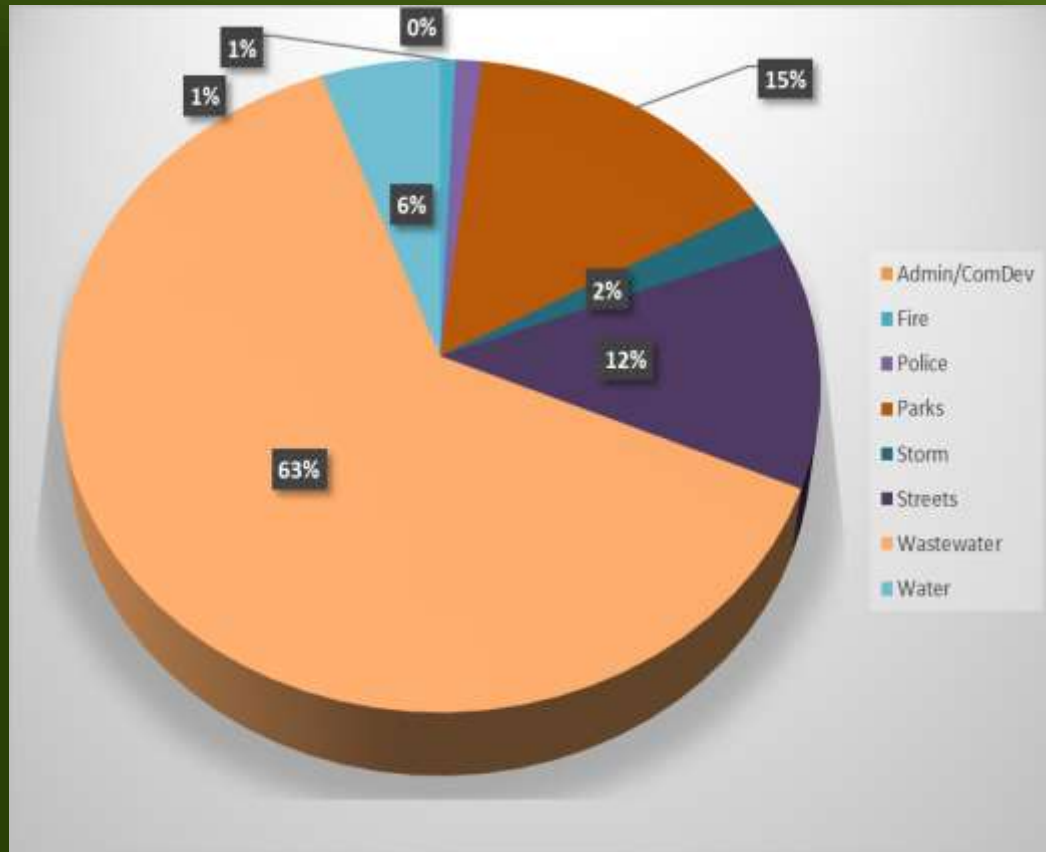
VIII. COMPLETED PROJECTS IN FY 2020

Capital Facility Projects Completed in FY 2020			
Project	Type	Description	Cost
City Hall LED Light Conversion	Administration	Replace old sodium lighting with LED's	\$15,000.00
Admin/Finance Flooring Replacement	Administration	Replace old carpeting with flooring in Admin/Finance side of City Hall	\$10,000.00
ADA Compliant Front Door Automatic Openers	Administration	Automatic Door Openers for City Hall.	\$6,000.00
Balance Thermostats	Administration	Balance & replace thermostats so HVAC works properly.	\$10,000.00
Replace City Hall Exhaust Fans	Administration	Replace exhaust fans.	\$6,000.00
Replace City Hall Windows - Finance & East Side	Administration	Replace windows for east side of the City Hall facility.	\$12,000.00
Water Softener	Fire	Water Softener	\$ 15,000.00
Fire Shower Replacement	Fire	Shower replacements.	\$ 30,000.00
Replace Electric Gate	Police	Replace failing electric gate.	\$ 10,000.00
PD Carport/Storage Project	Police	Construct carport/storage area adjacent to outside PD car parking area.	\$ 110,000.00
Harvest Meadows Park	Park	Improvements include sign and picnic shelter.	\$ 20,000.00
SE 10th Street Retrofit (Birch to College)	Storm	Reconstruct 10th to include stormwater infrastructure to filter water into Garrison Creek.	\$ 200,000.00
Earl/Destito Storm Outfall Work	Storm	Engineering fix for flooding issues on Earl and Destito.	\$ 40,000.00
SE Lamperti Street Resurfacing	Streets	Resurface SE Lamperti from SE Larch to College.	\$ 323,000.00
FY 2020 Chipseal Program	Streets	Planned annual chip seal for 2020	\$ 41,000.00
Myra Rd Rock	Streets	Replace wood chips with rock along Myra Rd.	\$ 40,000.00
NE Evans Rd Resurface	Streets	Resurface NW Evans from Whitman to Earl.	\$ 24,400.00
Electric Vehicle Charging Stations	Streets	Installation of grant funded charger at City Hall.	\$ 48,831.30
Poplar Tree Removal	Wastewater	Wrap up removal of Poplar Trees at WTPP	\$ 100,000.00
Scenic View/Mountainview Hill Sewer Lining Project.	Wastewater	Sewer Lining	\$ 280,000.00
Well No. 1 Replacement	Water	Finish Replacement of Well No. 1	\$ 2,675,494.00
Total			\$4,016,725.30

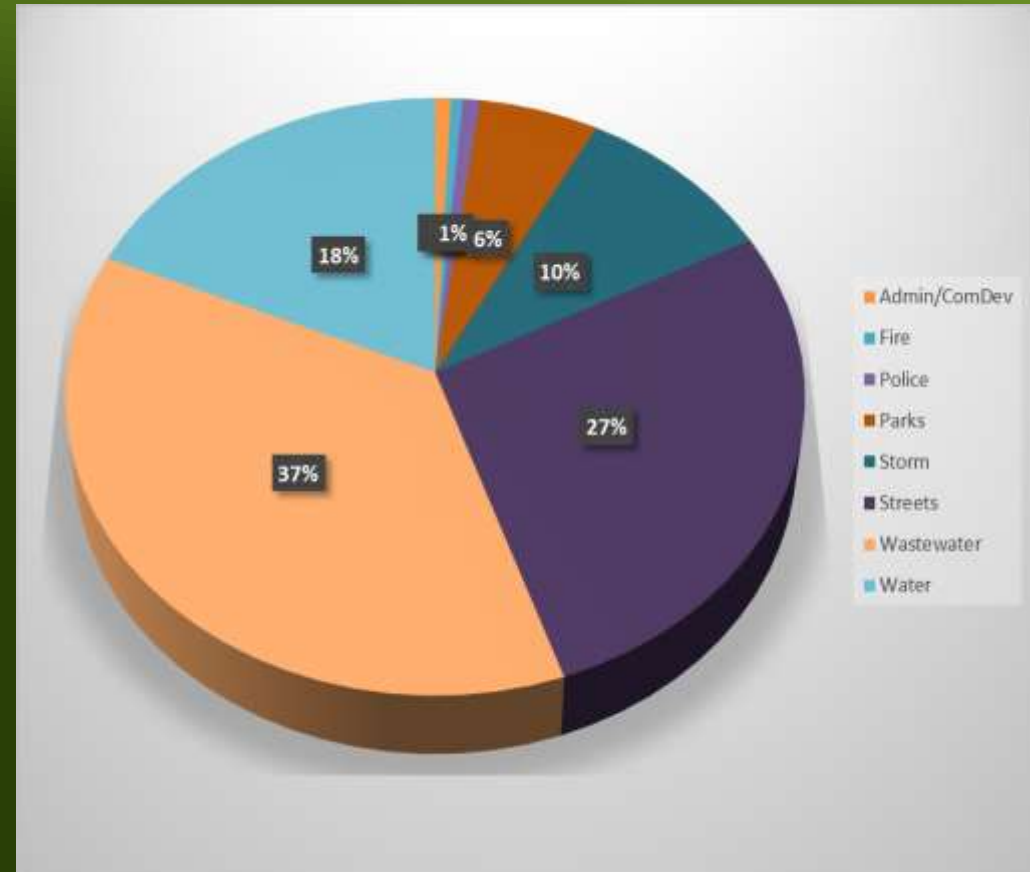


IX. CAPITAL FACILITY PLAN SUMMARY – FY 2021 VS. SIX-YEAR

Fiscal Year 2021

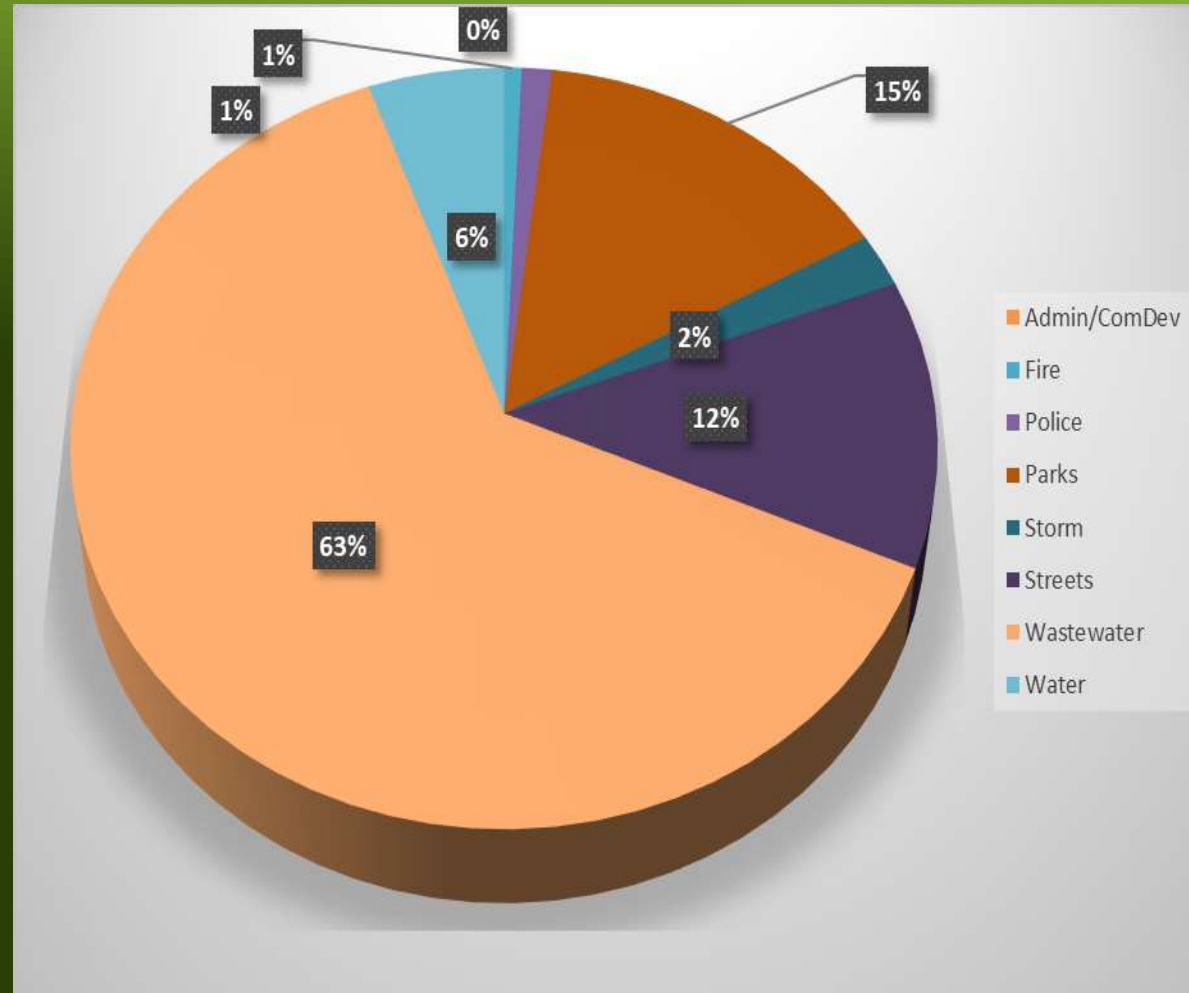


Fiscal Year 2021 to 2026



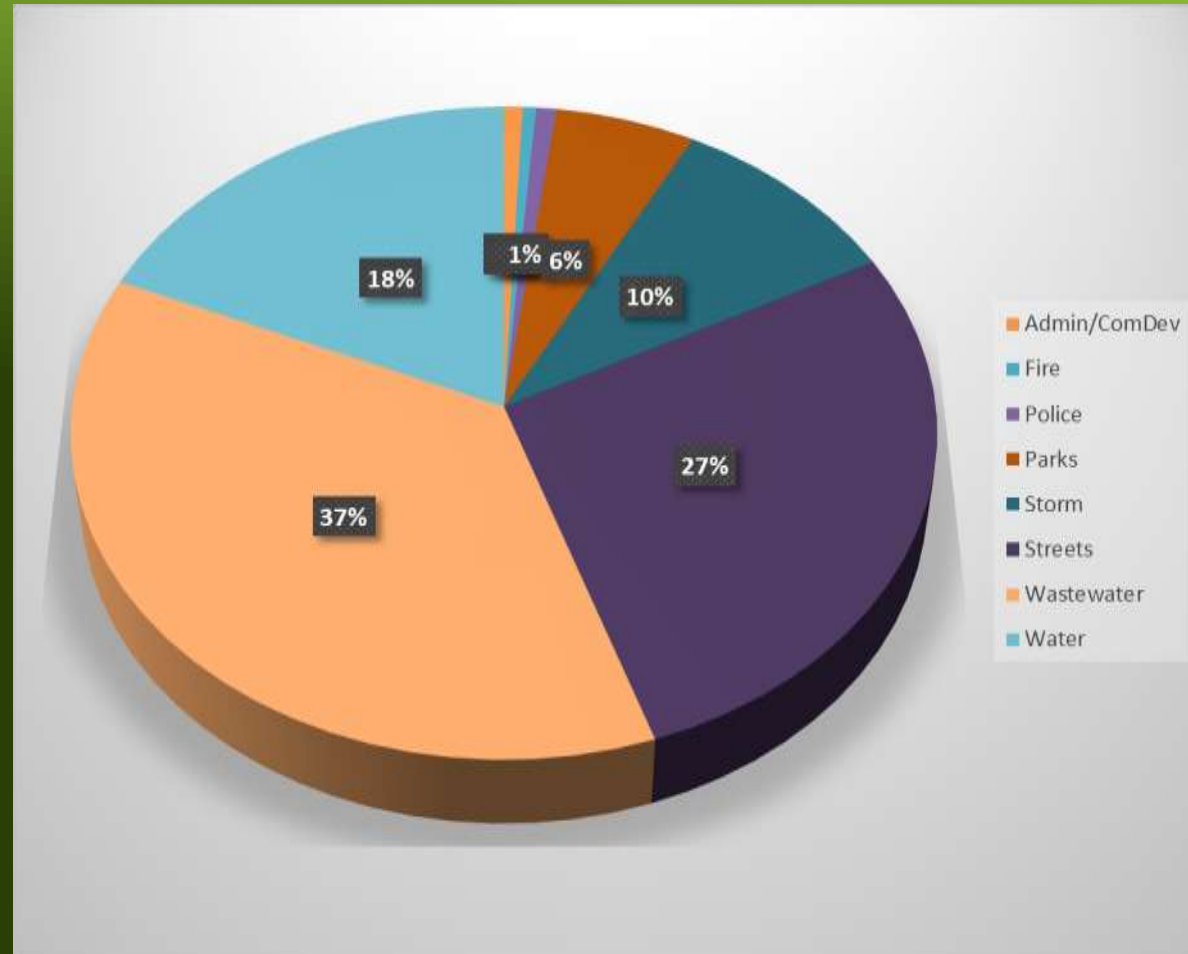
X. CAPITAL FACILITY PLAN – FY 2021

Capital Facility Plan: FY 2021	
Department	Expense
Admin/ComDev	\$ -
Fire	\$ 95,300.00
Police	\$ 164,500.00
Parks	\$ 2,010,000.00
Storm	\$ 309,162.25
Streets	\$ 1,643,090.00
Wastewater	\$ 8,444,184.00
Water	\$ 743,000.00
Total	\$ 13,409,236.25



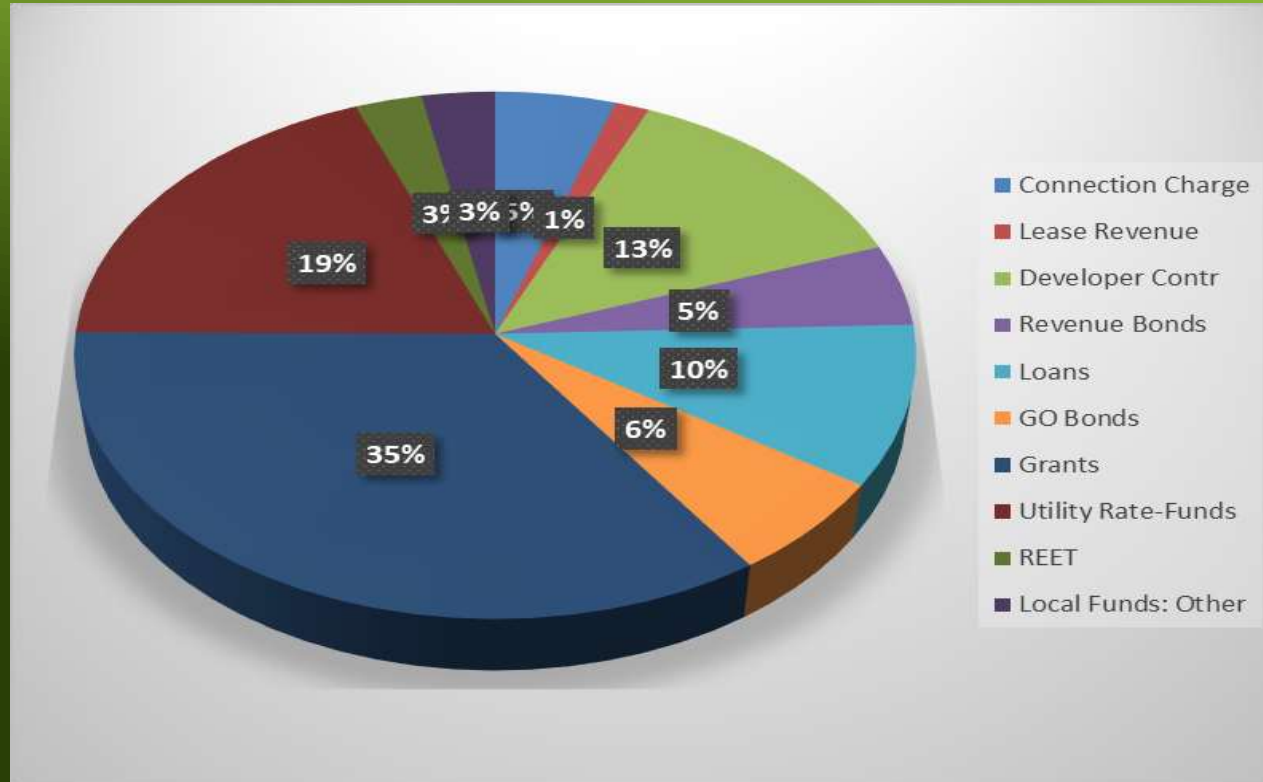
XI. CAPITAL FACILITY PLAN – FY 2021 TO 2026

Capital Facility Plan: FY 2021 to 2026	
Department	Expense
Admin/ComDev	\$ 612,000.00
Fire	\$ 436,950.00
Police	\$ 667,500.00
Parks	\$ 4,595,000.00
Storm	\$ 7,781,171.43
Streets	\$ 22,279,294.58
Wastewater	\$ 29,848,330.00
Water	\$ 15,033,687.00
Total	\$ 81,253,933.01



XII. ANTICIPATED REVENUE SOURCES

Revenue Projection: FY 2021 to 2026	
Revenue Type	Total
Connection Charge	\$ 4,047,755.00
Lease Revenue	\$ 1,140,720.00
Developer Contr	\$ 10,498,988.41
Revenue Bonds	\$ 4,000,000.00
Loans	\$ 8,061,987.20
GO Bonds	\$ 4,907,555.40
Grants	\$ 28,857,640.55
Utility Rate-Funds	\$ 15,378,477.23
REET	\$ 2,240,928.00
Local Funds: Other	\$ 2,450,300.00
Total	\$ 81,253,933.01



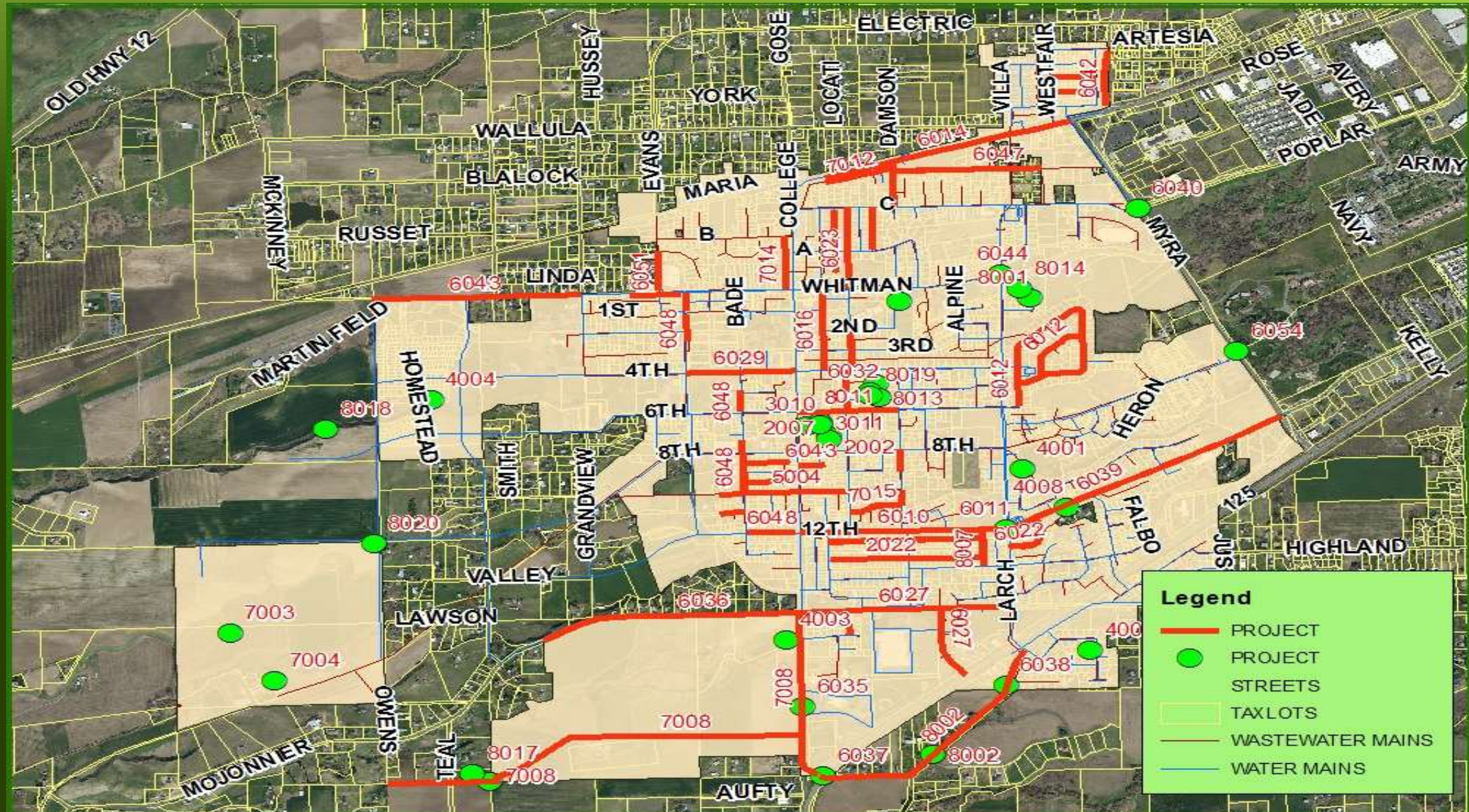
Revenue Narrative: The six-year Capital Facility Plan (excluding equipment replacement and Information Technology) amounts to \$81,253,933.01 Over 48% of the plan is contingent upon successful application of grants and future developer contributions. Projects driven by development will not occur unless projected development occurs.

XIII. PRIORITIZATION EXPLANATION

- ▶ All projects in the Capital Facility Plan (CFP) were assigned a prioritization value.
 - ▶ High: Project needs to happen as soon as possible. Projects to be funded by a combination of city funds, grants, and loan dollars. Infrastructure in very poor condition or solving a key deficiency in existing system.
 - ▶ Medium: Project needs to happen at some point but is not an immediate concern.
 - ▶ Low: Project driven by availability of grants or pace of development. Project will not happen without grant or projected development pattern.



XIV. CAPITAL FACILITY PLAN SIX YEAR MAP



XV. CFP - FACILITIES



A. CITY HALL

► I. 2022

- City Hall Sallyport/Former Jail Area Renovation - \$460,000 (High)
- City Hall Conference Room Furnishings - \$20,000 (Medium)

► II. 2023

- City Hall Restroom Renovation - \$40,000 (Medium)
- City Hall Exterior Paint - \$12,000 (Low)

► III. 2024

- City Hall Parking Lot Improvements - \$80,000 (Low)



How do we pay for it?

- 100 % - Current Expense/Facilities Maintenance Reserve

B. FIRE DEPARTMENT

- ▶ Fire Department was constructed in 2001. Little renovation work has occurred since this time.
- ▶ I. 2021
 - ▶ Replace Exterior Staircase on East Side of Building - \$30,000 (Medium)
 - ▶ Facility Fire HVAC - \$15,000 (Medium – ESCO)
 - ▶ Regional Fire Training tower to replace outdated/dangerous one - \$50,300 estimated per year for five years at \$251,500 total to cover our proportional share. (High)
- ▶ III. 2022
 - ▶ Renovate Dorm Rooms - \$25,000 (Medium)
 - ▶ Water Source Heat Pump Replacement - \$90,000 (Medium – ESCO)
- ▶ IV. 2024
 - ▶ Moline Gas Heater Replacement - \$10,000 (Medium – ESCO)
 - ▶ Gas Furnace 75000 BTU HR Replacement - \$13,450 (Medium – ESCO)
- ▶ V. 2025
 - ▶ Hot Water Pump 2 HP - \$2,000 (Low – ESCO)



How do we pay for it?

- 100 % - Current Expense/Facilities Maintenance Reserve

C. POLICE DEPARTMENT

- ▶ All of Police moved into former Annex Building in 2017.
- ▶ I. 2021
 - ▶ Police Department Package 3 Ton Heater/Chiller - \$15,000 (Medium-ESCO)
 - ▶ Police Evidence/Storage Building - \$149,500 (High-FY 2020 Carryover)
- ▶ II. 2022
 - ▶ Replace 50 Gallon Water Heater - \$3,000 (Medium – ESCO)
- ▶ III. 2023
 - ▶ Police Department Renovation - \$500,000 (Low)

How do we pay for it?

- 100% - Current Expense/Facilities Maintenance Reserve



XVI. CFP - INFRASTRUCTURE



A. PARKS



LIONS PARK

- ▶ Prioritization: High
- ▶ Estimated Total Cost: \$2.5 Million (2021-2022)
 - ▶ Park Renovation: \$1.7 Million
 - ▶ Pond Separation: \$700,000
- ▶ Put away REET II funds toward project.
- ▶ Looking for grants for the remainder.
- ▶ Improvements
 - ▶ Splash Pad
 - ▶ Perimeter walking path
 - ▶ Inclusive playground
 - ▶ Restroom



How do we pay for it?

- 50% State RCO Grants
- 30% City REET II Grants
- 20% Foundational Support

12TH STREET PARKLET

- ▶ Prioritization: Medium
- ▶ Estimated Total Cost: \$10,000 (2021)
- ▶ Former Cascade Natural Gas Property donated to City of College Place
- ▶ Near intersection of 12th Street & Newgate
- ▶ Cleanup site, remove rock, lower fence, and clean up hillside.
- ▶ Install benches and plantings.
- ▶ Sherwood Trust Leadership Class of 2020 is constructing this as part of their class project.



How do we pay for it?

- 100% Current Expense

HARVEST MEADOWS PARK

- ▶ Prioritization: Medium
- ▶ Estimated Total Cost: \$25,000 (2022)
- ▶ 0.25 city park property dating from the 1980's.
- ▶ Near intersection of Harvest & Larch.
- ▶ Installation of welcome sign and picnic shelter.



How do we pay for it?

- 100% REET II Funds

VETERANS PARK

- ▶ Prioritization: Low
- ▶ Hayden Homes is donating property (1.67 acres) and playground equipment.
- ▶ However, items still missing to make it a completed park.
- ▶ Estimated Total Cost: \$60,000 (2022)
 - ▶ Developer Fees
- ▶ Improvements added by City in Future:
 - ▶ Restrooms
 - ▶ Picnic Shelter
 - ▶ Basketball Court



How do we pay for it?

- 100% Developer Fees (Martin Airfield Top Bluff)

PARK AT MCKIERNAN/ CHRISTIANSON SITE

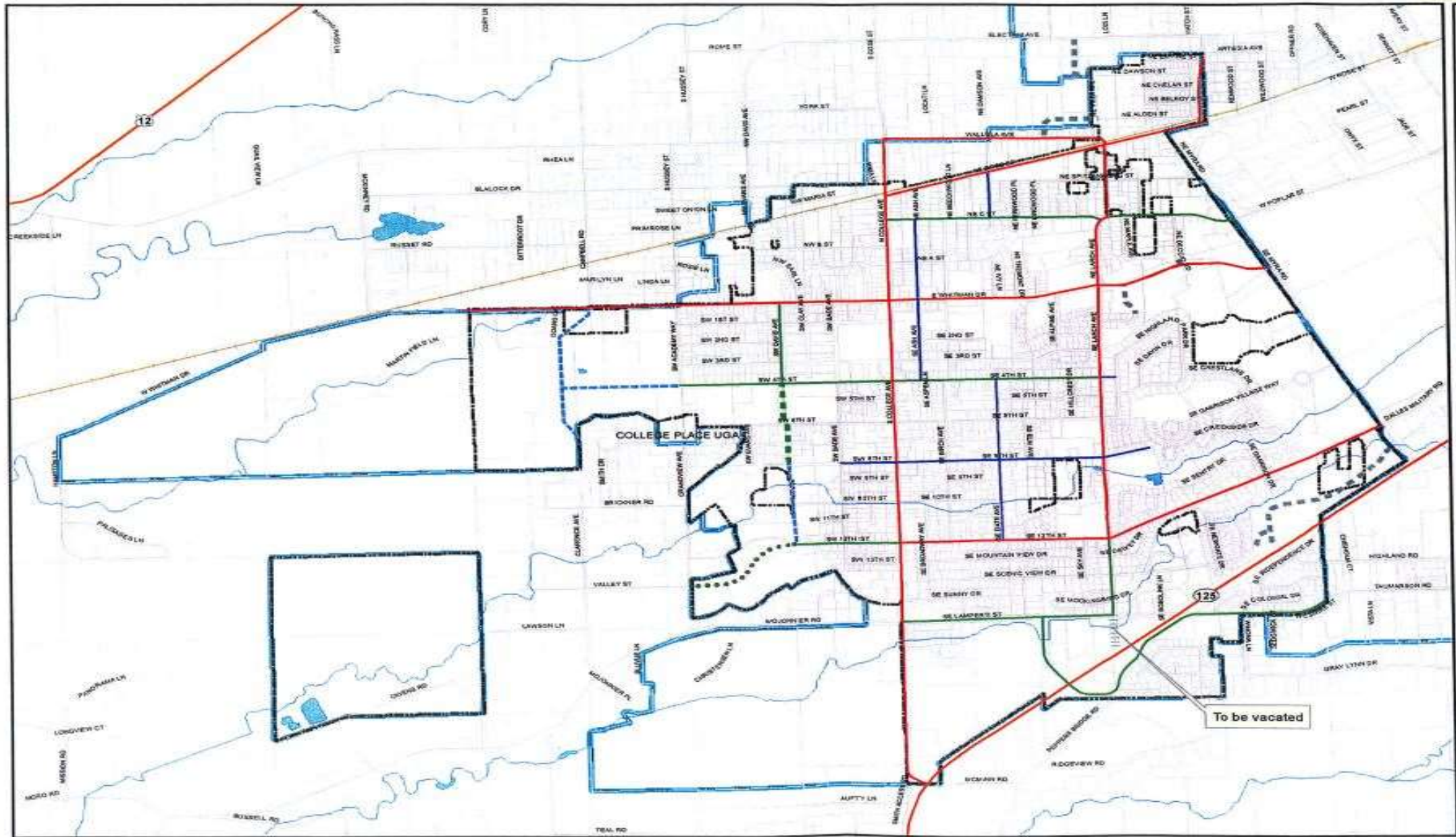
- ▶ Prioritization: Low
- ▶ Driven by development and majority paid for by development.
- ▶ 260 Acres annexed into the City in 2017.
- ▶ Regional park concept.
- ▶ Estimated Cost: \$2,000,000 (2023)
 - ▶ Along Stone Creek
 - ▶ Trails
 - ▶ Sportsplex

How do we pay for it?

- 50% Developer Impact Fee
- 25% State RCO Grants
- 15% Current Expense – Parks or REET
- 10% Partnership opportunities with CPPS



FEDERALLY CLASSIFIED ROADWAYS



B. FULL CORRIDOR PROJECTS



What does Full Corridor Projects mean?

The roadway and certain associated utilities (water, wastewater, and storm) underneath roadway will be replaced.

SE MOJONNIER RD RECONSTRUCTION

- ▶ Prioritization: High (2022-2023)
- ▶ Road now in city limits per urban growth boundary technical amendments approved by Walla Walla County.
- ▶ Driven by speed of Stone Creek development and grant opportunities.
- ▶ Developer contribution required.
- ▶ Walla Walla Valley MPO STP Grant acquired to cover final engineering and right-of-way acquisition expense.
- ▶ SE Mojonnier Rd: College Ave to Bluevue Lane.
- ▶ Reconstruct 0.64 miles of roadway.
- ▶ Eligible for TIB and State Grants.
- ▶ Estimated Cost
 - ▶ Storm: \$1,488,675
 - ▶ Street: \$4,879,290
 - ▶ **Total: \$6,367,965**

How do we pay for it?

- 20% - MPO/Federal Funds
- 70% - Developer Impact Fee/Contributions
- 10% - City Street Fund (CE), REET, and Partnerships



BIRCH AVE(4TH TO 6TH)

- ▶ Prioritization: Medium (2022)
- ▶ Roadway surface bad. Curb dislodged on east side of roadway. Stormwater issues.
- ▶ Full corridor reconstruction (0.14 Miles)
- ▶ Estimated Cost
 - ▶ Storm: \$20,000
 - ▶ Street: \$150,000
 - ▶ **Total: \$170,000**

How do we pay for it?

- 11.8% - Storm
- 88.2% - Streets



12TH (COLLEGE TO LARCH)

- ▶ Prioritization: High (2023)
- ▶ Eligible for TIB Grants
- ▶ Full corridor reconstruction (0.50 Miles)
- ▶ Estimated Cost
 - ▶ Storm: \$628,813.68
 - ▶ Streets: \$2,229,430.32
 - ▶ Wastewater: \$270,742.00
 - ▶ Water: \$617,381.00
 - ▶ **Total: \$3,746,367.00**

How do we pay for it?

- 68.7% - State TIB UAP Grant
- 7.6% - City Streets Fund
- 7.2% - Wastewater Utility
- 16.5% Water Utility



10TH STREET (COLLEGE TO BADE)

- ▶ From College to Bade Avenue
- ▶ Prioritization: High (2024)
- ▶ Reconstruct 10th Street so it has curbs and storm inlets to treat stormwater draining to Garrison Creek adjacent to roadway.
- ▶ Stormwater portion funded by redirect from State Stormwater Hardship Grant.
- ▶ Utilities will cover their portion the project
- ▶ Estimated Cost
 - ▶ Storm Utility (Hardship Grant): \$219,451.98
 - ▶ Streets: \$778,057.02
 - ▶ Water Utility: \$236,643.00
 - ▶ **Total Cost: \$1,234,152.00**

How do we pay for it?

- 17.8% - Stormwater Utility Funds freed up from State Stormwater Hardship Capacity Grant.
- 63.0% - Streets or Ecology Grant.
- 19.2% - Water Utility



BIRCH AVE (2ND TO 4TH)

- ▶ Prioritization: Medium (2024)
- ▶ Reconstruct Birch from 2nd to 4th including replacement of water system infrastructure.
- ▶ Local funds will need to cover this.
- ▶ Full corridor reconstruction (0.12 Miles)
- ▶ Estimated Cost
 - ▶ Street: \$100,000
 - ▶ Water: \$140,000
 - ▶ **Total: \$240,000**

How do we pay for it?

- 41.7% - Street Improvement (CE) and/or debt/loan
- 58.3% Water Utility



12TH (LARCH TO MYRA RD)

- ▶ Prioritization: Medium (2025)
- ▶ Eligible for TIB Grants
- ▶ Full corridor reconstruction (0.75 Miles)
- ▶ Estimated Cost
 - ▶ Storm: \$890,068.52
 - ▶ Street: \$3,155,697.48
 - ▶ Wastewater: \$401,745
 - ▶ Water: \$916,113.00
 - ▶ **Total: \$5,363,624.00**

How do we pay for it?

- 67.9% - State TIB UAP Grant
- 7.6% - City Streets
- 7.4% - Wastewater Utility
- 17.1% Water Utility



SKY AVE (12TH TO SCENICVIEW)

- ▶ Prioritization: Medium (2026)
- ▶ Local funds will need to cover this.
- ▶ Full corridor reconstruction (0.11 Miles)
- ▶ Estimated Cost
 - ▶ Street: \$502,580
 - ▶ Wastewater: \$61,649
 - ▶ Water: \$140,850
 - ▶ **Total: \$705,079**

How do we pay for it?

- 71.3% - Street Improvement (CE) and/or debt/loan
- 9.1% - Wastewater Utility
- 19.6% Water Utility



DEWEY DRIVE

- ▶ Prioritization: Medium (2026)
- ▶ Local funds will need to cover this.
- ▶ Full corridor reconstruction (0.14 Miles)
- ▶ Estimated Cost
 - ▶ Street: \$678,483
 - ▶ Water: \$189,783
 - ▶ **Total: \$868,266**

How do we pay for it?

- 50.00% - Street Improvement (CE) and/or debt/loan
- 28.1% - REET
- 21.9% Water Utility



NE CEDAR AVE (A TO C ST)

- ▶ Prioritization: Medium (2026)
- ▶ Full corridor reconstruction (0.14 Miles)
- ▶ Only happen if obtain State Legislative Appropriation.
- ▶ Almost was awarded in FY 2019. Stalled in Senate.
- ▶ Cost (2020)
 - ▶ Storm: \$250,000
 - ▶ Street: \$358,520.76
 - ▶ Wastewater: \$80,010
 - ▶ Water: \$140,850
 - ▶ **Total: \$838,447.76**

How do we pay for it?

- 100.0% - Going After State Legislative Appropriation for It



C. STORM PROJECTS

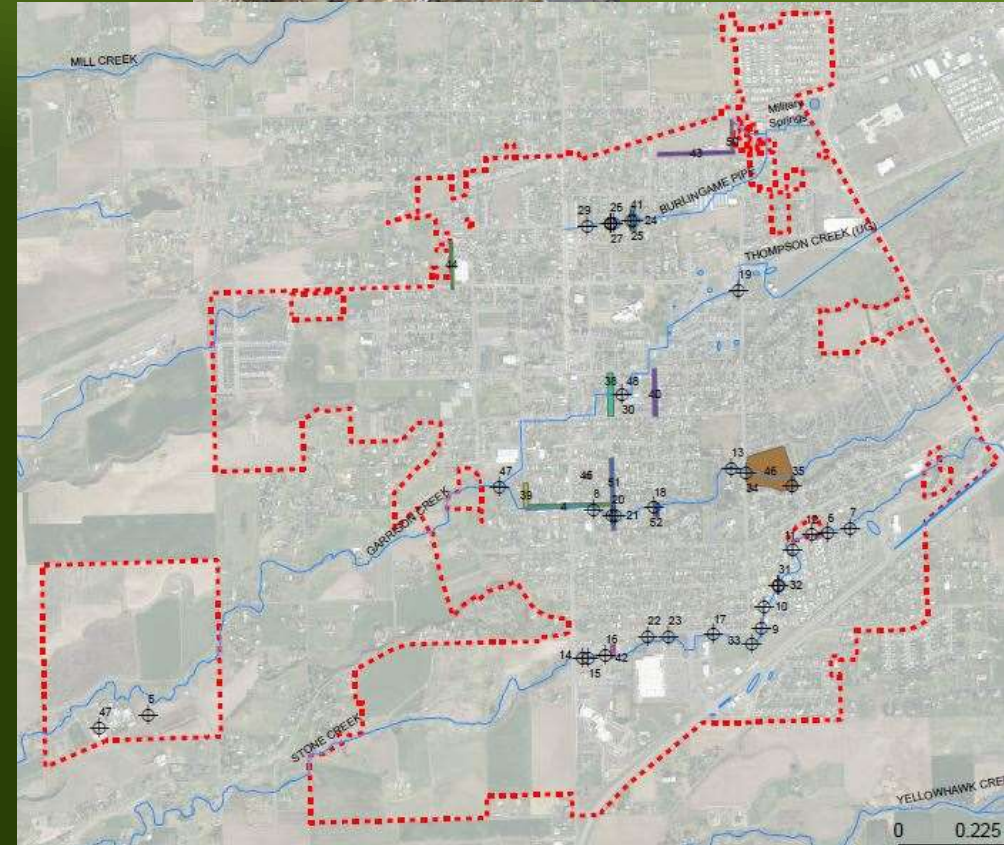


MUNICIPAL OUTFALL PROGRAM

- ▶ Need to replace various storm outfalls across the City that spills stormwater into natural water bodies so it complies with Federal and State National Pollutant Discharge Elimination System (NPDES) standards
- ▶ Prioritization: High (2020-Beyond)
- ▶ Funded 100% by Stormwater Utility
- ▶ \$20,000 cost per Outfall
- ▶ Locations
 - ▶ FY 2021 – Replace #34, Larch #35 Sentry, #13 Brentwood, #8 110 10th, and #34 882 SE Larch : \$100,000
 - ▶ FY 2022 – Replace outfall #48 at Public Works Yard: \$20,000
 - ▶ FY 2023 – Replace outfall #33 at SW 10th Street: \$20,000
 - ▶ FY 2024 – Replace outfall #19 769 Songbird Ln: \$20,000
 - ▶ FY 2025 – Replace outfall #26 and #27 221 NE Birch: \$40,000
 - ▶ FY 2026 – Replace outfall #15 and #7 1152 SE Falbo and 25 SE Cedar Bend: \$40,000
- ▶ Estimated Cost
 - ▶ **Total Cost: \$240,000 (FY 21-26)**

How do we pay for it?

- 100% - Stormwater Utility



NW DESTITO CT & EARL LN STORMWATER SYTEM RENOVATION

- ▶ NW Destito Ct off of NW Spagnuolo Loop
- ▶ NW Earl Lane
- ▶ Prioritization: High (2021-2022)
- ▶ Engineering currently underway by Anderson Perry
- ▶ When construction occurred a long time ago on Destito stormwater pipe got crushed. Now flooding occurs on NW Destito & NW Evans
- ▶ Funded by Stormwater Utility
- ▶ Estimated Cost
 - ▶ FY 2021: NW Destito Ct: \$103,290.00
 - ▶ FY 2021: NW Earl Ln: \$105,872.25
 - ▶ **Total: \$209,162.25**

How do we pay for it?

- 100% Stormwater Utility



SW BADE AVE (9TH TO 10TH)

- ▶ From 9th to 10th Street
- ▶ Prioritization: Medium(2022)
- ▶ Construct stormwater infrastructure to treat surface water draining to Garrison Creek.
- ▶ Funded by Stormwater Utility
- ▶ Estimated Cost
 - ▶ **FY 22: \$20,000**

How do we pay for it?

- 100% Stormwater Utility



STORM DECANT FACILITY

- ▶ Needed for new Stormwater Utility operations.
- ▶ Prioritization: High (2022)
- ▶ Appropriately dispose of liquid waste generated during street sweeping, catch basin clearing and maintenance, and pipe cleaning.
- ▶ Pursue State Department of Ecology, USDA Rural Development, and other grant sources.
- ▶ Storm Decant Facility: \$700,000
- ▶ Additional Public Works Yard improvements: \$20,000
- ▶ Estimated Cost
 - ▶ **FY 22: \$700,000**

How do we pay for it?

- 75% - State Ecology Grant
- 25% - City Stormwater Utility



NE SPITZENBERG STREET STORMWATER RETROFIT

- ▶ Identified in Stormwater Master Plan
- ▶ Prioritization: Low (2024)
- ▶ Retrofit for Stormwater Infrastructure along Spitzenberg from Cargill to Tulip.
- ▶ 50% Stormwater Utility and 50% Development Fees will pay for this.
- ▶ Estimated Cost
 - ▶ **FY 24: \$75,000**

How do we pay for it?

- 50% Stormwater Utility
- 50% Developer Fees

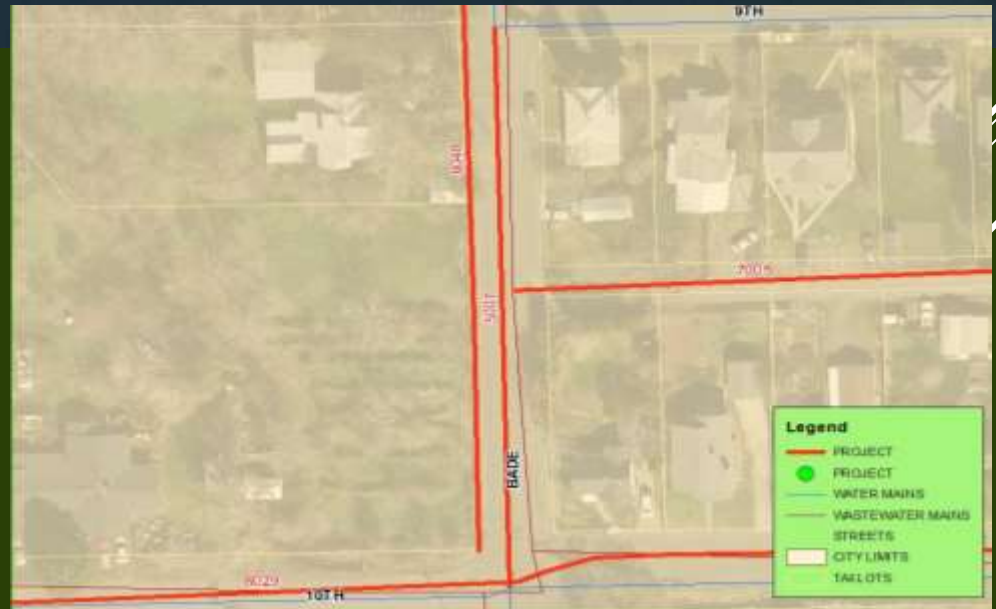


SE DATE AVE (10TH TO 11TH ST)

- ▶ From 10th to 11th Street
- ▶ Prioritization: Medium (2024)
- ▶ Improve stormwater infrastructure on city block so it can more properly treat runoff into Garrison Creek.
- ▶ Funded by Local Stormwater Utility.
- ▶ Estimated Cost
 - ▶ **FY 24: \$20,000**

How do we pay for it?

- 100% Stormwater Utility



REGIONAL STORMWATER FACILITY

- ▶ Location: Likely at City Wastewater Treatment Plant property.
- ▶ Prioritization: Medium (2026 to 2027)
- ▶ Regional stormwater detention facility is needed as many properties within Central College Place do not have storm facilities. This will only occur if we can get grant funding.
- ▶ Funded by Local Stormwater Utility & Grants.
- ▶ Estimated Cost
 - ▶ FY 26 (Engineering-Construction): \$3,000,000
 - ▶ FY 27 (Construction): \$3,000,000
 - ▶ **Total Cost: \$6,000,000**



How do we pay for it?

- 25% Stormwater Utility
- 25% Developer Fees
- 50% State Ecology Grant or Legislative Appropriation

D. STREET PROJECTS



ANNUAL CHIPSEAL PROJECT

- ▶ Annual project that extends life of road by about a decade.
- ▶ Priority: High (Annually)
- ▶ **Annual expense: Around \$60,000.00 Annually/Reet I**
- ▶ 2021
 - ▶ SW 13th Street
 - ▶ SW Bade Avenue (4th to 13th)
 - ▶ SW 11th Street
 - ▶ SW 10th Street
 - ▶ Sw Puff Lane
- ▶ 2022
 - ▶ Harvest Meadows Subdivision
 - ▶ Knapp Addition Subdivision
 - ▶ SE Bliss Lane
- ▶ 2023
 - ▶ SW 6th Street
 - ▶ Cedar Bend Subdivision
- ▶ 2024
 - ▶ SW 7th Street
 - ▶ SW 8th Street (College to Bade, Davis to Evans)
 - ▶ SW 9th Street
 - ▶ SW Evans Ave (6th to 8th)
 - ▶ SW Davis (6th to 8th)
 - ▶ Autumn Meadows Subdivision
 - ▶ Country Estates Subdivision
 - ▶ Sherburne Addition Subdivision
 - ▶ SW 10th Street (Birch to Date)
- ▶ 2025
 - ▶ Highland Park Subdivision
- ▶ 2026
 - ▶ NE C Street (Larch to Myra)
 - ▶ Larch Avenue (C Street to State Route 125)

How do we pay for it?

- 100% - REET



BLOCK RESURFACING PROGRAM

- ▶ Resurface one block of roadway per year. Preserves road for decade.
- ▶ Priority: Medium (Annually)
- ▶ **Annual expense: Around \$30,000 to \$35,000 Annually/Reet I**
- ▶ 2021
 - ▶ SE Mockingbird (Dove to Eagle Ln)
- ▶ 2022
 - ▶ SE Cotter Pl (12th to Dead End)
- ▶ 2023
 - ▶ SW 6th St (Davis to Evans)
- ▶ 2024
 - ▶ SE Elm St (5th to Dead End)
- ▶ 2025
 - ▶ SW 5th St (Bade to Dead End)
- ▶ 2026
 - ▶ SW Bade

How do we pay for it?

- 100% - REET



4BIKES PROJECT

- ▶ Fourth Street (College Ave to Davis St)
- ▶ Prioritization: High (2020 to 2021)
- ▶ Awarded Transportation Improvement Board Complete Street Grant (\$500,000)
- ▶ Extend cycle track and improve sidewalks on Fourth Street from College Ave to Davis St. Also, add pedestrian street lamps every 160 to 200 feet.
- ▶ Estimated Cost
 - ▶ **FY 21: \$600,000**

How do we pay for it?

- 83.3% - TIB Complete Street Grant
- 16.7% - Street Fund



MEADOWBROOK

- ▶ Meadowbrook: Lamperti to SR 125
- ▶ Prioritization: High (2021)
- ▶ Awarded State of Washington Transportation Improvement Board (TIB) Resurface Grant for Meadowbrook Blvd.
- ▶ Project paused due to State COVID-19 revenue shortfall
- ▶ Fix sidewalks not ADA Compliant
- ▶ Replace dead trees and fix irrigation
- ▶ No utility improvements needed
- ▶ Estimated Cost
 - ▶ **FY 21: \$313.560**

How do we pay for it?

- 89.5% - State TIB Arterial Preservation Grant
- 10.5% - City Streets (CE)



CP POST OFFICE CROSSWALK

- ▶ 500 S. College Avenue
- ▶ Prioritization: Medium (2021)
- ▶ Crosswalk improvements to include curb bump outs, Rapid Flashing Beacons, and more.
- ▶ Trying to obtain WSDOT Grant. Fallback is a MPO Grant.
- ▶ Estimated Cost
 - ▶ **FY 21: \$90,000**

How do we pay for it?

- 75.0% - WSDOT or MPO Grant
- 25.0% - City Streets (CE)



DOWNTOWN PARKING LOT

- ▶ College Avenue Corridor
- ▶ Prioritization: Low (2021-2022)
- ▶ Acquire land and construct parking lot to improve walkability and business climate of College Avenue.
- ▶ Will try to identify USDA Funds to do this.
- ▶ Estimated Cost
 - ▶ FY 2021 - \$200,000
 - ▶ FY 2022 - \$300,000
 - ▶ **Total - \$500,000**



How do we pay for it?

- 100.0% Federal USDA Economic Development and/or Federal EDA Grant Funds

CENTRAL COLLEGE PLACE SIDEWALK PROJECT

- ▶ Prioritization: High (2021), Medium (2022, 2024, 2026)
- ▶ Will pursue CDBG – General Purpose Grants to continue sidewalk work every biennium.
- ▶ Construction of six-foot wide sidewalk on one-side of roadway on following streets lacking any sidewalk.
 - ▶ Davis: Whitman Drive to 3rd Street.
 - ▶ Bade: 5th to 6th Street.
 - ▶ Bade: 7th to 10th Street.
 - ▶ 12th: College to Bade.
- ▶ Will pursue additional awards for sidewalk construction in 2021, 2023, and 2025 grant cycles for 2022 and 2024 construction.
- ▶ Need to acquire right-of-way for 2023 and 2025 projects.
- ▶ Awarded full CDBG General Purpose Grant
- ▶ Estimated Cost
 - ▶ **FY 2021: \$339,530**
 - ▶ **FY 2022: \$500,000**
 - ▶ **FY 2024: \$400,000**
 - ▶ **FY 2026: \$600,000**

How do we pay for it?

- 100% - State CDBG- General Purpose Grant



PEDESTRIAN SIGNALIZATION AT MYRA RD & GARRISON VILLAGE WAY

- ▶ Prioritization: Low (2022).
- ▶ Dependent upon either developer contribution or WSDOT Pedestrian Safety Grant.
- ▶ Much pedestrian activity between Villages at Garrison Creek development and Fort Walla Walla park.
- ▶ Myra Rd has ADT of about 15,000
- ▶ Estimated Cost
 - ▶ **FY 22: \$546,000**

How do we pay for it?

- 20% - City of Walla Walla
- 20% - City of College Place Streets
- 30% - Developer Contribution
- 30% - State Grant or HOA Partnership



SIGNALIZATION OF STONE CREEK DEVELOPMENT

- ▶ Prioritization: Medium (2022).
- ▶ Driven by development of Stone Creek Development.
- ▶ Developer contribution required.
- ▶ Two Stoplights needed for entryway into development and College Place High School.
- ▶ Estimated Cost
 - ▶ **FY 22: \$730,340 / \$365,170 per intersection**

How do we pay for it?

- 75% - Developer Impact Fee/Contributions
- 25% - City Streets Contribution



SE 9TH (COLLEGE TO DEAD END)

- ▶ Prioritization: Medium (2022)
- ▶ SE 9th Street: College Ave to Dead End
- ▶ Surface 0.06 miles of gravel/dirt roadway
- ▶ Limited right-of-way. No storm facilities.
- ▶ Fully dependent on Community Development Block Grant (CDBG) – General Purpose Grant.
- ▶ Only five properties have sole access from roadway.
- ▶ Estimated Cost
 - ▶ **FY 22: \$500,000**

How do we pay for it?

- 100% - State CDBG General Purpose Grant or
- Local LID



PUBLIC WORKS YARD UPGRADE.

- ▶ Prioritization: Medium (2022).
- ▶ Renovate buildings in Public Works Yard. Many structures in Public Works Yard date to late 1940's
- ▶ General renovation funds for Public Works Yard (\$400,000).
- ▶ Heat Pump Needs to be replaced (\$20,000).
- ▶ Need additional storage for sensitive equipment.
- ▶ Site never properly renovated.
- ▶ ESCO Opportunity
- ▶ Local funds only.
- ▶ Estimated Cost
 - ▶ **FY 22: \$420,000**

How do we pay for it?

- Ultimately in Facilities Maintenance Fund
- Transfers From:
- Streets/Current Expense: 20%
- Wastewater Utility: 40%
- Water Utility: 40%



12TH & LARCH INTERSECTION IMPROVEMENT.

- ▶ Prioritization: Medium (2023).
- ▶ Convert 12th & Larch to either a roundabout or a stoplight as recommended in State Community Economic Revitalization Board funded Study from 2018.
- ▶ Eligible for TIB, State, and Federal Grants.
- ▶ Estimated Cost
 - ▶ **FY 23: \$1,600,000**

How do we pay for it?

- 50% - WSDOT Grant or MPO Grant
- 50% - City Street Fund (CE), Debt or Loan, and Partnerships



CONTINUATION OF PEDESTRIAN LIGHTING ON ROSE STREET.

- ▶ Prioritization: Low – Grant dependent (2023).
- ▶ Qualifies for Transportation Improvement Board Complete Street Grant.
- ▶ Continue pedestrian lighting on Rose Street from Ash to Carey Ct.
- ▶ Encourage business development in corridor.
- ▶ Would only happen if obtained grant to cover majority of project.
- ▶ Eligible for TIB and State Grants.
- ▶ Estimated Cost
 - ▶ **FY 23: \$350,000**

How do we pay for it?

- 100%- State Grants (TIB UAP & Complete Streets



WHITMAN & LARCH

- ▶ Prioritization: High (2021) Four rwy stop
Prioritization: Medium (2025) Stop Sign
Intersection currently functions as two-way stop. Larch is thru intersection.
- ▶ CERB Planning Grant recommended immediate conversion to four-way stop. By 2025 stoplight recommended.
- ▶ Looking at developer contributions, local funds, and TIB for improvements.
- ▶ Estimated Cost
 - ▶ **FY 21: \$10,000 (Developer Contribution)**
 - ▶ **FY 25: \$304,163**

How do we pay for it?

- 40% Developer Fees
- 40% State CERB Construction Grant
- 20% City Street Improvement Fund



WHITMAN DR IMPROVEMENTS

- ▶ Prioritization: Low (2026).
- ▶ Only ½ street improvements done in 2010.
- ▶ Finish north side with curb, gutter, storm, and new pavement.
- ▶ This project will become critical as Martin Airfield is still in the City's urban growth area and development may occur out their.
- ▶ Academy Way to western City Limit by Martin Airfield. Eligible for TIB, State, and Federal Grants.
- ▶ Convert Whitman Drive & Academy Way to Four Way Stop Sign.
- ▶ Estimated Cost
 - ▶ **FY 26: \$986,654.00**

How do we pay for it?

- 50% - Developer Impact Fee/Contributions
- 50% - State TIB Grant/UAP



WHITMAN DR MULTIUSE PATH COMPLETION

- ▶ Prioritization: Low (2026)
- ▶ Whitman Drive Multiuse Path now exists continuously for four miles from Fort Walla Walla to Whitman Monument except for a two city block gap.
- ▶ **Estimated Total Cost FY 26: \$80,000**
 - ▶ 100% Metro Planning Agency STP or State RCO Trail Grant Funds
- ▶ Six foot wide multiuse path would be installed on south side of roadway between intersection of Davis and 609 SE Whitman Drive.

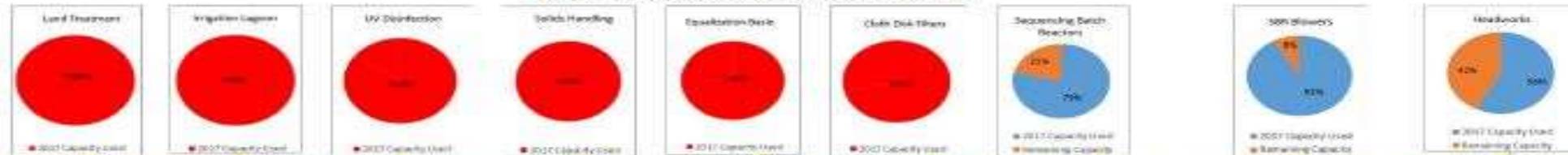
How do we pay for it?

- 100% Metro Planning Agency STP or State RCO Grant Funds



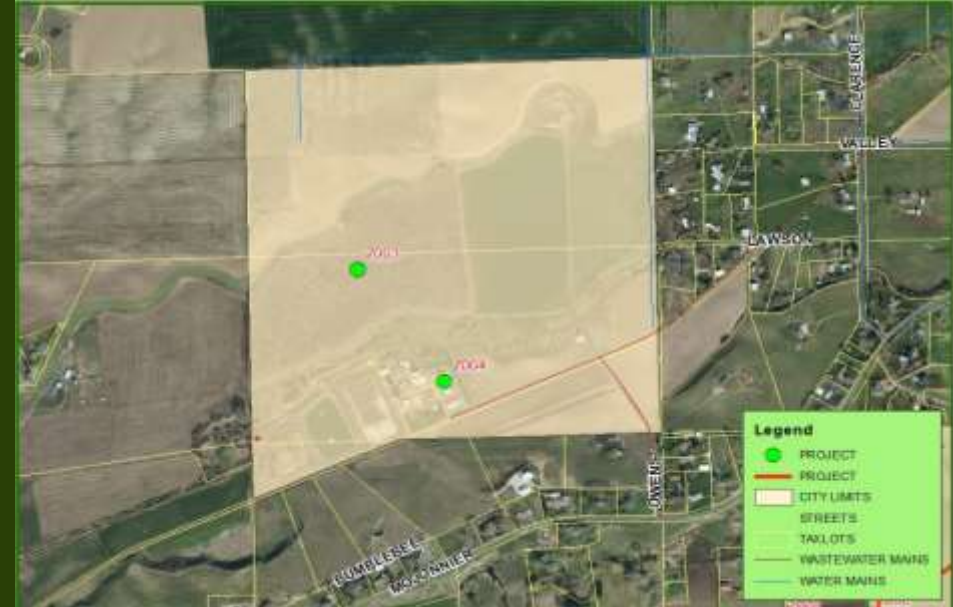
E. WASTEWATER PROJECTS

Figure 5-26 - Existing System Capacity Summary



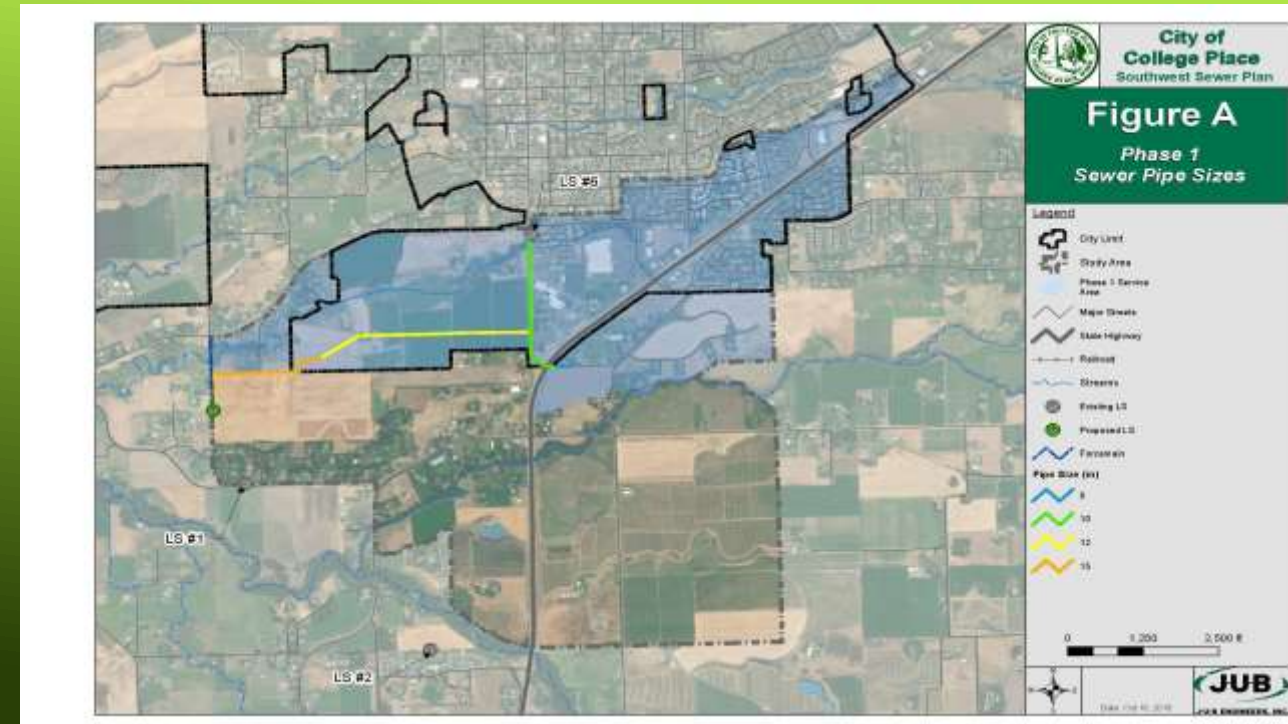
WASTEWATER TREATMENT PLANT IMPROVEMENTS – PHASE I

- ▶ Prioritization: High (2018 thru 2023)
- ▶ Project Location: Owens Rd & Mojonnier.
- ▶ Improvements needed to satisfy new NPDES Permit.
- ▶ Lots of Improvements needed.
- ▶ In negotiations with the State we are able to delay a number of improvements with a larger land treatment/basin area.
- ▶ In 2019 acquired 80 acres for land treatment/basin by State Department of Natural Resources adjacent to site.
- ▶ In 2019 also awarded State Loan of \$2,500,000 for design with \$600,000 principal forgiveness.
- ▶ Funded by Combination of utility rates, Legislative Appropriation, Department of Ecology, and USDA – Rural Development.
- ▶ Estimated Cost
 - ▶ FY 21: Engineering - \$500,000
 - ▶ FY 22: ESCO Mechanical Headworks and Rearation/Cooling: \$1,890,000
 - ▶ FY 23: Land Treatment: \$17,900,000
 - ▶ **Total WWTP: \$20,290,000**



SOUTHWEST COLLEGE PLACE WASTEWATER TRUNK LINE & LIFT STATION

- ▶ Prioritization: High (2021)
- ▶ Project Location: Trunk line will traverse Mike McKiernan/Craig Christenson property from College Ave to property the City acquired for a lift station on Charlie Konen property adjacent to Teal Rd near our wastewater line that comes from Valle Lindo development.
- ▶ Acquired five acres of Konen property for lift station placement in FY 2019.
- ▶ Needed to adequately convey wastewater and provide needed system capacity from Commercial Dr area, Meadowbrook, Future Stone Creek Development.
- ▶ Significant economic development opportunity.
- ▶ Trunk line made up of 10" and 12" segments.
- ▶ Regional lift station development.
- ▶ Engineering in FY 2019-2020 is funded by City Wastewater Fund.
- ▶ USDA Grant/Loan, State Ecology, Port, and Utility Funds pay for project.
- ▶ Estimated Cost
 - ▶ **FY 2021: \$7,587,097**



How do we pay for it?

- 5.3% - County/Port 0.09 Grant Funds
- 65.9% - USDA Grant/Loan
- 15.8% - State Ecology Grant/Loan
- 13.0% - Wastewater Utility

NEIGHBORHOOD SEWER LINING PROGRAM

- ▶ Prioritization: High
- ▶ Project Location:
 - ▶ Winter FY 2021 Carryover from FY 2020 South Hill: \$257,087
 - ▶ Sewer lining on south hill (ScenicView & Mountainview area)
 - ▶ FY 2021: SE 12th & Broadway
 - ▶ FY 2022: SE Birch (4th to 6th)
 - ▶ FY 2023: Rose/C/Ash
 - ▶ FY 2024: SE 10th & Bade/College B
 - ▶ FY 2025: Alley of 8th & 9th/Cotter/11th
 - ▶ FY 2026: Dewey Dr
- ▶ Decayed wastewater main that needs to be lined.
- ▶ Funded by Wastewater Utility
- ▶ Estimated Cost
 - ▶ **FY 2021 – FY 2023: \$100,000 per year**
 - ▶ **FY 2024 to FY 2026: \$200,000 per year**

How do we pay for it?

- 100% - Wastewater Utility



F. WATER PROJECTS



WELL NO# 2. RELOCATION

- ▶ Prioritization: High (2018 - 2021)
- ▶ Project Location: City-owned land on west side of Maple St, south of Whitman Dr.
- ▶ Replacement well for a failing one near 6th & Elm.
- ▶ Drilling and Pump Test Complete.
- ▶ Constructing well pump house. Mechanical equipment.
- ▶ Funded by Legislative Appropriation, DWSRF Grant Dollars, Water Bond, and Water Utility.
- ▶ Will be complete by end of Summer 2021
- ▶ Potential solar array adjacent to facility if can land grant funding (\$300,000)
- ▶ Remaining estimated Cost
 - ▶ **FY 21-22: \$2,986,000.00**

How do we pay for it?

- 30% Legislative Appropriation (Secured)
- 70% DWSRF State Dept of Ecology Grant/Loan (Secured)



WATER MAIN REPLACEMENT – 12TH, SKY, & MOUNTAINVIEW

- ▶ Prioritization: High (2021)
- ▶ Project Location: Alley between 12th & Mountainview from Broadway to Sky.
- ▶ Replace decayed water line.
- ▶ Funded by Water Utility.
- ▶ Estimated Cost (Engineering & Construction)
 - ▶ **FY 21: Total: \$200,000**

How do we pay for it?

- 100% - Water Utility



SOUTHWEST REGION WATER STORAGE TANK

- ▶ Prioritization: High (2023)
- ▶ Project Location: Location and storage capacity to be determined as Water System Plan is completed in FY 2020.
- ▶ Water storage tank needed to serve southwest section of community as development occurs and to achieve the goal of having 48 hours of potable water storage on hand in the community.
- ▶ Funded by Water Utility and Developer Contribution.
- ▶ Cost
 - ▶ FY 23 –Engineering: \$200,000
 - ▶ FY 23 –Construction: \$2,000,000
 - ▶ **Total: \$2,200,000**

How do we pay for it?

- 30% - Water Fund
- 70% - Developer Contribution



WATER MAIN REPLACEMENT – 6TH (COLLEGE TO DATE)

- ▶ Prioritization: High (2022)
- ▶ Project Location: 6th St from College Ave to Date St.
- ▶ Replace decayed water line.
- ▶ Funded by Water Utility.
- ▶ Estimated Cost
 - ▶ **FY 22: \$150,000**

How do we pay for it?

- 100% - Water Utility or Debt/Loan



WELL NO# 7 DEVELOPMENT

- ▶ Prioritization: High (2024)
- ▶ Project Location: To be determined by Water System Plan completed in 2020.
- ▶ Engineering & Construction in 2024.
- ▶ City needs additional wells to increase resiliency and be able to meet peak demand at geographically dispersed areas of town.
- ▶ Cost.
 - ▶ Engineering \$500,000
 - ▶ Construction \$3,000,000
 - ▶ **FY 2024 Total: \$3,500,000**



How do we pay for it?

- 40% State Grant/Loan Assistance DWSRF
- 20% Legislative Appropriation Request
- 20% Developer contribution
- 20% Water Fund

REPAINT CENTRAL COLLEGE PLACE WATER TOWER

- ▶ Prioritization: High (2025)
- ▶ Project Location: Public Works Yard located between Birch, Date, 4th, and 6th.
- ▶ Elevated water tank dates back to 1949.
- ▶ Central water tower is due for repainting. Higher cost since exterior paint is lead-based so will need to encase painting work in plastic.
- ▶ Water tower also needs to be seismically retrofitted and have overflow sized to current standards.
- ▶ Water utility will cover repainting cost.
- ▶ FEMA BRIC Grant we are pursuing to cover all of the overflow and seismic retrofit work.
- ▶ **FY 2025: FEMA Grant Request: \$600,000**
- ▶ **FY 2025: Water Utility: \$600,000**
- ▶ **Total: \$1,200,000**

How do we pay for it?

- 50% FEMA BRIC Grant
- 50% Water Utility



MARTIN AIRFIELD AREA WATER STORAGE

- ▶ Prioritization: High (2026)
- ▶ Project Location: This storage site will be sited near Martin Airfield UGA area as/if development occurs.
- ▶ Water storage tank needed to serve west section of community as development occurs and will solely be driven by development in Martin Airfield UGA.
- ▶ Funded Developer Contribution.
- ▶ Cost
 - ▶ **FY 2026: Total: \$2,000,000**

How do we pay for it?

- 100% Developer Contribution



XV. TABLE OF ACRONYMS

- ▶ ADA: Americans with Disabilities Act
- ▶ AMI: Advanced Metering Infrastructure
- ▶ AMR: Automated Metering Infrastructure
- ▶ CDBG: Community Development Block Grant
- ▶ EDA: Economic Development Administration
- ▶ DNR: Department of Natural Resources
- ▶ LID: Local Improvement District
- ▶ LTGO: Limited Tax General Obligation
- ▶ PVC: Polyvinyl Chloride
- ▶ RCO: Recreation and Conservation Office
- ▶ REET: Real Estate Excise Taxes
- ▶ SR: State Route
- ▶ SRTS: Safe Routes to School
- ▶ TIB: Transportation Improvement Board
- ▶ UGA: Urban Growth Area
- ▶ WSDOT: Washington State Department of Transportation
- ▶ WSRB: Washington Survey and Rating Bureau
- ▶ WWTP: Wastewater Treatment Plant



City of College Place: Capital Facility Plan (2021 to 2026) * Many projects subject to availability of grant dollars & future development*														
Name of Project	Project ID	Prioritization	Project Location	Project Description	Status	Year Budgete	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost	How is project funded?
Administration/Community Development														
Cty Hall Sallyport/Former Jail Area Renovation	1008	High	City Hall	Police Sallyport to move to Police Department. Renovate area to additional	Planned	2022		\$ 460,000.00					\$ 460,000.00	Facility Maintenance Reserve (funded by CE)
City Hall Conference Room Furnishings	1013	Medium	City Hall	Replace City Council Conference Room Furnishings	Planned	2022		\$ 20,000.00					\$ 20,000.00	Facility Maintenance Reserve (funded by CE)
City Hall Restroom Renovation	1015	Medium	City Hall	Replace tile, stalls, fixtures, counterlights, paint-two public, three staff.	Planned	2023			\$ 40,000.00				\$ 40,000.00	Facility Maintenance Reserve (funded by CE)
City Hall Exterior Paint	1017	Low	City Hall	Paint exterior & replace gutters.	Planned	2023			\$ 12,000.00				\$ 12,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Parking Lot (East End Improvements)	1014	Low	City Hall	Patch, sealcoat, stripe, move dumpster, remove fence, parking stops, ADA ramp to City Hall. Also finish landscaping around City Hall and PD. Also, underground power to charging stations and remove power pole.	Planned	2024				\$ 80,000.00			\$ 80,000.00	Facility Maintenance Reserve (funded by CE)
Total: Administration/Community Development							\$ -	\$ 480,000.00	\$ 52,000.00	\$ 80,000.00	\$ -	\$ -	\$ 612,000.00	
Fire Department														
Regional Fire Training Tower Contribution	2016	High	City of WW	City 1/3 share contribution prorated over five years for replacement fire training tower. Current one isn't safe to do controlled burns in.	Budgeted	2021	\$ 50,300.00	\$ 50,300.00	\$ 50,300.00	\$ 50,300.00	\$ 50,300.00		\$ 251,500.00	Facility Maintenance Reserve (funded by CE)
Replace Exterior Staircase on East Side of Building.	2017	Medium	Fire Station	Replace Exterior Staircase on East side of Building.	Budgeted - COVID Delay	2021	\$ 30,000.00						\$ 30,000.00	Facility Maintenance Reserve (funded by CE)
Facility (Fire HVAC)	2002	Medium - ESCO Performance Contracting Potential	Fire Station	Rebuild ext. Loop circulation pump and PM int. loop	Budgeted	2021	\$ 15,000.00						\$ 15,000.00	Facility Maintenance Reserve (funded by CE)
Renovate Dorm Rooms	2018	Medium	Fire Station	Renovate Dorm Rooms.	Planned	2022		\$ 25,000.00					\$ 25,000.00	Facility Maintenance Reserve (funded by CE)
Water Source Heat Pump Replacement	2010	Medium	Fire Station	Replace 9 Carrier Water Source Heat Pumps.	Planned	2022		\$ 90,000.00					\$ 90,000.00	Facility Maintenance Reserve (funded by CE)
Moline Gas Heater Replacement	2011	Medium - ESCO Performance	Fire Station	Replace Moline Gas Heater 75k BTU HR Unit	Planned	2024				\$ 10,000.00			\$ 10,000.00	Facility Maintenance Reserve (funded by CE)
Gas Furnace 75000 BTU HR	2012	Medium - ESCO Performance Contracting Potential	Fire Station	Replace Gas Furnace 7500 BTU HR Carrier Unit.	Planned	2024				\$ 13,450.00			\$ 13,450.00	Facility Maintenance Reserve (funded by CE)
Hot Water Pump 2 HP	2013	Low - ESCO Performance Contracting Potential	Fire Station	Replace Baldor Hot Water Pump 2 HP	Planned	2025					\$ 2,000.00		\$ 2,000.00	Facility Maintenance Reserve (funded by CE)
Total: Fire Department							\$ 95,300.00	\$ 165,300.00	\$ 50,300.00	\$ 73,750.00	\$ 52,300.00	\$ -	\$ 436,950.00	
Police Department														
Police Department: RTU Package 3 Ton Heater/Chiller	3011	Medium - ESCO Performance Contracting	Police Department	Replace 3 Ton RTU Package Unit Heater/Chiller on roof rated "F" on south side of building. North side chiller failed	Budgeted - COVID Delay	2021	\$ 15,000.00						\$ 15,000.00	Facility Maintenance Reserve (funded by CE)
Police Evidence Building	3014	High	Police Department	Construction of evidence and storage building adjacent to Police Dept. Carryover from FY 2019 and FY 2020.	Budgeted	2021	\$ 149,500.00						\$ 149,500.00	Facility Maintenance Reserve (funded by CE)
Replace 50 Gallon Water Heater	3012	Medium - ESCO Performance Contracting Potential	Police Department	Replace 50 Gallon Water Heater	Planned	2022		\$ 3,000.00					\$ 3,000.00	Facility Maintenance Reserve (funded by CE)

Police Department Renovation	3010	Low	Police Department	Renovate Police Department	Planned	2023			\$ 500,000.00				\$ 500,000.00	Facility Maintenance Reserve (funded by CE)
Total: Police Department							\$ 164,500.00	\$ 3,000.00	\$ 500,000.00	\$ -	\$ -	\$ -	\$ 667,500.00	
Public Works Department - Parks														
Lions Park Renovation	4001	High - But dependent upon grant dollars.	Lions Park	Dredge and reconstruct pond and Garrison Creek channel, eliminate point source pollution of storm water facility into pond. Includes irrigation plans. Engineering will be done the first half of FY 2021. Construction will be the last half of FY 2021 into FY 2022	Budgeted	2018	\$ 2,000,000.00	\$ 500,000.00					\$ 2,500,000.00	50% RCO, 30% Reet II, 20% Foundational Support (Sherwood, Blue Mountain, Lions Club, Rotary, Exchange, etc)
12th Street Parklet	4008	Medium	South side of 12th Street, west of Newgate.	Carryover from FY 2020. Work with Sherwood Trust Leadership Group to develop property into a parklet.	Budgeted	2020	\$ 10,000.00						\$ 10,000.00	100% Carryover Current Expense from FY 2020.
Harvest Meadows Park Improvements	4005	Medium	Harvest Meadows Park	Improvements include a welcome sign and picnic shelter as identified in the 2018 Park Master Plan.	Planned	2022		\$ 25,000.00					\$ 25,000.00	100% REET II Funds
Veterans Park at Homestead	4004	Low	Homestead Ave south of 4th Street	Addition of more play equipment and restroom in Park.	Planned	2022		\$ 60,000.00					\$ 60,000.00	100% Developer Fees
Park Development at McKiernan/Christianson Site	4003	Low	SW of College Ave & Mojonnier St	Per development standards, parkland will need to be donated to City for development. Will cooperate with State RCO, College Place School District, and developer for quality regional park.	Planned	2023			\$ 2,000,000.00				\$ 2,000,000.00	15% REET 2, 25% RCO, 50% Developer Fees, 10% Collaboration with College Place School District
Total: Public Works Department - Parks							\$ 2,010,000.00	\$ 585,000.00	\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ 4,595,000.00	
Public Works Department - Stormwater														
Outfall Replacement Program	5012	High	801 S. Larch Street	2021 - Outfalls #34 882 Larch, #35 Sentry, #13 Brentwood, #8 110 10th, #34 882 SE Larch 2022 - CIP 48 PW Yard 2023 - CIP 33 Bade and 10th 2024 - CIP 19 769 Songbird 2025 - CIP 26 and 27 221 NE Birch 2026 - CIP 15 and 7 1152 SE Falbo and 25 SE Cedar Band	Budgeted	2021	\$ 100,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 40,000.00	\$ 40,000.00	\$ 240,000.00	100% Stormwater Utility.
Destito & Earl Ln Stormwater Retrofit	5013	High	NW Destito Ct, NW Earl Ln	Stormwater pipe is crushed at end of Destito Ct which leads to residential flooding. Middle of Earl Ln floods as well. Engineering being done in 2020. Implementation needs to occur immediately. Anderson Perry just revized cost estimate due to new Ecology rules.	Budgeted	2021	\$ 209,162.25						\$ 209,162.25	100% Stormwater Utility
SE Birch (4th to 6th)	5006	Medium	SE Birch (4th to 6th)	Stormwater Improvements from 4th to 6th at Birch.	Planned	2022		\$ 20,000.00					\$ 20,000.00	100% Stormwater Utility.
SW Bade Avenue (9th to 10th)	5007	Medium	SW Bade from 10th to 11th.	Stormwater improvements along Bade from 9th to 10th.	Planned	2022		\$ 20,000.00					\$ 20,000.00	100% Stormwater Utility.
Public Works Yard Stormwater Improvements.	6032	Medium	Middle of block between 4th, 6th, Birch, and Date.	Stormwater improvements at Public Works Yard.	Planned	2022		\$ 20,000.00					\$ 20,000.00	100% Stormwater Utility
Street Waste Decant Facility	5003	High - But dependent upon grant dollars.	Public Works Yard	Construction of a street waste decant facility.	Planned	2022		\$ 700,000.00					\$ 700,000.00	75% State Ecology Grant, 25% Stormwater Utility.
SW Mojonnier Rd (College to Clarence)	6022	High	SW Mojonnier (College to Clarence)	Stormwater infrastructure for SW Mojonnier .	Planned	2023			\$ 1,488,675.00				\$ 1,488,675.00	70% Developer Fees, 20% WWV MPO STB Grant, 10% Street Improvement Fund.

SE 12th Street (College to Larch)	6010	High	SE 12th (College to Larch)	Replace storm infrastructure on 12th from College to Larch.	Planned	2023			\$ 628,813.68				\$ 628,813.68	100% Transportation Improvement Board Grant.
SW 10th Street Retrofit (College to Bade)	5005	High	SW 10th from College to Bade.	Reconstruct 10th to include stormwater infrastructure to filter water into Garrison Creek.	Planned	2024				\$ 219,451.98			\$ 219,451.98	100% Move around money. Hardship money will cover staffing. Move freed up money to this project. (Freed up money via Stormwater Capacity Hardship Grant)
NE Spitzenberg Street Stormwater Retrofit	5008	Low	NE Spitzenberg from Cargill to Tulip Ln	Retrofit to include stormwater infrastructure along Spitzenberg from Cargill to Tulip.	Planned	2024				\$ 75,000.00			\$ 75,000.00	50% Developer Fees ; 50% Stormwater Utility
SE Date Ave (10th to 11th)	5018	Medium	SE Date (10th to 11th)	Stormwater Retrofit on SE Date from 10th to 11th.	Planned	2024				\$ 20,000.00			\$ 20,000.00	100% Stormwater Utility.
SE 12th Street (Larch to Myra)	6039	High	SE 12th (Larch to Myra)	Replace storm infrastructure on 12th from Larch Avenue to Myra.	Planned	2025					\$ 890,068.52		\$ 890,068.52	100% Transportation Improvement Board Grant.
NE Cedar Ave Storm Improvements	6007	High	NE Cedar from A to C Street	Stormwater Improvements along corridor.	Planned	2026						\$ 250,000.00	\$ 250,000.00	100% Hardship Grant Redirect or Legislative Appropriation.
Regional Stormwater Facility	5011	Medium - Dependent on grant dollars.	For Garrison Creek Watershed likely a section of the College Place Wastewater Treatment Plant property.	Construction of a regional stormwater detention facility to serve areas of College Place without proper detention areas. This facility would likely be located on the Wastewater Treatment Plant property and would act as the primary detention for sections of College Place that feed into the Garrison Creek Watershed. Revized pricing is from the Regional Stormwater Facility Technical Memo by Parametrix from October 2019. Work will begin in 2026. Total cost is around \$6 million with construction estimated to begin in 2026.	Planned	2026						\$ 3,000,000.00	\$ 3,000,000.00	25% Stormwater Utility, 25% Developer Impact Fees, 50% State Ecology Grant or Legislative Appropriation
Total: Public Works Department - Stormwater							\$ 309,162.25	\$ 780,000.00	\$ 2,137,488.68	\$ 334,451.98	\$ 930,068.52	\$ 3,290,000.00	\$ 7,781,171.43	
Public Works Department - Streets														
4Bikes Project (Fourth - College to Academy, Academy - Whitman to 4th)	6029	High - Obtained TIB Complete Street Grant	4th - College Avenue to Academy Way Academy Way - 4th Street to Whitman Drive.	Continuance of cycle track on Fourth Street from Davis Street to College Avenue. Pedestrian streetlamps every 200 feet: Fourth St - College Avenue to Academy Way, Academy Way - Whitman Drive to Fourth Street.	Budgeted - COVID Delay	2021	\$ 600,000.00						\$ 600,000.00	Awarded Transportation Improvement Board Complete Street Grant (\$500,000). Remaining funds from Street Improvement Fund. Project to be tracked in the Economic Development Fund 330.
SE Meadowbrook Grind and Overlay	6027	High - But dependent upon grant dollars.	SE Meadowbrook between Lamperti and SR 125.	Grind and overlay SE Meadowbrook between Lamperti and SR 125 and Lamperti from Larch to College Ave. This project is dependent on a grant from th Transportation Improvement Board.	Budgeted	2021	\$ 313,560.00						\$ 313,560.00	TIB funding 90% of work through street resurfacing grant.
Installation of stop signs at Whitman/Larch.	6044	High - Developer Contribution	Whitman Drive & Larch	Installation of solar flashing stop signs on Larch at Whitman Intersection.	Budgeted - COVID Delay	2021	\$ 10,000.00						\$ 10,000.00	100% Villages at Fort WW Developer Contribution

Safewalk College Place	6048	High - 2021 / Medium - 2022, 2024, and 2026	- Bade:5th to 6th - Bade:7th to 10th - Davis: Whitman to 3rd - 12th:College to Bade. - 2022 2nd and 8th 2024 B Street 2026 1st and 3rd between Academy and Davis	Install six-foot wide sidewalk on one side of road. Dependent on obtaining a Community Development Block Grant: General Purpose.	Budgeted for 2021 Iteration, Grant Dependent for Future Years	2021	\$ 339,530.00	\$ 500,000.00		\$ 400,000.00		\$ 600,000.00	\$ 1,839,530.00	100% CDBG General Purpose Grant Funds and easement donation from Walla Walla University. Fund 309
Crosswalk Improvements in front of CP Post Office	6058	Medium	500 S. College Avenue	Crosswalk improvements to include curb bump outs, Rapid Flashing Beacons, and more.	Planned	2021	\$ 90,000.00						\$ 90,000.00	Trying to pursue WSDOT Ped Grant. May go to MPO for funds. Likely 25% local match from Street Fund.
Chipseal Program	6018	Medium	Bade (4th to 13th), SW 11th, SW 10th, and SW Puff Ln - 2022: Harvest Meadows, Knapp Addition, SE Bliss Ln - 2023: SW 6th, Cedar Bend Subdivision, SW 7th, SW 8th (College to Bade) (Davis to Evans), SW 9th, SW Evans (6th to 8th), SW Davis (6th to 8th) - 2024: Autumn Meadows Subdivision, Country Estates Subdivision, Sherburne Addition, SW 10th (Birch to Date) - 2025: Highland Park Subdivision - 2026: NE C Street (Larch to Myra), Larch (C Street to SR 125)	Planned annual chip seal program	Budgeted	2021	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 360,000.00	100% REET 1 Fund
Block Resurfacing Program	6059	Medium	- 2021: Mockingbird (Dove to Eagle Ln) - 2022: Cotter Pl (12th to Dead End - 2023: 6th (Davis to Evans) - 2024: Elm Ave (5th to Dead End) - 2025: 5th St (Bade to Dead End) - 2026: Bade (4th to 6th)	Resurface a block of deteriorated roadway every other year. Provides a ten year fix.	Budgeted - COVID Delay	2021	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 195,000.00	100% REET 1 Fund

CP Downtown Parking Lot Project	6059	Low	Center of Block bordered by 8th, 6th, College, and Bade.	Construct parking lot to encourage a dense mixed-use downtown that is walkable.	Planned	2021	\$ 200,000.00	\$ 300,000.00					\$ 500,000.00	100 % Going after USDA Economic Development Grant Funds.
Mojonnier Rd Reconstruction (Bluvue Ln to College Ave)	6036	Low - Dependent on future development.	Mojonnier Rd from Grandview to College Ave	Reconstruction of Mojonnier Rd from Bluvue Ct to College Ave. Engineering (2021 to 2022 with MPO STP Grant Money) Construction in 2023.	Planned	2022		\$ 711,000.00	\$ 4,168,290.00				\$ 4,879,290.00	70% Developer Fees, 20% MPO STP Funds , 10% Street Improvement Fund.
Pedestrian signalization at Myra Rd & Garrison Village Way	6054	Low - Dependent on WSDOT Grant and Developers	Myra Rd at Garrison Village Way	Pedestrian crossing beacon with pedestrian refuge island so folks can get to Fort Walla Walla.	Planned	2022		\$ 546,000.00					\$ 546,000.00	Likely Scenario: 20% City of WW, 20% City of CP Street Fund, 30% Developer Contrib, 30% State Grant
Birch St (4th to 6th)	5004	Medium	Birch Street from 4th to 6th.	Reconstruct Birch Street from 4th to 6th.	Planned	2022		\$ 150,000.00					\$ 150,000.00	100% Street Improvement Fund
Stone Creek Development Intersection Signalization on College Ave by CPHS	6035	Medium - Dependent on future development.	College Avenue, south side of College Place High School.	Installation of signals at College Ave and arterial for the Stone Creek Development.	Planned	2022		\$ 365,170.00					\$ 365,170.00	This will be primarily funded by development impact fees. 25% city match likely through Street Fund.
Stone Creek Development Intersection Signalization II on College Avenue by CPHS	6059	Medium - Dependent on future development.	College Avenue, near CPHS	Installation of signals.	Planned	2022		\$ 365,170.00					\$ 365,170.00	This will be primarily funded by development impact fees. 25% local match likely through Street Fund.
9th Street	6044	Medium - Dependent on CDBG Grant Funds.	9th (College Ave to Alleyway)	Convert gravel road to pavement with curb and gutter.	Planned	2022		\$ 500,000.00					\$ 500,000.00	100 % Street Improvement Fund via CDBG - General Purpose Grant, LID, or State Grant.
Vintage Gas HeaterReplacement at Public Works Yard.	6050	Medium - Energy Savings ESCO	Public Works Yard	Replace vintage gas heater.	Planned	2022		\$ 21,989.00					\$ 21,989.00	100% Facility Maintenance Fund.
Heat Pump at Public Works Shop	6056	Medium	Public Works Yard	Replace Heat Pump	Planned	2022		\$ 20,000.00					\$ 20,000.00	100% Facility Maintenance Fund.
Public Works Yard Upgrade	6032	Medium	218 SE 4th St	Upgrade Public Works Yard. New pavement between buildings and gas pumps. General renovation work.	Planned	2022		\$ 400,000.00					\$ 400,000.00	100% Facility Reserve Fund.
Rose Street Lighting	6014	Low	Rose Street from College Ave to Lambert Ave	Rose Ornamental Pedestrian Street Lights	Planned	2023			\$ 350,000.00				\$ 350,000.00	100% Transportation Improvement Board Complete Street Grant.
SE 12th Street (College to Larch)	6010	High - Dependent on grant funds.	SE 12th Street from College to Larch	Street grind and overlay with water and sewer improvements on SE 12th Street from College to Larch.	Planned.	2023			\$ 2,229,430.32				\$ 2,229,430.32	90% TIB or MPO Funding, 10% Street Improvement Fund.
12th & Larch Intersection	6011	Medium	The 12th and Larch Avenue intersection.	Identify, design and construct preferred intersection configuration.	Planned.	2023			\$ 1,600,000.00				\$ 1,600,000.00	50 % Local (City) funds from Street Improvement Fund (funded by the street fund) with 50% WSDOT or MPO Grant.
SW 10th Street Retrofit (College to Bade)	5005	High	SW 10th from College to Bade.	Reconstruction of 10th from College to Dead End.	Planned	2024				\$ 778,057.02			\$ 778,057.02	100% Stormwater Utility via offset from Stormwater Capacity Grant. .
Birch St (2nd to 4th)	6045	Medium	Birch Street from 2nd to 4th.	Reconstruct Birch Street from 2nd to 4th to include curb and gutter.	Planned	2024				\$ 100,000.00			\$ 100,000.00	100% Street Improvement Fund/REET.
SE 12th Street (Larch to Myra)	6039	Dependent on grant funds.	SE 12th Street from Larch to Myra Rd.	Reconstruction of 12th Street from Myra Rd to Larch Ave.	Planned	2025					\$ 3,155,697.48		\$ 3,155,697.48	90% TIB or MPO Funding, 10% Street Improvement Fund.
Larch & Whitman Intersection	6015	Medium	Larch & Whitman Intersection	Intersections need to be improved for safe traffic.	Planned	2025					\$ 304,163.00		\$ 304,163.00	40% Developer Impact Fees, 40% CERB Construction Grant, 20% Street Improvement Fund

SE Sky Ave (12th to Scenic View)	6024	Medium	SE Sky Ave from 12th Street to Scenic View Drive.	Corridor reconstruction on SE Sky Ave from 12th Street to Scenic View Drive to include streets, sidewalks, water and sewer improvements.	Planned	2026							\$ 502,580.00	\$ 502,580.00	100% Street Improvement Fund (funded by the Street Fund), REET, Water Capital Reserve Fund, Wastewater Capital Reserve Fund
NE Cedar Avenue ("A" to "C" Street)	6007	Medium	NE Cedar Avenue from "A" to "C" Street	Resurface Cedar Avenue	Planned	2026							\$ 358,520.76	\$ 358,520.76	100% Legislative Appropriation
SE Dewey Dr	6022	Medium	SE Dewey Drive.	Full street and sidewalk reconstruction on Dewey Drive to include water and sewer improvements.	Planned.	2026							\$ 678,483.00	\$ 678,483.00	100% Street Improvement Fund
Whitman Dr Reconstruction	6043	Low - Dependent on future development.	Whitman Drive & Maple Ave	Reconstruct roadway from Academy Way to Martin Airfield to Arterial Standards. Also, includes conversion of Academy & Whitman intersection to four way stop.	Planned	2026							\$ 986,654.00	\$ 986,654.00	50% Developer Fees; 50% State TIB or Public Works Trust Fund Grants
Whitman Dr Multiuse Path Completion	4007	Low	Whitman Drive between Evans and Academy.	Assemble right of way to complete gap in multi-use path between Evans and Academy Way.	Planned	2026							\$ 80,000.00	\$ 80,000.00	100% MPO STP Funds and/or State RCO
Total: Public Works Department - Streets							\$ 1,643,090.00	\$ 3,969,329.00	\$ 8,437,720.32	\$ 1,373,057.02	\$ 3,554,860.48	\$ 3,301,237.76	\$ 22,279,294.58		
Public Works Department - Wastewater															
WWTP Improvements - Implementation Phase 1:	7004	High - Mandated by our Wastewater Permit, also dependent on grants.	WWTP - 501 Owens Rd	WWTP Wastewater Treatment Plant Improvements: - 2022: Headworks \$1,740,000 - 2022: Rearation and Cooling: \$150,000 - 2023: Land Treatment: \$17.9 Million	Budgeted	2018	\$ 500,000.00	\$ 1,890,000.00	\$ 17,900,000.00				\$ 20,290,000.00		20% Wastewater Capital Reserve; 40% Department of Ecology Grant/Loan; 40% Legislative Appropriation.
Southwest College Place Trunkline and Lift Station	7008	High	SW Lamperti/College Ave	Contribution to construct new lift station and trunk line better serving Southwest College Place. Expecting about \$250,000 remaining in Engineering Costs. Remainder covered by Private Developer/LID/etc.	Budgeted	2018	\$ 7,587,097.00						\$ 7,587,097.00		5.3% Port .09 Grant, 65.9% USDA RD, 15.8% Ecology Funds, 13% City WW Funds
Neighborhood Sewer Lining	7016	High	Across Community.	Line sewer to maintain structural integrity. - Carryover from 2020 Sewer Lining Contract: \$257,087. - 2021: SE 12th & Broadway Lining - 2022: SE Birch (4th to 6th) Lining - 2023: Rose/C/Ash Lining - 2024: SE 10th & Bade Lining/College & B - 2025: Alley of 8th & 9th/Cotter &11th - 2026: Dewey Drive	Budgeted	2018	\$ 357,087.00	\$ 100,000.00	\$ 100,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 1,157,087.00		100% Wastewater Capital Reserve Fund.
12th Street Wastewater Replacement Project	6010	Medium	12th Street from College to Larch.	Wastewater replacement project below 12th Street project.	Planned	2023			\$ 270,742.00				\$ 270,742.00		100% Wastewater Capital Reserve Fund.
NE Cedar Ave Wastewater Replacement Project	6007	High - Dependent on grant funds.	Cedar Ave from C to A Streets	Line Sewer of NE Cedar Avenue from A to C Street.	Planned	2024				\$ 80,010.00			\$ 80,010.00		100% Legislative Appropriation
12th Street Wastewater Replacement Project (Date to Myra)	6039	Medium	12th Street from Myra Rd to Larch St	Wastewater Replacement Project under 12th Street project.	Planned.	2025					\$ 401,745.00		\$ 401,745.00		100% Wastewater Capital Reserve Fund.
Sky Ave Wastewater Replacement Project	6024	Medium	Sky Ave from 12th to ScenicView	Wastewater replacement project below Sky Ave project.	Planned	2026						\$ 61,649.00	\$ 61,649.00		100% Wastewater Capital Reserve Fund.
Total: Public Works Department - Wastewater							\$ 8,444,184.00	\$ 1,990,000.00	\$ 18,270,742.00	\$ 280,010.00	\$ 601,745.00	\$ 261,649.00	\$ 29,848,330.00		
Public Works Department - Water															

Well No. 2 Relocation	8001	High	Whitman Drive & Maple Ave	Reconstruction of new well shaft and well-house and installation of pump, motor, controls, and appurtenant equipment and facilities to replace Well No. 2; decommissioning of existing Well No. 2. The goal is to have this well operational by end of Summer 2021. High end estimate is by Paul Cross at RH2	Budgeted	2017	\$ 243,000.00	\$ 2,850,000.00					\$ 3,093,000.00	State Legislative Appropriation and 20-year, 1%, 50% forgivable DWSRF Loan
Sky & 12 Water Main Replacements	8007	Medium	Sky Avenue and Alley of 12th & Mt View	Replace existing steel water main and services	Budgeted	2020	\$ 200,000.00						\$ 200,000.00	100% Water Capital Fund
Whitman Maple Solar Array	8019	Low	Whitman & Maple Drive	The City will continue to look for grant funding to construct a solar array adjacent to Well #6. We will only pursue this project if it is grant funded.	Planned	2021	\$ 300,000.00						\$ 300,000.00	100% either Pacific Power Blue Sky, CREA, or State Department of Commerce Funding
6th St Water - College to Date	8011	High	6th between College	Replace water main and services	Planned	2022		\$ 150,000.00					\$ 150,000.00	100% Water Capital Reserve Fund.
SW region Water Storage Tank	8016	High	Around Stone Creek D	Engineering and development of 500,000 water storage tank to serve Southwest region of town.	Planned	2023			\$ 2,200,000.00				\$ 2,200,000.00	30% Water Capital Reserve Fund, 70% Developer Fees
SE 12th St (College to Larch) Water Infrastructure Replacement Project	6010	Medium - Dependent on Grant Funds	SE 12th Street from College to Larch Ave.	Replace water infrastructure under SE 12th St project.	Planned	2023			\$ 617,381.00				\$ 617,381.00	100% Water Capital Reserve Fund.
Well #7 Development	8017	High	Southwest College Place.	Develop a fourth well to depend on.	Planned	2024				\$ 3,500,000.00			\$ 3,500,000.00	20% Water Capital Reserve Fund, 20% Legislative Appropriation, 20% Developer Fees, 40% DWSRF
SW 10th Street Retrofit (College to Larch)	5005	High	SW 10th from College	Replace water main and services on SW 10th from College to Dead End.	Planned	2024				\$ 236,643.00			\$ 236,643.00	100% Water Capital Reserve Fund.
Birch Ave Water - 2nd to 4th	8009	High	Birch between 2nd & 4th	Replace water main & services	Planned	2024				\$ 140,000.00			\$ 140,000.00	100% Water Capital Reserve Fund.
SE 12th St (Larch to Myra) Water Infrastructure Replacement Project	6039	Medium - Dependent on grant funds.	SE 12th Street from Myra Rd to Larch Ave.	Replacemen water infrastructure under SE 12th St project from Date to Myra Rd.	Planned	2025					\$ 916,113.00		\$ 916,113.00	100% Water Capital Reserve Fund.
Steel (500,000 Gallon) Tower Repaint	8019	High	Water Tank in Public Works Yard	Elevated water tower from 1947 needs to be repainted. Also, pursing FEMA Resiliency Grant to conduct seismic upgrades,	Planned	2025					\$ 1,200,000.00		\$ 1,200,000.00	50% Water Capital Reserve Fund, 50% FEMA Bric Grant
SE Sky Ave Water Infrastructure Replacement Project	6024	Medium	SE Sky Ave from 12th to SE Scenic View Dr.	Replace water infrastructure below Sky Ave project.	Planned	2026						\$ 140,850.00	\$ 140,850.00	100 % Water Capital Reserve Fund
NE Cedar Ave Water Infrastructure Replacement Project	6007	High - Dependent on Ave funds.	NE Cedar Avenue from "A" to "C" Street	Replace water infrastructure below Cedar Ave project.	Planned	2026						\$ 149,917.00	\$ 149,917.00	100% Legislative Appropriation
Dewey Drive Water	6022	High	Dewey Drive	Replace Water main & services	Planned	2026						\$ 189,783.00	\$ 189,783.00	100% Water Capital Reserve Fund.
West Martin Airfield Area Water Storage Tank	8018	High	Martin Airfield Area	Engineering and development of 500,000 water storage tank to serve far Western region of College Place around Martin Airfield.	Planned	2026						\$ 2,000,000.00	\$ 2,000,000.00	100% Developer Fees
Total: Public Works Department - Water							\$ 743,000.00	\$ 3,000,000.00	\$ 2,817,381.00	\$ 3,876,643.00	\$ 2,116,113.00	\$ 2,480,550.00	\$ 15,033,687.00	
Grand Total: All Capital Facility Projects							\$ 13,409,236.25	\$ 10,972,629.00	\$ 34,265,632.00	\$ 6,017,912.00	\$ 7,255,087.00	\$ 9,333,436.76	\$ 81,253,933.01	

City of College Place, Washington

ORDINANCE NO. 20-019

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WASHINGTON ADOPTING A SIX-YEAR CITYWIDE EQUIPMENT REPLACEMENT PLAN FOR THE YEARS 2021 THROUGH 2026

WHEREAS, the City of College Place is a non-charter code city with powers set forth in RCW Title 35A.24.010; and

WHEREAS, a six-year Equipment Replacement Plan is not required by any Federal, State, or Local statute but are a matter of good public policy for future planning of citywide services; and

WHEREAS, updates to the six-year Equipment Replacement Planning documents have been posted on the city budget portal website:

http://www.cpga.us/departments/finance/budget_2021.php

NOW THEREFORE, THE CITY COUNCIL OF COLLEGE PLACE DO ORDAIN AS FOLLOWS

Section 1. Ordinance No. 20-019 that adopts the 2021 to 2026 Equipment Replacement, Plan as shown in Exhibit 2 attached to this Ordinance.

Section 2. City staff is authorized to apply for state, federal, and private foundation grants in support of the projects identified in the Citywide Equipment Replacement Plan.

Section 3: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 5: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 24th day of November, 2020.

Norma L. Hernández, Mayor

Attest:

Lisa R. Neissl, City Clerk

Approved as to form:

Rea Culwell, City Attorney

City of College Place: Equipment Replacent Plan (FY 2021 to 2026) (\$5,000 ER&R Threshold)													
Name of Project	Project ID	Prioritization	Project Description	Status	First Year Budgeted	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost	How is project funded?
Administration/Community Development													
City Hall Generator	1009	Medium	Replacement emergency backup generator for City Hall.	Budgeted - COVID Delay	2021	\$ 200,000.00						\$ 200,000.00	Facilities Maintenance Reserve Fund (funded by CE)
Replace Vehicle #803 2011- Ford Escape	1020	Low	Replace Vehicle #803 2011 - Ford Escape Building Department	Planned	2026						\$ 35,000.00	\$ 35,000.00	Equipment Replacement Fund
Replace Vehicle #804 2011 - Ford Escape	1021	Low	Replace Vehicle #803 2011 - Ford Escape Building Department	Planned	2026						\$ 35,000.00	\$ 35,000.00	Equipment Replacement Fund
Total: Administration/Community Development						\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ 70,000.00	\$ 270,000.00	
Fire Department													
Turnouts	2001	High	Annual replacement of turnouts/ \$12,000 a year	Budgeted	Perpetual	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 72,000.00	Current Expense (Fire Budget)
Vehicle #UT303 Fire Marshall Vehicle Replacement	2009	High	New vehicle for Fire Marshal (Lease)	Budgeted	2021	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 54,000.00	Equipment Replacement Fund
SCBA Replacement	2006	High	These are the breathing air packs for firefighters they have a 15 year life.	Budgeted	2021	\$ 27,744.00	\$ 27,744.00	\$ 27,744.00	\$ 27,744.00	\$ 27,744.00		\$ 138,720.00	Current Expense (Fire Budget) and Grants
Vehicle #304 - Fire Captain's Truck (Lease)	2009	High	New pickup for Fire Dept Captain	Budgeted	2021	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 54,000.00	Equipment Replacement Fund
Wildland Fire Truck	2016	Medium	Replacement Wildland Fire Truck.	Budgeted - COVID Delay	2021	\$ 20,000.00						\$ 20,000.00	Equipment Replacement (From Wildland Mobilization)
Vehicle E061 Brush Truck	2015	Medium	Replace 1985 Chevrolet K3500 - MOB Brush Truck	Planned	2022		\$ 125,000.00					\$ 125,000.00	Equipment Replacement Fund
Vehicle #A3021 Ambulance Replacement	2014	Medium	Replace 2001 Ford E450/Road Rescue Ambulance	Planned	2022		\$ 250,000.00					\$ 250,000.00	Equipment Replacement Fund
Vehicle #E3012 - Fire Truck Replacement	2007	Medium	Replace #E3012 Fire Truck	Planned	2023			\$ 750,000.00				\$ 750,000.00	Equipment Replacement Fund (Will ask WWU for assistance if want ladder)
Replace #R3041 2000 Ambulance	2013	Medium	Replace 2000 Wheeled Coach Box/Chevrolet 4500 Rescue Van	Planned	2024				\$ 250,000.00			\$ 250,000.00	Equipment Replacement Fund
Total: Fire Department						\$ 77,744.00	\$ 432,744.00	\$ 807,744.00	\$ 307,744.00	\$ 57,744.00	\$ 30,000.00	\$ 1,713,720.00	
Police Department													
Police Vehicle Leasing Program	3005	High	Police Vehicle Leasing Program. (#401, #402, #406, #408, #410, #412, #414, and #431 Dodge Chargers picked up in 2019 and will be switched out in 2025. Replace #400 2013 Ford Sedan Interceptor and #411 Ford Escape Hybrid in 2021. Replace #407, #409, #413, #415, #416, #471, and #472 2014/2015 used State Patrol Ford Interectors in 2023	Budgeted	2019	\$ 72,520.32	\$ 72,520.32	\$ 135,975.60	\$ 135,975.60	\$ 135,975.60	\$ 135,975.60	\$ 688,943.04	Equipment Replacement Fund
Taser Replacement	3006	High	Tasers need to be replaced as they are now out of warrantee.	Budgeted	2021	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 102,000.00	Current Expense Fund
Total: Police Department						\$ 89,520.32	\$ 89,520.32	\$ 152,975.60	\$ 152,975.60	\$ 152,975.60	\$ 152,975.60	\$ 790,943.04	
Public Works Department - Parks													
Vehicle #303 - Park Pickup	4004	Low	Replace #303 2007 Chevrolet Flat Bed Pick Up	Budgeted - COVID Delay	2022		\$ 37,000.00					\$ 37,000.00	Equipment Replacement Fund

Lawn Mower	4005	Medium	Replacement lawn mower.	Planned	2025						\$ 20,000.00		\$ 20,000.00	Equipment Replacement Fund
Total: Public Works Department - Parks						\$ -	\$ 37,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 57,000.00		
Public Works Department - Stormwater														
Replace Vehicle #901/#701	5006	High	Replace Vehicle #901/#701 1999 Serco Vactor/Jetter Sewer Truck	Planned	2022		\$ 295,000.00						\$ 295,000.00	Equipment Replacement Fund
Replace Vehicle #910	5007	Medium	Replace Vehicle #910 2003 - Ford F550 Utility Truck	Planned	2023			\$ 37,000.00					\$ 37,000.00	Equipment Replacement Fund
Replace Vehicle #920	5008	Medium	Replace Vehicle #920 Ford E450 Box Van (Sewer Camera System)	Planned	2023			\$ 200,000.00					\$ 200,000.00	Equipment Replacement Fund
Replace Vehicle #970	5009	Medium	Replace Vehicle #970 2014 - Ford Explorer	Planned	2023			\$ 35,000.00					\$ 35,000.00	Equipment Replacement Fund
Total: Public Works Department - Stormwater						\$ -	\$ 295,000.00	\$ 272,000.00	\$ -	\$ -	\$ -	\$ 567,000.00		
Public Works Department - Streets														
Vehicle #501	6020	Medium	Replace #501 1996 Ford Super Duty Stellar Truck	Budgeted - COVID Delay	2021	\$ 90,000.00							\$ 90,000.00	Equipment Replacement Fund
Replacement #509 Grader	6033	High	Replace #509 1976 John Deer Grader	Budgeted	2021	\$ 160,000.00							\$ 160,000.00	Equipment Replacement Fund
Vehicle 510 - Street Pickup	6026	Medium	Replace Vehicle #510 2007-Chevrolet 1500 Utility Truck	Budgeted - COVID Delay	2021	\$ 57,000.00							\$ 57,000.00	Equipment Replacement Fund
Vehicle #542 - Flusher	6031	Medium	Replace Vehicle #542 1992 Ford L8000 3,000 gallon Street Flusher Truck	Planned	2022		\$ 250,000.00						\$ 250,000.00	Equipment Replacement Fund
Vehicle #504	6030	Low	Replace Vehicle #5404 2008 - Chevrolet 1500 Pick Up	Planned	2023			\$ 37,000.00					\$ 37,000.00	Equipment Replacement Fund
Vehicle #547 - Tilt Trailer Replacement	6037	Low	Replace Vehicle #547 Walton 20,000 lb Tilt Trailer	Planned	2024				\$ 20,000.00				\$ 20,000.00	Equipment Replacement Fund
Vehicle #503 - Roller	6038	Low	Replace Vehicle #503 Dynapac 48" Vibratory Roller	Planned	2025					\$ 80,000.00			\$ 80,000.00	Equipment Replacement Fund
Vehicle #507 - Bucket Truck	6032	Low	Replace Vehicle #507 Ford F550 Utility Bucket Truck	Planned	2025					\$ 150,000.00			\$ 150,000.00	Equipment Replacement Fund
Vehicle #211 Replacement	6039	Low	Vehicle #211 Replacement - 2007 Napa Shop Air Compressor	Planned	2026						\$ 11,000.00	\$ 11,000.00		Equipment Replacement Fund
Total: Public Works Department - Streets						\$ 307,000.00	\$ 250,000.00	\$ 37,000.00	\$ 20,000.00	\$ 230,000.00	\$ 11,000.00	\$ 855,000.00		
Public Works Department - Wastewater (Moving all items in here to all inclusive contract with Jacobs Group - WWTP Operator)														
Jacobs Contract Addendum Cost (Equipment Portion)	7018	High	The equipment portion of the Jacobs contract addendum will put all equipment needs on Jacobs Group, the Wastewater Treatment Plant operator.	Budgeted	2020	\$ 191,000.00	\$ 192,910.00	\$ 194,839.10	\$ 196,787.49	\$ 198,755.37	\$ 200,742.92	\$ 1,175,034.88		Wastewater Capital Reserve Fund
Total: Public Works Department - Wastewater						\$ 191,000.00	\$ 192,910.00	\$ 194,839.10	\$ 196,787.49	\$ 198,755.37	\$ 200,742.92	\$ 1,175,034.88		
Public Works Department - Water														
Vehicle #603	8010	High	Replace Vehicle #603 2006 - Chevrolet Pick Up	Budgeted	2021	\$ 37,000.00							\$ 37,000.00	Water Capital Reserve Fund
Vehicle #610 - Water Pickup	8015	Low	Replace Vehicle #610 2008 - Ford E250 Van	Planned	2023			\$ 37,000.00					\$ 37,000.00	Water Capital Reserve Fund
Vehicle #601 - Utility Truck	8013	Low	Replace Vehicle #601 2003 - Ford F550 Utility Truck	Planned	2023			\$ 37,000.00					\$ 37,000.00	Water Capital Reserve Fund
Total: Public Works Department - Water						\$ 37,000.00	\$ -	\$ 74,000.00	\$ -	\$ -	\$ -	\$ 111,000.00		
Grand Total: All Equipment Replacements						\$ 902,264.32	\$ 1,297,174.32	\$ 1,538,558.70	\$ 677,507.09	\$ 659,474.97	\$ 464,718.52	\$ 5,539,697.92		



FISCAL YEAR 2021 TO 2026 EQUIPMENT REPLACEMENT PLAN



FY 2021 TO 2026 EQUIPMENT REPLACEMENT PLAN



City of College Place: 625 S. College Ave, Phone: 509-529-1200, Website: www.cpwa.us

City Council

- Norma Hernandez, Mayor
- Jerry Bobbitt, Council Position #1
- Michael Cleveland, Council Position #2
- Marge Nyhagen, Council Position #3
- Loren Peterson, Council Position #4
- Melodie Selby, Council Position #5
- Heather Scherrmann, Council Position #6
- Byron Trop, Council Position #7

ER&R Management Team

- Mike Rizzitiello, City Administrator
- Brian Carleton, Finance Director
- DaShari Cinnamon, Deputy Finance Director
- Paul Hartwig, Public Works Director
- Jeff Goodson, Fleet Manager
- Troy Tomaras, Police Chief
- David Winter, Fire Chief

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II. WHAT IS AN EQUIPMENT REPLACEMENT PLAN?

- A six-year plan of replacements for vehicles and other types of operational equipment over a value of \$5,000
- City working toward funding depreciation on equipment. Still short on some items (ex: Fire Truck replacement)
- Across ALL departments.
- Status Column
 - Budgeted: Means expense will occur in FY 2021.
 - Budgeted – COVID Delay: Means expense could be delayed if revenues don't come in as projected.
 - Planned: Means expenditure will likely occur in the FY 2021 to 2026 planning period and City is actively pursuing/assembling funds to make it happen.



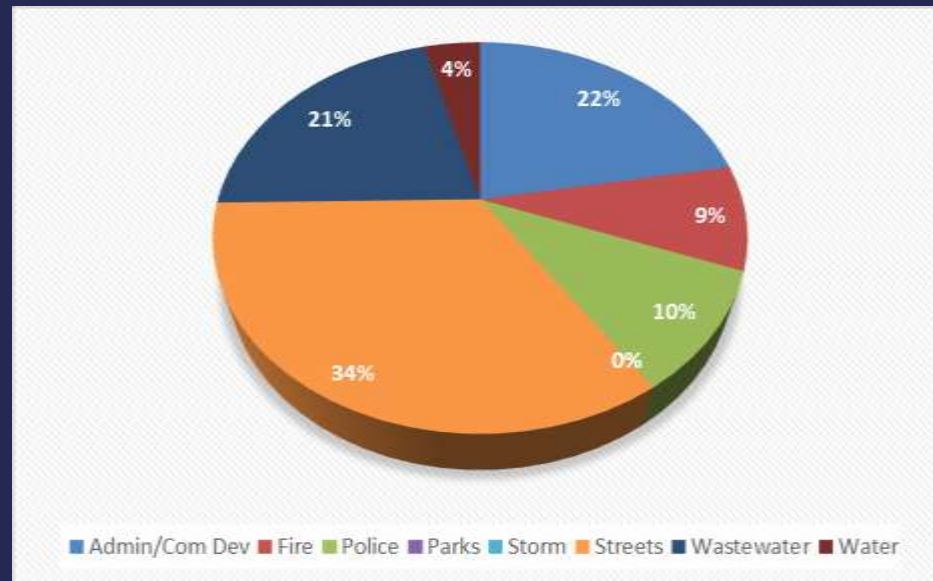
III. COMPLETED FY 2020 EQUIPMENT REPLACEMENTS

Completed Equipment Replacement Plan: FY 2020		
Name	Department	Cost
Travel Vehicle	Administration	\$ 30,000.00
Turnout Replacement	Fire	\$ 12,000.00
Vehicle #WT3021 Water Tender Replacement	Fire	\$ 150,000.00
SCBA Replacement	Police	\$ 25,000.00
Vehicle #804 - Radar Trailer	Police	\$ 27,744.00
Police Officer Vehicle Leasing (Six Dodge Chargers)	Police	\$ 63,455.28
Weapons Replacement	Police	\$ 18,000.00
Vehicle #303 Park Pickup	Storm	\$ 240,000.00
Vehicle #524 Spray Trailer	Streets	\$ 7,000.00
Jacobs Contract Addendum for Wastewater Treatment Plant Equipment	Wastewater	\$ 191,000.00
Vehicle #614 Water Flatbed	Water	\$ 45,000.00
Vehicle #533 Dump Truck	Water	\$ 100,000.00
Total		\$ 909,199.28

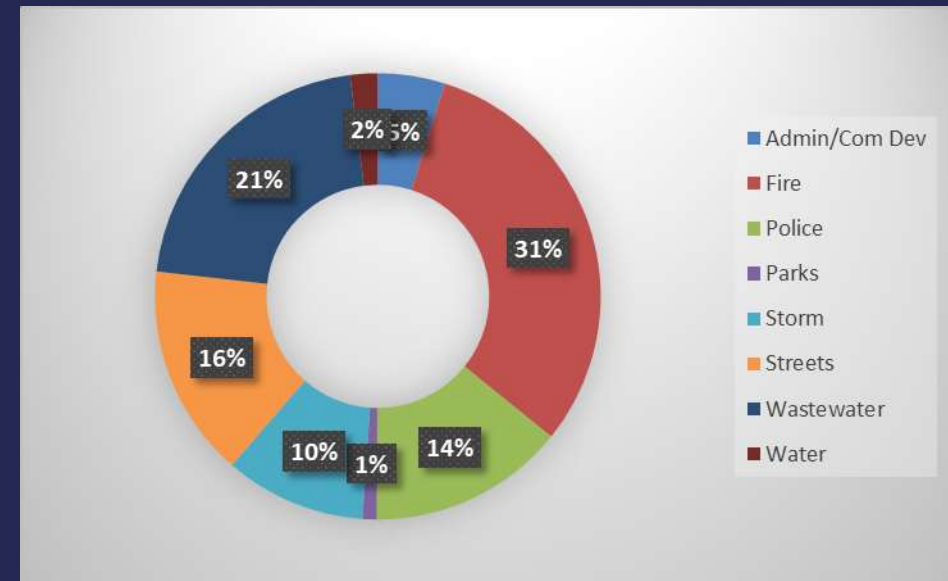


IV. EQUIPMENT REPLACEMENT PLAN SUMMARY

Fiscal Year 2021

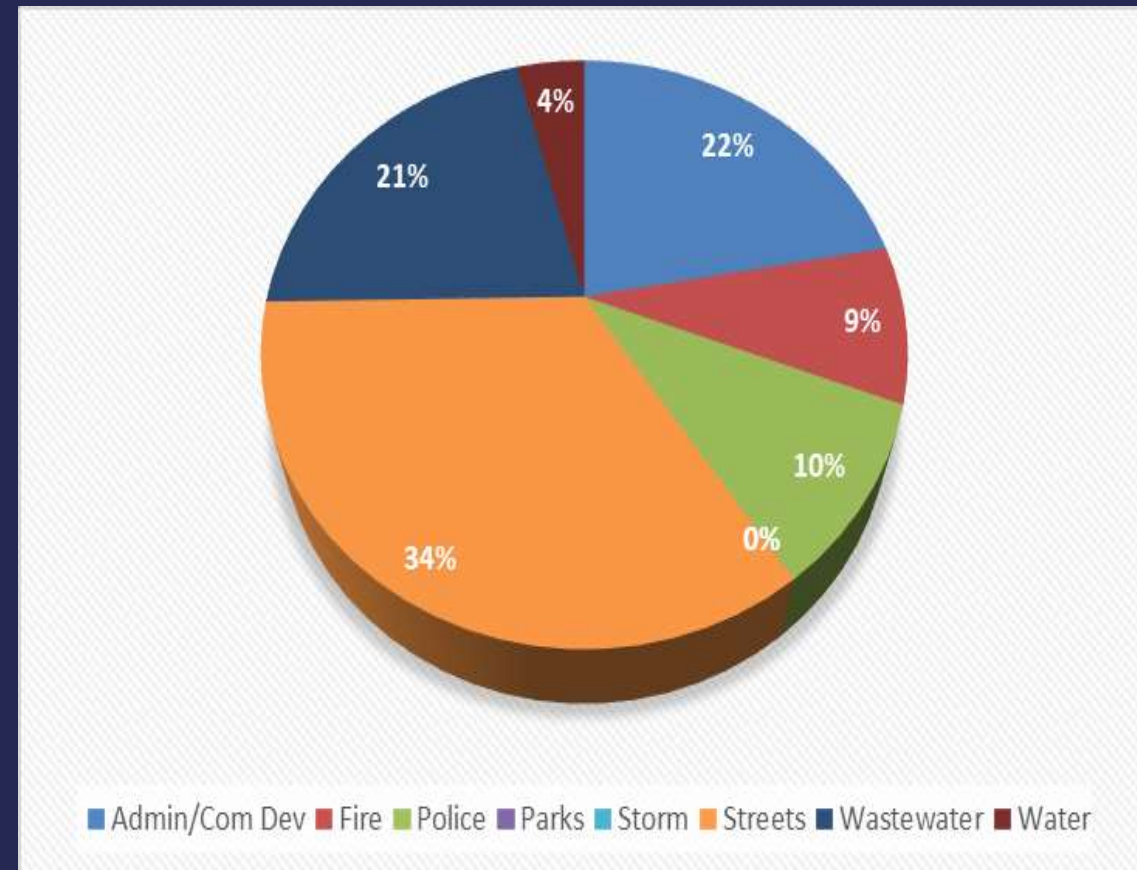


Fiscal Years 2021 to 2026



V. EQUIPMENT REPLACEMENT PLAN SUMMARY: FISCAL YEAR 2021

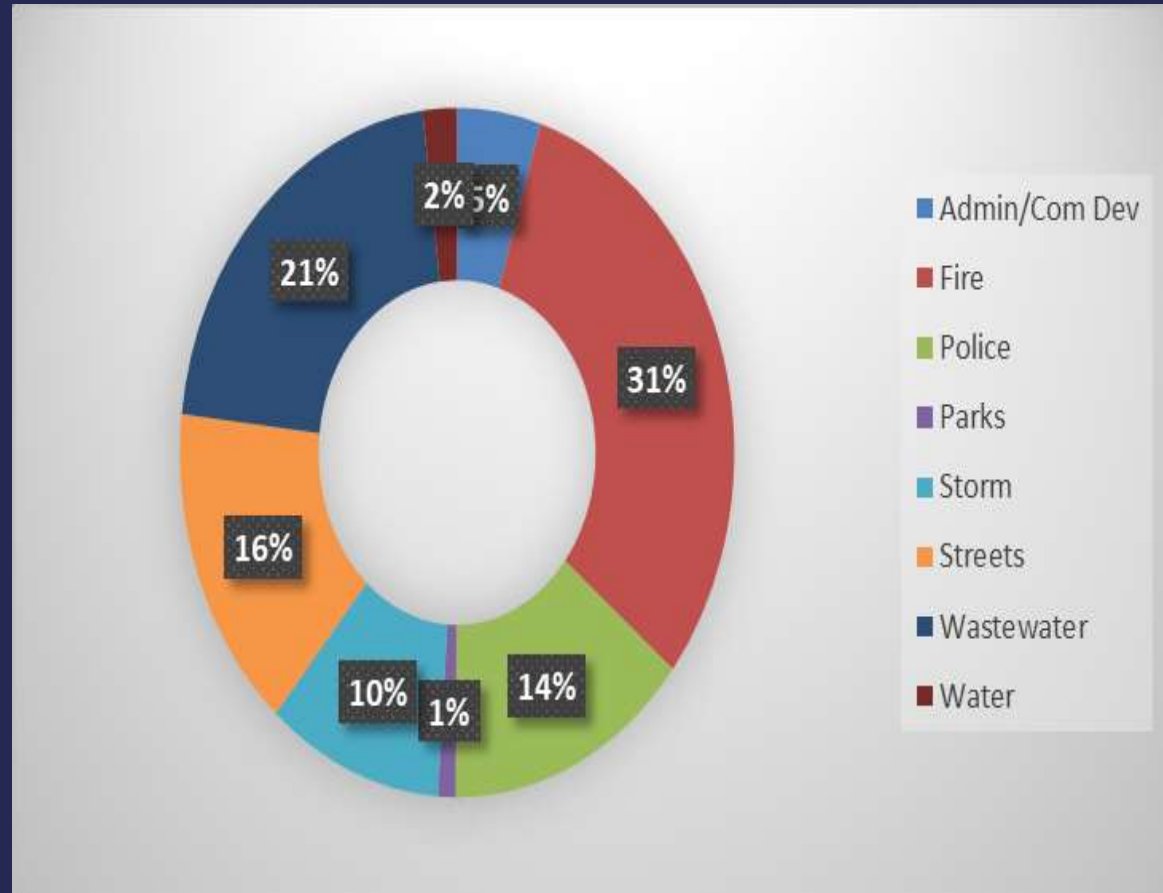
Equipment Replacement Plan: FY 2021	
Department	Total
Admin/Com Dev	\$ 200,000.00
Fire	\$ 77,744.00
Police	\$ 89,520.32
Parks	\$ -
Storm	\$ -
Streets	\$ 307,000.00
Wastewater	\$ 191,000.00
Water	\$ 37,000.00
Total	\$ 902,264.32



VI. EQUIPMENT REPLACEMENT PLAN

SUMMARY: FISCAL YEAR 2021 TO 2026

Equipment Replacement Plan: FY 2021 to 2026	
Department	Total
Admin/Com Dev	\$ 270,000.00
Fire	\$ 1,713,720.00
Police	\$ 790,943.04
Parks	\$ 57,000.00
Storm	\$ 567,000.00
Streets	\$ 855,000.00
Wastewater	\$ 1,175,034.88
Water	\$ 111,000.00
Total	\$ 5,539,697.92



VII. PRIORITIZATION EXPLANATION

- Priority established to determine importance of equipment replacement.
- Three ratings: High, Medium, and Low.
- High: Equipment Replacement must happen. Needed for safe city operations or to maintain city insurance/fire insurance ratings. Equipment is at the end of its useful life.
- Medium: Equipment Replacement needed if fiscal capacity allows. Equipment is nearing the end of its useful life or is at the end of its useful life but not used daily. Will be prioritized if receive grant or outside financial resources.
- Low: Equipment not prioritized for replacement immediately unless the City identifies grant funding directly applicable for equipment.



VIII. EQUIPMENT REPLACEMENTS



A. ADMINISTRATION/COMMUNITY DEVELOPMENT

- Equipment needs for the operations of Administration, Finance, Community Development, and general City Hall Operations.
- Replacement emergency backup generator properly sized for electrical load of City Hall structure.
 - FY 2021: Engineering/Acquisition of Generator - \$200,000
 - FY 2026: Replace Vehicles #803 & 804 in Building Department - \$35,000 a piece/\$70,000 total
 - Estimated Total: \$270,000



B. FIRE DEPARTMENT

- Equipment needed for operations of the Fire Suppression/Basic Life Support Ambulance functions of the City.
- Replacement Turnouts: \$12,000 Annually.
- Replace SCBA's thru 2025: \$27,744 Annually.
- FY 2021
 - Replace Fire Marshall Vehicle (Lease): \$9,000
 - Replace Fire Captain Vehicle (Lease) : \$9,000
- FY 2022
 - Replace Vehicle #Eo61 Brush Truck: \$125,000
 - Replace Vehicle #A3021 Ambulance: \$250,000
- FY 2023
 - Replace Vehicle #E3012 Fire Truck: \$500,000
- FY 2024
 - Replace Vehicle #R3041 2000 Ambulance: \$250,000
- **Six Year Estimated Total: \$318,720**



C. POLICE DEPARTMENT

- Equipment needed for operations of the Police, Code Enforcement, and Animal Control functions of the City.
- Police vehicle leasing replacement program in effect.
- Six new vehicles delivered in FY 2019 (Dodge Chargers).
- FY 2021:
 - Taser Replacement: \$17,000 a year for three years
- FY 2021 through 2022
 - Cost of \$72,520.32 annually for the six new Police vehicles plus replacement vehicle for Police Chief.
- FY 2023 through 2026
 - Six more replacement vehicles get ordered in 2023. With that annual cost of leases is \$135,975.60 for fourteen (14) vehicles.
- **Six Year Estimated Total: \$739,943.04**



D. PUBLIC WORKS: PARKS DIVISION

- Equipment needed for operations of the park maintenance functions of the City.
- FY 2022
 - Replace Park Pickup Vehicle #303: \$37,000.
- FY 2025
 - Replace lawn mower: \$20,000.
- **Six Year Estimated Total: \$57,000**



E. PUBLIC WORKS: STORMWATER DIVISION

- Equipment needed for operations of the stormwater functions of the City.
- FY 2022
 - Replace Vehicle #901/#701 (Old Wastewater Treatment Plant Vector): \$295,000.
- FY 2023
 - Replace Vehicle #910 Ford F550 Utility Truck: \$37,000
 - Replace Vehicle #920 Ford E450 Box Van: \$200,000
 - Replace Vehicle #970 2014 Ford Explorer: \$35,000
- **Total Estimated Cost: \$567,000.00**



F. PUBLIC WORKS: STREETS DIVISION

- Equipment needed for operations of the street functions of the City.
- FY 2021:
 - Acquire Special Enforcement Vehicle from PD: \$10,000
 - Replace Ford Super Duty Stellar Truck: \$75,000.
 - Replace Vehicle #509 1976 Grader: \$160,000.
 - Replace Vehicle #510 Utility Truck: \$57,000
- FY 2022:
 - Replacement Flusher: \$250,000.
- FY 2023:
 - Replace Vehicle #504 Chevrolet 1500 Pick Up: \$37,000.
- FY 2024:
 - Replace Vehicle #547 Walton 20,000 Tilt Trailer: \$20,000.
- FY 2025:
 - Replace Vehicle #503 Dynapac Roller: \$80,000.
 - Replace Vehicle #507 Bucket Truck: \$150,000.
- FY 2026
 - Replace Vehicle #211 Shop Air Compressor: \$11,000.
- **Total Estimated Cost: \$850,000.00.**



G. PUBLIC WORKS: WASTEWATER DIVISION

- Equipment needed for operations of the wastewater treatment plant and collection system functions of the City.
- Wastewater Treatment Plant (WWTP) operations contracted out to Jacobs Group.
- Jacobs Group provided us with a number to shift wastewater equipment replacement to them starting in FY 2020: \$191,000 in FY 2020 additional for all inclusive equipment including vector.
- 1% inflationary factor for this contract built into Equipment Replacement Plan year-to-year.



H. PUBLIC WORKS: WATER DIVISION

- Equipment needed for operations of the water treatment and distribution functions of the City.
- FY 2020:
 - Replace flatbed: \$45,000.
 - Replace Dump Truck: \$100,000.
- FY 2021:
 - New Vehicle #603 Pickup: \$37,000.
- FY 2023:
 - Replacement Vehicle #610 Van : \$37,000.
 - Replacement Vehicle #601 Utility Truck: \$37,000.
- **Total estimated cost: \$111,000.**



2021 TO 2026 EQUIPMENT REPLACEMENT PLAN

City of College Place: Equipment Replacent Plan (FY 2021 to 2026) (\$5,000 ER&R Threshold)													
Name of Project	Project ID	Prioritization	Project Description	Status	First Year Budgeted	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost	How is project funded?
Administration/Community Development													
City Hall Generator	1009	Medium	Replacement emergency backup generator for City Hall.	Budgeted - COVID Delay	2021	\$ 200,000.00						\$ 200,000.00	Facilities Maintenance Reserve Fund (funded by CE)
Replace Vehicle #803 2011- Ford Escape	1020	Low	Replace Vehicle #803 2011 - Ford Escape Building Department	Planned	2026						\$ 35,000.00	\$ 35,000.00	Equipment Replacement Fund
Replace Vehicle #804 2011 - Ford Escape	1021	Low	Replace Vehicle #803 2011 - Ford Escape Building Department	Planned	2026						\$ 35,000.00	\$ 35,000.00	Equipment Replacement Fund
Total: Administration/Community Development						\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ 70,000.00	\$ 270,000.00	
Fire Department													
Turnouts	2001	High	Annual replacement of turnouts/ \$12,000 a year	Budgeted	Perpetual	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 72,000.00	Current Expense (Fire Budget)
Vehicle #UT303 Fire Marshall Vehicle Replacement	2009	High	New vehicle for Fire Marshal (Lease)	Budgeted	2021	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 54,000.00	Equipment Replacement Fund
SCBA Replacement	2006	High	These are the breathing air packs for firefighters they have a 15 year life.	Budgeted	2021	\$ 27,744.00	\$ 27,744.00	\$ 27,744.00	\$ 27,744.00	\$ 27,744.00		\$ 138,720.00	Current Expense (Fire Budget) and Grants
Vehicle #304 - Fire Captain's Truck (Lease)	2009	High	New pickup for Fire Dept Captain	Budgeted	2021	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 54,000.00	Equipment Replacement Fund
Wildland Fire Truck	2016	Medium	Replacement Wildland Fire Truck.	Budgeted - COVID Delay	2021	\$ 20,000.00						\$ 20,000.00	Equipment Replacement (From Wildland Mobilization)
Vehicle E061 Brush Truck	2015	Medium	Replace 1985 Chevrolet K3500 - MOB Brush Truck	Planned	2022		\$ 125,000.00					\$ 125,000.00	Equipment Replacement Fund
Vehicle #A3021 Ambulance Replacement	2014	Medium	Replace 2001 Ford E450/Road Rescue Ambulance	Planned	2022		\$ 250,000.00					\$ 250,000.00	Equipment Replacement Fund
Vehicle #E3012 - Fire Truck Replacement	2007	Medium	Replace #E3012 Fire Truck	Planned	2023			\$ 750,000.00				\$ 750,000.00	Equipment Replacement Fund (Will ask WWU for assistance if want ladder)
Replace #R3041 2000 Ambulance	2013	Medium	Replace 2000 Wheeled Coach Box/Chevrolet 4500 Rescue Van	Planned	2024				\$ 250,000.00			\$ 250,000.00	Equipment Replacement Fund
Total: Fire Department						\$ 77,744.00	\$ 432,744.00	\$ 807,744.00	\$ 307,744.00	\$ 57,744.00	\$ 30,000.00	\$ 1,713,720.00	
Police Department													
Police Vehicle Leasing Program	3005	High	Police Vehicle Leasing Program. (#401, #402, #406, #408, #410, #412, #414, and #431 Dodge Chargers picked up in 2019 and will be switched out in 2025. Replace #400 2013 Ford Sedan Interceptor and #411 Ford Escape Hybrid in 2021. Replace #407, #409, #413, #415, #416, #471, and #472 2014/2015 used State Patrol Ford Interectors in 2023	Budgeted	2019	\$ 72,520.32	\$ 72,520.32	\$ 135,975.60	\$ 135,975.60	\$ 135,975.60	\$ 135,975.60	\$ 688,943.04	Equipment Replacement Fund
Taser Replacement	3006	High	Tasers need to be replaced as they are now out of warrantee.	Budgeted	2021	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 102,000.00	Current Expense Fund
Total: Police Department						\$ 89,520.32	\$ 89,520.32	\$ 152,975.60	\$ 152,975.60	\$ 152,975.60	\$ 152,975.60	\$ 790,943.04	
Public Works Department - Parks													
Vehicle #303 - Park Pickup	4004	Low	Replace #303 2007 Chevrolet Flat Bed Pick Up	Budgeted - COVID Delay	2022		\$ 37,000.00					\$ 37,000.00	Equipment Replacement Fund

Lawn Mower	4005	Medium	Replacement lawn mower.	Planned	2025						\$ 20,000.00		\$ 20,000.00	Equipment Replacement Fund
Total: Public Works Department - Parks						\$ -	\$ 37,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 57,000.00		
Public Works Department - Stormwater														
Replace Vehicle #901/#701	5006	High	Replace Vehicle #901/#701 1999 Serco Vactor/Jetter Sewer Truck	Planned	2022		\$ 295,000.00						\$ 295,000.00	Equipment Replacement Fund
Replace Vehicle #910	5007	Medium	Replace Vehicle #910 2003 - Ford F550 Utility Truck	Planned	2023			\$ 37,000.00					\$ 37,000.00	Equipment Replacement Fund
Replace Vehicle #920	5008	Medium	Replace Vehicle #920 Ford E450 Box Van (Sewer Camera System)	Planned	2023			\$ 200,000.00					\$ 200,000.00	Equipment Replacement Fund
Replace Vehicle #970	5009	Medium	Replace Vehicle #970 2014 - Ford Explorer	Planned	2023			\$ 35,000.00					\$ 35,000.00	Equipment Replacement Fund
Total: Public Works Department - Stormwater						\$ -	\$ 295,000.00	\$ 272,000.00	\$ -	\$ -	\$ -	\$ 567,000.00		
Public Works Department - Streets														
Vehicle #501	6020	Medium	Replace #501 1996 Ford Super Duty Stellar Truck	Budgeted - COVID Delay	2021	\$ 90,000.00							\$ 90,000.00	Equipment Replacement Fund
Replacement #509 Grader	6033	High	Replace #509 1976 John Deer Grader	Budgeted	2021	\$ 160,000.00							\$ 160,000.00	Equipment Replacement Fund
Vehicle 510 - Street Pickup	6026	Medium	Replace Vehicle #510 2007-Chevrolet 1500 Utility Truck	Budgeted - COVID Delay	2021	\$ 57,000.00							\$ 57,000.00	Equipment Replacement Fund
Vehicle #542 - Flusher	6031	Medium	Replace Vehicle #542 1992 Ford L8000 3,000 gallon Street Flusher Truck	Planned	2022		\$ 250,000.00						\$ 250,000.00	Equipment Replacement Fund
Vehicle #504	6030	Low	Replace Vehicle #5404 2008 - Chevrolet 1500 Pick Up	Planned	2023			\$ 37,000.00					\$ 37,000.00	Equipment Replacement Fund
Vehicle #547 - Tilt Trailer Replacement	6037	Low	Replace Vehicle #547 Walton 20,000 lb Tilt Trailer	Planned	2024				\$ 20,000.00				\$ 20,000.00	Equipment Replacement Fund
Vehicle #503 - Roller	6038	Low	Replace Vehicle #503 Dynapac 48" Vibratory Roller	Planned	2025					\$ 80,000.00			\$ 80,000.00	Equipment Replacement Fund
Vehicle #507 - Bucket Truck	6032	Low	Replace Vehicle #507 Ford F550 Utility Bucket Truck	Planned	2025					\$ 150,000.00			\$ 150,000.00	Equipment Replacement Fund
Vehicle #211 Replacement	6039	Low	Vehicle #211 Replacement - 2007 Napa Shop Air Compressor	Planned	2026						\$ 11,000.00	\$ 11,000.00		Equipment Replacement Fund
Total: Public Works Department - Streets						\$ 307,000.00	\$ 250,000.00	\$ 37,000.00	\$ 20,000.00	\$ 230,000.00	\$ 11,000.00	\$ 855,000.00		
Public Works Department - Wastewater (Moving all items in here to all inclusive contract with Jacobs Group - WWTP Operator)														
Jacobs Contract Addendum Cost (Equipment Portion)	7018	High	The equipment portion of the Jacobs contract addendum will put all equipment needs on Jacobs Group, the Wastewater Treatment Plant operator.	Budgeted	2020	\$ 191,000.00	\$ 192,910.00	\$ 194,839.10	\$ 196,787.49	\$ 198,755.37	\$ 200,742.92	\$ 1,175,034.88		Wastewater Capital Reserve Fund
Total: Public Works Department - Wastewater						\$ 191,000.00	\$ 192,910.00	\$ 194,839.10	\$ 196,787.49	\$ 198,755.37	\$ 200,742.92	\$ 1,175,034.88		
Public Works Department - Water														
Vehicle #603	8010	High	Replace Vehicle #603 2006 - Chevrolet Pick Up	Budgeted	2021	\$ 37,000.00							\$ 37,000.00	Water Capital Reserve Fund
Vehicle #610 - Water Pickup	8015	Low	Replace Vehicle #610 2008 - Ford E250 Van	Planned	2023			\$ 37,000.00					\$ 37,000.00	Water Capital Reserve Fund
Vehicle #601 - Utility Truck	8013	Low	Replace Vehicle #601 2003 - Ford F550 Utility Truck	Planned	2023			\$ 37,000.00					\$ 37,000.00	Water Capital Reserve Fund
Total: Public Works Department - Water						\$ 37,000.00	\$ -	\$ 74,000.00	\$ -	\$ -	\$ -	\$ 111,000.00		
Grand Total: All Equipment Replacements						\$ 902,264.32	\$ 1,297,174.32	\$ 1,538,558.70	\$ 677,507.09	\$ 659,474.97	\$ 464,718.52	\$ 5,539,697.92		

City of College Place, Washington

ORDINANCE NO. 20-020

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WASHINGTON ADOPTING A SIX-YEAR CITYWIDE INFORMATION TECHNOLOGY PLAN FOR THE YEARS 2021 THROUGH 2026

WHEREAS, the City of College Place is a non-charter code city with powers set forth in RCW Title 35A.24.010; and

WHEREAS, a six-year Information Technology Plan is not required by any Federal, State, or Local statute but are a matter of good public policy for future planning of citywide services; and

WHEREAS, updates to the six-year Information technology Planning documents have been posted on the city budget portal website:

http://www.cpwa.us/departments/finance/budget_2021.php

NOW THEREFORE, THE CITY COUNCIL OF COLLEGE PLACE DO ORDAIN AS FOLLOWS

Section 1. Ordinance No. 20-020 that adopts the 2021 to 2026 Information Technology, Plan as shown in Exhibit 2 attached to this Ordinance.

Section 2. City staff is authorized to apply for state, federal, and private foundation grants in support of the projects identified in the Citywide Information Technology Plan.

Section 3: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 5: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 24th day of November, 2020.

Norma L. Hernández, Mayor

Attest:

Lisa R. Neissl, City Clerk

Approved as to form:

Rea Culwell, City Attorney

City of College Place: 2021 to 2026 Information Technology Plan									
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Zoom	High - Existing Maintenance	Budgeted	Clerk - Professional Services	Maintenance expense for econferencing software for City Council and Commission meetings.	Software	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 18,000.00
ESRI Business Analyst	High	Budgeted	Technology Reserve	Maintenance expense on software to pull economic development data and reports	Software	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 9,000.00
Intermountain Education Service District (IMESD) IT Staff Support	High	Budgeted	Technology Reserve	Outsource information technology staffing to IMESD for 12 hours a week. Available 24/7 though.	Staffing	\$ 61,800.00	\$ 63,036.00	\$ 64,296.72	\$ 65,582.65	\$ 66,894.31	\$ 68,232.19	\$ 389,841.88
Association of Washington Cities GIS Consortium: Tier II Membership	High	Budgeted	Technology Reserve	Association of Washington Cities GIS Consortium. Get web data viewers and 45	Staffing	\$ 6,600.00	\$ 6,600.00	\$ 6,732.00	\$ 6,732.00	\$ 6,866.64	\$ 6,866.64	\$ 40,397.28
Administration: Total						\$ 212,887.00	\$ 158,823.00	\$ 217,315.72	\$ 151,601.65	\$ 166,047.95	\$ 173,385.83	\$ 1,080,061.16
Community Development												
Computers	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 2,000.00		\$ 1,000.00	\$ 1,000.00			\$ 4,000.00
Azavar - Short Term Vacation Rental Software Maintenance Expense	High - Maintenance	Budgeted	Technology Reserve	Software utilized for short term vacation rental registration	Software	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 3,000.00
Iworq - Community Development	High - Maintenance	Budgeted	Technology Reserve	Maintenance expense on Community Development/Permitting Portal	Software	\$ 11,800.00	\$ 11,800.00	\$ 11,800.00	\$ 11,800.00	\$ 11,800.00	\$ 11,800.00	\$ 70,800.00
Survey Monkey	Medium	Budgeted	Technology Reserve	Software to allow city staff to put together surveys on various topics. Unlimited participants can take surveys.	Software	\$ 1,188.00	\$ 1,188.00	\$ 1,188.00	\$ 1,188.00	\$ 1,188.00	\$ 1,188.00	\$ 7,128.00
Community Development: Total						\$ 15,488.00	\$ 13,488.00	\$ 14,488.00	\$ 14,488.00	\$ 13,488.00	\$ 13,488.00	\$ 84,928.00
Fire												
Computers	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 2,000.00	\$ 1,000.00			\$ 1,000.00		\$ 4,000.00
MDT's	Medium - Replacement	Budgeted	Current Expense	Needed for Fire Department.	Hardware	\$6,000.00						\$ 6,000.00
Portable Radio Replacement	High - Replacement	Budgeted	Current Expense	Covered by 50% grant match from State Department of Natural Resources.	Hardware	\$ 19,500.00		\$ 19,500.00		\$ 19,500.00		\$ 58,500.00
Firehouse Software Update	High - Existing Maintenance	Budgeted	Current Expense	Software maintenance for Fire Department/Ambulance Software.	Software	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$ 45,000.00
Fire: Total						\$ 35,000.00	\$ 8,500.00	\$ 27,000.00	\$ 7,500.00	\$ 28,000.00	\$ 7,500.00	\$ 113,500.00
Police												
Copier Replacement	Medium - Replacement	Planned	Technology Reserve	Replacement Police Copier.	Hardware			\$ 13,000.00				\$ 13,000.00
Body Cameras, Redaction Software, and Replacement Tasers with Warantee	High	Budgeted	Tech Reserve - Body Cameras; Current Expense - Tasers	New body cameras to use to capture interactions with the public for officer/resident safety. Redaction Software. Also, replacement tasers since current ones are out of warranty. (\$17,000 a year for Taser portion in Equipment Replacement)	Hardware	\$ 30,182.58	\$ 21,792.86	\$ 21,792.86	\$ 21,792.86	\$ 21,792.86	\$ 14,772.00	\$ 132,126.02
Security Camera - City Parks	Medium	Planned	Forfeited Proceeds	Install Cameras in following areas: 2022 - Lamperti/Meadowbrook, 2024 - Whitman Dr/Academy Way, 2026 - 12th/Larch Intersection	Hardware		\$ 9,000.00		\$ 9,000.00		\$ 9,000.00	\$ 27,000.00
Computers	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 5,000.00	\$ 4,000.00	\$ 7,000.00	\$ 3,000.00	\$ 1,000.00	\$ 5,000.00	\$ 25,000.00
Server Replacement - Dispatch/911	High	Budgeted	Current Expense	Pay propotional share of replacement of server, New World, CAD software for dispatch.	Software	\$ 16,600.00						\$ 16,600.00
NetMotion	High - Existing Maintenance	Budgeted	Current Expense	Software renewal for Net Motion	Software	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 5,670.00
Police: Total						\$ 52,727.58	\$ 35,737.86	\$ 42,737.86	\$ 34,737.86	\$ 23,737.86	\$ 29,717.00	\$ 219,396.02

Public Works												
Computers	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 1,000.00			\$ 1,000.00		\$ 2,000.00	\$ 4,000.00
Iworq Asset Management & Backflow Software Maintenance	High - Existing Maintenance	Budgeted	Utilities	Software maintenance for software used for Asset Management and Backflow.	Software	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 63,000.00
ESRI ArcGIS - Maintenance	High - Existing Maintenance	Budgeted	Current Expense	Annual software maintenance on ESRI ArcGIS software.	Software	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 18,000.00
Public Works: Total						\$ 14,500.00	\$ 13,500.00	\$ 13,500.00	\$ 14,500.00	\$ 13,500.00	\$ 15,500.00	\$ 85,000.00
Total Cost						\$ 330,602.58	\$ 230,048.86	\$ 315,041.58	\$ 222,827.51	\$ 244,773.81	\$ 239,590.83	\$ 1,582,885.18



FY 2021 TO 2026 IT PLAN

FY 2021 TO 2026 INFORMATION TECHNOLOGY PLAN



City Council

- Norma Hernandez, Mayor
- Jerry Bobbitt, Council Position #1
- Michael Cleveland, Council Position #2
- Marge Nyhagen, Council Position #3
- Loren Peterson, Council Position #4
- Melodie Selby, Council Position #5
- Heather Scherrmann, Council Position #6
- Byron Trop, Council Position #7

IT Plan Management Team

- Mike Rizzitiello, City Administrator
- Brian Carleton, Finance Director
- Jeremy Lasater, IMESD (Network Administrator)
- Lisa Neissl, City Clerk
- Shawn Doering, Human Resources Manager
- Jon Rickard, Community Development Director
- Troy Tomaras, Police Chief
- David Winter, Fire Chief
- Paul Hartwig, Public Works Director

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II. METHODOLOGY

- Mission: To provide leadership and effective, fiscally responsible services that achieve our community's vision.
- Values: Open and Honest, Cooperation, Respect, Service, and Diversity.
- Administration recognizes the need to implement tools/process improvements to help prioritize business technology projects through the City.
- Prioritization is done through Technology Governance.
- Technology governance is a process for making technology investment decisions that meet the City's business needs and are consistent with its strategic goals.
- Department heads with consultation of our IT contractor Intermountain Education Service District (IMESD) and the City Administrator proposed technology investments consistent with efficient, effective, transparent, governance.
- Finance Director, City Administrator, and Mayor work at funding proposals with best investment payback within the resources of the budget.
- Proposal goes to City Council via budget for ultimate approval.
- Payback can include: efficiencies (staff, process), ecustomer service, and financial.
- Status
 - Budgeted: Expense will occur in Fiscal Year 2021.
 - Budgeted – COVID Delay: Expense will occur dependent upon revenues receipted in Fiscal Year 2021.
 - Planned: Expense will occur sometime in Fiscal Year 2021 to 2026 planning period. The City is actively assembling funding.



III. PRINCIPLES

- This work plan will be used to assist in the achievement of the City's business objectives to guide the City's efforts toward a clearly defined vision. The framework consists of the following initiatives:
 - Customer Service & Governance
 - Process & Workflow Improvements
 - Transparency & Accountability
 - Security & Privacy
 - Information Management
 - Records Management
 - Enterprise Systems
 - eGovernment & Citizen Interaction
 - Mobile Workforce
 - Innovative Ideas & Workforce Empowerment



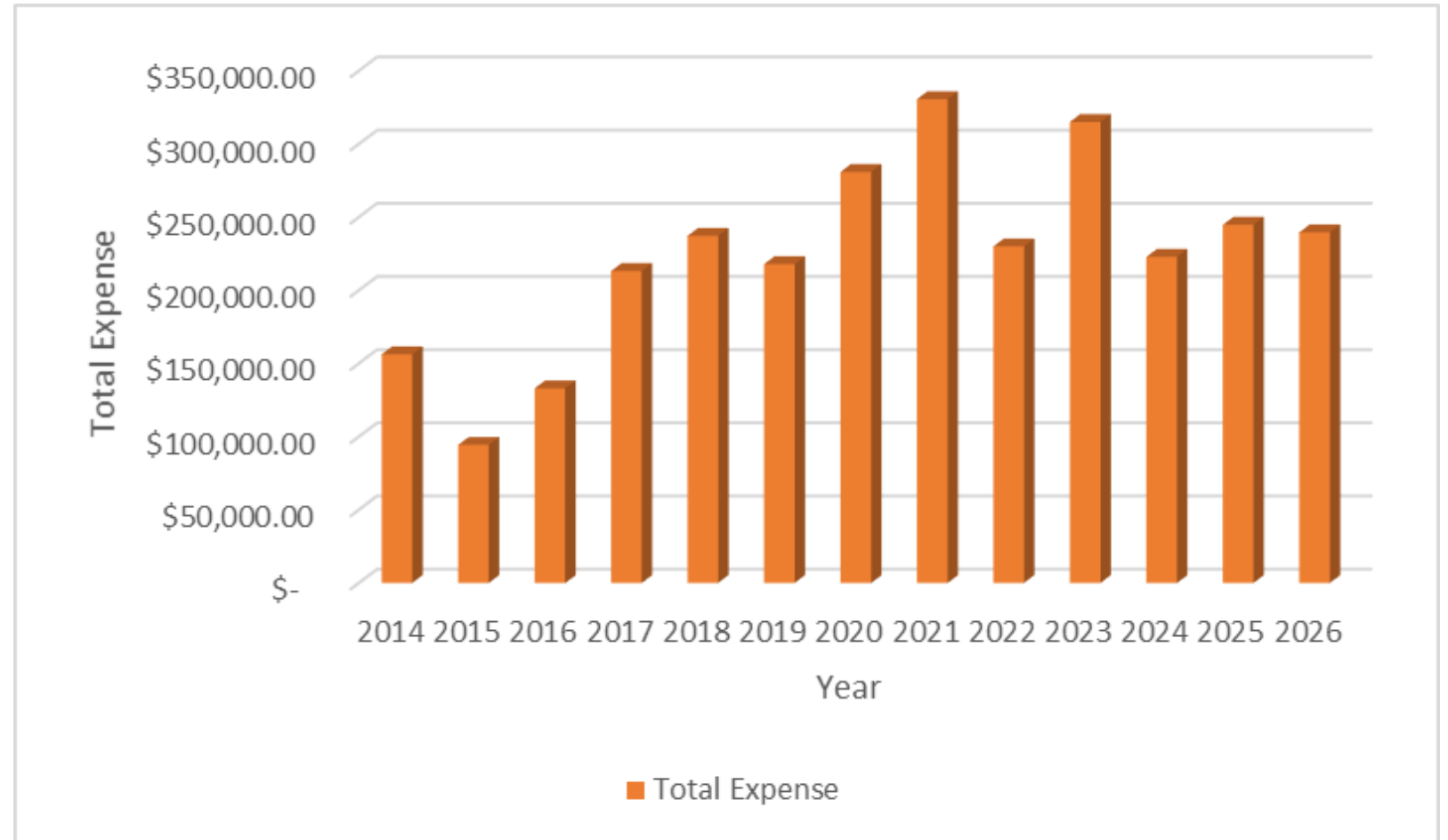
IV. EXISTING ENVIRONMENT

- Dell Computing equipment comprises most of the City network.
- City Hall & Police Department servers have all been replaced in 2020 and 2018 respectively. Dell servers. On seven year replacement cycle.
- Aquired Vipre software in 2020 to improve cybersecurity across the network.
- In 2021 providing our contribution with City of Walla Walla and Walla Walla County to replace outdated servers which run the shared 911 system at Rose/2nd. This is a delayed capital project from FY 2020.
- Trying to phase out Dell Optiplex 780, 790 computers across organization dating over a decade old.
- Replacement computer terminals are Dell Optiplex 7010.
- Working toward a seven-year replacement schedule on computer terminals. (This year is final year of catch up)
- New computers come with seven-year warranties.
- Software on the local server include Bias, Microsoft Office, GIS, Xpress Bill Pay, Firehouse, Net Motion.
- Cloud environment software includes ESRI Business Analyst, Revize website solution, Questica, ArchiveSocial, Iworq, Surveymonkey, BoardDocs, Zoom, Smarsh, ESRI Business Analyst, Next Request, Document Locator



V. IT EXPENSE TIMELINE

Information Technology Expense: Total	
Year	Total Expense
2014	\$ 156,281.56
2015	\$ 94,398.62
2016	\$ 133,041.97
2017	\$ 213,217.44
2018	\$ 237,185.42
2019	\$ 217,942.33
2020	\$ 280,836.00
2021	\$ 330,602.58
2022	\$ 230,048.56
2023	\$ 315,041.58
2024	\$ 222,827.51
2025	\$ 244,773.81
2026	\$ 239,590.83



VI. FISCAL YEAR 2020 COMPLETED PROJECTS

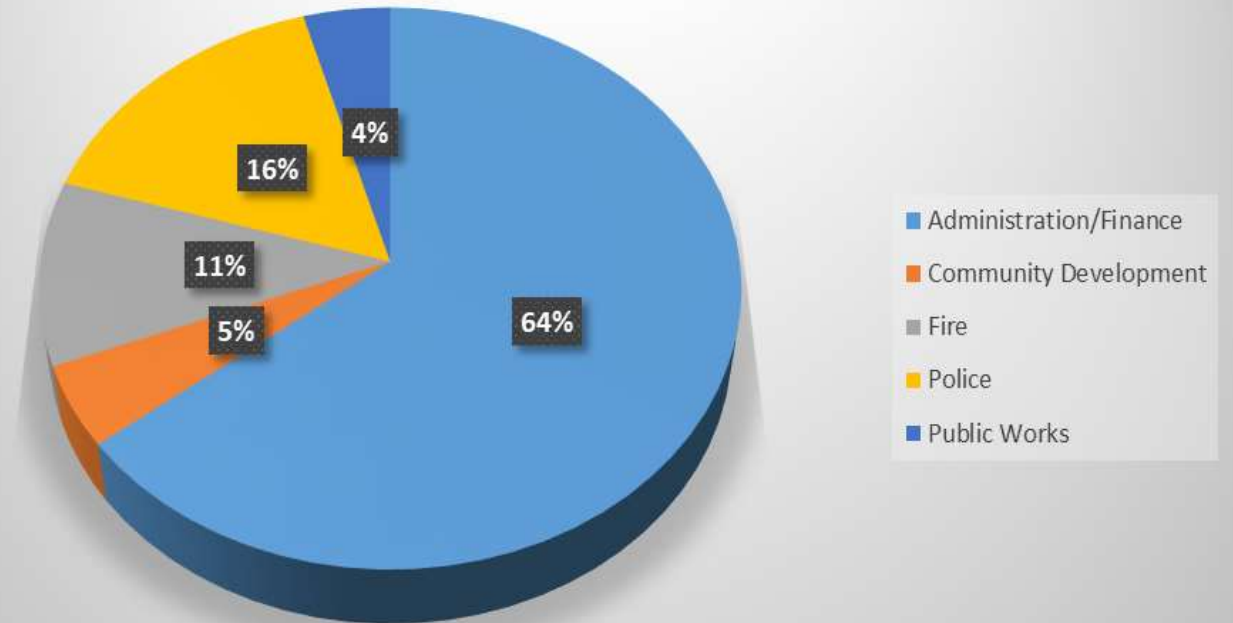
- Police Department Dell Server Replacement: \$10,000
- Three SecurityLines IPod4 Security Cameras
 - Veterans Park at Homestead Subdivision: \$8,200
 - 12th & College Avenue (Wildhorse Grant): \$8,200
 - Whitman & College Ave (Wildhorse Grant): \$8,200
- Seven year computer terminal replacement plan
- Onboard following software programs
 - LocalGov Short Term Vacation Rental Software
 - Neogov
 - Vipre
- Software maintenance agreements
- Prioritized Hardware and Software Acquisition with State COVID-19 grant to allow remote working an eServices
 - Iworq Asset Management
 - Iworq Community Development
 - ArchiveSocial
 - Eight new laptops with Netmotion licenses to allow for remote teleworking
- Staffing
 - Continue Intermountain Education Service District (IMESD) contract for on call Information Technology Services.
 - Renew Association of Washington Cities GIS Consortium contract for 40 consulting hours of GIS Assistance.

Completed Fiscal Year 2020 Projects			
Project	Classification	Description	2018
Computer Replacements	Hardware	organization per Computer Replacmeent Plan. Got eight additional laptops to allow for remote working with State COVID 19 Grant.	\$ 22,500.00
Coper Replacement	Hardware	Replace Community Development Copier.	\$ 13,000.00
Projector	Hardware	Replace outdated projector	\$ 2,500.00
Vipre Security	Software	Additional cybersecurity feature to protect the network.	\$ 500.00
Revize Website	Software	Cloud based website provider. Annual maintenance agreement.	\$ 6,000.00
BoardDocs	Software	Maintenance agreement for cloud based City Council agenda packet portal and set up for boards and commissions.	\$ 6,000.00
Bias	Software	Annual software maintenance agreement for city finance and building permit software.	\$ 12,688.00
Firehouse	Software	Annual software maintenance agreement for city Fire Department/Ambulance.	\$ 7,500.00
Document Locator	Software	Software maintenance on paperless Accounts Payable software solution.	\$ 4,000.00
ESRI GIS	Software	Software maintenance for Geographic Information System licenses as well as cloud software credits.	\$ 1,000.00
ESRI Business Analyst	Software	Annual software maintenance agreement for ESRI Business Analyst. Allows staff to pull market reports for economic development clients.	\$ 6,000.00
NextRequest	Software	Maintenance agreement for digital paperless public records request portal.	\$ 4,250.00
NetMotion	Software	Software maintenance for network access for remote Police Department laptops. Got additional licenses with State COVID Grant to allow for remote work.	\$ 4,945.00
Questica	Software	Maintenance agreement for paperless budget proposal and budget book software.	\$ 12,000.00
Iworq - Asset Management, Stormwater, and Pavements	Software	Paid for with DWSRF Loan/Grant Funds. Asset Management System.	\$ 17,500.00
Iworq - Community Development Portal	Software	Paid for with State COVID-19 response grant. Allows eservices for Community Development.	\$ 19,600.00
Neogov	Software	Implementation of paperless human resource and employment software portal.	\$ 8,325.00
Localgov	Software	Implementation of short term vacation rental software.	\$ 3,500.00
ArchiveSocial	Software	Software which allows metadata for Social Media.	\$ 5,000.00
SurveyMonkey	Software	Maintenance Agreement on digital community survey software.	\$ 1,188.00
Security Cameras	Software	Acquisition of three Security Lines ipod4 security cameras for Veterans Park, 12th & College, and College & Whitman.	\$ 24,600.00
Xpress Bill Pay/Echeck/Autoread - Water Utility	Software	Annual maintenance agreement for software to enable online bill pay for the water utility.	\$ 5,585.00
Xpress Bill Pay/Echeck/Autoread - Wastewater Utility	Software	Annual maintenance agreement for software to enable online bill pay for the wastewater utility.	\$ 7,415.00
AWC GIS Consortium	Staffing	Pooled consortium of twenty State of Washington Cities that complete GIS projects together via AWC and consultant Flo Analytics.	\$ 6,500.00
IMESD Support	Staffing	Cost for twelve hours a week of staff support from Intermountain Education Service District as well as computer backups/antivirus protection.	\$ 60,000.00
Total Expense			\$ 262,096.00

VII. FY 2021 EXPENSE

FY 2021 Information Technology Expense	
Department	Expense
Administration/Finance	\$ 212,887.00
Community Development	\$ 15,488.00
Fire	\$ 35,000.00
Police	\$ 52,727.58
Public Works	\$ 14,500.00
Total	\$ 330,602.58

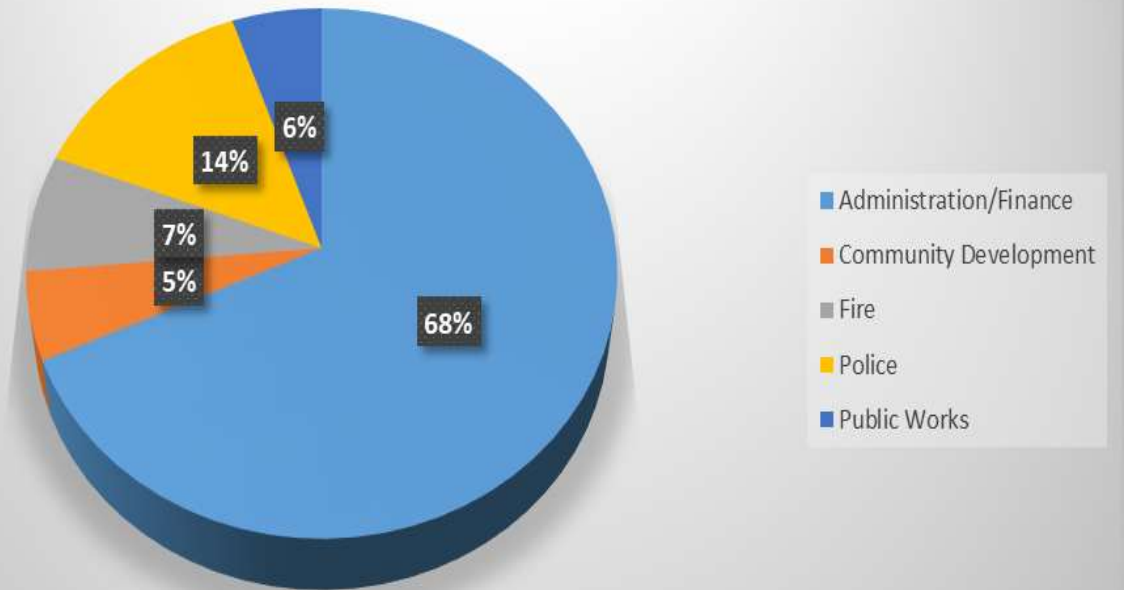
FY 2021 Information Technology Expense



VIII. FY 2021 TO 2026 INFORMATION TECHNOLOGY EXPENSE

FY 2021 to 2026 Information Technology Expense	
Department	Expense
Administration/Finance	\$ 1,080,061.16
Community Development	\$ 84,928.00
Fire	\$ 113,500.00
Police	\$ 219,396.02
Public Works	\$ 85,000.00
Total	\$ 1,582,885.18

FY 2021 to 2026 Information Technology Expense



IX. PRIORITIZATION

- High: Project is integral to city operations. Also, adds to transparency and accountability within the community.
- Medium: Project would yield significant efficiencies in the city organization or allow eCityHall services.
- Low: Project would yield efficiencies but is cost prohibitive. Will be funded either through saving Reserve money or grant funding.



X. DEPARTMENTAL PROJECTS



A. ADMINISTRATION & FINANCE (GENERAL GOVERNMENT)

- 2021
 - Continue Seven Year Computer Replacement Plan (High)
 - Aiming for upgrade to AV System in City Council Chambers (\$24,000) and City Council Chambers Video Wall/AV Server Rack Project (\$40,000) as funds allow (Low)
- 2022
 - City Hall Copier Replacement: \$13,000 (Medium)
- 2023
 - Aiming for Finance system switchover sometime between 2022 and 2023. Bias got bought out by Springbrook and customer service has slipped. (Medium)
- 2026
 - Replace City Hall Server acquired last year: \$20,000 (Low)
- Staffing
 - Intermountain Education Service District (IMESD) 12 hours a week on call: \$61,800
 - Association of Washington Cities GIS Consortium: \$6,600



A. ADMINISTRATION & FINANCE (GENERAL GOVERNMENT)

- Annual Software Maintenance Agreements (High)
 - ArchiveSocial (<https://archivesocial.com/>) – Social media Metadata: \$5,000
 - Bias Financial (<https://www.biasonline.com/>) – Financial Database: \$12,700
 - BoardDocs (<http://boarddocs.com/>) – Paperless City Boards & Commissions: \$7,000
 - Document Locator (<https://www.documentlocator.com/>) – Paperless Accounts Payable: \$4,000
 - ESRI Business Analyst (<https://www.esri.com/en-us/arcgis/products/arcgis-business-analyst/overview>) – Economic Development Reports: \$1,500
 - Neogov (<https://www.neogov.com/>) – Paperless Human Resource: \$5,600
 - NextRequest (<https://www.nextrequest.com/>) – Paperless Public Records Request: \$5,000
 - Questica (<https://www.questica.com/>) – Paperless budgeting and budget book: \$12,000
 - Revize (<https://www.revize.com/>) – Website provider: \$6,000
 - Smarsh (<https://www.smarsh.com/>) – Cell Phone Metadata: \$5,000
 - Vipre (<https://www.vipre.com/>) – Cybersecurity: \$500
 - XpressBillPay (<https://www.xpressbillpay.com/#/>) – Online Bill Pay: \$4,600
 - Zoom (<https://zoom.us/>) – Online Meetings: \$3,000



B. COMMUNITY DEVELOPMENT

- Computer Replacement Plan: Seven Year
- Annual Software Maintenance Agreements
 - Azavar Local Gov (<https://www.localgov.org/localgov-powered-by-azavar-government-solutions>) – Short Term Vacation Rental: \$500
 - Iworq (<https://www.iworq.com/>) – eCommunityDevelopment Services: \$11,800
 - SurveyMonkey (<https://www.surveymonkey.com/>) – Community Engagement Surveys: \$1,188



C. FIRE DEPARTMENT

- Computer Replacement Plan – Seven Year
- MDT's: \$6,000 (2021)
- Portable Radio Replacement - 50% Grant Funded: \$58,500 (\$19,500 increments in 2021, 2023, and 2025)
- Firehouse Software Maintenance (<https://www.firehousesoftware.com/>) – Fire Department Reporting: \$7,500 annually



D. POLICE DEPARTMENT

- Acquisition of Body Cameras and Redaction Software – Axon (<https://www.axon.com/>): \$30,182.58 (2021), \$21,792.86 thereafter parsed out taser portion to equipment replacement (2022 -)
- Security Cameras SecurityLines (<https://securitylines.us/>) – Remote cameras: \$9,000/piece
 - 2022 – Meadowbrook/Lamperti
 - 2024 – Whitman/Academy Way
 - 2026 – 12th & Larch
- Computer Replacement Plan: Seven Years
- Walla Walla COM 911 Server Replacement: \$16,600 for CP portion
- NetMotion (<https://www.netmotionsoftware.com/>) – Remote login for Police computers for accreditation: \$945/annually



E. PUBLIC WORKS DEPARTMENT

- Computer Replacement Plan: Seven Year
- Software Maintenance
 - Iworq (<https://www.iworq.com/>) – Asset Management, Stormwater Management, Pavement Management, Work Orders, and Backflow: \$10,500/maintenance
 - ESRI GIS (<https://www.esri.com/en-us/home>) – GIS maintenance and service credits: \$3,000





City of College Place: 2021 to 2026 Information Technology Plan									
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[illegible]

Zoom	High - Existing Maintenance	Budgeted	Clerk - Professional Services	Maintenance expense for econferencing software for City Council and Commission meetings.	Software	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 18,000.00
ESRI Business Analyst	High	Budgeted	Technology Reserve	Maintenance expense on software to pull economic development data and reports	Software	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 9,000.00
Intermountain Education Service District (IMESD) IT Staff Support	High	Budgeted	Technology Reserve	Outsource information technology staffing to IMESD for 12 hours a week. Available 24/7 though.	Staffing	\$ 61,800.00	\$ 63,036.00	\$ 64,296.72	\$ 65,582.65	\$ 66,894.31	\$ 68,232.19	\$ 389,841.88
Association of Washington Cities GIS Consortium: Tier II Membership	High	Budgeted	Technology Reserve	Association of Washington Cities GIS Consortium. Get web data viewers and 45	Staffing	\$ 6,600.00	\$ 6,600.00	\$ 6,732.00	\$ 6,732.00	\$ 6,866.64	\$ 6,866.64	\$ 40,397.28
Administration: Total						\$ 212,887.00	\$ 158,823.00	\$ 217,315.72	\$ 151,601.65	\$ 166,047.95	\$ 173,385.83	\$ 1,080,061.16
Community Development												
Computers	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 2,000.00		\$ 1,000.00	\$ 1,000.00			\$ 4,000.00
Azavar - Short Term Vacation Rental Software Maintenance Expense	High - Maintenance	Budgeted	Technology Reserve	Software utilized for short term vacation rental registration	Software	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 3,000.00
Iworq - Community Development	High - Maintenance	Budgeted	Technology Reserve	Maintenance expense on Community Development/Permitting Portal	Software	\$ 11,800.00	\$ 11,800.00	\$ 11,800.00	\$ 11,800.00	\$ 11,800.00	\$ 11,800.00	\$ 70,800.00
Survey Monkey	Medium	Budgeted	Technology Reserve	Software to allow city staff to put together surveys on various topics. Unlimited participants can take surveys.	Software	\$ 1,188.00	\$ 1,188.00	\$ 1,188.00	\$ 1,188.00	\$ 1,188.00	\$ 1,188.00	\$ 7,128.00
Community Development: Total						\$ 15,488.00	\$ 13,488.00	\$ 14,488.00	\$ 14,488.00	\$ 13,488.00	\$ 13,488.00	\$ 84,928.00
Fire												
Computers	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 2,000.00	\$ 1,000.00			\$ 1,000.00		\$ 4,000.00
MDT's	Medium - Replacement	Budgeted	Current Expense	Needed for Fire Department.	Hardware	\$6,000.00						\$ 6,000.00
Portable Radio Replacement	High - Replacement	Budgeted	Current Expense	Covered by 50% grant match from State Department of Natural Resources.	Hardware	\$ 19,500.00		\$ 19,500.00		\$ 19,500.00		\$ 58,500.00
Firehouse Software Update	High - Existing Maintenance	Budgeted	Current Expense	Software maintenance for Fire Department/Ambulance Software.	Software	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$ 45,000.00
Fire: Total						\$ 35,000.00	\$ 8,500.00	\$ 27,000.00	\$ 7,500.00	\$ 28,000.00	\$ 7,500.00	\$ 113,500.00
Police												
Copier Replacement	Medium - Replacement	Planned	Technology Reserve	Replacement Police Copier.	Hardware			\$ 13,000.00				\$ 13,000.00
Body Cameras, Redaction Software, and Replacement Tasers with Warantee	High	Budgeted	Tech Reserve - Body Cameras; Current Expense - Tasers	New body cameras to use to capture interactions with the public for officer/resident safety. Redaction Software. Also, replacement tasers since current ones are out of warranty. (\$17,000 a year for Taser portion in Equipment Replacement)	Hardware	\$ 30,182.58	\$ 21,792.86	\$ 21,792.86	\$ 21,792.86	\$ 21,792.86	\$ 14,772.00	\$ 132,126.02
Security Camera - City Parks	Medium	Planned	Forfeited Proceeds	Install Cameras in following areas: 2022 - Lamperti/Meadowbrook, 2024 - Whitman Dr/Academy Way, 2026 - 12th/Larch Intersection	Hardware		\$ 9,000.00		\$ 9,000.00		\$ 9,000.00	\$ 27,000.00
Computers	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 5,000.00	\$ 4,000.00	\$ 7,000.00	\$ 3,000.00	\$ 1,000.00	\$ 5,000.00	\$ 25,000.00
Server Replacement - Dispatch/911	High	Budgeted	Current Expense	Pay propotional share of replacement of server, New World, CAD software for dispatch.	Software	\$ 16,600.00						\$ 16,600.00
NetMotion	High - Existing Maintenance	Budgeted	Current Expense	Software renewal for Net Motion	Software	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 5,670.00
Police: Total						\$ 52,727.58	\$ 35,737.86	\$ 42,737.86	\$ 34,737.86	\$ 23,737.86	\$ 29,717.00	\$ 219,396.02

Public Works												
Computers	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 1,000.00			\$ 1,000.00		\$ 2,000.00	\$ 4,000.00
Iworq Asset Management & Backflow Software Maintenance	High - Existing Maintenance	Budgeted	Utilities	Software maintenance for software used for Asset Management and Backflow.	Software	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 63,000.00
ESRI ArcGIS - Maintenance	High - Existing Maintenance	Budgeted	Current Expense	Annual software maintenance on ESRI ArcGIS software.	Software	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 18,000.00
Public Works: Total						\$ 14,500.00	\$ 13,500.00	\$ 13,500.00	\$ 14,500.00	\$ 13,500.00	\$ 15,500.00	\$ 85,000.00
Total Cost						\$ 330,602.58	\$ 230,048.86	\$ 315,041.58	\$ 222,827.51	\$ 244,773.81	\$ 239,590.83	\$ 1,582,885.18

City of College Place, Washington
ORDINANCE NO. 20-021

AN ORDINANCE OF THE CITY OF COLLEGE PLACE REPEALING AND REPLACING COLLEGE PLACE MUNICIPAL CODE TITLE 14, UNIFIED DEVELOPMENT CODE; PROVIDING FOR ADMINISTRATIVE INTERPRETATIONS OF THE NEW TITLE 14; ADOPTING FINDINGS OF FACT; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of College Place has been implementing a Comprehensive Plan and Development Regulations in accordance with the provisions of the Washington State Growth Management Act; and

WHEREAS, the City initiated a process in 2017 to review and update its Comprehensive Plan and the City Development Regulations in accordance with the provisions of the Washington State Growth Management Act; and

WHEREAS, on October 9, 2018 the City Council adopted amendments to update the College Place Comprehensive Plan; and

WHEREAS, on November 12, 2019 the City Council approved an ordinance to consolidate several titles of the College Place Municipal Code into a new Title 14, known as the College Place Unified Development Code; and

WHEREAS, the Unified Development Code includes updated standards, as well as procedural revisions, and a new format intended to make the document more user friendly; and

WHEREAS, the City Staff in consultation with the Planning Commission have prepared several amendments to the Unified Development Code to further clarify the intent of the City's regulations governing development and to update certain development standards; and

WHEREAS, the City Staff in consultation with the Planning Commission have prepared amendments to the Official Zoning Map; and

WHEREAS, the City has conducted an integrated SEPA/GMA review process to receive comments from the public and state agencies on the draft amendments to update the Unified Development Code in accordance with the provisions of the Washington State Growth Management Act and the Washington State Environmental Policy Act; and

WHEREAS, the Planning Commission conducted a public hearing on the proposed revisions to update the Unified Development Code and Official Zoning Map on October 20, 2020; and

WHEREAS, the Planning Commission has forwarded a draft updated Unified Development Code to the City Council with a recommendation to repeal and replace Title 14 of the College Place Municipal Code.

NOW, THEREFORE, THE COLLEGE PLACE CITY COUNCIL DO HEREBY ORDAIN AS FOLLOWS:

Section 1: Code Repealed. Title 14 of the College Place Municipal Code is hereby repealed.

Section 2: Revised Unified Development Code Adopted. The City of College Place hereby adopts an updated version of the College Place Municipal Code Title 14, Unified Development Code, in substantially the same form as the attached Exhibit A.

Section 3: Amended Official Zoning Map Adopted. The City of College Place hereby amends the Official Zoning Map in substantially the same form as the attached Exhibit B.

Section 4: Administrative Interpretations. In the event of a conflict between any provisions of this new Title 14 and previously adopted ordinances, this Ordinance shall prevail. The Mayor and her designee(s) are hereby authorized to make such administrative interpretations as may be necessary to implement this Ordinance.

Section 5: Findings of Fact. The findings contained in the “WHEREAS” clauses in this Ordinance are hereby adopted as Findings of Fact that support repealing and replacing the Unified Development Code with the updated version.

Section 6: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance and the attached Exhibit A including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 7: Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 8: Effective Date. In order to provide for the orderly transition and implementation of this Ordinance, the Unified Development Code shall take effect on December 1, 2020, provided that the City Clerk is directed to publish a summary of this ordinance, consisting of the title, at the earliest publication date.

PASSED by the City Council of the City of College Place, Washington, this 24th day of November 2020.

Norma L. Hernández, Mayor

Attest:

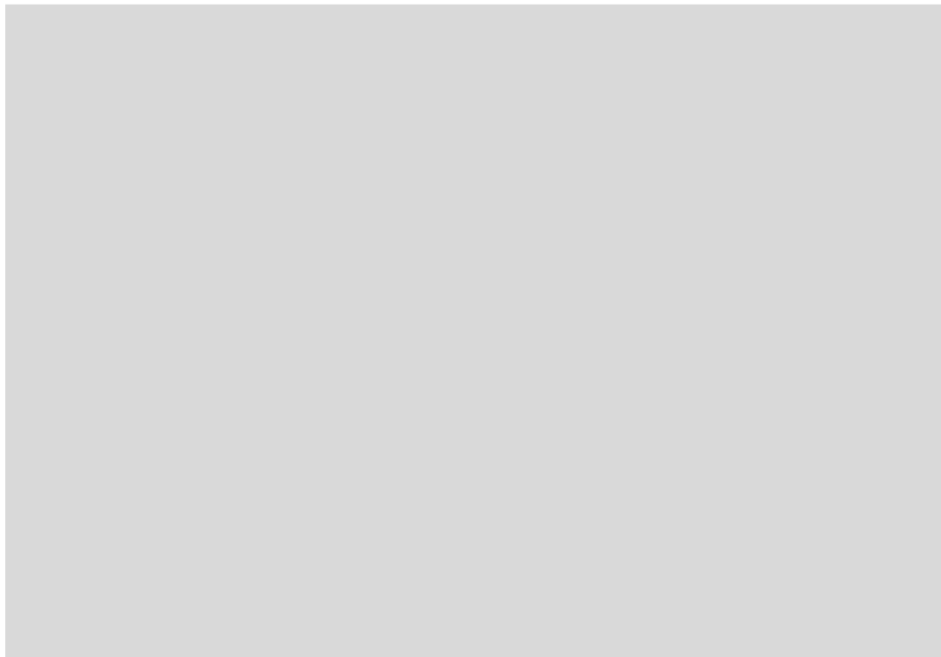
Lisa R. Neissl, City Clerk

Approved as to form:

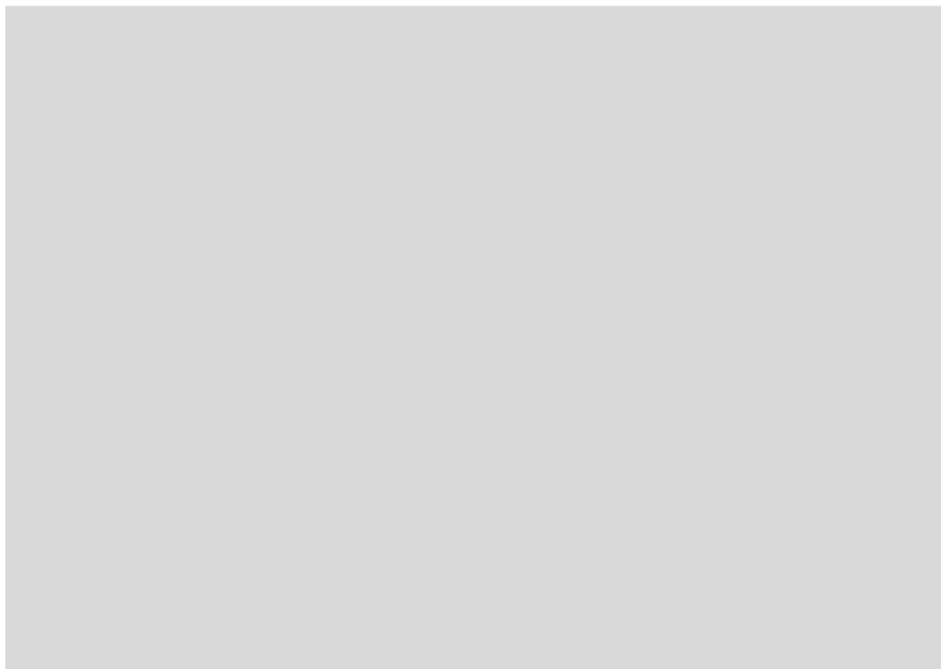
Rea Culwell, City Attorney

Exhibit A Ordinance 20- 021

**City of College Place, Washington
Unified Development Code
Effective December 1, 2020**



**City of College Place, Washington
Unified Development Regulations
College Place Municipal Code Title 14**



City of College Place, WA Unified Development Code - Effective December 1, 2020

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Chapter 14.10 Administration of the Unified Development Code

Sections:

14.10.010	Introduction.
14.10.020	Administrative Roles and Responsibilities.
14.10.030	Administrative Interpretations.
14.10.040	General Provisions.
14.10.050	Reasonable Use Exception.
14.10.060	Fees.
14.10.070	Financial Protections.
14.10.080	Development Agreements.
14.10.090	Liability; and
14.10.100	Severability.

14.10.010 Introduction. The City of College Place has consolidated the primary regulations governing the use and development of land into a single unified development code. College Place Municipal Code Title 14, also known as the College Place Unified Development Code, includes a single set of definitions, procedures, and standards and is intended to be the principal source of information for business and property owners, developers, residents, and interested citizens. If you have questions about this document, please don't hesitate to contact the City of College Place Planning Department.

A. The following is a brief summary of key planning roles in the City of College Place:

1. The College Place City Council is the legislative body of the City and is the only body which can adopt or amend an ordinance, which includes amendments to the City Comprehensive Plan and Development Regulations. The City Council also confirms the appointment by the Mayor of the City Administrator, the Hearing Examiner, Planning Commissioners, Historic Preservation Commissioners, and members of the Economic Development, Tourism, and Events Commission. In addition, the City Council appoints the members of the Parks, Arbor, and Recreation Board.
2. The Mayor is the chief executive officer and ceremonial head of the City. The Mayor appoints the City Administrator and sees that all laws and ordinances are faithfully enforced.
3. The City Administrator assists the Mayor in the performance of his/her duties and supervises the various City departments. The City Administrator functions as the chief administrative officer, serves as the personnel officer for the City, designates city staff responsible for the performance of duties identified in this Title, and performs other administrative duties as assigned.
4. The Community Development Director, as authorized by the City Administrator, serves as the lead staff person responsible for the administration of this Title,

- overseeing the implementation of all planning requirements and activities in the City, making administrative decisions on certain land use applications, and interpreting the provisions of this Code.
5. The City Building Official, as authorized by the Community Development Director, administers, and enforces the International Building and related codes, as adopted by the City.
 6. The City Fire Marshal, as authorized by the City Fire Chief, administers, and enforces the International Fire Code, and related codes, as adopted by the City, including but not limited to inspection of structures and land uses for compliance.
 7. The City Public Works Director, as authorized by the City Administrator, is responsible for the operation and maintenance of essential City services including water, sanitary sewer, storm water management, and streets. In this capacity, the Public Works Director participates in the review and approval of development permits and the enforcement of City standards.
 8. The City Engineer, as authorized by the Public Works Director, is responsible for the implementation of the City of College Place Engineering Design Standards, In this capacity the City Engineer participates in the review and approval of development applications, the review and approval of the design and construction of infrastructure improvements, approving financial protections, and the enforcement of City standards.
 9. The City Hearing Examiner is authorized to receive and examine available information, conduct public hearings, prepare a record thereof, enter findings of fact and conclusions based upon those facts, make recommendations, and prepare a record of decision for certain land use applications and appeals.
 10. The City Attorney advises the Mayor, City Administrator, City Council, City boards and commissions, and City staff regarding the legal interpretations, applications, and the enforcement of this Title. In addition, the City Attorney may initiate code enforcement actions on behalf of the City.
 11. The City Planning Commission is the planning advisory body to the Mayor and City Council and makes recommendations on long range planning matters, supports current planning activities as specified in this Title, and performs other duties as assigned by the City Council. For more information about the College Place Planning Commission see CPMC 2.32.
 12. The Historic Preservation Commission has been established to promote awareness and preservation of the city's history. One major responsibility of the Historic Preservation Commission is reviewing proposed changes to the College Place Register of Historic Places. The Commission also serves as the local review board for special valuation of

historic properties as provided in RCW 84.26. For more information about the College Place Historic Preservation Commission see CPMC 14.110.

13. The Parks, Arbor and Recreation Board makes recommendations to the Mayor and City Council on the acquisition, control, improvement, beautification, and planning of all public parks and recreation facilities. For more information about the College Place Parks, Arbor, and Recreation Board see CPMC 2.62.
14. The Economic Development, Tourism, and Event Commission provides special knowledge and expertise to the Mayor and City Council relative to monitoring, assessing and strengthening existing economic development strategies and developing new strategies. For more information about the College Place Economic Development, Tourism, and Event Commission see CPMC 2.3.

14.10.020 Administrative Roles and Responsibilities.

- A. Unless otherwise provided by the City Administrator, the Community Development Director, and his/her designees, are hereby authorized to perform, the following:
 1. Establish and maintain such application forms and administrative procedures as may be necessary to implement this Title.
 2. Interpret ordinances, codes, and requirements and determine the applicability of this Title to proposed uses, projects and development activities.
 3. Prepare and upon approval by the City Council, implement a fee schedule for all land use, development, and building permit activities.
 4. Serve as the SEPA Responsible Official.
 5. Review and approve or deny land use, shoreline, building permit, and related permits in accordance with the provisions of this Title.
 6. Inspect and examine any structure or tract of land and within the sole discretion of the City, to order in writing the remediation of any condition found to exist or reasonably likely to occur in violation of any provision of the College Place Municipal Code.
 7. Enforce City ordinances, codes, and regulations including the approval of compliance plans, the imposition of fines for violations, the issuance of stop work orders, and/or the imposition of penalties.
 8. Manage the activities of City staff and liaison with consultants involved in planning and land use activities; and

9. Represent the City in working with other local, county, state, and federal planning and natural resource management agencies, and the like.
- B. Unless otherwise provided, the Building Official is authorized to perform such activities as may be necessary to administer the International Building and related codes as adopted by the City. This may include, but is not limited to:
 1. Review building plans and building permit applications.
 2. Issue or deny building permits.
 3. Inspect construction; and
 4. Issue Certificates of Occupancy.
- C. The Office of the Hearing Examiner is established along with the authority and duties of the position in CPMC Chapter 2.50.

14.10.030 Administrative Interpretations.

- A. In their interpretation and application, the provisions of this Title are intended to be minimum requirements. Nothing in this Title is intended to impair, annul or abrogate any easement, covenant or other agreements between parties, public or private, nor is it in any way intended to interfere with any existing regulations previously adopted pursuant to law, relating to the use of land; provided, however, that when the requirements of this Title appear to be inconsistent with the requirements of any lawfully adopted rules, regulations or ordinances, the City may make an administrative code interpretation to resolve any potential inconsistency.
- B. Any person may submit a reasonable written request to the City for a formal interpretation of the provisions of this Title, or those codes referenced by this Title. The request shall identify the specific provision(s) in question and shall include relevant background information and supporting documentation. If accepted by the City, the request shall be processed in accordance with the applicable provisions of this Title.

14.10.040 General Provisions.

- A. Except as provided in this Title, the following general provisions apply:
 1. No land, building, structure or premises shall be used, designed or intended to be used for any purpose or in any manner other than in a use listed in this Title or amendment thereto as permitted in the zone in which such land, building, structure or premises is located.

2. No designated yards or open spaces surrounding any building or structure shall be encroached upon or reduced in any manner except in conformity with the building site, area and yard requirements established by this Title, nor shall any yard or open space associated with any building or structure for the purpose of complying with the requirements of this Title or amendments thereto be considered as providing a yard or open space for any other building or structure.
 3. No building or structure shall be erected or moved onto a site and no existing building or structure shall be altered, enlarged, or reconstructed except in conformity with this Title. Nor shall any building or structure be erected or structurally altered to exceed in height the limit established by this Title or amendment thereto for the zone in which such building or structure is located.
 4. No buildings or permanent structures shall be permitted over a utility easement.
 5. All new buildings and development activities that require water and sewer service shall connect to the City systems if available, in accordance with the provisions of the Laws of Washington State.
- B. Nothing contained in this Title shall require any change in any existing building or structure, construction or planned use of a proposed building, which would conform to the zoning regulations then in effect and for which building permit plans are on file in City Hall prior to the effective date of the ordinance codified in this Title and the construction of which building or structure shall have been started within the time requirements of such building permit and diligently worked upon to its completion, unless by some other operation of applicable law.
- C. No land use in violation of local, state, or federal law shall be allowed in any zone within the City of College Place and are hereby expressly prohibited.
- D. In cases where multiple lots under common ownership will be used for one building site, and in particular those cases where a structure is proposed to be built across a lot line or within lot setbacks, the lots shall be consolidated into one lot.
1. The consolidation shall be prepared by the owner(s) or their representative and subject to review and approval by the City in the same manner as a boundary/lot line adjustment; and
 2. Upon approval, the consolidation shall be recorded at the Office of the County Auditor.
- E. Upon discovery of any human remains, artifacts, or evidence of potential archaeological or cultural resources all construction activities or uses authorized under this Title shall be suspended pending authorization to proceed from the City, and/or the Washington State Department of Archaeology and Historic Preservation, in accordance with the provisions

of state and federal law, including, but not limited to RCWs 68.50.645, 27.44.055, and 68.60.055.

1. If ground disturbing activities encounter human skeletal remains during the course of construction, then all activity will cease that may cause further disturbance to those remains. The area of the find will be secured and protected from further disturbance until the Washington State Department of Archaeology and Historic Preservation (DAHP) provides notice to proceed. The finding of human skeletal remains will be reported to the College Place Police Department and the Walla Walla County Coroner in the most expeditious manner possible. The remains will not be touched, moved, or further disturbed. The County Coroner will assume jurisdiction over the human skeletal remains and make a determination of whether those remains are forensic or non-forensic. If the County Coroner determines the remains are non-forensic, then they will report that finding to the Department of Archaeology and Historic Preservation who will then take jurisdiction over the remains. The DAHP will notify any appropriate cemeteries and all affected tribes of the find. The State Physical Anthropologist will make a determination of whether the remains are Indian or Non-Indian and report that finding to any appropriate cemeteries and the Confederated Tribes of the Umatilla Indian Reservation. The DAHP will then handle all consultation with the affected parties as to the future preservation, excavation, and disposition of the remains.
2. If ground disturbing activities encounter artifacts, or evidence of potential archaeological or cultural resources during construction, then all activity will cease that may cause further disturbance to those items. The Project Sponsor shall immediately contact the College Place Department of Community Development to determine how best to secure the site and to consult with the Confederated Tribes of the Umatilla Indian Reservation and the DAHP.

14.10.050 Reasonable Use Exception. In the event that the strict and literal interpretation of this Title serves to deny a property owner all reasonable use of their property, the property owner may apply for a reasonable use exception and may request the minimal relief necessary to enable the reasonable use of their property. Only valid and complete requests will be processed pursuant to this Title.

A. Reasonable use exceptions may be granted when:

1. Application of this Title would deny all reasonable economic use of the property.
2. There are no other practical alternatives to the proposed use that would have less impact.
3. The inability to derive reasonable economic use of the property is not the result of subdivision or other actions by the Applicant.
4. No other reasonable economic use has less adverse impact(s).

5. The proposal protects and mitigates impacts to the functions and values of critical areas to the greatest extent feasible, consistent with the best available science.
6. The proposal does not pose a threat to the public health, safety, or welfare on or off the development proposal site; and
7. The proposal is consistent with other applicable regulations and standards.

B. **Burden of Proof.** The burden of proof shall be on the Applicant to bring forth evidence in support of the application and to provide sufficient information on which any decision has to be made on the application.

14.10.060 Fees. Fees and charges for administering the provisions of this Title shall be set by action of the City Council.

- A. Applicants for permits and approvals shall be responsible for reimbursing the City for the cost of professional consultant services, if the City determines such services are necessary to complete its review of the application submittal.
1. The City may require the applicant to deposit an estimated amount with the City, to be sufficient to cover anticipated costs of retaining professional consultant services and to ensure reimbursement to the City for such costs. This may include the execution of a formal cost recovery agreement.
 2. Any unused funds will be returned to the Applicant upon completion and/or finalization of project.

14.10.070 Financial Protections. During the review of any application for a land use, zoning, building, or other development activity, a Project Sponsor may propose, subject to City review and approval, and/or the City may require that a bond(s) or similar forms of financial guarantee or protection be posted to ensure continued compliance with any conditions imposed, including the construction of required improvements, the adherence to city standards, and/or maintenance, repair or replacement of such improvements.

A. Financial protection for performance.

1. The acceptance of financial protection in lieu of completion of required improvements on developments and projects shall be at the sole discretion of the City.
2. Conditions for financial protection on subdivisions, developments, projects or phases thereof with a residential component shall be as follows:
 - a. Financial guarantees shall not be accepted in lieu of required improvements until:

- (1) The requesting party demonstrates ownership by means acceptable to the City.
- (2) Permanent slope retention improvements (cut, fill, retaining walls, etc.) and permanent measures and improvements necessary to mitigate floodplain, stormwater and groundwater concerns have been completed with erosion control measures in place and maintenance bonds, where required, are provided in an amount and term acceptable to the City, to ensure the long-term integrity of the improvements.
- (3) The party requesting a financial guarantee executes and records an agreement with the City with language acceptable to the City that runs with the land such that:
 - (a) The requesting party acknowledges that no structures will be occupied, and no occupancy permits shall be issued by the City until all improvements approved for construction, including financially guaranteed improvements are completed to City satisfaction.
 - (b) All purchase and sales agreements include language notifying prospective buyers that occupancy will not be granted until all infrastructure is complete to City satisfaction.
 - (c) All purchase and sales agreements shall include blanket construction access easements to allow construction of required improvements after sale of property and an indemnification clause to protect the city against issues related to construction access, improvements and corrections on sold properties until final acceptance.
 - (d) City shall be reimbursed for all costs related to addressing buyer concerns over incomplete and/or unapproved infrastructure where reimbursement shall be required prior to issuance of occupancy permits.
 - (e) The requesting party warrants all improvements for a period of two years after the final improvement is approved.
- (4) Additionally, the following requirements shall apply to all subdivisions:
 - (a) Lot pins on all property corners and where necessary to establish ownership are established by a surveyor licensed to practice in the state of Washington.
 - (b) Conditions of approval include requirement to note on the plat that no occupancy permits shall be issued by the city until all improvements

approved for construction, including financially guaranteed improvements are completed to City satisfaction.

- b. No occupancy permit for a structure other than a temporary contractor's office or temporary storage building, or a single model home shall be issued for a structure on a lot or parcel within an approved subdivision or within a development, project or phase prior to:
 - (1) Final inspection and approval of all required infrastructure improvements approved for construction including financially guaranteed improvements, and
 - (2) Provision of any financial guarantees for maintenance where required by special council resolution.
- c. Partial financial protection releases shall be allowed for approved infrastructure upon the following conditions:
 - (1) Requestor provides a list of all improvements requested for release with originally guaranteed amounts.
 - (2) Requestor reimburses the City for partial release inspection and review at three percent of total requested release to include the costs of incomplete or unapproved items previously requested for release if included in the request. Reimbursement shall be made in advance of review.
 - (3) Release of requested infrastructure shall be at City discretion based on whether or not the infrastructure has been approved.
 - (4) Request for final release of all improvements where some improvements are not approved, shall be considered a partial release.
- 3. Conditions for financial protection on subdivisions, developments, projects or phases thereof without a residential component shall be established by the city on a case by case basis.
- 4. Applicants applying to financially guarantee improvements shall submit an itemized estimate of all improvements to be financially guaranteed. Estimates shall either be prepared and stamped by a professional engineer licensed to practice in the state of Washington or shall meet alternative requirements satisfactory to the City Engineer.
- 5. The City Engineer shall review and modify the submitted estimate to ensure adequate City protection in event of default of the applicant and shall set the financial protection amount at 125 percent of the final estimate.

B. Improvement warranty required.

1. All public improvements or improvements with a public nexus such as water, sewer and stormwater lines, streets, sidewalks, permanent slope retention improvements (cut, fill, retaining walls, etc.) and permanent measures and improvements necessary to mitigate floodplain, stormwater and groundwater concerns approved by the city shall be warranted for a period of two years. Alternatively, staff may recommend financial protection for maintenance of critical improvements for a period not to exceed two years.
2. The warranty period shall start upon final approval of all improvements.

C. Financial protection options.

1. Performance Bond. A performance bond shall be obtained from a surety bonding company authorized to do business in the state. The bond shall be payable to the City and shall be in an amount sufficient to cover the cost of the improvements as estimated by the City Engineer. The duration of the bond shall be until such time the improvements are accepted by the City.
2. Financial Institution Financing. If this type of financial protection is selected by the subdivider, the following steps shall be taken:
 - a. The subdivider shall provide, from a bank or other reputable lending institution or an individual subject to the approval of the City, a letter of credit. This letter shall be deposited with the City and shall certify that:
 - (1) The lending institution does guarantee funds in an amount equal to the estimate prepared by the City Engineer.
 - (2) In the case of failure on the part of the applicant to complete the specified improvements within the required time period, the lending institution shall pay to the city immediately within legal action time limits and notification, and without further action, such funds as are necessary to finance the completion of those improvements up to the limit of the funds so guaranteed.
 - (3) These funds may not be withdrawn or reduced in amount until released by the City.
 - (4) The subdivider executes a security agreement in which the funds so guaranteed shall be listed as security with appropriate financing statements filed in accordance with Washington's Uniform Code (RCW 62A. 9-401).
 - b. List all work in payable items, e.g., quantity, description, unit, it cost and amount.

- c. Payment for the work done by the subdivider may be made in one lump payment upon completion of all of the work and acceptance thereof, or in smaller payments covering a completed segment or segments of work and acceptance thereof. In either case, at the subdivider's request, the City Engineer and a representative of the lending institution involved will inspect the work and release funds for payment of acceptable work. The lending institution shall make arrangements so that disbursements will be made to contractors whose work has been accepted, and the contractor shall certify that the work was done on the project, and that he/she waives his/her lien against the project. The contractor shall further certify that the wages of his/her employees as they pertain to the project have been paid in full. The financial institution shall also honor drafts drawn by the City for work done on the project by the city. The subdivider would qualify as a contractor if he/her did a portion of the work.
 - d. The percent of the funds shall be retained in the account until the City has accepted the entire development.
- 3. Personal Fund Financing. If this type of financial protection is selected by the subdivider, the following steps shall be taken.
 - a. The subdivider shall deposit cash, or other instrument readily convertible into cash at face value, either with the city or in escrow with a bank or other reputable financial institution. The use of the instrument other than cash, and in the case of an escrow account, the financial institution with which the funds are to be deposited, shall be subject to the approval of the City. The amount of the deposit shall not be less than the cost estimate of the improvements as prepared by the City Engineer. In the case of an escrow account, the subdivider shall file with the City an agreement between the financial institution and himself guaranteeing the following:
 - (1) That the funds of said escrow account shall be held in trust until released by the City Engineer and may not be used or pledged by the subdivider as security in any other matter during that period.
 - (2) That in the case of failure on the part of the subdivider to complete said improvements in the specified time, then the financial institution shall immediately make the funds in said account available to the City for use in completion of those improvements.
 - b. List all work in payable items, e.g., quantity, description, unit, it cost and amount.
 - c. Payment for the work done by the subdivider may be made in one lump payment upon completion of all of the work and acceptance thereof, or in smaller payments covering a completed segment or segments of work and acceptance thereof. In

either case, at the subdivider's request, the City Engineer and a representative of the lending institution involved will inspect the work and release funds for payment of acceptable work. The lending institution shall make arrangements so that disbursements will be made to contractors whose work has been accepted, and the contractor shall certify that the work was done on the project, and that he/she waives his/her lien against the project. The contractor shall further certify that the wages of his/her employees as they pertain to the project have been paid in full. The financial institution shall also honor drafts drawn by the City for work done on the project by the City. The subdivider would qualify as a contractor if he/she did a portion of the work.

- d. Any interest accrued to the funds in escrow shall be credited to the subdivider to be used as desired.
 - e. The percent of the funds shall be retained in the account until the City has accepted the entire development.
4. Any other financial arrangement having features which will guarantee performance without loss to the City and reimbursement in the event of default on completion of work as specified.

14.10.080 Development Agreements.

- A. The City may, in accordance with the provisions of RCW 36.70B.170-210, enter into a development agreement with a person(s) having ownership or control of real property within its jurisdiction, or outside its boundaries as part of a proposed annexation or a utility service agreement.
 - 1. The execution of a development agreement is a proper exercise of the City's police power and contract authority.
 - 2. A development agreement may obligate a party to fund or provide services, infrastructure, or other facilities.
 - 3. A development agreement shall reserve authority to impose new or different regulations to the extent required by a serious threat to public health and safety.
- B. A development agreement must set forth the development standards and other provisions that shall apply to, govern and vest the development, use, and mitigation of the development of the real property for the duration specified in the agreement, provided that:
 - 1. The development agreement shall be consistent with all applicable development regulations.

2. The provisions of this Section do not affect the validity of a contract rezone, concomitant agreement, annexation agreement, or other agreement in existence or adopted under separate authority.
3. For the purposes of this section, “development standards” include, but are not limited to:
 - a. Project elements such as permitted uses, residential densities, and nonresidential densities and intensities or building sizes.
 - b. The amount and payment of impact and mitigation fees imposed or agreed to in accordance with any applicable provisions of state law, any reimbursement provisions or other financial contributions by the property owner, inspection fees, or dedications.
 - c. Mitigation measures, development conditions, and other requirements under RCW [43.21C](#).
 - d. Design standards such as maximum heights, setbacks, drainage and water quality requirements, landscaping, and other development features.
 - e. Affordable housing.
 - f. Parks and open space preservation.
 - g. Phasing.
 - h. Review procedures and standards for implementing decision.
 - i. A build-out or vesting period for applicable standards; and
 - j. Any other appropriate development requirement or procedure.
- C. Development agreements applicable to properties within the boundaries City are limited to a ten-year timeframe. An extension of one to ten years may be exercised upon mutual approval of both the developer and the City. Development agreements applicable to properties outside of the City boundaries may continue in effect until a date as specified in the agreement. Agreements outside the City may contain variable expiration dates for some, or all, of the standards listed in this Section.
- D. Upon approval, a development agreement shall be recorded with the Walla Walla County Auditor.
 1. During the term of a development agreement, it is binding on the parties and their successors.

2. Unless amended or terminated, a development agreement is enforceable during its term by a party to the agreement.
3. Any permit or approval issued by the City after the execution of a development agreement must be consistent with the terms of the development agreement.
4. A development agreement and the development standards incorporated in the agreement govern during the term of the agreement, or for all or that part of the build-out period specified in the agreement, and may not be subject to an amendment to a zoning ordinance or development standard or regulation or a new zoning ordinance or development standard or regulation adopted after the effective date of the agreement.

14.10.090 Liability. The granting of approval or the issuance of a permit or denial thereof for any structure or use does not constitute a representation, guarantee, or warranty of any kind or nature whatsoever, by the City or any City employee, official, or agent, on the practicality, feasibility, or safety of any structure or proposed use and does not create liability upon or cause of action of any kind or nature whatsoever against the City, City employee, official, or agent for any death and/or damage(s) of any nature that may result therefrom.

- A. None of the provisions of this Title are intended to create a cause of action or provide the basis for a claim against the City, its officials, employees, or agents for the performance or failure to perform an action, duty, or obligation running to a specific entity, individual or individuals. Any duty or obligation created herein is intended to be a general duty or obligation running in favor of the general public.
- B. This Title shall not be construed to hold the City, or any officer or employee thereof, responsible for any death or damages to persons, group, or property by reason of the certification, inspection or non-inspection of any building, equipment, construction, system, or the like, or property.

14.10.100 Severability. If any provision of this Title, or its application to any person or legal entity, is held to be invalid, the remainder of this Title or the application of this Title or the application of the provision to other persons or entities or circumstances shall not be affected.

Chapter 14.20 Definitions

Sections:

- 14.20.010 Introduction.**
14.20.020 Interpretations; and
14.20.030 Definitions.

14.20.010 Introduction. Certain terms and words used in this Title may have special meaning as defined in this Chapter.

14.20.020 Interpretations.

- A. Except where specifically defined in this Chapter, all words used in this Title shall carry their customary meanings. Words used in the present tense include the future; the plural includes the singular and vice versa; the word "shall" is mandatory; "may" is permissive; the words "used or occupied" are considered as though followed by the words "or intended, arranged, or designed to be used or occupied"; and the word "lot" includes the words "plot, tract, or parcel."
- B. Any word not specifically defined in this Chapter shall have the meaning as defined by and determined by the City in accordance with the provisions of:
 1. The Revised Code of Washington (RCW).
 2. The Washington Administrative Code (WAC).
 3. North American Industry Classification System (NAICS), 2017 Edition or as subsequently updated.
 4. Webster's Dictionary; and
 5. Administrative code interpretations by the City.
- C. Any question or uncertainty about the meaning of a word used in this Title may, at the sole discretion of the City, be resolved by an administrative code interpretation.
- D. References to the International Codes shall include the International Building Code, the International Residential Code, and related codes as adopted, or subsequently amended, by the City Council.
- E. References to the City of College Place Engineering and Design Standards shall include the following documents, as approved, or subsequently amended by the City Council:
 1. The City of College Place Standard Specifications and Drawings; and

2. The City of College Place Stormwater Facility Standards.

F. References in the College Place Municipal Code to Titles 15, 16, 17 18, or 19 shall refer to the comparable provisions in Title 14, as determined by the City.

14.20.030 Definitions.

A. The following words and phrases are hereby defined as follows, unless otherwise determined by the City through an administrative code interpretation:

"Accessory building" means a building or structure, the use of which is incidental and subordinate to the principal or main building or use on the same lot, including a private garage or carport. If an accessory building is attached to the main building by a common wall or roof, the accessory building shall be considered a part of the main building. Garden houses, tool sheds, playhouses or greenhouses are examples of accessory buildings.

"Accessory use" means a use incidental and subordinate to the principal use and located on the same lot or in the same building as the principal use.

"Adjacent" in the context of administering the critical areas protections in CPMC 14.70 shall mean any activity or development located:

- a. On a site immediately adjoining a critical area.
- b. A distance equal to or less than the required critical area buffer width and building setback.
- c. A distance equal to or less than 200 feet upland from a stream, wetland, or water body.
- d. Bordering or within the floodway, floodplain or channel migration zone; or
- e. A distance equal to or less than 200 feet from a critical aquifer recharge area.

"Adult home" or **"Adult family home"** means a residential home, licensed by Washington State, to provide personal care to up to six adults.

"Base flood" means a flood event having a one percent chance of being equaled or exceeded in any given year, also referred to as the 100-year flood. Designations of base flood areas on flood insurance map(s) always include the letters A or V.

"Bed and breakfast inn" means a hotel or similar lodging facility offering from one to eight overnight lodging units to travelers or guests.

"Boarding house" or "rooming house" or "lodging house" means a dwelling unit having only one kitchen within which is provided not more than two guest rooms providing lodging (with or without provision of meals) for compensation. A boarding, rooming or lodging house containing three or more guest rooms shall be considered a hotel. Boarding, rooming and lodging houses shall not be construed to mean convalescent, nursing, adult family, or retirement homes.

"Camper" means a structure designed to be mounted upon a motor vehicle which provides facilities for human habitation or for temporary outdoor or recreational lodging and which is five feet or more in overall length and five feet or more in height from its floor to its ceiling when fully extended, but shall not include motor homes as defined in RCW [46.04.305](#).

"Child day care center" means an agency that regularly provides child day care and early learning services for a group of children for periods of less than 24 hours.

"Child day care in-home facility" or "Family Day Care Provider" means a facility licensed by Washington State where care is provided for not more than 12 children in the provider's home living quarters.

"Co-housing" means a residential development that combines individual owned dwelling units clustered around shared space. Units may have smaller kitchens with a larger community kitchen and dining room intended for communal use on a regular basis. The development may also provide other facilities for communal use and interaction, and in which residents may agree to share in the provision of regular communal services such as cooking meals or providing child care.



(Source: strongtowns.org / cohousing.org)

“Cottage housing” means a grouping of small, single-family dwelling units clustered around a common area and developed with a coherent plan for the entire site.



“Critical aquifer recharge area” means areas designated by WAC 365-190-080 that are determined to have a critical recharging effect on aquifers used for potable water as defined by WAC 365-190-030(3).

"Dwelling" or **“dwelling unit”** means a building designed for residential purposes that contains complete independent living facilities for one or more persons including permanent provisions for living, sleeping, eating, cooking, and sanitation.

“Dwelling, multiple residential units” or **"Multiple family dwelling"** means a building containing three or more dwelling units. This definition includes "row house" and may include condominiums.

"Dwelling, single residential unit " or **“single-family residence”**, means a building containing one dwelling unit. Single residential dwelling units may be site-built or manufactured off-site, such as modular housing.

"Dwelling, two residential units" or “duplex”, means a building containing two dwelling units.

“Dwelling unit, accessory (ADU)” means a dwelling unit that is use incidental and subordinate to a principal use that is located on the same lot or in the same building as the principal use.

“Early learning” includes but is not limited to programs and services for childcare; state, federal, private, and nonprofit preschool; childcare subsidies; childcare resource and referral; parental education and support; and training and professional development for early learning professionals.

“Fish and wildlife habitat conservation area” means areas necessary for maintaining species in suitable habitats within their natural geographic distribution so that isolated subpopulations are not created as designated by WAC 365-190-080(5). These areas are guided by the state's priority habitats and species list and include the following:

- a. Areas with which state or federally designated endangered, threatened, and sensitive species have a primary association.
- b. Habitats of local importance, including but not limited to areas designated as priority habitat by the department of fish and wildlife, areas that provide important habitat for neotropical migratory songbirds, areas that provide important habitat for wintering birds of prey, and areas that provide unique habitats within the city.
- c. Naturally occurring ponds under 20 acres and their submerged aquatic beds that provide fish or wildlife habitat, including those artificial ponds intentionally created from dry areas in order to mitigate impacts to ponds.
- d. Waters of the state, including lakes, rivers, ponds, streams, inland waters, underground waters, salt waters and all other surface waters and watercourses within the jurisdiction of the State of Washington.
- e. Lakes, ponds, streams, and rivers planted with game fish by a governmental or tribal entity.
- f. State natural area preserves and natural resource conservation areas; and
- g. Land essential for preserving connections between habitat blocks and open spaces.

“Floodplain” means the total land area adjoining a river, stream, watercourse or lake subject to inundation by the base flood.

“Floodway” or **“zero rise floodway”** means the channel of a river or other watercourse and the adjacent land area that must be reserved in order to discharge the base flood without cumulatively increasing the surface water elevation more than one foot.

“Food cart” means a mobile vehicle, such as a food truck, trailer or cart, from which service of food and/or beverages is provided to walk-up customers.

“Food cart pod” means a site containing one or more **food carts** and associated amenities on private property.

“Frequently flooded areas” means lands in the floodplain subject to a one percent or greater chance of flooding in any given year and those lands that provide important flood storage, conveyance and attenuation functions, as determined by the [city official] in accordance with WAC 365-190-080(3). Frequently flooded areas perform important hydrologic functions and may present a risk to persons and property. Classifications of frequently flooded areas include, at a minimum, the 100-year floodplain designations of the Federal Emergency Management Agency and the National Flood Insurance Program.

“Functions and values” mean the beneficial roles served by critical areas including, but not limited to, water quality protection and enhancement, fish and wildlife habitat, food chain support, flood storage, conveyance and attenuation, ground water recharge and discharge, erosion control, wave attenuation, protection from hazards, historical and archaeological and aesthetic value protection, and recreation. These beneficial roles are not listed in order of priority.

“Geological hazard areas” or geologically hazardous areas mean areas that may not be suited to development consistent with public health, safety or environmental standards, because of their susceptibility to erosion, sliding, earthquake, or other geological events as designated by WAC 365-190-080(4). Types of geologically hazardous areas include erosion, landslide, seismic, mine, and volcanic hazards.

“Group home” means a residential facility designed and operated to serve persons with disabilities, mental or physical.

“Habitats of local importance” mean areas that include a seasonal range or habitat element with which a given species has a primary association, and which, if altered may reduce the likelihood that the species will maintain and reproduce over the long-term. These might include areas of high relative density or species richness, breeding habitat, winter range, and movement corridors. These might also include habitats that are of limited availability or high vulnerability to alterations such as cliffs, talus, and wetlands. (WAC 365-190-030).

“Hazardous substance” means any liquid, solid, gas, or sludge, including any material, substance, product, commodity, or waste, regardless of quantity, that exhibits any of the physical, chemical or biological properties described in WAC 173-303-090 or 173-303-100.

“Hemp production” refers to planting, cultivation, growing, or harvesting of hemp, including seed hemp, as licensed by the State of Washington.

"Home business" means a commercial enterprise operated within a dwelling or accessory building, which use is distinctly incidental and secondary to the dwelling purposes and does not change the character thereof.

"Hydric soil" means a soil that is saturated, flooded or ponded long enough during the growing season to develop anaerobic conditions in the upper part. The presence of hydric soil shall be determined following the methods described in the Washington State Wetland Identification and Delineation Manual, as amended.

"Impervious surface" means a hard surface area that either prevents or retards the entry of water into the soil mantle as under natural conditions prior to development or that causes water to run off the surface in greater quantities or at an increased rate of flow from the flow present under natural conditions prior to development. Common impervious surfaces include, but are not limited to, roof tops, walkways, patios, driveways, parking lots or storage areas, concrete or asphalt paving, gravel roads, packed earthen materials, and oiled macadam or other surfaces which similarly impede the natural infiltration of stormwater.

"Injection well", or "underground injection control well", or "UIC well" means a well that is used to discharge fluids into the subsurface. A UIC well is one of the following: (1) A bored, drilled or driven shaft, or dug hole whose depth is greater than the largest surface dimension; (2) an improved sinkhole; or (3) a subsurface fluid distribution system. UIC wells are regulated by the State of Washington and subject to the provisions of WAC 173-218.

"Inter-rill" means an area subject to sheetwash.

"Kennel" means a place where four or more adult dogs or cats or any combination thereof are kept, whether by owners of the dogs or cats or by persons providing facilities and care, whether or not for compensation, but not including a small animal hospital or clinic.

"Landfills" includes the underground storage of hazardous or dangerous waste, municipal solid waste, special waste, wood waste, and inert and demolition waste.

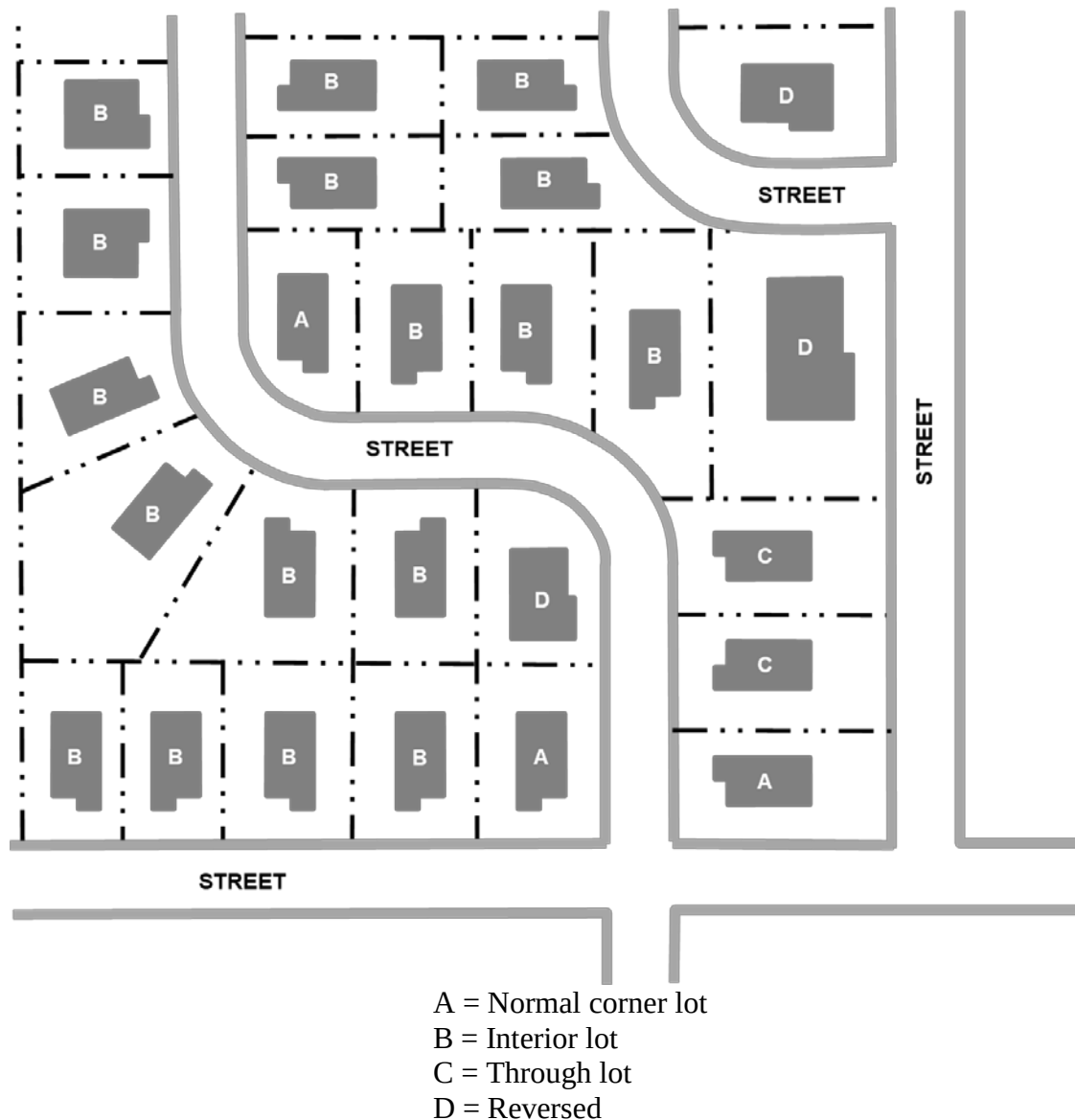
"Landslide hazard area" means an area that is potentially subject to risk of mass movement due to a combination of geologic landslide resulting from a combination of geologic, topographic, and hydrologic factors. These areas are typically susceptible to landslides because of a combination of factors including bedrock, soil, slope gradient, slope aspect, geologic structure, ground water, or other factors.

"Lot" means a fractional part of divided lands having fixed, legal boundaries, established in conformance with the applicable state and local laws in effect at the time it was created. The term shall include tracts or parcels.

- a. Lots being of sufficient area and dimension to meet minimum zoning requirements for width and area may be considered legal, conforming lots.

- b. Lots with dimensions that do not comply with current minimum zoning requirements but did comply with minimum zoning requirements at the time they were created may be considered legal, non-conforming lots.

“Lot—Interior, normal corner, through and reversed frontage”. The following diagram illustrates terminology used in this Title with reference to interior, normal corner, through and reversed frontage lots:



- a. **Normal Corner Lot.** A lot located on the intersection of two or more streets. A lot abutting on a curved street or streets shall be considered a corner lot if straight lines

drawn from the foremost points of the side lot lines to the foremost point of the lot meet at an interior angle of less than 135 degrees.

- b. **Interior Lot.** A lot other than a corner lot with only one frontage on a street. Interior lot lines between two or more lots under the same ownership may be built upon and across by buildings and structures. For the purpose of this definition, if interior lot lines between two or more lots under the same ownership are built across, the entire ownership is deemed to be one lot.
- c. **Through Lot.** A lot other than a corner lot with frontage on more than one street.
- d. **Reversed Frontage (Corner) Lot.** A lot on which the frontage is at right angles or approximate right angles (interior angle less than 135 degrees) to the general layout of lots in the area.

"Lot width" means the dimension of the lot line at the street; or, in an irregularly shaped lot, the dimension across the lot at the building setback line; or, in a corner lot, the narrow dimension of the lot at a street or building setback line.

"Manufactured home" means a structure, designed and constructed to be transportable in one or more sections, and is built on a permanent chassis, and designed to be used as a single-family dwelling with or without a permanent foundation when connected to required utilities (plumbing, heating, and electrical systems, built in accordance with regulations adopted under the National Manufactured Housing Construction and Safety Standards Act, of 1974.

"Marijuana medical cooperative" or **"marijuana cooperative"** means a group of more than one, but no more than four, qualified medical marijuana patients and/or designated providers registered with the Washington State Liquor and Cannabis Board who share responsibility for growing and processing marijuana only for the medical use of the members of the cooperative, in accordance with the Laws of Washington State.

"Marijuana processing" or **"marijuana processor"** means a person licensed by the Washington State Liquor and Cannabis Board to process marijuana into marijuana concentrates, useable marijuana, and marijuana-infused products, package and label marijuana concentrates, useable marijuana, and marijuana-infused products for sale in retail outlets, and sell marijuana concentrates, useable marijuana, and marijuana-infused products at wholesale to marijuana retailers, in accordance with the Laws of Washington State.

"Marijuana production" or **"marijuana producer"** means a person licensed by the Washington State Liquor and Cannabis Board to produce and sell marijuana at wholesale to marijuana processors and other marijuana producers, in accordance with the Laws of Washington State.

“Marijuana retail sales” or **“marijuana retailer”** means a person licensed by the Washington State Liquor and Cannabis Board to sell marijuana concentrates, useable marijuana, and marijuana-infused products in a retail outlet, in accordance with the Laws of Washington State.

"Mini-warehouse" or **“self-storage”** means a fully enclosed building or group of buildings in a compound that contains individual, compartmentalized and controlled-access stalls, lockers, or units for the storage of customer’s tangible personal property.

"Mobile home" means a factory-built dwelling built prior to June 15, 1976, to standards other than the National Manufactured Housing Construction and Safety Standards Act, of 1974, and acceptable under applicable state codes in effect at the time of construction or introduction of the home into the state of Washington.

"Mobile home lot" or **"mobile home space"** means a portion of a mobile home park or manufactured housing community designated as the location of one mobile home, manufactured home, tiny home on wheels, or park model and its accessory buildings, and intended for the exclusive use as a primary residence by the occupants of the mobile home, manufactured home, or park model.

"Mobile home park," "manufactured housing community," or **"manufactured mobile home community"** means any real property which is rented or held out for rent to others for the placement of two or more mobile homes, manufactured homes, or park models for the primary purpose of production of income, except where such real property is rented or held out for rent for seasonal recreational purpose only and is not intended for year-round occupancy.

"Modular home" means a factory-assembled structure designed primarily for use as a dwelling when connected to the required utilities that include plumbing, heating, and electrical systems contained therein, does not contain its own running gear, and must be mounted on a permanent foundation. A modular home does not include a mobile home or manufactured home.

"Motel" or **“hotel”** means a building or group of buildings containing six or more individual sleeping units or guest rooms, where lodging with or without provision of meals is provided for compensation. Motels are designed to temporarily accommodate the automobile tourist or transient with parking facilities conveniently located near each unit. The term includes tourist, motor and automobile courts and motor lodges.

“Ordinary high-water mark (OHM)” means that mark which is found by examining the bed and banks and ascertaining where the presence and action of waters are so common and usual, and so long continued in all ordinary years, that the soil or vegetation has a character distinct from that of the abutting upland.

“Park Model” or “Park Trailer” means a park trailer as defined in the American national standards institute A119.5 standard for park trailers.

“Primary association area” means area used on a regular basis by, is in close association with, or is necessary for the proper functioning of the habitat of a critical species. Regular basis means that the habitat area is normally, or usually known to contain a critical species, or based on known habitat requirements of the species, the area is likely to contain the critical species. Regular basis is species and population dependent. Species that exist in low numbers may be present infrequently yet rely on certain habitat types.

“Priority habitat” means habitat types or elements with unique or significant value to one or more species as classified by the department of fish and wildlife. A priority habitat may consist of a unique vegetation type or dominant plant species, a described successional stage, or a specific structural element. (WAC 173-26-020(34))

“Public utilities” means an organization performing some public service and subject to government regulation, the services of which are paid for by the recipients thereof. The services include but are not limited to: electrical substation; pumping lift stations or similar regulatory appurtenances for the transmission or distribution of electricity, natural gas, water and sewer, oil or steam and storage tanks for any of incinerators and sanitary landfills; radio, television and telephone stations, exchanges, transmitting, receiving or relay structures; and wireless communications.

“Qualified professional” means a person with required applicable education, training, and experience in the field or profession and who holds the necessary license(s), certificate(s), registration(s) or permit(s) necessary to qualify to provide services therein. The City shall determine whether a particular person or entity is a qualified professional for the purposes of this Title.

- a. For the purposes of administering the regulations to protect environmentally sensitive areas a qualified professional shall include a person with experience and training in the pertinent scientific discipline, and who is a qualified scientific expert with expertise appropriate for the relevant critical area subject in accordance with WAC 365-195-905(4). A qualified professional must have obtained a B.S. or B.A. or equivalent degree in biology, engineering, environmental studies, fisheries, geomorphology or related field, and two years of related work experience.

- (1) A qualified professional for habitats or wetlands must be a professional wetland scientist with at least two years of full-time work experience as a wetland professional, including delineating wetlands using the state or federal manuals, preparing wetland reports, conducting function assessments, and developing and implementing mitigation plans.

- (2) A qualified professional for a geological hazard must be a professional geologist (preferred) or engineer, licensed in the State of Washington.

- (3) A qualified professional for critical aquifer recharge areas means a currently licensed Washington State geologist holding a current specialty license in hydrogeology.
- b. For purposes of administering the International Codes a qualified professional shall include a design professional, architect, engineers, and land surveyors licensed under the provisions of RCW 18.08, WAC 308-12 or RCW 18.43.
- c. For purposes of administering the land use regulations and development standards a qualified professional may include urban planners, architects, attorneys, civil engineers, and traffic engineers, and GIS specialists.

"Recreational vehicle (RV)" means a vehicular-type unit primarily designed for recreational camping or travel use that has its own motive power or is mounted on or towed by another vehicle. The units include travel trailers, fifth-wheel trailers, folding camping trailers, truck campers, and motor homes.

"Retail sales, large scale" means a retail establishment, or any combination of retail establishments in a single building with:

- a. A building footprint of fifty thousand (50,000) square feet or more (including outdoor display and sales areas).
- b. A gross square footage of eighty thousand (80,000) square feet or more (including outdoor display and sales areas); or
- c. Multiple retail establishments in separate but abutting buildings, reviewed as one site plan, with a combined building footprint of one hundred thousand (100,000) square feet or more (including outdoor display and sales areas) (also known as "Big Box" Retail or "Superstores").

"Riparian habitat" means an area adjacent to surface water which possesses elements of both aquatic and terrestrial ecosystems that mutually influence each other. The width of these areas extends from the OHM to that portion of the terrestrial landscape that directly influences the aquatic ecosystem by providing shade, fine or large woody material, nutrients, organic and inorganic debris, terrestrial insects, or habitat for riparian-associated wildlife. It includes the entire extent of the floodplain and the extent of vegetation adapted to wet conditions as well as adjacent upland plant communities that directly influence aquatic ecosystem. Riparian habitat areas include those riparian areas severely altered or damaged due to human development activities.

"Secure community transition facility" means a residential facility for persons civilly committed and conditionally released to a less restrictive alternative in accordance with the

provisions of RCW 71.09. A secure community transition facility has supervision and security, and either provides or ensures the provision of sex offender treatment services.

"Service station" means a drive-up type business in which service can be provided with or without the customer's leaving the vehicle. Service to vehicles can also include the following:

- a. The servicing of motor vehicles and operations incidental thereto limited to the retail sale of petroleum products and automotive accessories; tire changing and repair (excluding recapping); battery service, charging and replacement and installation of accessories.
- b. Operations, including but not limited to the following, if conducted within a building: lubrication of motor vehicles; brake servicing limited to servicing and replacement of brake cylinders, lines and brake shoes; wheel balancing; testing, adjustment, replacement, and servicing of carburetors, coils, condensers, distributor caps, fan belts, filters, generators, points, rotors, spark plugs, voltage regulators, water and fuel pumps, water hoses, minor engine repair and wiring.
- c. This does not include auto body and wrecking activities, painting or seal coating, major engine repair and overhaul, machine shop functions, steam and pressure cleaning and use of oxyacetylene and electric welding and cutting.

"Sexually oriented business" and **"sexually oriented business and services"** include, but is not limited to movie theaters, bookstores, video stores, adult-only hotels/motels or other temporary hourly or overnight accommodations, massage parlors, peep shows, and erotic dancing establishments and any other service or business that caters to adults only and is in sexually oriented as determined by the City.

"Short subdivision" or **"short plat"** means the division of land into nine or fewer lots, tracts, parcels, sites or divisions for the purpose of sale or lease.

"Sign" means any device for visual communications that is used for the purpose of bringing the subject thereof to the attention of the public.

"Special flood hazard area" means the land in the floodplain within an area subject to a one percent or greater chance of flooding in any given year. Designations of special flood hazard areas on flood insurance map(s) always include the letters A or V.

"Species, priority" means a fish or wildlife species requiring protective measures and/or management guidelines to ensure their persistence as genetically viable population levels as classified by the department of fish and wildlife, including endangered, threatened, sensitive, candidate and monitor species, and those of recreational, commercial, or tribal importance.

“Species, threatened” means a fish or wildlife species that is likely to become an endangered species within the foreseeable future throughout a significant portion of its range without cooperative management or removal of threats, and is listed by the state or federal government as a threatened species.

"Subdivision" means the division of land into ten or more lots, tracts, parcels, sites or divisions for the purpose of sale or lease and includes all re-subdivision of land into ten or more parcels.

"Tiny house" and **"tiny house with wheels"** means a dwelling to be used as permanent housing with permanent provisions for living, sleeping, eating, cooking, and sanitation built in accordance with the state building code.

“Townhouse” or **“zero lot line housing”** means a building constructed in a group of three or more attached dwelling units in which each unit extends from foundation to roof and with a yard or public way on at least two sides.

“Vacation rental” or **“short-term rental”** refers to the use of real property for less than 30 consecutive days, such as a bed and breakfast inn or a vacation rental by owner. Under the Laws of Washington State, a vacation rental or short-term rental involves a license to use real property, as opposed to the use of real property for 30 or more consecutive days, which is considered a lease or rental of real estate and is taxed differently. Guests, residents, or other occupants of short-term rentals are considered transient tenants.

“Wetland” means an area that is inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs and similar areas. Wetlands do not include those artificial wetlands intentionally created from non-wetland sites, including, but not limited to, irrigation and drainage ditches, grass-lined swales, canals, detention facilities, wastewater treatment facilities, farm ponds, and landscape amenities, or those wetlands created after July 1, 1990, that were unintentionally created as a result of the construction of a road, street, or highway. Wetlands may include those artificial wetlands intentionally created from non-wetland areas to mitigate the conversion of wetlands. For identifying and delineating a wetland, local government shall use the Washington State Wetland Identification and Delineation Manual, as amended.

“Wetland, high quality” means a wetland that meet the following criteria:

- a. No, or isolated, human-caused alteration of the wetland topography.
- b. No human-caused alteration of the hydrology or the wetland appears to have recovered from the alteration.
- c. Low cover and frequency of exotic plant species.

- d. Relatively little human-related disturbance of the native vegetation, or recovery from past disturbance.
- e. If the wetland system is degraded, it still contains a viable and high-quality example of a native wetland community; and
- f. No known major water quality problems.

“Wireless communication facility, minor” is wireless communication facility that consists of antennas equal to or less than ten feet in height or up to one meter (39.37 inches) in diameter and with an area not more than thirty square feet in the aggregate that is affixed to an existing structure that is not considered a component of the facility.

“Wireless communication facility, major” is an attached wireless communication facility that consists of antennas greater than ten feet in height, one meter (39.37 inches) in diameter and with an area greater than 30 square feet in the aggregate that is affixed to an existing structure or any size antenna or related equipment that is attached to a lattice tower or monopole.

“Wireless communication facility, academic” means the facilities, structures, and equipment associated with providing educational, experimental, and/or instructional activities within the designated boundaries of an academic institution.

Chapter 14.30 Permit Processing Procedures

Sections:

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14.30.210	Amendments.
14.30.220	Performance; and
14.30.230	Public Notice Requirements.

14.30.010 Introduction. This Chapter provides for effective and efficient review of land use and development applications with consistent procedures for similar projects and combines procedural and substantive environmental reviews with the review of project permit applications under other applicable requirements. This Chapter also provides framework within which the consistency of project permit applications with the City Comprehensive Plan and Development Regulations can be determined.

14.30.020 Project Review Classifications. Four classes of review are established for the purposes of administering this Title. The permits included in each class, the public notice requirements, hearing body, decision maker, and appellate body are summarized in Table 14.30.050.

- A. The Community Development Director or his/her designee is authorized to determine the classification of review for any permit or approval not identified on the following table.

- B. It is the goal of the City to consolidate the permit processing for projects or development activities that require two or more permits or approvals. The Community Development Director or his/her designee shall determine the appropriate means of consolidating the processing of all permits and approvals and shall assign the highest-class review classification of the individual permits being sought to the consolidated permit application (with Type 4 being the highest followed by Type 3, 2, and 1). This consolidation, sometimes referred to as a “master” application, may include integrating public hearings, establishing unified comment periods, and/or concurrent reviews. The Community Development Director or his/her designee is authorized to make modifications to the procedural requirements of this Title in order to effectively consolidate project reviews.
1. Except for the appeal of a SEPA Determination of Significance as provided in RCW 43.21C.075, no more than one open record public hearing and no more than one closed record appeal may occur on a single permit application or master application.
 2. A public meeting(s) and/or a workshop may be held prior to an open record hearing. A public meeting may include but is not limited to a scoping meeting for the preparation of a draft environmental impact statement (DEIS) or presentation of a final environmental impact statement (FEIS), an informational meeting, and/or or neighborhood meeting. The proceedings at a public meeting may be recorded and a report or recommendation made may be included in the project permit application file.

14.30.030 Pre-application Conferences. Prior to formal submittal of a Type 2, 3, or 4 permit applications, all applicants shall, unless waived by the City, schedule and participate in a pre-application conference with City staff and representatives of appropriate public agencies. The date, time and place of such conferences shall be at the mutual agreement of the participants. Such conferences are intended as an informal discussion and review of possible applications to assist the Applicant in identifying applicable regulations, standards, application materials, and review processes that may be required. A pre-application conference does not vest a proposed project permit application.

14.30.040 Consultation with the Confederated Tribes of the Umatilla Indian Reservation. It is the intent of the City to establish policies and procedures for consultation with the Confederated Tribes of the Umatilla Indian Reservation during the review of applications under this Title. This consultation may occur during the pre-application review process or during the review of applications for Type 1, 2, 3 or 4 permits or approvals.

14.30.050 Permit Classification Table.

	Types of Permit /Approval / Action	Public Notice	Public Hearing	Decision Maker	Appellate Body
Type 1 Review	• ADU Permit • Administrative Interpretation • Boundary Line Adjustment • Building Permit • Certificate of Occupancy • Certificate of Appropriateness (and waiver) (1) • Certificate of Design Review • Certificate of Zoning Compliance • Clearing and Grading Permit • Code Enforcement Action • Critical Area Authorization • Landscaping Plan Approval • Permit, Minor Amendment • Plats, Final (10+ lots) • SEPA Action (no public notice required) • Sign Permit • Site Plan Approval • Special Property Tax Valuation (1) • Special Use Permit	None	None	Community Development Director or designee (unless otherwise noted)	Hearing Examiner
Type 2 Review	• Binding Site Plan • Critical Area Permit • SEPA Action (public notice required) • Short plat (9 lots or less) • Variance with Type 1/2 Permit	Yes	None, but written comments may be submitted	Community Development Director	Hearing Examiner
Type 3 Review	• Conditional Use Permit • Plat, Preliminary (10+ lots) • Permit, Major Amendment • Reasonable Use Exception • Rezone, Site Specific • Variance with Type 3 Permit	Yes	Hearing Examiner	Hearing Examiner	Superior Court

	Types of Permit /Approval / Action	Public Notice	Public Hearing	Decision Maker	Appellate Body
Type 4 Review	• Comprehensive Plan Text Amendment • Development Agreement (5) • Future Land Use Map Amendment • Rezone, General • Shoreline Master Program Amendment (2) • Unified Development Code Amendment (4)	Yes	Planning Commission	City Council	Superior Court (3)

Permit Classification Table Footnotes:

- (1) Decisions on applications for Certificates of Appropriateness, Waivers of Certificates of Appropriateness, and Special Property Tax Valuations shall be made by the Historic Preservation Commission.
- (2) Decisions made by the City Council to adopt or amend a Shoreline Master Program are subject to approval by the Washington State Department of Ecology.
- (3) Appeals of decisions authorized through the Growth Management Act, which may include amendments to the College Place Comprehensive Plan, Future Land Use Map, Unified Development Code, and the Official Zoning Map, may be appealed to the Washington State Growth Management Board, and in some instances, directly to Walla Walla Superior Court. Please refer to RCW 36.70A-C for more details.
- (4) The required public hearing for proposed amendments to the Unified Development Code may be heard directly by the City Council. This may include but is not limited to matters pertaining to the International Codes and the administration of this Title.
- (5) The required public hearing shall be conducted by the City Council unless delegated to the City Hearing Examiner or Planning Commission. Appeals shall be filed in accordance with the provisions of RCW 36.70C, as appropriate.

14.30.060 Procedures for Type 1 Review. Applications subject to a Type 1 review involve administrative action by the Community Development Director or his/her designee without public notice or an open record public hearing. The City Hearing Examiner shall conduct an open record public hearing for appeals of decisions on Type 1 permits unless otherwise noted in this Title.

- A. Applications for Type 1 permits shall be processed by the City in accordance with the following general procedures unless the Applicant is otherwise notified in writing:

1. Determination of Completeness.
2. Determination of Consistency:
 - a. Review for consistency with the College Place Comprehensive Plan.
 - b. Review for compliance with the College Place Municipal Code; and
 - c. Site plan and design review, as appropriate.
3. Consultation with the Confederated Tribes of the Umatilla Indian Reservation, as appropriate.
4. SEPA Threshold Determination, if required.
5. Notification to the Applicant of approval or denial of the application.

B. A decision on a Type 1 application shall be effective upon issuance unless an appeal is filed in a timely manner in accordance with the provisions of this Title.

14.30.070 Procedures for Type 2 Review. Applications subject to a Type 2 review involve administrative action by the Community Development Director or his/her designee following distribution of a public notice and the opportunity to submit written comments. The City Hearing Examiner shall conduct an open record public hearing for appeals of decisions on Type 2 permits unless otherwise noted in this Title.

- A. Applications for Type 2 permits shall be processed by the City in accordance with the following general procedures unless the Applicant is otherwise notified in writing:
1. Pre-application conference, if appropriate.
 2. Determination of Completeness.
 3. Notice of Application.
 4. Determination of Consistency:
 - a. Review for consistency with the College Place Comprehensive Plan.
 - b. Review for compliance with the College Place Municipal Code; and
 - c. Site plan and design review, as appropriate.
 5. Consultation with the Confederated Tribes of the Umatilla Indian Reservation, as appropriate.

6. SEPA Threshold Determination, if required.
 7. Review of public comments.
 8. Notice of Decision.
- B. A decision on a Type 2 application shall be effective at the conclusion of a 15-day notice period unless an appeal is filed in a timely manner in accordance with the provisions of this Title.

14.30.080 Procedures for Type 3 Review. The City Hearing Examiner shall conduct an open record public hearing prior to making a decision on a Type 3 permit application.

- A. Applications for Type 3 permits shall be processed by the City in accordance with the following general procedures, unless the Applicant is otherwise notified in writing:
1. Pre-application conference.
 2. Determination of Completeness.
 3. Notice of Application.
 4. Preliminary staff Determination of Consistency including:
 - a. Review for consistency with the College Place Comprehensive Plan.
 - b. Review for compliance with the College Place Municipal Code; and
 - c. Site plan and design review, as appropriate.
 5. Consultation with the Confederated Tribes of the Umatilla Indian Reservation, as appropriate.
 6. SEPA Threshold Determination.
 7. Preparation of a City staff report containing preliminary determination of consistency and recommendations, including potential mitigating measures. This report shall be available for public review ten days prior to the open record public hearing.
 8. An open record public hearing shall be conducted by the Hearing Examiner, in accordance with adopted administrative procedures. This may include:
 - a. A presentation by City staff including submittal of staff report and application materials for record, as well as any written comments received prior to the hearing.

- b. Presentation by the Applicant and the submittal of any additional information for the record.
 - c. Public comments and the submittal of any additional information for the record.
 - d. Questions from the Hearing Examiner.
 - e. Rebuttal, response, or clarifying statements by City staff and Applicant.
- 9. Hearing Examiner review of the record, preparation of findings and conclusions, and the issuance of a Notice of Decision in accordance with adopted administrative procedures. This shall include a decision to approve, deny, or approve subject to conditions, the application(s) based on findings that:
 - a. The proposal is or is not consistent with the provisions of the College Place Comprehensive Plan and Unified Development Code.
 - b. The proposal is or is not in the public interest.
 - c. Potential adverse environmental impacts have or have not been adequately considered.
 - d. The proposal does or does not lower the level of service standards established in Comprehensive Plan and/or the City's concurrency standards have been met.
 - e. Adequate provisions have or have not been made to protect the public health, safety and welfare. Such provisions may include, but are not limited to open space, drainage ways, streets and other public ways, transit stops, water supply, sanitary wastes, parks and recreation facilities, playgrounds, sites for schools and school grounds, and pedestrian and bicycle ways.
 - f. That mitigating measures and dedications are or are not reasonably related and proportional to the impacts created by the proposal.
- B. A decision on a Type 3 application shall be effective at the conclusion of a 15-day notice period, unless an appeal is filed in a timely manner in accordance with the provisions of this Title.

14.30.090 Procedures for Type 4 Review. Decisions on all Type 4 permit applications shall be made by the City Council following an open record public hearing.

- A. Applications for Type 4 permits shall be processed by the City in accordance with the following procedures, unless the Applicant is otherwise notified in writing:
 - 1. Pre-application conference.

2. Determination of Completeness.
3. Notice of Application.
4. Preliminary staff Determination of Consistency including:
 - a. Review for consistency with the College Place Comprehensive Plan.
 - b. Review for compliance with the College Place Municipal Code; and
 - c. Site plan and design review.
5. Consultation with the Confederated Tribes of the Umatilla Indian Reservation, as appropriate.
6. SEPA Threshold Determination.
7. Distribution of the proposed amendments to state and local agencies, as appropriate, for review and comment.
8. Preparation of a City staff report containing preliminary determination of consistency and recommendations, including potential mitigating measures. This report shall be forwarded to the designated hearing body and available for public review ten days prior to the open record public hearing.
9. An open record public hearing shall be conducted by the designated hearing body, in accordance with established procedures. This may include:
 - a. A presentation by City staff including submittal of staff report and application materials for record, as well as any written comments received prior to the hearing.
 - b. Presentation by the Applicant and the submittal of any additional information for the record.
 - c. Public comments and the submittal of any additional information for the record.
 - d. Questions from the Planning Commissioners.
 - e. Rebuttal, response or clarifying statements by City staff and the Applicant.
10. A review of the complete record by the Planning Commission and the preparation of a recommendation to the City Council, as applicable.

11. The recommendation of the Planning Commission along with a complete copy of the record shall be provided to the City Council for review prior to their decision, as applicable.

12. City Council review and action.

13. Issuance of a Notice of Decision.

B. A decision on a Type 4 application shall be effective upon approval unless otherwise provided, and/or unless an appeal is filed in a timely manner in accordance with the provisions of this Title.

14.30.100 Determination of Completeness.

A. All applications shall be submitted on such forms and shall provide such information as may be prescribed by the City, provided that:

1. All applications shall be signed by the property owner or show owner consent of the application by the agent acting on the owner's behalf.
2. Applicable fees shall be submitted at the time of application unless otherwise specified.
3. The Applicant shall be responsible for the preparation of all application materials including all special studies and reports, this may include, but is not limited to the following, which shall be prepared by a Qualified professional:
 - a. Environmental checklist.
 - b. Critical area reports.
 - c. Survey and site plan.
 - d. Landscaping plans.
 - e. Stormwater modeling.
 - f. Fire flow calculations.
 - g. Transportation studies and traffic impact analysis; and
 - h. Preliminary civil plans.

B. Upon acceptance of an application, the City will review all materials to determine if the application is complete and ready for processing. Within twenty-eight days of receipt, the City shall mail or provide the Applicant in person written notification that either:

1. The City has determined the application to be complete, establishing the date that the application is ready for processing. This notification may also include:
 - a. A description of the process to review the application(s) and projected timeframes.
 - b. To the extent known by the City, other agencies that may also have jurisdiction over the application and/or other permits or approvals that may be required.
 - c. Additional information that may be required to complete the review of the application.
 - d. A preliminary determination of consistency.
2. The City has determined the application to be incomplete and what is necessary to make the application complete, as well as the timeframes for submitting additional information.
 - a. Upon receipt of the additional information within the required timeframes, the City shall notify the Applicant within 14 days if the application is complete or that additional information is required.
 - b. The Applicant may request a time extension to submit the requested information. The City may grant or deny the request or grant a time extension different than requested. All time extensions must be made in writing.
 - c. If the Applicant fails to respond or to submit the requested information in the established time frames, the City shall notify the Applicant in writing that the application has lapsed and become void.
 - d. The issuance of a Determination of a Completeness shall not preclude the City from requesting additional information from or actions by the Applicant in order to complete the processing of an application.

14.30.110 Notice of Application. Within 14 days of the issuance of a Determination of a Completeness, the City shall issue a Notice of Application for all Type 2, 3, and 4 permit applications, in accordance with the provisions of CPMC 14.30.230 Public Notice requirements.

A. Notices of Application shall include:

1. A description of the proposed action.
2. Identification of the permits and approvals that may be required and opportunities for public review and comment; and
3. SEPA actions taken or Preliminary SEPA Threshold Determinations, if any.

- B. A preliminary SEPA Threshold Determination or Preliminary SEPA action may be included with Notice of Application if such preliminary actions have been made at the time the Notice of Application is issued. A preliminary SEPA Threshold Determination, or preliminary SEPA action, does not substitute, or in any way circumvent, the process for making a final SEPA Threshold Determination or in taking a SEPA action. Preliminary SEPA determinations are intended to encourage early public comment on project applications.

14.30.120 SEPA Threshold Determinations. SEPA Threshold Determinations shall result in a Determination of Non-significance (DNS), or a Determination of Significance (DS), provided that the City may also issue a Mitigated Determination of Non-Significance (MDNS) based on conditions required by the City, or on changes to or clarifications of, the proposal made by the Applicant.

- A. After submission of an environmental checklist and prior to a Threshold Determination, the City shall notify the Applicant if it is considering issuing a DS. As a result, the Applicant may clarify or change features of the proposal to mitigate the impacts which make the DS likely. If a proposal continues to have a probable significant adverse environmental impact, even with the mitigating measures, an environmental impact statement (EIS) shall be prepared.
- B. If a preliminary SEPA Threshold Determination was not made in conjunction with a Notice of Application, and no probable significant adverse impacts are anticipated, a Determination of Non-Significance shall be issued, and a 15-day comment period may be required.
- C. If a pre-decision open record public hearing is required; the SEPA Threshold Determination must be issued at least 15 days before the hearing.
- D. If the City makes a SEPA Determination of Significance concurrently with the Notice of Application, the Notice of Application shall be combined with the Determination of Significance and Scoping Notice.
- E. Whenever the City makes a Threshold Determination, it shall seek to include the public notice for the SEPA action with the Notice of Application or Notice of Decision for any associated land use application(s) or permits, provided that:
 - 1. If no public notice is required for the permit or approval, the City shall give notice of the DNS or DS by publishing a notice in the City's Newspaper of Record.
 - 2. Whenever the City issues a DS, all public notices shall state the scoping procedure for the required EIS; and

3. Whenever the City issues a draft EIS (DEIS), or Supplemental EIS (SEIS), notice of the availability of those documents shall be given by at least 2 of the following methods:
 - a. Indicating the availability of the DEIS or SEIS in any public notice required for an associated land use application or permit.
 - b. Posting the property, for site-specific proposals.
 - c. Posting on the City's website.
 - d. Publishing notice in the City's Newspaper of Record; and/or
 - e. Notifying the news media.
- F. Mitigation measures incorporated in the MDNS shall be deemed conditions of approval of the permit decision and may be enforced in the same manner as any term or condition of the permit or enforced in any manner specifically prescribed by the City.
- G. Nothing in this Section shall limit the authority of the City in its review or mitigation of a project to adopt or otherwise rely on environmental analyses and requirements under other laws, as provided by Chapter 43.21C RCW the State Environmental Policy Act.

14.30.130 Determination of Consistency. As part of all project and application reviews, the City shall determine if a proposed project or development activity is consistent with the Goals, Policies, and Objectives of the College Place Comprehensive Plan and the provisions of the College Place Unified Development Code.

- A. The Determination of Consistency shall include a review to verify that the proposed action will not cause levels of service to fall below the level of service standards established in the College Place Comprehensive Plan.
 1. This shall include locally adopted regulations, procedures and methods for determining concurrency in accordance with the provisions of WAC 365-196-840.
 2. In the case of transportation, proposed developments that would cause the level of service on a locally owned transportation facility to decline below the adopted standards shall not be approved unless improvements or strategies to accommodate the impacts of development are made concurrent with the development.
 - a. These strategies may include increased public transportation service, ride sharing programs, demand management, pro-rated financial contributions toward future improvements, and other transportation systems management strategies.

- b. "Concurrent with development" means that improvements or strategies are in place at the time of development, or that a financial commitment is in place to complete the improvements or strategies within six years.
- B. The City may require that any outstanding code enforcement actions be addressed, or unpaid fees, fines, or taxes paid before a final Determination of Consistency is made.

14.30.140 Site Plan Review. The purpose of a site plan review is to determine whether new development activities will or will not have an adverse effect on the public health, safety and welfare of residents of College Place, and that new development activities are compatible with existing patterns of development and the provisions of the College Place Comprehensive Plan.

- A. A site plan review is required for all proposed development activities in the Multi-Family Residential (MFR), General Commercial (GC), Light Industrial (LI), and the Downtown Mixed-Use zone (DMU), as well as for manufactured home and mobile home parks, unless waived in writing by the City.
 - 1. Development activities subject to a site plan review shall be determined by the City and may include new construction, modifications to existing uses or structures that increase the size of the building or the intensity of the use, and/or changes of use.
 - 2. The site plan review shall include the whole site including subsequent phases of development without regard to existing or proposed **lot** lines as well as nearby infrastructure.
 - 3. A site plan review permit is separate from and does not replace other required permits such as a conditional use permit or a shoreline substantial development permit. A site plan review may be combined and reviewed concurrently with other permits and approvals, as determined by the City.
- B. A site plan review application, prepared by a qualified professional, shall be submitted in a format prescribed by the City, and should include, but is not limited to, the following:
 - 1. An accurate scaled drawing(s) depicting:
 - a. The location and dimension of the lot(s).
 - b. Existing topography and natural features.
 - c. The nature, location, dimensions of critical areas, shorelines, and their associated buffers, if any, on or adjacent to the site.
 - d. The footprint of existing and proposed structures, proposed building heights, proposed building setbacks, and the proposed uses.

- e. The location of existing and proposed utilities including but not limited to water, hydrants, irrigation, sanitary sewer, electrical, light poles, and cable.
 - f. Existing and proposed easements.
 - g. The location of existing and proposed roads, driveways, parking facilities, loading areas, curbs, sidewalks, pedestrian facilities, bike lanes and facilities, and signage.
 - h. Existing and proposed walls, fences, and landscaping.
 - i. Existing and proposed open space, parks, plazas, public spaces, and public art.
 - j. Proposed grading and drainage facilities in accordance with the provisions of CPMC 13.86 Stormwater Management and the City of College Place Engineering Design Standards.
 - k. Other items as may be required by the City in writing.
2. Technical reports prepared by a qualified professional. This may include, but is not limited to:
- a. Critical area reports.
 - b. Landscaping plans.
 - c. Geo-technical reports.
 - d. Preliminary stormwater report.
 - e. Traffic impact analysis; and
 - f. Parking studies.
3. Any additional information deemed necessary by the City.
- C. The City may approve a proposed site plan in whole or in part, with or without conditions, based on a finding that:
- 1. The project is consistent with the College Place Comprehensive Plan and meets the requirements and intent of the College Place Municipal Code, including the type of land use and the intensity/density of the proposed development.
 - 2. The physical location, size, and placement of the development on the site and the location of the proposed uses within the project avoid or minimize impacts to any

- critical resource or flood plain area to the greatest extent possible or are compatible with the character and intended development pattern of the surrounding properties.
3. The project makes adequate provisions for water supply, storm drainage, sanitary sewage disposal, emergency services, and environmental protection to ensure that the proposed project would not be detrimental to public health, welfare, and safety.
 4. Public access and circulation including non-motorized access and emergency vehicle access, as appropriate, are adequate to and on the site.
 5. Adequate setbacks and buffering have been provided. Any reduction to setbacks or buffer widths is the minimum necessary to allow for reasonable economic use of the lot and does not adversely impact the functional value of the critical resource area or adjoining land uses.
 6. The physical location, size, and placement of proposed structures on the site and the location of proposed uses within the project are compatible with and relate harmoniously to the surrounding area.
 7. The project adequately mitigates impacts identified through the SEPA review process, if required.
 8. The project would not be detrimental to the public interest, health, safety, or general welfare.
- D. Approval of a Site Plan shall be valid for five years after the effective date and shall lapse at that time unless a building permit or other associated permits, as determined by the City, has been issued. The City may extend the Site Plan approval if it finds that the facts on which the site plan review is approved have not changed substantially.

14.30.150 Permit Processing.

- A. Applications determined to be complete shall be processed in accordance with the procedures in this Chapter, provided that:
1. The City may request additional information from the Applicant at any time and may suspend the processing of an application(s) pending the receipt of requested information.
 - a. Such requests shall be made in writing and shall identify the additional information required, the reason for the information, and the timeframes for submitting the additional information.
 - b. If the Applicant does not respond to the request for additional information within sixty days, the application may be terminated.

- B. The City may approve, approve subject to conditions, or deny an application based on the information included in the record.
1. In approving an application, the City may impose such conditions and safeguards as may be required to comply with the provisions of this Title and to protect the health, safety, and welfare. These conditions and safeguards may include, but are not limited to, the following:
 - a. Measures identified during the environmental review process.
 - b. Measures necessary to comply with the provisions of the College Place Comprehensive Plan.
 - c. Measures necessary to comply with provisions of the College Place Municipal Code; and/or
 - d. Measures necessary to ensure compatibility of the proposed development activity with neighboring land uses, and consistency with the intent and character of the zoning district. This may include, but is not limited to:
 - (1) Increasing the required lot size, setback or yard dimensions.
 - (2) Limiting the height of buildings or structures.
 - (3) Controlling the number and location of vehicular access points.
 - (4) Requiring the dedication of additional rights-of-way for future public street improvements identified in an adopted transportation plan.
 - (5) Requiring the designation of public use and utility easements and the recording of same.
 - (6) Increasing or decreasing the number of required off-street parking and/or loading spaces as well as designating the location, screening, drainage, surfacing or other improvement of a parking area.
 - (7) Frontage improvements or infrastructure improvements.
 - (8) Limiting the number, size, height, shape, location and lighting of signs.
 - (9) Requiring view-obscuring fencing, landscaping or other facilities to protect Adjacent or nearby properties.
 - (10) Requiring site reclamation upon discontinuance of use and/or expiration or revocation of the project permit.

(11) Limiting hours and size of operation; and

(12) Controlling the siting of the use and/or structures on the property.

2. The City may deny an application based on finding that the proposed action:
 - a. Would endanger the public health, safety, and welfare.
 - b. Would have a probable, significant, adverse impact on the environment that cannot be reasonably mitigated.
 - c. Is not consistent with the Goals and Policies of the College Place Comprehensive Plan.
 - d. Does not comply with the provisions of the College Place Municipal Code; or
 - e. Information required by the City in order to complete the processing was not provided in accordance with the provisions of this Title.

14.30.160 Conditional Use Permits. Certain uses may only be permitted in a zoning district through the issuance of a Conditional Use Permit.

- A. The approval of a conditional use permit shall be based on a finding by the City that:
 1. The use will not endanger the public health, safety, or welfare.
 2. The location and character of the use if developed according to the plan as submitted and approved or conditionally approved will be compatible and in harmony with the area in which it is to be located.
 3. The proposed use is in general conformity with the City's Comprehensive Plan; and
 4. The use meets all required conditions and specifications set forth in the zone where it is proposed to be located, unless a variance has been granted by the City.
- B. The City shall have the authority to require and approve specific plans and to increase the requirements set forth in this Title. Any reduction in the requirements of this Title shall only be granted through the approval of a variance.
- C. If the potential adverse impacts of a proposed development activity cannot be adequately mitigated through conditions of approval, the City may deny the application for a Conditional Use Permit.

14.30.170 Special Use Permits. Certain uses may be permitted for a specific period of time in a zoning district through the issuance of a Special Use Permit. Limited duration activities on

public property may also be permitted through a Special Event Permit or a Right-of-Way Use Permit.

- A. **Approval Criteria.** The City may approve, approve with conditions, or deny a request for approval of an application for a Special Use Permit subject to compliance with the following criteria:
 1. The Applicant has provided proof of the property owner's permission to use his/her property.
 2. The operation of the requested use at the location proposed and within the time period specified will not jeopardize, endanger, or otherwise constitute a threat to the public health, safety, or general welfare.
 3. The proposed site is adequate in size and shape with appropriate screening or landscaping to accommodate the temporary use without detriment to the use and enjoyment of other properties in the project vicinity.
 4. The project makes adequate provisions for access and circulation, water supply, storm drainage, sanitary sewage disposal, solid waste management, recycling, emergency services, adverse weather conditions, environmental protection, and the protection of the public health, safety, and welfare, as determined by the City; and
 5. Adequate temporary parking to accommodate vehicular traffic to be generated by the use will be available either on-site or at alternate locations acceptable to the City.

14.30.180 Variances. This Section shall govern the issuance of variances to reduce or modify certain provisions of this Title.

- A. A variance may be granted to the density, dimension, height, setback and development standards, provided that all other provisions of this Title can be met. A variance of a numerical standard, such as a setback or density, shall not exceed 20%. For example, a 10' setback could be reduced up to 2'.
- B. Under no circumstances shall the City grant a variance to allow a use not permissible under the terms of this Title in the zoning district involved, or any use expressly or by implication prohibited in the zoning district by the terms of this Title.
- C. Variances shall be processed in conjunction with associated permits and approvals. For example, a variance request submitted with a short plat application, will be processed in accordance with the Type 2 Review procedures, a variance request submitted with a subdivision application will be processed in accordance with the Type 3 procedures.
- D. Variances may be approved by the City based on a finding that such variance will not be contrary to the public interest and the Comprehensive Plan or where literal enforcement of

the provisions of this Title would result in undue hardship. A variance shall not be granted unless the City further finds that the Applicant has demonstrated all of the following:

1. That special circumstances applicable to the subject property, including size, shape, topography, location or surroundings, do exist; and
2. That because of such special circumstances, strict application of this Title would deprive the subject property of rights and privileges enjoyed by other properties in the vicinity under identical zoning district classification; and
3. That the granting of the variance will not be materially detrimental to the public health, safety, and welfare or injurious to the property or improvements in the vicinity and zoning district classification in which the property is situated; and
4. That the special circumstances do not result from the actions of the Applicant; and
5. That the granting of a variance will be in harmony with the general purpose and intent of this Title, the specific zoning district, and the City Comprehensive Plan.

14.30.190 Notice of Decision. A Notice of Decision shall be issued for all Type 2, 3 and 4 permit applications. A Notice of Decision may not be issued until the expiration of the comment period on the Notice of Application.

A. Notices of Decision shall include:

1. A description of the decision or actions taken.
2. Any mitigation or conditions of approval required under applicable development regulations or under SEPA.
3. If a SEPA threshold determination has not been issued previously, the Notice of Decision shall state this determination.
4. A description of applicable appeal procedures; and
5. Notification that affected property owners may request a change in valuation for property tax purposes.

14.30.200 Appeals.

- A. Standing to initiate an appeal of Type 1, 2, 3 and 4 Reviews is limited to the Applicant, Project Sponsor, or owner of the property in which the project permit is proposed, parties of record, affected agencies or tribes, or any person aggrieved by the final decision and who will suffer direct and substantial impacts from approval or denial of the project. A

person is aggrieved or adversely affected within the meaning of this Section, only when all of the following conditions are present:

1. The land use decision has prejudiced or is likely to prejudice that person.
 2. That person's asserted interests are among those that the local jurisdiction was required to consider when it made the land use decision.
 3. A judgment in favor of that person would substantially eliminate or redress the prejudice to that person caused or likely to be caused by the land use decision; and
 4. The petitioner has exhausted his/her administrative remedies to the extent required by law.
- B. All appeals of interpretations or actions regarding Type 1 and 2 Reviews shall be filed in a format prescribed by the City along with the required fee, within 14 days of the date of the interpretation or action. If the deadline to file an appeal falls on a weekend or on a City Holiday, the deadline shall become the next business day. The City shall mail written notice to all parties of record to apprise them of all open and closed record public appeal hearings and shall place a public notice in the City's Newspaper of Record at least fourteen days before the open record appeal hearing.
1. The Notice of Appeal shall specify the claimed error(s) and issue(s) which the Appellate Body is asked to consider and shall specifically state all grounds for such appeal. Issues or grounds of appeal which are not so identified need not be considered by the Appellate Body.
 2. The Appellants and any Respondents to the Notice of Appeal shall have the opportunity to present oral and written arguments during open record appeal hearings. For all closed record appeals, the record shall be limited to information presented during the preceding open record hearing. Oral argument shall be confined to the established record and to any alleged errors in the decision.
 3. Following an appeal hearing, the Appellate Body may affirm, reverse or modify the decision of record and shall adopt its own written findings and conclusions in support of its decision; and
 4. The City may require an Applicant and/or the Appellant to reimburse the City for the cost of preparing materials to be used during open record public hearings or closed record appeals, including but not limited to the cost of copying, taping, and/or transcribing a certified record of the proceedings.
 5. Appeals of SEPA threshold Determinations or SEPA actions shall be combined with any appeals of associated applications or permits. If the final decision incorporates the SEPA threshold determination subject to a fourteen-day comment period, a joint

twenty-one-calendar-day appeal period shall be provided on both the project decision and the SEPA threshold determination.

- C. All Type 3 and Type 4 land use decisions and the decisions of the Hearing Examiner on appeals of Type 1 and 2 permits may be appealed by a party with standing to file a land use petition in Washington State Superior Court, unless otherwise specified, in accordance with the provisions of Chapter 36.70C RCW. Such petition must be filed within twenty-one days of issuance of the decision. This process shall be the exclusive means of judicial review except for local land use decisions reviewable by a quasi-judicial body created by state law, such as the shorelines hearings board.

14.30.210 Amendments. The purpose of this Section is to establish the process for amending project specific permits and approvals, as well as the City's Comprehensive Plan and the Unified Development Code and related maps.

A. Project Specific Permits and Approvals - Minor Amendments.

1. Proposed amendments to project specific permits and approvals may be determined by the City to be minor amendments, and subject to the provisions of this Section, provided that the proposed amendments do not:
 - a. Alter the overall character of the project.
 - b. Increase the number of lots, dwelling units, or density.
 - c. Decrease the quality or amount of open space.
 - d. Significantly increase the demand for public utilities or services.
 - e. Trigger the need for a new or supplemental environmental review; or
 - f. Introduce a new use that is prohibited in the zone or that may only be permitted through a conditional use permit.
2. Minor amendments shall be processed in accordance with the provisions of this CPMC 14.30.060 and may be approved, modified with conditions of approval by the City, or denied, provided that:
 - a. A proposed change to a condition of approval does not modify the intent of the original condition.
 - b. The perimeter boundaries of the original site shall not be extended by more than five percent of the original lot area.
 - c. The proposal does not add more than ten percent gross square footage of structures on the site.

- d. The proposal does not increase the overall impervious surface on the site by more than ten percent; and
 - e. Proposed changes to yard and height requirements are limited to ten percent of the required dimension.
 - 3. Any additions or expansions approved through minor amendments that would cumulatively exceed the requirements of this Section shall be reviewed as a major amendment.
- B. Project Specific Permits and Approvals - Major Amendments.
- 1. Proposed amendments to project specific permits and approvals that do not meet the criteria for a minor amendment, as determined by the City, shall be considered a major amendment and subject to the provisions of this Section.
 - 2. Major amendments shall be subject to processing in the same manner as the original permit or approval, as determined by the City.
- C. Amendments to the College Place Comprehensive Plan. Proposed amendments to the Comprehensive Plan including, but not limited to the Goals and Policies, Level of Service Standards, and the Future Land Use Map shall be processed as a Type 4 review, in accordance with the provisions of CPMC 14.30.090, provided that:
- 1. Applications from the public shall only be accepted for review in accordance with the provisions of the public participation plan adopted by the City to guide the annual review of Comprehensive Plan amendments.
 - 2. Proposed amendments may be proposed by the City at any time.
 - 3. Amendments shall be considered by the City Council no more frequently than once a year, except when the proposed amendment:
 - a. Is for the initial adoption of a sub-area plan.
 - b. Adopts or amends a Shoreline Master Program; or
 - c. Amends the capital facilities element concurrent with the adoption of the City's budget.
- D. Amendments to the Unified Development Code and/or Official Zoning Map. Applications to amend Title 14 of the College Place Municipal Code, also known as the Unified Development Code and/or a general, non-site specific amendment to the Official Zoning Map, also known as a general rezone, may be submitted at any time, in a format prescribed

by the City. These applications shall be processed as a Type 4 review, in accordance with the provisions of CPMC 14.30.090, provided that:

1. Site specific rezone applications that require an amendment to the Comprehensive Plan or Future Land Use Map, shall be processed in conjunction with those amendments, and shall be subject to the annual limitations for processing proposed amendments to the Comprehensive Plan.
 2. Amendments to the Unified Development Code may be held by the City for processing in conjunction with the annual review of Comprehensive Plan amendments.
 3. The diagrams and illustrations contained in the Unified Development Code are provided as a resource to the reader and may be changed by City staff without formally amending the code.
- E. Upon review of the application materials, the City staff report, environmental documents, written comments from the public as well as from local, state, and federal agencies, and testimony presented at the required public hearing, the Planning Commission shall make a recommendation to the City Council to approve, approve subject to conditions, or deny the Application. The recommendation of the Planning Commission shall be based on the official record of their proceedings and deliberations and shall include written findings addressing the following:
1. The need for the proposed rezone.
 2. Whether the proposed rezone is in the public interest.
 3. Consistency with the College Place Comprehensive Plan and related documents.
 4. Consistency with the College Place Future Land Use Map.
 5. Compliance with the provisions of the College Place Unified Development Code; and
 6. Compliance with the provisions of the Laws of Washington State including, but not limited to, the Washington State Growth Management Act and the Washington State Environmental Policy Act.
 7. The City Council shall make a decision to approve, approve subject to conditions, or deny the application(s) based on a review of the record provided by the Planning Commission, provided that the City Council may also remand proposed amendments to the Planning Commission for further research, review, and deliberations.
- F. Nothing in this Chapter shall preclude the City Council from adopting Moratoria or Interim Zoning Controls in accordance with the provisions of RCW 36.70A. 390 or as subsequently amended.

14.30.220 Performance.

- A. Any development activity authorized through a permit or approval issued in accordance with the provisions of this Title shall be completed within two years from the date of approval, unless otherwise specified by the City.
 - 1. Failure to meet the time limit set shall void the permit or approval.
 - 2. The City, at its sole discretion, may authorize a time extension upon request, provided such extension request is filed in writing prior to the required completion date. Such extension request shall detail unique and special circumstances that prohibited the completion of the use authorized.
- B. If the City finds the conditions and safeguards made part of the terms under which the project permit was granted have not been complied with or are not being maintained, the City shall prescribe a reasonable time for correction, and if corrections are not made within the time limit, the permit may be suspended or revoked.
- C. The City may revoke a project permit issued pursuant to this Title, based on a finding that:
 - 1. The application included any false information material to the project permit approval, or the permit was obtained by fraud.
 - 2. The conditions and safeguards required in the permit have not been complied with or are not now being maintained.
 - 3. The use for which a conditional use permit was granted has at any time ceased for one-year or more; or
 - 4. The required fees were not paid, or documents were not recorded, in a timely manner.
- D. The suspension or revocation of a permit may be appealed to the City Hearing Examiner in order to show cause why such permit approval should not be suspended or revoked.
- E. An application for a permit previously revoked under this Section cannot be submitted until all remedial actions required of the Applicant/Project Sponsor/ Property Owner have been completed and all fines, penalties, and fees paid.
- F. Violation of such conditions and safeguards, when made part of the terms under which the project permit is granted, shall be considered a violation of this Title and may result in suspension or revocation of the permit and/or enforcement actions in accordance with the provisions of the College Place Municipal Code.

14.30.230 Public Notice Requirements.

- A. These public notice requirements shall apply to the following unless otherwise specified:
 - 1. Notices of Application.
 - 2. Public hearing notices.
 - 3. SEPA Threshold Determinations.
 - 4. Notices of Decisions; and
 - 5. Notices of Appeals.
- B. At least fifteen days prior to the date of any public hearing and/or any public comment periods the City shall:
 - 1. Publish the notice in the general newspaper of record.
 - 2. Post the notice on the City website and at City Hall.
 - 3. Place a sign that displays the public notice on each street frontage in accordance City specifications and installation requirements. and
 - 4. Mail or email the public notice to the:
 - a. Applicant.
 - b. Owners of all parcels within 300 feet of the boundaries of the parcel in question and any adjacent parcels under the ownership or control of the Project Sponsor.
 - c. Agencies with jurisdiction.
 - d. Parties who have provided oral or written testimony on the permit and requested to be on the mailing list.
 - e. Parties who have submitted written requests to receive notice; and
 - f. Parties of Record.
- C. All SEPA Threshold Determinations shall be distributed to:
 - 1. The Washington State Department of Ecology SEPA Register at separegister@ecy.wa.gov.

2. Agencies and jurisdictions on the City's SEPA mailing list; and
3. All parties listed in Section 14.30.230 B 4 above.

Chapter 14.40 Environmental Review

Sections:

14.40.010	Introduction.
14.40.020	Substantive Authority.
14.40.030	SEPA Administration.
14.40.040	Categorical Exemptions.
14.40.050	SEPA Checklist.
14.40.060	Threshold Determination.
14.40.070	Preparation of EIS; and
14.40.080	Appeals.

14.40.010 Introduction. The purpose of this Chapter is to highlight the environmental review requirements of the City and the Washington State Environmental Policy Act.

- A. The City recognizes that each person has a fundamental and inalienable right to a healthful environment, and that each person has a responsibility to contribute to the preservation and enhancement of the environment.
- B. The City shall use all practicable means, consistent with other essential considerations of state policy, to improve and coordinate plans, functions, programs and resources to the end that the state and its citizens may:
 1. Fulfill the responsibilities of each generation as trustee of the environment for succeeding generations.
 2. Assure for all people safe, healthful, productive, and aesthetically and culturally pleasing surroundings.
 3. Attain the widest range of beneficial uses of the environment without risk to health, safety, or welfare or other undesirable and unintended consequences.
 4. Preserve important historic, cultural and natural aspects of our national, state, or City heritage.
 5. Maintain, wherever possible, an environment which supports diversity and variety of individual choice.
 6. Achieve a balance between population and resource use which will permit high standards of living and a wide sharing of life's amenities; and
 7. Enhance the quality of renewable resources and approach the maximum attainable recycling of depletable resources.

14.40.020 Substantive Authority. The following provisions constitute the City's SEPA policies and the basis for exercising the substantive authority granted to the City through the Washington State Environmental Policy Act.

- A. The City designates and adopts by reference the following documents, as amended, as the basis for the City's exercise of authority pursuant to this Section:
 - 1. College Place Comprehensive Plan.
 - 2. College Place Parks Recreation and Open Space Plan.
 - 3. College Place Comprehensive Water and Sewer Plans.
 - 4. College Place Six-Year Transportation Plan.
 - 5. College Place Municipal Code.
 - 6. City of College Place Engineering Design Standards; and
 - 7. The International Codes as adopted and administered by the City.
- B. The City may attach conditions to a permit or approval for the proposal so long as:
 - 1. Such conditions are necessary to mitigate specific probable adverse environmental documents prepared pursuant to this Chapter.
 - 2. Such conditions are in writing.
 - 3. The mitigation measures included in such conditions are reasonable and capable of being accomplished.
 - 4. The City has considered whether other local, state, or federal mitigation measures applied to the proposal are sufficient to mitigate the identified impacts; and
 - 5. Such conditions are based on one or more policies of the Comprehensive Plan and the provisions in this Title and cited in the permit, license, or other decision document.
- C. The City may deny a permit or approval for a proposal on the basis of a SEPA review so long as:
 - 1. A finding is made that approving the proposals would result in probable significant adverse environmental impacts that are identified in a final environmental impact statement (FEIS) or final supplemental environmental impact statement (FSEIS) prepared pursuant to this Chapter.

2. A finding is made that there are no reasonable mitigation measures capable of being accomplished that are sufficient to mitigate the identified impact; and
3. The denial is based on one or more policies identified in this Title or Comprehensive Plan and identified in writing in the decision document.

14.40.030 SEPA Administration.

- A. The City adopts Chapter 197-11 of the Washington Administrative Code by reference unless otherwise noted or modified by the provisions of this Title.
- B. For those proposed projects, development activities, or actions for which the City is the lead agency, the SEPA Responsible Official shall be the Community Development Director or his/her designee.
 1. The designated SEPA Responsible Official shall make the SEPA Threshold Determination, supervise the scoping and preparation of any required environmental documents, and perform any other related functions assigned to the lead agency as identified in this Chapter or WAC 197-11.
 2. In addition, the SEPA Responsible Official may require the Applicant or Project Sponsor to prepare and submit such environmental documents as may be necessary to complete required environmental reviews.

14.40.040 Categorical Exemptions. All proposed projects or development activities are subject to the provisions of this Chapter and WAC 197-11, except those activities that are identified in WAC 197-11-800 as being categorically exempt from SEPA, including:

- A. The following minor new construction activities are exempt from the provisions of this Chapter unless the site contains critical areas or otherwise does not meet the exemption criteria of WAC 197-11-800:
 1. The construction or location of up to and including nine (9) dwelling units.
 2. The construction of a barn, loafing shed, farm equipment storage building, produce storage, or packing structure, or similar agricultural structure, covering up to 30,000 square feet, provided that said structure is to be used by the property owner or his/her agent in the conduct of permitted farming on the property.
 3. The construction of an office, school, commercial, recreational, service or storage building with up to 30,000 square feet of gross floor area and associated parking facilities designed for no more than 90 automobiles.
 4. The construction of a parking lot not associated with a specific structure designed for up to 90 automobiles; or

5. Any landfill or excavation of up to 200 cubic yards throughout the total lifetime of the fill or excavation.
- B. Actions which must be undertaken immediately, or within a time period too short to allow full compliance with this chapter, to avoid an immediate threat to public health, safety, and welfare to prevent an immediate danger to public or private property, or to prevent an imminent threat to serious environmental degradation, shall be exempt from the procedural requirements of this chapter.
1. The SEPA Responsible Official shall determine on a case-by-case basis those emergency actions which qualify for this exemption.
 2. The City's determination that a proposal is exempt shall be final and not subject to appeal. If a proposal is exempt, none of the procedural requirements of this Chapter shall apply to the proposal. The City shall not require completion of an environmental checklist for an exempt proposal.
- C. If a proposal includes exempt and nonexempt actions, the City may authorize exempt actions prior to compliance with the procedural requirements of this Chapter, except that:
1. The City shall not give authorization under this Section for:
 - a. Any nonexempt action.
 - b. Any action that would have an adverse environmental impact;
or
 - c. Any action that would limit the reasonable choice of alternatives.
 2. The City may withhold approval of an exempt action that would lead to modification of the physical environment when such modification would serve no purpose if nonexempt action(s) were not approved.
 3. The City may withhold approval of exempt actions that would lead to substantial financial expenditures by a private applicant when the expenditures would serve no purpose if nonexempt action(s) were not approved.

14.040.050 SEPA Checklist. All applications for a permit, license, certificate, or other approval as required by the provisions of this Title shall include a completed SEPA Checklist in such form as provided by the City.

- A. A completed SEPA checklist shall not be required when:
1. The City has determined the activity to be Categorically Exempt from the requirements of SEPA.

2. The City and Applicant mutually agree that an EIS is required.
 3. SEPA compliance for the proposed project has already been completed; or
 4. SEPA compliance has been initiated by another agency.
- B. For private proposals, the Applicant shall be responsible for completing the SEPA checklist and providing all required supporting documentation.
- C. For proposals sponsored by the City or another public agency, the agency or department initiating the proposal shall be responsible for completing the SEPA checklist and providing all required supporting documentation.
- D. For projects submitted as planned actions under WAC 197-11-164, the city will use its existing environmental checklist form or may modify the environmental checklist form as provided in WAC 197-11-315. The modified environmental checklist form may be prepared and adopted along with or as part of a planned action ordinance or developed after the ordinance is adopted. In either case, a proposed modified environmental checklist form must be sent to the Washington State Department of Ecology to allow at least a 30-day review prior to use.

14.040.060 Threshold Determination. The SEPA Responsible Official shall review SEPA Checklists to determine if they are complete and ready for processing. If the checklist has not been completed, the City shall notify the Applicant in writing and shall identify what additional information must be provided. If the Checklist has been completed, the SEPA Responsible Official shall make a Threshold Determination and issue either a Determination of Non-Significance (DNS), a Mitigated Determination of Non-Significance (MDNS), or a Determination of Significance (DS).

- A. An Applicant may request in writing early notice that a Determination of Significance may be likely.
1. The City shall notify the Applicant in writing if a Determination of Significance is likely and the concerns that may trigger the need for the preparation of an EIS.
 2. The Applicant shall be given the opportunity to clarify or revise their proposal in order to lessen the potential adverse impacts.
- B. If the City determines that the proposed action shall not have a probable, significant adverse impact on the environment, it shall issue a Determination of Non-Significance, and no further environmental review of the proposed action shall be required. Upon issuance of the DNS the City may proceed with processing the application(s) associated with the proposed action.

- C. If the City determines that the proposed action may have significant adverse impacts on the environment, but that they can be reasonably mitigated by measures to avoid, minimize, or compensate for the potential adverse impacts, it shall issue a Mitigated Determination of Non-Significance, and shall identify in writing the mitigating measures that shall be included as subsequent conditions of approval.
 - 1. The issuance of an MDNS shall include public notice and a fifteen-day comment period. No permits or approvals associated with the proposed action shall be taken until the completion of this comment period.
 - 2. Based on comments received the City may modify required mitigation measures, impose additional measures, or may rescind the Threshold Determination.
- D. If the City determines that the proposed action is likely to have a probable, significant adverse impact on the environment, it shall issue a determination of significance and require the preparation of an environmental impact statement, in accordance with the provisions of this Title and WAC 197-11.

14.40.070 Preparation of EIS. The preparation and issuance of draft and final environmental impact statement (EIS) documents is the responsibility of the City.

- A. The City may elect to prepare EIS documents required for a proposed action with City staff or the EIS documents may be prepared by a qualified professional selected by the City in consultation with the proposed Project Sponsor. All costs associated with the preparation and issuance of an EIS document shall be the responsibility of the Applicant or Project Sponsor in accordance with the provisions of the City fee schedule and/or voluntary cost sharing agreement.

14.40.080 Appeals.

- A. The following administrative appeal procedures are established in accordance with the provisions of RCW 43.21C.075 and WAC 197-11-680:
 - 1. Decisions concerning final threshold determinations (DS, DNS or MDNS) and final environmental impact statements (FEIS) made by the SEPA Responsible Official may be appealed to the College Place Hearing Examiner within 14 days of the issuance of DS, DNS, MDNS or FEIS by filing a written notice of appeal with the City.
 - 2. There shall be no appeals of determinations concerning whether there is a "proposal" or "action," whether a proposal is categorically exempt, or who is the lead agency; nor may there be appeals of checklists, scoping determinations or draft impact statements.
 - 3. SEPA appeals must combine review of SEPA issues with the related government action.

4. For any appeal under this section, the City shall provide for a record that shall consist of the following:
 - a. Findings, conclusions, and decisions.
 - b. Testimony under oath.
 - c. A taped recording of all hearings; and
 - d. True copy of all documents and comments submitted in the matter.
5. The City may require the Appellant to provide an electronic transcript.
6. Procedural determinations made by the City's SEPA Responsible Official shall carry substantial weight within any appeal proceeding.

Chapter 14.50 Zoning

Sections:

- 14.50.010 Introduction.**
14.50.020 Official Zoning Map; and
14.50.030 Table of Permitted Uses.

14.50.010 Introduction.

A. It is the purpose of this Chapter Title to:

1. Facilitate orderly growth and development of the city consistent with the goals and policies of the Comprehensive Plan.
2. Protect the health, safety and general welfare of city and urban area residents.
3. Promote sound economic development and protect property values.
4. Promote the wise use of the area's natural resources.
5. Establish land use districts and provide for the appropriate regulations of land use within those districts.
6. Provide flexible regulations which encourage compatible and efficient land use.
7. Provide for the administration and enforcement of these regulations; and
8. Reduce the effects of incompatible land uses.

14.50.020 Official Zoning Map. The City shall establish and maintain an Official Zoning Map consistent with the provisions of this Title and the Comprehensive Plan.

A. In order to classify, segregate and regulate the uses of land, buildings and structures, the city is divided into the following zoning districts:

1. **Single-Family Residential (SFR).** The purpose of the Single-Family Residential zoning district is to stabilize and protect residential neighborhoods; to prevent intrusion by incompatible uses; and to permit principal and accessory uses which will enhance the district's single-family residential character.
2. **Multi-Family Residential (MFR).** The purpose of the Multi-Family Residential zoning district is to provide a range of higher density residential opportunities in the vicinity of existing high-density residential areas, institutions, commercial areas and major transportation routes.

3. General Commercial (GC). The purpose of the General Commercial zoning district is to provide for the concentrated grouping of diversified retail trade, administrative, and professional offices, and services. This district encourages a full range of commercial activities, including convenience, comparison and professional shops and businesses serving the entire community trading area.
 4. Downtown Mixed-Use (DMU). The purpose of the Downtown Mixed-Use zoning district is to promote innovative, well designed, mixed-use, higher density development along College Avenue. The DMU district is hereby created to:
 - a. Be consistent with City of College Place Comprehensive Plan goals and policies by encouraging more compact, higher density, mixed-use development of retail, office and residential uses within the same building.
 - b. Provide an area with a compatible mix of residential and commercial uses; and
 - c. Promote innovative site and building design to achieve above purposes by allowing flexibility within and modification from existing codes through flexible residential densities while not compromising the requirements established within the College Place Municipal Code.
 5. Light Industrial (LI). The purpose of the Light Industrial zoning district is to provide for the location and grouping of industrial activities that do not generate offensive external impacts such as excessive noise, pollution or emissions, involve limited assembly, fabrication and handling of products, include research and technological processes and do not create exceptional demands upon public facilities and services. A further purpose is to afford protection to the industries so located by prohibiting the intrusion of incompatible influences.
 6. University District (UD). The purpose of the University District zone is to promote the use and development of properties on and in the immediate vicinity of the Walla Walla University Campus in accordance with the provisions of a Master Plan and to promote the compatibility of uses between the University and neighboring properties.
 7. Public Use (PU). The purpose of the Public Use zoning district is to provide for the retention of lands necessary for open spaces, parks, K-12 schools, and City facilities such as the City Hall campus.
- B. The locations and boundaries of these zoning districts are depicted on the Official Zoning Map. The regulations of this Title governing the uses of land, buildings and structures, the size of yards and other matters as set forth in this Title are established and declared to be in effect upon all land encompassed within the boundaries of each district as shown on the Official Zoning Map.

- C. Where uncertainty exists as to the boundaries of zoning districts as shown on the Official Zoning Map, the Community Development Director or his/her designee may make an administrative determination.

14.50.030 Table of Permitted Uses.

Use	SFR	MFR	DMU (3)	GC	LI (2)	UD (4)	PU	Special Conditions
P = May be permitted as a primary use. A = May be permitted only as an accessory use. C = May be permitted through a Conditional Use Permit. S = May be permitted through a Special Use Permit. X or blank cell = Use not permitted.								
Accessory building/use	A	A	A	A	A	A	A	CPMC 14.60.170
Accessory dwelling unit (ADU)	A	A	A					CPMC 14.60.170
Adult home	P	P	P	P				
Alternative energy infrastructure	A	A	A	A	A	A	A	CPMC 14.60.110
Animals	A	A						CPMC Title 6
Antique/Secondhand store			P	P				
Appliance repair shop				P	P			
Arcade/Amusement facility				P				
Automobile service/repair (1)			P	P	P			
Automobile/Truck sales, new and used				P				
Bakery			P	P	P			
Bank/Financial institution			P	P				
Beauty salon/Day spa			P	P				
Bed and breakfast inn	S	S	S					CPMC 14.60.160
Boarding house		P	P			P		
Brewery/Distillery				P				
Business park				P				
Business/Professional office			P	P				
Car wash				P				
Cemetery/ Mausoleum				C		C	C	
Church	C	C	C	C		P		
Child day care center			P	P				

Use	SFR	MFR	DMU (3)	GC	LI (2)	UD (4)	PU	Special Conditions
P = May be permitted as a primary use. A = May be permitted only as an accessory use. C = May be permitted through a Conditional Use Permit. S = May be permitted through a Special Use Permit. X or blank cell = Use not permitted.								
Child day care, In-home	A	A	A			A		
Communications center/facility					P			
Contractor/ Construction yard				P	P			
Convalescent/ Nursing/Retirement home		C	C	C				
Co-housing	P	P						CPMC 14.60.180
Cottage housing	P	P						CPMC 14.60.180
Cultural facility			P	P		P	P	
Day care center, Adult	P	P	P	P		P		
Drug store			P	P				
Dry cleaning				P				
Dwelling units (3+), Multiple		P	P			P		
Dwelling unit, Single	P	P	(5)			(5)		
Dwelling units (duplex), Two	P	P	(5)			(5)		
Electric vehicle infrastructure			P	P	P	P	P	
Farmer's market			S	S	S	S	S	
Food/Beverage			P	P				
Food cart			S	S	S	S	S	
Food cart pod			S	S	S	S	S	
Golf course	C	C					C	
Government building			P	P		P	P	
Group home	P	P						
Hemp production	X	X	X	X	X	X	X	
Home business	A	A	A	A				CPMC 14.60.150
Hospital/Medical center				P				
Hotel			P	P				
Industry, Light					P			CPMC 14.60.240
Kennel				P				
Landfill	X	X	X	X	X	X	X	
Laundromat			P	P				
Lodge/Fraternal/ Social Organization			P	P				

Use	SFR	MFR	DMU (3)	GC	LI (2)	UD (4)	PU	Special Conditions
P = May be permitted as a primary use. A = May be permitted only as an accessory use. C = May be permitted through a Conditional Use Permit. S = May be permitted through a Special Use Permit. X or blank cell = Use not permitted.								
Manufactured home	P	P	(5)		(5)			CPMC 14.60.180
Manufactured home park	P (6)	P (6)						CPMC 14.60.190
Manufacturing/ Assembly, Light					P			CPMC 14.60.240
Marijuana, medical cooperative	X	X	X	X	X	X	X	
Marijuana processing	X	X	X	X	X	X	X	
Marijuana production	X	X	X	X	X	X	X	
Marijuana sales	X	X	X	X	X	X	X	
Medical office/clinic			P	P				
Mining	X	X	X	X	X	X	X	
Mini storage					P			CPMC 14.60.110
Mixed-use, Residential/ Commercial			P	P				CPMC 14.60.180
Mobile home	P (8)	P (8)						CPMC 14.60.190
Mobile home park	P (7)	P (7)						CPMC 14.60.190
Mobile vendor			S	S	S	S	S	
Motel			P	P				
Nursery/Greenhouse				P	P			
Office, Business/Professional			P	P				
Office, Government/ Non-profit			P	P				
Park/Playground	P	P	P	P		P	P	
Park and ride facility				P				
Parking lot			P	P	P	P		
Personal service			P	P				
Pop-up business			S	S	S	S	S	
Post office			P	P				
Public utility	P	P	P	P	P	P	P	
Recreation, Private indoor			P	P		P		
Recreation, Private outdoor				P		P		
Recreation, Public sports complex						P	P	
Restaurant			P	P				

Use	SFR	MFR	DMU (3)	GC	LI (2)	UD (4)	PU	Special Conditions
P = May be permitted as a primary use. A = May be permitted only as an accessory use. C = May be permitted through a Conditional Use Permit. S = May be permitted through a Special Use Permit. X or blank cell = Use not permitted.								
Retail sales			P	P				
Retail sales, Large-Scale				P				
RV Park		P				P	P	CPMC 14.60.200
Salvage/Wrecking operations					P			CPMC 14.60.100
School, Vocational/Trade			P	P	P			
School, Public/Private	C	C	C	C	C			
Seasonal use	S	S	S	S		S	S	
Secure community transition facility	C	C						
Security building, On-site					A		A	
Sexually oriented business					C			CPMC 14.60.120
Shipping/Receiving center					P			
Storage of flammable material/liquid				P	P			
Storage, Outdoor				P	P			CPMC 14.60.100
Tasting room			P	P				
Tavern/bar			P	P				
Technology center					P			
Temporary homeless encampment	S	S	S	S	S	S		CPMC 14.60.210
Temporary use	S	S	S	S	S	S	S	CPMC 14.60.130
Theater, Live/Movie			P	P				
Tiny home								CPMC 14.60.180
Townhouse	P	P	P					CPMC 14.60.180
Underground injection well	X	X	X	X	X	X	X	
University						P		CPMC 14.60.250
Vacation rental	S	S	S					CPMC 14.60.160
Veterinary hospital/clinic				C	C			
Warehouse/Shipping				P	P			CPMC 14.60.110
Winery				P	P			

Use	SFR	MFR	DMU (3)	GC	LI (2)	UD (4)	PU	Special Conditions
P = May be permitted as a primary use. A = May be permitted only as an accessory use. C = May be permitted through a Conditional Use Permit. S = May be permitted through a Special Use Permit. X or blank cell = Use not permitted.								
Wireless communication facility, Academic	P	P	P	P	P	P		CPMC 14.60.270
Wireless communication facility, Major	X	X	X	C	C	C	C	CPMC 14.60.270
Wireless communication facility, Minor	P	P	P	P	P	P	P	CPMC14.60.270

Footnotes:

- (1) All repair work shall be conducted indoors in accordance with applicable environmental and safety standards.
- (2) See Chapter 14.60.240 Light Industrial District Standards.
- (3) New developments must comply with the Downtown Mixed-Use District Standards, please see Chapter 14.60.230.
- (4) New developments must comply with the University District Standards, please see Chapter 14.60.250.
- (5) Legally established single-family and multi-family dwelling units, in use on January 1, 2020 are a permitted use.
- (6) Legally established manufactured home parks in existence on January 1, 2020 are a permitted use.
- (7) Legally established mobile home parks in existence on January 1, 2020 are a permitted use.

- (8) Legally established mobile homes in existence on January 1, 2020 are a permitted use and may continue to be used at that location. After January 1, 2020 mobile homes may only be placed in mobile home parks in existence before June 12, 2008.

Chapter 14.60 Development Standards

Sections:

14.60.010	Introduction.
14.60.020	Environmental Performance Standards.
14.60.030	Density, Dimension, Area, Height, and Setback Standards.
14.60.035	Addressing Standards and Guidelines.
14.60.040	Landscaping, Fences, and Visibility Standards.
14.60.050	Clearing and Grading.
14.60.060	Stormwater Management.
14.60.070	Parking and Loading Standards.
14.60.080	Lighting.
14.60.090	Signs.
14.60.100	Outdoor Storage.
14.60.110	Alternative Energy Infrastructure.
14.60.120	Sexually Oriented Businesses.
14.60.130	Temporary Uses.
14.60.140	{Open}
14.60.150	Home Businesses.
14.60.160	Vacation Rentals.
14.60.170	Accessory Buildings, Structures, Dwelling Units, and Uses.
14.60.180	Housing Standards.
14.60.190	Mobile Home Parks, Manufactured Housing Community, and Manufactured/ Mobile Home Community.
14.60.200	Recreational Vehicles (RV's), Campers, Trailers, Tiny Houses, and Tents.
14.60.210	Temporary Homeless Encampments.
14.60.220	{Open}
14.60.230	Downtown Mixed-Use District Standards.
14.60.240	Light Industrial District Standards.
14.60.250	University District Standards.
14.60.260	{Open}; and
14.60.270	Wireless Communication Facilities.

14.60.010 Introduction. The purpose of this Chapter is to highlight the special standards and conditions applicable to specific types or locations of development activities and land uses. This Chapter should be used in conjunction with the Table of Permitted Uses (Table 14.50.030). If you have any question about the applicability of these standards, please contact the Community Development Department.

14.60.020 Environmental Performance Standards. It is the responsibility of the operator and/or proprietor of any permitted use to comply with the following environmental performance standards as set forth in this chapter. It shall further be the responsibility of the operator and/or proprietor of any permitted use to provide such reasonable evidence and technical data as the City may require documenting compliance with this Chapter, if and when such need arises.

A. Noise. Noise emissions from any permitted use shall comply with the maximum permissible sound level standards or any subsequent amendments thereto, in accordance with the noise regulations of the City, please refer to CPMC 8.20 Noise Control.

B. Pollutants and Contaminants.

1. State and federal ambient air quality standards.
2. Toxic substances (including asbestos, beryllium compounds, vinyl chlorides and benzol and any others added to the toxics list of the U.S. Environmental Protection Agency) shall be handled in accordance with U.S. Environmental Protection Agency standards. Asbestos demolition (including the handling of scrap asbestos from any source) shall be conducted in accordance with the state Department of Ecology requirements.
3. Liquid or solid wastes or spills shall be disposed of in keeping with the best operating practices of the industry and in compliance with the regulations and requirements of local, regional, state or federal agencies having jurisdiction in liquid or solid waste disposal and environmental health and safety.
4. The use, transportation, storage and disposal of all radioactive materials and handling devices shall be subject to the regulatory controls of any local, regional, state or federal agency having jurisdiction.
5. Materials used or created in any commercial/industrial process shall be handled in such a manner so as to prevent groundwater or soil contamination which destroys or endangers the support of natural vegetation or which may pollute underground aquifers or other natural drainage systems.

C. Perceptual Nuisances.

1. Any operation producing intense heat or glare shall be performed within an enclosure so as to completely obscure such operation from view from any point along the property line except during the period of on-site construction.
2. No use-activity or use shall cause earth vibrations or concussions detectable without the aid of instruments beyond its lot lines, with the exception of the temporary vibration produced as a result of construction activity.
 - a. Such temporary construction activity shall be restricted to the hours between 7:00 a.m. and 8:00 p.m.
 - b. Emergency conditions, as determined by the City, are exempt from these provisions.

14.60.030 Density, Dimension, Area, Height, and Setback Standards. The density, dimension, area, height, and setback standards of this Chapter shall apply to all lots, uses, structures, buildings, and fences, unless otherwise specifically provided by the provisions of this Title, or a variance is granted.

A. Table 14.60.030 Density, Dimension, Area, Height, and Setback Standards.

Zoning District	Maximum Density (dwelling units/acre) (15)	Minimum Lot Size (sq. ft.) (1)	Minimum Lot Width (4)	Maximum Building Height (2)	Maximum Lot Coverage (1)	Setbacks		
						Front Yard (3)	Side Yard (3)	Rear Yard (3)
Single-Family Residential (SFR)	7	6,000 (5)(6)(7)	60' (6)	35'	35% (5)	20' (7)	5' (9)	20' (8)
Multi-Family Residential (MFR)	31	None (6)(7)	50' (6)	35'	35%	20' (7)	5' (9) (10)	15' (8) (10)
Downtown Mixed-Use (DMU)	(16)	None (11)	50'	None	100%	None (12)	None	None
General Commercial (GC)	(16)	None (11)	50'	None	100%	None	None (13)	None (13)
Light Industrial (LI)		None (11)	50'	None	100%	None	None (14)	None (14)
University District (UD)	(16)	None (11)	50'	None	100%	None	None	None
Public Uses (PU)		None	50'	None	100%	None	None	None

Table Footnotes:

- (1) Critical areas and their buffers shall not be included in lot size and lot coverage calculations.
 - a. The maximum lot coverage requirement shall include the footprint of all buildings.
- (2) Building heights are measured from the average elevation of the proposed finished grade around the building to the highest point of a flat roof and to the mean height between eaves and ridge of a pitched roof or to the mean height of any parapet or false front.
- (3) Building setbacks shall be from property lines, or from critical area buffers when present.
 - a. Buildings must also be set back 2' from easements.

- b. No building, or foundation may encroach into a setback or easement.
 - c. Ramps, or other devices necessary for access for the disabled and elderly, which meet Washington State Rules and Regulations for Barrier Free Design, may be permitted in all required setbacks.
- (4) Lot width means the dimension of the lot line at the street; or, in an irregularly shaped lot, the dimension across the lot at the building setback line; or, in a corner lot, the narrow dimension of the lot at a street or building setback line.
- (5) For duplexes:
- a. The minimum lot size is 7,500 square feet.
 - b. The maximum lot coverage is 45%.
- (6) For cottage housing and townhomes, the minimum lot size and lot width requirements may be waived by the Community Development Director, provided that the density, lot coverage, and setback requirements can reasonably be met.
- (7) Garages must be set back at least 20' from the front property line, but the setback for the residential portion of building may be reduced to 15', if:
- a. The single-family residence includes a front porch open on three sides and is at least four feet deep; or
 - b. A 5' wide or larger planter strip is installed along the street frontage in accordance with City standards.
- (8) Accessory buildings may be located in the rear yard setback up to 5' from the property line.
- (9) On corner lots, the side yard setback from the street shall be at least 15'.
- (10) Multi-story buildings adjacent to single-family residences and parcels in the Single-Family Residential Zone (SFR):
- a. The setback shall be equal to or exceed the height of the building at the eave, not to exceed 20'; and

- b. The rear of the building shall be setback from the property line a distance greater than or equal to the height of the building at the eave, not to exceed 20'.
- (11) There is no minimum lot size, provided that the density, lot width, setback, building height, building separation, and lot coverage requirements can be met.
- (12) The maximum front yard setback shall be 10' and 15' on corner lots.
- (13) No setback is required, except when abutting a SFR, MFR, or PUD district, then the following landscaped buffers shall be required in accordance with the provisions of CPMC 14.60.040 Landscaping, Fences and Visibility Standards.
 - a. Side yard: 10'.
 - b. Rear yard: 15'.
- (14) No setback required except when abutting a SFR, MFR, or PUD then a landscaped buffer equal to the height of the building at eave shall be required in accordance with the provisions of CPMC 14.60.040 Landscaping, Fences and Visibility Standards.
- (15) The maximum density for a specific parcel may be calculated as follows, provided that the achieved density will be based on compliance with the provisions of this Title, including minimum lot size, lot width, required improvements, etc.:
 - a. Single Family Residential: $\text{parcel size (square feet)} / 43,560 * 7$ (results ending in .51 or greater may be rounded up).
 - b. Multi-Family Residential: $\text{parcel size (square feet)} / 43,560 * 31$ (results ending in .51 or greater may be rounded up).
- (16) The maximum density shall be determined based on compliance with the applicable development standards including building height, setbacks, lot coverage, parking, landscaping, building codes, and the like.

14.60.35 Addressing Standards and Guidelines

- A. The purpose of these standards is to:
 - 1. Prescribe a system for the naming of streets and the numbering of structures.
 - 2. Provide a uniform pattern of addresses for law enforcement, medical, fire, utility responders, and mail service.

3. Provide a uniform database to support the delivery of public services such as property research, GIS mapping, and enhanced 911 services.
- B. The Public Works Director or his/her designee, is responsible for implementing, enforcing, and maintaining the City addressing and street naming standards, unless otherwise authorized by the City Administrator. This shall include, but is not limited to:
1. Establishing and implementing, as well as periodically reviewing and updating, such administrative procedures as may be necessary to achieve the purposes of these standards in an efficient and effective manner.
 2. Maintaining a master list of all street and road names within the city, including both public and private streets.
 3. Notifying public agencies and public service providers of approved street names and addresses in a timely manner. This may include, but is not limited to:
 - a. Regional 911 Dispatch Center.
 - b. US Postal Service.
 - c. Walla Walla County Master Street Addressing Guide Coordinator.
 - d. Walla Walla County GIS Office; and
 - e. City Departments including Police, Fire, and Community Development.
 4. Erecting and maintaining public road signs.
- C. The responsibilities of private property owners shall include:
1. Obtaining approval from the City for all street names and addresses on their properties.
 2. Erecting and maintaining private road signs and providing extra signs as required by the City.
 3. Posting and the continuing maintenance of address numbers in accordance with the provisions of this Section.
 - a. The City of College Place is not responsible if an emergency call cannot be located by emergency service personnel, if address numbers are not properly posted or are not visible from the street providing access to the property.
- D. All street names and addresses shall be approved by the City. Addresses may be assigned in conjunction with issuing a building permit, land use approval, issuance of a City business

license, and/or upon request by a property owner, in accordance with these standards and guidelines.

1. The failure of to obtain an address as required by the City, and/or the utilization street names or addresses not approved by the City, shall be considered a violation of the College Place Municipal Code, and subject to code enforcement actions.
2. Upon notification that a private street sign or building number is missing, illegible, incorrect, or not properly posted, the property owner shall make the necessary corrections within 30 days of such notice. The failure of a property or business owner to comply with such notices shall be considered a violation of the College Place Municipal Code, and subject to code enforcement actions.
3. Any person, firm or corporation that violates any portion of this chapter may be subject to civil and/or criminal penalties, with each day considered to be a separate offense

E. All public and private streets and roads shall have a name approved by the City.

1. When selecting and approving street and road names, consideration shall be given to the following:
 - a. There shall be no duplication of existing names within like zip codes or ESN (Emergency Service Numbers) zones.
 - b. Names of similar pronunciation and/or spelling shall be avoided (ex: "Briar Lane," "Brier Lane.")
 - c. Variations of the same name within a different road designation shall be avoided (ex: "Pine Street," "Pine Drive," "Pine Lane").
 - d. Articles (the, a, an) shall not be used to begin names.
 - e. Names duplicating facilities shall not be used (ex: "Bowling Alley," "Tennis Court").
 - f. Names are limited to three words not including the road type designator.
 - g. Names that exceed 15 characters including spaces should be avoided.
 - h. Usage of names derived from community names or geographic features shall be limited to locations in close proximity to such communities or geographic features.
 - i. Where a proposed street or road is a continuation of or in alignment with an existing street or road, it should generally utilize the same name as the existing name. A new name shall be required if the proposed street or road is disconnected from the existing street or road by an offset greater than 60 feet.

- j. Streets or roads that extend from unincorporated areas into incorporated areas may retain the same name.
2. Street type designators should be consistent with the roadway's expected traffic use, physical design, and location in accordance with the following guidelines, provided that the City may vary or waive these guidelines in certain circumstance, in accordance with established procedures.
- a. Court (CT): A dead-end street or cul-de-sac when not an extension of an existing road or a continuation of a proposed road.
 - b. Place (PL): A dead-end street or cul-de-sac from which other cul-de-sacs originate.
 - c. Loop (LP): A street that begins and ends on the same street.
 - d. Circle (CIR): A street that circles back on itself.
 - e. Avenue (AVE): A collector or arterial street in the community with a north/south directional course.
 - f. Street (ST): A collector or arterial street in the community with an east/west directional course.
 - g. Drive (DR), Road (RD), and Way (WAY): Streets that do not have a definite directional course.
 - h. Boulevard (BLVD): A wide street with median and landscaping.
 - i. Parkway (PKWY): A scenic or landscaped street.
 - j. Highway (HWY): A federal or state designated primary street or road.
 - k. Bend (BEND), Cove (COVE), Grove (GRV), and Terrace (TER): Typically, a minor street in a subdivision.
 - l. Bluff (BLF): Typically, a street along high ground.
 - m. Crossing (CSG): A street that crosses a geographic feature (such as a creek), or a short street that serves as a connector between two other streets.
 - n. Lane (LN): A street that serves a limited number of lots
3. All streets shall contain a directional prefix in accordance with the following standards:

- a. The base intersection for assigning a directional prefix will be College Avenue and Whitman Drive.
 - b. All streets that lie west of College Avenue and north of Whitman Drive shall have the prefix "northwest" attached to its name.
 - c. All streets that lie east of College Avenue and north of Whitman Drive shall have the prefix "northeast" attached to its name.
 - d. All streets that lie west of College Avenue and south of Whitman Drive shall have the prefix "southwest" attached to its name.
 - e. All streets that lie east of College Avenue and South of Whitman Drive shall have the prefix "southeast" attached to its name.
 - f. Whitman Drive shall have the prefix "west" attached to its name for that portion of the street that is west of College Avenue and Whitman Drive shall have the prefix "east" attached to its name for that portion of the road that is east of College Avenue.
 - g. College Avenue shall have the prefix "north" attached to its name for that portion of the street that is north of Whitman Drive and College Avenue shall have the prefix "south" attached to its name for that portion of the street that is south of Whitman Drive.
- E. All addresses shall consist of a number followed by a directional indicator, street name, and a street name designator. Numbering will be calculated by the position of the lot or building relative to the base streets of College Avenue and Whitman Drive. Address numbers shall be assigned in accordance with the following guidelines:
- 1. All addresses assigned to lots and buildings situated within the first block north or south of Whitman Drive fronting on intersecting or generally perpendicular streets shall be given numbers between one and 99 inclusive; within the second block, numbers between 100 and 199 inclusive shall be used, and so on, in each succeeding block.
 - 2. All addresses assigned to lots and buildings situated within the first block east or west of College Avenue fronting on intersecting or generally perpendicular streets shall be given numbers between one and 99 inclusive; within the second block, numbers between 100 and 199 inclusive shall be used, and so on, in each succeeding block.
 - 3. Within any block, the lots or buildings nearer the base street shall use the smaller numbers. In assigning numbers, consideration shall be given to vacant lots and the future development potential of lots.

4. Odd numbers shall be used on the left-hand side of streets and roads and even numbers shall be used on the right-hand side of streets and roads. In determining the right and left side of streets, it shall be assumed that the numbers are being assigned progressively with the smallest number at the base street and proceeding away from the same.
5. The following numbering guidelines shall also be used by the City:
 - a. Prior to the completion of a site plan or final plat, all lots will be given an address. Addressing will, as much as possible, be done with a ten-number spacing between lots (e.g. 701, 711, 721, etc.). However, numbers shall not be officially assigned until the final site plan or subdivision has been approved.
 - b. Loops: Streets begin at the low numbered intersection and are numbered with odd numbers on the left side of the road. The outside of the loop is numbered first and consecutively. The inside is then numbered to match and mix with the outside. This may result, in some cases, in fewer numbers on the inside of the loop, and with gaps in numbering sequences.
 - c. The numbering of corner lots shall be assigned utilizing the front of the lot, as determined by the City.
 - d. Duplex/triplex: A number shall be provided for the building and each individual unit shall be assigned a unit number. The building number shall be placed in a conspicuous area visible from the street and the unit number placed by the individual unit door.
 - e. Four-plexes and larger are considered multi-tenant structures and should be numbered with the middle of the building determining the number and then assigning apartment or suite numbers. An example of an apartment address would be 750 NE Bruce ST Suite 101. No alphabetical characters are to be used in place of numbers. In multi-level buildings, the main level will have 100 numbers, the second floor will have 200 numbers, and consecutively for each floor. The basement will be numbered from one to 99 inclusive.
 - f. Addresses shall be assigned in mobile home parks, manufactured housing communities, or manufactured/mobile home communities, and RV parks in conjunction with the review and approval of required site plans. Numbers will be based on the primary access to each lot, building, dwelling, or designated RV space.
 - g. Accessory dwelling units will be assigned an address upon approval by the City.
- F. Following approval by the City, address numbers shall be posted by property owners in accordance with the following guidelines:
 1. All numbers shall be visible from streets in accordance with the following guidelines:

- a. Residential Type Development. Property owners shall post Arabic numerals only in contrasting background with the residence (light on dark/dark on light). The numbers shall be at least four inches in height and shall be located above or to either side of the main entrance door.
 - b. Commercial/Industrial Type Development. Property owners shall post Arabic numerals only in contrasting background with the residence (light on dark/dark on light). The numbers shall be at least six inches in height and shall be located above or to either side of the main entrance door.
 - c. Buildings located more than 30 feet from the street and/or the front entrance is not visible from the street, the owner shall post addresses on a city-approved address post and placed in an area approved by the City. Dual postings and exceptions may be approved by the City in accordance with established procedures.
2. On corner lots, the number shall only be displayed to face the street upon which the property is numbered.
 3. Any numbers previously displayed which could be confused with or mistaken for the assigned address number shall be removed from the mailbox and property.
 4. Numbers shall be properly maintained by the property owner to ensure that they are clearly discernible from the roadway upon which the property is numbered.
 5. It shall be the duty of each property owner assigned a property number to comply with this chapter within 30 days of habitation.
 6. Display of address numbers for multitenant structures and multi-building complexes:
 - a. If a building is divided into multiple units with separate entrances and each unit has been assigned an individual number, then each unit number shall be displayed on or next to the main doorway.
 - b. The address range of all individual unit numbers within a multi-unit building shall be displayed in a manner that is clearly visible from the road upon which the units are numbered. If more than one building shares an access, then the address range shall also be displayed on each building.

14.60.040 Landscaping, Fences, and Visibility Standards.

A. Landscaping Standards.

1. All developments throughout the city shall provide adequate screening and landscaping of their use activities so as to reasonably protect abutting properties from the effects of noise, light, glare, exhaust fumes and other adverse impacts and to provide an attractive urban environment.
2. All required landscaping and landscaped buffers shall be designed by a qualified professional and submitted as a landscape plan in a format prescribed by the City, for review and approval.

- a. Unless otherwise provided, all required landscaping shall be evenly distributed and shall consist of a mixture of hardy evergreen planted material including trees, low, medium and high-profile shrubs, together with suitable ground cover consisting of natural grasses, vines, bark mulch, and rockeries.
 - b. When plantings are used in screening or landscaping, they shall be compatible with area climate conditions and shall be provided with either a manual or automatic irrigation system.
 - c. The use of native plants and low water usage plantings is encouraged; and
 - d. All landscaping shall be placed and maintained in such a manner as not to impair vehicular visibility at parking area points of ingress/egress, emergency vehicle access, City maintenance activities, and shall comply with the sight visibility requirements in this Section.
3. All shrubs, trees and vegetative material used in the screening or landscaping of these activities shall be perpetually maintained in a healthy, growing condition. Dead or dying trees or shrubs shall be replaced immediately and planting areas shall be maintained free of trash and weeds and shall not present a fire hazard. Fences used in screening and landscaping shall be perpetually maintained in an attractive and structurally sound condition.
4. All mechanical equipment, outdoor storage and manufacturing areas, and loading, service, and delivery areas, shall be screened from view from all public streets and any Residential Zones. The screening shall be provided by one or more the following (minimum of 6 feet tall):
 - a. Decorative wall (i.e., masonry or similar quality material).
 - b. Evergreen hedge.
 - c. Sight-obscuring fence; or
 - d. Similar feature that provides a non-see through barrier.
5. Refuse Enclosures. Trash dumpsters or compactors that are required by this Code shall be enclosed by a refuse enclosure consisting of a six (6) foot tall decorative wall.
6. All required off-street parking facilities which have 15 or more parking spaces shall provide landscaping in conformance with the standards in this Section and the following:
 - a. A perimeter landscaped border of at least 5' wide around the parking area.

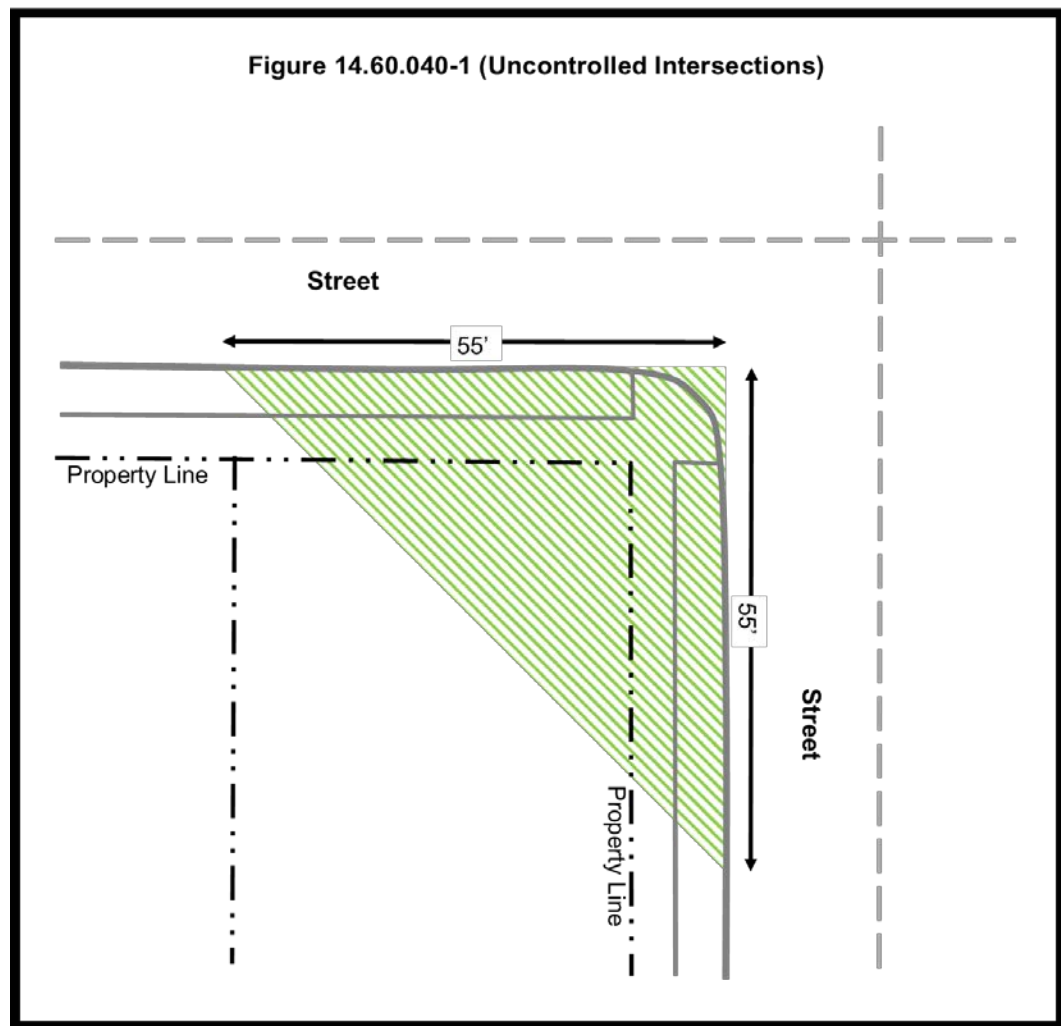
- b. Interior landscaping in at least ten percent of the total land area covered in parking.
 - c. The interior of the parking areas shall contain landscape islands and peninsulas located in such a manner as to:
 - (1) Divide and break up large expanses of paving.
 - (2) Guide traffic flow and direction.
 - (3) Promote pedestrian and vehicular safety; and
 - (4) Preserve existing trees and vegetation.
7. Landscape islands shall be installed to break up the parking area into rows of not more than 20 contiguous parking spaces or 10 spaces in one row.
- a. Each end of each row of parking spaces shall require a landscape island unless the end of such row of parking spaces is adjacent to a perimeter landscape.
 - b. The minimum width for a landscape island or peninsula shall be 5'; and
 - c. Each landscape island or peninsula shall contain a minimum of one (1) shade tree and a combination of five (5) deciduous and evergreen shrubs or groundcover.

B. The following standards shall apply to all fences in the City:

- 1. No fence shall exceed eight feet in height measured from the existing grade to the highest board, rail, or wire, including any retaining wall.
 - a. Fences exceeding six feet in height shall require a building permit and must comply with the provisions of the International Codes, as adopted by the City.
- 2. No fence located within a required front yard setback (including half depth front yards) shall exceed 42 inches in height; provided, however, that in the case of corner lots, fences exceeding 42 inches in height may be erected within the required front yard setback for second front yards so long as no fence exceeding 42 inches in height is erected within 30 feet of the front property line of the primary front yard.
- 3. The maximum fence height limitations are further qualified and limited by the sight visibility triangle provisions of this Section.
- 4. No privately-owned fence may be constructed on public property or encroach into public right-of-way.

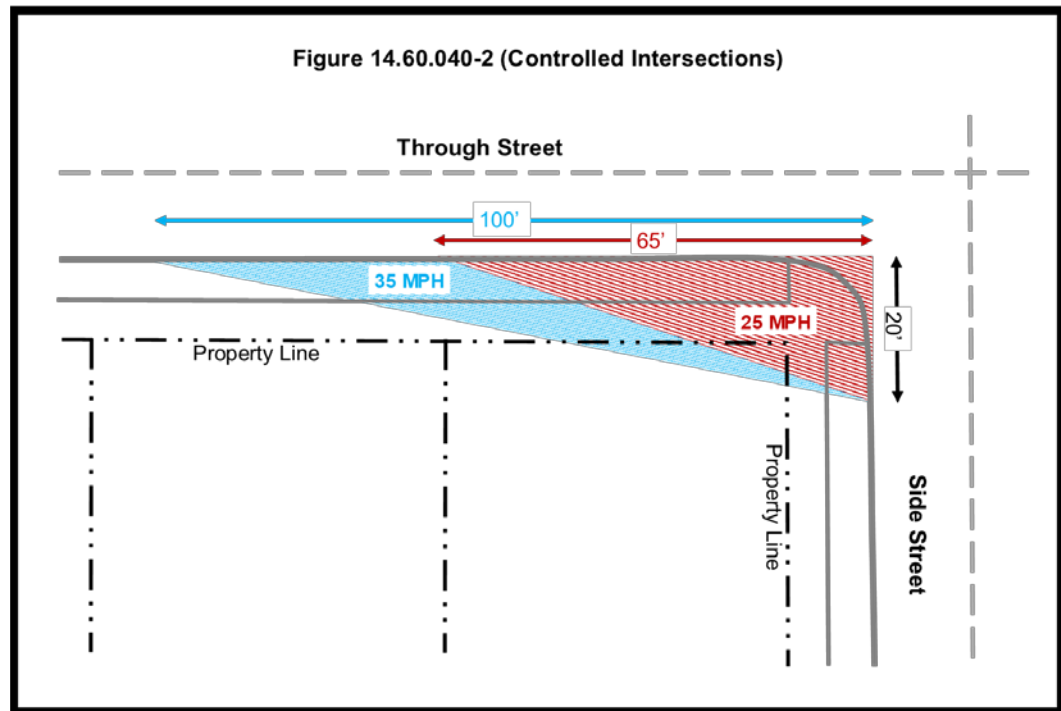
C. Site Visibility Triangles. In an effort to make intersections safer for vehicles, bicyclists, pedestrians, and other legal uses, the following standards shall apply to all buildings, structures, fences, vegetation, and landscaping.

1. Figures 14.60.040-1, 14.60.040-2, and 14.60.040-3 illustrate dimensions and terminology used in this Chapter with reference to sight visibility triangles.
2. At uncontrolled intersections, the sight visibility triangle shall be formed by measuring back from the point where the extensions of the face of curb (or edge of paved road surface for streets without gutters) meet, a distance of 55 feet along the extensions, with the third side of the triangle being the straight line connection between the above-mentioned side lines (Refer to Figure 14.60.040-1.)

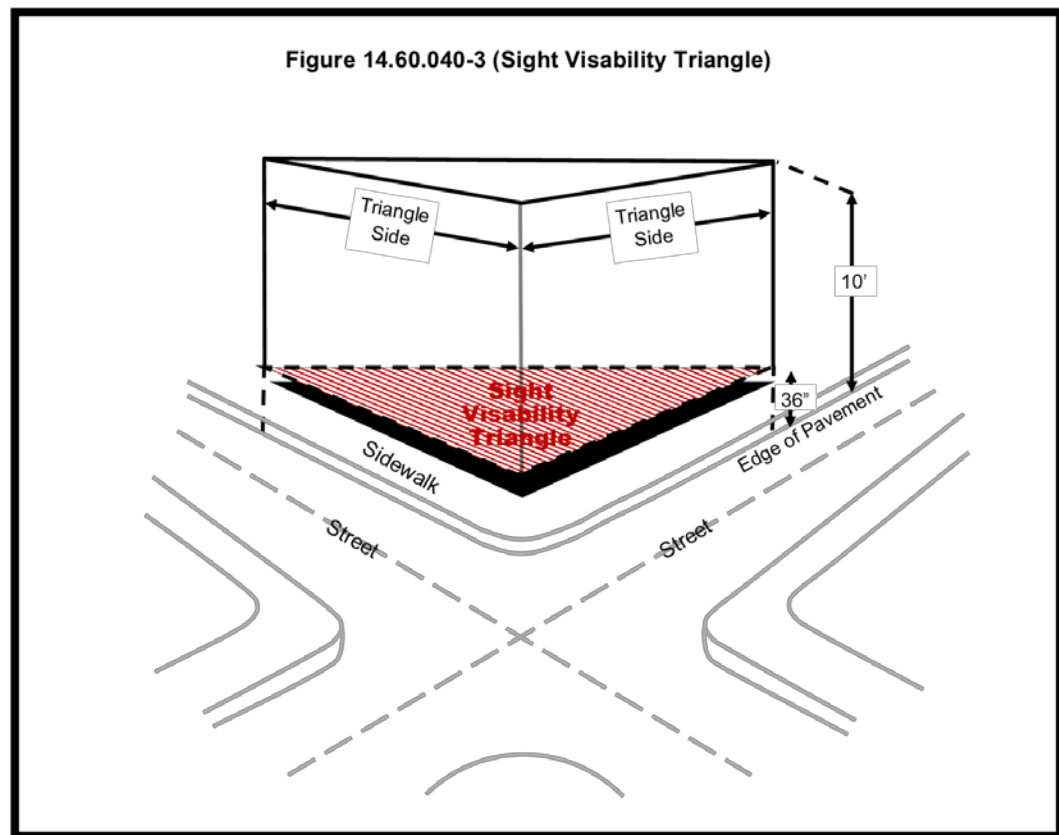


3. At controlled intersections the side street side of the sight visibility triangle shall be a distance of twenty feet measured back from the point where the extensions of the face

of curb (or edge of paved road surface for streets without gutters) meet; the through street side of the triangle shall be a distance of 65 feet for speed limits up to 25 miles per hour and 100 feet for speed limits up to 35 miles per hour; the third side of the triangle being the straight line connection between the above-mentioned side lines. (Refer to Figure 14.60.040-2.)



4. On property located within any sight visibility triangle there shall be located no structure, fence, wall, hedge, natural growth, tree, sign or other object which materially impairs vision between a height of 36" (thirty-six inches) and a height of ten feet above the edge of the pavement except as provided for in Section 14.60.040(C)(5). (Refer to Figure 14.60.040-3.)



5. The sight visibility triangle regulations of this Chapter shall not apply to:
 - a. Permanent structures and fences which were existing prior to passage of this Title, unless such are determined by the City to be a public hazard or nuisance.
 - b. Existing public utility poles.
 - c. Existing trees, so long as they are not planted in the form of a hedge and are trimmed to the trunk to a height of at least ten feet above the grade level of the centerline of the intersection so as to leave, in all seasons, a clear and unobstructed cross view.
 - d. Official warning signs or signals; or
 - e. Where existing conditions preclude compliance, as determined by the City Engineer.
6. The sight visibility triangle requirements of this Chapter are declared to be minimums only and do in no way prohibit the City from applying more restrictive height and location requirements where this action is warranted in consideration of the public health, safety and welfare.

7. Any structure, fence, wall, hedge, natural growth, tree, sign or other object erected or placed in violation of the sight visibility triangle requirements of this Chapter is declared to be a public nuisance and shall be subject to abatement in accordance with the provisions of CPMC 8.24.

14.60.050 Clearing and Grading.

- A. All activities that involve the clearing, grading, filling, and/or covering of the ground with impervious surface must receive a City permit or written approval, unless specifically exempted by the City.
 1. Applications shall be submitted on forms provided by the City, provided that the City may authorize the submittal of the required information as a part of a related application, such as a building permit.
 2. Clearing and grading permit applications should be submitted and processed concurrently with all associated project permits and approvals.
- B. The following activities may be determined by the City to be exempt from the requirements of this Chapter, provided that grading activities that would alter drainage courses, critical areas, archaeological sites, and/or impact stormwater facilities (with a public nexus) are not generally candidates for exemption:
 1. Excavating a foundation for a single-family residence, duplex, or accessory dwelling unit when authorized through a building permit.
 2. Resurfacing a conforming impervious surface such as a parking lot, provided that it does not alter the flows or volumes of stormwater and/or does not require excavation.
 3. Construction or maintenance of public roads when done by a public agency when the project has completed an environmental checklist and has been approved by the City.
 4. The installation of utilities in accordance with a valid permit, franchise or road construction plan from the City, well drilling activities, or excavation for soil logs.
 5. Excavation or fill quantities less than 50 cubic yards.
 6. The broadcasting of less than 50 yards of peat, sawdust, mulch, bark, chips, topsoil, or soil nutrients on a lot, tract or parcel of land, or the broadcasting of any amount of the above material to a maximum depth of twelve inches.
 7. Landscaping, routine vegetation management, and minor home improvement activities that do not involve heavy equipment such as excavators, bulldozers, etc.
 8. The storage or stockpiling of less than 50 cubic yards of material such as fill, gravel, sand, beauty bark etc.

9. The removal of diseased, damaged, or unwanted trees from an existing yard or landscaped area.
 10. Routine maintenance and operation activities at cemeteries and public parks; and/or
 11. Emergency sandbagging, diking, ditching, filling or similar work during or after periods of extreme weather conditions when done to protect life or property.
- C. All clearing and grading activities shall be designed and implemented in accordance with City standards, provided that the City may apply more stringent standards when necessary to protect the public health, safety, and welfare.
1. All clearing and grading activities shall include temporary erosion control and stormwater management provisions designed and implemented in accordance with the requirements of the City's Engineering and Design Manual, unless specifically exempted by the City.
 2. Excavation Standards – Cut Slopes.
 - a. Slopes shall be no steeper than is safe for the intended use and shall not be steeper than two horizontal to one vertical (2H:1V), unless otherwise recommended by a professional engineer licensed to practice in the State of Washington and approved by the City.
 - b. The top of cut slopes shall be set back from a down-grade site boundary line at a 2H:1V ratio or as dictated by the relevant building code, whichever is more restrictive, unless a retaining wall is designed by a qualified professional and approved by the City.
 3. Fill Standards.
 - a. No material other than earth material shall be buried or placed in fills, unless specifically approved by the City. Placement of other than earth material is regulated by state statutes or federal laws and additional permits may be required.
 - b. Fill which is intended for building sites shall be constructed in conformance with the requirements of the latest edition of the International Codes, as adopted and administered by the City.
 - c. The ground surface for fills over five feet in height shall be prepared by removing vegetation, noncomplying fill, topsoil and other unsuitable materials, scarifying to provide a bond with the new fill, and, where existing slopes are steeper than five horizontal to one vertical, by benching into competent material as determined by the engineer. At a minimum, the bench under the toe of a fill on a slope steeper than five horizontal to one vertical shall be at least 10 feet wide or as dictated by the

relevant building code, whichever is more restrictive, or as recommended by a geotechnical professional engineer licensed to practice in the State of Washington. Additionally, grading activities shall conform to the minimum requirements and standards of the City's Engineering and Design Manual.

14.60.060 Stormwater Management. The City is required to manage stormwater runoff in accordance with the provisions of federal and state law as well as a Washington State Department of Ecology-issued National Pollutant Discharge Elimination System (NPDES) and a State Waste Discharge General Permit for Discharges from Small Municipal Separate Storm Sewers in Eastern Washington, commonly known as the Eastern Washington NPDES Phase II Municipal Stormwater Permit. As a result, the City has adopted the Stormwater Manual for Eastern Washington prepared by the Washington State Department of Ecology and established a stormwater utility.

- A. For the applicable stormwater standards and requirements please refer to the College Place Municipal Code Chapter 13.86 Stormwater Management and the City of College Place Engineering Design Standards.

14.60.070 Parking and Loading Standards. Project Sponsors shall make adequate provisions to meet the projected parking and loading needs associated with all new development activities including the construction of new buildings, the expansion of existing buildings, changes of use, and/or changes to the terms and conditions of occupancy such as enlarging, moving or increasing capacity by creating or adding dwelling units, commercial or industrial floor space, or seating facilities, or by making alterations to parking areas.

- A. General Requirements.

1. The provision and maintenance of off-street parking and loading facilities as required by the City, shall be a continuing obligation of the Property Owner and Project Sponsor. It is unlawful to discontinue, reduce, modify, or otherwise dispense with parking and loading facilities that comply with the requirements of this Chapter, without a permit or written authorization from the City.
2. With regard to preexisting parking facilities, the following shall apply:
 - a. A preexisting use which does not have sufficient parking facilities to meet the requirements of this Chapter may continue to operate with the parking deficiency so long as no enlargement or other change is made in the use or building size which would require additional parking facilities.
 - b. When a preexisting use is modified or enlarged so as to require additional parking facilities, the requirements of this Chapter shall apply; and

- c. When additional uses are placed on the same lot with the preexisting use or an enlarged lot of which the preexisting use lot is a part, the requirements of this Chapter shall apply only to the additional use.
- 3. All required parking spaces shall be located on the same site with the building they serve, unless:
 - a. A shared or joint use parking agreement has been approved by the City.
 - b. A voluntary in lieu of payment to provide the required parking in a public or cooperative parking facility has been approved by the City; and/or
 - c. The City makes a written finding that adequate on-street parking exists to reasonably serve the new development/use.
- 4. A shared or joint use parking agreement may be approved by the City, provided that:
 - a. The agreement is in writing, in a form approved by the City, and has been signed by the Property Owners.
 - b. There is no substantial conflict in the principal operating hours of the buildings or uses for which a joint use of off-street parking facilities is proposed; and
 - c. Following approval by the City, the agreement shall be recorded with the County Auditor and filed for permanent record with the City.
- 5. The installation and improvement of required off-street parking facilities shall be completed to the required standards before a Certificate of Occupancy is issued unless a time limit extension to a specified date is authorized by the City and financial protection is provided in accordance with the provisions of this Title.
- 6. When a change in use within a historic structure would necessitate additional off-street parking, the additional off-street parking may be reduced or waived by the City, based on a finding that the reduction or waiver is necessary to preserve the historic character of the building or site. The Applicant shall be required to show the need for a reduction or waiver and shall be the minimum necessary.
- 7. The City may waive, grant a variance, or modify required parking spaces based on a finding that adequate provisions for parking have been made.

B. Design Standards.

- 1. All driveways, parking areas, loading areas, bicycle facilities, and walkways shall be designed in accordance with the provisions of the City of College Place Engineering

- Design Standards and shall accommodate pedestrians, motor vehicles and bicycles used by occupants or visitors of a building or use.
2. All off-street parking areas shall be paved with asphalt or concrete and shall manage stormwater in accordance with the provisions of the College Place Engineering Design Standards.
 3. All parking areas shall comply with the landscaping provisions in CPMC 14.60.040.
 4. Parking spaces, loading facilities, and all pedestrian areas shall be provided in accordance with the provisions of state and federal law, including the American with Disabilities Act (ADA), and the International Codes, as adopted by the City.
 5. Required parking, pedestrian, loading, and bicycle facilities proposed in the Downtown Mixed-Use district must also comply with the Downtown Mixed-Use District Standards, please see Chapter 14.60.230.
 6. Shared detached garages and surface parking shall comply with the following standards, unless otherwise provided:
 - a. Parking areas should be located so their visual presence is minimized, and associated noise or other impacts do not intrude into public spaces.
 - b. Shared detached garage structures may not exceed four (4) garage doors per building, and a total of 1,200 square feet.
 - c. For shared detached garages, the design of the structure must be similar and compatible to that of the dwelling units within the development.
 - d. Shared detached garage structures and surface parking areas must be screened from public streets and adjacent residential uses by landscaping or architectural screening.
 - e. Shared detached garage structures shall be reserved for the parking of vehicles owned by the residents of the development. Storage of items which preclude the use of the parking spaces for vehicles is prohibited.
 - f. The design of carports must include roof lines similar and compatible to that of the dwelling units within the development.
- C. Minimum Parking Requirements. All new uses, changes of use, modifications of an existing use, as well as all new buildings, and modifications to existing buildings shall provide off-street parking in accordance with the following standards, unless otherwise provided in this Title.

1. If the parking requirements for a use are not specifically identified in this Chapter, the parking requirements shall be determined by the City in a written finding based upon:
 - a. The requirements for the most comparable use defined in this Chapter; and/or
 - b. The appropriate standards derived from the Institute of Transportation Engineers (ITE)'s Parking Generation Manual, as adopted by the City; and/or
 - c. A parking study prepared by the Applicant documenting the expected parking demand for the proposed use; and/or
 - d. Required parking for the proposed use as determined by other comparable jurisdictions.
2. Required Off-Street Parking Spaces.
 - a. Single Residential Dwelling Units and Duplexes: 2 spaces/dwelling unit.
 - b. Multiple Family Dwellings:
 - (1) 1.5 spaces/dwelling unit with 2 or more bedrooms; or
 - (2) 1 space/dwelling unit with 1 bedroom or a studio apartment.
 - c. Accessory dwelling unit: 1 additional space/ADU.
 - d. Mobile home park: 2 spaces/dwelling unit.
 - e. Cottage housing: 1 space/dwelling unit.
 - f. Vacation rentals:
 - (1) 2 spaces/dwelling unit with 2 or more bedrooms.
 - (2) 1 space/dwelling unit with one bedroom or studio dwelling unit.
 - g. Bed and breakfast inn: 1 space/guest room.
 - h. Hotel/Motel:
 - (1) 1 space/guest room; and
 - (2) At least one space for each employee at work during peak periods; and
 - (3) 1 space/500' of common areas.

i. Retail, Commercial and Office:

- (1) 1 space/200 square feet plus adequate employee parking; and
- (2) At least one space for each employee at work during peak periods.

j. Industry and Warehouse: 1 space/500 square feet.

14.60.080 Lighting.

A. Exterior lighting for all uses and signs shall be directed downward and otherwise arranged, shaded, screened, shielded, and of a design that results in the light being directed onto the site and of an intensity or brightness as follows:

1. So as not to interfere with the safe operation of motor vehicles, bicyclists, and other legal use of the roadway or sidewalk.
2. Maximum illumination at neighboring property lines shall not exceed 0.5 foot-candles at grade level.
3. Luminaries shall be aimed and shielded in a manner that shall not direct illumination on adjacent properties.
4. Full cutoff shielding is required for all luminaries to prevent wasted light up into the dark sky and prevent glare from normal viewing angles.
5. Shielding is required for luminaries located along property lines to prevent spill light onto adjacent properties; and

B. The City may require that the Project Sponsor submit a photometric plan and analysis to verify compliance with these standards.

14.60.090 Signs.

A. Intent and Purpose.

1. Signs have a strong visual impact on the character and quality of our community. As a prominent part of the scenery, they attract or repel the viewing public, affect the safety of vehicular traffic, and their suitability or appropriateness helps to set the tone for our community. The City relies upon its physical setting and beauty to attract commerce and aesthetic considerations assume economic value. The intent of this Chapter is to protect and enhance both the City's residential character and its economic base using appropriate and aesthetic signage.

2. The purpose of this Chapter is to promote the public health, safety, and welfare through a comprehensive system of reasonable, effective, consistent, content-neutral, and nondiscriminatory sign standards and requirements that:
 - a. Promote and accomplish the goals and policies of the City's Comprehensive Plan.
 - b. Provide minimum standards to safeguard life, health, property, and public welfare, and promote traffic safety by controlling the design, quality of materials, construction, illumination, size, location, and maintenance of signs and sign structures and discouraging excessive numbers of signs.
 - c. Recognize free speech rights by regulating signs in a content-neutral manner.
 - d. Promote the free flow of traffic and protect pedestrians and motorists from injury and property damage caused by or which may be fully or partially attributable to signage.
 - e. Promote a positive visual image of the City and protect the beauty of the City's built environment by encouraging signs that are compatible with the architectural style, characteristics, and scale of the building to which they may be attached, appropriate to the size of the subject property and amount of street frontage adjacent to the subject property, and compatible with adjacent buildings and businesses.
 - f. Protect property values, the local economy, and the quality of life by preserving and enhancing the appearance of the City's streetscape.
 - g. Provide consistent sign design standards.
 - h. Protect and encourage creative and innovative approaches to signage and signs that are of a quality design, pleasing in appearance, and are appropriate in size, materials, and illumination to the surrounding neighborhood or commercial district.
 - i. Provide an improved visual environment for the citizens and visitors of the City.
 - j. Adopt clear, understandable regulations that will assure equal protection and fair treatment under the law through consistent application of the regulations and consistent enforcement of this Section.
 - k. Balance both public and private business needs with the specific objectives of creating a community with an unmatched quality of life and a strong focus on economic well-being, aesthetics, community, the environment, and public infrastructure.

- l. Support and enhance the economic well-being of all businesses within the city and recognize the needs of all businesses to identify their premises and advertise their products and services; and
 - m. Recognize that the aesthetic value of the total environment affects economic values and that an unrestricted proliferation of signs, or the absence of regulations governing the size, location, or materials of signs detracts from the economic value of the community.
- B. Applicability. This Section applies to all signs within the city which may be visible from any street, sidewalk, or public place, regardless of the type or nature.
1. All signs shall fall into one of the following categories, as determined by the City:
 - a. Exempt signs. Signs that meet the criteria of CPMC 14.60.090 C may be installed without a Sign Permit from the City. Please note that exempt signs may be subject to other local, state, or federal regulations and persons installing signs are encouraged to contact the City to determine if other permits or approvals may be required.
 - b. Prohibited Signs. Signs determined by the City to meet the criteria in CPMC 14.60.090 D shall not be permitted or displayed in any zoning district.
 - c. Regulated Signs. Signs that are not specifically exempted or prohibited, may be displayed only in accordance with the provisions of this Section. Regulated signs include both temporary and permanent signs.
 2. No person shall erect, alter, or relocate any sign without first submitting the required application(s) and receiving an approved Sign Permit from the City, and any associated permits that may be required, in accordance with the provisions of this Title, unless the sign is determined by the City to be exempt and a permit is not required.
 3. This Section is not intended to, and shall not be interpreted to, restrict speech on the basis of its content, viewpoint, or message. Any classification of signs in this Section which purports to permit speech by reason of the type of sign, identity of the sign user or otherwise, shall be interpreted to allow commercial or non-commercial speech on the sign. No part of this Section shall be construed to favor commercial speech over non-commercial speech. To the extent that any provision of this Section is ambiguous, the term shall be interpreted not to regulate speech on the basis of the content of the message.
 4. It shall be the responsibility of the property owners, project sponsors, and applicants to be knowledgeable of and comply with the provisions of applicable local, state, and federal standards.

- a. This shall include, but is not limited to, the International Building Code and related International Codes, as adopted and administered by the City.
 - b. It is important to note that some signs may also be subject to the provisions of state and federal laws, such as the Scenic Vistas Act (RCW 47.42), the regulations of the Washington State Department of Transportation, the regulations of the Washington State Liquor and Cannabis Control Board, and/or the Manual of Uniform Traffic Control Devices.
5. The provisions of this Section shall not be construed as relieving or limiting in any way the responsibility or liability of any person, business or organization erecting, owning maintaining, allowing, or operating a sign within the City of College Place for personal injury, or death, or property damage resulting from a sign, regardless of whether a permit is required or the sign is temporary or permanent. Nor shall it be construed as imposing on the City or its officers or employees any responsibility or liability by reason of the approval or disapproval of any signs, materials or devices under the provisions of this Section or enforcement of this Chapter, Title, or any other Code or policy relating to signs.
- C. Exemptions. The following types of signs and activities may be exempt from the provisions of this Section and a Sign Permit may not be required, based on a finding by the City that the proposed sign does not present a risk to the public health, safety, and welfare. Please note that exempt signs must still comply with applicable provisions of the International Codes as adopted and administered by the City and a Building Permit may be required. Sponsors should contact the City to confirm that a permit is not required before installing or displaying any of the following types of signs, or initiating the following actions:
1. Changes to the face or copy of legal signs that do not change the material appearance, type, or size of the sign as originally permitted by the City.
 2. The normal repair and maintenance of conforming and legal nonconforming signs.
 3. The flag of any nation, state, city, or other governmental agency, nonprofit organization, or educational institution.
 4. Signs necessary to the expression of constitutionally protected forms of free speech as determined by the City Attorney.
 5. Signs or decorations temporarily placed on private property in observance of religious, state, or national holidays (i.e., Christmas, Halloween, Fourth of July).
 6. Legal notices, postings, or similar sign placed by or required by a governmental agency carrying out its responsibility to protect the public health, safety, and welfare.

7. Signs of a noncommercial nature and in the public interest erected by or on the order of a public official in the performance of his/her public duty. such as safety signs, danger signs, trespassing signs, traffic signs, memorial plaques, signs of historical interest, and the like.
 8. Signs owned and maintained by a federal, state, or local government agency including but not limited to, street and highway signs, signs necessary to protect the public health, safety, and welfare, directional and wayfinding signs, and/or public information signs.
 9. Privately maintained traffic control signs or directional signs for pedestrians on private roads or property.
 10. Building address numbers.
 11. One sign not exceeding two square feet in area, attached to a building, provided that the sign:
 - a. Is securely attached flush to the face of the building.
 - b. Does not project above the eave or roof line; and
 - c. Only announces the name and address of the occupant(s) and contact information.
 12. Names of buildings, dates of erection, commemorative tablets, and the like when carved into stone, concrete, or similar material or made of bronze, aluminum, or other permanent type construction and made an integral part of the structure.
 13. Approved interpretative signs and historic markers; and
 14. Temporary signs located on fences of a construction site, provided that there is an active building or development permit that includes external work or modifications of the site.
- D. Prohibited Signs. No person shall erect, alter, maintain, or relocate any of the following signs in any zone in the City, unless specifically authorized in this Section.
1. Signs that are determined by the City Attorney to meet the judicial standards for obscenity.
 2. Signs that create a safety hazard for pedestrian or vehicular traffic, or any other person legally using the property.
 3. Signs that are specifically designed to move or have parts/mechanisms that physically move or that may cause a safety hazard by swinging or otherwise noticeably moving as a result of wind pressure because of the manner of their suspension or attachment.

4. Any sign, poster or other advertising matter of any nature placed upon a utility pole or other poles, fences, trees, sidewalks, streets, signs, traffic signs or other traffic control devices or other structures or places within streets, alleys or other public places or rights-of-way in accordance with this Chapter and Chapter 8.24 – Nuisances.
5. Off premise signs.
6. Billboards (see Figure 14.60.090-1).

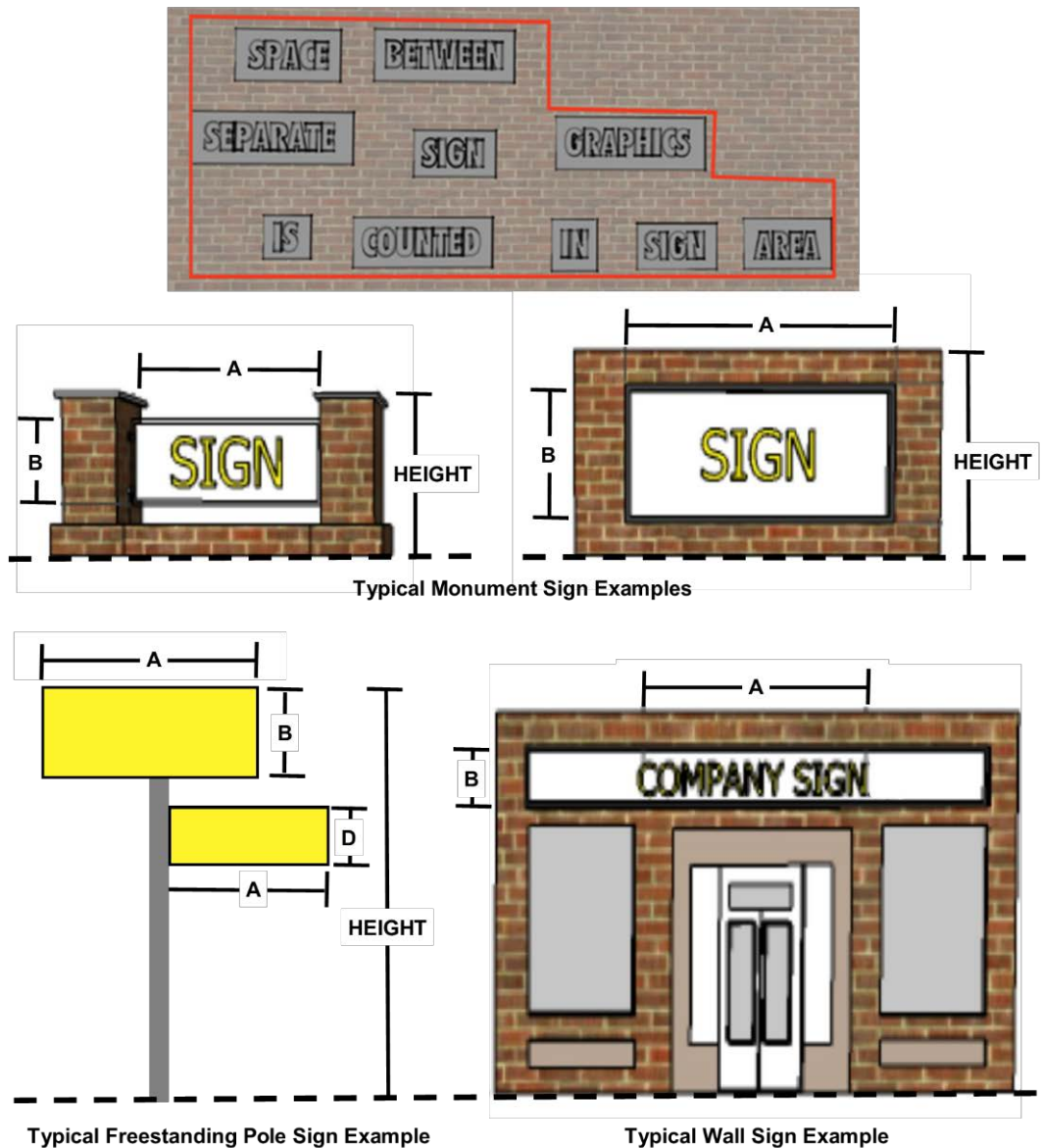


Figure 14.60.090-1 Typical Billboard

7. Signs with flashing lights or reflective materials.
 8. Signs attached to or placed on a vehicle or trailer parked on public or private property, stored or displayed conspicuously in a manner to attract the attention of the public; provided however that signs that are permanently painted or wrapped on the surface of the vehicle, or adhesive vinyl film affixed to the interior or exterior surface of a vehicle window, or signs magnetically attached to motor vehicles or rolling stock that are actively used in the daily conduct of business are not prohibited so long as such vehicles are operable and parked in a lawful or authorized manner.
 9. Mobile signs.
 10. Permanent signs on vacant lots or parcels. Signs may only be established as an accessory use to a permitted primary use.
 11. Roof mounted signs; and
 12. Signs attached to towers or wireless communication support towers, except as required by law.
- E. General Provisions. All signs shall comply with the following provisions unless otherwise provided in this Section:

1. Street signs shall be designed in accordance with the provisions of the College Place Engineering Design Standards and the Manual of Uniform Traffic Control Devices.
2. No signs may be placed on private property without the permission of the owner.
3. Signs may not be located in, or extend into or over, the public right-of-way, unless specifically authorized in this Section.
4. All signs shall be permanently attached to the ground, to a building, or another structure by direct attachment to a rigid wall, frame or structure, unless otherwise provided in this Section.
5. No sign may be erected or displayed in a manner that may present a threat to public safety and required clear sight distances shall be maintained at all times.
6. All signs shall be made of durable, weather resistant materials that are intended for outdoor applications.
 - a. Signs shall not be made with reflective material or moving parts; and
 - b. No signs shall have full motion digital images, video or film displays or stream content in real time.
7. Externally illuminated signs shall be illuminated only with steady, stationary, fully shielded light sources directed solely onto the sign without causing glare. Light shielding shall ensure that the lamp or light source is not visible beyond the premises and shall further ensure that the light is contained within the sign face.
8. Flashing signs or light sources are not permitted, except when used as a safety device during an approved construction project.
9. The size of signs shall be determined by the City based upon a measurement of the area of the sign devoted to copy, unless otherwise provided in this Section (see Figure 14.60.090-2).

Figure 14.60.090-2 (Sign Type, Area, & Height Measurement)



*Note: The areas of these sign types is calculated as $A \times B$.
Calculate multiple area signs as $A \times B + C \times D$, etc. for total sign area.*

10. Where a height limit is imposed by this Section, the height shall be measured from the existing grade (see Figure 14.60.090-2).
11. All signs and components thereof must be maintained in good repair and in a safe, neat, clean and attractive condition. Maintenance of a sign shall include periodic cleaning, replacement of flickering, burned out or broken light bulbs or fixtures, repair or replacement of any faded, peeled, cracked or otherwise damaged or broken parts of a

- sign, and any other activity necessary to restore the sign so that it continues to comply with the requirements of this Section and the conditions of its approval.
- a. Legally installed signs that do not meet the provisions of this Section, shall be considered legal, non-conforming signs and may be continued, provided that they are maintained in good condition and the degree of non-conformity is not increased.
 - b. Legal, non-conforming signs may not be altered, replaced, or relocated except in full compliance with the provisions of this Section.
- F. Temporary Signs. Temporary signs may be displayed for a limited duration without a Sign Permit, in accordance with the following provisions, unless otherwise provided in this Section:
1. Temporary signs shall not have direct or internal illumination, changing image features, or electronic elements, provided that battery operated string lights that comply with lighting designs in this Chapter may be permitted.
 2. No temporary signs may be displayed in such a position that it covers or obstructs another sign.
 3. Temporary banners advertising City-approved activities or events may be displayed over streets in designated locations through the issuance of a Special Use or Right-of-Way Use Permit in accordance with the provisions of CPMC 12.32.
 4. Small banners or similar type temporary signs with a non-commercial message, may be displayed on light poles or streetlights with brackets designed specifically for that purpose by the City, in accordance with the provisions of CPMC 12.32.
 5. Temporary signs with a non-commercial message may be placed in the City right-of-way, without a permit, only between the property line and the back of the nearest curb, or where no curb exists, between the property line and the nearest edge of the pavement, provided that the temporary sign is:
 - a. Not placed in or over a roadway, median, traffic circle, designated parking place, driveway, sidewalk, other paved areas designed for pedestrian, bicycle, or vehicle use, unless specifically authorized by the City; and
 - b. Not placed in any location or manner so as to create a threat to public safety, to adversely affect critical areas, or to adversely affect the health of trees, shrubs, or other landscaping; and
 - c. Placed in a location acceptable to the abutting private property owner(s); and

- d. Attached to a stake that can be manually pushed or hammered into the ground, and shall not exceed four square feet per side or three feet in height, from the ground to the top of the sign; or
- e. Is an A-frame sandwich board sign not more than six square feet per side and shall be constructed or secured in such a manner as to be resistant to being blown over, becoming airborne, or otherwise becoming a threat to public safety in strong winds (see Figure 14.60.090-3).



Figure 14.60.090-3 Typical A-Frame Sandwich Board Sign

- 6. Temporary signs may be displayed on properties actively advertised for sale or lease, without a permit, while the property is advertised for sale or lease, in accordance with the following provisions:
 - a. In the Single-Family (SFR) and Multi-Family Residential (MFR) zoning districts:
 - (1) One temporary sign, for each street frontage of developed sites, displaying a commercial message that does not exceed six square feet in area, can be attached to the building, displayed in a window, or if less than seven feet in height, placed on the property; or
 - (2) One temporary sign, for each street frontage of undeveloped sites, displaying a commercial message that does not exceed thirty-two square feet or seven feet in height may be placed on the property.
 - b. In the General Commercial (GC), Light Industrial (LI), and Downtown Mixed-Use (DMU) zoning districts, one or more temporary signs, displaying a commercial message that does not exceed a total area of 35 square feet for each street frontage of the site, can be attached to the building, displayed in a window, or if less than seven feet in height, placed on the property.
- 7. One temporary banner sign may be permitted per tenant of a building in the General Commercial (GC), Light Industrial (LI), and Downtown Mixed Use (DMU) zoning districts provided that:
 - a. The maximum size of the banner shall not exceed 32 feet.

- b. The banner shall be attached to the face of the building, and may not extend above the roofline; and
 - c. Temporary banner signs shall count against the maximum area of building mounted signs.
8. One A-frame, sidewalk/sandwich board sign per licensed business may be permitted on each street frontage, in the General Commercial (GC), Light Industrial (LI), and Downtown Mixed Use (DMU) zoning districts, provided that:
- a. The sign shall not exceed six square feet per side.
 - b. The sign must be removed during non-business hours.
 - c. The sign is located on private property at the site of the business, or in an abutting right-of-way on a sidewalk, or in areas not used as a roadway, driveway, bike lane, or for required parking.
 - d. At no time shall sandwich board/sidewalk sign block or present a hazard to pedestrians, obstruct safe sight distance, be placed in a street or gutter and/or become a nuisance, hazard and/or danger to the public as determined by the City; and
 - e. The liability for all sandwich board signs placed in the right-of-way rests with the business and/or property owner placing the sign. The City may require proof of liability insurance, a hold harmless agreement from both the property owner and the tenant, and/or such other documents as may be required by the City Attorney.
9. Temporary signs that contain or consist of pennants, ribbons, streamers, feather shaped pennants, or similar types of displays as determined by the City, as well as searchlights, balloons, or inflated figures may be displayed on private property only in the General Commercial (GC), and Light Industrial (LI) zoning districts.
10. Temporary signs may be installed on private property in the University District, without a permit, in accordance with the provisions in this Section.
11. Temporary signs may be permitted in the Public Use District in accordance with the following provisions:
- a. No temporary signs may be permitted on City owned property including, but not limited to parks, trails, open space, or public buildings, except in conjunction with an approved special event, special use permit, or other permit or approval from the City.

G. Permanent Signs Permitted in all Zoning Districts. The following signs may be permitted in all zoning districts in accordance with the following provisions:

1. Signs designated by the City's Historic Preservation Commission as:
 - a. Eligible for inclusion on the College Place Historic Register.
 - b. Being iconic or of special historical interest to the community; or
 - c. Integral to a historic site or building.
2. Community message board signs may be permitted on the site of municipal buildings, schools, universities, churches, and other public buildings in all zones, provided that:
 - a. The messages shall be non-commercial and should advertise community events, meeting times, public service announcements, and public notices.
 - b. The community message board may be wall mounted, or a monument style sign.
 - c. The message board may be designed for messages that are changed by hand or with a changeable message that is electronically displayed and controlled.
 - d. Electronically changeable signs shall display images for a period of at least three (3) seconds before transitioning to another image.
 - e. Full motion digital images, video or film display or streamed in real time is not permitted; and
 - f. Community message board signs shall not exceed 32 square feet in area or and monument style signs shall not exceed 6' in height.

H. Permanent Signs in Residential Zoning Districts. Permanent signs may be permitted in the Single-Family Residential (SFR) and the Multi-Family Residential (MFR) zoning districts in accordance with the following provisions (see Figure 14.60.090-2 for sign types and measurements):

1. One freestanding monument sign, not to exceed 32 square feet in area, or six feet in height, may be installed along each road entering a residential subdivision.
2. One freestanding monument sign, not to exceed 32 square feet in area, or six feet in height, may be installed at each entrance into a multi-family development from a road.
3. Each City-licensed business may have one sign not exceeding two square feet, that is permanently attached to the building that is its primary place of business, provided that the sign:

- a. Is securely attached flush to the face of the building.
 - b. Does not project above the eave or roof line; and
 - c. Only announces the name and address of the occupant(s) and contact information.
- I. Permanent Signs in Non-Residential Zoning Districts. Permanent signs may be permitted in commercially oriented non-residential zoning districts, including but not limited to the General Commercial (GC), Light Industrial (LI), and Downtown Mixed Use (DMU) zoning districts in accordance with the following provisions (see Figure 14.60.090-2 for sign types and measurements):
 - 1. Signs in the Downtown Mixed-Use District must also comply with the Downtown Design Standards and Guidelines as adopted or subsequently amended by the City.
 - 2. Building Mounted Signs. Building mounted signs includes signs attached to or painted on the exterior wall of a building, awning or canopy signs, projecting signs, or signs displayed in a window. Building mounted signs may be permitted on each face of a building fronting a street or parking lot, provided that:
 - a. The maximum area for all building façade signs, projecting signs, and temporary banner signs shall not exceed twenty-five percent (25%) of the building façade area.
 - b. No building façade sign may extend above the parapet or eave line.
 - c. Wall signs must be attached or erected parallel to and not extending more than ten inches from the wall, façade, or face of any building to which it is attached and supported throughout its entire length with the exposed face of the sign parallel to the plane of the wall or facade.
 - d. One projecting sign (see Figure 14.60.090-4) per street or parking lot frontage may be permitted, provided that:
 - (1) The sign is perpendicular to the face of the building and is permanently attached in accordance with manufacturers specifications and the provisions of the International Codes, as adopted and administered by the City.
 - (2) Projecting signs may be two-sided and not exceed 16 square feet per side.
 - (3) Projecting signs extending over public right-of-way and pedestrian pathways (sidewalks) shall be erected with clearance and projection limitations as set forth in the International Building Code; provided, that in no case shall any sign be permitted to extend within four (4) feet of the back of curb line.



Figure 14.60.090-4 Typical Projecting Sign

- e. Window signs (see Figure 14.60.090-5) located inside and affixed to a window and intended to be viewed from the exterior of the structure may be displayed without a permit, provided that:
 - (1) Window signs shall not exceed 25 percent of the area of the window on which they are displayed; and
 - (2) The window signs may be illuminated or a neon sign.



Figure 14.60.090-5 Typical Window Sign

- f. A non-electric sign may be printed on, painted on, or attached to the vertical surface or flap of an approved awning or canopy (see Figure 14.60.090-6), provided that:
 - (1) The awning or canopy shall be erected with clearance and projection limitations as set forth in the International Building Code; provided, that in no case shall any sign be permitted to extend within four (4) feet of the back of curb line.



Figure 14.60.090-6 Typical Awning Sign

3. Monument and Pole Signs (see Figure 14.60.090-2 for sign types and measurements). One pole or monument sign is permitted on sites when buildings are setback at least twenty feet from the right-of-way, provided that:
 - a. Pole signs:
 - (1) Shall not exceed sixty square feet per side or thirty feet in height in the Downtown-Mixed Use District.
 - (2) Shall not exceed two hundred square feet per side or fifty feet in height in the General Commercial or Light Industrial Districts; and
 - (3) If more than thirty feet in height, must be located at least one hundred feet from any residential zone.
 - b. Monument Signs:
 - (1) Must be set back at least five (5) feet from the property lines.
 - (2) Shall not exceed sixty square feet per side or 5 feet in height in the Downtown-Mixed Use District; and
 - (3) Shall not exceed two hundred square feet per side or 6 feet in height in the General Commercial or Light Industrial Districts.
 - c. Monument or pole signs may contain LED displays and/or electronically changeable messages, provided that:
 - (1) All electronic message centers shall come equipped with automatic dimming technology which automatically adjusts the sign's brightness based on ambient light conditions.

- (2) Electronically changeable signs shall display images for a period of at least three (3) seconds before transitioning to another image.
- (3) Full motion digital images, video or film display or streamed in real time is not permitted; and
- (4) Signs located within one hundred feet of a residential zoning district may only operate between the hours of 6 a.m. and 11 p.m.

J. Permanent Signs in the University District. Permanent signs may be permitted in the University District in accordance with the following provisions:

- 1. Permanent signs without a commercial message may be installed on private property without a Sign Permit.
- 2. Permanent signs with a commercial message may be installed on private property in accordance with the provisions of the Downtown Mixed-Use District.

K. Enforcement and Removal. Any violations of this Section, such as the placement of prohibited signs on a property or the failure to maintain existing or new signage in good condition, shall be subject to a code enforcement action.

- 1. In addition to the remedies in this Section and CPMC Title 8, the City shall have the authority to require the repair, maintenance or removal of any sign or sign structure which has become dilapidated or represents a hazard to the safety, health or welfare of the public, at the cost of the sign and/or property owner.
- 2. Abandoned or illegal signs are hereby deemed to be a public nuisance and shall be removed by the property owner within forty-five days after notice from the City. Any sign not removed following such notice may summarily be abated by the City at the cost of the sign and/or property owner.
- 3. Legal, conforming structural supports for abandoned signs may remain, if installed with a blank sign face and the supporting structures are maintained.

14.60.100 Outdoor Storage. Storage and screening requirements for permitted commercial/industrial and residential uses or activities shall be as follows:

- A. Every reasonable effort shall be made by persons conducting commercial/industrial activity to store merchandise, raw materials, equipment, fixtures, scrap, junk or solid wastes in such a manner so as not to create visual nuisance conditions and shall comply with the following:
 - 1. All such materials shall be enclosed entirely within a building with the following exceptions:

- a. Where such inside or screened storage is not practical or desirable when justified with regard to health, fire or safety codes, as determined by the City.
 - b. Where the outside storage of merchandise, manufactured products or raw materials open to view from the public right-of-way is normal and standard practice, such as in the sale of auto equipment, manufactured homes, recreational vehicles, nursery stock and the like, but not including the storage of secondhand or used materials or junk.
 - c. Where the outside storage of junk, used or secondhand furniture, appliances and other similar items is necessary, provided in this case such items shall be entirely enclosed within a sight-obscuring fence (six feet in height minimum) with such enclosed area being located no closer than 20 feet from the right-of-way of any street as herein defined; and
 - d. Where outside storage is temporary during permitted construction only.
2. Outside storage of such materials shall be maintained in an orderly manner consistent with good housekeeping practices and shall create no visual or noxious offense to adjacent properties, or the public right-of-way, or create a fire, safety, or health hazard, or public nuisance and shall comply with the provisions of local, state, and federal laws, as well as the provisions of City NPDES permits.
- B. Storage pertaining to residential activities shall comply with the same requirements as those specified for commercial/industrial activities noted in this Section, and in addition comply with the following:
- 1. Appliances any other mechanical equipment normally used in the residential environment which is no longer operable shall not be stored outside.
 - 2. Motor vehicles no longer operable and/or abandoned shall comply with the requirements of College Place Municipal Code Chapters 10.24 Abandoned Vehicles and 8.24 Nuisances; and
 - 3. Boats, recreational vehicles, and the like may be stored on the premises provided they are not parked within a required front yard or side yard setback.
- C. Storage in the public right-of-way is prohibited.

14.60.110 Alternative Energy Infrastructure.

- A. Purpose and Intent. This Section is established to:
- 1. Promote clean energy production by citizens and businesses.

2. Ensure that alternative energy infrastructure is compatible with the development and development on adjacent properties.
3. Provide options to traditional energy use; and
4. Promote reduction of energy use within the city.

B. General Criteria. Alternative energy infrastructure shall meet all of the following criteria:

1. Alternative energy infrastructure shall not be located within any building setback or required setback, unless below grade or for panels that are components of roof structures.
2. Any installation of an alternative energy system shall comply with any and all applicable provisions of the International Codes, as adopted by the City.
3. No alternative energy system shall be installed unless evidence has been provided to the City that the utility company has been informed of the customer's intent to install an interconnected customer-owned power generation system. Off-grid systems shall be exempt from this requirement.
4. Any installation of alternative energy infrastructure shall comply with all applicable environmental regulations.

C. Geothermal Infrastructure Criteria. In addition to the general criteria in subsection B above, geothermal alternative energy systems shall comply with the following standards:

1. Geothermal infrastructure shall be located entirely within the subject property, or within appropriate easements.
2. Installation of geothermal infrastructure shall comply with all applicable federal, state, and local laws and regulations.

D. Solar and Wind Infrastructure. Alternative energy facilities, including solar and wind equipment, are encouraged, subject to the following provisions:

1. Solar and Wind Infrastructure Requirements.
 - a. Building-mounted solar and wind equipment shall be integrated into the structure's architectural design. Techniques for achieving this include, but are not limited to, aligning equipment with a building's structural or functional articulation, coordinating panel placement with other building features or using equipment to enhance a building's architectural expression.

- b. Roof-mounted solar and wind equipment may extend above the building height limit without screening but shall be designed to avoid creating glare or blocking views and solar access to surrounding properties.
2. Solar and Wind Infrastructure Guidelines.
- a. Use of solar panels to serve other functions, like weather protection, shading, building articulation and place-making, is encouraged.
 - b. Exposing solar and wind equipment in a way that enhances architectural design and demonstrates the viability of alternative energy is encouraged.

14.60.120 Sexually Oriented Businesses.

- A. Purpose. The purpose of this Section is to establish standards for the siting of sexually oriented businesses and services to minimize adverse impacts to the public health, safety, and welfare, including but not limited to children, individuals with a developmental disability(ies), and to individuals' ability to quiet enjoyment and use of their property or property interests. It is also intended to disperse adult concessions to avoid a concentration of these uses that likely will negatively impact the City's ability to adequately and efficiently provide emergency, law enforcement, and peace keeping activities to the general public.
- B. Location Standards.
- 1. Sexually oriented businesses shall not be located within five hundred (500) feet of the following:
 - a. A Single-Family Residential (SFR), Multi-Family (MFR), or Downtown Mixed-Use (DMU) zoning district).
 - b. Property used for public or private schools.
 - c. Public parks, playgrounds, recreation facilities, and/or public libraries.
 - d. State-licensed day care facilities.
 - e. Youth or community centers.
 - f. Churches, cemeteries, mausoleum, or other religious facilities.
 - g. Sports complexes and recreational facilities.
 - h. Cultural or historical centers and other facilities.

- i. Secure community transition facilities.
 - j. Other sexually oriented businesses or services; and
 - k. Other facilities or land uses which provide as a substantial portion of their activities, the provision of services to children and/or youth.
 - 2. The five hundred (500) foot distance shall be measured by following a straight line, without regard to intervening structures or obstacles, from the nearest point of the property line upon which the proposed use is to be located, to the nearest point of the property from which the proposed land use is to be separated.
- C. Development Standards. All sexually oriented businesses shall comply with the following standards:
- 1. No person owning, operating or managing a sexually oriented business or service or his/her employee or agent shall invite, allow or permit any person under the age of 18 years to enter, go over, or remain on the premises.
 - 2. There shall be no window, marquee, or other display of any matter depicting or portraying City specified anatomical areas or sexual activities.
 - 3. Nothing in this section is intended to authorize, legalize or permit the establishment, operation, or maintenance of any business, building, or use which violates any ordinance or statute of the City, County, State or the United States.
 - 4. Violation of the use provisions of this Section is declared to be a public nuisance per se and is subject to abatement as well as criminal and/or civil penalties in accordance with the provisions of the College Place Municipal Code.

14.60.130 Temporary Uses. Temporary uses include limited duration activities on private property that may be permitted for a specified period through the issuance of a Special Use Permit. Limited duration activities on public property may be permitted through a Special Use Permit or a Right-of-Way Use Permit.

- A. In addition to the temporary uses identified in the Table of Permitted Uses, limited duration activities on private property permitted through a Special Use Permit may also include, but is not limited to:
 - 1. Roadside stands.
 - 2. Carnivals, circus, rodeo, festival, or street fairs.
 - 3. Christmas tree sales.

4. Fireworks sales.
 5. Outdoor concerts, or theatrical performances.
 6. Parking lot/outdoor sales events.
 7. Seasonal sale of agricultural products grown off premises.
 8. Outdoor dining areas, wine tastings, beer gardens, and the like.
 9. The rental of buildings or grounds for events such as weddings, family reunions, and the like.
 10. Temporary construction and sales offices; or
 11. Other activities that involve the temporary alteration of a site, temporary changes in ingress and egress, or uses of a limited duration that would not adversely affect the public health and safety.
- B. Yard sales/garage sales do not require a permit, provided that a Special Use Permit must be obtained for yard sales/garage sales more than 3 days in length, or that occur more frequently than four times in the same calendar year.

14.60.140 {Open}

14.60.150 Home Businesses.

- A. Applicability. The residents of a legal dwelling unit may conduct a business(es) in their home as an accessory use, subject to City review and approval.
1. All home businesses shall obtain and maintain in good standing, a City Business License and shall annually renew the license, as required by the City.
 2. All home businesses shall operate in a residence or approved accessory building in compliance with the provisions of this Title including, but not limited to the International Codes, as adopted and administered by the City.
 3. In addition to the requirements in this Section, the City may place additional conditions of approval to protect the public health, safety, and welfare, and critical areas, as well as to reasonably minimize adverse impacts on neighboring properties.
 4. The City may deny, revoke, and/or suspend a home business license based upon non-compliance with the provisions of this Title.
 5. Home businesses may be subject to inspection by the City; and

6. Uses identified in the Table of Permitted Uses as being permitted in a residential zone such as in-home child day care, and Bed and breakfast inns, are not considered home businesses and are not subject to the provisions of this Section.
- B. Permitted Uses. The following uses, and similar uses as determined by the City, may be permitted as a home business, in accordance with the provisions of this Section:
1. Artist and sculpture studio.
 2. The sale of art and handcrafted items produced on site.
 3. Home crafts, such as model-making, rug weaving, and lapidary work.
 4. Dressmaking, seamstresses, tailors.
 5. Music instruction, no more than two students at a time.
 6. Interior design.
 7. Message therapy.
 8. Beauty parlor, barber shop, tanning bed, or salon (one chair/bed only).
 9. Professional services such as accounting or business consulting.
 10. Tutoring, not to exceed two students at one time.
 11. Repair of small household items.
 12. Personal trainer, no more than two clients at a time.
 13. Professional office.
 14. Pet grooming.
 15. Telephone answering or soliciting.
 16. Computer programming and small-scale repair.
 17. Construction or assembly of products for sale off site.
 18. Manufacturer's representative; and
 19. Other business activities as determined by the City that meet all of the standards of this Section.

C. Uses Not Permitted as a Home Businesses. The following uses or activities, or similar activities as determined by the City, shall not be permitted as home a business:

1. Any use generating, storing, or utilizing hazardous waste.
2. Animal breeding.
3. Kennels.
4. Veterinary clinic or hospital.
5. Automotive servicing, maintenance, repairs, or construction.
6. Painting, seal or clear coating of vehicles, trailers, boats and the like.
7. Storage of vehicles, boats, or equipment.
8. Parking or storage of heavy equipment.
9. Shipping, trucking, dispatching of vehicles, or related activities.
10. Contractor yards, landscaping, or related businesses.
11. Sexually oriented businesses.
12. Marijuana production, processing, or sales.
13. Machine and metal shop.
14. Antique/vintage store, thrift or secondhand store, or junk yard.
15. Refurbishing used appliances and/or sales.
16. Uses specifically prohibited in the Table of Permitted Uses in the zone; and
17. Other uses, as determined by the City, that do not meet the standards of this Section.

D. Conditions of Approval. The residents of a dwelling unit may be permitted to conduct a business(es) in their home, subject to compliance with applicable state and federal laws, the College Place Municipal Code, including the following provisions, and any additional conditions of approval that may be established by the City to protect the public health and safety and to promote compatibility with the use of neighboring properties:

1. Not more than one non-resident may work on the site of the home business.

2. Hours of operation shall occur between 8:00 a.m. and 7:00 p.m. unless otherwise authorized or restricted by the City.
3. There shall be no exterior evidence of the home business, other than a permitted sign, that would cause the premises to differ from its residential appearance and character.
 - a. Only one sign is permitted to advertise a home business. The sign shall be no larger than two square feet in area, non-illuminated, and must be attached to the dwelling.
 - b. Windows may not be used to display commercial messages.
4. Home business activities shall be conducted within the dwelling unit and/or inside approved accessory buildings.
 - a. There shall be no business activities conducted outside of the residence or approved accessory buildings.
 - b. There shall be no outside storage of materials, supplies, or display of goods or equipment of any kind related to the home business; and
 - c. No goods or merchandise shall be displayed such that they are visible from public rights-of-way or adjacent properties.
5. There shall be no offensive noise, vibration, smoke, dust, odors, heat, light or glare noticeable at or beyond the property line, in accordance with the provisions of CPMC Chapters 8.20 Noise Control and 8.24 Nuisances.
6. The home business shall not use electrical or mechanical equipment that results in:
 - a. A change to the fire rating of the structure(s) used for the home business.
 - b. Visual or audible interference in radio or television transmitters or receivers, cellular or satellite signals, digital signals, or electronic equipment located off premises; or
 - c. Fluctuations in line voltage off premises.
7. There shall be no storage and/or distribution of toxic or flammable materials, and spray painting or spray finishing operations that involve toxic or flammable materials that, in the judgment of the Fire and County Health Departments, pose a dangerous risk to the residence, its occupants, and/or surrounding properties. Those individuals who are engaged in home occupations shall make available to the Fire or County Health Departments for review the material safety data sheets which pertain to all potentially toxic and/or flammable materials associated with the use.

8. The on-site sale of goods is not permitted, except as follows:
 - a. The sale of items is incidental to a permitted home occupation (e.g., a barber shop that sells hair-care products, etc.).
 - b. Hand crafted items made on site, such as art, jewelry, fishing lures, etc.; and
 - c. Online, mail order and telephone sales, with off-site delivery.
9. Any need for any parking created by the home business shall be provided on site, provided that with the exception of existing driveways, no parking shall be allowed in setbacks or buffers.
 - a. No on-street parking of employees or commercial vehicles, or vehicle with a commercial message display associated with the business is allowed.
 - b. No more than one vehicle associated with the business may be permitted. Such vehicle shall not exceed a nominal model designation of one ton (i.e., Ford F350; Chevy-GMC 3500).
10. No traffic shall be generated by a home business in greater volumes than normally expected in a residential neighborhood.
11. Home businesses may be subject to an annual public health, safety, and welfare inspections by the City.

14.60.160 Vacation Rentals.

- A. Applicability. The purpose of this Section is to establish the standards under which an approved single-family residence, accessory dwelling unit, or other approved real property, may be used as a vacation rental or short-term rental, as well as bed and breakfast inns.
 1. Vacations rentals shall be limited to legally established single-family residences, or accessory dwelling units, as approved by the City, provided that the following shall not be used for vacation rentals or short-term rentals under any circumstances:
 - a. Railroad cars.
 - b. Boats.
 - c. Shipping containers; and
 - d. Structures that do not meet the standards of the International Codes, as adopted and administered by the City.

2. The following may only be permitted as a vacation rental or short-term rental in a conforming mobile home or RV park:
 - a. RVs.
 - b. Camper trucks.
 - c. Tents.
 - d. Park models or tiny homes.
 - e. Trailers; and
 - f. Mobile homes.
- B. Vacation rentals and bed and breakfast inns shall be approved by the City through the issuance of a Special Use Permit.
1. It shall be the responsibility of the property owner to ensure that all vacation rentals and bed and breakfast inns are be operated and used in compliance with applicable state and federal laws, the College Place Municipal Code, including the following provisions, and any additional conditions of approval that may be established by the City to protect the public health, safety, and welfare and to promote compatibility with the use of neighboring properties.
 2. A property owner may designate a local agent to manage a vacation rental(s) or bed and breakfast inn on his/her behalf.
 3. The maximum capacity for overnight guests for each vacation rental and bed and breakfast inn shall be based on information provided by the Applicant and shall not exceed 2 adults per room identified to accommodate overnight sleeping.
 4. All exterior lighting shall be downward facing and screened.
 5. All uses of a vacation rental or Bed and breakfast inn shall not generate noise in excess of what is typically associated with residential uses in the neighborhood and shall comply with the provisions of CPMC 8.20 Noise Control.
 6. The Property Owner of each vacation rental and bed and breakfast inn, or his/her designee, shall submit for City review and approval, and maintain on file with the City up to date copies of:
 - a. A property management plan, that:
 - (1) Identifies the Property Owner and agents authorized to act on the Property

Owner's behalf.

- (2) Provides emergency and local contact information.
 - (3) Identifies how the Property Owner will ensure that solid waste and recycling containers are put out and picked up in a timely manner.
 - (4) Identifies how the exterior of the building, grounds, and landscaping will be maintained; and
 - (5) Identifies how the Property Owner will enforce compliance with the terms and conditions of approval.
- b. A professionally prepared site plan that identifies the location of:
- (1) The rental facilities.
 - (2) On-site amenities.
 - (3) Required off-street parking in accordance with the provisions of CPMC 14.60.070 Parking and Loading.
 - (4) Refuse and recycling facilities; and
 - (5) Emergency shut-off valves and fire extinguishers.
- c. A professionally prepared floor plan that identifies:
- (1) The designated use and dimensions of each room.
 - (2) The capacity of each room designated for sleeping.
 - (3) The location of windows, doors, and emergency exits.
 - (4) Fire extinguisher locations; and
 - (5) The location of the circuit box and the emergency shut-off valves.
- 7. The special use permit may include conditions of approval to protect the public health, safety, and welfare and to minimize adverse impacts on neighboring properties.
 - 8. The owner of a short term or vacation rental, or a bed and breakfast inn shall obtain and maintain in good standing, a City Business License.
 - 9. The Property Owner or his/her designee shall be responsible for the collection and

payment of all required taxes including lodging taxes, state business and occupation taxes, fees, and charges and shall provide the City with annual documentation of compliance, in a format acceptable to the City.

C. A special use permit issued for a vacation rental or bed and breakfast inn may be subject to periodic review and renewal as specified by the City.

1. Additional conditions may be added at the time of renewal.
2. The vacation rental or the bed and breakfast inn may be subject to an annual public health and safety inspection by the City.
3. It shall be the responsibility of the Property Owner to ensure that the users of a vacation rental, and all guests, are respectful of their neighbors, and shall be in compliance at all times with the terms and conditions of approval and the provisions of the College Place Municipal Code.
 - a. It shall be the responsibility of the Property Owner, or his/her authorized agent to promptly investigate and appropriately respond to complaints. Repeated complaints and/or the failure to respond to complaints in a timely manner, may result in the suspension or revocation of approval, and/or civil or criminal penalties.
4. A Special Use Permit issued for a vacation rental or a Bed and breakfast inn is not transferable and upon sale or transfer of the property a new business license application must be submitted.
5. Failure to comply with the conditions of approval of a Special Use Permit may result in the suspension or revocation of the permit, and/or civil or criminal penalties.

14.60.170 Accessory Buildings, Structures, Dwelling Units, and Uses.

A. Accessory structures or buildings shall not occupy any parcel or lot independent of the primary building and shall comply with the following provisions:

1. Accessory buildings may include the following or similar structures, in accordance with the provisions of this Title, as determined by the City:
 - a. Detached and attached accessory dwelling units.
 - b. Garages.
 - c. Shops.
 - d. Buildings utilized by an approved home business.

- e. Storage sheds.
 - f. Greenhouses and potting rooms; and
 - g. Children's playrooms.
2. The following shall not be converted to, or used as a storage building, accessory building, or accessory dwelling unit, unless specifically authorized in this Title.
- a. Trailer.
 - b. Bus.
 - c. RV.
 - d. Vehicle.
 - e. Camper.
 - f. Mobile home.
 - g. Railroad car.
 - h. Tent; or
 - i. Park model or tiny house.
3. The rental of buildings or rooms for periods of 30 days or less require a Special Use Permit and/or related permits from the City, in accordance with the provisions governing short-term or vacation rentals.
4. Accessory buildings, dwelling units, or structures shall only be permitted on parcels with a legally established primary residence, primary building, and/or primary use.
5. All accessory buildings and structures shall comply with the applicable provisions of this Title, including setback, lot coverage, building height, and stormwater management, as well as the provisions of the International Codes, as adopted and administered by the City, unless otherwise specifically authorized in this Title.
- a. Accessory buildings or structures legally established before November 1, 2019 that do not conform with the size, height, lot coverage, or setback requirements of this Chapter may continue to be used, provided that the degree of non-conformity is not increased in the future.

6. The footprint of the primary residence shall not exceed 35% of the size of the parcel and the total footprint of all accessory buildings and structures shall not exceed 10% of the lot size.
7. No accessory building or structure shall occupy the front or side yard setback.
8. An accessory building or structure s may be located in the rear yard setback up to 5' from the property line.
9. The minimum distance to buildings on an adjacent lot shall be at least ten feet in accordance with the provisions of the International Codes as adopted and administered by the City.
10. The maximum height of an accessory building or structure shall not exceed 15' at the eave line.
11. Windows on accessory buildings shall be oriented to protect the privacy of adjacent property owners. This may include the placement of windows above or out of view into adjacent yards or windows, or by using obscure glass.

B. Accessory Dwelling Units. In addition to the preceding criteria applicable to all accessory buildings, the following criteria shall also apply to accessory dwelling units:

1. Not more than one accessory dwelling unit may be permitted on a parcel.
2. An accessory dwelling unit may be detached from the primary structure, an addition to a primary structure, within a primary structure, or above an approved detached accessory building such as a garage or shop, provided that an accessory dwelling unit that is attached to or within the primary building, must have a separate entrance and must be a self-contained residential unit.
3. Existing non-conforming accessory buildings may be converted to accessory dwelling units provided that the degree of non-conformity is not increased and that all improvements comply with the provisions of this Chapter.
4. Accessory dwelling units shall comply with the provisions of the International Codes, as adopted and administered by the City.
5. All accessory dwelling units must have water and sewer service in accordance with City standards, provided that the accessory dwelling unit may share sewer and water connections and services with the primary residence.
 - a. A capital facility charge for water and sewer service will be required regardless of whether the water and sewer service are shared or not; and

- b. Accessory dwelling units 600 sq. ft. or less may be eligible for a reduced capital facility charge.
- 6. One additional paved, off-street parking space is required

14.60.180 Housing Standards. The following regulations are intended to supplement the general provisions of this Title and the International Building Codes, as adopted by the City.

A. Applicability. These provisions shall apply to the following uses, as defined by the City:

- 1. Manufactured housing.
- 2. Recreational vehicles.
- 3. Multiple residential dwelling units.
- 4. Cottage housing and co-housing.
- 5. Townhomes or zero lot line developments.
- 6. Tiny homes; and
- 7. Mixed-use commercial and residential development.

B. Manufactured housing conforming to the standards of 42 U.S.C. Sec. 5401-5403, as amended, and RCW 35.63.160, as amended, shall be permitted in all zones where single-family residences are permitted, provided that:

- 1. Manufactured homes shall be set upon a permanent foundation, as specified by the manufacturer, and the space from the bottom of the home to the ground shall be enclosed by concrete or an approved concrete product which can be either load bearing or decorative.
- 2. Manufactured homes in an approved manufactured home park are not required to be set upon a permanent foundation, provided that they are attached to the ground and that the space from the bottom of the home to the ground is enclosed as specified by the manufacturer, and approved by the City.
- 3. The manufactured home shall comply with all City design standards, including setbacks, applicable to all other homes in the neighborhood.
- 4. The new manufactured home shall be thermally equivalent to the state energy code.

C. Multiple Residential Dwelling Units. Housing in buildings with multiple residential dwelling units may be permitted in accordance with the following standards:

1. All required parking shall be provided onsite.
2. A minimum of 1,000 square feet per dwelling unit shall be designated and permanently reserved as usable common open space in multi-family dwellings with 10 or more units.
3. All ground-floor housing units shall have front or rear patios or decks measuring at least 35 square feet. Ground-floor housing means the housing unit entrance (front or rear) is within 5 feet of the finished ground elevation (i.e., after grading and landscaping).
4. A minimum of 75 percent of all upper-floor housing units shall have balconies or porches measuring at least 35 square feet. Upper-floor housing means housing units which are more than 5 feet above the finished grade.
5. Private open space areas shall be oriented toward common open space areas and away from adjacent single-family residences, trash receptacles, parking, and driveways to the greatest extent practicable; and
6. See CPMC 14.60.040 Landscaping for more details.

D. Cottage housing. Three or more detached, single-family dwelling units may be clustered on a lot around a shared open space or courtyard, provided that:

1. The cottage development shall comply with the Density, Dimension, Area, Height, and Setback Standards for the applicable zoning district, provided that:
 - a. The minimum lot size and lot width requirements may be waived by the Community Development Director, provided that the density, lot coverage, and setback requirements can reasonably be met.
 - b. The footprint of each dwelling unit shall not exceed 800 square feet.
 - c. The maximum overall floorspace of each dwelling unit, excluding garages, shall not exceed 1,200 square feet.
 - d. The height of the cottage units shall not exceed 15' at the eave line.
 - e. There must be at least 10' of separation between all buildings.
 - f. Two dwelling units may be attached to form a duplex; and
 - g. The lot coverage shall not exceed 45%.

2. Each dwelling unit shall have at least 64 square feet of personal outdoor space, which may include patios, decks, or covered porches. The minimum dimension of this personal outdoor space shall be 7' on all sides.
3. Cottage units will be clustered around a shared open space that provides a sense of openness, visual relief, and community for the residents. A cottage development should not be designed to “turn its back” on the surrounding neighborhood.
 - a. There shall be at least 400 square feet of shared open space per dwelling unit.
 - (1) Critical areas and their buffers shall not be considered as shared open space.
 - (2) Land located between dwelling units and an abutting right-of-way or access easement greater than 21 feet in width may not serve as required common open space, unless the area is reserved as a separate tract, and does not contain pathways leading to individual units or other elements that detract from its appearance and function as a shared space for all residents.
 - b. Shared open space shall be located in a centrally located area and be easily accessible to dwelling units within the development.
 - (1) The shared open space may be divided into no more than two (2) separate areas per cluster of dwelling units.
 - (2) Each shared open space area shall have a minimum dimension of 20 feet on all sides.
 - c. At least 50 percent of the units in the development shall abut a common open space.
 - (1) A cottage is considered to “abut” an area of open space if there is no structure between the unit and the open space.
 - (2) The site shall be designed so that cottages abut at least two sides of all shared open space.
 - d. Shared open space shall be designed to provide passive and/or active recreation opportunities and may include shared gardens, picnic facilities, and recreation areas.
 - e. Each dwelling unit that abuts a common open space shall have a primary entry and/or covered porch oriented to the common open space.
 - f. Each dwelling unit abutting a public right-of-way (not including alleys) shall have an inviting facade, with the primary entrance oriented to the public right-of-way. If

a dwelling unit abuts more than one (1) public right-of way, the City shall determine to which right-of-way the inviting facade shall be oriented.

4. Community buildings are encouraged in cottage developments, provided that:
 - a. Community buildings shall be clearly incidental in use and size to the dwelling units.
 - b. Community buildings shall be no more than one (1) story. Where the community space is located above another common structure, such as a detached garage or storage building, standard building heights apply; and
 - c. Community buildings must be located on the same site as the cottage housing development and be commonly owned by the residents.
5. Cottage housing that is designed as co-housing shall also comply with the following standards:
 - a. Only be required to contain minimal kitchen facilities (e.g., a sink and stove or hot plate), consistent with the International Codes, as adopted and administered by the City, provided that a common structure(s) provides a fully equipped kitchen (e.g., containing a stove, refrigerator, and sink) and dining area available to all residents of the development; and
 - b. Co-housing projects may contain any number of common structures, however, no more than two (2) common structures shall exceed eight hundred (800) square feet in size, and none shall exceed five thousand (5,000) square feet in size. At least one (1) common structure shall contain a dining room and kitchen large enough to serve at least fifty percent (50%) of the development's residents at a time (based upon occupancy of one (1) person per bedroom, and at least one (1) of the following: a children's day care center, recreational facilities (such as pool tables or exercise equipment), or a meeting room available for the use of all residents.
6. A landscaping plan shall be prepared by a qualified professional and submitted for City review and approval in accordance with the provisions of CPMC 14.60.040 Landscaping. This shall include, but is not limited to:
 - a. Areas under private ownership or use.
 - b. Areas under common ownership or shared use.
 - c. Proposed landscaping or fencing to buffer or otherwise provide privacy for abutting properties.
 - d. Mature trees to be retained.

- e. Draft documents creating a homeowners' or property owners' association, as regulated by State law, and any other documents establishing the maintenance responsibilities for the ongoing maintenance of common areas, shared spaces, and stormwater facilities; and
 - f. Parking areas and documentation that parking requirements have been met.
- 7. At least one off-street parking space shall be required for each cottage unit in accordance with the provisions of CPMC 14.60.070 Parking, provided that:
 - a. At least 1.5 off-street parking spaces shall be provided for each cottage unit if no on-street parking is available.
 - b. Garages or carports, if provided, shall be detached.
 - c. At least .5 parking spaces per cottage unit will be reserved as shared guest parking.
- 8. If the topography or lot configuration precludes the full compliance with these standards, a variance may be granted for alternative methods based on a finding that the public interest is served.
- 9. Cottage housing may be constructed in accordance with the provisions of a phasing plan approved by the City, provided that all frontage improvements, access improvements, and common areas are constructed first.
- E. Townhouses. Three or more single-family dwelling units may be attached as townhouses or zero lot line housing developments, provided that:
 - 1. Each development shall comply with the Density, Dimension, Area, Height and Setback Standards for the applicable zoning district.
 - a. The minimum lot size and lot width requirements may be waived by the Community Development Director, provided that the density, lot coverage, and setback requirements can reasonably be met.
 - b. The building placement, landscaping, and/or design of windows on the non-zero lot line sides of the structure shall provide a buffer for the occupants of abutting lots. The side of the building, which is located on the property line, cannot have any openings (vents, windows, doors, etc.), nor an eave that overhangs the property line.
 - c. Usable outdoor living areas shall be provided in rear and side-oriented courtyards.
- F. Tiny Homes.

1. Tiny homes may be approved for use as a residential dwelling unit, only if:
 - a. The wheels have been removed and the tiny home has been attached to a permanent foundation, in accordance with the provisions of local, state, and federal laws, including but not limited to WAC 296-150I-0310.
 - b. The tiny home has been connected to utilities, including but not limited to water, sewer, and electricity, in the same manner as a typical single-family residence.
 - c. The tiny home complies with the applicable provisions of the International Codes, including but not limited to Appendix Q of the International Residential Code, as adopted and administered by the City of College Place; and
 - d. The tiny home has received a Modular Gold Label Insignia or comparable certification from the Washington State Department of Labor and Industries.

G. **Mixed-Use Commercial and Residential Development.** Residential and commercial uses may be permitted in the same development as a part of a “vertical” mixed use (housing above ground floor commercial) or a “horizontal” mixed use (housing permitted on the ground floor in buildings not fronting the street), in accordance with the following standards:

1. All buildings fronting arterial streets shall have commercial and/or office uses on the ground floor. All residential uses in these buildings shall be above the ground floor.
 - a. The building and site layout shall be designed to maximize the amount of commercial/office uses on the ground floor, as determined by the City.
 - b. This vertical mixed-use requirement may be waived for certain buildings based on a finding by the City that topography, site distances, or other factors including but not limited to access constraints preclude or limits access to that building from the street.
2. Buildings not fronting streets need not contain commercial or office uses, based on a finding by the City that the building and site layout has been designed to reasonably maximize commercial and office uses.
3. All required off-street vehicle parking, including surface lots and garages, shall be oriented to alleys, placed underground, placed in structures above the ground floor, or located in parking areas located behind or to the side of the building; except that side-yards facing a street (i.e., corner yards) shall not be used for surface parking. All garage entrances facing a street (e.g., underground or structured parking) shall be recessed behind the front building elevation by a minimum of 4 feet. On corner lots, garage entrances should be oriented to a side-street (i.e., away from the arterial or collector street) when access cannot be provided from an alley.

4. A minimum of 1,000 square feet per dwelling unit shall be designated and permanently reserved as usable common open space in multi-family dwellings with 10 or more units.
5. All ground-floor housing units shall have front or rear patios or decks measuring at least 35 square feet. Ground-floor housing means the housing unit entrance (front or rear) is within 5 feet of the finished ground elevation (i.e., after grading and landscaping).
6. A minimum of 75 percent of all upper-floor housing units shall have balconies or porches measuring at least 35 square feet. Upper-floor housing means housing units which are more than 5 feet above the finished grade.
7. Private open space areas shall be oriented toward common open space areas and away from adjacent single-family residences, trash receptacles, parking, and driveways to the greatest extent practicable. See CPMC 14.60.040 Landscaping for additional requirements.
8. All common areas (e.g., walkways, drives, courtyards, private alleys, parking courts, etc.), private stormwater facilities, and building exteriors shall be maintained by the property owner, a homeowner's or property owner's association, or other legal entity approved by the City.
9. The documents creating a homeowners' or property owners association, as regulated by State law, and/or any other documents establishing the maintenance responsibilities for common areas shall be subject to City review and approval by the Community Development Director or his/her designee in consultation with the City Attorney. Such documents may be required to be recorded with the County and to run with the land.

14.60.190 Mobile Home Parks, Manufactured Housing Community, and Manufactured/Mobile Home Community.

- A. This section shall apply to the placement of manufactured homes, mobile homes, RV's, park models, and tiny homes in designated developments where individual spaces are leased or rented, but not sold to the occupants. This shall include:
 1. Mobile home parks.
 2. Manufactured housing communities; and
 3. Manufactured/mobile home communities.
- B. Permitted uses in a mobile home park, manufactured housing community, or manufactured/mobile home community may include:

1. Manufactured homes, mobile homes, RV's, park models, tiny homes, and campers (Collectively referred to as residential units).
 2. Parks and playgrounds.
 3. Clubhouses, community centers, and recreation facilities for the primary use of park residents; and
 4. One single-family dwelling for the primary use of a manager or caretaker responsible for maintaining or operating the property.
- C. Permitted accessory uses in a mobile home park, manufactured housing community, or manufactured/mobile home community include:
1. Garages and carports.
 2. Garden house, tool shed, playhouse, or greenhouse not used for commercial purposes.
 3. Any use customarily incidental to a permitted principal use, i.e., the sale of new manufactured homes for use within the park; and
 4. Home business when in compliance with Section 14.60.150.
- D. The following standards shall be applicable to the development of mobile home parks, manufactured housing community, or manufactured/mobile home community:
1. Only one dwelling shall be permitted per designated residential space.
 2. Residential spaces shall be a minimum of 3,600 square feet in size and 34 feet in width.
 3. Maximum area coverage with impervious surfaces permitted for each residential space is 75 percent.
 4. All residential units, buildings, accessory buildings, and structures shall be located:
 - a. At least 20 feet away from:
 - (1) The perimeter of the park; and
 - (2) Any street.
 - b. At least 10 feet away from:
 - (1) Any other residential unit or any other building.

- (2) Any common parking area or walkway; and
 - (3) Any shared open space.
5. Along all property lines adjacent to a Single-Family Residential (SFR) or Multi-Family Residential (MFR) zone, screening consisting of a sight-obscuring fence or dense evergreen hedge designed to constitute a solid planting to a minimum height of six feet shall be installed and maintained. See CPMC 14.60.040 Landscaping for more details.
 6. All residential spaces shall be provided with a concrete/poured foundation base in accordance with the applicable provisions of:
 - a. National Manufactured Housing Construction and Safety Standards Act of 1974 and rules and regulations adopted thereunder.
 - b. Regulations and interpretations of the Washington State Department of Labor and Industries adopted pursuant to HUD rules; and
 - c. Information supplied by the manufacturer.
 7. All manufactured and mobile homes placed shall provide skirting (of fire- and weather-resistant materials) installed around the entire perimeter of the base of the unit prior to occupancy.
 8. Use of recreational vehicles, tiny homes, park models, or campers for permanent residences is permitted provided that all utility hookups meet state or federal health standards for recreational vehicle parks.
 9. A recreational vehicle must contain at least one internal toilet and at least one internal shower. If the park owner or manager permits the use of recreational vehicles that do not have at least one internal toilet and shower the manufactured home community must provide adequate sewer utilities, including toilets and showers.
 10. All other utilities to each residential space shall be underground except for outlets and risers at each space.
 11. All residential spaces must be served by an adequate supply of water, as determined by the City, in accordance with local, state, and federal standards, provided that the City may require a Certificate of Water Availability from a certified water provider for lots not served by the City water system. All required water system improvements shall be designed and constructed in conformance with City standards and shall address:
 - a. Potable water from a public water supply source.
 - a. Adequate water supply, pressure, and facilities for fire protection purposes; and

- b. Water necessary to maintain required landscaping.
12. All lots must be served by City sewers, if available, in accordance with the provisions of the Laws of Washington State. If not, the City may authorize the use of a septic system(s) designed to the standards of the Walla Walla County Health Department, provided that the City may require the execution of a No Protest LID Agreement, or other instrument to ensure that a connection is made when City sewer service is available.
13. All mobile home parks, manufactured housing communities, and manufactured/mobile home communities shall be served by one or more public streets providing ingress and egress at not less than two points. This requirement may be waived based on a finding by the City that the proposed access complies with the provisions of:
- a. The City of College Place Engineering Design Standards.
 - b. The International Fire Code, as adopted by the City; and
 - c. Is in the public interest.
14. All streets shall comply with all City transportation plans, including but not limited to:
- a. Comprehensive Plan Transportation Map.
 - b. Arterial Street Plan; and
 - c. City 6-Year Transportation Plan.
16. All street networks and improvements shall provide ready access for fire and other emergency vehicles and equipment and route of escape for inhabitants, in accordance with the provisions of the International Fire Code, as adopted by the City.
17. All streets shall be dedicated to the City and designed in accordance with the City of College Place Engineering Design Standards. This shall include street lighting, street signs, sidewalks, landscaping strips, curbs, gutters, stormwater facilities, pedestrian facilities, and bike lanes, as required.
- a. Private streets are discouraged, and all streets shall be dedicated to the City, unless a private street is approved by the City. Private streets may be permitted in:
 - (1) When serving parcels that are isolated by topography or the configuration of existing lots and that connection with other streets is unachievable; and
 - (2) Unusual situations based on a finding by the City that it is in the public interest.

- b. Private streets, when permitted, must be designed and constructed in accordance with the City of College Place Standard Specifications and, provided that:
 - (1) Pedestrian access must be provided to existing and future streets or pathways.
 - (2) Provisions must be made for privately owned and maintained water and sewer improvements, designed and constructed to City standards, as no public utilities shall be located under a private street.
 - (3) Traffic circulation shall not be obstructed or cut off future development from public access or utilities; and
 - (4) The transition to a public street shall not occur in mid-block, unless a mid-block transition is unavoidable, a public turn-around designed to meet City standards must be constructed.
 - c. All residential spaces shall be accessible from a City street, driveway, joint use driveway, or in the limited circumstances provided in this Title, a private street, in accordance with City standards and the needs of emergency service and utility providers.
18. Frontage improvements may be deferred by the City, if:
- a. There are no frontage improvements on either side of the mobile home park, manufactured housing community, or manufactured/mobile home community; and
 - b. A no protest LID agreement is executed; or
 - c. A financial guarantee is executed to ensure that the improvements are installed by a certain date or event.
19. The City may accept a voluntary payment in lieu of the installation of required frontage improvements, to be used at a later date, and/or for similar improvements at another location.
20. Street lighting shall be provided in accordance with City lighting standards.
21. Each mobile home park, manufactured housing community, and manufactured/mobile home community shall provide 300 square feet of usable common open space per dwelling. Common open space shall not include:
- a. Areas reserved for the exclusive use or benefit of an individual tenant.
 - b. Dedicated vehicular and pedestrian right-of-way, easement or off-street parking areas; or

- c. Critical areas and their buffers.
- 22. A designated storage area for recreational vehicles, boats, or trailers may be provided. If provided, a six-foot-high, sight-obscuring fence shall be erected around the perimeter of such storage area. Storage of recreational vehicles, boats, or trailers on individual manufactured home spaces or required parking stalls is prohibited.
- E. Maintenance. It shall be the responsibility of the mobile home park, manufactured housing community, or manufactured/mobile home community owner or manager to:
 - 1. Assure that all required landscape and common areas are perpetually maintained.
 - 2. Keep the park free of unsightly brush, leaves, weeds and debris which might communicate fires between manufactured homes and other improvements.
 - 3. Keep the park free from nuisances as defined in 8.24 CPMC.
 - 4. Assure that all private stormwater facilities are perpetually maintained.
- F. The City shall issue only building permits and certificates of occupancy which conform to the approved final plans of park development and all other applicable sections of this Chapter, other city ordinances, and all applicable laws and regulations.
 - 1. No building permit for the placement of manufactured homes shall be issued prior to completion of manufactured home park improvements, including drives and screening and landscaping of required common open spaces.
 - 2. No major changes, as determined by the City, such as rearrangement of spaces, blocks, or drives may be made to an approved manufactured home park plan without again going through the procedures provided under this Chapter for original manufactured home park approval.

14.60.200 Recreational Vehicles (RV's), Campers, Trailers, Tiny Houses, and Tents.

- A. Recreational vehicles, campers, trailers, tiny houses, and tents (aka recreational units) may be used for human habitation only in approved recreational vehicle parks unless otherwise specifically provided in this Title.
 - 1. All applications for new RV Parks or modifications to existing RV Parks or approved RV Park Site Plans, shall include a site plan prepared by a qualified professional in a format prescribed by the City. This site plan should include, but is not limited to:
 - a. Identification of the RV park boundaries.
 - b. Internal streets and driveways.

- c. The location and dimensions of designated RV spaces.
 - d. Required setbacks and buffers.
 - e. Designated open spaces and common areas.
 - f. Park facilities such as community center, restrooms, waste disposal, and laundry facilities.
 - g. The location and dimensions of required parking spaces.
 - h. A landscaping plan; and
 - i. Identification of “no parking” areas and fire lanes.
2. The Project Sponsor shall also include with any application:
- a. A narrative description and documentation of how the site plan complies with the provisions of this Title; and
 - b. A copy of the RV Park Management Plan.
3. All recreational units shall retain their mobility and the wheels or means of transport shall not be removed or disabled.
4. The RV park owner or a designated agent shall always be on the site. It shall be the continuing responsibility of the RV park owner to:
- a. Assure that all required landscape and common areas are perpetually maintained.
 - b. Keep the park free of unsightly brush, leaves, weeds, and debris.
 - c. Keep the park free from nuisances as defined in 8.24 CPMC.
 - d. Establish and enforce standards for the maintenance of recreational units occupied for more than 180 days.
 - e. Assure that all private stormwater facilities are perpetually maintained; and
 - f. That no outside storage of materials or equipment is allowed.
5. RV parks shall be designed, constructed, operated, and maintained in compliance with all applicable federal, state, and local laws and regulations.

6. RV park owners shall always maintain in good standing a City business license, provided that:
 - a. The business license shall be subject to annual renewal.
 - b. The RV park may be inspected by the Fire Marshall or other representative of the City in conjunction with the renewal process; and
 - c. The City may suspend or revoke a business license for failure to comply with the provisions of this Title.
- B. All recreational vehicle (RV) parks shall be designed in accordance with the following standards:
 1. RV's, campers, trailers, tiny houses, and tents may only be located in RV spaces as designated on a site plan approved by the City.
 - a. The minimum width for each RV space shall be twelve feet (12').
 - b. The minimum length for a back-in RV space shall be fifty six feet (56') long and for each pull through RV space seventy feet (70') long, and the space shall not include any common areas, roadways, general use structures, walkways, parking areas for vehicles other than RVs, or landscape areas.
 - c. There shall be a minimum distance of ten feet (10') between all recreational vehicles, campers, trailers, tiny houses, and tents.
 - d. Each designated space shall have at least one (1) 10' x 20' parking space.
 - e. Parking and driveway areas shall be paved with asphalt or concrete or similar surface, in accordance with City standards.
 2. RV parks shall be designed with the following setbacks:
 - a. All designated RV spaces and buildings within the RV park shall be setback at least 20' from all exterior property lines.
 - b. Recreational units shall be setback at least twenty feet (20') from vegetative hedges.
 3. Streets within an RV park shall have a minimum twelve foot (12') wide paved surface for one- way travel, and a minimum twenty-four foot (24') wide paved surface for two-way travel.
 - a. No dead-end streets are allowed.

- b. Streets shall be paved with asphalt, concrete, or similar surface, in accordance with City standards.
4. All parking associated with the RV park, including guests, visitors, and employees, shall be on-site in areas designated on the site plan approved by the City. No off-site parking or parking that obstructs access by emergency vehicles shall be permitted at any time.
5. 300 square feet of usable open space or recreational area per recreational unit shall be provided, in common areas, accessible by all tenants, exclusive of:
 - a. Areas reserved for the use or benefit of individual tenants.
 - b. Dedicated vehicular and pedestrian rights-of-way, easements, and off-street parking areas.
 - c. Required perimeter setbacks, and
 - d. Critical areas and their buffers.
6. A landscaping plan prepared in accordance with the provisions of CPMC 14.60.040 prepared by a qualified professional, that includes, but is not limited to:
 - a. Perimeter landscaping and screening on all sides in accordance with City standards.
 - b. Interior landscaping including grass, shade trees, shrubs, and an automated sprinkler system.
7. The RV park shall be designed in compliance with the City Stormwater standards.
8. All RV spaces shall have access to water, sewer, and electrical service in accordance with City standards.
9. Recreational units may without internal toilets or showers may only be permitted if the RV park provides toilets, lavatories, and showers as required by State and local laws and regulations.
10. At least one (1) sanitary disposal station for removing and disposing of wastes from holding tanks shall be provided.
11. Trash receptacles for the disposal of solid waste materials shall be provided in convenient locations throughout the park. The number and capacity of trash receptacles shall be sufficient to insure there is no uncovered accumulation of trash at any time in the park.

12. All lighting shall be screened and downward facing; and
 13. No permanent buildings, structures, or additions may be constructed on a designated RV space, or attached to an RV, camper, trailer, or tiny house, or tent.
- C. Recreational vehicles, campers, trailers, tiny houses, and tents may be occupied by visitors to a single-family residence on a temporary basis not to exceed fourteen (14) days, provided that the recreational vehicle, trailer or tent is located in the driveway, or in the yard outside of required setbacks.
- D. Recreation vehicles may be stored/parked in residential zoning districts by residences or their guests, provided the following conditions are met:
1. The recreational vehicle must not be in use for temporary or permanent housing.
 2. No more than one recreational vehicle may be stored outside on a parcel.
 3. The recreation vehicle shall not intrude into the public right-of-way or obstruct sight visibility from adjacent driveways.
 4. The recreation vehicle shall not be parked in the front or side yard setback.
 5. The recreation vehicle shall be maintained in a clean, well-kept state which does not detract from the appearance of the surrounding area.
 6. The recreational vehicle and its use comply with the provisions of CPMC 8.24 Nuisances.

14.60.210 Temporary Homeless Encampments.

- A. Religious organizations may be permitted to host encampments for the homeless on a temporary basis in accordance with the provisions of RCW 36.01.290, provided that:
1. The City may impose conditions of approval necessary to protect the public health, safety, and welfare.
 2. Prospective applicants shall submit for City review and approval, plans that at a minimum address:
 - a. The maximum number of occupants to be allowed in the encampment.
 - b. Provisions for toilets, running water, and garbage collection that meet local health standards.
 - c. Provisions for cooking facilities including food storage and dish washing.

- d. Provisions for tents or similar sleeping shelters; and
 - e. Plans for the location of first aid equipment, fire extinguishers, designated smoking areas (if any), maintenance of necessary access, plans for keeping the site free of litter or garbage, and plans for prohibiting open flames.
3. Encampments shall be open for inspection by the City at all times, without prior notice, to determine compliance with the conditions of approval. This shall include, but is not limited to the Health Department, Fire Department, Police Department, and the Department of Community Development.

14.60.220 {Open}

14.60.230 Downtown Mixed-Use District Standards

- A. Development activities in the Downtown Mixed-Use District (DMU) shall comply with the following standards:
 1. The City of College Place Downtown Design Standards and Guidelines dated January 10, 2018 or as subsequently amended by the City.
 2. Building storefronts must face College Avenue and shall be placed at back of sidewalk, allowing for a minimum ten-foot wide sidewalk with twenty-feet encouraged to promote sidewalk activities like outdoor dining, etc. Sidewalks shall be designed and constructed by Project Sponsors in accordance with the provisions of the College Place Engineering Design Standards.
 3. Street trees shall be provided by the Project Sponsor in accordance with the provisions of the City of College Place Engineering Design Standards.
 4. Street lighting shall be provided by the Project Sponsor in accordance with the provisions of the College Place Engineering Design Standards.
 5. Required on-site parking facilities shall be provided by the Project Sponsor, at the rear or side of the building; and
 6. Normal daytime display of salable items may be placed in a neat and orderly manner on the sidewalk adjacent to the merchant's business. The display shall not materially affect sidewalk traffic or ADA compliance and shall be moved from the sidewalk at the end of each day.

14.60.240 Light Industrial District (LI) Standards. The following provisions, in addition to all other requirements of this Title, shall apply to all development activities and changes of use in the Light Industrial District, as established by the City, unless otherwise provided in this Chapter.

A. The manufacture, fabrication, assembly, packaging, handling and storage of previously prepared materials may be permitted in accordance with the provisions of this Title, provided there shall be no manufacture, refining or treatment of any of the following products or materials:

1. Asphalt, tar.
2. Acetylene.
3. Brick, tile, terra cotta.
4. Concrete, cement, lime, gypsum, and plaster of paris.
5. Chemicals of a hazardous, noxious or a poisonous nature such as and similar to strong acids and alkalines, ammonia, bleaching powder, chlorine, dyestuff, glue, gelatin, herbicides and pesticides.
6. Explosive or highly flammable material.
7. Fats, oils and soaps.
8. Fertilizer, offal, bones and the reduction of dead animals.
9. Forging or smelting of metal.
10. Lampblack and stove or shoe polish.
11. Heavy timber lumber and planing mills.
12. Oilcloth and linoleum.
13. Paint, shellac, turpentine, lacquer and varnish.
14. Petroleum.
15. Primary manufacture of paper and pulp.
16. Slaughtering and processing of meat and fish products; and
17. Tannery and curing of raw hide.

14.60.250 University District Standards. The following provisions shall apply to all development activities and changes of use in the University District, as established by the City, unless otherwise provided in this Chapter.

- A. Applicability. All new construction of buildings and structures, the modification or expansion of existing building or structures, new uses, or changes of use, and any related development activities shall comply with the provisions of this Title and must receive the required permits and approvals from the City, before the initiation of any development activities.
1. In an effort to promote the timely review and approval of all proposed development activities, the University is encouraged to schedule a pre-application meeting with the City Community Development Department to review what the University plans to accomplish and the City's application requirements.
 2. Properties that are owned by the University that are not located within the boundaries of the University District, shall be subject to the provisions of the zoning district in which they are located.
- B. Permitted Uses. In addition to the uses identified in the Section 14.50.030 Table of Permitted Uses, the following uses may be permitted, provided they are designed to primarily serve University students, faculty, staff, volunteers, and visitors:
1. Classrooms and lecture halls.
 2. Administrative buildings and offices.
 3. Dormitories and student housing.
 4. Maintenance facilities.
 5. Indoor and outdoor athletic and recreation facilities.
 6. Food preparation and eating facilities.
 7. Parking facilities.
 8. Places of worship.
 9. Meeting and performance facilities.
 10. Bookstores.
 11. Special and temporary uses; and
 12. Other uses typically associated with small, private universities as determined by the City through an administrative code interpretation.

C. Development Standards. The following development standards shall apply to the University Campus:

1. The University shall provide documentation that all parking needs generated by the proposed development will be met on the campus.
 - a. This may require additional on-campus parking improvements, efficiencies, or increased enforcement.
 - b. Parking on City streets shall not be permitted.
2. The University shall prepare a traffic study or otherwise provide documentation on the number and frequency of trips that will be generated by the proposed development and whether the new trips can reasonably be accommodated without a reduction in established levels of service. The City may require the University to construct road improvements to maintain level of service standards and to protect public safety.
3. All proposed development activities shall comply with the provisions of the International Codes, as adopted and administered by the City of College Place. This shall include, but is not limited to:
 - a. All new buildings, and the expansion of existing buildings, shall meet the building separation requirements.
 - b. Additional separation or access improvements for emergency vehicles may be required in order to meet the requirements of the International Fire Code.
4. The University shall provide documentation that adequate water is available to serve the proposed use and meet required fire flows.
5. The University shall provide documentation that adequate provisions have been made to connect to the City's utilities.
6. The University shall meet the City Stormwater Regulations.
7. All new lighting on the campus shall comply with City lighting standards.
8. The University shall contact the City when planning for special or temporary uses to determine if a Special Use Permit is required and/or measures should be taken to protect the public health, safety, and welfare. This may include, but is not limited to:
 - a. Consultation with the Public Works Director, City Engineer, City Police Chief, or Fire Chief to ensure access by emergency vehicles; and

- b. Consultation with the County Health Department regarding sanitation measures and permits.
- D. Campus Master Plan. As an alternative to the provisions of this Chapter, the University may submit for City review and approval, a Campus Master Plan to guide the use of existing facilities and new development activities on the campus.
- 1. This Campus Master Plan shall be based on a projected student population and the projected number of faculty and staff.
 - 2. The Campus Master Plan shall include a map(s) of the campus along with supporting narrative and studies that identifies:
 - a. All existing buildings and facilities and the use of each building.
 - b. The projected location and use of future buildings and facilities.
 - c. Existing and proposed parking areas, the capacity of each area, and documentation of projected parking needs on campus.
 - d. The documented location of all existing and planned water and sewer mains, lines, valves, connections, irrigation lines, and fire hydrants.
 - (1) In addition, the location of all existing and planned fire hydrants shall be identified.
 - e. Documentation of the water service needs for the campus including all proposed buildings and uses, and demonstration that adequate water supply exists to meet the potable water requirements and the requirements of the International Fire Codes, as adopted by the City.
 - f. Documentation of the sewer service needs for the campus including all proposed buildings.
 - g. A traffic plan that identifies where ingress and egress for vehicles and deliveries will occur, the baseline level of trips to and from the campus, and the projected number of trips associated with proposed buildings or uses. Proposed improvements to maintain safety and City level of service standards will also be depicted.
 - h. A bicycle and pedestrian circulation plan that identifies road crossings and proposed improvements to maintain a safe environment for students, faculty, staff, and visitors to the campus.

- i. The identification of all existing and proposed stormwater management facilities and improvements. The Stormwater Operation and Maintenance Plans and access agreements should also be included.
3. The proposed Campus Master Plan shall be prepared in consultation with neighboring property owners and shall feature measures to avoid or minimize potential adverse impacts.
4. The City shall conduct an environmental review of the proposed Campus Master Plan.
 - a. Subsequent project specific development proposals that are consistent with the provisions of the approved Campus Master Plan, and that fall within the parameters evaluated during the environmental review, may be permitted by the City without additional environmental review.
 - b. Proposed development activities that do not fall within the parameters of the environmental review may be required to prepare an addendum or supplemental environmental review, or a new environmental review, as determined by the City.
5. The proposed Campus Master Plan shall be processed by the City through the same process as a conditional use permit.
 - a. Minor amendments to the Campus Master Plan may be approved administratively, in writing, by the City.
 - b. All other amendments shall be processed as a conditional use permit.
6. The City and the University may elect to execute a development agreement in accordance with the provisions of the Laws of Washington State, to implement the approved Campus Master Plan.

14.60.260 {Open}

14.60.270 Wireless Communication Facilities.

- A. The purpose of this chapter is to establish permit requirements and development standards for wireless communication facilities and services within the city that address the appearance, placement, and safety of antennas, facilities, and equipment associated with wireless communications; to provide predictability to service providers in the permitting process and to allow for site development issues to be addressed through clear and objective placement criteria and development standards.
1. Interpretations of this Section shall be guided by Section 6409 of the Spectrum Act; the Wireless FCC Eligible Facilities Request Rules, the FCC's Report and Order in, In re

- Acceleration of Broadband Deployment by Improving Wireless Facilities Siting Policies, WT Docket Nos. 13-238, 13-32; WC Docket No. 11-59; FCC 14-153.
2. In the event of a conflict between the provisions of this Section and the provisions of federal laws, federal regulations, and/or the decisions of federal courts, the federal provisions shall apply unless otherwise determined by the City Attorney.
- B. The provisions of this Section shall apply to all new wireless communication facilities as well as the expansion and/or modification of any existing facilities within the city, unless specifically exempted.
1. The following wireless communication facilities are exempt and may be installed without a conditional use permit in accordance with the provisions of this Section:
 - a. VHF and UHF receive-only television antennas.
 - b. Amateur and academic wireless communication facilities.
 - c. Satellite to earth stations using antennae not more than 2 meters in diameter in commercial and industrial districts and direct-to-home satellite services using any size antenna in any zoning district.
 - d. Send-and-receive citizen band radio antennae operated by federally licensed amateur (ham) radio operators.
 - e. Industrial, scientific and medical equipment as regulated by the FCC in 47 CFR Part 18; and
 - f. Military and government radar antennae and associated communication towers used for navigational purposes as regulated by the FCC by 47 CFR Parts 97 and 95 respectively.
 2. The following wireless communication facilities are exempt and may be installed without a building and mechanical permit in accordance with the provisions of this Section:
 - a. VHF and UHF receive-only television antennas.
 - b. Amateur and academic wireless communication facilities.
 - c. Satellite to earth stations using antennae not more than 2 meters in diameter in commercial and industrial districts and direct-to-home satellite services using any size antenna in any zoning district; and

- d. Send-and-receive citizen band radio antennae operated by federally licensed amateur (ham) radio operators.
3. Existing and future Federal Communications Commission (FCC) exemptions and/or rulings not explicitly mentioned in this code shall be in effect at the time of enactment by the FCC.
- C. The City shall prescribe the application requirements for all non-exempt wireless communication facilities, provided that a pre-application conference shall be required for all major Wireless communication facilities.
- D. Development Standards. The following standards shall be applied to all non-exempt wireless communication facilities, consisting of equipment enclosures, antenna support structures, and antennas, unless otherwise provided.
 1. Co-location on existing antenna support structures or alternative antenna support structures is preferred if technically feasible and otherwise suitable for the proposed wireless communication services. Attachment of antennas to existing nonresidential structures and buildings primarily within light industrial and commercial zoning districts is preferable to additional antenna support structures.
 2. Amateur wireless communication facilities shall not be used for the placement or operation of non-exempt wireless communication equipment and shall not be used to provide or offer non-exempt wireless communication services.
 3. The facilities shall comply with the applicable provisions of Section 14.60.030 Density, Dimensions, Area, Height, and Setback Standards, unless otherwise provided in this Section.
 - a. Non-exempt, non-amateur, or non-academic wireless communication facilities and related structures shall be located not less than 100 feet from any nearby residentially zoned property, as measured from the base of the facility to the property line of each nearby residentially zoned property. Antennas located on an alternative antenna support structure are exempt from the 100-foot requirement provided that related structures are screened in accordance with the provisions of this Section.
 - b. Antenna support structures and attached antennas shall be located at a point farthest from lot lines as feasible, provided that these locations allow optimal signalization.
 - c. Antenna placements in the Downtown-Mixed Use District shall extend up no farther than 25 feet and shall be placed as far back from the building exterior as is feasible.

4. Wireless communication facilities shall not be located within easements or any required building setback areas.
5. Wireless communication facilities shall not be used for the purposes of signage.
6. A structural engineer licensed in the state of Washington shall certify in writing that both construction plans and final construction of the antenna support structure or alternative antenna support structure upon which attached antennas may be mounted is designed to reasonably withstand wind and seismic loads as established by the International Building Code.
7. Screening of wireless communication facilities shall be provided in accordance with the provisions of this Section.
8. Development standards for amateur and academic wireless communication facilities.
 - a. Wireless communication facilities shall not be located within any easements or building setback areas. Antenna support structures held up by stays or guys may encroach into building setback areas.
 - b. Mountings and antenna support structures should be no taller than the minimum required for the purposes of obtaining an obstruction-free reception/transmission window and optimal signalization.
 - c. "Lattice" and "monopole" towers regardless of height are subject to current state code requirements.
 - d. Antenna support structures shall not be used for the purposes of signage.
 - e. Antenna support structures may be ground- or roof mounted.
 - f. Amateur wireless communication facilities shall not be used for the placement or operation of non-exempt wireless communication equipment and shall not be used to provide or offer non-exempt wireless communication services.
 - g. Equipment enclosures, equal to or less than 120 square feet, designed or used to accommodate amateur or academic radio equipment and/or antenna support structures shall be exempt from any development standards contained elsewhere within this Chapter, except for those specified and applicable in Section 14.60.270 D 3 c.
- E. Removal of Wireless Communications Facilities. Any antenna or tower that is not operated for wireless communications for a continuous period of 12 months, shall be removed by the owner of the property on which the tower or antenna is situated, or by the owner or lessee of the tower or antenna within 90 days of receipt of notice to remove from the City.

If the antenna and/or tower is not removed within said 90 days, the City may remove the antenna or tower at the owner's expense. If there are two or more wireless communications providers collocated on a single tower, this provision shall not become effective until all provider's cease using the wireless communication facility for a continuous period of 12 months.

F. Disrepair, Hazard, Nuisance, Improper Maintenance - Abatement Required.

1. When the City determines that any wireless communication facility, structure, and/or antenna is in a state of disrepair, presents a safety hazard to the public, constitutes a public nuisance due to disrepair or improper maintenance, or is otherwise not properly maintained, the city shall notify the owner of the facility of such concern by certified mail. Such notice shall specify the problems and the expected resolution.
2. The facility owner shall specify in writing the actions which will be undertaken to rectify the problems with the site. The City may accept or modify the proposed actions as it determines necessary.
3. Failure to complete work specified by the City shall constitute a violation of the conditional use permit or other authorization as provided in this code and may result in the removal of the facility at the expense of the responsible parties.
4. The owner of the telecommunications facility, the lessee of the property upon which the facility is located (if different from the owner of the facility), and the owner of the property (if different from the owner of the facility and/or the holder of the lease) are individually, jointly, and severally responsible for removal of the facility as described above.
 - a. Should the responsible parties fail to remove a facility or component thereof, or resolve maintenance issues, as directed by the City pursuant to this section, the City may remove the facility at the expense of the responsible parties.
 - b. The City may pursue recovery of costs for its actions from any and all responsible parties through any means available in courts of competent jurisdiction.

Chapter 14.70 Critical Area Protections

Sections:

14.70.010	Introduction.
14.70.020	General Provisions.
14.70.030	Critical Aquifer Recharge Areas.
14.70.040	Special Flood Hazard Areas.
14.70.050	Geologic Hazard Areas.
14.70.060	Wetlands.
14.70.070	Fish and Wildlife Habitat Conservation Areas; and
14.70.080	Enforcement.

14.70.010 Introduction. The purpose of this Chapter is to identify critical areas to help preserve the natural environment, maintain fish and wildlife habitat, and protect drinking water, and to supplement the City's development regulations governing land use.

- A. All development activities including new uses of land and buildings, changes of use, as well as new construction and the modification of existing buildings, structures, and infrastructure must comply with all provisions of this Chapter and this Title, as well as all other applicable provisions of local, state, and federal law, unless specifically exempted.
- B. Critical areas subject to the provisions of this Chapter include:
 - 1. Critical Aquifer Recharge Areas.
 - 2. Special Flood Hazard (frequently flooded) Areas.
 - 3. Geologic Hazard Areas.
 - 4. Wetlands; and
 - 5. Fish and Wildlife Habitat Conservation Areas.
- C. The following activities may be determined by the City to be exempt from the provisions of this Chapter:
 - 1. Emergency actions necessary to prevent an immediate threat to life, or to public health, safety, or welfare, or that pose an immediate risk of damage to private structures or improvements and that require remedial or preventative action in a time frame too short to allow for compliance with the procedural requirements of this Chapter.
 - a. Emergency actions that create an impact on a critical area or its buffer shall be limited to those actions that are required to address the emergency and generally are limited to the actions necessary to remove the immediate threat. Additional

actions to permanently address a deficiency generally do not qualify as emergency actions and require full compliance with the procedural requirements of this chapter. Emergency actions should be carried out in a manner that has the least feasible impact on the critical area or its buffer.

- b. The person or agency undertaking emergency action shall notify the City within five working days following commencement of the emergency activity. Within 30 days, the City shall determine if the action taken was within the scope of the emergency actions allowed in this subsection. If the City determines that the action taken, or any part of the action taken, was beyond the scope of an allowed emergency action, then enforcement actions may be initiated.
 - c. After the emergency, the person or agency undertaking the action shall submit a critical area report assessing effects on critical areas and conduct necessary restoration and/or mitigation for any impacts to the critical area and buffers resulting from the emergency action in accordance with an approved critical area report and mitigation plan. The person or agency undertaking the action shall apply for all approvals required by this Chapter. Restoration and/or mitigation activities must be initiated within 180 days of the date of the emergency, unless an extension is approved by the City, and completed in a timely manner.
2. Maintenance, operation and/or repair of rights-of-way, trails, roads, utilities, buildings and other facilities within critical areas and buffers; provided, that the activity does not further alter, impact, or encroach upon the sensitive area or buffer or further affect the functions of sensitive areas, and there is no increased risk to life, property, or the environment, as a result of the proposed operation, maintenance, or repair.
 3. Maintenance of existing, lawfully established landscaping and gardens within a regulated critical area or its buffer, including but not limited to mowing lawns, weeding, removal of noxious and invasive species, harvesting and replanting of garden crops, pruning and planting of ornamental vegetation or indigenous native species to maintain the condition and appearance of such areas as they existed prior to adoption of this code; provided, that native growth protection areas, mitigation sites, or other areas protected via conservation easements or similar restrictive covenants are not covered by this exception.
 4. Maintenance, repair or replacement of an existing legal, nonconforming structure that does not immediately, or is not likely in the future to further alter or increase the impact to the sensitive area or buffer and results in no increased risk to life, property, or the environment, as a result of the proposed modification or replacement, or reconstruction of unintentionally damaged nonconforming structures provided structures are not expanded or reconstructed for a new use.
 5. Replacement, modification, installation, or construction of utility facilities, lines, pipes, mains, equipment, or appurtenances, not including substations, when such facilities are

- located within the existing improved portion of the public right-of-way (road surface, shoulder, sidewalks, and slopes) or the improved portion of City-authorized private roadway; provided, that no fill or discharge occurs outside the existing improved area and with appropriate best management practices to control erosion, sedimentation and other potential impacts. Excluded is work within a water body or wetland, including but not limited to culverts or bridge replacement or construction.
6. Utility projects that have minor or short-duration impacts to critical areas and buffers, as determined by the City in accordance with the criteria below, and which do not significantly impact the functions or values of a sensitive area(s); provided, that such projects are constructed with best management practices and appropriate restoration measures are provided. These activities shall not result in the transport of sediment or increased stormwater, or adversely affect health, property, or the environment. Such allowed minor utility projects shall meet the following criteria:
 - a. There is no practical or feasible alternative to the proposed activity with less impact on sensitive areas.
 - b. The activity involves the placement of a utility pole, street signs, anchor, or vault or other small component of a utility facility; and
 - c. The activity involves disturbance of less than 200 square feet of the sensitive area and/or buffer, exclusive of any equipment and/or vehicles needed to perform the activity.
 7. Low impact activities such as hiking, canoeing, nature study, photography, fishing, education or scientific research.
 8. Public and private pedestrian trails, provided that:
 - a. The trail surface does not exceed six feet in width.
 - b. The trail surface consists of uncompacted gravel or pervious materials, including boardwalks.
 - c. The trail meets all other City, state, and federal requirements, including state water quality standards; and
 - d. Sensitive area and/or buffer widths may be increased, where possible, equal to the width of the trail corridor, including disturbed areas.
 9. The following non-aquatic vegetation removal activities:

- a. The removal of the noxious weed species designated by Washington State or the local weed control authority with hand labor and light equipment, or other invasive species.
 - b. The removal of hazard trees from sensitive areas and buffers that are posing a threat to public safety, or an imminent risk of damage to a permanent structure.
10. Minor site investigative work necessary for land use submittals, such as surveys, soil logs, percolation tests, and other related activities, where such activities do not require construction of new roads, removal of native trees or shrubs, or displacement of more than five cubic yards of material. Investigations involving displacement of more than five cubic yards of material, including geotechnical soil borings, groundwater monitoring wells, percolation tests, and similar activities shall require submittal of specific plans and restoration plans to the City prior to commencement of any activity. In every case, impacts to the sensitive area shall be minimized and disturbed areas shall be immediately restored. No activity shall commence or occur without City written approval.
11. The application of herbicides, pesticides, fungicides, organic or mineral-derived fertilizers, or other hazardous or potentially hazardous substances, if necessary, provided that their use shall be conducted in accordance with applicable local, state and federal law.
12. Activities undertaken to comply with a United States Environmental Protection Agency superfund related order, or a Washington Department of Ecology order pursuant to the Model Toxics Control Act that specifically preempts local regulations in the findings of the order.
13. Project and facilities for restoration and enhancement of ecological functions of critical areas and related resources may be allowed within critical areas and buffers, upon City approval of a restoration and mitigation plan in accordance with the provisions of this Chapter, or for restoration or enhancement programs in an adopted shoreline restoration plan pursuant to Chapter 173-26 WAC, a watershed planning document prepared and adopted pursuant to Chapter 90.82 RCW, a watershed restoration project pursuant to RCW 89.08.460, a salmonid recovery plan, the salmon recovery board habitat project list, or identified by the Washington Department of Fish and Wildlife as essential for fish and wildlife habitat enhancement pursuant to RCW 77.55.290.
14. The repair and maintenance of drainage ditches.
15. The installation of individual service lines for agricultural purposes and to existing uses.
16. Reasonably necessary activities conducted by a public agency to control mosquitoes, pests, rodents, weeds, invasive species and the like.

17. Agricultural activities including farming, horticulture, normal maintenance and repair of irrigation delivery systems and drainage systems, ranching and grazing of animals and pest and weed control. This includes land lying idle under a government program, agricultural set-aside land and changes between agricultural activities.
18. Normal and routine maintenance of agricultural ponds, livestock watering ponds, and fishponds.
19. Intentional construction of artificial structures from upland areas for purposes of stormwater drainage or water quality control, grassy swales or ornamental landscape ponds, which are not a part of a critical mitigation plan and are consistent with the Stormwater Management Manual for Eastern Washington, as adopted and implemented by the City.
20. Normal dredging required to maintain flows and minimize flooding, provided that other applicable local, state, and federal permits are obtained.
21. Cases where a federal agency has jurisdictional control over a wetland and the City determines that those permit conditions would satisfy the requirements of this Chapter.

14.70.020 General Provisions.

- A. It shall be the responsibility of Property Owners and Project Sponsors to know and/or to identify the location of critical areas on and near their property and to comply with the provisions of this Chapter at all times.
 1. Property Owners and Project Sponsors that may be proposing development activities in proximity of critical areas are strongly encouraged to schedule and attend a conference with City staff to discuss the applicability of these regulations prior to preparing and submitting land use applications to the City.
 2. The City maintains public maps and resource documents that may assist in the identification of critical areas.
 - a. It is the responsibility of the Property Owner/Project Sponsor to identify and map all critical areas on their property.
 - b. The presence of a critical area and/or its associated buffer on a parcel triggers the requirements of these regulations, regardless of whether a critical area or buffer is depicted on an official map.
 3. Reasonable access to the project site shall be provided to the City, state, and federal agency staff for the purpose of inspections and compliance review during any proposal review, restoration, emergency action, new construction, or monitoring period.

- B. These regulations shall apply in addition to the other applicable provisions of this Title, as well as applicable local, state, and federal regulations.
1. Compliance with the provisions of this Chapter does not necessarily constitute compliance with other federal, state, and local regulations and permit requirements that may be required (for example, Hydraulic Project Approvals permits, Army Corps of Engineers Section 404 permits, National Pollutant Discharge Elimination System permits).
 2. The Project Sponsor shall be responsible for obtaining all required permits and approvals before initiating any action.
- C. The City, when regulating uses, activities, and developments within or adjacent to, and likely to affect one or more critical areas, shall do so consistent with the best available science and the provisions of this Chapter.
1. The best available science is that scientific information applicable to the critical area prepared by local, state, or federal natural resource agencies, a qualified professional, or team of qualified professionals that is consistent with criteria established in WAC 365-195-900 through WAC 365-195-925.
 2. Nonscientific information may supplement scientific information, but it is not an adequate substitute for valid and available scientific information. Common sources of nonscientific information include anecdotal information, non-expert opinion and hearsay.
 3. Where there is an absence of valid scientific information or incomplete scientific information relating to a critical area leading to uncertainty about the risk to critical area function of permitting an alteration of or impact to the critical area, the City may:
 - a. Take a "precautionary or a no-risk approach," that strictly limits development and land use activities until the uncertainty is sufficiently resolved; and/or
 - b. Require application of an effective adaptive management program that relies on scientific methods to evaluate how well regulatory and nonregulatory actions protect the critical area. An adaptive management program is a formal and deliberate scientific approach to taking action and obtaining information in the face of uncertainty. An adaptive management program shall:
 - (1) Address funding for the research component of the adaptive management program.
 - (2) Change course based on the results and interpretation of new information that resolves uncertainties; and

- (3) Commit to the appropriate timeframe and scale necessary to reliably evaluate regulatory and nonregulatory actions affecting protection of critical areas, and anadromous fisheries.
- D. Property Owners and Project Sponsors shall, when designing development activities that may affect geologic hazard areas, wetlands, and Fish and Wildlife Habitat Conservation Areas, use the following measures, listed in priority order:
1. Avoid the adverse impact altogether by not taking a certain action or parts of an action or moving the proposed action.
 2. Minimize adverse impacts by limiting the degree or magnitude of the action and its implementation by using appropriate technology and engineering, or by taking affirmative steps to avoid or reduce adverse impacts.
 3. Rectify the adverse impact by repairing, rehabilitating or restoring the affected environment to the conditions existing at the time of the initiation of the project.
 4. Reduce or eliminate the adverse impact over time by preservation and maintenance activities during the life of the action.
 5. Compensate for the adverse impact by replacing, enhancing, or providing similar substitute resources or environments.
 6. Monitor the impact for a reasonable period of time and taking appropriate corrective measures; and
 7. Mitigate the adverse impact through a combination of measures.
- E. A Critical Area Authorization or Permit is required before any construction or development activity may be initiated on a site with an area that meets the criteria for designation as a Special Flood Hazard Area, Geologic Hazard Area, Wetland, or Fish and Wildlife Habitat Conservation Area(s) or their associated buffers.
1. A Critical Area Authorization must be based on a written finding by the City that:
 - a. The proposed activity is exempt. or
 - b. The proposed activity only occurs outside of the critical area and the associated buffer. or
 - c. The City has adequate information to determine that the proposal will not have an adverse impact on the Critical Area. or

- d. The proposed activity will not have an adverse impact on the critical area and otherwise complies with the provisions of this Section.
 2. A Critical Area Permit shall be based on the findings and recommendations contained in a Critical Area Report(s).
- F. In order to receive a required Critical Area Permit, Project Sponsors must prepare and submit for City review and approval a critical area report(s) in a format prescribed by the City
1. The City shall determine the scope, content, and format for a Critical Area Report based on pre-application consultation with the Project Sponsor and his/her consultants, resource agencies, and qualified professionals.
 - a. Please contact the City Community Development Department or go to the City's website for documents and information that may assist in the preparation of a Critical Area Report.
 - b. Individual critical areas reports may be combined into a single comprehensive report, in a format approved by the City.
 2. Critical Area Reports shall be prepared by a qualified professional, as determined by the City.
 - a. The cost of preparing required critical areas report(s) shall be borne by the Applicant/Project Sponsor.
 - b. The cost of a professional peer review of any required critical areas report, if required by the City, shall be borne by the Applicant/Project Sponsor.
 3. Critical Area Reports shall be submitted to the City in draft form for City review and comment. Following this review, the City shall notify the Applicant in writing:
 - a. That the report complies with City guidelines and that it may be submitted in final form.
 - b. That additional information is necessary and/or revisions must be made before the report can be accepted for processing, and that identifies the corrective actions that must be taken; or
 - c. That the report does not comply with City guidelines and that identifies the corrective actions that must be taken.

4. Upon acceptance of the Critical Area Report(s), the City shall utilize the report to evaluate the proposed development activity and to establish conditions of approval. In addition, the City may require the Project Sponsor to:
 - a. Submit detailed construction plans and drawings prepared by a qualified professional necessary to implement mitigating measures and other conditions of approval.
 - b. Conduct or permit to be conducted on-going monitoring and evaluation.
 - c. Install protective fencing and signage.
 - d. Provide the City with financial guarantees; and
 - e. Comply with other such measures as may be necessary to comply with the provisions of the applicable local, state, and federal laws.
- G. Fencing and Signs of Critical Areas and Required Buffers. The City may require, as a condition of approval, that temporary or permanent fencing and signage may be installed to protect critical areas and their buffers from inappropriate uses, unauthorized development activities, intrusion, or accidental encroachment.
 1. The outer perimeter of the critical area or buffer and the limits of those areas to be disturbed pursuant to an approved permit or authorization shall be marked in the field in such a way as to ensure that no unauthorized intrusion will occur and is subject to inspection by the City prior to the commencement of permitted activities. This temporary marking shall be maintained throughout construction and shall not be removed until permanent signs, if required, are in place.
 2. Fencing installed as part of a proposed activity or as required in this Section shall be designed so as to not interfere with native species migration, including fish runs, and shall be constructed in a manner that minimizes impacts to critical areas and buffers.
- H. In order to inform subsequent purchasers of real property of the existence of critical areas, the owner of private property containing a critical area or buffer on which a development proposal has been approved, shall file a notice with the County Records and Elections Division, as directed by the City. The notice shall state the presence of the critical area or buffer on the property, the application of this Chapter to the property, and the fact that limitations on actions in or affecting the critical area or buffer may exist. The notice shall "run with the land."

14.70.030 Critical Aquifer Recharge Areas. Critical aquifer recharge areas (CARAs) are lands with prevailing geologic conditions associated with infiltration rates that create a high potential for contamination of ground water resources or contribute significantly to the replenishment of ground water.

- A. The entire City of College Place is hereby designated as a critical aquifer recharge area and the provisions of this Chapter shall apply to all proposed development activities unless specifically exempted, or otherwise provided.
 - 1. All uses and development activities shall comply with local, state, and federal laws and regulations to protect groundwater including, but not limited to the Washington Administrative Code Chapters 173-216, 173-218, 173-240, 173-303, 173-304, 173-360 and the US Clean Water Act.
 - 2. The City may require a critical area report prepared by a qualified professional and supported by best available science, to identify design features and best management practices necessary to protect the quality and quantity of groundwater.
 - 3. Uses and activities may only be permitted if the Project Sponsor can show that the proposed use or activity will not cause contaminants to enter local aquifers, adversely affect the recharging of the aquifer, or adversely affect the quantity or quality of groundwater.

14.70.040 Special Flood Hazard Areas.

- A. All Special Flood Hazard Areas in the City of College Place as determined by utilizing data obtained from the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Maps (FIRM) are subject to the provisions of this Section. Special Flood Hazard Areas are subject to inundation by 1-percent-annual chance flood, and shall include Zones A, AE, A1-30, AH, AO, AR, and A99.
- B. No development activities or new uses may be permitted on sites with designated Special Flood Hazard Areas without a Critical Areas Authorization or Permit in accordance with the provisions of this Chapter, including but not limited to, Chapter 14.70.020.
- C. All proposed development activities and new uses on sites with designated Special Flood Hazard Areas must comply with FEMA regulations and standards. Please note that federal flood insurance purchase requirements apply in these zones.

14.70.050 Geologic Hazard Areas. The purpose of these regulations is to maintain the integrity of designated geologic hazard areas and their buffers in order to protect adjacent lands from the impacts of landslides, mudslides, subsidence, excessive erosion and seismic events, and to safeguard the public from these threats to life or property.

- A. Geologic hazard areas in the City of College Place shall include those areas that are susceptible to one or more of the following types of hazards:
 - 1. Erosion hazard.
 - 2. Landslide hazard.

3. Seismic hazard; or
 4. Other geological events including, mass wasting, debris flows, rock falls, and differential settlement.
- B. No development activities or new uses may be permitted on sites with areas that meet the criteria for designation as a Geologic Hazard Area or an associated buffer without a Critical Areas Authorization or Permit in accordance with the provisions of this Chapter, including but not limited to, Chapter 14.70.020.
1. The City may waive or reduce engineering study and design requirements in geologic hazard areas for:
 - a. Additions or alterations to existing structures that do not increase occupancy or significantly affect the risk of structural damage or injury; or
 - b. New buildings that are not dwelling units or used as places of employment or public assembly and do not pose a significant threat to a dwelling unit(s) or places of employment or public assembly.

14.70.060 Wetlands. Wetlands are areas that are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas. Wetlands do not include those artificial wetlands intentionally created from non-wetland sites, including, but not limited to, irrigation and drainage ditches, grass-lined swales, canals, detention facilities, wastewater treatment facilities, farm ponds, and landscape amenities, or those wetlands created after July 1, 1990, that were unintentionally created as a result of the construction of a road, street, or highway. Wetlands may include those artificial wetlands intentionally created from non-wetland areas created to mitigate conversion of wetlands.

- A. All areas within the City of College Place meeting the wetland designation criteria in the approved federal wetland delineation manual and applicable regional supplements, as amended, regardless of any formal identification, are hereby designated critical areas and are subject to the provisions of this Chapter.
1. Wetlands shall be rated according to the Washington Department of Ecology Wetland Rating System, as set forth in the Washington State Wetland Rating System for Western Washington: 2014 Update (Ecology Publication #14-06007), or as revised. Wetland delineations are valid for five (5) years; after such date the City shall determine whether a revision or additional assessment is necessary.
 2. A buffer area shall be established for all designated wetlands to protect the function and values of the wetland.

- B. No development activities or new uses may be permitted on sites that meet the criteria for designation as a wetland or an associated buffer without a Critical Areas Authorization or Critical Areas Permit in accordance with the provisions of this Chapter, including but not limited to, Chapter 14.70.020.
1. The following uses and activities may be permitted by the City in wetlands through a critical Areas Authorization:
 - a. Conservation or preservation of soil, water, vegetation, fish, and other wildlife that does not entail changing the structure, or functions of the existing wetland.
 - b. The harvesting of wild crops in a manner that is not injurious to natural reproduction of such crops and provided the harvesting does not require tilling of soil, planting of crops, or alteration of the wetland by changing existing topography, water conditions or water sources.
 - c. Recreational and educational activities.
 - d. Research.
 - e. Drilling for utilities under a wetland provided that the drilling does not interrupt the ground water connection to the wetland or percolation of surface water down through the soil column. The City may require the Project Sponsor to submit a special study prepared by a qualified professional to determine whether the ground water connection to the wetland or percolation of surface water down through the soil column is disturbed prior to any drilling or drilling associated activities.
 - f. Enhancement of a wetland through the removal of non-native invasive species. Weeding shall be restricted to hand removal and weed material shall be removed from the site. Bare areas that remain after weed removal shall be re-vegetated with native shrubs and trees at natural densities. Some hand seeding may also be done over the bare areas with native plants.

14.70.070 Fish and Wildlife Habitat Conservation Areas.

- A. All areas within the city meeting one or more of the following criteria, regardless of any formal designation, are hereby designated Fish and Wildlife Habitat Conservation Areas and are subject to the critical area provisions of this Chapter:
1. Areas where state or federal designated endangered, threatened, and sensitive species have a primary association.
 - a. Federal designated endangered and threatened species are those fish, wildlife, and plant species identified by the U.S. Fish and Wildlife Service and the National

Marine Fisheries Service that are in danger of extinction or threatened to become endangered.

- b. State designated endangered, threatened, and sensitive species are those fish, wildlife and plant species native to the State of Washington identified by the state Department of Fish and Wildlife, that are in danger of extinction, threatened to become endangered, vulnerable, or declining and are likely to become endangered or threatened in a significant portion of their range within the state without cooperative management or removal of threats. State designated endangered, threatened, and sensitive species are periodically recorded in WAC 232-12-014 (state endangered species), and WAC 232-12-011 (state threatened and sensitive species).
2. Priority habitats and species identified by the Washington State Department of Fish and Wildlife. Priority species require protective measures for their perpetuation due to their population status, sensitivity to habitat alteration, and/or recreational, commercial, or tribal importance. Priority habitats are those habitat types or elements with unique or significant value to a diverse assemblage of species. A priority habitat may consist of a unique vegetation type or dominant plant species, a described successional stage, or a specific structural element.
3. Habitats and species of local importance as identified by the City, including those that possess unusual or unique habitat warranting protection because of qualitative species diversity or habitat system health indicators.
4. Naturally occurring ponds are those ponds under 20 acres and their submerged aquatic beds that provide native fish or wildlife habitat, including those artificial ponds intentionally created from dry areas in order to mitigate impacts to ponds. Naturally occurring ponds do not include ponds deliberately designed and created from dry sites, such as canals, detention facilities, wastewater treatment facilities, farm ponds, temporary construction ponds, and landscape amenities, unless such artificial ponds were intentionally created for mitigation.
5. Waters of the state includes lakes, rivers, ponds, streams, inland waters, underground waters, and all other surface waters and watercourses within the jurisdiction of the State of Washington, as classified in WAC 222-16-031.
6. Lakes, ponds, streams, and rivers planted with game fish by a governmental or tribal entity.
7. Natural area preserves, and natural resource conservation areas are defined, established, and managed by the Washington State Department of Natural Resources.
8. Streams shall be designated in accordance with the Washington State Department of Natural Resources (DNR) stream type as provided in WAC 222-16-030. Streams are

further categorized according to Ecosystem Diagnosis and Treatment (EDT)/Snake River Salmon Recovery Plan priority protection reaches.

9. Areas of rare plant species and high-quality ecosystems that are identified by the Washington State Department of Natural Resources through the Natural Heritage Program.
- B. No development activities or new or modified uses may be permitted on sites that meet the criteria for designation as a Fish and Wildlife Habitat Conservation Area or an associated buffer without a Critical Areas Authorization or Permit in accordance with the provisions of this Chapter, including but not limited to, Chapter 14.70.020.

14.70.080 Enforcement.

- A. When a critical area or its buffer has been altered in violation of this Chapter, the City shall have the authority to issue a stop work order to cease all development activities, and order restoration, rehabilitation, replacement, or where determined appropriate, mitigation measures at the owner's or other responsible party's expense to compensate for violation of provisions of this Chapter and other applicable City codes.
 1. All development work shall remain stopped until a restoration and/or mitigation plan is prepared at the Project Sponsor's expense and approved by the City. The plan must be prepared by a qualified professional and shall describe how the actions proposed meet the minimum requirements of this Section.
 2. The City may, at the violator's expense, seek expert advice in determining the adequacy of the plan.
 3. Inadequate plans shall be returned to the violator for revision and resubmittal, with a written explanation regarding any deficiencies and/or additional information that may need to be submitted.
 4. Any work recommenced shall be done in accordance with the approved restoration/mitigation plan.
 5. For alterations to frequently flooded areas, wetlands, and habitat conservation areas the following minimum performance standards shall be met for the restoration of a critical area to the condition and state pre-existing the violation provided that if the violator can demonstrate in a restoration/mitigation plan that greater functional and habitat values can be obtained, these standards may be modified by the City:
 - a. The function and values of the affected area shall be restored, including water volumes, quality and wildlife habitat.
 - b. The soil types and configuration shall be replicated; and

- c. The critical area and buffers shall be replanted with native vegetation that replicates the vegetation typically found on the site in species types, sizes, and densities.
- 6. For alterations to flood and geological hazards, the following minimum performance standards shall be met for the restoration of a critical area, provided that, if the violator can demonstrate that greater safety can be obtained, these standards may be modified:
 - a. The hazard shall be reduced to a level equal to, or less than, the pre-development hazard.
 - b. Any risk of personal injury resulting from the alteration shall be eliminated or minimized; and
 - c. The hazard area and any buffers shall be replanted with native vegetation sufficient to minimize the hazard.
- B. Representatives of the City are authorized to make site inspections and take such actions as are necessary to enforce this Chapter. The authorized representatives shall present proper credentials and make a reasonable effort to contact any property owner before entering onto private property.
- C. Any violation of this Chapter shall be enforced in accordance with the provisions of the College Place Municipal Code. Any person, party, firm, corporation, or other legal entity convicted of violating any of the provisions of this Chapter shall be subject to civil or criminal penalties. Each day or portion of a day during which a violation of this Chapter is committed or continued shall constitute a separate offense. Any development carried out contrary to the provisions of this Chapter shall constitute a public nuisance in accordance with the provisions of CPMC 8.24 and may be enjoined as provided by the statutes of the State of Washington.

Chapter 14.80 Shoreline Master Program

The City of College Place does not have any shoreline areas under the jurisdiction of the Washington State Shoreline Management Act, and as a result, the City has not adopted a Shoreline Master Program. If the City annexes an area with jurisdictional shoreline areas, the provisions of the Walla Walla County Shoreline Master Program shall continue to apply until the City adopts a Shoreline Master Program.

Chapter 14.90 Subdivisions

Sections:

- 14.90.010 Introduction.**
- 14.90.020 Applicability.**
- 14.90.030 General Requirements.**
- 14.90.040 Required Improvements.**
- 14.90.050 General Application Requirements.**
- 14.90.060 Alterations or Vacations; and**
- 14.90.070 Lot Line Adjustments.**

14.90.010 Introduction. The purpose of this Chapter is to establish uniform standards and procedures to guide the division of land in accordance with the provisions of RCW 58.17 and the College Place Comprehensive Plan.

14.90.020 Applicability.

- A. The regulations contained in this Chapter shall apply to the division or redivision of land, or the alteration of lots within the city for the purpose of sale, lease, or transfer of ownership, whether immediate or future, unless otherwise clearly provided. This shall include the following unless the proposed action is specifically exempted in RCW 58.17.040, as determined by the City:
 - 1. Subdivisions of 10 or more lots.
 - 2. Short plats of 9 or fewer lots.
 - 3. Binding site plans; and
 - 4. Lot line adjustments.
- B. No person or entity shall sell, lease or transfer the ownership of or offer for sale, lease or transfer of ownership any real property that is subject to this Chapter without prior approval and recording of the final plat and full compliance with this Chapter.
 - 1. Any person, or entity who violates any provision of this Title relating to the sale, offer for sale, lease, or transfer of any lot, tract or parcel of land shall be guilty of a civil infraction and subject to a fine as established by the City Council, and each sale, offer for sale, lease or transfer of each separate lot, tract, or parcel of land in violation of any provision of this Chapter shall be deemed a separate and distinct infraction.
 - 2. The City may elect to take any or all actions available at law and in equity to enforce this Title, and to try to any violation of these regulations.

- C. No parcel may be divided into two or more short plats in order to avoid the requirements of a subdivision.

14.90.030 General Requirements.

- A. All proposed subdivisions, short plats, binding site plans, and lot line adjustments shall comply with the following general requirements, unless otherwise provided in this Title:
 - 1. The College Place Comprehensive Plan and all plans, documents, policies, and maps that have been adopted by reference to be used in support of the implementation of the College Place Comprehensive Plan.
 - 2. The applicable provisions of the College Place or Walla Walla County Shoreline Master Program, if any.
 - 3. The City of College Place Engineering Design Standards.
 - 4. The applicable provisions of RCW 58.17, as determined by the City; and
 - 5. Other applicable local, state, or federal laws and regulations.
- B. Applications for subdivisions, short plats, binding site plans, and lot line adjustments shall include a survey prepared by a by a licensed professional land surveyor, in accordance with the provisions of the Laws of Washington State, including but not limited to Title 58 RCW, RCW 18.43.020, and WAC 332.130, and such administrative provisions as may be adopted by the City.
- C. All subdivisions, short plats, and binding site plans shall be designed in accordance with the following principles:
 - 1. The subsequent use and development of all newly created or altered lots can be accomplished in substantial compliance, as determined in the sole discretion of the City, with the provisions of this Title, particularly the regulations governing the protection of critical areas, and a reasonable use exception will not be required.
 - 2. Natural features and resources, including natural topology, watercourses, marshes, scenic points, large or heritage trees, natural groves, rock formations and critical areas should be preserved, protected, and enhanced and the lot layout shall reflect natural limitations inherent in the property.
 - 3. In subdivisions, the layout of blocks and lots should be designed to:
 - a. Promote traffic safety and ease of traffic control and circulation.

- b. Be wide enough to allow for two tiers of lots unless the topography or other factors dictate the use of one tier of double frontage lots. Double frontage lots shall be designed with an easement at least ten feet wide to be dedicated along the lot lines abutting the principal or minor arterial or other disadvantageous use, across which there shall be no right of access for the general public or adjoining property owners.
 - c. Be consistent with the topography and the needs for convenient access, circulation, control and safety of street traffic, emergency vehicle access, and type of land use proposed, but ordinarily, block lengths should not exceed 600 feet. Blocks may be up to 1000' feet in length if there is a mid-block sidewalk, path, or trail built to City standards and dedicated to public use that connects to nearby streets.
- 4. All lots shall be designed to comply with the following provisions, unless otherwise provided in this Title:
 - a. The density requirements of the zoning district in which the property is located.
 - b. The minimum lot size and lot width requirements of the zoning district in which they are located.
 - (1) No critical areas or buffers may be included in the calculation to determine compliance with the minimum lot size requirement.
 - (2) In subdivisions, the minimum lot size and lot width may be reduced by up to 10% in up to 10% of the lots.
 - (3) In short plats, the minimum lot size and lot width requirements may be waived by the Community Development Director, provided that the density, lot coverage, and setback requirements can reasonably be met.
 - c. All building setbacks shall be measured from the boundaries of critical area buffers when present.
 - d. Provide access by means of a public street in accordance with the City of College Place Engineering Design Standards, provided that in subdivisions, new residential lots should not have direct driveway access to a principal or minor arterial.
- 5. All dedications of land shall be clearly and precisely indicated on the face of the plat or binding site plan and reflect that the City is a beneficiary to any and all public uses and required maintenance thereof including, but not limited to open spaces, emergency services access, and stormwater utilities.
- D. All required improvements should be installed prior to final plat, final short plat, or binding site plan approval.

1. All required improvements shall be subject to inspection and acceptance or rejection by the City.
2. Required improvements may be waived only when specifically authorized in this Title.
3. Required improvements may be deferred only through City approval of a phasing plan or the acceptance of a financial guarantee as provided in this Title.

14.90.040 Required Improvements. The following improvements are required in all subdivisions, short plats, binding site plans, and lot line adjustments unless otherwise provided in this Title. All improvements must be designed and constructed by the Project Sponsor, at no cost to the City, in accordance with the provisions of the City of College Place Engineering Design Standards, as determined by the City, other applicable local, state, and federal laws, and the following provisions:

- A. Water Supply. All lots must be served by an adequate supply of water, as determined by the City, in accordance with local, state, and federal standards, provided that:
 1. The City may require a Certificate of Water Availability for lots not served by the City water system.
 2. All required water system improvements shall be designed and constructed in conformance with City standards and shall address:
 - a. Potable water from a public water supply source.
 - b. Adequate water supply and facilities for fire protection purposes.
 - c. Water main looping; and
 - d. Water necessary to maintain required landscaping.
- B. Sanitary Sewer. All lots must be served by City sewers, in accordance with the provisions of the Laws of Washington State, provided that the City may make a written finding that sewer service is not reasonably available and may authorize the use of a septic system(s) designed to the standards of the Walla Walla County Health Department, provided that:
 1. The location of the septic tank, system drainfield, and reserve drain field are depicted on a recorded legal document, as specified by the City; and
 2. The City may require the execution of a No Protest LID Agreement, or other instrument to ensure that a connection is made when City sewer service is available.

- C. Streets. All subdivisions, short plats, and binding site plans shall be served by one or more public streets providing ingress and egress at not less than two points, unless otherwise approved by the City.
1. All streets shall comply with all City transportation plans, including but not limited to:
 - a. Comprehensive Plan Transportation Map.
 - b. Arterial Street Plan; and
 - c. City 6-Year Transportation Plan.
 2. All street networks and improvements shall provide ready access for fire and other emergency vehicles and equipment and route of escape for inhabitants, in accordance with the provisions of the International Fire Code, as adopted by the City.
 3. All streets shall be designed and constructed in accordance with the City of College Place Engineering Design Standards. This shall include, but is not limited to street lighting, street signs, sidewalks, landscaping strips, curbs, gutters, stormwater facilities, and bike lanes, as required by the City.
 - a. Private streets are discouraged, and all streets shall be dedicated to the City, unless a private street is approved by the City. Private streets may be permitted in the sole discretion of the City only in:
 - (1) Binding site plans.
 - (2) Mobile home/manufactured home parks.
 - (3) Situations involving parcels that are isolated by topography or the configuration of existing lots and that connection with other streets is unachievable; or
 - (4) Unusual situations based on a written finding by the City that it is in the public interest.
 - b. Private streets, when permitted, must be designed and constructed in accordance with the City of College Place Engineering Design Standards, provided that:
 - (1) Pedestrian access must be provided to existing and future streets or pathways.
 - (2) Provisions must be made for privately owned and maintained water and sewer improvements, designed and constructed to City standards, as no public utilities shall be located under a private street.

- (3) Traffic circulation shall not be obstructed or cut off future development from public access or utilities.
 - (4) The transition to a public street shall not occur in mid-block, unless a mid-block transition is unavoidable, a public turn-around designed in compliance with the College Place Engineering Design Standards and the International Fire Codes, as adopted by the City, shall be provided.
 - (5) Private streets shall be owned in common by the owners of the property served by the private street or by a homeowners' association. The tract shall be designated on the plat as a special purpose tract. Private access may be designated by a recorded easement. A maintenance agreement shall be recorded with the Walla Walla County Auditor that commits the owner(s) to maintain all elements of the private street. Accessibility shall be maintained at all times for emergency vehicles.
- c. In residential short plats, each lot shall be accessible from a City street, driveway, joint use driveway, or in the limited circumstances provided in this Title, a private street, in accordance with City standards and the needs of emergency service and utility providers.
- (1) The requirement for access at two or more points may be waived by the City based on a finding that the proposed access complies with the provisions of:
 - (a) The City of College Place Engineering Design Standards.
 - (b) The International Fire Code, as adopted by the City: and
 - (c) Is in the public interest.
- d. Frontage improvements may be deferred by the City in a short plat, if:
- (1) There are no frontage improvements on either side of the proposed short plat. and
 - (2) A no protest LID agreement is executed; or
 - (3) A financial guarantee is executed to ensure that the improvements are installed by a certain date or event.
- e. The City may accept a voluntary payment in lieu of the installation of required frontage improvements, to be used later, and/or for similar improvements at another location.
- (1) There shall be no time limitation on the use of voluntary payments.

- f. The provision of alleys in residential subdivisions may be the basis for the City to approve a reduction in the width of required streets.
 - g. In residential subdivisions, the width of driveways at the curb on lots with at least 60' of street frontage shall not exceed 20' in width at the curb and back of the right-of-way, as specified in the City of College Place Engineering Design Standards, provided that:
 - (1) On lots with street frontage greater than 60', the width of the driveway at the curb may be increased by 1' over the standard 20' maximum for every 3' of frontage over 60', up to a maximum width at the curb and back of the right-of-way of 30'.
 - (2) On lots with less than 60' of street frontage, the driveway width at the curb may not exceed 12'.
 - (3) The width of a driveway at its widest point shall not exceed the width of the driveway at the curb plus 4'; and
 - (4) Driveway approach wings and pedestrian approach wings shall be separated by a minimum of four feet between the end of the wings.
 - h. In residential short plats, the width of driveways shall not exceed 20' at the curb and back of the right-of-way or 24' at its widest point.
 - i. Alleys should be provided in commercial and industrial areas, except that the City may waive this requirement based on a finding that adequate provisions have been made for deliveries, loading, unloading, and parking.
- D. Sidewalks shall be provided in every residential, industrial, or commercial subdivision, and business park, and shall conform to the City sidewalk standards. Sidewalks shall be properly located and sufficient to meet the circulation needs of the subdivision. The width of sidewalks in residential areas shall not be less than six feet, not including curb or features that diminish mobility, as determined by the City. The sidewalk must not be obstructed with poles, fire hydrants, and the like. Sidewalks shall not be less than ten feet where deemed essential for pedestrian traffic in commercial and industrial areas, schools, playgrounds, shopping centers, etc., unless otherwise approved by the City.
- E. A minimum 5' wide landscape strip(s) designed in accordance with City standards shall be required on every side of a lot that abuts an arterial, collector, or local street in a residential subdivision, provided that:
- 1. The front yard setback may be reduced by 5' in the Single-Family Residential district on lots with an approved landscaping strip.

2. Every planter strip shall be:
 - a. Irrigated and planted with grass.
 - b. Include at least one street tree every 60' selected from a list provided by the City; and
 - c. Be the continuing maintenance responsibility of the abutting property owner unless alternative arrangements have been approved by the City, such as maintenance by a professional landscaping firm hired by a homeowner's association.
- F. Stormwater improvements shall be designed and constructed in accordance with the provisions of the City of College Place Engineering Design Standards and the most recent version of the Stormwater Management Manual for Eastern Washington, as adopted by the City of College Place.
- G. Bike lanes, designed and constructed in accordance with City standards, are required in residential subdivisions on all collectors and arterial streets.
- H. Public utilities.
 1. Easements for fiber, cable, electric, telephone, television, water, gas, stormwater, sewer, and similar public utilities shall be a minimum width of ten feet, unless otherwise determined by the City to be of adequate width to maintain.
 2. The City may permit, in consultation with utility providers, the shared use of selected easements by compatible utilities, subject to certain conditions.
 3. The installation of utilities facilities should be underground.
 4. Public utility easements should be located along the front or rear property lines. If a side yard easement is needed, it shall be located adjacent to the lot line on one side of the lot line. Easements shall not be located on the lot lines.
- I. Parks and Open Space. All new subdivisions of ten or more lots shall set aside and improve, and/or make such payments and off-site improvements as may be necessary to mitigate the impacts of the proposed development and to implement the City's level of service standards for parks and open space, and trails.
 1. All proposed new subdivisions (ten or more lots) shall include provisions for at least 1,000 square feet of designated park and open space area per dwelling unit.
 - a. A determination of the suitability of the land designated for park and open space purposes in accordance with the provisions of the City's Parks, Recreation, and

Open Space Plan shall be made by Community Development Director or his/her designee in consultation with the City Parks, Arbor, and Recreation Board.

- b. Designated park and open space areas should be contiguous and shall be placed in a park and/or open space tract(s).
 - c. Critical areas and their buffers shall not be considered as park or open space, unless specifically authorized in this Chapter.
 - d. Streets and associated median or planter strips, sidewalks, bike lanes, stormwater facilities, or areas required for the provision of utilities shall not be considered as park or open space, unless specifically authorized in this Chapter.
 - e. The Project Sponsor may propose to install and/or improve a trail(s) to City standards as a part of the required park and open space. Trails may be located in a critical area buffer in accordance with the provisions of the City's regulations to protect critical areas and the Washington State Environmental Policy Act, as well as all applicable local, state and federal laws and regulations.
 - f. All required improvements shall be installed by the Project Sponsor, and inspected and approved by the City prior to final subdivision approval, provided that the City Council may approve a financial guarantee provided by the Project Sponsor, in a format prescribed by the City Attorney, to make the required improvements in accordance with an approved plan and specified timeline.
2. Park and open space areas less than three acres in size shall be the ongoing maintenance responsibility of the homeowners in the subdivision, and:
- a. These park and open space areas shall be landscaped with grass, shade trees, shrubs, and an automated sprinkler system, as specified in a landscaping plan submitted for City review and approval.
 - b. These park and open space areas should also include a children's playground and exercise equipment, benches, walking paths, picnic areas, a drinking fountain, garbage cans, and a pet waste station, as appropriate, or comparable improvements in accordance with the standards for neighborhood parks in the City's Parks, Open Space, and Recreation Plan.
 - c. The documents creating a homeowners' or property owners association, as regulated by State law, and/or any other documents establishing the maintenance responsibilities for the required park and open space areas shall be subject to City review and approval by the Community Development Director or his/her designee in consultation with the City Attorney.

3. Park and open space areas greater than three acres in size may be proposed for dedication to the City, provided that:
 - a. Priority consideration shall be given by the City to tracts three or more acres in size.
 - b. These open space areas shall be landscaped by the Project Sponsor with grass, shade trees, shrubs, and an automated sprinkler system, as specified in a landscaping plan approved by the City.
 - c. The Project Sponsor shall provide for the following improvements in accordance with the standards for neighborhood parks in the City's Parks, Open Space, and Recreation Plan:
 - (1) Picnic area.
 - (2) Benches.
 - (3) Walking paths.
 - (4) Children's playground and exercise equipment.
 - (5) Drinking fountain.
 - (6) Garbage cans and pet waste stations.
 - (7) Restrooms; and
 - (8) Parking.
 - d. Nothing in these regulations, shall preclude the Project Sponsor, or a homeowners' or property owners' association from proposing a dedication after final plat approval, in accordance with the provisions and standards of this Chapter and the City's Parks, Open Space, and Recreation Plan.
 - e. The City's Parks, Arbor, and Recreation Board shall review proposed dedications and improvements and shall make a recommendation to the City Council to accept, accept with modifications, or not accept a proposed dedication.
 - f. If a proposed dedication is accepted by the City, the dedicated park and open space areas and improvements shall be owned and maintained by the City.
 - g. Required park/open space areas not dedicated to the City shall be the ongoing maintenance responsibility of the homeowners in the subdivision. The documents creating a homeowners' or property owners' association, as regulated by State law, and any other documents establishing the maintenance responsibilities for the

required park and open space area shall be subject to City review and approval by the Community Development Director or his/her designee in consultation with the City Attorney.

4. As an alternative to the preceding regulations, the City may establish a Park Impact Fee to mitigate the direct impacts associated with proposed subdivisions, provided that such fees shall be established by ordinance and shall comply with the provisions of RCW 82.02.060.
5. Pending the adoption of a Park Impact Fee by the City, a Project Sponsor may propose, subject to City Council review and approval, a voluntary payment and/or a dedication of additional land, in lieu of providing some, or all, of the required parks and open space land and improvements.
 - a. The voluntary payment or dedication shall be based on the assessed/appraised value of the land to be subdivided, and the estimated cost of the required improvements, as approved by the City.
 - b. The value of the voluntary payment or dedication should meet or exceed the value of the required dedication or improvements.
 - c. Voluntary payments shall be used by the City for the acquisition or improvement of land for park and open space purposes in accordance with the provisions of the City's Parks, Open Space, and Recreation Plan within a one-half mile radius of the subdivision, unless otherwise agreed to by the parties.
 - d. The following examples of voluntary payments or dedications are provided as a potential resource to Project Sponsors:
 - (1) A new 43-lot single-family residential subdivision would be required to place in a park and open space tract and improve at least 43,000 square feet of land, in accordance with City standards. If the parcel to be subdivided had an assessed/appraised value of \$1/square foot, the Project Sponsor could propose a voluntary payment to the City of \$43,000 plus the estimated cost of the improvements in lieu of setting aside and improving the required park and open space area.
 - (2) A new 87- lot single-family residential subdivision would be required to place in a park and open space tract and improve just over two acres of land, in accordance with City standards. If the parcel to be subdivided had an assessed value of \$1/square foot, and the approved estimate of the cost of improvements to the two-acre park was approximately \$130,000, the Project Sponsor could propose, in lieu of making the required improvements, to set aside three additional acres of park and open space and dedicate a total of five acres to the City. In this instance, the value of the additional three acres of land proposed

for dedication to the City (three acres/130,680 square feet valued at \$1/square foot equals \$130,000) would offset the estimated cost of the required improvement. If accepted, the City would then be responsible for the ownership, development, and maintenance of the park.

- (a) In the preceding example, the Project Sponsor could propose a combination of an additional set aside of land and payment in lieu of the required improvements. In this instance, the Project Sponsor could propose, in lieu of making the required improvements, to set aside two additional acres of land for parks and open space and dedicate a total of four acres to the City along with a voluntary payment of \$43,000 to be used by the City for improvements to the park.
- (3) A new 15-lot residential subdivision with duplexes, would be required to place in a park and open space tract and improve 30,000 square feet of land, in accordance with City standards. If the parcel to be subdivided had an assessed/appraised value of \$1/square foot, the Project Sponsor could propose, in lieu of setting aside and improving the required park and open space area, a voluntary payment to the City of \$30,000 plus the estimated cost of the improvements to be used to make improvements to a nearby City-owned neighborhood park.
- (4) A new 10-lot single-family residential subdivision would be required to place in a park and open space tract and improve 10,000 square feet of land, in accordance with City standards. In lieu of setting aside and improving the required park and open space area, the Project Sponsor could propose to spend at least an equivalent amount to construct a trail, built to city standards, to connect the subdivision with a nearby City-owned park.
- 6. The City's Parks, Arbor, and Recreation Board shall review all proposed voluntary payments and/or dedications in lieu of setting aside or making required improvements and shall make a recommendation to the Mayor and City Council to accept, accept with modifications, or not accept the proposed voluntary payment.
- 7. Nothing in these regulations is intended to interfere with:
 - a. The completion of the required environmental review process and conditions of approval that may be required to avoid, minimize, or mitigate potential adverse impacts, or the use of the City's authority to deny an application that could create probable, significant adverse impacts that cannot be reasonably mitigated.
 - b. The City and the Project Sponsor executing a Development Agreement, in accordance with the provisions of state law, that meets or exceeds the provisions of this Chapter, based on a finding that it is in the public interest.

14.90.050 General Application Requirements.

- A. All subdivisions, short plats, and binding site plans are subject to a four-step review and approval process in accordance with the provisions of this Chapter and Chapter 14.30 Permit Processing Procedures. The steps include:
1. Pre-application consultation and preparation of application materials.
 2. Preliminary review and approval.
 3. Civil plan review and approval, construction, inspection, acceptance of improvements, and the execution of access and maintenance agreements; and
 4. Final review and approval, including the establishment of monitoring protocols, as appropriate.
- B. Preliminary subdivision, short plat, and binding site plan applications shall include such forms, maps, plat maps, narrative, special studies, environmental assessments, drawings, and documentation as may be required by the City. This may include, but is not limited to the following:
1. Required City application forms.
 2. A title report prepared no more than 30 days before the date the application is submitted.
 3. SEPA Checklist and proposed mitigation measures.
 3. Required critical area reports.
 4. Required geo-technical reports and liquefaction assessment.
 5. Required cultural resources report or tribal documentation that a report is not required.
 6. Required traffic impact analysis.
 7. Utility plan.
 8. Preliminary stormwater design report.
 9. Proposed landscaping and screening plan.
 10. A description of proposed phasing plans.
 11. Proposed restrictive covenants to be imposed upon land within the subdivision.

12. Survey.

13. Proposed preliminary plat map that includes, but is not limited to:

- a. Name of subdivision, short plat, or binding site plan. This name must not duplicate the name of another subdivision in Walla Walla County (please check with Walla Walla County Assessor).
- b. Date, north arrow, and scale of drawing.
- c. Vicinity map with the location of the proposed development.
- d. Proposed development boundaries, a legal description of the site, and location by section, township, and range.
- e. Names, addresses, and telephone numbers of the owners, contact person, designer or engineer, and surveyor, and the date of the survey with surveyor's certificate.
- f. Existing and proposed public and private streets, tracts, driveways, open space, parks, trails, etc. with location, names, right-of-way dimensions, and approximate radius of street curves. Tracts shall also have approximate dimensions, area calculation in square feet, and identification numbers or letters.
- g. Lot and block dimensions, area calculation in square feet, and building setbacks for all lots.
- h. The location, width, and purpose of all existing and proposed easements.
- i. Monuments.
- j. Proposed uses of the property, including all areas proposed to be dedicated to the public, or preserved as open space, for the purpose of surface water management, recreation, or other use.
- k. Ground elevations shown by contour lines at 5-foot vertical intervals for ground slopes exceeding 10 percent and at 2-foot intervals for ground slopes of less than 10 percent. Such ground elevations shall be related to some established benchmark or other datum approved by the City Engineer.
- l. Existing structures that will remain on site including abandoned underground infrastructure, such as septic tanks.
- m. Conditions of adjacent property platted or unplatted, and if platted, giving the subdivision name and showing the streets.

- n. Existing and proposed utilities.
 - o. The proposed number and location of public or shared parking places.
 - p. The location and proposed buffers of critical areas.
 - q. Proposed phases of development, if applicable.
 - r. Data table, as applicable:
 - (1) Future Land Use Map designations.
 - (2) Existing and proposed zoning.
 - (3) Existing and proposed land uses.
 - (4) Proposed number of lots.
 - (5) Residential density calculations.
 - (6) Parks and open space calculations; and
 - (7) Parking calculations.
 - s. A place for required signatures, in a format prescribed by the City. This may include, but is not limited to:
 - (1) Property Owners of Record.
 - (2) Licensed Surveyor.
 - (3) Walla Walla County Auditor.
 - (4) Walla Walla County Treasurer.
 - (5) City Community Development Director; and
 - (6) City Engineer.
- C. The City may approve, approve subject to conditions, or deny an application for a proposed subdivision, short plat, or binding site plan.
- 1. Approval shall be based on a finding that the proposal:

- a. Conforms to the comprehensive plan and meets the requirements of this Chapter.
 - b. Makes adequate provisions for, water supply, sewage disposal, storm water management, fire protection, and other necessary services.
 - c. Is accessible by City streets and provides means of ingress and egress in accordance with the provisions of the College Place Engineering Design Standards; and
 - d. Protects the public health, safety, and welfare and serves the public's interests.
2. Conditions of approval may include measures necessary to assure compliance with applicable codes and ordinances of the city; to protect the health, safety and welfare of the public; or as mitigated by compliance with the State Environmental Policy Act; or as required by RCW 58.17.
- D. During the preliminary review of the application, the City shall determine whether appropriate provisions are made for, but not limited to: the public health, safety and general welfare; open spaces, parks and playgrounds; school grounds; streets, alleys, sidewalks and other public ways; water supplies; sanitary sewers; stormwater facilities; and, sanitary and solid waste disposal. The burden of proof shall lie with the Applicant. If the City finds that such appropriate provisions are not made, the proposal will not be approved. As provided in RCW 58.17.110, the City may require dedication of land to any public body as a condition of approval.
1. The City shall consider the physical characteristics of the proposal and may request that modifications be made or disapprove the application because of any identified or suspected natural limitations, including but not limited to slope, soil stability, flood hazard, inundation, swamp conditions, drainage conditions and location in or proximity to critical areas as described in CPMC 14.70. The burden of proving that disruption of areas identified or suspected of being critical will not endanger the public health, safety welfare, or the environment shall lie with the Applicant.
 2. The City will consider the effects, if any, of a proposal on adjacent properties and on off-site or city-wide public facilities and services, such as existing parks, recreation facilities, schools, streets, transit facilities, and stormwater facilities. The City may require construction, repair, expansion, improvement or other provision of off-site improvements by the Project Sponsor. Such requirements may include but shall not be limited to dedication of land for right-of-way, resurfacing a street that provides access to a subdivision or replacement of inadequately sized off-site utilities whose capacity will be affected by the development.
 3. The City may condition the approval of a preliminary application in order to promote the public interest, safety, health and welfare. Conditions of approval shall be listed on the face of the plat, including that the City is a beneficiary of such conditions

- E. Preliminary approval shall constitute authorization for the Project Sponsor to prepare detailed construction plans, profiles and specifications for the required improvements in accordance with the provisions of this Title, the City of College Place Engineering Design Standards, and applicable conditions of approval. Upon approval by the City, and the issuance of any permits that may be required, the Project Sponsor shall construct the required facilities and improvements.
 - 1. The Project Sponsor shall have five years from the date of preliminary approval to submit to the City a final application meeting all requirements of this Title, or as otherwise provided in RCW 58.17. Failure to submit a final application within the five-year period shall result in expiration of preliminary approval; however, a Project Sponsor who files a written request with the City at least thirty days before the expiration of the five-year period may be granted up to a one-year extension upon a showing that the Project Sponsor has attempted in good faith to submit the final application within the five-year period. Good faith shall be interpreted as having made substantial progress in making improvements required under preliminary approval. Disapproval of a request for extension shall mean expiration of preliminary approval.
 - 2. The City may permit the proposal to be developed in two or more phases and may impose such conditions upon the filing of phases as it may deem necessary to assure the orderly development. Prior to the final approval of individual phases, the City may require additional conditions such as interim improvements, and/or a financial guarantee of the construction of required improvements in subsequent phases if it finds that such improvements are necessary to ensure that the phase being approved meets all conditions of the preliminary approval even though all phases have not been completed.
 - 3. The application for final approval of the first phase of a phased development shall be submitted to the City not later than five years from the date of the preliminary approval, and the applications for final approval of the subsequent phases shall be submitted in accordance with a timetable approved by the City.
- F. The Project Sponsor must inform the City if the phasing timetable cannot be complied with or construction of the development is to cease.
 - 1. The City reserves the right to require certain improvements to assure the health, safety and welfare of the public and residents will be satisfied.
 - 2. The City may accept financial guarantees for improvements not completed or voluntary payments in lieu of improvements in accordance with the provisions of CPMC 14.10.070 Financial Protections.
- G. Final Plat. Upon construction of all required improvements and the satisfaction of all conditions of approval, the Project Sponsor may prepare and submit in a format prescribed by the City, the final documents for City review and approval.

1. The City may approve the final documents based on a finding that:
 - a. All conditions of the preliminary approval have been met.
 - b. All required improvements have been installed, inspected, and accepted by the City.
 - c. Financial protections have been provided in accordance with this Title to assure completion of the improvements.
 - d. The requirements of local, state, and federal law and this Title have been, or will be satisfied by the Project Sponsor; and
 - e. Approval is in the public's interest.
2. If any of the above criteria have not been met the City may return the application for final approval to the Applicant for full compliance.
3. Upon approval by the City, and all signatures have been made to the final documents, the Project Sponsor shall be responsible for transmitting all approved documents to the Walla Walla County Assessor and Auditor for recording. Failure to do so shall void the approval.
4. After recording with the County Auditor, the Project Sponsor shall provide such digital and hard copies as may be required by the City.
5. No person shall transfer, sell, lease, or offer for transfer, sale or lease any land subject to the requirements of the subdivision, short plat, or binding site plan approval, until all required documents have been approved and properly recorded.

14.90.060 Alterations and Vacations.

- A. Any person may submit for City review and approval an application to vacate a subdivision, short plat, or binding site plan, or portion thereof, or any area designated for public use, in accordance with the provisions of this Section and RCW 58.17.212, provided that:
 1. The Application shall state the reasons for the proposed vacation and shall contain the signatures of all parties that have an ownership interest in the portion of the subdivision to be vacated.
 2. If the proposed vacation would affect any covenants or would alter the terms and conditions of plat approval, an agreement signed by all parties shall be submitted documenting agreement to the proposed termination or alteration of the covenants and conditions of approval.

3. The City finds that the proposed alteration or vacation will not adversely affect the public health or safety and is in the public interest.
 4. The proposed vacation streets and roads must comply with the provisions of state law, including but not limited to RCW 35.79.030, 35.79.035, and 36.87.130; and
 5. The proposed alteration will be processed by the City in the same manner as a new application for a subdivision, short plat, binding site plan.
- B. When the vacation application is specifically for a City street, the procedures for street vacation in RCW 35.79 will be used. When the application is for the vacation of the plat together with streets, the procedure for vacation in this chapter will be used, but vacations of streets may not be made that are prohibited under RCW 35.79.030.
- C. Proposed alterations to an approved subdivision, short plat, or binding site plan shall be classified as a major or a minor alteration and shall be processed in accordance with the provisions of Chapter 14.30 Permit Processing Procedures.
1. Proposed alterations shall be considered major, based on a finding by the City that one or more of the following provisions is met:
 - (a) A change in the approved land use(s).
 - (b) An increase in the number of dwelling units.
 - (c) A change in the location or design of approved streets, driveways, or parking areas that affects traffic flows.
 - (d) A reduction in the approved parks or open space.
 - (e) Changes that require a new or supplemental environmental assessment; and/or
 - (f) Substantive changes to required mitigation measures or proposed improvements.
 2. Proposed alterations that meet or exceed the approved plans or that that do not meet the criteria for major alterations, may be considered by the City as a minor alteration.
- D. The City may approve an alteration or vacation of an approved subdivision, short plat, or binding site plan based on a finding that the proposal:
1. Complies with the provisions of this Title.
 2. Is in the public interest; and
 3. Does not adversely affect the public health, safety, and welfare.

14.90.070 Boundary Line Adjustments.

- A. A boundary line adjustment is a mechanism by which the City may approve the alteration of a boundary line between legally created lots, provided that:
 - 1. Such an adjustment shall not create any additional lot, tract, parcel, site, or division, nor create lots which are nonconforming or more nonconforming than exists; and
 - 2. A boundary line adjustment may consolidate lots under common ownership.
- B. Applications for a boundary line adjustment shall be submitted in a format prescribed by the City and may include, but is not limited to:
 - 1. A preliminary survey map identifying:
 - a. All existing and proposed lot lines and lot dimensions.
 - b. Before and after legal descriptions.
 - c. Footprints and dimensions of existing structures (including accessory structures) and setbacks from existing and proposed lot lines.
 - d. The location and dimensions of driveways and public and private streets within or abutting the subject lots.
 - e. Existing fences and walls.
 - f. The location of critical areas, shoreline areas, and required buffers; and
 - g. Any other information deemed necessary by the City to ensure compliance with the provisions of the College Place Municipal Code and the College Place Engineering Design Standards.
 - 2. Such forms as may be required by the Walla Walla County Assessor or Auditor.
- C. The City may approve an application for a boundary line adjustment based on a finding that:
 - 1. The boundary line adjustment does not result in the creation of any additional tract, lot, parcel, site or division.
 - 2. The lots, tracts, or parcels resulting after the boundary line adjustment meet all dimensional requirements specified for the applicable zone as outlined in this Title, or do not increase an existing legal nonconformity.

3. All lots modified by the boundary line adjustment have legal access meeting the standards of the City of College Place; and
 4. The boundary line adjustment does not violate an applicable requirement or condition of a previous land use action, subdivision, short subdivision or binding site plan.
- D. An approved boundary line adjustment must be recorded by the Applicant with Walla Walla County within 90 days of approval, along with the submission of any forms that may be required by the County, provided that:
1. The Applicant shall provide the City with a copy of the recorded documents and submitted forms; and
 2. The failure to record the boundary line adjustment as approved, or to provide the City with documentation of the recorded documents and required forms, within the required timeframes, will result in the nullification of the boundary line adjustment.

Chapter 14.100 {Open}

Chapter 14.110 Historic Preservation

Sections:

- 14.110.010 Purpose.**
- 14.110.020 Historic Preservation Commission.**
- 14.110.030 College Place Register of Historic Places.**
- 14.110.040 Special Valuation for Historic Properties; and**
- 14.110.050 Demolition of Historic Structures.**

14.110.010 Purpose.

- A. The purpose of this Chapter is to provide for the identification, evaluation and protection of historic resources within College Place and preserve and rehabilitate eligible historic properties within the city for future generations in order to:
 - 1. Safeguard the heritage of College Place as represented by those buildings, districts, objects, sites and structures which reflect significant elements of the city's history.
 - 2. Foster civic and neighborhood pride in the beauty and accomplishments of the past, and a sense of identity based on the city's history.
 - 3. Stabilize or improve the aesthetic and economic vitality and values of those buildings, districts, objects, sites and structures which reflect significant elements of the city's history.
 - 4. Assist, encourage and provide incentives to private owners for preservation, restoration, redevelopment and use of outstanding historic buildings, districts, objects, sites and structures.
 - 5. Promote and facilitate the early identification and resolution of conflicts between preservation of historic resources and alternative land uses; and
 - 6. Conserve valuable material and energy resources by encouraging the ongoing use and maintenance of the built environment.

14.110.020 Historic Preservation Commission.

- A. There is established the College Place Historic Preservation Commission, consisting of five members. Members of the Historic Preservation Commission shall be appointed by the Mayor and approved by the City Council and shall be residents of the city, except as provided in this Chapter.
 - 1. All members of the Commission must have a demonstrated interest and competence in historic preservation and possess qualities of impartiality and receptiveness, be willing

- and able to work in groups and with others, and be familiar with the city comprehensive plan, zoning code, and strategic plan.
2. The Commission shall always include at least two professionals who have experience in identifying, evaluating and protecting historic resources and are selected from among the disciplines of history, architecture, architectural history, historic preservation, planning, cultural anthropology, landscape architecture, archivist, archaeology, cultural geography, American studies, law and real estate. The Commission action that would otherwise be valid shall not be rendered invalid by the temporary vacancy of one or all of the professional positions, unless the Commission action is related to meeting certified local government (CLG) responsibilities cited in the certification agreement between the City and the State Historic Preservation Officer. Furthermore, exception to the residency requirement of Commission members may be granted by the Mayor and City Council in order to obtain representatives from these disciplines.
 3. Appointments shall be made for a three-year term. Vacancies shall be filled by the Mayor for the unexpired term in the same manner as the original appointment.
 4. All members shall serve without compensation.
 5. Professional staff assistance shall be provided to the Commission by the Community Development Director or his/her designee and by such qualified professionals, as may be required to support the performance of the duties of the Commission.
 6. The Commission may, in consultation with City staff and the City Attorney, adopt administrative rules and rules of procedures to implement its powers and duties.
 7. All commission meetings shall be conducted in compliance with Chapter 42.30 RCW, Open Public Meetings Act.
- B. As requested by the City, the Historic Preservation Commission may:
1. Promote awareness and preservation of the city's history.
 2. Maintain a comprehensive inventory of historic resources within the city.
 3. Officially recognize excellence in the rehabilitation of historic buildings and structures.
 4. Maintain the College Place Register of Historic Places. This official register shall include buildings, structures, sites, objects and districts identified by the Commission as having historic significance worthy of recognition and protection by the City and encouragement of efforts by owners to maintain, rehabilitate and preserve properties.

5. Review and make recommendations to the City Council on nominations to the College Place Register of Historic Places according to criteria in this Chapter and Chapter 84.26 RCW.
6. Review and comment on applications for approvals, permits, environmental assessments or impact statements, and other similar documents pertaining to properties on the Register.
7. Maintain standards to be used to guide the review and the issuance of a Certificate of Appropriateness or waiver.
8. Review proposals to construct, change, alter, modify, remodel, move, demolish and significantly affect properties or districts on the College Place Register of Historic Places.
 - a. Approve or deny requests for Certificates of Appropriateness or waivers.
9. Serve as the local review board for special valuation in accordance with the provisions of Chapter 84.26 RCW, and:
 - a. Make determination concerning the eligibility of historic properties for special valuation.
 - b. Verify that the improvements are consistent with the Washington State Advisory Council's Standards for Rehabilitation and Maintenance.
 - c. Enter into agreements with property owners for the duration of the special valuation period as required under WAC 254-20-070(2).
 - d. Approve or deny applications for special valuation; and
 - e. Monitor the property for continued compliance with the agreement and statutory eligibility requirements during the ten-year special valuation period.
10. Perform tasks assigned by the City Council or the Mayor.

14.110.030 College Place Register of Historic Places.

- A. Any building, structure, site, object or district may be designated for inclusion in the College Place Register of Historic Places if it is significantly associated with the history, architecture, archaeology, engineering or cultural heritage of the community; if it has

integrity; is at least fifty years old, or is of lesser age and has exceptional importance; and if it falls in at least one of the following categories:

1. Is associated with events that have made a significant contribution to the broad patterns of national, state or local history.
 2. Embodies the distinctive architectural characteristics of a type, period, style or method of design or construction.
 3. Is an outstanding work of a designer, builder or architect in national, state, or local history.
 4. Exemplifies or reflects special elements of the city's cultural, special, economic, political, aesthetic, engineering or architectural history.
 5. Is associated with the lives of persons significant in national, state or local history.
 6. Has yielded or may be likely to yield important archaeological information related to history or prehistory.
 7. Is a building or structure removed from its original location, but which is significant primarily for architectural value, or which is the only surviving structure significantly associated with an historic person or event.
 8. Is a birthplace or grave, tomb, crypt or the like of an historical figure of outstanding importance and is the only surviving structure or site associated with that person.
 9. Is a cemetery or burial ground which derives its primary significance from age, from distinctive design features, or from association with historic events or cultural patterns; or
 10. Is a reconstructed building that has been executed in an historically accurate manner on the original site.
- B. Any person may nominate a building, structure, site, object, or district for inclusion in the College Place Register of Historic Places. All nominations shall include the written consent or approval of the property owner(s) or his/her agent.
1. The nomination shall include all features, interior and exterior, and outbuildings that contribute to its designation.
 2. The nomination shall include a legal description of the property wherein a building or structure is located, or of the site in the case of a site. In the case of an object, the location shall be described with sufficient detail to identify the object's physical location.

3. In the case of districts, the designation shall include description of the boundaries of the district; the characteristics of the district which justifies its designation; and a list of all properties including features, structures, sites and objects which contribute to the designation of the district.
- C. The Historic Preservation Commission shall consider the merits of the nomination in accordance with the criteria set forth in this Chapter.
1. Consideration of the merits of the application and the Commission's recommendation shall occur at a public meeting or meetings. The application and documentary materials should be provided to the Commission members and available to the public in advance of the meeting.
 2. Notice that the Commission will be considering a nomination application shall be provided as required by the Open Public Meetings Act. Written notice shall be mailed via USPS to the nominee owner(s) of record and the nominator (if different) prior to all public meetings unless requested otherwise. Notice shall include posting at the property, when reasonably feasible.
 3. If the Commission finds that the nominated property is eligible for inclusion in the College Place Register of Historic Places, the Commission shall make a recommendation to the City Council that the property be listed in the register. In the case of historic districts, the Commission shall consider a simple majority of property owners (50 percent plus one vote) to be adequate for owner consent. Owner consent and notification procedures in the case of districts shall be further defined in rules. The property owner(s) of record shall be notified of the listing. Notice of the listing to the property owner(s) of record shall be by mail.
- D. The Commission may consider removal of a property from the College Place Register of Historic Places by the same procedure as provided for in establishing the designation and may remove the property upon a finding that it no longer qualifies with the listing criteria. A property may be removed from the register of historic places without the owner's consent.
- E. Listing on the College Place Register of Historic Places is an honorary designation denoting significant association with the historic, archaeological, engineering or cultural heritage of the community. Properties may be listed individually or as contributing to an historic district.
1. Prior to the commencement of any work on a register property, excluding ordinary repair and maintenance and emergency measures as defined in this Chapter, the owner must request and receive a Certificate of Appropriateness from the Commission for the proposed work. Violation of this rule may be grounds for the Commission to review the property for removal from the register, to recommend to the City Council removal of the property from the register, or any other action available to the City.

2. As a certified local government (CLG), all properties listed on the College Place Register of Historic Places may be eligible for a special tax valuation on their rehabilitation.
- F. Properties designated on the College Place Register of Historic Places shall be subject to the provisions set forth in this Chapter, as well as the bulk, use, setback and other controls of the zoning district in which they are located. Nothing contained herein shall be construed to be repealing, modifying or waiving any zoning provisions or other local, state or federal laws or regulations.
- G. No change of use, construction any new building or structure, or reconstruction, alteration, restoration, remodel, repair, removal, or moving any property on the College Place Register of Historic Places shall occur without review by the Historic Preservation Commission and issuance of a Certificate of Appropriateness.
1. The owner or his/her agent shall apply to the City for a review of proposed changes on a College Place Register property or within a College Place Register historic district and request a Certificate of Appropriateness or, in the case of demolition, a waiver. Each application for review of proposed changes shall be accompanied by such information as is required by the City for the proper review of the proposed project. The Commission's decisions shall be in writing and shall state the findings of fact and reasons relied upon in reaching its decision.
 2. The Commission shall attempt to meet with the Applicant and review the proposed work according to the design review criteria established in rules. Commission members of the commission as a whole may visit the property or site for the purpose of inspection and information gathering, but no deliberation shall occur by the Commission or its members outside of the public meeting. The Commission shall complete its review and make its recommendations within 30 calendar days of the date of receipt of the application. If the Commission is unable to process the request, the Commission may ask for an extension of time. If the Commission is unable to process the request due to the applicant failing to meet with the Commission, failing to submit required information, failing to permit site visit to the Commission or any of its members, or failing to comply with any other reasonable request of the Commission or any Commission rule, regulation, or guidelines, or this chapter, the Commission may deny the application.
 3. The Commission's recommendations shall be in writing and shall state the findings of fact and reasons relied upon in reaching its decision. Any conditions agreed to by the applicant in this review process shall become conditions of approval of any permits granted. If the owner agrees to the Commission's recommendations, a Certificate of Appropriateness shall be awarded by the Commission according to standards established in the Commission's rules.

4. The Commission's recommendations and, if awarded, the Certificate of Appropriateness shall be transmitted to the building or zoning official for consideration in making a decision on the building permit application.

14.110.040 Special Valuation for Historic Properties. The purpose of this Section is to implement special tax valuation for rehabilitation of historic properties under which the assessed value of eligible historic property is determined at a rate that excludes, for up to ten years, the actual cost of the rehabilitation, in accordance with the provisions of RCW 84.26.

- A. Property owners seeking special tax valuation shall submit applications for special tax valuation to the County Assessor's office.
 1. Applications shall be forwarded to the City by the Assessor, typically within ten calendar days of filing.
 2. The Commission shall review the application(s), consistent with its rules of procedure, and determines if the application(s) is complete and if the properties meet the criteria set forth in WAC 254-20-070(1) and this Chapter.
 - a. If the Commission finds the property meets all the criteria, then, on behalf of the City, it shall seek to execute an historic preservation special valuation agreement (set forth in WAC 254-20-120) with the property owner. No application shall be approved without an historic preservation special valuation agreement duly executed by the Commission and the property owner(s).
 - b. If the Commission determines the application incomplete, lacks required supporting documentation or information, or the property does not meet all applicable criteria, then it shall deny the application.
 3. The Commission certifies its decisions in writing and states the facts upon which the approvals or denials are based and the City files copies of the certifications with the County Assessor, typically within ten calendar days.
 4. For approved applications, the City shall:
 - a. Forward copies of the agreements, applications, and supporting documentation (as required by WAC 254-20-090 (4)) to the County Assessor; and
 - b. Notify the State Review Board that the properties have been approved for special valuation.
 5. For approved applications, the owner shall:
 - a. Monitor the property for continued compliance with the agreements throughout and continued qualification for the special valuation for the ten-year special valuation period.

- b. Immediately report to the City any actual or suspected agreement non-compliance or special tax disqualification.
 - c. Make the historic aspects of the property accessible to public view at least one day a year if the property is not substantially visible from public rights-of-way; and
 - d. Comply with any other provisions in the agreement.
 - 6. The Commission may determine, in a manner consistent with its rules of procedure, whether a property should be disqualified from special valuation, based on a finding that:
 - a. The owner failed to comply with the terms of the agreement; or
 - b. There was a loss of historic value resulting from physical changes to the building or site; or
 - c. The disqualification is necessary and appropriate to fulfill the purposes of this Chapter.
 - 7. In the event that the Commission finds that a property is no longer qualified for special valuation, the City shall notify the owner, the County Assessor, and State Review Board in writing and state the facts supporting its findings.
- B. Applications for special tax valuation shall be subject to review as follows:
- 1. Properties listed on the College Place Register of Historic Places or that have been certified as contributing to a historic district on the College Place Register of Historic Places which have been substantially rehabilitated at a cost and within a time period which meets the requirements set forth in Chapter 84.26 RCW are eligible to apply.
 - 2. Complete applications shall consist of the following documentation:
 - a. A legal description of the historic property.
 - b. Comprehensive exterior and interior photographs of the historic property before and after rehabilitation.
 - c. Architectural plans or other legible drawings depicting the completed rehabilitation work.
 - d. A notarized affidavit attesting to the actual cost of the rehabilitation work completed prior to the date of application and the period of time during which the work was performed and documentation of both to be made available to the Commission upon request; and

- e. For properties located within historic districts, in addition to the standard application documentation, a statement from the Secretary of the Interior or appropriate local official, as specified in local administrative rules or by the local government, indicating the property is a certified historic structure is required.
3. In its review of complete applications, the Commission shall determine if the properties meet all the following criteria:
 - a. The property is historic property.
 - b. The property is eligible for special valuation by the City.
 - c. The property has been rehabilitated at a cost which meets the definition set forth in RCW 84.26.020(2) within 24 months prior to the date of application; and
 - d. The property has not been altered in any way which adversely affects those elements which qualify it as historically significant as determined by applying the Washington State Advisory Council's Standards for the Rehabilitation and Maintenance of Historic Properties (WAC 254-20-100(1).
 4. Rehabilitation and Maintenance Criteria. The Washington State Advisory Council's Standards for the Rehabilitation and Maintenance of Historic Properties in WAC 254-20-100 shall be used by the Commission as minimum requirements for determining whether or not an historic property is eligible for special valuation and whether or not the property continues to be eligible for special valuation once it has been so classified.
 5. The historic preservation special valuation agreement in WAC 254-20-120 shall be used by the Commission as the minimum agreement necessary to comply with the requirements of RCW 84.26.050(2).
 6. Any decision of the Commission acting on any application for classification as historic property, eligible for special valuation, may be appealed in accordance with the provisions of Chapter 14.30.
 - a. The appeal must be filed in the timeframe and format prescribed by the City and must state the grounds upon which the appeal is based.
 - b. The appeal shall be reviewed on the records of the Commission (closed record appeal).

14.110.050 Demolition of Historic Structures. The purpose of this Section is to establish a means by which the beauty and authenticity of College Place's historic structures may be conserved as reminders of the community's heritage.

- A. A thirty (30) day holding period shall be observed, following notification to the local newspaper, prior to issuance of a Development Authorization for demolition of structures over fifty (50) years old, or places of historic value, during which time staff will invite comments from the Washington State Office of Archaeology and Historic Preservation and local interest groups having on file a request for notification of such applications, on the possible historic or architectural significance of the structure or place to the community.
- B. If, based on comments received from the Office of Archaeology and Historic Preservation or local interest groups notified as per Subsection A, staff determines that the subject structure or place possesses sufficient community-wide historic or architectural significance that further public input is warranted, the proposal will be subject to the following:
 - 1. A sixty (60) day staff level stay during which the Director may consult with local and/or state organizations concerned with historic or architectural values. If the structure or place is found to be significant, staff or the concerned group(s) or agency(s) may petition the Historic Preservation Commission for a public hearing to consider significance of the structure or place and options available to preserve the public interest.
 - 2. Based on input received at the public hearing, the Historic Preservation Commission may:
 - a. Authorize issuance of a Development Authorization by Staff.
 - b. Issue a continuance of the stay for no longer than one (1) year to provide opportunity for acquisition, easement, or other preservation mechanism to be negotiated; or
 - c. Take other action as required by State statutes or administrative code as advised by authorized representatives of the Archaeology and Historic Preservation Division of the State Department of Community Development.

Chapter 14.120 Building and Construction

Sections:

14.120.010	Introduction.
14.120.020	Applicability.
14.120.030	General Design Requirements.
14.120.040	International Codes Adopted.
14.120.050	Building Addresses.
14.120.060	Moving Buildings.
14.120.070	Swimming Pools; and
14.120.080	Playground Equipment for Public Use.

14.120.010 Introduction. The purpose of this Chapter is to identify the provisions of the International Codes and amendments that have been adopted by the City as well as to establish local regulations necessary to govern building and construction.

14.120.020 Applicability. It shall be a violation of this Chapter for any individual or entity to erect, construct, alter, extend, repair, move, remove, demolish, or occupy in whole or in part any building, structure or equipment regulated by this code, or cause same to be done, in conflict with or in violation of any of the provisions of this Chapter or to fail to comply with any stop work order or other order of the City's Building Official.

- A. No building or other structure shall be erected, moved, added to, or structurally altered without a Building Permit issued by the City, provided that building permits are not required for the following improvements, as determined by the City:
 - 1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed 120 square feet.
 - 2. Sidewalks, decks and driveways not more than 30 inches above adjacent grade, and not over any basement or story below, and are not part of an accessible route.
- B. No building or structure may be demolished without a Demolition Permit issued by the City in accordance with the provisions of the International Codes as adopted by the City.
- C. Proposed modifications or the demolition of buildings, structures, sites, and properties on the City of College Place, State of Washington, or National Historic Register must comply with the provisions of CPMC 14.110.
- D. Building permit applications shall be submitted in a format prescribed by the City and shall be of sufficient detail, as determined by the City, to show the entire project with emphasis on the following:
 - 1. Structural integrity.

2. Life safety.
 3. Architectural barriers (ADA handicap compliance).
 4. Compliance with all codes having jurisdiction.
 5. Scope of work.
 6. Special inspection requirements and protocols; and
 7. Deferred submittal schedule.
- E. A qualified professional, as determined by the City, must prepare or oversee the preparation of plans for any building or structure containing three or more residential dwelling units and all commercial or industrial buildings or structures.
- F. Building permits shall become invalid if the work authorized by such permit is not commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. Permittees that do not request and pass a City inspection within 180 days of permit issuance or within 180 days since the previous City approved inspection, shall automatically expire and become invalid. The City may grant, in writing, one or more extensions of time, for periods not more than 180 days each, based on good and satisfactory reasons, as determined by the City. Permittees must submit to the City a written extension request prior to the date of permit expiration and shall demonstrate good cause. Extensions are at the sole discretion of the City.
- G. Upon notice from the City that work is being done contrary to the provisions of this code or in a dangerous or unsafe manner, such work shall immediately cease. Such stop work order notice shall be in writing and shall be given to the owner of the property, or to the owner's agent, or to the person doing the work. The notice shall state the conditions under which work is authorized to resume. Where an emergency exists, the City official shall not be required to give a written notice prior to stopping the work. Any person or entity who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to penalties as prescribed by law.

14.120.030 Design Requirements.

- A. The following general design requirements apply to all construction in the City of College Place. In the event of a conflict between these provisions and the provisions of CPMC 14.120.040, these requirements shall apply.
1. Roof snow load: 30 lbs./square foot.

2. Wind speed: 110 mph and a three second gust of 85 mph.
 3. Seismic design category: D₀.
 4. Weathering: Severe.
 5. Frost line depth: 24 inches below grade.
 6. Termites: Slight to moderate.
 7. Decay: None to slight.
 8. Winter design temperature: 10 degrees Fahrenheit.
 9. Ice shield underlay: Yes.
 10. Flood Hazards:
 - a. Map Index Community – Panel Number 530195INDO Effective 09/07/2001.
 - b. FIRM Community-Panel Number 5301950440B, Effective 9/07/2001.
 - c. FIRM Community-Panel Number 5301940445B, Effective 12/1/1983, Revised; and
 - d. Letter of Map Revision (LOMR) IA-RA-RS-530194 4/13/1988.
 11. Annual freeze index: 1000; and
 12. Mean annual temperature: 53.4 degrees Fahrenheit.
- B. Except as may be otherwise provided herein, the following apply to new structures and existing buildings when the occupancy classification changes or when they are being used as mixed occupancies.
1. All occupancy classifications referenced in this Section are as defined in the International Fire Code as adopted by the City of College.
 2. The College Place Fire Chief must approve all automatic sprinklers, fire extinguishing systems, and other fire or smoke suppression and/or retardant apparatus mentioned in this Section.
 3. An automatic fire sprinkler system shall be installed in:

- a. Drinking or dining establishments when the total floor area exceeds 3,000 square feet.
 - b. All multi-theater complexes.
 - c. In basements larger than 1,500 square feet in floor area except Group R, Division 3 occupancies.
 - d. When a structure has over 4,000 square feet of floor area, is more than two stories, or is more than 30 feet in height.
 - e. In all amusement buildings.
 - f. All theatrical stages and contiguous accessory spaces such as dressing rooms, workshops, and storerooms where the combined area is more than 1,000 square feet.
 - g. All Group E occupancies over 3,000 square feet or more than two stories in height.
 - h. All Group F occupancies over 4,000 square feet or more than 30 feet in height.
 - i. All Group H, Division 1, 2, 3 and 5 occupancies.
 - j. All Group H, Division 4 occupancies having a floor area of more than 3,000 square feet or more than 30 feet in height.
 - k. All Group I Occupancies. In addition, quick response or residential sprinklers shall be installed throughout patient/inmate sleeping areas.
 - l. Group M occupancies with floor areas over 4,000 square feet or more than 30 feet in height.
 - m. Group S occupancies with floor areas over 4,000 square feet or more than 30 feet in height; and
 - n. Group U occupancies with floor areas over 4,000 square feet or more than 40 feet in height.
- 4. As noted in the International Building Code, area separation walls are not considered to separate a building to enable deletion of the required fire alarm/detection and fire sprinkler systems required by this Section.
 - 5. The Fire Chief may exempt the following rooms or areas from the requirement to install sprinkler systems:

- a. Where sprinklers are considered undesirable because of the nature of the contents of the rooms or in rooms or areas which are of noncombustible construction with wholly noncombustible contents and which are not exposed by other areas. Sprinklers shall not be omitted from any room merely because it is damp or of fire resistive construction.
 - b. Where the application of water or flame and water to the contents may constitute a serious fire or life hazard, as in the case of the manufacture or storage of quantities of aluminum powder, calcium carbide, calcium phosphide, metallic sodium and potassium, quick lime, magnesium powder, or sodium peroxide; and
 - c. Safe deposit and other vaults of fire-resistive construction, when used for storage of records, files and other documents, when stored in metal cabinets.
6. Alternative approved automatic fire extinguishing systems may be installed to protect against special hazards or occupancies in lieu of automatic sprinklers when approved by the Fire Chief, or his/her designee.
7. The installation of an automatic fire sprinkler system does not eliminate the need for alarm and fire detection systems required by the International Building or Fire Code.
8. In the event there is a conflict between any of the provisions of this Section and the provisions of the most current edition of International Building or Fire Code as published by the International Code Council and adopted by the City, then the provisions of the more restrictive code, as determined by the City, shall apply.
9. A qualified service technician, as determined by the City, shall service all automatic fire sprinkler systems annually only. A copy of the annual service report, certified by the signature of the technician who performed the inspection, shall be forwarded to the Fire Department within five working days of such inspection.
10. If, at any time, any automatic fire sprinkler system becomes inoperative, the property owner shall immediately notify the College Place Fire Chief. "Inoperability" shall be defined as any condition that prevents any sprinkler from operating as designed or any alarm from sounding at its designated location.
11. All automatic fire sprinkler systems shall be equipped with an alarm, which shall give an audible signal on the building exterior. This shall be a bell or horn strobe of sufficient volume to alert passersby in a location approved by the Fire Chief.
12. Automatic fire sprinkler systems shall be designed, installed, tested, and maintained per the National Fire Sprinkler Code as published in the National Fire Protection Association Chapter 13.

13. The violation of any of the provisions of this notice shall constitute the suffering of nuisance on the affected premises and such nuisance may be abated as in the case of any other nuisance per the provisions of the College Place Municipal Code or those provisions of the Revised Code of Washington respecting nuisance abatement.

- C. **Damaged Buildings.** If the Building Official finds that the value of proposed work equals or exceeds 50 percent of the assessed valuation of the building or structure before the damage has occurred or the improvement is started, then existing portions of the entire building or structure shall be improved to meet the requirements of the International Codes as adopted.

14.120.040 International Codes Adopted. The following Codes are hereby adopted by the City of College Place:

- A. The 2015 Edition of the International Building Code, as adopted and hereafter amended by the State Building Code Council in Washington Administrative Code (WAC) Chapter 51-50, as published by the International Code Council, is hereby adopted, together with the following amendments.

These codes are amended as follows:

Section 101.1. Insert: City of College Place.

Section 113 Substitute: Hearing Examiner.

Section 113.1 General. The Hearing Examiner for the City of College Place shall hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of this code.

Section 113.2 Limitations of Authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed. The Hearing Examiner shall have no authority to waive requirements of this code.

Section 114.4 Violation penalties. Any person who violates a provision of this code or fails to comply with any of the requirements thereof or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor and shall be punished by a fine not to exceed one thousand dollars, or by imprisonment in jail for a period not to exceed ninety days or by both such fine and imprisonment.

Section 1612.3. Insert: City of College Place.

- B. The 2015 Edition of the International Residential Code (IRC), as adopted and hereafter amended by the State Building Code Council in Washington Administrative Code (WAC) Chapter 51-51, as published by the International Code Council, including Appendices F and Q, but excluding Chapter 11, “Energy Efficiency,” and Chapters 25 through 43, are hereby adopted together with the following amendments:

These codes are amended as follows:

Section R101.1. Insert: City of College Place

Section R112. Hearing Examiner.

Section R112.1 General. The Hearing Examiner for the City of College Place shall hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of this code.

Section R112.2 Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed. The Hearing Examiner shall have no authority to waive requirements of this code.

R112.2.1 Determination of substantial improvement in flood hazard areas. When the building official provides a finding required in Section R105.3.1.1, the Hearing Examiner shall determine whether the value of the proposed work constitutes a substantial improvement. A substantial improvement means any repair, reconstruction, rehabilitation, addition or improvement of a building or structure, the cost of which equals or exceeds 50 percent of the market value of the building or structure before the improvement or repair is started. If the building or structure has sustained substantial damage, all repairs are considered substantial improvement regardless of the actual repair work performed. The term does not include:

1. Improvements of a building or structure required to correct existing health, sanitary or safety code violations identified by the building official and which are the minimum necessary to assure safe living conditions; or
2. Any alteration of an historic building or structure, provided that the alteration will not preclude the continued designation as an historic building or structure. For the purpose of this exclusion, an historic building is:
 - 2.1. Listed or preliminarily determined to be eligible for listing in the National Register of Historic Places.

- 2.2. Determined by the Secretary of the U.S. Department of Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined to qualify as an historic district; or
- 2.3. Designated as historic under a state or local historic preservation program that is approved by the Department of Interior.

R112.2.2 Criteria for issuance of a variance for flood hazard areas. A variance shall be issued only upon:

- 3. A showing of good and sufficient cause that the unique characteristics of the size, configuration or topography of the site render the elevation standards in Section R322 inappropriate.
- 4. A determination that failure to grant the variance would result in exceptional hardship by rendering the lot undevelopable.
- 5. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
- 6. A determination that the variance is the minimum necessary to afford relief, considering the flood hazard.
- 7. Submission to the applicant of written notice specifying the difference between the design flood elevation and the elevation to which the building is to be built, stating that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced floor elevation, and stating that construction below the design flood elevation increases risks to life and property.

R112.4 Administration. The Building Official shall take immediate action in accordance with the decision of the Hearing Examiner.

Section R113.4. Violation penalties. Any person who violates a provision of this code or fails to comply with any of the requirements thereof or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor and shall be punished by a fine not to exceed one thousand dollars, or by imprisonment in jail for a period not to exceed ninety days or by both such fine and imprisonment.

Section R403.1.3 Is modified to include the following: Due to the code's assumed minimum soil bearing of 1500 psf and local soil conditions Foundation Stem Walls will incorporate a minimum of two Horizontal runs of #4 reinforcing steel. One shall be placed

3 inches above the bottom of the wall and one within 5 inches of the top of the wall (grade 60) prescriptively, or in lieu an engineered foundation design (WA ST stamp) at submittal.

Table R301.2 (1) Insert: See Section 14.120.030 Design Requirements A.

- C. The 2015 Edition of the International Mechanical Code, as adopted by the State Building Code Council in Washington Administrative Code (WAC) Chapter 51-52, as published by the International Code Council, including the 2015 International Fuel Gas Code, 2014 NFPA 58 and the 2014 NFPA 54, is hereby adopted.

These codes are amended as follows:

Section 101.1. Insert: The City of College Place.

Section 106.5.2. Fees shall be in accordance with the current City Fee Schedule.

Section 106.5.3. Insert: The City may refund a fee, or a part of a fee as follows:

- a. 100 percent of any fee erroneously paid or collected.
- b. Up to 80 percent of the applicable permit fee paid when no work has been done under a permit issued in accordance with this code.
- c. Up to 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done. The Building Official shall not authorize the refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

Section 108.4. Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor punishable by a fine of not more than one thousand dollars or by imprisonment not exceeding ninety days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 108.5. Stop work orders. Upon notice from the code official that mechanical work is being done contrary to the provisions of this code or in a dangerous or unsafe manner, such work shall immediately cease. Such notice shall be in writing and shall be given to the owner of the property, or to the owner's agent, or to the person doing the work. The notice shall state the conditions under which work is authorized to resume. Where an emergency exists, the code official shall not be required to give a written notice prior to stopping the work. Any person who shall continue any work on the system after having been served with a stop work order, except such work as that person is directed to perform

to remove a violation or unsafe condition, shall be liable for a fine of not less than two times the value of the permit.

Section 109 Means of Appeal

Section 109.1 Application for appeal. A person shall have the right to appeal a decision of the code official to the Hearing Examiner. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed.

109.1.1 Limitation of authority. The Hearing Examiner shall have no authority to waive requirements of this code.

109.2 Membership of board. Delete entire subsection.

109.3 Notice of meeting. Delete entire subsection.

109.4 Open hearing. All hearings before the Hearing Examiner shall be open to the public. The Appellant, the Appellant's representative, City staff and representatives of the City, and any person whose interests are affected shall be given an opportunity to be heard.

109.5 Postponed hearing. Delete entire subsection.

109.6 Board decision. Delete entire subsection.

109.7 Court review. Any person, whether or not a previous party of the appeal, shall have the right to apply to the appropriate court for a writ of certiorari to correct errors of law. Application for review shall be made in the manner and time required by law in accordance with the provisions of this Title.

The 2015 Edition of the International Fire Code, as adopted by the State Building Code Council in Washington Administrative Code (WAC) Chapter 51-54, as published by the International Code Council, including Appendix Chapters B, C and D (see International Fire Code Section 101.2.1, 2015 Edition), is hereby adopted.

These codes are amended as follows:

Section 101.1 Insert: City of College Place.

Section 108. Hearing Examiner.

Section 108.1. Appeals. All appeals of orders, decisions or determinations made by the City Fire Marshall relative to the application and interpretation of this code shall be heard and decided by the Hearing Examiner.

Section 108.2 Limitations on authority. An application for appeal shall be based on a claim that the intent of this code or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equivalent method of protection or safety is proposed. The Hearing Examiner shall have no authority to waive requirements of this code.

Section 109.4 Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than one thousand dollars or by imprisonment not exceeding ninety days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 111.A. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than three hundred dollars or more than one thousand dollars.

That the geographic limits referred to in certain sections of the *2015 International Fire Code* are hereby established as follows:

Section 5704.2.9.6.1. In all zones established in Title 14 of the College Place Municipal Code except heavy industrial.

Section 5706.2.4.4. In all zones established in Title 14 of the College Place Municipal Code except light and heavy industrial, provided that up to one hundred ten gallons may be stored for domestic purposes.

Section 5806.2. In all zones as established in Title 14 of the College Place Municipal Code except heavy industrial.

Section 6104.2 the storage of liquefied petroleum gases in excess of 500 gallons is prohibited in all zones established in Title 14 of the College Place Municipal Code except light and heavy industrial. Bulk storage of liquefied petroleum gas is prohibited in all zones as established in Title 14 of the College Place Municipal Code except heavy industrial.

- E. The 2015 Edition of the Uniform Plumbing Code (UPC), as adopted by the State Building Code Council in Washington Administrative Code (WAC) Chapters 51-56, as published by the International Association of Plumbing and Mechanical Officials (IAPMO), is hereby adopted.

These codes are amended as follows:

102.3 Hearing Examiner. The Hearing Examiner shall hear and decide all appeals of orders, decisions, or determinations made by the Authority Having Jurisdiction relative to the application and interpretations of this code.

102.3.1 Limitations of Authority. The Hearing Examiner shall have no authority relative to interpretation of the administrative provisions of this code, nor shall the Hearing Examiner be empowered to waive requirements of this code.

102.4 Violations. It shall be unlawful for a person, firm, or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert, demolish, equip, use, or maintain plumbing or permit the same to be done in violation of this code.

102.5 Penalties. A person, firm, or corporation violating a provision of this code shall be deemed guilty of a misdemeanor punishable by a fine of not more than one thousand dollars or by imprisonment not exceeding ninety days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Any provisions of such code affecting sewers or fuel gas piping are not adopted and are specifically rejected. Also, Chapters 12 and 14 of this Code are not adopted. Additionally, those requirements of the Uniform Plumbing Code relating to venting and combustion air of fuel fired appliances as found in Chapter 5 and those portions of the Code addressing building sewers are not adopted.

- F. The 2015 Washington State Energy Code, as adopted by the State Building Code Council in Chapter 51-11C and 51-11R WAC, is hereby adopted.

This code is amended as follows:

R109.1 and C109.1 Hearing Examiner. The Hearing Examiner shall hear and decide all appeals of orders, decisions, or determinations relative to the application and interpretations of this code.

R109.2 and C109.2 Limitations of Authority. The Hearing Examiner shall have no authority relative to interpretation of the administrative provisions of this code, nor shall the Hearing Examiner be empowered to waive requirements of this code.

R110 and C110. Violations. It shall be unlawful for a person, firm, or corporation to erect, construct, any building, or remodel or rehabilitate any existing building or structure in the state, or allow the same to be done, contrary to or in violation of any of the provisions of this code.

- G. Standards for Accessibility of Buildings and Facilities to Elderly and Handicapped, RCW 70.92.100 through 70.92.160, are hereby adopted by reference.

- H. The 2015 Edition of the International Existing Building Code, as published by the International Code Council, is hereby adopted
- I. The National Fuel Gas Code (NFPA 54), as adopted by the State Building Code Council in Chapter 51-52 WAC, and as published by NFPA, is hereby adopted.
- J. The Liquefied Petroleum Gas Code (NFPA 58), as adopted by the State Building Code Council in Chapter 51-52 WAC, and as published by NFPA, is hereby adopted.
- K. The 2015 Edition of the International Fuel Gas Code (IFGC), as adopted by the State Building Code Council in Chapter 51-52 WAC, and as published by the International Code Council, is hereby adopted.

14.120.050 Moving Buildings.

- A. No individual or entity shall move any building over, upon or along any street or alley in the city without a City-issued permit, provided that:
 - 1. The City shall, in the permit(s) issued under this Section, prescribe the mode of moving of such building or buildings and the street or alleys over which the removal may be made, and the move shall at all times be subject to the control and direction of the City.
 - 2. The route and timing of the move may be limited through a right-of-way use or another permit issued by the City.
 - 3. The City may require the mover to obtain the necessary permission, including but not limited to permits, from any other individual or entity who owns or has an interest in the property over which the building is being moved and provide proof thereof to the City; and
 - 4. The property owner or designated Project Sponsor shall be responsible for all costs and claims of any nature associated with the moving of a building.

14.120.060 Swimming Pools. No individual or entity shall construct a public or semipublic swimming pool nor make changes in any public or semipublic swimming pool already built, or any appurtenances thereof, until the plans and specifications thereof shall first have been submitted to and received the approval of the Washington State Department of Health and a copy of said approval provided to the City. Failure to comply with this section may result in owner being required to remove said swimming pool or appurtenances thereof, or changes thereto or result in the City removing or causing the removal said swimming pool or appurtenances thereof or changes thereto. In the event that the City must act to rectify a non-compliance with this Section, the owner shall be responsible for any and all costs associated therewith. The owner shall be responsible, in addition to the cost of correction, any and all costs of collection of such amount, including but not limited to attorneys' fees and costs and any and all amounts due and owing the City shall become a lien on the real property.

14.120.070 Playground Equipment for Public Use. All play equipment installed on City owned property, or property to be dedicated to the City, shall meet or exceed:

- A. ASTM F1487 – 17 Standard Consumer Safety Performance Specification for Playground Equipment for Public Use; and
- B. Section 424 – Children’s Play Structures of the International Building Code.

Chapter 14.130 Nonconforming Buildings, Structures, Uses, and Lots

Sections:

- 14.130.010 Introduction.**
- 14.130.020 Illegal Buildings, Structures, Lots, and Uses Not Permitted.**
- 14.130.030 Nonconforming Buildings and Structures.**
- 14.130.040 Nonconforming Uses.**
- 14.130.050 Nonconforming Lots; and**
- 14.130.060 Sale of a Nonconforming Building, Structure, Lot, or Use.**

14.130.010 Introduction. This Chapter provides for the regulation of buildings, structures, **lots**, and uses that do not comply with the provisions of this Title and specifies the circumstances, conditions, and/or procedures under which these nonconformities may be permitted to continue and/or to expand.

14.130.020 Illegal Buildings, Structures, Lots, and Uses Not Permitted. Structures, **lots**, site improvements, uses, and/or development activities which were not legally established or conducted, as determined by the City, must fully conform and comply with the provisions this Title or be abated; provided, that:

- A. The burden of documenting and showing that any nonconformity is a legal nonconformity shall, in all cases, be upon the owner of such nonconformity and not upon the City.
- B. If the Community Development Director or his/her designee cannot conclusively determine that the nonconformity was lawfully established and in continuous use or operation, then the matter may be referred to the Hearing Examiner for review. The Hearing Examiner shall be authorized to render a decision as to whether the nonconforming building, structure, lot, or use or structure was lawfully established and/or in continuous operation or not and determine the measures necessary for compliance with this Title, and/or to order abatement.

14.130.030 Nonconforming Buildings and Structures. Buildings and structures that were legally established, but do not comply with current regulations, may be used subject to the following provisions:

- A. Nothing in this Chapter shall be construed to restrict normal structural repair and maintenance of a nonconforming structure, including the replacement of walls, fixtures and plumbing, provided that the degree of nonconformity is not increased.
- B. Legal nonconforming structures may be remodeled, improved, and/or expanded; provided, that the proposed activities do not increase the degree of nonconformity.

- C. Nonconforming buildings or structures shall not be relocated on the same site unless the move results in bringing the building or structure into closer conformance with the provisions of this Title.
- D. Should the structure be destroyed by any means to an extent equal to or more than 50 percent as determined by the City, it shall not be reconstructed except in conformity with the provisions of this Title.

14.130.040 Nonconforming Uses.

- A. A nonconforming use of a building, structure, or land shall not be extended or enlarged, unless otherwise provided in this Title.
- B. A nonconforming use shall be discontinued and may not be reinstated if use has been vacated or discontinued and not reestablished within 12 months as determined by the City.
 - 1. When a nonconforming use becomes discontinued or succeeded by a conforming use, it shall be deemed that such prior non-conforming use has ceased to exist and thus loses its status as a legal nonconforming use.
 - 2. Any subsequent use shall conform to the provisions of this Title.
 - 3. The City shall have the discretion to extend the time limitation due to special circumstances beyond the control of the owner or occupant of the nonconforming use or nonconforming structure. Examples of special circumstances include but are not limited to disputes over insurance settlements in the case of fire or other casualty, delay in transferring title due to probate proceedings, litigation that impacts continuation of a nonconforming use or nonconforming structure, labor strikes, war, and acts of God. If the delay is due to the actions or inactions of the individual or entity that desires to continue the nonconforming use, as determined at the sole discretion of the City, the City may deny any requested extension of time limitation.

14.130.050 Nonconforming Lots.

- A. A legal nonconforming lot may be developed; provided, that:
 - 1. It meets all other requirements of this Title and/or has obtained a variance pursuant to this Title; or
 - 2. A reasonable use exception has been obtained in accordance with the provisions of this Title.

14.130.060 Sale of a Nonconforming Building, Structure, Lot, or Use. Property classified as nonconforming may be transferred or sold without that fact alone affecting the right to continue the nonconforming use or use of a nonconforming structure.

Official Zoning Map
Potential Amendments Under Review



**CITY OF COLLEGE PLACE
WASHINGTON**

Approved: October 9, 2018
Potential Amendments: September 26, 2020

LEGEND

Zoning Designations

- Downtown Mixed Use (DMU)
- General Commercial (GC)
- Light Industrial (LI)
- Multi-Family Residential (MFR)
- Public Use (PU)
- Single Family Residential (SFR)
- University District (UD)

City Limits

UGA

Proposed Revision

Potential Revisions Under City Review

1. To be zoned Public Uses upon annexation to the City.
2. To be zoned Public Uses upon annexation to the City.
3. Note: The Planned Unit Development zoning district no longer exists. Areas previously designated as PUD have been zoned consistent with their PUD approval.



0 0.25 0.5
Miles



Disclaimer: The information on this map is intended for general reference use only. The City of College Place, and those operating on their behalf, cannot guarantee the accuracy or usefulness of the information shown. The user of this map assumes all responsibility for inappropriate use of the information provided herein.

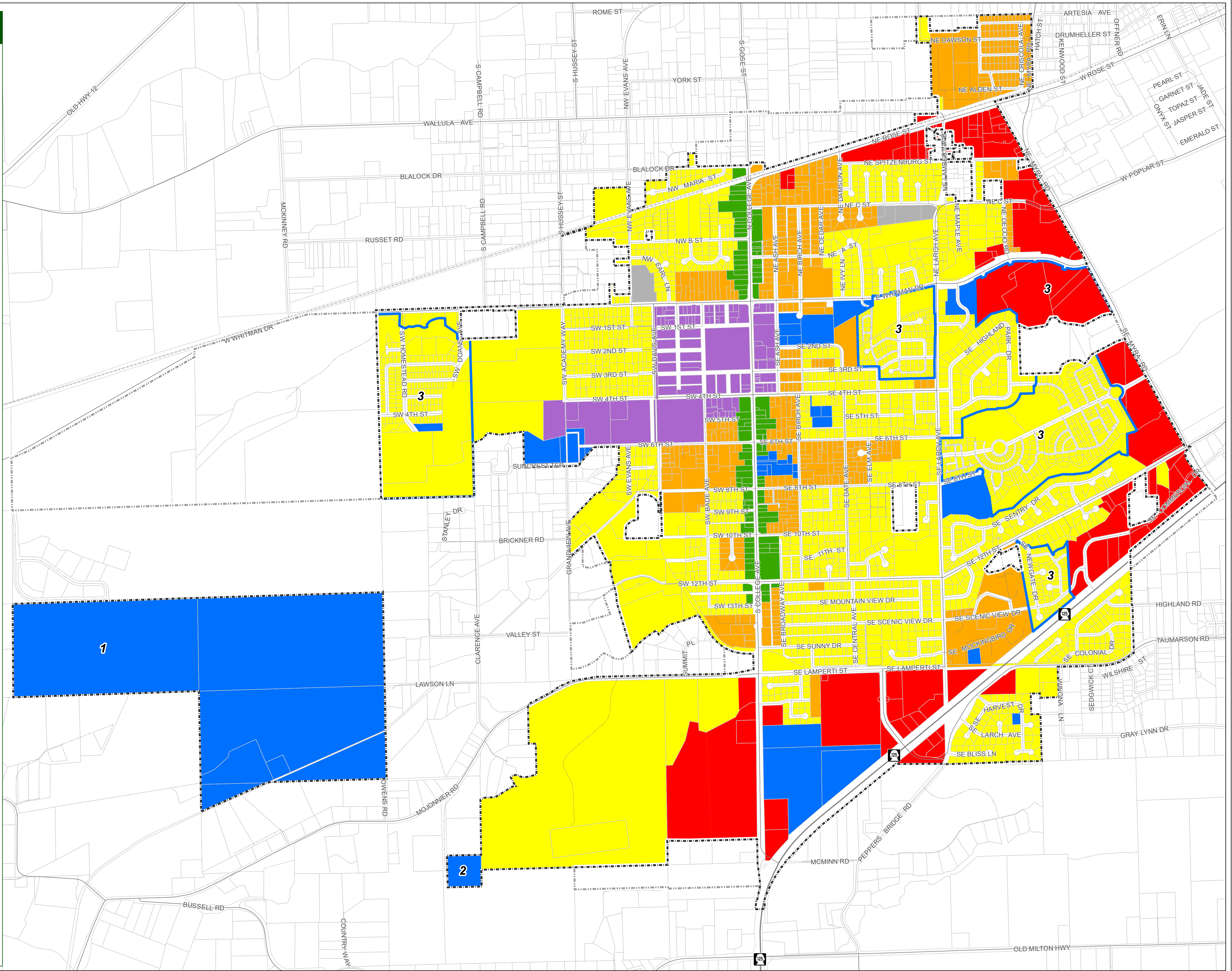
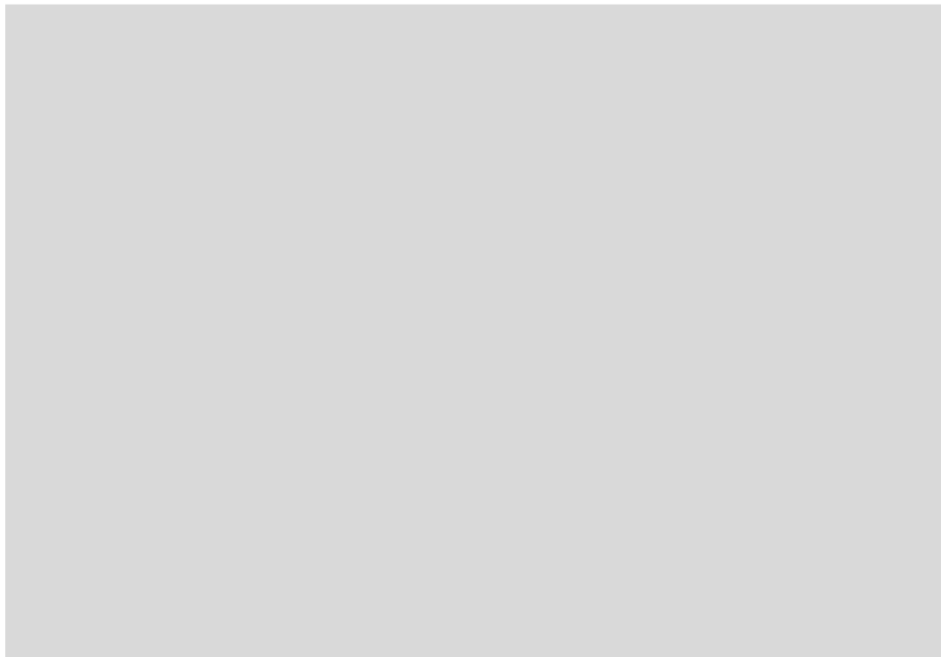
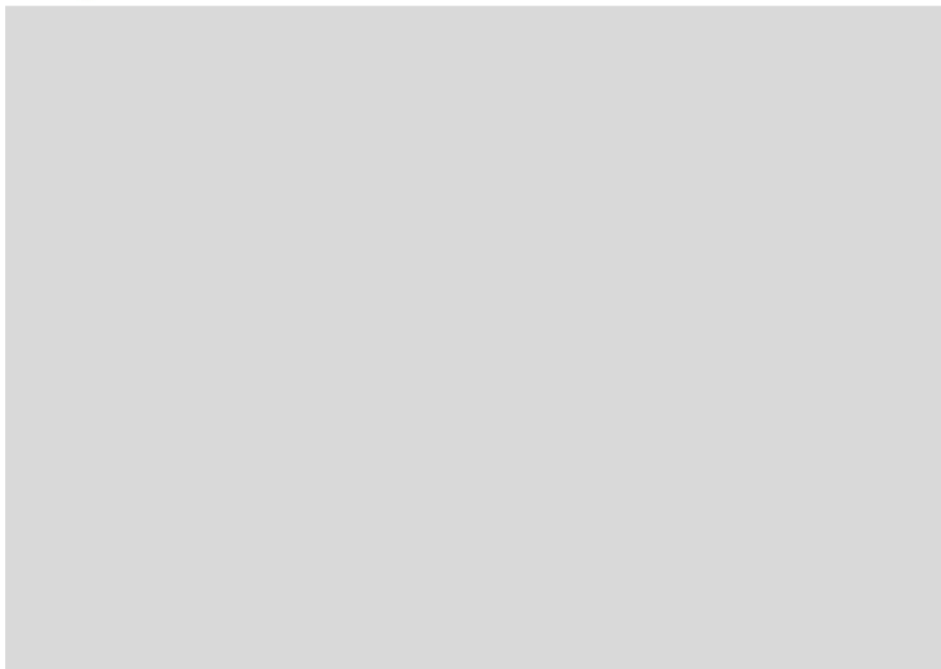


Exhibit A Ordinance 20- 021

**City of College Place, Washington
Unified Development Code
Effective December 1, 2020**



**City of College Place, Washington
Unified Development Regulations
College Place Municipal Code Title 14**



City of College Place, WA Unified Development Code - Effective December 1, 2020

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Chapter 14.10 Administration of the Unified Development Code

Sections:

14.10.010	Introduction.
14.10.020	Administrative Roles and Responsibilities.
14.10.030	Administrative Interpretations.
14.10.040	General Provisions.
14.10.050	Reasonable Use Exception.
14.10.060	Fees.
14.10.070	Financial Protections.
14.10.080	Development Agreements.
14.10.090	Liability; and
14.10.100	Severability.

14.10.010 Introduction. The City of College Place has consolidated the primary regulations governing the use and development of land into a single unified development code. College Place Municipal Code Title 14, also known as the College Place Unified Development Code, includes a single set of definitions, procedures, and standards and is intended to be the principal source of information for business and property owners, developers, residents, and interested citizens. If you have questions about this document, please don't hesitate to contact the City of College Place Planning Department.

A. The following is a brief summary of key planning roles in the City of College Place:

1. The College Place City Council is the legislative body of the City and is the only body which can adopt or amend an ordinance, which includes amendments to the City Comprehensive Plan and Development Regulations. The City Council also confirms the appointment by the Mayor of the City Administrator, the Hearing Examiner, Planning Commissioners, Historic Preservation Commissioners, and members of the Economic Development, Tourism, and Events Commission. In addition, the City Council appoints the members of the Parks, Arbor, and Recreation Board.
2. The Mayor is the chief executive officer and ceremonial head of the City. The Mayor appoints the City Administrator and sees that all laws and ordinances are faithfully enforced.
3. The City Administrator assists the Mayor in the performance of his/her duties and supervises the various City departments. The City Administrator functions as the chief administrative officer, serves as the personnel officer for the City, designates city staff responsible for the performance of duties identified in this Title, and performs other administrative duties as assigned.
4. The Community Development Director, as authorized by the City Administrator, serves as the lead staff person responsible for the administration of this Title,

- overseeing the implementation of all planning requirements and activities in the City, making administrative decisions on certain land use applications, and interpreting the provisions of this Code.
5. The City Building Official, as authorized by the Community Development Director, administers, and enforces the International Building and related codes, as adopted by the City.
 6. The City Fire Marshal, as authorized by the City Fire Chief, administers, and enforces the International Fire Code, and related codes, as adopted by the City, including but not limited to inspection of structures and land uses for compliance.
 7. The City Public Works Director, as authorized by the City Administrator, is responsible for the operation and maintenance of essential City services including water, sanitary sewer, storm water management, and streets. In this capacity, the Public Works Director participates in the review and approval of development permits and the enforcement of City standards.
 8. The City Engineer, as authorized by the Public Works Director, is responsible for the implementation of the City of College Place Engineering Design Standards, In this capacity the City Engineer participates in the review and approval of development applications, the review and approval of the design and construction of infrastructure improvements, approving financial protections, and the enforcement of City standards.
 9. The City Hearing Examiner is authorized to receive and examine available information, conduct public hearings, prepare a record thereof, enter findings of fact and conclusions based upon those facts, make recommendations, and prepare a record of decision for certain land use applications and appeals.
 10. The City Attorney advises the Mayor, City Administrator, City Council, City boards and commissions, and City staff regarding the legal interpretations, applications, and the enforcement of this Title. In addition, the City Attorney may initiate code enforcement actions on behalf of the City.
 11. The City Planning Commission is the planning advisory body to the Mayor and City Council and makes recommendations on long range planning matters, supports current planning activities as specified in this Title, and performs other duties as assigned by the City Council. For more information about the College Place Planning Commission see CPMC 2.32.
 12. The Historic Preservation Commission has been established to promote awareness and preservation of the city's history. One major responsibility of the Historic Preservation Commission is reviewing proposed changes to the College Place Register of Historic Places. The Commission also serves as the local review board for special valuation of

historic properties as provided in RCW 84.26. For more information about the College Place Historic Preservation Commission see CPMC 14.110.

13. The Parks, Arbor and Recreation Board makes recommendations to the Mayor and City Council on the acquisition, control, improvement, beautification, and planning of all public parks and recreation facilities. For more information about the College Place Parks, Arbor, and Recreation Board see CPMC 2.62.
14. The Economic Development, Tourism, and Event Commission provides special knowledge and expertise to the Mayor and City Council relative to monitoring, assessing and strengthening existing economic development strategies and developing new strategies. For more information about the College Place Economic Development, Tourism, and Event Commission see CPMC 2.3.

14.10.020 Administrative Roles and Responsibilities.

- A. Unless otherwise provided by the City Administrator, the Community Development Director, and his/her designees, are hereby authorized to perform, the following:
 1. Establish and maintain such application forms and administrative procedures as may be necessary to implement this Title.
 2. Interpret ordinances, codes, and requirements and determine the applicability of this Title to proposed uses, projects and development activities.
 3. Prepare and upon approval by the City Council, implement a fee schedule for all land use, development, and building permit activities.
 4. Serve as the SEPA Responsible Official.
 5. Review and approve or deny land use, shoreline, building permit, and related permits in accordance with the provisions of this Title.
 6. Inspect and examine any structure or tract of land and within the sole discretion of the City, to order in writing the remediation of any condition found to exist or reasonably likely to occur in violation of any provision of the College Place Municipal Code.
 7. Enforce City ordinances, codes, and regulations including the approval of compliance plans, the imposition of fines for violations, the issuance of stop work orders, and/or the imposition of penalties.
 8. Manage the activities of City staff and liaison with consultants involved in planning and land use activities; and

9. Represent the City in working with other local, county, state, and federal planning and natural resource management agencies, and the like.
- B. Unless otherwise provided, the Building Official is authorized to perform such activities as may be necessary to administer the International Building and related codes as adopted by the City. This may include, but is not limited to:
 1. Review building plans and building permit applications.
 2. Issue or deny building permits.
 3. Inspect construction; and
 4. Issue Certificates of Occupancy.
- C. The Office of the Hearing Examiner is established along with the authority and duties of the position in CPMC Chapter 2.50.

14.10.030 Administrative Interpretations.

- A. In their interpretation and application, the provisions of this Title are intended to be minimum requirements. Nothing in this Title is intended to impair, annul or abrogate any easement, covenant or other agreements between parties, public or private, nor is it in any way intended to interfere with any existing regulations previously adopted pursuant to law, relating to the use of land; provided, however, that when the requirements of this Title appear to be inconsistent with the requirements of any lawfully adopted rules, regulations or ordinances, the City may make an administrative code interpretation to resolve any potential inconsistency.
- B. Any person may submit a reasonable written request to the City for a formal interpretation of the provisions of this Title, or those codes referenced by this Title. The request shall identify the specific provision(s) in question and shall include relevant background information and supporting documentation. If accepted by the City, the request shall be processed in accordance with the applicable provisions of this Title.

14.10.040 General Provisions.

- A. Except as provided in this Title, the following general provisions apply:
 1. No land, building, structure or premises shall be used, designed or intended to be used for any purpose or in any manner other than in a use listed in this Title or amendment thereto as permitted in the zone in which such land, building, structure or premises is located.

2. No designated yards or open spaces surrounding any building or structure shall be encroached upon or reduced in any manner except in conformity with the building site, area and yard requirements established by this Title, nor shall any yard or open space associated with any building or structure for the purpose of complying with the requirements of this Title or amendments thereto be considered as providing a yard or open space for any other building or structure.
 3. No building or structure shall be erected or moved onto a site and no existing building or structure shall be altered, enlarged, or reconstructed except in conformity with this Title. Nor shall any building or structure be erected or structurally altered to exceed in height the limit established by this Title or amendment thereto for the zone in which such building or structure is located.
 4. No buildings or permanent structures shall be permitted over a utility easement.
 5. All new buildings and development activities that require water and sewer service shall connect to the City systems if available, in accordance with the provisions of the Laws of Washington State.
- B. Nothing contained in this Title shall require any change in any existing building or structure, construction or planned use of a proposed building, which would conform to the zoning regulations then in effect and for which building permit plans are on file in City Hall prior to the effective date of the ordinance codified in this Title and the construction of which building or structure shall have been started within the time requirements of such building permit and diligently worked upon to its completion, unless by some other operation of applicable law.
- C. No land use in violation of local, state, or federal law shall be allowed in any zone within the City of College Place and are hereby expressly prohibited.
- D. In cases where multiple lots under common ownership will be used for one building site, and in particular those cases where a structure is proposed to be built across a lot line or within lot setbacks, the lots shall be consolidated into one lot.
1. The consolidation shall be prepared by the owner(s) or their representative and subject to review and approval by the City in the same manner as a boundary/lot line adjustment; and
 2. Upon approval, the consolidation shall be recorded at the Office of the County Auditor.
- E. Upon discovery of any human remains, artifacts, or evidence of potential archaeological or cultural resources all construction activities or uses authorized under this Title shall be suspended pending authorization to proceed from the City, and/or the Washington State Department of Archaeology and Historic Preservation, in accordance with the provisions

of state and federal law, including, but not limited to RCWs 68.50.645, 27.44.055, and 68.60.055.

1. If ground disturbing activities encounter human skeletal remains during the course of construction, then all activity will cease that may cause further disturbance to those remains. The area of the find will be secured and protected from further disturbance until the Washington State Department of Archaeology and Historic Preservation (DAHP) provides notice to proceed. The finding of human skeletal remains will be reported to the College Place Police Department and the Walla Walla County Coroner in the most expeditious manner possible. The remains will not be touched, moved, or further disturbed. The County Coroner will assume jurisdiction over the human skeletal remains and make a determination of whether those remains are forensic or non-forensic. If the County Coroner determines the remains are non-forensic, then they will report that finding to the Department of Archaeology and Historic Preservation who will then take jurisdiction over the remains. The DAHP will notify any appropriate cemeteries and all affected tribes of the find. The State Physical Anthropologist will make a determination of whether the remains are Indian or Non-Indian and report that finding to any appropriate cemeteries and the Confederated Tribes of the Umatilla Indian Reservation. The DAHP will then handle all consultation with the affected parties as to the future preservation, excavation, and disposition of the remains.
2. If ground disturbing activities encounter artifacts, or evidence of potential archaeological or cultural resources during construction, then all activity will cease that may cause further disturbance to those items. The Project Sponsor shall immediately contact the College Place Department of Community Development to determine how best to secure the site and to consult with the Confederated Tribes of the Umatilla Indian Reservation and the DAHP.

14.10.050 Reasonable Use Exception. In the event that the strict and literal interpretation of this Title serves to deny a property owner all reasonable use of their property, the property owner may apply for a reasonable use exception and may request the minimal relief necessary to enable the reasonable use of their property. Only valid and complete requests will be processed pursuant to this Title.

A. Reasonable use exceptions may be granted when:

1. Application of this Title would deny all reasonable economic use of the property.
2. There are no other practical alternatives to the proposed use that would have less impact.
3. The inability to derive reasonable economic use of the property is not the result of subdivision or other actions by the Applicant.
4. No other reasonable economic use has less adverse impact(s).

5. The proposal protects and mitigates impacts to the functions and values of critical areas to the greatest extent feasible, consistent with the best available science.
6. The proposal does not pose a threat to the public health, safety, or welfare on or off the development proposal site; and
7. The proposal is consistent with other applicable regulations and standards.

B. **Burden of Proof.** The burden of proof shall be on the Applicant to bring forth evidence in support of the application and to provide sufficient information on which any decision has to be made on the application.

14.10.060 Fees. Fees and charges for administering the provisions of this Title shall be set by action of the City Council.

- A. Applicants for permits and approvals shall be responsible for reimbursing the City for the cost of professional consultant services, if the City determines such services are necessary to complete its review of the application submittal.
1. The City may require the applicant to deposit an estimated amount with the City, to be sufficient to cover anticipated costs of retaining professional consultant services and to ensure reimbursement to the City for such costs. This may include the execution of a formal cost recovery agreement.
 2. Any unused funds will be returned to the Applicant upon completion and/or finalization of project.

14.10.070 Financial Protections. During the review of any application for a land use, zoning, building, or other development activity, a Project Sponsor may propose, subject to City review and approval, and/or the City may require that a bond(s) or similar forms of financial guarantee or protection be posted to ensure continued compliance with any conditions imposed, including the construction of required improvements, the adherence to city standards, and/or maintenance, repair or replacement of such improvements.

A. Financial protection for performance.

1. The acceptance of financial protection in lieu of completion of required improvements on developments and projects shall be at the sole discretion of the City.
2. Conditions for financial protection on subdivisions, developments, projects or phases thereof with a residential component shall be as follows:
 - a. Financial guarantees shall not be accepted in lieu of required improvements until:

- (1) The requesting party demonstrates ownership by means acceptable to the City.
- (2) Permanent slope retention improvements (cut, fill, retaining walls, etc.) and permanent measures and improvements necessary to mitigate floodplain, stormwater and groundwater concerns have been completed with erosion control measures in place and maintenance bonds, where required, are provided in an amount and term acceptable to the City, to ensure the long-term integrity of the improvements.
- (3) The party requesting a financial guarantee executes and records an agreement with the City with language acceptable to the City that runs with the land such that:
 - (a) The requesting party acknowledges that no structures will be occupied, and no occupancy permits shall be issued by the City until all improvements approved for construction, including financially guaranteed improvements are completed to City satisfaction.
 - (b) All purchase and sales agreements include language notifying prospective buyers that occupancy will not be granted until all infrastructure is complete to City satisfaction.
 - (c) All purchase and sales agreements shall include blanket construction access easements to allow construction of required improvements after sale of property and an indemnification clause to protect the city against issues related to construction access, improvements and corrections on sold properties until final acceptance.
 - (d) City shall be reimbursed for all costs related to addressing buyer concerns over incomplete and/or unapproved infrastructure where reimbursement shall be required prior to issuance of occupancy permits.
 - (e) The requesting party warrants all improvements for a period of two years after the final improvement is approved.
- (4) Additionally, the following requirements shall apply to all subdivisions:
 - (a) Lot pins on all property corners and where necessary to establish ownership are established by a surveyor licensed to practice in the state of Washington.
 - (b) Conditions of approval include requirement to note on the plat that no occupancy permits shall be issued by the city until all improvements

approved for construction, including financially guaranteed improvements are completed to City satisfaction.

- b. No occupancy permit for a structure other than a temporary contractor's office or temporary storage building, or a single model home shall be issued for a structure on a lot or parcel within an approved subdivision or within a development, project or phase prior to:
 - (1) Final inspection and approval of all required infrastructure improvements approved for construction including financially guaranteed improvements, and
 - (2) Provision of any financial guarantees for maintenance where required by special council resolution.
- c. Partial financial protection releases shall be allowed for approved infrastructure upon the following conditions:
 - (1) Requestor provides a list of all improvements requested for release with originally guaranteed amounts.
 - (2) Requestor reimburses the City for partial release inspection and review at three percent of total requested release to include the costs of incomplete or unapproved items previously requested for release if included in the request. Reimbursement shall be made in advance of review.
 - (3) Release of requested infrastructure shall be at City discretion based on whether or not the infrastructure has been approved.
 - (4) Request for final release of all improvements where some improvements are not approved, shall be considered a partial release.
- 3. Conditions for financial protection on subdivisions, developments, projects or phases thereof without a residential component shall be established by the city on a case by case basis.
- 4. Applicants applying to financially guarantee improvements shall submit an itemized estimate of all improvements to be financially guaranteed. Estimates shall either be prepared and stamped by a professional engineer licensed to practice in the state of Washington or shall meet alternative requirements satisfactory to the City Engineer.
- 5. The City Engineer shall review and modify the submitted estimate to ensure adequate City protection in event of default of the applicant and shall set the financial protection amount at 125 percent of the final estimate.

B. Improvement warranty required.

1. All public improvements or improvements with a public nexus such as water, sewer and stormwater lines, streets, sidewalks, permanent slope retention improvements (cut, fill, retaining walls, etc.) and permanent measures and improvements necessary to mitigate floodplain, stormwater and groundwater concerns approved by the city shall be warranted for a period of two years. Alternatively, staff may recommend financial protection for maintenance of critical improvements for a period not to exceed two years.
2. The warranty period shall start upon final approval of all improvements.

C. Financial protection options.

1. Performance Bond. A performance bond shall be obtained from a surety bonding company authorized to do business in the state. The bond shall be payable to the City and shall be in an amount sufficient to cover the cost of the improvements as estimated by the City Engineer. The duration of the bond shall be until such time the improvements are accepted by the City.
2. Financial Institution Financing. If this type of financial protection is selected by the subdivider, the following steps shall be taken:
 - a. The subdivider shall provide, from a bank or other reputable lending institution or an individual subject to the approval of the City, a letter of credit. This letter shall be deposited with the City and shall certify that:
 - (1) The lending institution does guarantee funds in an amount equal to the estimate prepared by the City Engineer.
 - (2) In the case of failure on the part of the applicant to complete the specified improvements within the required time period, the lending institution shall pay to the city immediately within legal action time limits and notification, and without further action, such funds as are necessary to finance the completion of those improvements up to the limit of the funds so guaranteed.
 - (3) These funds may not be withdrawn or reduced in amount until released by the City.
 - (4) The subdivider executes a security agreement in which the funds so guaranteed shall be listed as security with appropriate financing statements filed in accordance with Washington's Uniform Code (RCW 62A. 9-401).
 - b. List all work in payable items, e.g., quantity, description, unit, it cost and amount.

- c. Payment for the work done by the subdivider may be made in one lump payment upon completion of all of the work and acceptance thereof, or in smaller payments covering a completed segment or segments of work and acceptance thereof. In either case, at the subdivider's request, the City Engineer and a representative of the lending institution involved will inspect the work and release funds for payment of acceptable work. The lending institution shall make arrangements so that disbursements will be made to contractors whose work has been accepted, and the contractor shall certify that the work was done on the project, and that he/she waives his/her lien against the project. The contractor shall further certify that the wages of his/her employees as they pertain to the project have been paid in full. The financial institution shall also honor drafts drawn by the City for work done on the project by the city. The subdivider would qualify as a contractor if he/her did a portion of the work.
 - d. The percent of the funds shall be retained in the account until the City has accepted the entire development.
- 3. Personal Fund Financing. If this type of financial protection is selected by the subdivider, the following steps shall be taken.
 - a. The subdivider shall deposit cash, or other instrument readily convertible into cash at face value, either with the city or in escrow with a bank or other reputable financial institution. The use of the instrument other than cash, and in the case of an escrow account, the financial institution with which the funds are to be deposited, shall be subject to the approval of the City. The amount of the deposit shall not be less than the cost estimate of the improvements as prepared by the City Engineer. In the case of an escrow account, the subdivider shall file with the City an agreement between the financial institution and himself guaranteeing the following:
 - (1) That the funds of said escrow account shall be held in trust until released by the City Engineer and may not be used or pledged by the subdivider as security in any other matter during that period.
 - (2) That in the case of failure on the part of the subdivider to complete said improvements in the specified time, then the financial institution shall immediately make the funds in said account available to the City for use in completion of those improvements.
 - b. List all work in payable items, e.g., quantity, description, unit, it cost and amount.
 - c. Payment for the work done by the subdivider may be made in one lump payment upon completion of all of the work and acceptance thereof, or in smaller payments covering a completed segment or segments of work and acceptance thereof. In

either case, at the subdivider's request, the City Engineer and a representative of the lending institution involved will inspect the work and release funds for payment of acceptable work. The lending institution shall make arrangements so that disbursements will be made to contractors whose work has been accepted, and the contractor shall certify that the work was done on the project, and that he/she waives his/her lien against the project. The contractor shall further certify that the wages of his/her employees as they pertain to the project have been paid in full. The financial institution shall also honor drafts drawn by the City for work done on the project by the City. The subdivider would qualify as a contractor if he/she did a portion of the work.

- d. Any interest accrued to the funds in escrow shall be credited to the subdivider to be used as desired.
 - e. The percent of the funds shall be retained in the account until the City has accepted the entire development.
4. Any other financial arrangement having features which will guarantee performance without loss to the City and reimbursement in the event of default on completion of work as specified.

14.10.080 Development Agreements.

- A. The City may, in accordance with the provisions of RCW 36.70B.170-210, enter into a development agreement with a person(s) having ownership or control of real property within its jurisdiction, or outside its boundaries as part of a proposed annexation or a utility service agreement.
 - 1. The execution of a development agreement is a proper exercise of the City's police power and contract authority.
 - 2. A development agreement may obligate a party to fund or provide services, infrastructure, or other facilities.
 - 3. A development agreement shall reserve authority to impose new or different regulations to the extent required by a serious threat to public health and safety.
- B. A development agreement must set forth the development standards and other provisions that shall apply to, govern and vest the development, use, and mitigation of the development of the real property for the duration specified in the agreement, provided that:
 - 1. The development agreement shall be consistent with all applicable development regulations.

2. The provisions of this Section do not affect the validity of a contract rezone, concomitant agreement, annexation agreement, or other agreement in existence or adopted under separate authority.
3. For the purposes of this section, “development standards” include, but are not limited to:
 - a. Project elements such as permitted uses, residential densities, and nonresidential densities and intensities or building sizes.
 - b. The amount and payment of impact and mitigation fees imposed or agreed to in accordance with any applicable provisions of state law, any reimbursement provisions or other financial contributions by the property owner, inspection fees, or dedications.
 - c. Mitigation measures, development conditions, and other requirements under RCW [43.21C](#).
 - d. Design standards such as maximum heights, setbacks, drainage and water quality requirements, landscaping, and other development features.
 - e. Affordable housing.
 - f. Parks and open space preservation.
 - g. Phasing.
 - h. Review procedures and standards for implementing decision.
 - i. A build-out or vesting period for applicable standards; and
 - j. Any other appropriate development requirement or procedure.
- C. Development agreements applicable to properties within the boundaries City are limited to a ten-year timeframe. An extension of one to ten years may be exercised upon mutual approval of both the developer and the City. Development agreements applicable to properties outside of the City boundaries may continue in effect until a date as specified in the agreement. Agreements outside the City may contain variable expiration dates for some, or all, of the standards listed in this Section.
- D. Upon approval, a development agreement shall be recorded with the Walla Walla County Auditor.
 1. During the term of a development agreement, it is binding on the parties and their successors.

2. Unless amended or terminated, a development agreement is enforceable during its term by a party to the agreement.
3. Any permit or approval issued by the City after the execution of a development agreement must be consistent with the terms of the development agreement.
4. A development agreement and the development standards incorporated in the agreement govern during the term of the agreement, or for all or that part of the build-out period specified in the agreement, and may not be subject to an amendment to a zoning ordinance or development standard or regulation or a new zoning ordinance or development standard or regulation adopted after the effective date of the agreement.

14.10.090 Liability. The granting of approval or the issuance of a permit or denial thereof for any structure or use does not constitute a representation, guarantee, or warranty of any kind or nature whatsoever, by the City or any City employee, official, or agent, on the practicality, feasibility, or safety of any structure or proposed use and does not create liability upon or cause of action of any kind or nature whatsoever against the City, City employee, official, or agent for any death and/or damage(s) of any nature that may result therefrom.

- A. None of the provisions of this Title are intended to create a cause of action or provide the basis for a claim against the City, its officials, employees, or agents for the performance or failure to perform an action, duty, or obligation running to a specific entity, individual or individuals. Any duty or obligation created herein is intended to be a general duty or obligation running in favor of the general public.
- B. This Title shall not be construed to hold the City, or any officer or employee thereof, responsible for any death or damages to persons, group, or property by reason of the certification, inspection or non-inspection of any building, equipment, construction, system, or the like, or property.

14.10.100 Severability. If any provision of this Title, or its application to any person or legal entity, is held to be invalid, the remainder of this Title or the application of this Title or the application of the provision to other persons or entities or circumstances shall not be affected.

Chapter 14.20 Definitions

Sections:

- 14.20.010 Introduction.**
14.20.020 Interpretations; and
14.20.030 Definitions.

14.20.010 Introduction. Certain terms and words used in this Title may have special meaning as defined in this Chapter.

14.20.020 Interpretations.

- A. Except where specifically defined in this Chapter, all words used in this Title shall carry their customary meanings. Words used in the present tense include the future; the plural includes the singular and vice versa; the word "shall" is mandatory; "may" is permissive; the words "used or occupied" are considered as though followed by the words "or intended, arranged, or designed to be used or occupied"; and the word "lot" includes the words "plot, tract, or parcel."
- B. Any word not specifically defined in this Chapter shall have the meaning as defined by and determined by the City in accordance with the provisions of:
 1. The Revised Code of Washington (RCW).
 2. The Washington Administrative Code (WAC).
 3. North American Industry Classification System (NAICS), 2017 Edition or as subsequently updated.
 4. Webster's Dictionary; and
 5. Administrative code interpretations by the City.
- C. Any question or uncertainty about the meaning of a word used in this Title may, at the sole discretion of the City, be resolved by an administrative code interpretation.
- D. References to the International Codes shall include the International Building Code, the International Residential Code, and related codes as adopted, or subsequently amended, by the City Council.
- E. References to the City of College Place Engineering and Design Standards shall include the following documents, as approved, or subsequently amended by the City Council:
 1. The City of College Place Standard Specifications and Drawings; and

2. The City of College Place Stormwater Facility Standards.

F. References in the College Place Municipal Code to Titles 15, 16, 17 18, or 19 shall refer to the comparable provisions in Title 14, as determined by the City.

14.20.030 Definitions.

A. The following words and phrases are hereby defined as follows, unless otherwise determined by the City through an administrative code interpretation:

"Accessory building" means a building or structure, the use of which is incidental and subordinate to the principal or main building or use on the same lot, including a private garage or carport. If an accessory building is attached to the main building by a common wall or roof, the accessory building shall be considered a part of the main building. Garden houses, tool sheds, playhouses or greenhouses are examples of accessory buildings.

"Accessory use" means a use incidental and subordinate to the principal use and located on the same lot or in the same building as the principal use.

"Adjacent" in the context of administering the critical areas protections in CPMC 14.70 shall mean any activity or development located:

- a. On a site immediately adjoining a critical area.
- b. A distance equal to or less than the required critical area buffer width and building setback.
- c. A distance equal to or less than 200 feet upland from a stream, wetland, or water body.
- d. Bordering or within the floodway, floodplain or channel migration zone; or
- e. A distance equal to or less than 200 feet from a critical aquifer recharge area.

"Adult home" or **"Adult family home"** means a residential home, licensed by Washington State, to provide personal care to up to six adults.

"Base flood" means a flood event having a one percent chance of being equaled or exceeded in any given year, also referred to as the 100-year flood. Designations of base flood areas on flood insurance map(s) always include the letters A or V.

"Bed and breakfast inn" means a hotel or similar lodging facility offering from one to eight overnight lodging units to travelers or guests.

"Boarding house" or "rooming house" or "lodging house" means a dwelling unit having only one kitchen within which is provided not more than two guest rooms providing lodging (with or without provision of meals) for compensation. A boarding, rooming or lodging house containing three or more guest rooms shall be considered a hotel. Boarding, rooming and lodging houses shall not be construed to mean convalescent, nursing, adult family, or retirement homes.

"Camper" means a structure designed to be mounted upon a motor vehicle which provides facilities for human habitation or for temporary outdoor or recreational lodging and which is five feet or more in overall length and five feet or more in height from its floor to its ceiling when fully extended, but shall not include motor homes as defined in RCW [46.04.305](#).

"Child day care center" means an agency that regularly provides child day care and early learning services for a group of children for periods of less than 24 hours.

"Child day care in-home facility" or "Family Day Care Provider" means a facility licensed by Washington State where care is provided for not more than 12 children in the provider's home living quarters.

"Co-housing" means a residential development that combines individual owned dwelling units clustered around shared space. Units may have smaller kitchens with a larger community kitchen and dining room intended for communal use on a regular basis. The development may also provide other facilities for communal use and interaction, and in which residents may agree to share in the provision of regular communal services such as cooking meals or providing child care.



(Source: strongtowns.org / cohousing.org)

“Cottage housing” means a grouping of small, single-family dwelling units clustered around a common area and developed with a coherent plan for the entire site.



“Critical aquifer recharge area” means areas designated by WAC 365-190-080 that are determined to have a critical recharging effect on aquifers used for potable water as defined by WAC 365-190-030(3).

"Dwelling" or **“dwelling unit”** means a building designed for residential purposes that contains complete independent living facilities for one or more persons including permanent provisions for living, sleeping, eating, cooking, and sanitation.

“Dwelling, multiple residential units” or **"Multiple family dwelling"** means a building containing three or more dwelling units. This definition includes "row house" and may include condominiums.

"Dwelling, single residential unit " or **“single-family residence”**, means a building containing one dwelling unit. Single residential dwelling units may be site-built or manufactured off-site, such as modular housing.

"Dwelling, two residential units" or “duplex”, means a building containing two dwelling units.

“Dwelling unit, accessory (ADU)” means a dwelling unit that is use incidental and subordinate to a principal use that is located on the same lot or in the same building as the principal use.

"Early learning" includes but is not limited to programs and services for childcare; state, federal, private, and nonprofit preschool; childcare subsidies; childcare resource and referral; parental education and support; and training and professional development for early learning professionals.

“Fish and wildlife habitat conservation area” means areas necessary for maintaining species in suitable habitats within their natural geographic distribution so that isolated subpopulations are not created as designated by WAC 365-190-080(5). These areas are guided by the state's priority habitats and species list and include the following:

- a. Areas with which state or federally designated endangered, threatened, and sensitive species have a primary association.
- b. Habitats of local importance, including but not limited to areas designated as priority habitat by the department of fish and wildlife, areas that provide important habitat for neotropical migratory songbirds, areas that provide important habitat for wintering birds of prey, and areas that provide unique habitats within the city.
- c. Naturally occurring ponds under 20 acres and their submerged aquatic beds that provide fish or wildlife habitat, including those artificial ponds intentionally created from dry areas in order to mitigate impacts to ponds.
- d. Waters of the state, including lakes, rivers, ponds, streams, inland waters, underground waters, salt waters and all other surface waters and watercourses within the jurisdiction of the State of Washington.
- e. Lakes, ponds, streams, and rivers planted with game fish by a governmental or tribal entity.
- f. State natural area preserves and natural resource conservation areas; and
- g. Land essential for preserving connections between habitat blocks and open spaces.

“Floodplain” means the total land area adjoining a river, stream, watercourse or lake subject to inundation by the base flood.

“Floodway” or **“zero rise floodway”** means the channel of a river or other watercourse and the adjacent land area that must be reserved in order to discharge the base flood without cumulatively increasing the surface water elevation more than one foot.

“Food cart” means a mobile vehicle, such as a food truck, trailer or cart, from which service of food and/or beverages is provided to walk-up customers.

“Food cart pod” means a site containing one or more **food carts** and associated amenities on private property.

“Frequently flooded areas” means lands in the floodplain subject to a one percent or greater chance of flooding in any given year and those lands that provide important flood storage, conveyance and attenuation functions, as determined by the [city official] in accordance with WAC 365-190-080(3). Frequently flooded areas perform important hydrologic functions and may present a risk to persons and property. Classifications of frequently flooded areas include, at a minimum, the 100-year floodplain designations of the Federal Emergency Management Agency and the National Flood Insurance Program.

“Functions and values” mean the beneficial roles served by critical areas including, but not limited to, water quality protection and enhancement, fish and wildlife habitat, food chain support, flood storage, conveyance and attenuation, ground water recharge and discharge, erosion control, wave attenuation, protection from hazards, historical and archaeological and aesthetic value protection, and recreation. These beneficial roles are not listed in order of priority.

“Geological hazard areas” or geologically hazardous areas mean areas that may not be suited to development consistent with public health, safety or environmental standards, because of their susceptibility to erosion, sliding, earthquake, or other geological events as designated by WAC 365-190-080(4). Types of geologically hazardous areas include erosion, landslide, seismic, mine, and volcanic hazards.

“Group home” means a residential facility designed and operated to serve persons with disabilities, mental or physical.

“Habitats of local importance” mean areas that include a seasonal range or habitat element with which a given species has a primary association, and which, if altered may reduce the likelihood that the species will maintain and reproduce over the long-term. These might include areas of high relative density or species richness, breeding habitat, winter range, and movement corridors. These might also include habitats that are of limited availability or high vulnerability to alterations such as cliffs, talus, and wetlands. (WAC 365-190-030).

“Hazardous substance” means any liquid, solid, gas, or sludge, including any material, substance, product, commodity, or waste, regardless of quantity, that exhibits any of the physical, chemical or biological properties described in WAC 173-303-090 or 173-303-100.

“Hemp production” refers to planting, cultivation, growing, or harvesting of hemp, including seed hemp, as licensed by the State of Washington.

"Home business" means a commercial enterprise operated within a dwelling or accessory building, which use is distinctly incidental and secondary to the dwelling purposes and does not change the character thereof.

"Hydric soil" means a soil that is saturated, flooded or ponded long enough during the growing season to develop anaerobic conditions in the upper part. The presence of hydric soil shall be determined following the methods described in the Washington State Wetland Identification and Delineation Manual, as amended.

"Impervious surface" means a hard surface area that either prevents or retards the entry of water into the soil mantle as under natural conditions prior to development or that causes water to run off the surface in greater quantities or at an increased rate of flow from the flow present under natural conditions prior to development. Common impervious surfaces include, but are not limited to, roof tops, walkways, patios, driveways, parking lots or storage areas, concrete or asphalt paving, gravel roads, packed earthen materials, and oiled macadam or other surfaces which similarly impede the natural infiltration of stormwater.

"Injection well", or "underground injection control well", or "UIC well" means a well that is used to discharge fluids into the subsurface. A UIC well is one of the following: (1) A bored, drilled or driven shaft, or dug hole whose depth is greater than the largest surface dimension; (2) an improved sinkhole; or (3) a subsurface fluid distribution system. UIC wells are regulated by the State of Washington and subject to the provisions of WAC 173-218.

"Inter-rill" means an area subject to sheetwash.

"Kennel" means a place where four or more adult dogs or cats or any combination thereof are kept, whether by owners of the dogs or cats or by persons providing facilities and care, whether or not for compensation, but not including a small animal hospital or clinic.

"Landfills" includes the underground storage of hazardous or dangerous waste, municipal solid waste, special waste, wood waste, and inert and demolition waste.

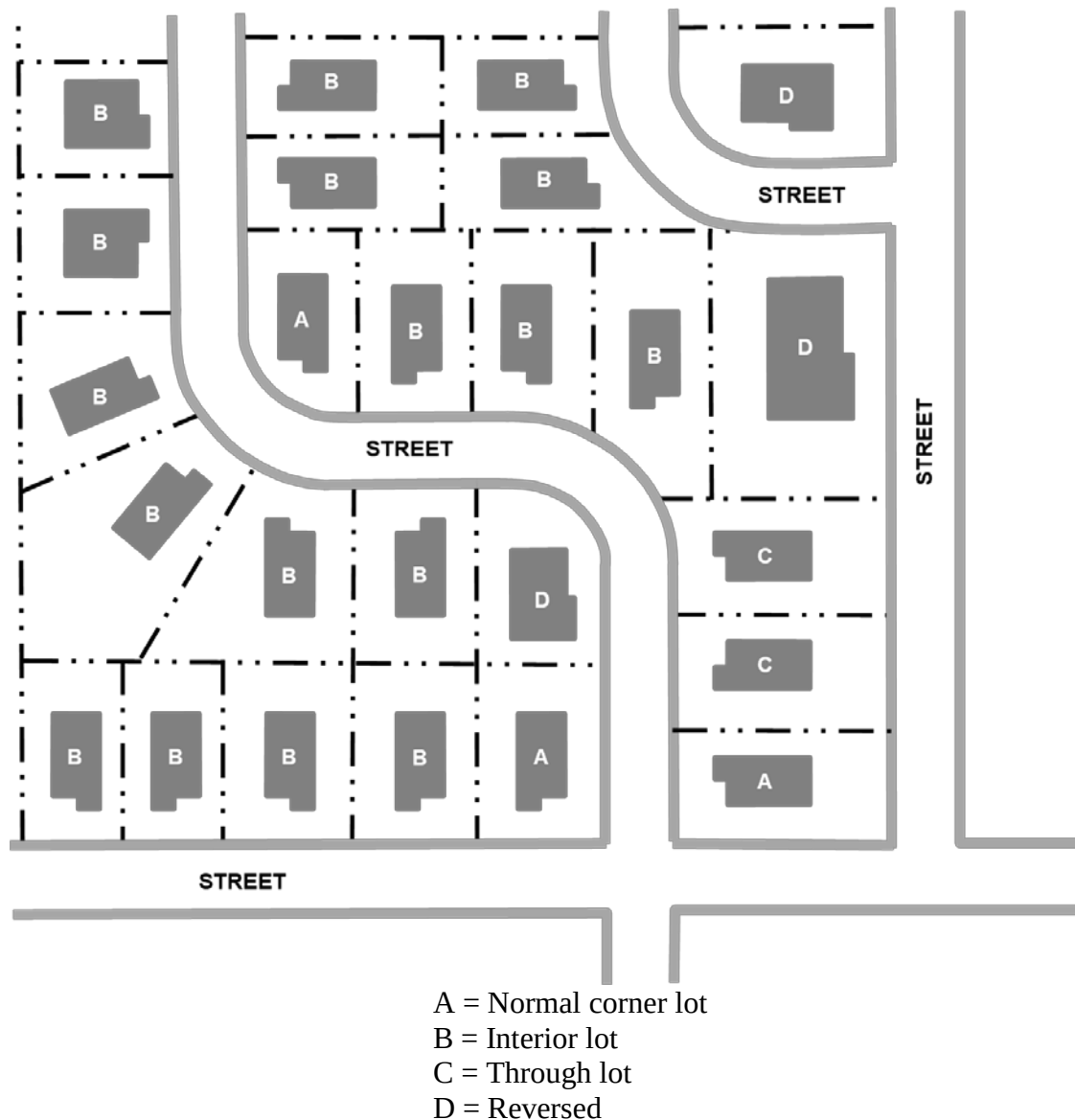
"Landslide hazard area" means an area that is potentially subject to risk of mass movement due to a combination of geologic landslide resulting from a combination of geologic, topographic, and hydrologic factors. These areas are typically susceptible to landslides because of a combination of factors including bedrock, soil, slope gradient, slope aspect, geologic structure, ground water, or other factors.

"Lot" means a fractional part of divided lands having fixed, legal boundaries, established in conformance with the applicable state and local laws in effect at the time it was created. The term shall include tracts or parcels.

- a. Lots being of sufficient area and dimension to meet minimum zoning requirements for width and area may be considered legal, conforming lots.

- b. Lots with dimensions that do not comply with current minimum zoning requirements but did comply with minimum zoning requirements at the time they were created may be considered legal, non-conforming lots.

“Lot—Interior, normal corner, through and reversed frontage”. The following diagram illustrates terminology used in this Title with reference to interior, normal corner, through and reversed frontage lots:



- a. **Normal Corner Lot.** A lot located on the intersection of two or more streets. A lot abutting on a curved street or streets shall be considered a corner lot if straight lines

drawn from the foremost points of the side lot lines to the foremost point of the lot meet at an interior angle of less than 135 degrees.

- b. **Interior Lot.** A lot other than a corner lot with only one frontage on a street. Interior lot lines between two or more lots under the same ownership may be built upon and across by buildings and structures. For the purpose of this definition, if interior lot lines between two or more lots under the same ownership are built across, the entire ownership is deemed to be one lot.
- c. **Through Lot.** A lot other than a corner lot with frontage on more than one street.
- d. **Reversed Frontage (Corner) Lot.** A lot on which the frontage is at right angles or approximate right angles (interior angle less than 135 degrees) to the general layout of lots in the area.

"Lot width" means the dimension of the lot line at the street; or, in an irregularly shaped lot, the dimension across the lot at the building setback line; or, in a corner lot, the narrow dimension of the lot at a street or building setback line.

"Manufactured home" means a structure, designed and constructed to be transportable in one or more sections, and is built on a permanent chassis, and designed to be used as a single-family dwelling with or without a permanent foundation when connected to required utilities (plumbing, heating, and electrical systems, built in accordance with regulations adopted under the National Manufactured Housing Construction and Safety Standards Act, of 1974.

"Marijuana medical cooperative" or **"marijuana cooperative"** means a group of more than one, but no more than four, qualified medical marijuana patients and/or designated providers registered with the Washington State Liquor and Cannabis Board who share responsibility for growing and processing marijuana only for the medical use of the members of the cooperative, in accordance with the Laws of Washington State.

"Marijuana processing" or **"marijuana processor"** means a person licensed by the Washington State Liquor and Cannabis Board to process marijuana into marijuana concentrates, useable marijuana, and marijuana-infused products, package and label marijuana concentrates, useable marijuana, and marijuana-infused products for sale in retail outlets, and sell marijuana concentrates, useable marijuana, and marijuana-infused products at wholesale to marijuana retailers, in accordance with the Laws of Washington State.

"Marijuana production" or **"marijuana producer"** means a person licensed by the Washington State Liquor and Cannabis Board to produce and sell marijuana at wholesale to marijuana processors and other marijuana producers, in accordance with the Laws of Washington State.

“Marijuana retail sales” or **“marijuana retailer”** means a person licensed by the Washington State Liquor and Cannabis Board to sell marijuana concentrates, useable marijuana, and marijuana-infused products in a retail outlet, in accordance with the Laws of Washington State.

"Mini-warehouse" or **“self-storage”** means a fully enclosed building or group of buildings in a compound that contains individual, compartmentalized and controlled-access stalls, lockers, or units for the storage of customer’s tangible personal property.

"Mobile home" means a factory-built dwelling built prior to June 15, 1976, to standards other than the National Manufactured Housing Construction and Safety Standards Act, of 1974, and acceptable under applicable state codes in effect at the time of construction or introduction of the home into the state of Washington.

"Mobile home lot" or **"mobile home space"** means a portion of a mobile home park or manufactured housing community designated as the location of one mobile home, manufactured home, tiny home on wheels, or park model and its accessory buildings, and intended for the exclusive use as a primary residence by the occupants of the mobile home, manufactured home, or park model.

"Mobile home park," "manufactured housing community," or **"manufactured mobile home community"** means any real property which is rented or held out for rent to others for the placement of two or more mobile homes, manufactured homes, or park models for the primary purpose of production of income, except where such real property is rented or held out for rent for seasonal recreational purpose only and is not intended for year-round occupancy.

"Modular home" means a factory-assembled structure designed primarily for use as a dwelling when connected to the required utilities that include plumbing, heating, and electrical systems contained therein, does not contain its own running gear, and must be mounted on a permanent foundation. A modular home does not include a mobile home or manufactured home.

"Motel" or **“hotel”** means a building or group of buildings containing six or more individual sleeping units or guest rooms, where lodging with or without provision of meals is provided for compensation. Motels are designed to temporarily accommodate the automobile tourist or transient with parking facilities conveniently located near each unit. The term includes tourist, motor and automobile courts and motor lodges.

“Ordinary high-water mark (OHM)” means that mark which is found by examining the bed and banks and ascertaining where the presence and action of waters are so common and usual, and so long continued in all ordinary years, that the soil or vegetation has a character distinct from that of the abutting upland.

“Park Model” or “Park Trailer” means a park trailer as defined in the American national standards institute A119.5 standard for park trailers.

“Primary association area” means area used on a regular basis by, is in close association with, or is necessary for the proper functioning of the habitat of a critical species. Regular basis means that the habitat area is normally, or usually known to contain a critical species, or based on known habitat requirements of the species, the area is likely to contain the critical species. Regular basis is species and population dependent. Species that exist in low numbers may be present infrequently yet rely on certain habitat types.

“Priority habitat” means habitat types or elements with unique or significant value to one or more species as classified by the department of fish and wildlife. A priority habitat may consist of a unique vegetation type or dominant plant species, a described successional stage, or a specific structural element. (WAC 173-26-020(34))

“Public utilities” means an organization performing some public service and subject to government regulation, the services of which are paid for by the recipients thereof. The services include but are not limited to: electrical substation; pumping lift stations or similar regulatory appurtenances for the transmission or distribution of electricity, natural gas, water and sewer, oil or steam and storage tanks for any of incinerators and sanitary landfills; radio, television and telephone stations, exchanges, transmitting, receiving or relay structures; and wireless communications.

“Qualified professional” means a person with required applicable education, training, and experience in the field or profession and who holds the necessary license(s), certificate(s), registration(s) or permit(s) necessary to qualify to provide services therein. The City shall determine whether a particular person or entity is a qualified professional for the purposes of this Title.

- a. For the purposes of administering the regulations to protect environmentally sensitive areas a qualified professional shall include a person with experience and training in the pertinent scientific discipline, and who is a qualified scientific expert with expertise appropriate for the relevant critical area subject in accordance with WAC 365-195-905(4). A qualified professional must have obtained a B.S. or B.A. or equivalent degree in biology, engineering, environmental studies, fisheries, geomorphology or related field, and two years of related work experience.

- (1) A qualified professional for habitats or wetlands must be a professional wetland scientist with at least two years of full-time work experience as a wetland professional, including delineating wetlands using the state or federal manuals, preparing wetland reports, conducting function assessments, and developing and implementing mitigation plans.

- (2) A qualified professional for a geological hazard must be a professional geologist (preferred) or engineer, licensed in the State of Washington.

- (3) A qualified professional for critical aquifer recharge areas means a currently licensed Washington State geologist holding a current specialty license in hydrogeology.
- b. For purposes of administering the International Codes a qualified professional shall include a design professional, architect, engineers, and land surveyors licensed under the provisions of RCW 18.08, WAC 308-12 or RCW 18.43.
- c. For purposes of administering the land use regulations and development standards a qualified professional may include urban planners, architects, attorneys, civil engineers, and traffic engineers, and GIS specialists.

"Recreational vehicle (RV)" means a vehicular-type unit primarily designed for recreational camping or travel use that has its own motive power or is mounted on or towed by another vehicle. The units include travel trailers, fifth-wheel trailers, folding camping trailers, truck campers, and motor homes.

"Retail sales, large scale" means a retail establishment, or any combination of retail establishments in a single building with:

- a. A building footprint of fifty thousand (50,000) square feet or more (including outdoor display and sales areas).
- b. A gross square footage of eighty thousand (80,000) square feet or more (including outdoor display and sales areas); or
- c. Multiple retail establishments in separate but abutting buildings, reviewed as one site plan, with a combined building footprint of one hundred thousand (100,000) square feet or more (including outdoor display and sales areas) (also known as "Big Box" Retail or "Superstores").

"Riparian habitat" means an area adjacent to surface water which possesses elements of both aquatic and terrestrial ecosystems that mutually influence each other. The width of these areas extends from the OHM to that portion of the terrestrial landscape that directly influences the aquatic ecosystem by providing shade, fine or large woody material, nutrients, organic and inorganic debris, terrestrial insects, or habitat for riparian-associated wildlife. It includes the entire extent of the floodplain and the extent of vegetation adapted to wet conditions as well as adjacent upland plant communities that directly influence aquatic ecosystem. Riparian habitat areas include those riparian areas severely altered or damaged due to human development activities.

"Secure community transition facility" means a residential facility for persons civilly committed and conditionally released to a less restrictive alternative in accordance with the

provisions of RCW 71.09. A secure community transition facility has supervision and security, and either provides or ensures the provision of sex offender treatment services.

"Service station" means a drive-up type business in which service can be provided with or without the customer's leaving the vehicle. Service to vehicles can also include the following:

- a. The servicing of motor vehicles and operations incidental thereto limited to the retail sale of petroleum products and automotive accessories; tire changing and repair (excluding recapping); battery service, charging and replacement and installation of accessories.
- b. Operations, including but not limited to the following, if conducted within a building: lubrication of motor vehicles; brake servicing limited to servicing and replacement of brake cylinders, lines and brake shoes; wheel balancing; testing, adjustment, replacement, and servicing of carburetors, coils, condensers, distributor caps, fan belts, filters, generators, points, rotors, spark plugs, voltage regulators, water and fuel pumps, water hoses, minor engine repair and wiring.
- c. This does not include auto body and wrecking activities, painting or seal coating, major engine repair and overhaul, machine shop functions, steam and pressure cleaning and use of oxyacetylene and electric welding and cutting.

"Sexually oriented business" and **"sexually oriented business and services"** include, but is not limited to movie theaters, bookstores, video stores, adult-only hotels/motels or other temporary hourly or overnight accommodations, massage parlors, peep shows, and erotic dancing establishments and any other service or business that caters to adults only and is in sexually oriented as determined by the City.

"Short subdivision" or **"short plat"** means the division of land into nine or fewer lots, tracts, parcels, sites or divisions for the purpose of sale or lease.

"Sign" means any device for visual communications that is used for the purpose of bringing the subject thereof to the attention of the public.

"Special flood hazard area" means the land in the floodplain within an area subject to a one percent or greater chance of flooding in any given year. Designations of special flood hazard areas on flood insurance map(s) always include the letters A or V.

"Species, priority" means a fish or wildlife species requiring protective measures and/or management guidelines to ensure their persistence as genetically viable population levels as classified by the department of fish and wildlife, including endangered, threatened, sensitive, candidate and monitor species, and those of recreational, commercial, or tribal importance.

“Species, threatened” means a fish or wildlife species that is likely to become an endangered species within the foreseeable future throughout a significant portion of its range without cooperative management or removal of threats, and is listed by the state or federal government as a threatened species.

"Subdivision" means the division of land into ten or more lots, tracts, parcels, sites or divisions for the purpose of sale or lease and includes all re-subdivision of land into ten or more parcels.

"Tiny house" and **"tiny house with wheels"** means a dwelling to be used as permanent housing with permanent provisions for living, sleeping, eating, cooking, and sanitation built in accordance with the state building code.

“Townhouse” or **“zero lot line housing”** means a building constructed in a group of three or more attached dwelling units in which each unit extends from foundation to roof and with a yard or public way on at least two sides.

“Vacation rental” or **“short-term rental”** refers to the use of real property for less than 30 consecutive days, such as a bed and breakfast inn or a vacation rental by owner. Under the Laws of Washington State, a vacation rental or short-term rental involves a license to use real property, as opposed to the use of real property for 30 or more consecutive days, which is considered a lease or rental of real estate and is taxed differently. Guests, residents, or other occupants of short-term rentals are considered transient tenants.

“Wetland” means an area that is inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs and similar areas. Wetlands do not include those artificial wetlands intentionally created from non-wetland sites, including, but not limited to, irrigation and drainage ditches, grass-lined swales, canals, detention facilities, wastewater treatment facilities, farm ponds, and landscape amenities, or those wetlands created after July 1, 1990, that were unintentionally created as a result of the construction of a road, street, or highway. Wetlands may include those artificial wetlands intentionally created from non-wetland areas to mitigate the conversion of wetlands. For identifying and delineating a wetland, local government shall use the Washington State Wetland Identification and Delineation Manual, as amended.

“Wetland, high quality” means a wetland that meet the following criteria:

- a. No, or isolated, human-caused alteration of the wetland topography.
- b. No human-caused alteration of the hydrology or the wetland appears to have recovered from the alteration.
- c. Low cover and frequency of exotic plant species.

- d. Relatively little human-related disturbance of the native vegetation, or recovery from past disturbance.
- e. If the wetland system is degraded, it still contains a viable and high-quality example of a native wetland community; and
- f. No known major water quality problems.

“Wireless communication facility, minor” is wireless communication facility that consists of antennas equal to or less than ten feet in height or up to one meter (39.37 inches) in diameter and with an area not more than thirty square feet in the aggregate that is affixed to an existing structure that is not considered a component of the facility.

“Wireless communication facility, major” is an attached wireless communication facility that consists of antennas greater than ten feet in height, one meter (39.37 inches) in diameter and with an area greater than 30 square feet in the aggregate that is affixed to an existing structure or any size antenna or related equipment that is attached to a lattice tower or monopole.

“Wireless communication facility, academic” means the facilities, structures, and equipment associated with providing educational, experimental, and/or instructional activities within the designated boundaries of an academic institution.

Chapter 14.30 Permit Processing Procedures

Sections:

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14.30.220	Performance; and
14.30.230	Public Notice Requirements.

14.30.010 Introduction. This Chapter provides for effective and efficient review of land use and development applications with consistent procedures for similar projects and combines procedural and substantive environmental reviews with the review of project permit applications under other applicable requirements. This Chapter also provides framework within which the consistency of project permit applications with the City Comprehensive Plan and Development Regulations can be determined.

14.30.020 Project Review Classifications. Four classes of review are established for the purposes of administering this Title. The permits included in each class, the public notice requirements, hearing body, decision maker, and appellate body are summarized in Table 14.30.050.

- A. The Community Development Director or his/her designee is authorized to determine the classification of review for any permit or approval not identified on the following table.

- B. It is the goal of the City to consolidate the permit processing for projects or development activities that require two or more permits or approvals. The Community Development Director or his/her designee shall determine the appropriate means of consolidating the processing of all permits and approvals and shall assign the highest-class review classification of the individual permits being sought to the consolidated permit application (with Type 4 being the highest followed by Type 3, 2, and 1). This consolidation, sometimes referred to as a “master” application, may include integrating public hearings, establishing unified comment periods, and/or concurrent reviews. The Community Development Director or his/her designee is authorized to make modifications to the procedural requirements of this Title in order to effectively consolidate project reviews.
1. Except for the appeal of a SEPA Determination of Significance as provided in RCW 43.21C.075, no more than one open record public hearing and no more than one closed record appeal may occur on a single permit application or master application.
 2. A public meeting(s) and/or a workshop may be held prior to an open record hearing. A public meeting may include but is not limited to a scoping meeting for the preparation of a draft environmental impact statement (DEIS) or presentation of a final environmental impact statement (FEIS), an informational meeting, and/or or neighborhood meeting. The proceedings at a public meeting may be recorded and a report or recommendation made may be included in the project permit application file.

14.30.030 Pre-application Conferences. Prior to formal submittal of a Type 2, 3, or 4 permit applications, all applicants shall, unless waived by the City, schedule and participate in a pre-application conference with City staff and representatives of appropriate public agencies. The date, time and place of such conferences shall be at the mutual agreement of the participants. Such conferences are intended as an informal discussion and review of possible applications to assist the Applicant in identifying applicable regulations, standards, application materials, and review processes that may be required. A pre-application conference does not vest a proposed project permit application.

14.30.040 Consultation with the Confederated Tribes of the Umatilla Indian Reservation. It is the intent of the City to establish policies and procedures for consultation with the Confederated Tribes of the Umatilla Indian Reservation during the review of applications under this Title. This consultation may occur during the pre-application review process or during the review of applications for Type 1, 2, 3 or 4 permits or approvals.

14.30.050 Permit Classification Table.

	Types of Permit /Approval / Action	Public Notice	Public Hearing	Decision Maker	Appellate Body
Type 1 Review	• ADU Permit • Administrative Interpretation • Boundary Line Adjustment • Building Permit • Certificate of Occupancy • Certificate of Appropriateness (and waiver) (1) • Certificate of Design Review • Certificate of Zoning Compliance • Clearing and Grading Permit • Code Enforcement Action • Critical Area Authorization • Landscaping Plan Approval • Permit, Minor Amendment • Plats, Final (10+ lots) • SEPA Action (no public notice required) • Sign Permit • Site Plan Approval • Special Property Tax Valuation (1) • Special Use Permit	None	None	Community Development Director or designee (unless otherwise noted)	Hearing Examiner
Type 2 Review	• Binding Site Plan • Critical Area Permit • SEPA Action (public notice required) • Short plat (9 lots or less) • Variance with Type 1/2 Permit	Yes	None, but written comments may be submitted	Community Development Director	Hearing Examiner
Type 3 Review	• Conditional Use Permit • Plat, Preliminary (10+ lots) • Permit, Major Amendment • Reasonable Use Exception • Rezone, Site Specific • Variance with Type 3 Permit	Yes	Hearing Examiner	Hearing Examiner	Superior Court

	Types of Permit /Approval / Action	Public Notice	Public Hearing	Decision Maker	Appellate Body
Type 4 Review	• Comprehensive Plan Text Amendment • Development Agreement (5) • Future Land Use Map Amendment • Rezone, General • Shoreline Master Program Amendment (2) • Unified Development Code Amendment (4)	Yes	Planning Commission	City Council	Superior Court (3)

Permit Classification Table Footnotes:

- (1) Decisions on applications for Certificates of Appropriateness, Waivers of Certificates of Appropriateness, and Special Property Tax Valuations shall be made by the Historic Preservation Commission.
- (2) Decisions made by the City Council to adopt or amend a Shoreline Master Program are subject to approval by the Washington State Department of Ecology.
- (3) Appeals of decisions authorized through the Growth Management Act, which may include amendments to the College Place Comprehensive Plan, Future Land Use Map, Unified Development Code, and the Official Zoning Map, may be appealed to the Washington State Growth Management Board, and in some instances, directly to Walla Walla Superior Court. Please refer to RCW 36.70A-C for more details.
- (4) The required public hearing for proposed amendments to the Unified Development Code may be heard directly by the City Council. This may include but is not limited to matters pertaining to the International Codes and the administration of this Title.
- (5) The required public hearing shall be conducted by the City Council unless delegated to the City Hearing Examiner or Planning Commission. Appeals shall be filed in accordance with the provisions of RCW 36.70C, as appropriate.

14.30.060 Procedures for Type 1 Review. Applications subject to a Type 1 review involve administrative action by the Community Development Director or his/her designee without public notice or an open record public hearing. The City Hearing Examiner shall conduct an open record public hearing for appeals of decisions on Type 1 permits unless otherwise noted in this Title.

- A. Applications for Type 1 permits shall be processed by the City in accordance with the following general procedures unless the Applicant is otherwise notified in writing:

1. Determination of Completeness.
2. Determination of Consistency:
 - a. Review for consistency with the College Place Comprehensive Plan.
 - b. Review for compliance with the College Place Municipal Code; and
 - c. Site plan and design review, as appropriate.
3. Consultation with the Confederated Tribes of the Umatilla Indian Reservation, as appropriate.
4. SEPA Threshold Determination, if required.
5. Notification to the Applicant of approval or denial of the application.

B. A decision on a Type 1 application shall be effective upon issuance unless an appeal is filed in a timely manner in accordance with the provisions of this Title.

14.30.070 Procedures for Type 2 Review. Applications subject to a Type 2 review involve administrative action by the Community Development Director or his/her designee following distribution of a public notice and the opportunity to submit written comments. The City Hearing Examiner shall conduct an open record public hearing for appeals of decisions on Type 2 permits unless otherwise noted in this Title.

- A. Applications for Type 2 permits shall be processed by the City in accordance with the following general procedures unless the Applicant is otherwise notified in writing:
1. Pre-application conference, if appropriate.
 2. Determination of Completeness.
 3. Notice of Application.
 4. Determination of Consistency:
 - a. Review for consistency with the College Place Comprehensive Plan.
 - b. Review for compliance with the College Place Municipal Code; and
 - c. Site plan and design review, as appropriate.
 5. Consultation with the Confederated Tribes of the Umatilla Indian Reservation, as appropriate.

6. SEPA Threshold Determination, if required.
 7. Review of public comments.
 8. Notice of Decision.
- B. A decision on a Type 2 application shall be effective at the conclusion of a 15-day notice period unless an appeal is filed in a timely manner in accordance with the provisions of this Title.

14.30.080 Procedures for Type 3 Review. The City Hearing Examiner shall conduct an open record public hearing prior to making a decision on a Type 3 permit application.

- A. Applications for Type 3 permits shall be processed by the City in accordance with the following general procedures, unless the Applicant is otherwise notified in writing:
1. Pre-application conference.
 2. Determination of Completeness.
 3. Notice of Application.
 4. Preliminary staff Determination of Consistency including:
 - a. Review for consistency with the College Place Comprehensive Plan.
 - b. Review for compliance with the College Place Municipal Code; and
 - c. Site plan and design review, as appropriate.
 5. Consultation with the Confederated Tribes of the Umatilla Indian Reservation, as appropriate.
 6. SEPA Threshold Determination.
 7. Preparation of a City staff report containing preliminary determination of consistency and recommendations, including potential mitigating measures. This report shall be available for public review ten days prior to the open record public hearing.
 8. An open record public hearing shall be conducted by the Hearing Examiner, in accordance with adopted administrative procedures. This may include:
 - a. A presentation by City staff including submittal of staff report and application materials for record, as well as any written comments received prior to the hearing.

- b. Presentation by the Applicant and the submittal of any additional information for the record.
 - c. Public comments and the submittal of any additional information for the record.
 - d. Questions from the Hearing Examiner.
 - e. Rebuttal, response, or clarifying statements by City staff and Applicant.
- 9. Hearing Examiner review of the record, preparation of findings and conclusions, and the issuance of a Notice of Decision in accordance with adopted administrative procedures. This shall include a decision to approve, deny, or approve subject to conditions, the application(s) based on findings that:
 - a. The proposal is or is not consistent with the provisions of the College Place Comprehensive Plan and Unified Development Code.
 - b. The proposal is or is not in the public interest.
 - c. Potential adverse environmental impacts have or have not been adequately considered.
 - d. The proposal does or does not lower the level of service standards established in Comprehensive Plan and/or the City's concurrency standards have been met.
 - e. Adequate provisions have or have not been made to protect the public health, safety and welfare. Such provisions may include, but are not limited to open space, drainage ways, streets and other public ways, transit stops, water supply, sanitary wastes, parks and recreation facilities, playgrounds, sites for schools and school grounds, and pedestrian and bicycle ways.
 - f. That mitigating measures and dedications are or are not reasonably related and proportional to the impacts created by the proposal.
- B. A decision on a Type 3 application shall be effective at the conclusion of a 15-day notice period, unless an appeal is filed in a timely manner in accordance with the provisions of this Title.

14.30.090 Procedures for Type 4 Review. Decisions on all Type 4 permit applications shall be made by the City Council following an open record public hearing.

- A. Applications for Type 4 permits shall be processed by the City in accordance with the following procedures, unless the Applicant is otherwise notified in writing:
 - 1. Pre-application conference.

2. Determination of Completeness.
3. Notice of Application.
4. Preliminary staff Determination of Consistency including:
 - a. Review for consistency with the College Place Comprehensive Plan.
 - b. Review for compliance with the College Place Municipal Code; and
 - c. Site plan and design review.
5. Consultation with the Confederated Tribes of the Umatilla Indian Reservation, as appropriate.
6. SEPA Threshold Determination.
7. Distribution of the proposed amendments to state and local agencies, as appropriate, for review and comment.
8. Preparation of a City staff report containing preliminary determination of consistency and recommendations, including potential mitigating measures. This report shall be forwarded to the designated hearing body and available for public review ten days prior to the open record public hearing.
9. An open record public hearing shall be conducted by the designated hearing body, in accordance with established procedures. This may include:
 - a. A presentation by City staff including submittal of staff report and application materials for record, as well as any written comments received prior to the hearing.
 - b. Presentation by the Applicant and the submittal of any additional information for the record.
 - c. Public comments and the submittal of any additional information for the record.
 - d. Questions from the Planning Commissioners.
 - e. Rebuttal, response or clarifying statements by City staff and the Applicant.
10. A review of the complete record by the Planning Commission and the preparation of a recommendation to the City Council, as applicable.

11. The recommendation of the Planning Commission along with a complete copy of the record shall be provided to the City Council for review prior to their decision, as applicable.

12. City Council review and action.

13. Issuance of a Notice of Decision.

B. A decision on a Type 4 application shall be effective upon approval unless otherwise provided, and/or unless an appeal is filed in a timely manner in accordance with the provisions of this Title.

14.30.100 Determination of Completeness.

A. All applications shall be submitted on such forms and shall provide such information as may be prescribed by the City, provided that:

1. All applications shall be signed by the property owner or show owner consent of the application by the agent acting on the owner's behalf.
2. Applicable fees shall be submitted at the time of application unless otherwise specified.
3. The Applicant shall be responsible for the preparation of all application materials including all special studies and reports, this may include, but is not limited to the following, which shall be prepared by a Qualified professional:
 - a. Environmental checklist.
 - b. Critical area reports.
 - c. Survey and site plan.
 - d. Landscaping plans.
 - e. Stormwater modeling.
 - f. Fire flow calculations.
 - g. Transportation studies and traffic impact analysis; and
 - h. Preliminary civil plans.

B. Upon acceptance of an application, the City will review all materials to determine if the application is complete and ready for processing. Within twenty-eight days of receipt, the City shall mail or provide the Applicant in person written notification that either:

1. The City has determined the application to be complete, establishing the date that the application is ready for processing. This notification may also include:
 - a. A description of the process to review the application(s) and projected timeframes.
 - b. To the extent known by the City, other agencies that may also have jurisdiction over the application and/or other permits or approvals that may be required.
 - c. Additional information that may be required to complete the review of the application.
 - d. A preliminary determination of consistency.
2. The City has determined the application to be incomplete and what is necessary to make the application complete, as well as the timeframes for submitting additional information.
 - a. Upon receipt of the additional information within the required timeframes, the City shall notify the Applicant within 14 days if the application is complete or that additional information is required.
 - b. The Applicant may request a time extension to submit the requested information. The City may grant or deny the request or grant a time extension different than requested. All time extensions must be made in writing.
 - c. If the Applicant fails to respond or to submit the requested information in the established time frames, the City shall notify the Applicant in writing that the application has lapsed and become void.
 - d. The issuance of a Determination of a Completeness shall not preclude the City from requesting additional information from or actions by the Applicant in order to complete the processing of an application.

14.30.110 Notice of Application. Within 14 days of the issuance of a Determination of a Completeness, the City shall issue a Notice of Application for all Type 2, 3, and 4 permit applications, in accordance with the provisions of CPMC 14.30.230 Public Notice requirements.

A. Notices of Application shall include:

1. A description of the proposed action.
2. Identification of the permits and approvals that may be required and opportunities for public review and comment; and
3. SEPA actions taken or Preliminary SEPA Threshold Determinations, if any.

- B. A preliminary SEPA Threshold Determination or Preliminary SEPA action may be included with Notice of Application if such preliminary actions have been made at the time the Notice of Application is issued. A preliminary SEPA Threshold Determination, or preliminary SEPA action, does not substitute, or in any way circumvent, the process for making a final SEPA Threshold Determination or in taking a SEPA action. Preliminary SEPA determinations are intended to encourage early public comment on project applications.

14.30.120 SEPA Threshold Determinations. SEPA Threshold Determinations shall result in a Determination of Non-significance (DNS), or a Determination of Significance (DS), provided that the City may also issue a Mitigated Determination of Non-Significance (MDNS) based on conditions required by the City, or on changes to or clarifications of, the proposal made by the Applicant.

- A. After submission of an environmental checklist and prior to a Threshold Determination, the City shall notify the Applicant if it is considering issuing a DS. As a result, the Applicant may clarify or change features of the proposal to mitigate the impacts which make the DS likely. If a proposal continues to have a probable significant adverse environmental impact, even with the mitigating measures, an environmental impact statement (EIS) shall be prepared.
- B. If a preliminary SEPA Threshold Determination was not made in conjunction with a Notice of Application, and no probable significant adverse impacts are anticipated, a Determination of Non-Significance shall be issued, and a 15-day comment period may be required.
- C. If a pre-decision open record public hearing is required; the SEPA Threshold Determination must be issued at least 15 days before the hearing.
- D. If the City makes a SEPA Determination of Significance concurrently with the Notice of Application, the Notice of Application shall be combined with the Determination of Significance and Scoping Notice.
- E. Whenever the City makes a Threshold Determination, it shall seek to include the public notice for the SEPA action with the Notice of Application or Notice of Decision for any associated land use application(s) or permits, provided that:
 - 1. If no public notice is required for the permit or approval, the City shall give notice of the DNS or DS by publishing a notice in the City's Newspaper of Record.
 - 2. Whenever the City issues a DS, all public notices shall state the scoping procedure for the required EIS; and

3. Whenever the City issues a draft EIS (DEIS), or Supplemental EIS (SEIS), notice of the availability of those documents shall be given by at least 2 of the following methods:
 - a. Indicating the availability of the DEIS or SEIS in any public notice required for an associated land use application or permit.
 - b. Posting the property, for site-specific proposals.
 - c. Posting on the City's website.
 - d. Publishing notice in the City's Newspaper of Record; and/or
 - e. Notifying the news media.
- F. Mitigation measures incorporated in the MDNS shall be deemed conditions of approval of the permit decision and may be enforced in the same manner as any term or condition of the permit or enforced in any manner specifically prescribed by the City.
- G. Nothing in this Section shall limit the authority of the City in its review or mitigation of a project to adopt or otherwise rely on environmental analyses and requirements under other laws, as provided by Chapter 43.21C RCW the State Environmental Policy Act.

14.30.130 Determination of Consistency. As part of all project and application reviews, the City shall determine if a proposed project or development activity is consistent with the Goals, Policies, and Objectives of the College Place Comprehensive Plan and the provisions of the College Place Unified Development Code.

- A. The Determination of Consistency shall include a review to verify that the proposed action will not cause levels of service to fall below the level of service standards established in the College Place Comprehensive Plan.
 1. This shall include locally adopted regulations, procedures and methods for determining concurrency in accordance with the provisions of WAC 365-196-840.
 2. In the case of transportation, proposed developments that would cause the level of service on a locally owned transportation facility to decline below the adopted standards shall not be approved unless improvements or strategies to accommodate the impacts of development are made concurrent with the development.
 - a. These strategies may include increased public transportation service, ride sharing programs, demand management, pro-rated financial contributions toward future improvements, and other transportation systems management strategies.

- b. "Concurrent with development" means that improvements or strategies are in place at the time of development, or that a financial commitment is in place to complete the improvements or strategies within six years.
- B. The City may require that any outstanding code enforcement actions be addressed, or unpaid fees, fines, or taxes paid before a final Determination of Consistency is made.

14.30.140 Site Plan Review. The purpose of a site plan review is to determine whether new development activities will or will not have an adverse effect on the public health, safety and welfare of residents of College Place, and that new development activities are compatible with existing patterns of development and the provisions of the College Place Comprehensive Plan.

- A. A site plan review is required for all proposed development activities in the Multi-Family Residential (MFR), General Commercial (GC), Light Industrial (LI), and the Downtown Mixed-Use zone (DMU), as well as for manufactured home and mobile home parks, unless waived in writing by the City.
 - 1. Development activities subject to a site plan review shall be determined by the City and may include new construction, modifications to existing uses or structures that increase the size of the building or the intensity of the use, and/or changes of use.
 - 2. The site plan review shall include the whole site including subsequent phases of development without regard to existing or proposed **lot** lines as well as nearby infrastructure.
 - 3. A site plan review permit is separate from and does not replace other required permits such as a conditional use permit or a shoreline substantial development permit. A site plan review may be combined and reviewed concurrently with other permits and approvals, as determined by the City.
- B. A site plan review application, prepared by a qualified professional, shall be submitted in a format prescribed by the City, and should include, but is not limited to, the following:
 - 1. An accurate scaled drawing(s) depicting:
 - a. The location and dimension of the lot(s).
 - b. Existing topography and natural features.
 - c. The nature, location, dimensions of critical areas, shorelines, and their associated buffers, if any, on or adjacent to the site.
 - d. The footprint of existing and proposed structures, proposed building heights, proposed building setbacks, and the proposed uses.

- e. The location of existing and proposed utilities including but not limited to water, hydrants, irrigation, sanitary sewer, electrical, light poles, and cable.
 - f. Existing and proposed easements.
 - g. The location of existing and proposed roads, driveways, parking facilities, loading areas, curbs, sidewalks, pedestrian facilities, bike lanes and facilities, and signage.
 - h. Existing and proposed walls, fences, and landscaping.
 - i. Existing and proposed open space, parks, plazas, public spaces, and public art.
 - j. Proposed grading and drainage facilities in accordance with the provisions of CPMC 13.86 Stormwater Management and the City of College Place Engineering Design Standards.
 - k. Other items as may be required by the City in writing.
2. Technical reports prepared by a qualified professional. This may include, but is not limited to:
- a. Critical area reports.
 - b. Landscaping plans.
 - c. Geo-technical reports.
 - d. Preliminary stormwater report.
 - e. Traffic impact analysis; and
 - f. Parking studies.
3. Any additional information deemed necessary by the City.
- C. The City may approve a proposed site plan in whole or in part, with or without conditions, based on a finding that:
- 1. The project is consistent with the College Place Comprehensive Plan and meets the requirements and intent of the College Place Municipal Code, including the type of land use and the intensity/density of the proposed development.
 - 2. The physical location, size, and placement of the development on the site and the location of the proposed uses within the project avoid or minimize impacts to any

- critical resource or flood plain area to the greatest extent possible or are compatible with the character and intended development pattern of the surrounding properties.
3. The project makes adequate provisions for water supply, storm drainage, sanitary sewage disposal, emergency services, and environmental protection to ensure that the proposed project would not be detrimental to public health, welfare, and safety.
 4. Public access and circulation including non-motorized access and emergency vehicle access, as appropriate, are adequate to and on the site.
 5. Adequate setbacks and buffering have been provided. Any reduction to setbacks or buffer widths is the minimum necessary to allow for reasonable economic use of the lot and does not adversely impact the functional value of the critical resource area or adjoining land uses.
 6. The physical location, size, and placement of proposed structures on the site and the location of proposed uses within the project are compatible with and relate harmoniously to the surrounding area.
 7. The project adequately mitigates impacts identified through the SEPA review process, if required.
 8. The project would not be detrimental to the public interest, health, safety, or general welfare.
- D. Approval of a Site Plan shall be valid for five years after the effective date and shall lapse at that time unless a building permit or other associated permits, as determined by the City, has been issued. The City may extend the Site Plan approval if it finds that the facts on which the site plan review is approved have not changed substantially.

14.30.150 Permit Processing.

- A. Applications determined to be complete shall be processed in accordance with the procedures in this Chapter, provided that:
1. The City may request additional information from the Applicant at any time and may suspend the processing of an application(s) pending the receipt of requested information.
 - a. Such requests shall be made in writing and shall identify the additional information required, the reason for the information, and the timeframes for submitting the additional information.
 - b. If the Applicant does not respond to the request for additional information within sixty days, the application may be terminated.

- B. The City may approve, approve subject to conditions, or deny an application based on the information included in the record.
1. In approving an application, the City may impose such conditions and safeguards as may be required to comply with the provisions of this Title and to protect the health, safety, and welfare. These conditions and safeguards may include, but are not limited to, the following:
 - a. Measures identified during the environmental review process.
 - b. Measures necessary to comply with the provisions of the College Place Comprehensive Plan.
 - c. Measures necessary to comply with provisions of the College Place Municipal Code; and/or
 - d. Measures necessary to ensure compatibility of the proposed development activity with neighboring land uses, and consistency with the intent and character of the zoning district. This may include, but is not limited to:
 - (1) Increasing the required lot size, setback or yard dimensions.
 - (2) Limiting the height of buildings or structures.
 - (3) Controlling the number and location of vehicular access points.
 - (4) Requiring the dedication of additional rights-of-way for future public street improvements identified in an adopted transportation plan.
 - (5) Requiring the designation of public use and utility easements and the recording of same.
 - (6) Increasing or decreasing the number of required off-street parking and/or loading spaces as well as designating the location, screening, drainage, surfacing or other improvement of a parking area.
 - (7) Frontage improvements or infrastructure improvements.
 - (8) Limiting the number, size, height, shape, location and lighting of signs.
 - (9) Requiring view-obscuring fencing, landscaping or other facilities to protect Adjacent or nearby properties.
 - (10) Requiring site reclamation upon discontinuance of use and/or expiration or revocation of the project permit.

(11) Limiting hours and size of operation; and

(12) Controlling the siting of the use and/or structures on the property.

2. The City may deny an application based on finding that the proposed action:
 - a. Would endanger the public health, safety, and welfare.
 - b. Would have a probable, significant, adverse impact on the environment that cannot be reasonably mitigated.
 - c. Is not consistent with the Goals and Policies of the College Place Comprehensive Plan.
 - d. Does not comply with the provisions of the College Place Municipal Code; or
 - e. Information required by the City in order to complete the processing was not provided in accordance with the provisions of this Title.

14.30.160 Conditional Use Permits. Certain uses may only be permitted in a zoning district through the issuance of a Conditional Use Permit.

- A. The approval of a conditional use permit shall be based on a finding by the City that:
 1. The use will not endanger the public health, safety, or welfare.
 2. The location and character of the use if developed according to the plan as submitted and approved or conditionally approved will be compatible and in harmony with the area in which it is to be located.
 3. The proposed use is in general conformity with the City's Comprehensive Plan; and
 4. The use meets all required conditions and specifications set forth in the zone where it is proposed to be located, unless a variance has been granted by the City.
- B. The City shall have the authority to require and approve specific plans and to increase the requirements set forth in this Title. Any reduction in the requirements of this Title shall only be granted through the approval of a variance.
- C. If the potential adverse impacts of a proposed development activity cannot be adequately mitigated through conditions of approval, the City may deny the application for a Conditional Use Permit.

14.30.170 Special Use Permits. Certain uses may be permitted for a specific period of time in a zoning district through the issuance of a Special Use Permit. Limited duration activities on

public property may also be permitted through a Special Event Permit or a Right-of-Way Use Permit.

- A. **Approval Criteria.** The City may approve, approve with conditions, or deny a request for approval of an application for a Special Use Permit subject to compliance with the following criteria:
1. The Applicant has provided proof of the property owner's permission to use his/her property.
 2. The operation of the requested use at the location proposed and within the time period specified will not jeopardize, endanger, or otherwise constitute a threat to the public health, safety, or general welfare.
 3. The proposed site is adequate in size and shape with appropriate screening or landscaping to accommodate the temporary use without detriment to the use and enjoyment of other properties in the project vicinity.
 4. The project makes adequate provisions for access and circulation, water supply, storm drainage, sanitary sewage disposal, solid waste management, recycling, emergency services, adverse weather conditions, environmental protection, and the protection of the public health, safety, and welfare, as determined by the City; and
 5. Adequate temporary parking to accommodate vehicular traffic to be generated by the use will be available either on-site or at alternate locations acceptable to the City.

14.30.180 Variances. This Section shall govern the issuance of variances to reduce or modify certain provisions of this Title.

- A. A variance may be granted to the density, dimension, height, setback and development standards, provided that all other provisions of this Title can be met. A variance of a numerical standard, such as a setback or density, shall not exceed 20%. For example, a 10' setback could be reduced up to 2'.
- B. Under no circumstances shall the City grant a variance to allow a use not permissible under the terms of this Title in the zoning district involved, or any use expressly or by implication prohibited in the zoning district by the terms of this Title.
- C. Variances shall be processed in conjunction with associated permits and approvals. For example, a variance request submitted with a short plat application, will be processed in accordance with the Type 2 Review procedures, a variance request submitted with a subdivision application will be processed in accordance with the Type 3 procedures.
- D. Variances may be approved by the City based on a finding that such variance will not be contrary to the public interest and the Comprehensive Plan or where literal enforcement of

the provisions of this Title would result in undue hardship. A variance shall not be granted unless the City further finds that the Applicant has demonstrated all of the following:

1. That special circumstances applicable to the subject property, including size, shape, topography, location or surroundings, do exist; and
2. That because of such special circumstances, strict application of this Title would deprive the subject property of rights and privileges enjoyed by other properties in the vicinity under identical zoning district classification; and
3. That the granting of the variance will not be materially detrimental to the public health, safety, and welfare or injurious to the property or improvements in the vicinity and zoning district classification in which the property is situated; and
4. That the special circumstances do not result from the actions of the Applicant; and
5. That the granting of a variance will be in harmony with the general purpose and intent of this Title, the specific zoning district, and the City Comprehensive Plan.

14.30.190 Notice of Decision. A Notice of Decision shall be issued for all Type 2, 3 and 4 permit applications. A Notice of Decision may not be issued until the expiration of the comment period on the Notice of Application.

A. Notices of Decision shall include:

1. A description of the decision or actions taken.
2. Any mitigation or conditions of approval required under applicable development regulations or under SEPA.
3. If a SEPA threshold determination has not been issued previously, the Notice of Decision shall state this determination.
4. A description of applicable appeal procedures; and
5. Notification that affected property owners may request a change in valuation for property tax purposes.

14.30.200 Appeals.

- A. Standing to initiate an appeal of Type 1, 2, 3 and 4 Reviews is limited to the Applicant, Project Sponsor, or owner of the property in which the project permit is proposed, parties of record, affected agencies or tribes, or any person aggrieved by the final decision and who will suffer direct and substantial impacts from approval or denial of the project. A

person is aggrieved or adversely affected within the meaning of this Section, only when all of the following conditions are present:

1. The land use decision has prejudiced or is likely to prejudice that person.
 2. That person's asserted interests are among those that the local jurisdiction was required to consider when it made the land use decision.
 3. A judgment in favor of that person would substantially eliminate or redress the prejudice to that person caused or likely to be caused by the land use decision; and
 4. The petitioner has exhausted his/her administrative remedies to the extent required by law.
- B. All appeals of interpretations or actions regarding Type 1 and 2 Reviews shall be filed in a format prescribed by the City along with the required fee, within 14 days of the date of the interpretation or action. If the deadline to file an appeal falls on a weekend or on a City Holiday, the deadline shall become the next business day. The City shall mail written notice to all parties of record to apprise them of all open and closed record public appeal hearings and shall place a public notice in the City's Newspaper of Record at least fourteen days before the open record appeal hearing.
1. The Notice of Appeal shall specify the claimed error(s) and issue(s) which the Appellate Body is asked to consider and shall specifically state all grounds for such appeal. Issues or grounds of appeal which are not so identified need not be considered by the Appellate Body.
 2. The Appellants and any Respondents to the Notice of Appeal shall have the opportunity to present oral and written arguments during open record appeal hearings. For all closed record appeals, the record shall be limited to information presented during the preceding open record hearing. Oral argument shall be confined to the established record and to any alleged errors in the decision.
 3. Following an appeal hearing, the Appellate Body may affirm, reverse or modify the decision of record and shall adopt its own written findings and conclusions in support of its decision; and
 4. The City may require an Applicant and/or the Appellant to reimburse the City for the cost of preparing materials to be used during open record public hearings or closed record appeals, including but not limited to the cost of copying, taping, and/or transcribing a certified record of the proceedings.
 5. Appeals of SEPA threshold Determinations or SEPA actions shall be combined with any appeals of associated applications or permits. If the final decision incorporates the SEPA threshold determination subject to a fourteen-day comment period, a joint

twenty-one-calendar-day appeal period shall be provided on both the project decision and the SEPA threshold determination.

- C. All Type 3 and Type 4 land use decisions and the decisions of the Hearing Examiner on appeals of Type 1 and 2 permits may be appealed by a party with standing to file a land use petition in Washington State Superior Court, unless otherwise specified, in accordance with the provisions of Chapter 36.70C RCW. Such petition must be filed within twenty-one days of issuance of the decision. This process shall be the exclusive means of judicial review except for local land use decisions reviewable by a quasi-judicial body created by state law, such as the shorelines hearings board.

14.30.210 Amendments. The purpose of this Section is to establish the process for amending project specific permits and approvals, as well as the City's Comprehensive Plan and the Unified Development Code and related maps.

A. Project Specific Permits and Approvals - Minor Amendments.

1. Proposed amendments to project specific permits and approvals may be determined by the City to be minor amendments, and subject to the provisions of this Section, provided that the proposed amendments do not:
 - a. Alter the overall character of the project.
 - b. Increase the number of lots, dwelling units, or density.
 - c. Decrease the quality or amount of open space.
 - d. Significantly increase the demand for public utilities or services.
 - e. Trigger the need for a new or supplemental environmental review; or
 - f. Introduce a new use that is prohibited in the zone or that may only be permitted through a conditional use permit.
2. Minor amendments shall be processed in accordance with the provisions of this CPMC 14.30.060 and may be approved, modified with conditions of approval by the City, or denied, provided that:
 - a. A proposed change to a condition of approval does not modify the intent of the original condition.
 - b. The perimeter boundaries of the original site shall not be extended by more than five percent of the original lot area.
 - c. The proposal does not add more than ten percent gross square footage of structures on the site.

- d. The proposal does not increase the overall impervious surface on the site by more than ten percent; and
 - e. Proposed changes to yard and height requirements are limited to ten percent of the required dimension.
 - 3. Any additions or expansions approved through minor amendments that would cumulatively exceed the requirements of this Section shall be reviewed as a major amendment.
- B. Project Specific Permits and Approvals - Major Amendments.
- 1. Proposed amendments to project specific permits and approvals that do not meet the criteria for a minor amendment, as determined by the City, shall be considered a major amendment and subject to the provisions of this Section.
 - 2. Major amendments shall be subject to processing in the same manner as the original permit or approval, as determined by the City.
- C. Amendments to the College Place Comprehensive Plan. Proposed amendments to the Comprehensive Plan including, but not limited to the Goals and Policies, Level of Service Standards, and the Future Land Use Map shall be processed as a Type 4 review, in accordance with the provisions of CPMC 14.30.090, provided that:
- 1. Applications from the public shall only be accepted for review in accordance with the provisions of the public participation plan adopted by the City to guide the annual review of Comprehensive Plan amendments.
 - 2. Proposed amendments may be proposed by the City at any time.
 - 3. Amendments shall be considered by the City Council no more frequently than once a year, except when the proposed amendment:
 - a. Is for the initial adoption of a sub-area plan.
 - b. Adopts or amends a Shoreline Master Program; or
 - c. Amends the capital facilities element concurrent with the adoption of the City's budget.
- D. Amendments to the Unified Development Code and/or Official Zoning Map. Applications to amend Title 14 of the College Place Municipal Code, also known as the Unified Development Code and/or a general, non-site specific amendment to the Official Zoning Map, also known as a general rezone, may be submitted at any time, in a format prescribed

by the City. These applications shall be processed as a Type 4 review, in accordance with the provisions of CPMC 14.30.090, provided that:

1. Site specific rezone applications that require an amendment to the Comprehensive Plan or Future Land Use Map, shall be processed in conjunction with those amendments, and shall be subject to the annual limitations for processing proposed amendments to the Comprehensive Plan.
 2. Amendments to the Unified Development Code may be held by the City for processing in conjunction with the annual review of Comprehensive Plan amendments.
 3. The diagrams and illustrations contained in the Unified Development Code are provided as a resource to the reader and may be changed by City staff without formally amending the code.
- E. Upon review of the application materials, the City staff report, environmental documents, written comments from the public as well as from local, state, and federal agencies, and testimony presented at the required public hearing, the Planning Commission shall make a recommendation to the City Council to approve, approve subject to conditions, or deny the Application. The recommendation of the Planning Commission shall be based on the official record of their proceedings and deliberations and shall include written findings addressing the following:
1. The need for the proposed rezone.
 2. Whether the proposed rezone is in the public interest.
 3. Consistency with the College Place Comprehensive Plan and related documents.
 4. Consistency with the College Place Future Land Use Map.
 5. Compliance with the provisions of the College Place Unified Development Code; and
 6. Compliance with the provisions of the Laws of Washington State including, but not limited to, the Washington State Growth Management Act and the Washington State Environmental Policy Act.
 7. The City Council shall make a decision to approve, approve subject to conditions, or deny the application(s) based on a review of the record provided by the Planning Commission, provided that the City Council may also remand proposed amendments to the Planning Commission for further research, review, and deliberations.
- F. Nothing in this Chapter shall preclude the City Council from adopting Moratoria or Interim Zoning Controls in accordance with the provisions of RCW 36.70A. 390 or as subsequently amended.

14.30.220 Performance.

- A. Any development activity authorized through a permit or approval issued in accordance with the provisions of this Title shall be completed within two years from the date of approval, unless otherwise specified by the City.
 - 1. Failure to meet the time limit set shall void the permit or approval.
 - 2. The City, at its sole discretion, may authorize a time extension upon request, provided such extension request is filed in writing prior to the required completion date. Such extension request shall detail unique and special circumstances that prohibited the completion of the use authorized.
- B. If the City finds the conditions and safeguards made part of the terms under which the project permit was granted have not been complied with or are not being maintained, the City shall prescribe a reasonable time for correction, and if corrections are not made within the time limit, the permit may be suspended or revoked.
- C. The City may revoke a project permit issued pursuant to this Title, based on a finding that:
 - 1. The application included any false information material to the project permit approval, or the permit was obtained by fraud.
 - 2. The conditions and safeguards required in the permit have not been complied with or are not now being maintained.
 - 3. The use for which a conditional use permit was granted has at any time ceased for one-year or more; or
 - 4. The required fees were not paid, or documents were not recorded, in a timely manner.
- D. The suspension or revocation of a permit may be appealed to the City Hearing Examiner in order to show cause why such permit approval should not be suspended or revoked.
- E. An application for a permit previously revoked under this Section cannot be submitted until all remedial actions required of the Applicant/Project Sponsor/ Property Owner have been completed and all fines, penalties, and fees paid.
- F. Violation of such conditions and safeguards, when made part of the terms under which the project permit is granted, shall be considered a violation of this Title and may result in suspension or revocation of the permit and/or enforcement actions in accordance with the provisions of the College Place Municipal Code.

14.30.230 Public Notice Requirements.

- A. These public notice requirements shall apply to the following unless otherwise specified:
 - 1. Notices of Application.
 - 2. Public hearing notices.
 - 3. SEPA Threshold Determinations.
 - 4. Notices of Decisions; and
 - 5. Notices of Appeals.
- B. At least fifteen days prior to the date of any public hearing and/or any public comment periods the City shall:
 - 1. Publish the notice in the general newspaper of record.
 - 2. Post the notice on the City website and at City Hall.
 - 3. Place a sign that displays the public notice on each street frontage in accordance City specifications and installation requirements. and
 - 4. Mail or email the public notice to the:
 - a. Applicant.
 - b. Owners of all parcels within 300 feet of the boundaries of the parcel in question and any adjacent parcels under the ownership or control of the Project Sponsor.
 - c. Agencies with jurisdiction.
 - d. Parties who have provided oral or written testimony on the permit and requested to be on the mailing list.
 - e. Parties who have submitted written requests to receive notice; and
 - f. Parties of Record.
- C. All SEPA Threshold Determinations shall be distributed to:
 - 1. The Washington State Department of Ecology SEPA Register at separegister@ecy.wa.gov.

2. Agencies and jurisdictions on the City's SEPA mailing list; and
3. All parties listed in Section 14.30.230 B 4 above.

Chapter 14.40 Environmental Review

Sections:

14.40.010	Introduction.
14.40.020	Substantive Authority.
14.40.030	SEPA Administration.
14.40.040	Categorical Exemptions.
14.40.050	SEPA Checklist.
14.40.060	Threshold Determination.
14.40.070	Preparation of EIS; and
14.40.080	Appeals.

14.40.010 Introduction. The purpose of this Chapter is to highlight the environmental review requirements of the City and the Washington State Environmental Policy Act.

- A. The City recognizes that each person has a fundamental and inalienable right to a healthful environment, and that each person has a responsibility to contribute to the preservation and enhancement of the environment.
- B. The City shall use all practicable means, consistent with other essential considerations of state policy, to improve and coordinate plans, functions, programs and resources to the end that the state and its citizens may:
 - 1. Fulfill the responsibilities of each generation as trustee of the environment for succeeding generations.
 - 2. Assure for all people safe, healthful, productive, and aesthetically and culturally pleasing surroundings.
 - 3. Attain the widest range of beneficial uses of the environment without risk to health, safety, or welfare or other undesirable and unintended consequences.
 - 4. Preserve important historic, cultural and natural aspects of our national, state, or City heritage.
 - 5. Maintain, wherever possible, an environment which supports diversity and variety of individual choice.
 - 6. Achieve a balance between population and resource use which will permit high standards of living and a wide sharing of life's amenities; and
 - 7. Enhance the quality of renewable resources and approach the maximum attainable recycling of depletable resources.

14.40.020 Substantive Authority. The following provisions constitute the City's SEPA policies and the basis for exercising the substantive authority granted to the City through the Washington State Environmental Policy Act.

- A. The City designates and adopts by reference the following documents, as amended, as the basis for the City's exercise of authority pursuant to this Section:
 - 1. College Place Comprehensive Plan.
 - 2. College Place Parks Recreation and Open Space Plan.
 - 3. College Place Comprehensive Water and Sewer Plans.
 - 4. College Place Six-Year Transportation Plan.
 - 5. College Place Municipal Code.
 - 6. City of College Place Engineering Design Standards; and
 - 7. The International Codes as adopted and administered by the City.
- B. The City may attach conditions to a permit or approval for the proposal so long as:
 - 1. Such conditions are necessary to mitigate specific probable adverse environmental documents prepared pursuant to this Chapter.
 - 2. Such conditions are in writing.
 - 3. The mitigation measures included in such conditions are reasonable and capable of being accomplished.
 - 4. The City has considered whether other local, state, or federal mitigation measures applied to the proposal are sufficient to mitigate the identified impacts; and
 - 5. Such conditions are based on one or more policies of the Comprehensive Plan and the provisions in this Title and cited in the permit, license, or other decision document.
- C. The City may deny a permit or approval for a proposal on the basis of a SEPA review so long as:
 - 1. A finding is made that approving the proposals would result in probable significant adverse environmental impacts that are identified in a final environmental impact statement (FEIS) or final supplemental environmental impact statement (FSEIS) prepared pursuant to this Chapter.

2. A finding is made that there are no reasonable mitigation measures capable of being accomplished that are sufficient to mitigate the identified impact; and
3. The denial is based on one or more policies identified in this Title or Comprehensive Plan and identified in writing in the decision document.

14.40.030 SEPA Administration.

- A. The City adopts Chapter 197-11 of the Washington Administrative Code by reference unless otherwise noted or modified by the provisions of this Title.
- B. For those proposed projects, development activities, or actions for which the City is the lead agency, the SEPA Responsible Official shall be the Community Development Director or his/her designee.
 1. The designated SEPA Responsible Official shall make the SEPA Threshold Determination, supervise the scoping and preparation of any required environmental documents, and perform any other related functions assigned to the lead agency as identified in this Chapter or WAC 197-11.
 2. In addition, the SEPA Responsible Official may require the Applicant or Project Sponsor to prepare and submit such environmental documents as may be necessary to complete required environmental reviews.

14.40.040 Categorical Exemptions. All proposed projects or development activities are subject to the provisions of this Chapter and WAC 197-11, except those activities that are identified in WAC 197-11-800 as being categorically exempt from SEPA, including:

- A. The following minor new construction activities are exempt from the provisions of this Chapter unless the site contains critical areas or otherwise does not meet the exemption criteria of WAC 197-11-800:
 1. The construction or location of up to and including nine (9) dwelling units.
 2. The construction of a barn, loafing shed, farm equipment storage building, produce storage, or packing structure, or similar agricultural structure, covering up to 30,000 square feet, provided that said structure is to be used by the property owner or his/her agent in the conduct of permitted farming on the property.
 3. The construction of an office, school, commercial, recreational, service or storage building with up to 30,000 square feet of gross floor area and associated parking facilities designed for no more than 90 automobiles.
 4. The construction of a parking lot not associated with a specific structure designed for up to 90 automobiles; or

5. Any landfill or excavation of up to 200 cubic yards throughout the total lifetime of the fill or excavation.
- B. Actions which must be undertaken immediately, or within a time period too short to allow full compliance with this chapter, to avoid an immediate threat to public health, safety, and welfare to prevent an immediate danger to public or private property, or to prevent an imminent threat to serious environmental degradation, shall be exempt from the procedural requirements of this chapter.
1. The SEPA Responsible Official shall determine on a case-by-case basis those emergency actions which qualify for this exemption.
 2. The City's determination that a proposal is exempt shall be final and not subject to appeal. If a proposal is exempt, none of the procedural requirements of this Chapter shall apply to the proposal. The City shall not require completion of an environmental checklist for an exempt proposal.
- C. If a proposal includes exempt and nonexempt actions, the City may authorize exempt actions prior to compliance with the procedural requirements of this Chapter, except that:
1. The City shall not give authorization under this Section for:
 - a. Any nonexempt action.
 - b. Any action that would have an adverse environmental impact;
or
 - c. Any action that would limit the reasonable choice of alternatives.
 2. The City may withhold approval of an exempt action that would lead to modification of the physical environment when such modification would serve no purpose if nonexempt action(s) were not approved.
 3. The City may withhold approval of exempt actions that would lead to substantial financial expenditures by a private applicant when the expenditures would serve no purpose if nonexempt action(s) were not approved.

14.040.050 SEPA Checklist. All applications for a permit, license, certificate, or other approval as required by the provisions of this Title shall include a completed SEPA Checklist in such form as provided by the City.

- A. A completed SEPA checklist shall not be required when:
1. The City has determined the activity to be Categorically Exempt from the requirements of SEPA.

2. The City and Applicant mutually agree that an EIS is required.
 3. SEPA compliance for the proposed project has already been completed; or
 4. SEPA compliance has been initiated by another agency.
- B. For private proposals, the Applicant shall be responsible for completing the SEPA checklist and providing all required supporting documentation.
- C. For proposals sponsored by the City or another public agency, the agency or department initiating the proposal shall be responsible for completing the SEPA checklist and providing all required supporting documentation.
- D. For projects submitted as planned actions under WAC 197-11-164, the city will use its existing environmental checklist form or may modify the environmental checklist form as provided in WAC 197-11-315. The modified environmental checklist form may be prepared and adopted along with or as part of a planned action ordinance or developed after the ordinance is adopted. In either case, a proposed modified environmental checklist form must be sent to the Washington State Department of Ecology to allow at least a 30-day review prior to use.

14.040.060 Threshold Determination. The SEPA Responsible Official shall review SEPA Checklists to determine if they are complete and ready for processing. If the checklist has not been completed, the City shall notify the Applicant in writing and shall identify what additional information must be provided. If the Checklist has been completed, the SEPA Responsible Official shall make a Threshold Determination and issue either a Determination of Non-Significance (DNS), a Mitigated Determination of Non-Significance (MDNS), or a Determination of Significance (DS).

- A. An Applicant may request in writing early notice that a Determination of Significance may be likely.
1. The City shall notify the Applicant in writing if a Determination of Significance is likely and the concerns that may trigger the need for the preparation of an EIS.
 2. The Applicant shall be given the opportunity to clarify or revise their proposal in order to lessen the potential adverse impacts.
- B. If the City determines that the proposed action shall not have a probable, significant adverse impact on the environment, it shall issue a Determination of Non-Significance, and no further environmental review of the proposed action shall be required. Upon issuance of the DNS the City may proceed with processing the application(s) associated with the proposed action.

- C. If the City determines that the proposed action may have significant adverse impacts on the environment, but that they can be reasonably mitigated by measures to avoid, minimize, or compensate for the potential adverse impacts, it shall issue a Mitigated Determination of Non-Significance, and shall identify in writing the mitigating measures that shall be included as subsequent conditions of approval.
 - 1. The issuance of an MDNS shall include public notice and a fifteen-day comment period. No permits or approvals associated with the proposed action shall be taken until the completion of this comment period.
 - 2. Based on comments received the City may modify required mitigation measures, impose additional measures, or may rescind the Threshold Determination.
- D. If the City determines that the proposed action is likely to have a probable, significant adverse impact on the environment, it shall issue a determination of significance and require the preparation of an environmental impact statement, in accordance with the provisions of this Title and WAC 197-11.

14.40.070 Preparation of EIS. The preparation and issuance of draft and final environmental impact statement (EIS) documents is the responsibility of the City.

- A. The City may elect to prepare EIS documents required for a proposed action with City staff or the EIS documents may be prepared by a qualified professional selected by the City in consultation with the proposed Project Sponsor. All costs associated with the preparation and issuance of an EIS document shall be the responsibility of the Applicant or Project Sponsor in accordance with the provisions of the City fee schedule and/or voluntary cost sharing agreement.

14.40.080 Appeals.

- A. The following administrative appeal procedures are established in accordance with the provisions of RCW 43.21C.075 and WAC 197-11-680:
 - 1. Decisions concerning final threshold determinations (DS, DNS or MDNS) and final environmental impact statements (FEIS) made by the SEPA Responsible Official may be appealed to the College Place Hearing Examiner within 14 days of the issuance of DS, DNS, MDNS or FEIS by filing a written notice of appeal with the City.
 - 2. There shall be no appeals of determinations concerning whether there is a "proposal" or "action," whether a proposal is categorically exempt, or who is the lead agency; nor may there be appeals of checklists, scoping determinations or draft impact statements.
 - 3. SEPA appeals must combine review of SEPA issues with the related government action.

4. For any appeal under this section, the City shall provide for a record that shall consist of the following:
 - a. Findings, conclusions, and decisions.
 - b. Testimony under oath.
 - c. A taped recording of all hearings; and
 - d. True copy of all documents and comments submitted in the matter.
5. The City may require the Appellant to provide an electronic transcript.
6. Procedural determinations made by the City's SEPA Responsible Official shall carry substantial weight within any appeal proceeding.

Chapter 14.50 Zoning

Sections:

- 14.50.010 Introduction.**
14.50.020 Official Zoning Map; and
14.50.030 Table of Permitted Uses.

14.50.010 Introduction.

A. It is the purpose of this Chapter Title to:

1. Facilitate orderly growth and development of the city consistent with the goals and policies of the Comprehensive Plan.
2. Protect the health, safety and general welfare of city and urban area residents.
3. Promote sound economic development and protect property values.
4. Promote the wise use of the area's natural resources.
5. Establish land use districts and provide for the appropriate regulations of land use within those districts.
6. Provide flexible regulations which encourage compatible and efficient land use.
7. Provide for the administration and enforcement of these regulations; and
8. Reduce the effects of incompatible land uses.

14.50.020 Official Zoning Map. The City shall establish and maintain an Official Zoning Map consistent with the provisions of this Title and the Comprehensive Plan.

A. In order to classify, segregate and regulate the uses of land, buildings and structures, the city is divided into the following zoning districts:

1. **Single-Family Residential (SFR).** The purpose of the Single-Family Residential zoning district is to stabilize and protect residential neighborhoods; to prevent intrusion by incompatible uses; and to permit principal and accessory uses which will enhance the district's single-family residential character.
2. **Multi-Family Residential (MFR).** The purpose of the Multi-Family Residential zoning district is to provide a range of higher density residential opportunities in the vicinity of existing high-density residential areas, institutions, commercial areas and major transportation routes.

3. General Commercial (GC). The purpose of the General Commercial zoning district is to provide for the concentrated grouping of diversified retail trade, administrative, and professional offices, and services. This district encourages a full range of commercial activities, including convenience, comparison and professional shops and businesses serving the entire community trading area.
 4. Downtown Mixed-Use (DMU). The purpose of the Downtown Mixed-Use zoning district is to promote innovative, well designed, mixed-use, higher density development along College Avenue. The DMU district is hereby created to:
 - a. Be consistent with City of College Place Comprehensive Plan goals and policies by encouraging more compact, higher density, mixed-use development of retail, office and residential uses within the same building.
 - b. Provide an area with a compatible mix of residential and commercial uses; and
 - c. Promote innovative site and building design to achieve above purposes by allowing flexibility within and modification from existing codes through flexible residential densities while not compromising the requirements established within the College Place Municipal Code.
 5. Light Industrial (LI). The purpose of the Light Industrial zoning district is to provide for the location and grouping of industrial activities that do not generate offensive external impacts such as excessive noise, pollution or emissions, involve limited assembly, fabrication and handling of products, include research and technological processes and do not create exceptional demands upon public facilities and services. A further purpose is to afford protection to the industries so located by prohibiting the intrusion of incompatible influences.
 6. University District (UD). The purpose of the University District zone is to promote the use and development of properties on and in the immediate vicinity of the Walla Walla University Campus in accordance with the provisions of a Master Plan and to promote the compatibility of uses between the University and neighboring properties.
 7. Public Use (PU). The purpose of the Public Use zoning district is to provide for the retention of lands necessary for open spaces, parks, K-12 schools, and City facilities such as the City Hall campus.
- B. The locations and boundaries of these zoning districts are depicted on the Official Zoning Map. The regulations of this Title governing the uses of land, buildings and structures, the size of yards and other matters as set forth in this Title are established and declared to be in effect upon all land encompassed within the boundaries of each district as shown on the Official Zoning Map.

- C. Where uncertainty exists as to the boundaries of zoning districts as shown on the Official Zoning Map, the Community Development Director or his/her designee may make an administrative determination.

14.50.030 Table of Permitted Uses.

Use	SFR	MFR	DMU (3)	GC	LI (2)	UD (4)	PU	Special Conditions
P = May be permitted as a primary use. A = May be permitted only as an accessory use. C = May be permitted through a Conditional Use Permit. S = May be permitted through a Special Use Permit. X or blank cell = Use not permitted.								
Accessory building/use	A	A	A	A	A	A	A	CPMC 14.60.170
Accessory dwelling unit (ADU)	A	A	A					CPMC 14.60.170
Adult home	P	P	P	P				
Alternative energy infrastructure	A	A	A	A	A	A	A	CPMC 14.60.110
Animals	A	A						CPMC Title 6
Antique/Secondhand store			P	P				
Appliance repair shop				P	P			
Arcade/Amusement facility				P				
Automobile service/repair (1)			P	P	P			
Automobile/Truck sales, new and used				P				
Bakery			P	P	P			
Bank/Financial institution			P	P				
Beauty salon/Day spa			P	P				
Bed and breakfast inn	S	S	S					CPMC 14.60.160
Boarding house		P	P			P		
Brewery/Distillery				P				
Business park				P				
Business/Professional office			P	P				
Car wash				P				
Cemetery/ Mausoleum				C		C	C	
Church	C	C	C	C		P		
Child day care center			P	P				

Use	SFR	MFR	DMU (3)	GC	LI (2)	UD (4)	PU	Special Conditions
P = May be permitted as a primary use. A = May be permitted only as an accessory use. C = May be permitted through a Conditional Use Permit. S = May be permitted through a Special Use Permit. X or blank cell = Use not permitted.								
Child day care, In-home	A	A	A			A		
Communications center/facility					P			
Contractor/ Construction yard				P	P			
Convalescent/ Nursing/Retirement home		C	C	C				
Co-housing	P	P						CPMC 14.60.180
Cottage housing	P	P						CPMC 14.60.180
Cultural facility			P	P		P	P	
Day care center, Adult	P	P	P	P		P		
Drug store			P	P				
Dry cleaning				P				
Dwelling units (3+), Multiple		P	P			P		
Dwelling unit, Single	P	P	(5)			(5)		
Dwelling units (duplex), Two	P	P	(5)			(5)		
Electric vehicle infrastructure			P	P	P	P	P	
Farmer's market			S	S	S	S	S	
Food/Beverage			P	P				
Food cart			S	S	S	S	S	
Food cart pod			S	S	S	S	S	
Golf course	C	C					C	
Government building			P	P		P	P	
Group home	P	P						
Hemp production	X	X	X	X	X	X	X	
Home business	A	A	A	A				CPMC 14.60.150
Hospital/Medical center				P				
Hotel			P	P				
Industry, Light					P			CPMC 14.60.240
Kennel				P				
Landfill	X	X	X	X	X	X	X	
Laundromat			P	P				
Lodge/Fraternal/ Social Organization			P	P				

Use	SFR	MFR	DMU (3)	GC	LI (2)	UD (4)	PU	Special Conditions
P = May be permitted as a primary use. A = May be permitted only as an accessory use. C = May be permitted through a Conditional Use Permit. S = May be permitted through a Special Use Permit. X or blank cell = Use not permitted.								
Manufactured home	P	P	(5)		(5)			CPMC 14.60.180
Manufactured home park	P (6)	P (6)						CPMC 14.60.190
Manufacturing/ Assembly, Light					P			CPMC 14.60.240
Marijuana, medical cooperative	X	X	X	X	X	X	X	
Marijuana processing	X	X	X	X	X	X	X	
Marijuana production	X	X	X	X	X	X	X	
Marijuana sales	X	X	X	X	X	X	X	
Medical office/clinic			P	P				
Mining	X	X	X	X	X	X	X	
Mini storage					P			CPMC 14.60.110
Mixed-use, Residential/ Commercial			P	P				CPMC 14.60.180
Mobile home	P (8)	P (8)						CPMC 14.60.190
Mobile home park	P (7)	P (7)						CPMC 14.60.190
Mobile vendor			S	S	S	S	S	
Motel			P	P				
Nursery/Greenhouse				P	P			
Office, Business/Professional			P	P				
Office, Government/ Non-profit			P	P				
Park/Playground	P	P	P	P		P	P	
Park and ride facility				P				
Parking lot			P	P	P	P		
Personal service			P	P				
Pop-up business			S	S	S	S	S	
Post office			P	P				
Public utility	P	P	P	P	P	P	P	
Recreation, Private indoor			P	P		P		
Recreation, Private outdoor				P		P		
Recreation, Public sports complex						P	P	
Restaurant			P	P				

Use	SFR	MFR	DMU (3)	GC	LI (2)	UD (4)	PU	Special Conditions
P = May be permitted as a primary use. A = May be permitted only as an accessory use. C = May be permitted through a Conditional Use Permit. S = May be permitted through a Special Use Permit. X or blank cell = Use not permitted.								
Retail sales			P	P				
Retail sales, Large-Scale				P				
RV Park		P				P	P	CPMC 14.60.200
Salvage/Wrecking operations					P			CPMC 14.60.100
School, Vocational/Trade			P	P	P			
School, Public/Private	C	C	C	C	C			
Seasonal use	S	S	S	S		S	S	
Secure community transition facility	C	C						
Security building, On-site					A		A	
Sexually oriented business					C			CPMC 14.60.120
Shipping/Receiving center					P			
Storage of flammable material/liquid				P	P			
Storage, Outdoor				P	P			CPMC 14.60.100
Tasting room			P	P				
Tavern/bar			P	P				
Technology center					P			
Temporary homeless encampment	S	S	S	S	S	S		CPMC 14.60.210
Temporary use	S	S	S	S	S	S	S	CPMC 14.60.130
Theater, Live/Movie			P	P				
Tiny home								CPMC 14.60.180
Townhouse	P	P	P					CPMC 14.60.180
Underground injection well	X	X	X	X	X	X	X	
University						P		CPMC 14.60.250
Vacation rental	S	S	S					CPMC 14.60.160
Veterinary hospital/clinic				C	C			
Warehouse/Shipping				P	P			CPMC 14.60.110
Winery				P	P			

Use	SFR	MFR	DMU (3)	GC	LI (2)	UD (4)	PU	Special Conditions
P = May be permitted as a primary use. A = May be permitted only as an accessory use. C = May be permitted through a Conditional Use Permit. S = May be permitted through a Special Use Permit. X or blank cell = Use not permitted.								
Wireless communication facility, Academic	P	P	P	P	P	P		CPMC 14.60.270
Wireless communication facility, Major	X	X	X	C	C	C	C	CPMC 14.60.270
Wireless communication facility, Minor	P	P	P	P	P	P	P	CPMC14.60.270

Footnotes:

- (1) All repair work shall be conducted indoors in accordance with applicable environmental and safety standards.
- (2) See Chapter 14.60.240 Light Industrial District Standards.
- (3) New developments must comply with the Downtown Mixed-Use District Standards, please see Chapter 14.60.230.
- (4) New developments must comply with the University District Standards, please see Chapter 14.60.250.
- (5) Legally established single-family and multi-family dwelling units, in use on January 1, 2020 are a permitted use.
- (6) Legally established manufactured home parks in existence on January 1, 2020 are a permitted use.
- (7) Legally established mobile home parks in existence on January 1, 2020 are a permitted use.

- (8) Legally established mobile homes in existence on January 1, 2020 are a permitted use and may continue to be used at that location. After January 1, 2020 mobile homes may only be placed in mobile home parks in existence before June 12, 2008.

Chapter 14.60 Development Standards

Sections:

14.60.010	Introduction.
14.60.020	Environmental Performance Standards.
14.60.030	Density, Dimension, Area, Height, and Setback Standards.
14.60.035	Addressing Standards and Guidelines.
14.60.040	Landscaping, Fences, and Visibility Standards.
14.60.050	Clearing and Grading.
14.60.060	Stormwater Management.
14.60.070	Parking and Loading Standards.
14.60.080	Lighting.
14.60.090	Signs.
14.60.100	Outdoor Storage.
14.60.110	Alternative Energy Infrastructure.
14.60.120	Sexually Oriented Businesses.
14.60.130	Temporary Uses.
14.60.140	{Open}
14.60.150	Home Businesses.
14.60.160	Vacation Rentals.
14.60.170	Accessory Buildings, Structures, Dwelling Units, and Uses.
14.60.180	Housing Standards.
14.60.190	Mobile Home Parks, Manufactured Housing Community, and Manufactured/ Mobile Home Community.
14.60.200	Recreational Vehicles (RV's), Campers, Trailers, Tiny Houses, and Tents.
14.60.210	Temporary Homeless Encampments.
14.60.220	{Open}
14.60.230	Downtown Mixed-Use District Standards.
14.60.240	Light Industrial District Standards.
14.60.250	University District Standards.
14.60.260	{Open}; and
14.60.270	Wireless Communication Facilities.

14.60.010 Introduction. The purpose of this Chapter is to highlight the special standards and conditions applicable to specific types or locations of development activities and land uses. This Chapter should be used in conjunction with the Table of Permitted Uses (Table 14.50.030). If you have any question about the applicability of these standards, please contact the Community Development Department.

14.60.020 Environmental Performance Standards. It is the responsibility of the operator and/or proprietor of any permitted use to comply with the following environmental performance standards as set forth in this chapter. It shall further be the responsibility of the operator and/or proprietor of any permitted use to provide such reasonable evidence and technical data as the City may require documenting compliance with this Chapter, if and when such need arises.

A. Noise. Noise emissions from any permitted use shall comply with the maximum permissible sound level standards or any subsequent amendments thereto, in accordance with the noise regulations of the City, please refer to CPMC 8.20 Noise Control.

B. Pollutants and Contaminants.

1. State and federal ambient air quality standards.
2. Toxic substances (including asbestos, beryllium compounds, vinyl chlorides and benzol and any others added to the toxics list of the U.S. Environmental Protection Agency) shall be handled in accordance with U.S. Environmental Protection Agency standards. Asbestos demolition (including the handling of scrap asbestos from any source) shall be conducted in accordance with the state Department of Ecology requirements.
3. Liquid or solid wastes or spills shall be disposed of in keeping with the best operating practices of the industry and in compliance with the regulations and requirements of local, regional, state or federal agencies having jurisdiction in liquid or solid waste disposal and environmental health and safety.
4. The use, transportation, storage and disposal of all radioactive materials and handling devices shall be subject to the regulatory controls of any local, regional, state or federal agency having jurisdiction.
5. Materials used or created in any commercial/industrial process shall be handled in such a manner so as to prevent groundwater or soil contamination which destroys or endangers the support of natural vegetation or which may pollute underground aquifers or other natural drainage systems.

C. Perceptual Nuisances.

1. Any operation producing intense heat or glare shall be performed within an enclosure so as to completely obscure such operation from view from any point along the property line except during the period of on-site construction.
2. No use-activity or use shall cause earth vibrations or concussions detectable without the aid of instruments beyond its lot lines, with the exception of the temporary vibration produced as a result of construction activity.
 - a. Such temporary construction activity shall be restricted to the hours between 7:00 a.m. and 8:00 p.m.
 - b. Emergency conditions, as determined by the City, are exempt from these provisions.

14.60.030 Density, Dimension, Area, Height, and Setback Standards. The density, dimension, area, height, and setback standards of this Chapter shall apply to all lots, uses, structures, buildings, and fences, unless otherwise specifically provided by the provisions of this Title, or a variance is granted.

A. Table 14.60.030 Density, Dimension, Area, Height, and Setback Standards.

Zoning District	Maximum Density (dwelling units/acre) (15)	Minimum Lot Size (sq. ft.) (1)	Minimum Lot Width (4)	Maximum Building Height (2)	Maximum Lot Coverage (1)	Setbacks		
						Front Yard (3)	Side Yard (3)	Rear Yard (3)
Single-Family Residential (SFR)	7	6,000 (5)(6)(7)	60' (6)	35'	35% (5)	20' (7)	5' (9)	20' (8)
Multi-Family Residential (MFR)	31	None (6)(7)	50' (6)	35'	35%	20' (7)	5' (9) (10)	15' (8) (10)
Downtown Mixed-Use (DMU)	(16)	None (11)	50'	None	100%	None (12)	None	None
General Commercial (GC)	(16)	None (11)	50'	None	100%	None	None (13)	None (13)
Light Industrial (LI)		None (11)	50'	None	100%	None	None (14)	None (14)
University District (UD)	(16)	None (11)	50'	None	100%	None	None	None
Public Uses (PU)		None	50'	None	100%	None	None	None

Table Footnotes:

- (1) Critical areas and their buffers shall not be included in lot size and lot coverage calculations.
 - a. The maximum lot coverage requirement shall include the footprint of all buildings.
- (2) Building heights are measured from the average elevation of the proposed finished grade around the building to the highest point of a flat roof and to the mean height between eaves and ridge of a pitched roof or to the mean height of any parapet or false front.
- (3) Building setbacks shall be from property lines, or from critical area buffers when present.
 - a. Buildings must also be set back 2' from easements.

- b. No building, or foundation may encroach into a setback or easement.
 - c. Ramps, or other devices necessary for access for the disabled and elderly, which meet Washington State Rules and Regulations for Barrier Free Design, may be permitted in all required setbacks.
- (4) Lot width means the dimension of the lot line at the street; or, in an irregularly shaped lot, the dimension across the lot at the building setback line; or, in a corner lot, the narrow dimension of the lot at a street or building setback line.
- (5) For duplexes:
 - a. The minimum lot size is 7,500 square feet.
 - b. The maximum lot coverage is 45%.
- (6) For cottage housing and townhomes, the minimum lot size and lot width requirements may be waived by the Community Development Director, provided that the density, lot coverage, and setback requirements can reasonably be met.
- (7) Garages must be set back at least 20' from the front property line, but the setback for the residential portion of building may be reduced to 15', if:
 - a. The single-family residence includes a front porch open on three sides and is at least four feet deep; or
 - b. A 5' wide or larger planter strip is installed along the street frontage in accordance with City standards.
- (8) Accessory buildings may be located in the rear yard setback up to 5' from the property line.
- (9) On corner lots, the side yard setback from the street shall be at least 15'.
- (10) Multi-story buildings adjacent to single-family residences and parcels in the Single-Family Residential Zone (SFR):
 - a. The setback shall be equal to or exceed the height of the building at the eave, not to exceed 20'; and

- b. The rear of the building shall be setback from the property line a distance greater than or equal to the height of the building at the eave, not to exceed 20'.
- (11) There is no minimum lot size, provided that the density, lot width, setback, building height, building separation, and lot coverage requirements can be met.
- (12) The maximum front yard setback shall be 10' and 15' on corner lots.
- (13) No setback is required, except when abutting a SFR, MFR, or PUD district, then the following landscaped buffers shall be required in accordance with the provisions of CPMC 14.60.040 Landscaping, Fences and Visibility Standards.
 - a. Side yard: 10'.
 - b. Rear yard: 15'.
- (14) No setback required except when abutting a SFR, MFR, or PUD then a landscaped buffer equal to the height of the building at eave shall be required in accordance with the provisions of CPMC 14.60.040 Landscaping, Fences and Visibility Standards.
- (15) The maximum density for a specific parcel may be calculated as follows, provided that the achieved density will be based on compliance with the provisions of this Title, including minimum lot size, lot width, required improvements, etc.:
 - a. Single Family Residential: $\text{parcel size (square feet)} / 43,560 * 7$ (results ending in .51 or greater may be rounded up).
 - b. Multi-Family Residential: $\text{parcel size (square feet)} / 43,560 * 31$ (results ending in .51 or greater may be rounded up).
- (16) The maximum density shall be determined based on compliance with the applicable development standards including building height, setbacks, lot coverage, parking, landscaping, building codes, and the like.

14.60.35 Addressing Standards and Guidelines

- A. The purpose of these standards is to:
 - 1. Prescribe a system for the naming of streets and the numbering of structures.
 - 2. Provide a uniform pattern of addresses for law enforcement, medical, fire, utility responders, and mail service.

3. Provide a uniform database to support the delivery of public services such as property research, GIS mapping, and enhanced 911 services.
- B. The Public Works Director or his/her designee, is responsible for implementing, enforcing, and maintaining the City addressing and street naming standards, unless otherwise authorized by the City Administrator. This shall include, but is not limited to:
1. Establishing and implementing, as well as periodically reviewing and updating, such administrative procedures as may be necessary to achieve the purposes of these standards in an efficient and effective manner.
 2. Maintaining a master list of all street and road names within the city, including both public and private streets.
 3. Notifying public agencies and public service providers of approved street names and addresses in a timely manner. This may include, but is not limited to:
 - a. Regional 911 Dispatch Center.
 - b. US Postal Service.
 - c. Walla Walla County Master Street Addressing Guide Coordinator.
 - d. Walla Walla County GIS Office; and
 - e. City Departments including Police, Fire, and Community Development.
 4. Erecting and maintaining public road signs.
- C. The responsibilities of private property owners shall include:
1. Obtaining approval from the City for all street names and addresses on their properties.
 2. Erecting and maintaining private road signs and providing extra signs as required by the City.
 3. Posting and the continuing maintenance of address numbers in accordance with the provisions of this Section.
 - a. The City of College Place is not responsible if an emergency call cannot be located by emergency service personnel, if address numbers are not properly posted or are not visible from the street providing access to the property.
- D. All street names and addresses shall be approved by the City. Addresses may be assigned in conjunction with issuing a building permit, land use approval, issuance of a City business

license, and/or upon request by a property owner, in accordance with these standards and guidelines.

1. The failure of to obtain an address as required by the City, and/or the utilization street names or addresses not approved by the City, shall be considered a violation of the College Place Municipal Code, and subject to code enforcement actions.
2. Upon notification that a private street sign or building number is missing, illegible, incorrect, or not properly posted, the property owner shall make the necessary corrections within 30 days of such notice. The failure of a property or business owner to comply with such notices shall be considered a violation of the College Place Municipal Code, and subject to code enforcement actions.
3. Any person, firm or corporation that violates any portion of this chapter may be subject to civil and/or criminal penalties, with each day considered to be a separate offense

E. All public and private streets and roads shall have a name approved by the City.

1. When selecting and approving street and road names, consideration shall be given to the following:
 - a. There shall be no duplication of existing names within like zip codes or ESN (Emergency Service Numbers) zones.
 - b. Names of similar pronunciation and/or spelling shall be avoided (ex: "Briar Lane," "Brier Lane.")
 - c. Variations of the same name within a different road designation shall be avoided (ex: "Pine Street," "Pine Drive," "Pine Lane").
 - d. Articles (the, a, an) shall not be used to begin names.
 - e. Names duplicating facilities shall not be used (ex: "Bowling Alley," "Tennis Court").
 - f. Names are limited to three words not including the road type designator.
 - g. Names that exceed 15 characters including spaces should be avoided.
 - h. Usage of names derived from community names or geographic features shall be limited to locations in close proximity to such communities or geographic features.
 - i. Where a proposed street or road is a continuation of or in alignment with an existing street or road, it should generally utilize the same name as the existing name. A new name shall be required if the proposed street or road is disconnected from the existing street or road by an offset greater than 60 feet.

- j. Streets or roads that extend from unincorporated areas into incorporated areas may retain the same name.
2. Street type designators should be consistent with the roadway's expected traffic use, physical design, and location in accordance with the following guidelines, provided that the City may vary or waive these guidelines in certain circumstance, in accordance with established procedures.
- a. Court (CT): A dead-end street or cul-de-sac when not an extension of an existing road or a continuation of a proposed road.
 - b. Place (PL): A dead-end street or cul-de-sac from which other cul-de-sacs originate.
 - c. Loop (LP): A street that begins and ends on the same street.
 - d. Circle (CIR): A street that circles back on itself.
 - e. Avenue (AVE): A collector or arterial street in the community with a north/south directional course.
 - f. Street (ST): A collector or arterial street in the community with an east/west directional course.
 - g. Drive (DR), Road (RD), and Way (WAY): Streets that do not have a definite directional course.
 - h. Boulevard (BLVD): A wide street with median and landscaping.
 - i. Parkway (PKWY): A scenic or landscaped street.
 - j. Highway (HWY): A federal or state designated primary street or road.
 - k. Bend (BEND), Cove (COVE), Grove (GRV), and Terrace (TER): Typically, a minor street in a subdivision.
 - l. Bluff (BLF): Typically, a street along high ground.
 - m. Crossing (CSG): A street that crosses a geographic feature (such as a creek), or a short street that serves as a connector between two other streets.
 - n. Lane (LN): A street that serves a limited number of lots
3. All streets shall contain a directional prefix in accordance with the following standards:

- a. The base intersection for assigning a directional prefix will be College Avenue and Whitman Drive.
 - b. All streets that lie west of College Avenue and north of Whitman Drive shall have the prefix "northwest" attached to its name.
 - c. All streets that lie east of College Avenue and north of Whitman Drive shall have the prefix "northeast" attached to its name.
 - d. All streets that lie west of College Avenue and south of Whitman Drive shall have the prefix "southwest" attached to its name.
 - e. All streets that lie east of College Avenue and South of Whitman Drive shall have the prefix "southeast" attached to its name.
 - f. Whitman Drive shall have the prefix "west" attached to its name for that portion of the street that is west of College Avenue and Whitman Drive shall have the prefix "east" attached to its name for that portion of the road that is east of College Avenue.
 - g. College Avenue shall have the prefix "north" attached to its name for that portion of the street that is north of Whitman Drive and College Avenue shall have the prefix "south" attached to its name for that portion of the street that is south of Whitman Drive.
- E. All addresses shall consist of a number followed by a directional indicator, street name, and a street name designator. Numbering will be calculated by the position of the lot or building relative to the base streets of College Avenue and Whitman Drive. Address numbers shall be assigned in accordance with the following guidelines:
- 1. All addresses assigned to lots and buildings situated within the first block north or south of Whitman Drive fronting on intersecting or generally perpendicular streets shall be given numbers between one and 99 inclusive; within the second block, numbers between 100 and 199 inclusive shall be used, and so on, in each succeeding block.
 - 2. All addresses assigned to lots and buildings situated within the first block east or west of College Avenue fronting on intersecting or generally perpendicular streets shall be given numbers between one and 99 inclusive; within the second block, numbers between 100 and 199 inclusive shall be used, and so on, in each succeeding block.
 - 3. Within any block, the lots or buildings nearer the base street shall use the smaller numbers. In assigning numbers, consideration shall be given to vacant lots and the future development potential of lots.

4. Odd numbers shall be used on the left-hand side of streets and roads and even numbers shall be used on the right-hand side of streets and roads. In determining the right and left side of streets, it shall be assumed that the numbers are being assigned progressively with the smallest number at the base street and proceeding away from the same.
5. The following numbering guidelines shall also be used by the City:
 - a. Prior to the completion of a site plan or final plat, all lots will be given an address. Addressing will, as much as possible, be done with a ten-number spacing between lots (e.g. 701, 711, 721, etc.). However, numbers shall not be officially assigned until the final site plan or subdivision has been approved.
 - b. Loops: Streets begin at the low numbered intersection and are numbered with odd numbers on the left side of the road. The outside of the loop is numbered first and consecutively. The inside is then numbered to match and mix with the outside. This may result, in some cases, in fewer numbers on the inside of the loop, and with gaps in numbering sequences.
 - c. The numbering of corner lots shall be assigned utilizing the front of the lot, as determined by the City.
 - d. Duplex/triplex: A number shall be provided for the building and each individual unit shall be assigned a unit number. The building number shall be placed in a conspicuous area visible from the street and the unit number placed by the individual unit door.
 - e. Four-plexes and larger are considered multi-tenant structures and should be numbered with the middle of the building determining the number and then assigning apartment or suite numbers. An example of an apartment address would be 750 NE Bruce ST Suite 101. No alphabetical characters are to be used in place of numbers. In multi-level buildings, the main level will have 100 numbers, the second floor will have 200 numbers, and consecutively for each floor. The basement will be numbered from one to 99 inclusive.
 - f. Addresses shall be assigned in mobile home parks, manufactured housing communities, or manufactured/mobile home communities, and RV parks in conjunction with the review and approval of required site plans. Numbers will be based on the primary access to each lot, building, dwelling, or designated RV space.
 - g. Accessory dwelling units will be assigned an address upon approval by the City.
- F. Following approval by the City, address numbers shall be posted by property owners in accordance with the following guidelines:
 1. All numbers shall be visible from streets in accordance with the following guidelines:

- a. Residential Type Development. Property owners shall post Arabic numerals only in contrasting background with the residence (light on dark/dark on light). The numbers shall be at least four inches in height and shall be located above or to either side of the main entrance door.
 - b. Commercial/Industrial Type Development. Property owners shall post Arabic numerals only in contrasting background with the residence (light on dark/dark on light). The numbers shall be at least six inches in height and shall be located above or to either side of the main entrance door.
 - c. Buildings located more than 30 feet from the street and/or the front entrance is not visible from the street, the owner shall post addresses on a city-approved address post and placed in an area approved by the City. Dual postings and exceptions may be approved by the City in accordance with established procedures.
- 2. On corner lots, the number shall only be displayed to face the street upon which the property is numbered.
 - 3. Any numbers previously displayed which could be confused with or mistaken for the assigned address number shall be removed from the mailbox and property.
 - 4. Numbers shall be properly maintained by the property owner to ensure that they are clearly discernible from the roadway upon which the property is numbered.
 - 5. It shall be the duty of each property owner assigned a property number to comply with this chapter within 30 days of habitation.
 - 6. Display of address numbers for multitenant structures and multi-building complexes:
 - a. If a building is divided into multiple units with separate entrances and each unit has been assigned an individual number, then each unit number shall be displayed on or next to the main doorway.
 - b. The address range of all individual unit numbers within a multi-unit building shall be displayed in a manner that is clearly visible from the road upon which the units are numbered. If more than one building shares an access, then the address range shall also be displayed on each building.

14.60.040 Landscaping, Fences, and Visibility Standards.

A. Landscaping Standards.

- 1. All developments throughout the city shall provide adequate screening and landscaping of their use activities so as to reasonably protect abutting properties from the effects of noise, light, glare, exhaust fumes and other adverse impacts and to provide an attractive urban environment.
- 2. All required landscaping and landscaped buffers shall be designed by a qualified professional and submitted as a landscape plan in a format prescribed by the City, for review and approval.

- a. Unless otherwise provided, all required landscaping shall be evenly distributed and shall consist of a mixture of hardy evergreen planted material including trees, low, medium and high-profile shrubs, together with suitable ground cover consisting of natural grasses, vines, bark mulch, and rockeries.
 - b. When plantings are used in screening or landscaping, they shall be compatible with area climate conditions and shall be provided with either a manual or automatic irrigation system.
 - c. The use of native plants and low water usage plantings is encouraged; and
 - d. All landscaping shall be placed and maintained in such a manner as not to impair vehicular visibility at parking area points of ingress/egress, emergency vehicle access, City maintenance activities, and shall comply with the sight visibility requirements in this Section.
3. All shrubs, trees and vegetative material used in the screening or landscaping of these activities shall be perpetually maintained in a healthy, growing condition. Dead or dying trees or shrubs shall be replaced immediately and planting areas shall be maintained free of trash and weeds and shall not present a fire hazard. Fences used in screening and landscaping shall be perpetually maintained in an attractive and structurally sound condition.
4. All mechanical equipment, outdoor storage and manufacturing areas, and loading, service, and delivery areas, shall be screened from view from all public streets and any Residential Zones. The screening shall be provided by one or more the following (minimum of 6 feet tall):
 - a. Decorative wall (i.e., masonry or similar quality material).
 - b. Evergreen hedge.
 - c. Sight-obscuring fence; or
 - d. Similar feature that provides a non-see through barrier.
5. Refuse Enclosures. Trash dumpsters or compactors that are required by this Code shall be enclosed by a refuse enclosure consisting of a six (6) foot tall decorative wall.
6. All required off-street parking facilities which have 15 or more parking spaces shall provide landscaping in conformance with the standards in this Section and the following:
 - a. A perimeter landscaped border of at least 5' wide around the parking area.

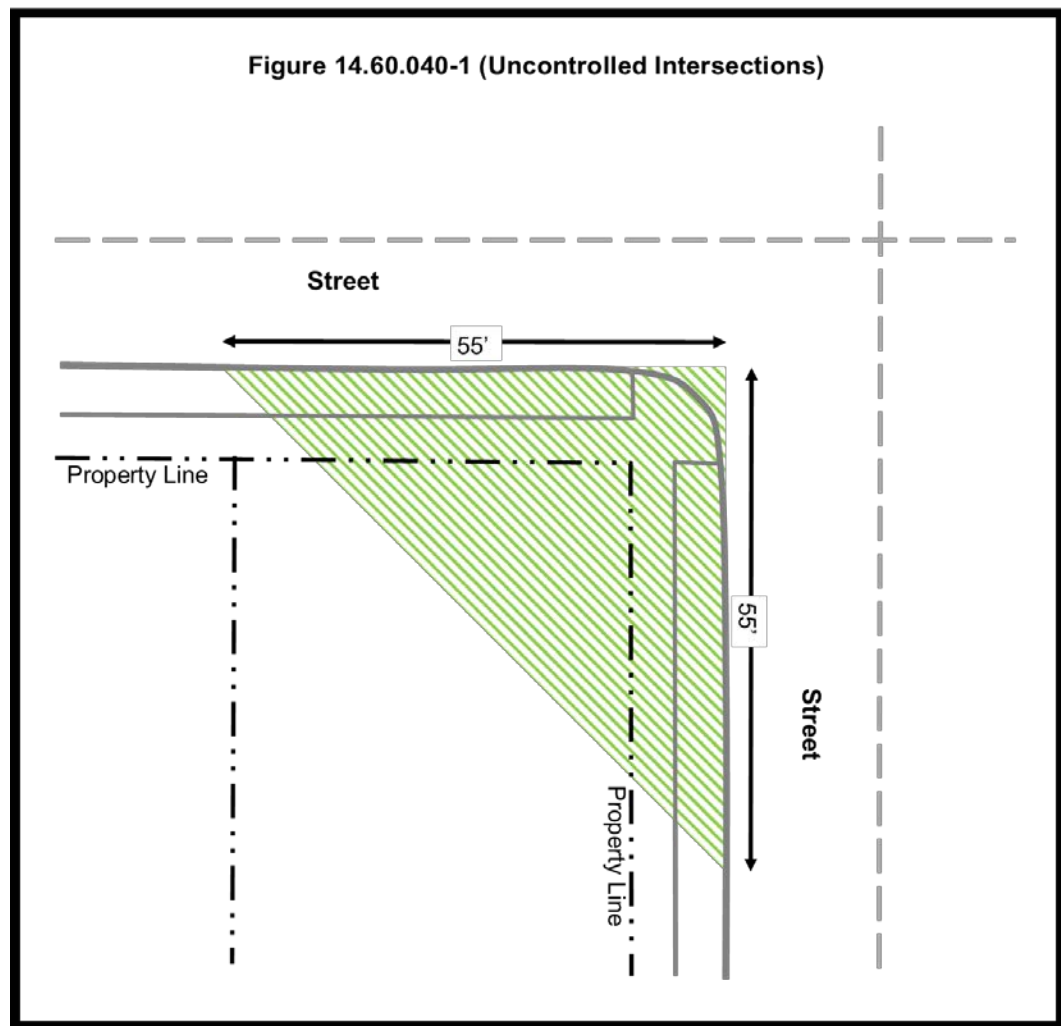
- b. Interior landscaping in at least ten percent of the total land area covered in parking.
 - c. The interior of the parking areas shall contain landscape islands and peninsulas located in such a manner as to:
 - (1) Divide and break up large expanses of paving.
 - (2) Guide traffic flow and direction.
 - (3) Promote pedestrian and vehicular safety; and
 - (4) Preserve existing trees and vegetation.
7. Landscape islands shall be installed to break up the parking area into rows of not more than 20 contiguous parking spaces or 10 spaces in one row.
- a. Each end of each row of parking spaces shall require a landscape island unless the end of such row of parking spaces is adjacent to a perimeter landscape.
 - b. The minimum width for a landscape island or peninsula shall be 5'; and
 - c. Each landscape island or peninsula shall contain a minimum of one (1) shade tree and a combination of five (5) deciduous and evergreen shrubs or groundcover.

B. The following standards shall apply to all fences in the City:

- 1. No fence shall exceed eight feet in height measured from the existing grade to the highest board, rail, or wire, including any retaining wall.
 - a. Fences exceeding six feet in height shall require a building permit and must comply with the provisions of the International Codes, as adopted by the City.
- 2. No fence located within a required front yard setback (including half depth front yards) shall exceed 42 inches in height; provided, however, that in the case of corner lots, fences exceeding 42 inches in height may be erected within the required front yard setback for second front yards so long as no fence exceeding 42 inches in height is erected within 30 feet of the front property line of the primary front yard.
- 3. The maximum fence height limitations are further qualified and limited by the sight visibility triangle provisions of this Section.
- 4. No privately-owned fence may be constructed on public property or encroach into public right-of-way.

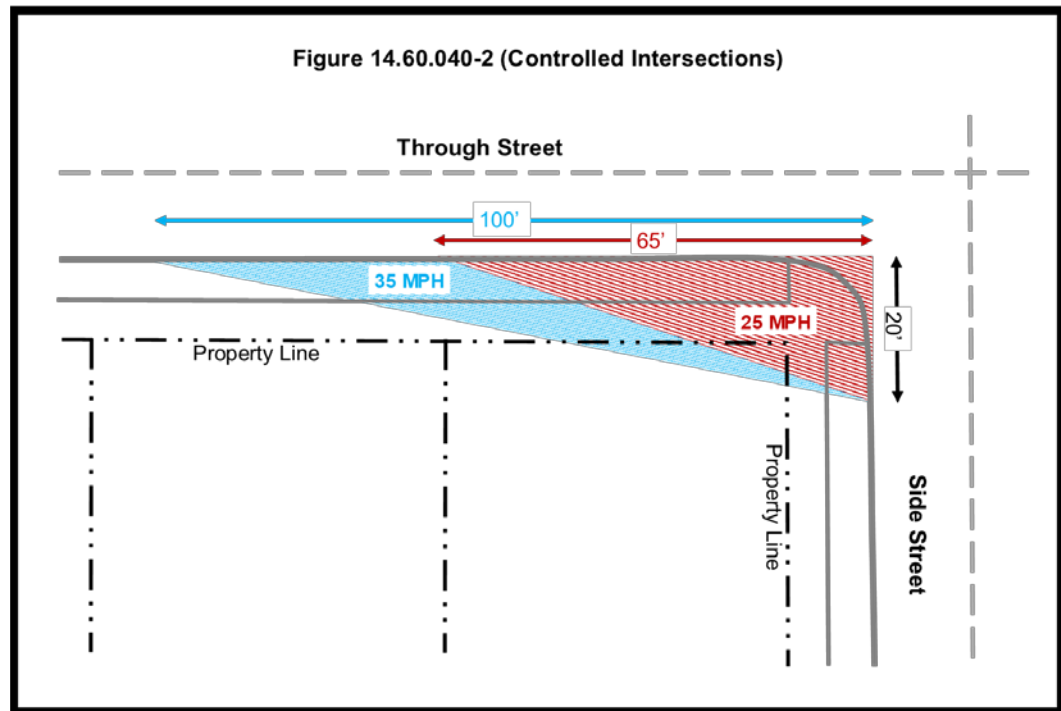
C. Site Visibility Triangles. In an effort to make intersections safer for vehicles, bicyclists, pedestrians, and other legal uses, the following standards shall apply to all buildings, structures, fences, vegetation, and landscaping.

1. Figures 14.60.040-1, 14.60.040-2, and 14.60.040-3 illustrate dimensions and terminology used in this Chapter with reference to sight visibility triangles.
2. At uncontrolled intersections, the sight visibility triangle shall be formed by measuring back from the point where the extensions of the face of curb (or edge of paved road surface for streets without gutters) meet, a distance of 55 feet along the extensions, with the third side of the triangle being the straight line connection between the above-mentioned side lines (Refer to Figure 14.60.040-1.)

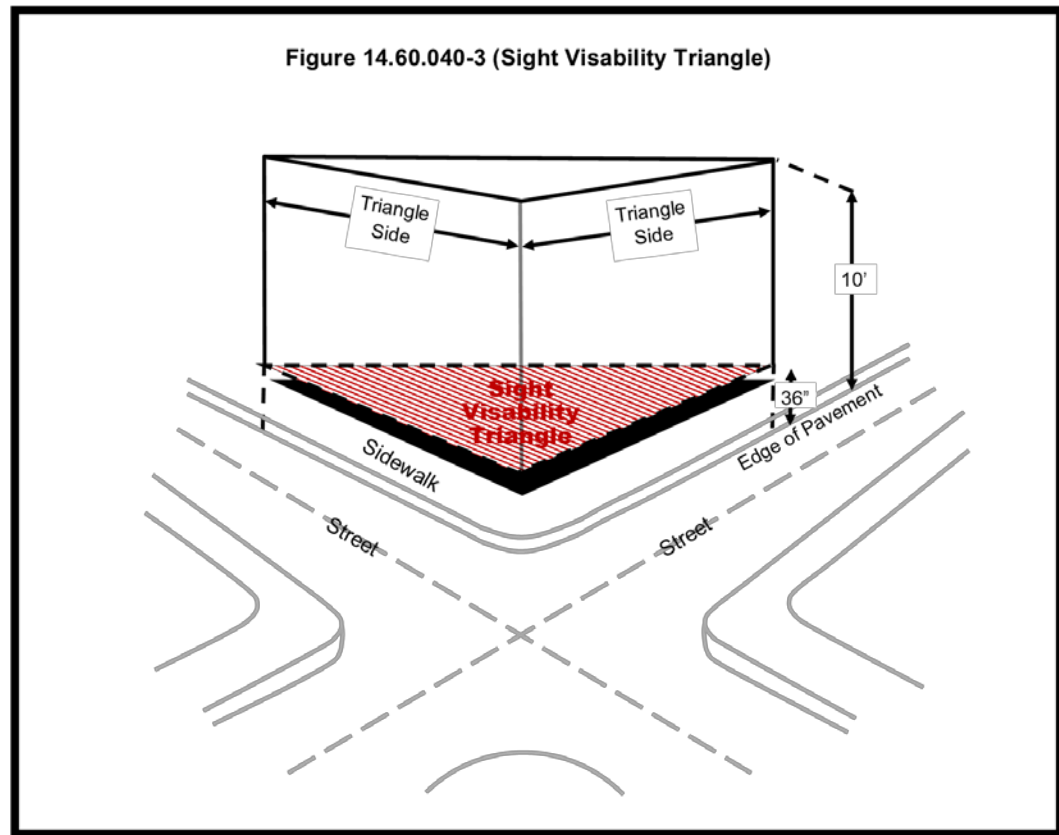


3. At controlled intersections the side street side of the sight visibility triangle shall be a distance of twenty feet measured back from the point where the extensions of the face

of curb (or edge of paved road surface for streets without gutters) meet; the through street side of the triangle shall be a distance of 65 feet for speed limits up to 25 miles per hour and 100 feet for speed limits up to 35 miles per hour; the third side of the triangle being the straight line connection between the above-mentioned side lines. (Refer to Figure 14.60.040-2.)



4. On property located within any sight visibility triangle there shall be located no structure, fence, wall, hedge, natural growth, tree, sign or other object which materially impairs vision between a height of 36" (thirty-six inches) and a height of ten feet above the edge of the pavement except as provided for in Section 14.60.040(C)(5). (Refer to Figure 14.60.040-3.)



5. The sight visibility triangle regulations of this Chapter shall not apply to:
 - a. Permanent structures and fences which were existing prior to passage of this Title, unless such are determined by the City to be a public hazard or nuisance.
 - b. Existing public utility poles.
 - c. Existing trees, so long as they are not planted in the form of a hedge and are trimmed to the trunk to a height of at least ten feet above the grade level of the centerline of the intersection so as to leave, in all seasons, a clear and unobstructed cross view.
 - d. Official warning signs or signals; or
 - e. Where existing conditions preclude compliance, as determined by the City Engineer.
6. The sight visibility triangle requirements of this Chapter are declared to be minimums only and do in no way prohibit the City from applying more restrictive height and location requirements where this action is warranted in consideration of the public health, safety and welfare.

7. Any structure, fence, wall, hedge, natural growth, tree, sign or other object erected or placed in violation of the sight visibility triangle requirements of this Chapter is declared to be a public nuisance and shall be subject to abatement in accordance with the provisions of CPMC 8.24.

14.60.050 Clearing and Grading.

- A. All activities that involve the clearing, grading, filling, and/or covering of the ground with impervious surface must receive a City permit or written approval, unless specifically exempted by the City.
 1. Applications shall be submitted on forms provided by the City, provided that the City may authorize the submittal of the required information as a part of a related application, such as a building permit.
 2. Clearing and grading permit applications should be submitted and processed concurrently with all associated project permits and approvals.
- B. The following activities may be determined by the City to be exempt from the requirements of this Chapter, provided that grading activities that would alter drainage courses, critical areas, archaeological sites, and/or impact stormwater facilities (with a public nexus) are not generally candidates for exemption:
 1. Excavating a foundation for a single-family residence, duplex, or accessory dwelling unit when authorized through a building permit.
 2. Resurfacing a conforming impervious surface such as a parking lot, provided that it does not alter the flows or volumes of stormwater and/or does not require excavation.
 3. Construction or maintenance of public roads when done by a public agency when the project has completed an environmental checklist and has been approved by the City.
 4. The installation of utilities in accordance with a valid permit, franchise or road construction plan from the City, well drilling activities, or excavation for soil logs.
 5. Excavation or fill quantities less than 50 cubic yards.
 6. The broadcasting of less than 50 yards of peat, sawdust, mulch, bark, chips, topsoil, or soil nutrients on a lot, tract or parcel of land, or the broadcasting of any amount of the above material to a maximum depth of twelve inches.
 7. Landscaping, routine vegetation management, and minor home improvement activities that do not involve heavy equipment such as excavators, bulldozers, etc.
 8. The storage or stockpiling of less than 50 cubic yards of material such as fill, gravel, sand, beauty bark etc.

9. The removal of diseased, damaged, or unwanted trees from an existing yard or landscaped area.
 10. Routine maintenance and operation activities at cemeteries and public parks; and/or
 11. Emergency sandbagging, diking, ditching, filling or similar work during or after periods of extreme weather conditions when done to protect life or property.
- C. All clearing and grading activities shall be designed and implemented in accordance with City standards, provided that the City may apply more stringent standards when necessary to protect the public health, safety, and welfare.
1. All clearing and grading activities shall include temporary erosion control and stormwater management provisions designed and implemented in accordance with the requirements of the City's Engineering and Design Manual, unless specifically exempted by the City.
 2. Excavation Standards – Cut Slopes.
 - a. Slopes shall be no steeper than is safe for the intended use and shall not be steeper than two horizontal to one vertical (2H:1V), unless otherwise recommended by a professional engineer licensed to practice in the State of Washington and approved by the City.
 - b. The top of cut slopes shall be set back from a down-grade site boundary line at a 2H:1V ratio or as dictated by the relevant building code, whichever is more restrictive, unless a retaining wall is designed by a qualified professional and approved by the City.
 3. Fill Standards.
 - a. No material other than earth material shall be buried or placed in fills, unless specifically approved by the City. Placement of other than earth material is regulated by state statutes or federal laws and additional permits may be required.
 - b. Fill which is intended for building sites shall be constructed in conformance with the requirements of the latest edition of the International Codes, as adopted and administered by the City.
 - c. The ground surface for fills over five feet in height shall be prepared by removing vegetation, noncomplying fill, topsoil and other unsuitable materials, scarifying to provide a bond with the new fill, and, where existing slopes are steeper than five horizontal to one vertical, by benching into competent material as determined by the engineer. At a minimum, the bench under the toe of a fill on a slope steeper than five horizontal to one vertical shall be at least 10 feet wide or as dictated by the

relevant building code, whichever is more restrictive, or as recommended by a geotechnical professional engineer licensed to practice in the State of Washington. Additionally, grading activities shall conform to the minimum requirements and standards of the City's Engineering and Design Manual.

14.60.060 Stormwater Management. The City is required to manage stormwater runoff in accordance with the provisions of federal and state law as well as a Washington State Department of Ecology-issued National Pollutant Discharge Elimination System (NPDES) and a State Waste Discharge General Permit for Discharges from Small Municipal Separate Storm Sewers in Eastern Washington, commonly known as the Eastern Washington NPDES Phase II Municipal Stormwater Permit. As a result, the City has adopted the Stormwater Manual for Eastern Washington prepared by the Washington State Department of Ecology and established a stormwater utility.

- A. For the applicable stormwater standards and requirements please refer to the College Place Municipal Code Chapter 13.86 Stormwater Management and the City of College Place Engineering Design Standards.

14.60.070 Parking and Loading Standards. Project Sponsors shall make adequate provisions to meet the projected parking and loading needs associated with all new development activities including the construction of new buildings, the expansion of existing buildings, changes of use, and/or changes to the terms and conditions of occupancy such as enlarging, moving or increasing capacity by creating or adding dwelling units, commercial or industrial floor space, or seating facilities, or by making alterations to parking areas.

A. General Requirements.

1. The provision and maintenance of off-street parking and loading facilities as required by the City, shall be a continuing obligation of the Property Owner and Project Sponsor. It is unlawful to discontinue, reduce, modify, or otherwise dispense with parking and loading facilities that comply with the requirements of this Chapter, without a permit or written authorization from the City.
2. With regard to preexisting parking facilities, the following shall apply:
 - a. A preexisting use which does not have sufficient parking facilities to meet the requirements of this Chapter may continue to operate with the parking deficiency so long as no enlargement or other change is made in the use or building size which would require additional parking facilities.
 - b. When a preexisting use is modified or enlarged so as to require additional parking facilities, the requirements of this Chapter shall apply; and

- c. When additional uses are placed on the same lot with the preexisting use or an enlarged lot of which the preexisting use lot is a part, the requirements of this Chapter shall apply only to the additional use.
- 3. All required parking spaces shall be located on the same site with the building they serve, unless:
 - a. A shared or joint use parking agreement has been approved by the City.
 - b. A voluntary in lieu of payment to provide the required parking in a public or cooperative parking facility has been approved by the City; and/or
 - c. The City makes a written finding that adequate on-street parking exists to reasonably serve the new development/use.
- 4. A shared or joint use parking agreement may be approved by the City, provided that:
 - a. The agreement is in writing, in a form approved by the City, and has been signed by the Property Owners.
 - b. There is no substantial conflict in the principal operating hours of the buildings or uses for which a joint use of off-street parking facilities is proposed; and
 - c. Following approval by the City, the agreement shall be recorded with the County Auditor and filed for permanent record with the City.
- 5. The installation and improvement of required off-street parking facilities shall be completed to the required standards before a Certificate of Occupancy is issued unless a time limit extension to a specified date is authorized by the City and financial protection is provided in accordance with the provisions of this Title.
- 6. When a change in use within a historic structure would necessitate additional off-street parking, the additional off-street parking may be reduced or waived by the City, based on a finding that the reduction or waiver is necessary to preserve the historic character of the building or site. The Applicant shall be required to show the need for a reduction or waiver and shall be the minimum necessary.
- 7. The City may waive, grant a variance, or modify required parking spaces based on a finding that adequate provisions for parking have been made.

B. Design Standards.

- 1. All driveways, parking areas, loading areas, bicycle facilities, and walkways shall be designed in accordance with the provisions of the City of College Place Engineering

- Design Standards and shall accommodate pedestrians, motor vehicles and bicycles used by occupants or visitors of a building or use.
2. All off-street parking areas shall be paved with asphalt or concrete and shall manage stormwater in accordance with the provisions of the College Place Engineering Design Standards.
 3. All parking areas shall comply with the landscaping provisions in CPMC 14.60.040.
 4. Parking spaces, loading facilities, and all pedestrian areas shall be provided in accordance with the provisions of state and federal law, including the American with Disabilities Act (ADA), and the International Codes, as adopted by the City.
 5. Required parking, pedestrian, loading, and bicycle facilities proposed in the Downtown Mixed-Use district must also comply with the Downtown Mixed-Use District Standards, please see Chapter 14.60.230.
 6. Shared detached garages and surface parking shall comply with the following standards, unless otherwise provided:
 - a. Parking areas should be located so their visual presence is minimized, and associated noise or other impacts do not intrude into public spaces.
 - b. Shared detached garage structures may not exceed four (4) garage doors per building, and a total of 1,200 square feet.
 - c. For shared detached garages, the design of the structure must be similar and compatible to that of the dwelling units within the development.
 - d. Shared detached garage structures and surface parking areas must be screened from public streets and adjacent residential uses by landscaping or architectural screening.
 - e. Shared detached garage structures shall be reserved for the parking of vehicles owned by the residents of the development. Storage of items which preclude the use of the parking spaces for vehicles is prohibited.
 - f. The design of carports must include roof lines similar and compatible to that of the dwelling units within the development.
- C. Minimum Parking Requirements. All new uses, changes of use, modifications of an existing use, as well as all new buildings, and modifications to existing buildings shall provide off-street parking in accordance with the following standards, unless otherwise provided in this Title.

1. If the parking requirements for a use are not specifically identified in this Chapter, the parking requirements shall be determined by the City in a written finding based upon:
 - a. The requirements for the most comparable use defined in this Chapter; and/or
 - b. The appropriate standards derived from the Institute of Transportation Engineers (ITE)'s Parking Generation Manual, as adopted by the City; and/or
 - c. A parking study prepared by the Applicant documenting the expected parking demand for the proposed use; and/or
 - d. Required parking for the proposed use as determined by other comparable jurisdictions.
2. Required Off-Street Parking Spaces.
 - a. Single Residential Dwelling Units and Duplexes: 2 spaces/dwelling unit.
 - b. Multiple Family Dwellings:
 - (1) 1.5 spaces/dwelling unit with 2 or more bedrooms; or
 - (2) 1 space/dwelling unit with 1 bedroom or a studio apartment.
 - c. Accessory dwelling unit: 1 additional space/ADU.
 - d. Mobile home park: 2 spaces/dwelling unit.
 - e. Cottage housing: 1 space/dwelling unit.
 - f. Vacation rentals:
 - (1) 2 spaces/dwelling unit with 2 or more bedrooms.
 - (2) 1 space/dwelling unit with one bedroom or studio dwelling unit.
 - g. Bed and breakfast inn: 1 space/guest room.
 - h. Hotel/Motel:
 - (1) 1 space/guest room; and
 - (2) At least one space for each employee at work during peak periods; and
 - (3) 1 space/500' of common areas.

- i. Retail, Commercial and Office:
 - (1) 1 space/200 square feet plus adequate employee parking; and
 - (2) At least one space for each employee at work during peak periods.
- j. Industry and Warehouse: 1 space/500 square feet.

14.60.080 Lighting.

- A. Exterior lighting for all uses and signs shall be directed downward and otherwise arranged, shaded, screened, shielded, and of a design that results in the light being directed onto the site and of an intensity or brightness as follows:
 - 1. So as not to interfere with the safe operation of motor vehicles, bicyclists, and other legal use of the roadway or sidewalk.
 - 2. Maximum illumination at neighboring property lines shall not exceed 0.5 foot-candles at grade level.
 - 3. Luminaries shall be aimed and shielded in a manner that shall not direct illumination on adjacent properties.
 - 4. Full cutoff shielding is required for all luminaries to prevent wasted light up into the dark sky and prevent glare from normal viewing angles.
 - 5. Shielding is required for luminaries located along property lines to prevent spill light onto adjacent properties; and
- B. The City may require that the Project Sponsor submit a photometric plan and analysis to verify compliance with these standards.

14.60.090 Signs.

- A. Intent and Purpose.
 - 1. Signs have a strong visual impact on the character and quality of our community. As a prominent part of the scenery, they attract or repel the viewing public, affect the safety of vehicular traffic, and their suitability or appropriateness helps to set the tone for our community. The City relies upon its physical setting and beauty to attract commerce and aesthetic considerations assume economic value. The intent of this Chapter is to protect and enhance both the City's residential character and its economic base using appropriate and aesthetic signage.

2. The purpose of this Chapter is to promote the public health, safety, and welfare through a comprehensive system of reasonable, effective, consistent, content-neutral, and nondiscriminatory sign standards and requirements that:
 - a. Promote and accomplish the goals and policies of the City's Comprehensive Plan.
 - b. Provide minimum standards to safeguard life, health, property, and public welfare, and promote traffic safety by controlling the design, quality of materials, construction, illumination, size, location, and maintenance of signs and sign structures and discouraging excessive numbers of signs.
 - c. Recognize free speech rights by regulating signs in a content-neutral manner.
 - d. Promote the free flow of traffic and protect pedestrians and motorists from injury and property damage caused by or which may be fully or partially attributable to signage.
 - e. Promote a positive visual image of the City and protect the beauty of the City's built environment by encouraging signs that are compatible with the architectural style, characteristics, and scale of the building to which they may be attached, appropriate to the size of the subject property and amount of street frontage adjacent to the subject property, and compatible with adjacent buildings and businesses.
 - f. Protect property values, the local economy, and the quality of life by preserving and enhancing the appearance of the City's streetscape.
 - g. Provide consistent sign design standards.
 - h. Protect and encourage creative and innovative approaches to signage and signs that are of a quality design, pleasing in appearance, and are appropriate in size, materials, and illumination to the surrounding neighborhood or commercial district.
 - i. Provide an improved visual environment for the citizens and visitors of the City.
 - j. Adopt clear, understandable regulations that will assure equal protection and fair treatment under the law through consistent application of the regulations and consistent enforcement of this Section.
 - k. Balance both public and private business needs with the specific objectives of creating a community with an unmatched quality of life and a strong focus on economic well-being, aesthetics, community, the environment, and public infrastructure.

- l. Support and enhance the economic well-being of all businesses within the city and recognize the needs of all businesses to identify their premises and advertise their products and services; and
 - m. Recognize that the aesthetic value of the total environment affects economic values and that an unrestricted proliferation of signs, or the absence of regulations governing the size, location, or materials of signs detracts from the economic value of the community.
- B. Applicability. This Section applies to all signs within the city which may be visible from any street, sidewalk, or public place, regardless of the type or nature.
1. All signs shall fall into one of the following categories, as determined by the City:
 - a. Exempt signs. Signs that meet the criteria of CPMC 14.60.090 C may be installed without a Sign Permit from the City. Please note that exempt signs may be subject to other local, state, or federal regulations and persons installing signs are encouraged to contact the City to determine if other permits or approvals may be required.
 - b. Prohibited Signs. Signs determined by the City to meet the criteria in CPMC 14.60.090 D shall not be permitted or displayed in any zoning district.
 - c. Regulated Signs. Signs that are not specifically exempted or prohibited, may be displayed only in accordance with the provisions of this Section. Regulated signs include both temporary and permanent signs.
 2. No person shall erect, alter, or relocate any sign without first submitting the required application(s) and receiving an approved Sign Permit from the City, and any associated permits that may be required, in accordance with the provisions of this Title, unless the sign is determined by the City to be exempt and a permit is not required.
 3. This Section is not intended to, and shall not be interpreted to, restrict speech on the basis of its content, viewpoint, or message. Any classification of signs in this Section which purports to permit speech by reason of the type of sign, identity of the sign user or otherwise, shall be interpreted to allow commercial or non-commercial speech on the sign. No part of this Section shall be construed to favor commercial speech over non-commercial speech. To the extent that any provision of this Section is ambiguous, the term shall be interpreted not to regulate speech on the basis of the content of the message.
 4. It shall be the responsibility of the property owners, project sponsors, and applicants to be knowledgeable of and comply with the provisions of applicable local, state, and federal standards.

- a. This shall include, but is not limited to, the International Building Code and related International Codes, as adopted and administered by the City.
 - b. It is important to note that some signs may also be subject to the provisions of state and federal laws, such as the Scenic Vistas Act (RCW 47.42), the regulations of the Washington State Department of Transportation, the regulations of the Washington State Liquor and Cannabis Control Board, and/or the Manual of Uniform Traffic Control Devices.
5. The provisions of this Section shall not be construed as relieving or limiting in any way the responsibility or liability of any person, business or organization erecting, owning maintaining, allowing, or operating a sign within the City of College Place for personal injury, or death, or property damage resulting from a sign, regardless of whether a permit is required or the sign is temporary or permanent. Nor shall it be construed as imposing on the City or its officers or employees any responsibility or liability by reason of the approval or disapproval of any signs, materials or devices under the provisions of this Section or enforcement of this Chapter, Title, or any other Code or policy relating to signs.
- C. Exemptions. The following types of signs and activities may be exempt from the provisions of this Section and a Sign Permit may not be required, based on a finding by the City that the proposed sign does not present a risk to the public health, safety, and welfare. Please note that exempt signs must still comply with applicable provisions of the International Codes as adopted and administered by the City and a Building Permit may be required. Sponsors should contact the City to confirm that a permit is not required before installing or displaying any of the following types of signs, or initiating the following actions:
1. Changes to the face or copy of legal signs that do not change the material appearance, type, or size of the sign as originally permitted by the City.
 2. The normal repair and maintenance of conforming and legal nonconforming signs.
 3. The flag of any nation, state, city, or other governmental agency, nonprofit organization, or educational institution.
 4. Signs necessary to the expression of constitutionally protected forms of free speech as determined by the City Attorney.
 5. Signs or decorations temporarily placed on private property in observance of religious, state, or national holidays (i.e., Christmas, Halloween, Fourth of July).
 6. Legal notices, postings, or similar sign placed by or required by a governmental agency carrying out its responsibility to protect the public health, safety, and welfare.

7. Signs of a noncommercial nature and in the public interest erected by or on the order of a public official in the performance of his/her public duty. such as safety signs, danger signs, trespassing signs, traffic signs, memorial plaques, signs of historical interest, and the like.
 8. Signs owned and maintained by a federal, state, or local government agency including but not limited to, street and highway signs, signs necessary to protect the public health, safety, and welfare, directional and wayfinding signs, and/or public information signs.
 9. Privately maintained traffic control signs or directional signs for pedestrians on private roads or property.
 10. Building address numbers.
 11. One sign not exceeding two square feet in area, attached to a building, provided that the sign:
 - a. Is securely attached flush to the face of the building.
 - b. Does not project above the eave or roof line; and
 - c. Only announces the name and address of the occupant(s) and contact information.
 12. Names of buildings, dates of erection, commemorative tablets, and the like when carved into stone, concrete, or similar material or made of bronze, aluminum, or other permanent type construction and made an integral part of the structure.
 13. Approved interpretative signs and historic markers; and
 14. Temporary signs located on fences of a construction site, provided that there is an active building or development permit that includes external work or modifications of the site.
- D. Prohibited Signs. No person shall erect, alter, maintain, or relocate any of the following signs in any zone in the City, unless specifically authorized in this Section.
1. Signs that are determined by the City Attorney to meet the judicial standards for obscenity.
 2. Signs that create a safety hazard for pedestrian or vehicular traffic, or any other person legally using the property.
 3. Signs that are specifically designed to move or have parts/mechanisms that physically move or that may cause a safety hazard by swinging or otherwise noticeably moving as a result of wind pressure because of the manner of their suspension or attachment.

4. Any sign, poster or other advertising matter of any nature placed upon a utility pole or other poles, fences, trees, sidewalks, streets, signs, traffic signs or other traffic control devices or other structures or places within streets, alleys or other public places or rights-of-way in accordance with this Chapter and Chapter 8.24 – Nuisances.
5. Off premise signs.
6. Billboards (see Figure 14.60.090-1).

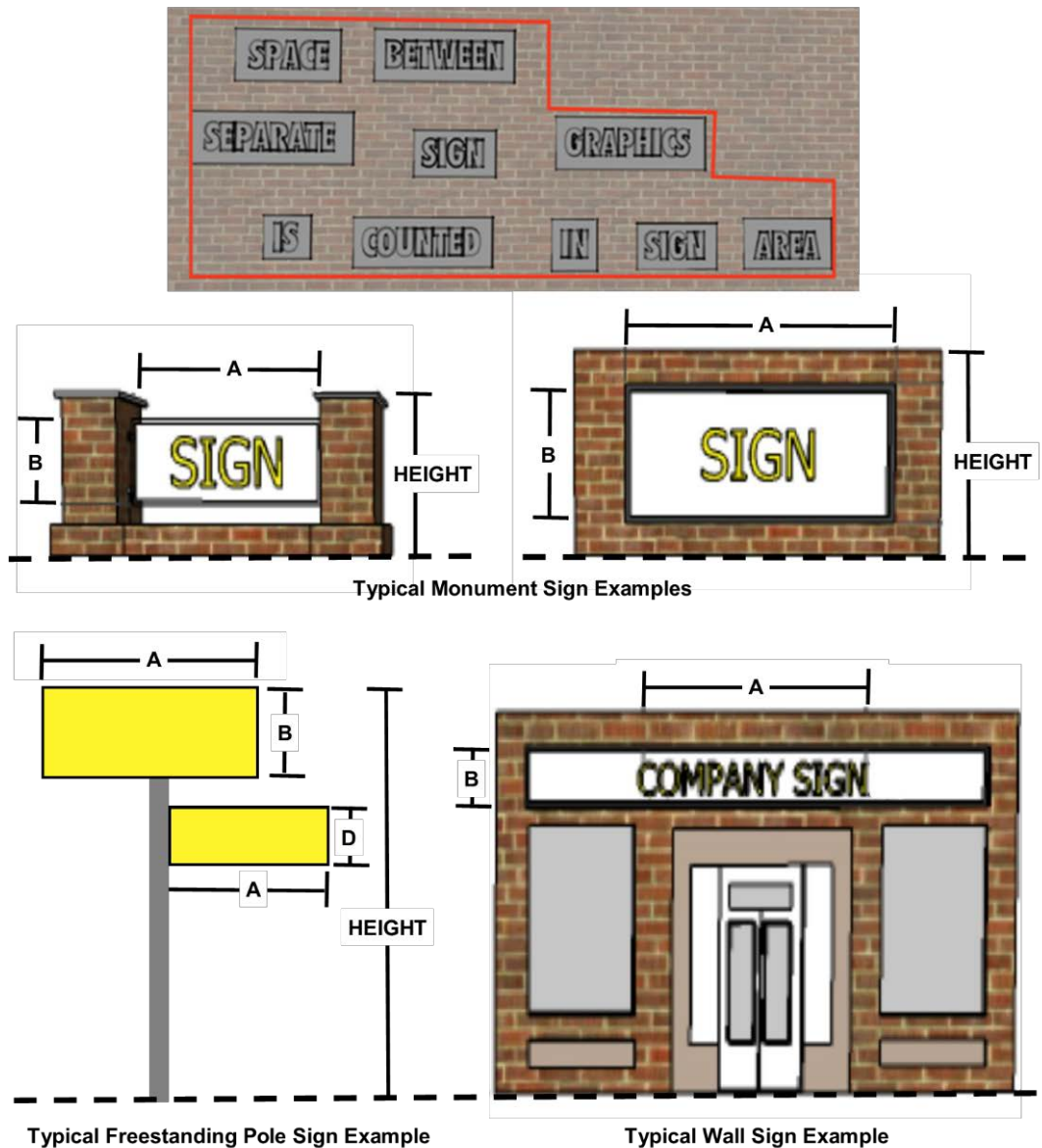


Figure 14.60.090-1 Typical Billboard

7. Signs with flashing lights or reflective materials.
 8. Signs attached to or placed on a vehicle or trailer parked on public or private property, stored or displayed conspicuously in a manner to attract the attention of the public; provided however that signs that are permanently painted or wrapped on the surface of the vehicle, or adhesive vinyl film affixed to the interior or exterior surface of a vehicle window, or signs magnetically attached to motor vehicles or rolling stock that are actively used in the daily conduct of business are not prohibited so long as such vehicles are operable and parked in a lawful or authorized manner.
 9. Mobile signs.
 10. Permanent signs on vacant lots or parcels. Signs may only be established as an accessory use to a permitted primary use.
 11. Roof mounted signs; and
 12. Signs attached to towers or wireless communication support towers, except as required by law.
- E. General Provisions. All signs shall comply with the following provisions unless otherwise provided in this Section:

1. Street signs shall be designed in accordance with the provisions of the College Place Engineering Design Standards and the Manual of Uniform Traffic Control Devices.
2. No signs may be placed on private property without the permission of the owner.
3. Signs may not be located in, or extend into or over, the public right-of-way, unless specifically authorized in this Section.
4. All signs shall be permanently attached to the ground, to a building, or another structure by direct attachment to a rigid wall, frame or structure, unless otherwise provided in this Section.
5. No sign may be erected or displayed in a manner that may present a threat to public safety and required clear sight distances shall be maintained at all times.
6. All signs shall be made of durable, weather resistant materials that are intended for outdoor applications.
 - a. Signs shall not be made with reflective material or moving parts; and
 - b. No signs shall have full motion digital images, video or film displays or stream content in real time.
7. Externally illuminated signs shall be illuminated only with steady, stationary, fully shielded light sources directed solely onto the sign without causing glare. Light shielding shall ensure that the lamp or light source is not visible beyond the premises and shall further ensure that the light is contained within the sign face.
8. Flashing signs or light sources are not permitted, except when used as a safety device during an approved construction project.
9. The size of signs shall be determined by the City based upon a measurement of the area of the sign devoted to copy, unless otherwise provided in this Section (see Figure 14.60.090-2).

Figure 14.60.090-2 (Sign Type, Area, & Height Measurement)



Note: The areas of these sign types is calculated as $A \times B$.
 Calculate multiple area signs as $A \times B + C \times D$, etc. for total sign area.

10. Where a height limit is imposed by this Section, the height shall be measured from the existing grade (see Figure 14.60.090-2).
11. All signs and components thereof must be maintained in good repair and in a safe, neat, clean and attractive condition. Maintenance of a sign shall include periodic cleaning, replacement of flickering, burned out or broken light bulbs or fixtures, repair or replacement of any faded, peeled, cracked or otherwise damaged or broken parts of a

- sign, and any other activity necessary to restore the sign so that it continues to comply with the requirements of this Section and the conditions of its approval.
- a. Legally installed signs that do not meet the provisions of this Section, shall be considered legal, non-conforming signs and may be continued, provided that they are maintained in good condition and the degree of non-conformity is not increased.
 - b. Legal, non-conforming signs may not be altered, replaced, or relocated except in full compliance with the provisions of this Section.
- F. Temporary Signs. Temporary signs may be displayed for a limited duration without a Sign Permit, in accordance with the following provisions, unless otherwise provided in this Section:
1. Temporary signs shall not have direct or internal illumination, changing image features, or electronic elements, provided that battery operated string lights that comply with lighting designs in this Chapter may be permitted.
 2. No temporary signs may be displayed in such a position that it covers or obstructs another sign.
 3. Temporary banners advertising City-approved activities or events may be displayed over streets in designated locations through the issuance of a Special Use or Right-of-Way Use Permit in accordance with the provisions of CPMC 12.32.
 4. Small banners or similar type temporary signs with a non-commercial message, may be displayed on light poles or streetlights with brackets designed specifically for that purpose by the City, in accordance with the provisions of CPMC 12.32.
 5. Temporary signs with a non-commercial message may be placed in the City right-of-way, without a permit, only between the property line and the back of the nearest curb, or where no curb exists, between the property line and the nearest edge of the pavement, provided that the temporary sign is:
 - a. Not placed in or over a roadway, median, traffic circle, designated parking place, driveway, sidewalk, other paved areas designed for pedestrian, bicycle, or vehicle use, unless specifically authorized by the City; and
 - b. Not placed in any location or manner so as to create a threat to public safety, to adversely affect critical areas, or to adversely affect the health of trees, shrubs, or other landscaping; and
 - c. Placed in a location acceptable to the abutting private property owner(s); and

- d. Attached to a stake that can be manually pushed or hammered into the ground, and shall not exceed four square feet per side or three feet in height, from the ground to the top of the sign; or
- e. Is an A-frame sandwich board sign not more than six square feet per side and shall be constructed or secured in such a manner as to be resistant to being blown over, becoming airborne, or otherwise becoming a threat to public safety in strong winds (see Figure 14.60.090-3).



Figure 14.60.090-3 Typical A-Frame Sandwich Board Sign

- 6. Temporary signs may be displayed on properties actively advertised for sale or lease, without a permit, while the property is advertised for sale or lease, in accordance with the following provisions:
 - a. In the Single-Family (SFR) and Multi-Family Residential (MFR) zoning districts:
 - (1) One temporary sign, for each street frontage of developed sites, displaying a commercial message that does not exceed six square feet in area, can be attached to the building, displayed in a window, or if less than seven feet in height, placed on the property; or
 - (2) One temporary sign, for each street frontage of undeveloped sites, displaying a commercial message that does not exceed thirty-two square feet or seven feet in height may be placed on the property.
 - b. In the General Commercial (GC), Light Industrial (LI), and Downtown Mixed-Use (DMU) zoning districts, one or more temporary signs, displaying a commercial message that does not exceed a total area of 35 square feet for each street frontage of the site, can be attached to the building, displayed in a window, or if less than seven feet in height, placed on the property.
- 7. One temporary banner sign may be permitted per tenant of a building in the General Commercial (GC), Light Industrial (LI), and Downtown Mixed Use (DMU) zoning districts provided that:
 - a. The maximum size of the banner shall not exceed 32 feet.

- b. The banner shall be attached to the face of the building, and may not extend above the roofline; and
 - c. Temporary banner signs shall count against the maximum area of building mounted signs.
8. One A-frame, sidewalk/sandwich board sign per licensed business may be permitted on each street frontage, in the General Commercial (GC), Light Industrial (LI), and Downtown Mixed Use (DMU) zoning districts, provided that:
- a. The sign shall not exceed six square feet per side.
 - b. The sign must be removed during non-business hours.
 - c. The sign is located on private property at the site of the business, or in an abutting right-of-way on a sidewalk, or in areas not used as a roadway, driveway, bike lane, or for required parking.
 - d. At no time shall sandwich board/sidewalk sign block or present a hazard to pedestrians, obstruct safe sight distance, be placed in a street or gutter and/or become a nuisance, hazard and/or danger to the public as determined by the City; and
 - e. The liability for all sandwich board signs placed in the right-of-way rests with the business and/or property owner placing the sign. The City may require proof of liability insurance, a hold harmless agreement from both the property owner and the tenant, and/or such other documents as may be required by the City Attorney.
9. Temporary signs that contain or consist of pennants, ribbons, streamers, feather shaped pennants, or similar types of displays as determined by the City, as well as searchlights, balloons, or inflated figures may be displayed on private property only in the General Commercial (GC), and Light Industrial (LI) zoning districts.
10. Temporary signs may be installed on private property in the University District, without a permit, in accordance with the provisions in this Section.
11. Temporary signs may be permitted in the Public Use District in accordance with the following provisions:
- a. No temporary signs may be permitted on City owned property including, but not limited to parks, trails, open space, or public buildings, except in conjunction with an approved special event, special use permit, or other permit or approval from the City.

G. Permanent Signs Permitted in all Zoning Districts. The following signs may be permitted in all zoning districts in accordance with the following provisions:

1. Signs designated by the City's Historic Preservation Commission as:
 - a. Eligible for inclusion on the College Place Historic Register.
 - b. Being iconic or of special historical interest to the community; or
 - c. Integral to a historic site or building.
2. Community message board signs may be permitted on the site of municipal buildings, schools, universities, churches, and other public buildings in all zones, provided that:
 - a. The messages shall be non-commercial and should advertise community events, meeting times, public service announcements, and public notices.
 - b. The community message board may be wall mounted, or a monument style sign.
 - c. The message board may be designed for messages that are changed by hand or with a changeable message that is electronically displayed and controlled.
 - d. Electronically changeable signs shall display images for a period of at least three (3) seconds before transitioning to another image.
 - e. Full motion digital images, video or film display or streamed in real time is not permitted; and
 - f. Community message board signs shall not exceed 32 square feet in area or and monument style signs shall not exceed 6' in height.

H. Permanent Signs in Residential Zoning Districts. Permanent signs may be permitted in the Single-Family Residential (SFR) and the Multi-Family Residential (MFR) zoning districts in accordance with the following provisions (see Figure 14.60.090-2 for sign types and measurements):

1. One freestanding monument sign, not to exceed 32 square feet in area, or six feet in height, may be installed along each road entering a residential subdivision.
2. One freestanding monument sign, not to exceed 32 square feet in area, or six feet in height, may be installed at each entrance into a multi-family development from a road.
3. Each City-licensed business may have one sign not exceeding two square feet, that is permanently attached to the building that is its primary place of business, provided that the sign:

- a. Is securely attached flush to the face of the building.
 - b. Does not project above the eave or roof line; and
 - c. Only announces the name and address of the occupant(s) and contact information.
- I. Permanent Signs in Non-Residential Zoning Districts. Permanent signs may be permitted in commercially oriented non-residential zoning districts, including but not limited to the General Commercial (GC), Light Industrial (LI), and Downtown Mixed Use (DMU) zoning districts in accordance with the following provisions (see Figure 14.60.090-2 for sign types and measurements):
- 1. Signs in the Downtown Mixed-Use District must also comply with the Downtown Design Standards and Guidelines as adopted or subsequently amended by the City.
 - 2. Building Mounted Signs. Building mounted signs includes signs attached to or painted on the exterior wall of a building, awning or canopy signs, projecting signs, or signs displayed in a window. Building mounted signs may be permitted on each face of a building fronting a street or parking lot, provided that:
 - a. The maximum area for all building façade signs, projecting signs, and temporary banner signs shall not exceed twenty-five percent (25%) of the building façade area.
 - b. No building façade sign may extend above the parapet or eave line.
 - c. Wall signs must be attached or erected parallel to and not extending more than ten inches from the wall, façade, or face of any building to which it is attached and supported throughout its entire length with the exposed face of the sign parallel to the plane of the wall or facade.
 - d. One projecting sign (see Figure 14.60.090-4) per street or parking lot frontage may be permitted, provided that:
 - (1) The sign is perpendicular to the face of the building and is permanently attached in accordance with manufacturers specifications and the provisions of the International Codes, as adopted and administered by the City.
 - (2) Projecting signs may be two-sided and not exceed 16 square feet per side.
 - (3) Projecting signs extending over public right-of-way and pedestrian pathways (sidewalks) shall be erected with clearance and projection limitations as set forth in the International Building Code; provided, that in no case shall any sign be permitted to extend within four (4) feet of the back of curb line.



Figure 14.60.090-4 Typical Projecting Sign

- e. Window signs (see Figure 14.60.090-5) located inside and affixed to a window and intended to be viewed from the exterior of the structure may be displayed without a permit, provided that:
 - (1) Window signs shall not exceed 25 percent of the area of the window on which they are displayed; and
 - (2) The window signs may be illuminated or a neon sign.



Figure 14.60.090-5 Typical Window Sign

- f. A non-electric sign may be printed on, painted on, or attached to the vertical surface or flap of an approved awning or canopy (see Figure 14.60.090-6), provided that:
 - (1) The awning or canopy shall be erected with clearance and projection limitations as set forth in the International Building Code; provided, that in no case shall any sign be permitted to extend within four (4) feet of the back of curb line.



Figure 14.60.090-6 Typical Awning Sign

3. Monument and Pole Signs (see Figure 14.60.090-2 for sign types and measurements). One pole or monument sign is permitted on sites when buildings are setback at least twenty feet from the right-of-way, provided that:
 - a. Pole signs:
 - (1) Shall not exceed sixty square feet per side or thirty feet in height in the Downtown-Mixed Use District.
 - (2) Shall not exceed two hundred square feet per side or fifty feet in height in the General Commercial or Light Industrial Districts; and
 - (3) If more than thirty feet in height, must be located at least one hundred feet from any residential zone.
 - b. Monument Signs:
 - (1) Must be set back at least five (5) feet from the property lines.
 - (2) Shall not exceed sixty square feet per side or 5 feet in height in the Downtown-Mixed Use District; and
 - (3) Shall not exceed two hundred square feet per side or 6 feet in height in the General Commercial or Light Industrial Districts.
 - c. Monument or pole signs may contain LED displays and/or electronically changeable messages, provided that:
 - (1) All electronic message centers shall come equipped with automatic dimming technology which automatically adjusts the sign's brightness based on ambient light conditions.

- (2) Electronically changeable signs shall display images for a period of at least three (3) seconds before transitioning to another image.
- (3) Full motion digital images, video or film display or streamed in real time is not permitted; and
- (4) Signs located within one hundred feet of a residential zoning district may only operate between the hours of 6 a.m. and 11 p.m.

J. Permanent Signs in the University District. Permanent signs may be permitted in the University District in accordance with the following provisions:

- 1. Permanent signs without a commercial message may be installed on private property without a Sign Permit.
- 2. Permanent signs with a commercial message may be installed on private property in accordance with the provisions of the Downtown Mixed-Use District.

K. Enforcement and Removal. Any violations of this Section, such as the placement of prohibited signs on a property or the failure to maintain existing or new signage in good condition, shall be subject to a code enforcement action.

- 1. In addition to the remedies in this Section and CPMC Title 8, the City shall have the authority to require the repair, maintenance or removal of any sign or sign structure which has become dilapidated or represents a hazard to the safety, health or welfare of the public, at the cost of the sign and/or property owner.
- 2. Abandoned or illegal signs are hereby deemed to be a public nuisance and shall be removed by the property owner within forty-five days after notice from the City. Any sign not removed following such notice may summarily be abated by the City at the cost of the sign and/or property owner.
- 3. Legal, conforming structural supports for abandoned signs may remain, if installed with a blank sign face and the supporting structures are maintained.

14.60.100 Outdoor Storage. Storage and screening requirements for permitted commercial/industrial and residential uses or activities shall be as follows:

- A. Every reasonable effort shall be made by persons conducting commercial/industrial activity to store merchandise, raw materials, equipment, fixtures, scrap, junk or solid wastes in such a manner so as not to create visual nuisance conditions and shall comply with the following:
 - 1. All such materials shall be enclosed entirely within a building with the following exceptions:

- a. Where such inside or screened storage is not practical or desirable when justified with regard to health, fire or safety codes, as determined by the City.
 - b. Where the outside storage of merchandise, manufactured products or raw materials open to view from the public right-of-way is normal and standard practice, such as in the sale of auto equipment, manufactured homes, recreational vehicles, nursery stock and the like, but not including the storage of secondhand or used materials or junk.
 - c. Where the outside storage of junk, used or secondhand furniture, appliances and other similar items is necessary, provided in this case such items shall be entirely enclosed within a sight-obscuring fence (six feet in height minimum) with such enclosed area being located no closer than 20 feet from the right-of-way of any street as herein defined; and
 - d. Where outside storage is temporary during permitted construction only.
2. Outside storage of such materials shall be maintained in an orderly manner consistent with good housekeeping practices and shall create no visual or noxious offense to adjacent properties, or the public right-of-way, or create a fire, safety, or health hazard, or public nuisance and shall comply with the provisions of local, state, and federal laws, as well as the provisions of City NPDES permits.
- B. Storage pertaining to residential activities shall comply with the same requirements as those specified for commercial/industrial activities noted in this Section, and in addition comply with the following:
- 1. Appliances any other mechanical equipment normally used in the residential environment which is no longer operable shall not be stored outside.
 - 2. Motor vehicles no longer operable and/or abandoned shall comply with the requirements of College Place Municipal Code Chapters 10.24 Abandoned Vehicles and 8.24 Nuisances; and
 - 3. Boats, recreational vehicles, and the like may be stored on the premises provided they are not parked within a required front yard or side yard setback.
- C. Storage in the public right-of-way is prohibited.

14.60.110 Alternative Energy Infrastructure.

- A. Purpose and Intent. This Section is established to:
- 1. Promote clean energy production by citizens and businesses.

2. Ensure that alternative energy infrastructure is compatible with the development and development on adjacent properties.
3. Provide options to traditional energy use; and
4. Promote reduction of energy use within the city.

B. General Criteria. Alternative energy infrastructure shall meet all of the following criteria:

1. Alternative energy infrastructure shall not be located within any building setback or required setback, unless below grade or for panels that are components of roof structures.
2. Any installation of an alternative energy system shall comply with any and all applicable provisions of the International Codes, as adopted by the City.
3. No alternative energy system shall be installed unless evidence has been provided to the City that the utility company has been informed of the customer's intent to install an interconnected customer-owned power generation system. Off-grid systems shall be exempt from this requirement.
4. Any installation of alternative energy infrastructure shall comply with all applicable environmental regulations.

C. Geothermal Infrastructure Criteria. In addition to the general criteria in subsection B above, geothermal alternative energy systems shall comply with the following standards:

1. Geothermal infrastructure shall be located entirely within the subject property, or within appropriate easements.
2. Installation of geothermal infrastructure shall comply with all applicable federal, state, and local laws and regulations.

D. Solar and Wind Infrastructure. Alternative energy facilities, including solar and wind equipment, are encouraged, subject to the following provisions:

1. Solar and Wind Infrastructure Requirements.
 - a. Building-mounted solar and wind equipment shall be integrated into the structure's architectural design. Techniques for achieving this include, but are not limited to, aligning equipment with a building's structural or functional articulation, coordinating panel placement with other building features or using equipment to enhance a building's architectural expression.

- b. Roof-mounted solar and wind equipment may extend above the building height limit without screening but shall be designed to avoid creating glare or blocking views and solar access to surrounding properties.
2. Solar and Wind Infrastructure Guidelines.
- a. Use of solar panels to serve other functions, like weather protection, shading, building articulation and place-making, is encouraged.
 - b. Exposing solar and wind equipment in a way that enhances architectural design and demonstrates the viability of alternative energy is encouraged.

14.60.120 Sexually Oriented Businesses.

- A. Purpose. The purpose of this Section is to establish standards for the siting of sexually oriented businesses and services to minimize adverse impacts to the public health, safety, and welfare, including but not limited to children, individuals with a developmental disability(ies), and to individuals' ability to quiet enjoyment and use of their property or property interests. It is also intended to disperse adult concessions to avoid a concentration of these uses that likely will negatively impact the City's ability to adequately and efficiently provide emergency, law enforcement, and peace keeping activities to the general public.
- B. Location Standards.
- 1. Sexually oriented businesses shall not be located within five hundred (500) feet of the following:
 - a. A Single-Family Residential (SFR), Multi-Family (MFR), or Downtown Mixed-Use (DMU) zoning district).
 - b. Property used for public or private schools.
 - c. Public parks, playgrounds, recreation facilities, and/or public libraries.
 - d. State-licensed day care facilities.
 - e. Youth or community centers.
 - f. Churches, cemeteries, mausoleum, or other religious facilities.
 - g. Sports complexes and recreational facilities.
 - h. Cultural or historical centers and other facilities.

- i. Secure community transition facilities.
 - j. Other sexually oriented businesses or services; and
 - k. Other facilities or land uses which provide as a substantial portion of their activities, the provision of services to children and/or youth.
2. The five hundred (500) foot distance shall be measured by following a straight line, without regard to intervening structures or obstacles, from the nearest point of the property line upon which the proposed use is to be located, to the nearest point of the property from which the proposed land use is to be separated.
- C. Development Standards. All sexually oriented businesses shall comply with the following standards:
- 1. No person owning, operating or managing a sexually oriented business or service or his/her employee or agent shall invite, allow or permit any person under the age of 18 years to enter, go over, or remain on the premises.
 - 2. There shall be no window, marquee, or other display of any matter depicting or portraying City specified anatomical areas or sexual activities.
 - 3. Nothing in this section is intended to authorize, legalize or permit the establishment, operation, or maintenance of any business, building, or use which violates any ordinance or statute of the City, County, State or the United States.
 - 4. Violation of the use provisions of this Section is declared to be a public nuisance per se and is subject to abatement as well as criminal and/or civil penalties in accordance with the provisions of the College Place Municipal Code.

14.60.130 Temporary Uses. Temporary uses include limited duration activities on private property that may be permitted for a specified period through the issuance of a Special Use Permit. Limited duration activities on public property may be permitted through a Special Use Permit or a Right-of-Way Use Permit.

- A. In addition to the temporary uses identified in the Table of Permitted Uses, limited duration activities on private property permitted through a Special Use Permit may also include, but is not limited to:
- 1. Roadside stands.
 - 2. Carnivals, circus, rodeo, festival, or street fairs.
 - 3. Christmas tree sales.

4. Fireworks sales.
 5. Outdoor concerts, or theatrical performances.
 6. Parking lot/outdoor sales events.
 7. Seasonal sale of agricultural products grown off premises.
 8. Outdoor dining areas, wine tastings, beer gardens, and the like.
 9. The rental of buildings or grounds for events such as weddings, family reunions, and the like.
 10. Temporary construction and sales offices; or
 11. Other activities that involve the temporary alteration of a site, temporary changes in ingress and egress, or uses of a limited duration that would not adversely affect the public health and safety.
- B. Yard sales/garage sales do not require a permit, provided that a Special Use Permit must be obtained for yard sales/garage sales more than 3 days in length, or that occur more frequently than four times in the same calendar year.

14.60.140 {Open}

14.60.150 Home Businesses.

- A. Applicability. The residents of a legal dwelling unit may conduct a business(es) in their home as an accessory use, subject to City review and approval.
1. All home businesses shall obtain and maintain in good standing, a City Business License and shall annually renew the license, as required by the City.
 2. All home businesses shall operate in a residence or approved accessory building in compliance with the provisions of this Title including, but not limited to the International Codes, as adopted and administered by the City.
 3. In addition to the requirements in this Section, the City may place additional conditions of approval to protect the public health, safety, and welfare, and critical areas, as well as to reasonably minimize adverse impacts on neighboring properties.
 4. The City may deny, revoke, and/or suspend a home business license based upon non-compliance with the provisions of this Title.
 5. Home businesses may be subject to inspection by the City; and

6. Uses identified in the Table of Permitted Uses as being permitted in a residential zone such as in-home child day care, and Bed and breakfast inns, are not considered home businesses and are not subject to the provisions of this Section.
- B. Permitted Uses. The following uses, and similar uses as determined by the City, may be permitted as a home business, in accordance with the provisions of this Section:
1. Artist and sculpture studio.
 2. The sale of art and handcrafted items produced on site.
 3. Home crafts, such as model-making, rug weaving, and lapidary work.
 4. Dressmaking, seamstresses, tailors.
 5. Music instruction, no more than two students at a time.
 6. Interior design.
 7. Message therapy.
 8. Beauty parlor, barber shop, tanning bed, or salon (one chair/bed only).
 9. Professional services such as accounting or business consulting.
 10. Tutoring, not to exceed two students at one time.
 11. Repair of small household items.
 12. Personal trainer, no more than two clients at a time.
 13. Professional office.
 14. Pet grooming.
 15. Telephone answering or soliciting.
 16. Computer programming and small-scale repair.
 17. Construction or assembly of products for sale off site.
 18. Manufacturer's representative; and
 19. Other business activities as determined by the City that meet all of the standards of this Section.

C. Uses Not Permitted as a Home Businesses. The following uses or activities, or similar activities as determined by the City, shall not be permitted as home a business:

1. Any use generating, storing, or utilizing hazardous waste.
2. Animal breeding.
3. Kennels.
4. Veterinary clinic or hospital.
5. Automotive servicing, maintenance, repairs, or construction.
6. Painting, seal or clear coating of vehicles, trailers, boats and the like.
7. Storage of vehicles, boats, or equipment.
8. Parking or storage of heavy equipment.
9. Shipping, trucking, dispatching of vehicles, or related activities.
10. Contractor yards, landscaping, or related businesses.
11. Sexually oriented businesses.
12. Marijuana production, processing, or sales.
13. Machine and metal shop.
14. Antique/vintage store, thrift or secondhand store, or junk yard.
15. Refurbishing used appliances and/or sales.
16. Uses specifically prohibited in the Table of Permitted Uses in the zone; and
17. Other uses, as determined by the City, that do not meet the standards of this Section.

D. Conditions of Approval. The residents of a dwelling unit may be permitted to conduct a business(es) in their home, subject to compliance with applicable state and federal laws, the College Place Municipal Code, including the following provisions, and any additional conditions of approval that may be established by the City to protect the public health and safety and to promote compatibility with the use of neighboring properties:

1. Not more than one non-resident may work on the site of the home business.

2. Hours of operation shall occur between 8:00 a.m. and 7:00 p.m. unless otherwise authorized or restricted by the City.
3. There shall be no exterior evidence of the home business, other than a permitted sign, that would cause the premises to differ from its residential appearance and character.
 - a. Only one sign is permitted to advertise a home business. The sign shall be no larger than two square feet in area, non-illuminated, and must be attached to the dwelling.
 - b. Windows may not be used to display commercial messages.
4. Home business activities shall be conducted within the dwelling unit and/or inside approved accessory buildings.
 - a. There shall be no business activities conducted outside of the residence or approved accessory buildings.
 - b. There shall be no outside storage of materials, supplies, or display of goods or equipment of any kind related to the home business; and
 - c. No goods or merchandise shall be displayed such that they are visible from public rights-of-way or adjacent properties.
5. There shall be no offensive noise, vibration, smoke, dust, odors, heat, light or glare noticeable at or beyond the property line, in accordance with the provisions of CPMC Chapters 8.20 Noise Control and 8.24 Nuisances.
6. The home business shall not use electrical or mechanical equipment that results in:
 - a. A change to the fire rating of the structure(s) used for the home business.
 - b. Visual or audible interference in radio or television transmitters or receivers, cellular or satellite signals, digital signals, or electronic equipment located off premises; or
 - c. Fluctuations in line voltage off premises.
7. There shall be no storage and/or distribution of toxic or flammable materials, and spray painting or spray finishing operations that involve toxic or flammable materials that, in the judgment of the Fire and County Health Departments, pose a dangerous risk to the residence, its occupants, and/or surrounding properties. Those individuals who are engaged in home occupations shall make available to the Fire or County Health Departments for review the material safety data sheets which pertain to all potentially toxic and/or flammable materials associated with the use.

8. The on-site sale of goods is not permitted, except as follows:
 - a. The sale of items is incidental to a permitted home occupation (e.g., a barber shop that sells hair-care products, etc.).
 - b. Hand crafted items made on site, such as art, jewelry, fishing lures, etc.; and
 - c. Online, mail order and telephone sales, with off-site delivery.
9. Any need for any parking created by the home business shall be provided on site, provided that with the exception of existing driveways, no parking shall be allowed in setbacks or buffers.
 - a. No on-street parking of employees or commercial vehicles, or vehicle with a commercial message display associated with the business is allowed.
 - b. No more than one vehicle associated with the business may be permitted. Such vehicle shall not exceed a nominal model designation of one ton (i.e., Ford F350; Chevy-GMC 3500).
10. No traffic shall be generated by a home business in greater volumes than normally expected in a residential neighborhood.
11. Home businesses may be subject to an annual public health, safety, and welfare inspections by the City.

14.60.160 Vacation Rentals.

- A. Applicability. The purpose of this Section is to establish the standards under which an approved single-family residence, accessory dwelling unit, or other approved real property, may be used as a vacation rental or short-term rental, as well as bed and breakfast inns.
 1. Vacations rentals shall be limited to legally established single-family residences, or accessory dwelling units, as approved by the City, provided that the following shall not be used for vacation rentals or short-term rentals under any circumstances:
 - a. Railroad cars.
 - b. Boats.
 - c. Shipping containers; and
 - d. Structures that do not meet the standards of the International Codes, as adopted and administered by the City.

2. The following may only be permitted as a vacation rental or short-term rental in a conforming mobile home or RV park:
 - a. RVs.
 - b. Camper trucks.
 - c. Tents.
 - d. Park models or tiny homes.
 - e. Trailers; and
 - f. Mobile homes.
- B. Vacation rentals and bed and breakfast inns shall be approved by the City through the issuance of a Special Use Permit.
1. It shall be the responsibility of the property owner to ensure that all vacation rentals and bed and breakfast inns are be operated and used in compliance with applicable state and federal laws, the College Place Municipal Code, including the following provisions, and any additional conditions of approval that may be established by the City to protect the public health, safety, and welfare and to promote compatibility with the use of neighboring properties.
 2. A property owner may designate a local agent to manage a vacation rental(s) or bed and breakfast inn on his/her behalf.
 3. The maximum capacity for overnight guests for each vacation rental and bed and breakfast inn shall be based on information provided by the Applicant and shall not exceed 2 adults per room identified to accommodate overnight sleeping.
 4. All exterior lighting shall be downward facing and screened.
 5. All uses of a vacation rental or Bed and breakfast inn shall not generate noise in excess of what is typically associated with residential uses in the neighborhood and shall comply with the provisions of CPMC 8.20 Noise Control.
 6. The Property Owner of each vacation rental and bed and breakfast inn, or his/her designee, shall submit for City review and approval, and maintain on file with the City up to date copies of:
 - a. A property management plan, that:
 - (1) Identifies the Property Owner and agents authorized to act on the Property

Owner's behalf.

- (2) Provides emergency and local contact information.
 - (3) Identifies how the Property Owner will ensure that solid waste and recycling containers are put out and picked up in a timely manner.
 - (4) Identifies how the exterior of the building, grounds, and landscaping will be maintained; and
 - (5) Identifies how the Property Owner will enforce compliance with the terms and conditions of approval.
- b. A professionally prepared site plan that identifies the location of:
- (1) The rental facilities.
 - (2) On-site amenities.
 - (3) Required off-street parking in accordance with the provisions of CPMC 14.60.070 Parking and Loading.
 - (4) Refuse and recycling facilities; and
 - (5) Emergency shut-off valves and fire extinguishers.
- c. A professionally prepared floor plan that identifies:
- (1) The designated use and dimensions of each room.
 - (2) The capacity of each room designated for sleeping.
 - (3) The location of windows, doors, and emergency exits.
 - (4) Fire extinguisher locations; and
 - (5) The location of the circuit box and the emergency shut-off valves.
7. The special use permit may include conditions of approval to protect the public health, safety, and welfare and to minimize adverse impacts on neighboring properties.
8. The owner of a short term or vacation rental, or a bed and breakfast inn shall obtain and maintain in good standing, a City Business License.
9. The Property Owner or his/her designee shall be responsible for the collection and

payment of all required taxes including lodging taxes, state business and occupation taxes, fees, and charges and shall provide the City with annual documentation of compliance, in a format acceptable to the City.

C. A special use permit issued for a vacation rental or bed and breakfast inn may be subject to periodic review and renewal as specified by the City.

1. Additional conditions may be added at the time of renewal.
2. The vacation rental or the bed and breakfast inn may be subject to an annual public health and safety inspection by the City.
3. It shall be the responsibility of the Property Owner to ensure that the users of a vacation rental, and all guests, are respectful of their neighbors, and shall be in compliance at all times with the terms and conditions of approval and the provisions of the College Place Municipal Code.
 - a. It shall be the responsibility of the Property Owner, or his/her authorized agent to promptly investigate and appropriately respond to complaints. Repeated complaints and/or the failure to respond to complaints in a timely manner, may result in the suspension or revocation of approval, and/or civil or criminal penalties.
4. A Special Use Permit issued for a vacation rental or a Bed and breakfast inn is not transferable and upon sale or transfer of the property a new business license application must be submitted.
5. Failure to comply with the conditions of approval of a Special Use Permit may result in the suspension or revocation of the permit, and/or civil or criminal penalties.

14.60.170 Accessory Buildings, Structures, Dwelling Units, and Uses.

A. Accessory structures or buildings shall not occupy any parcel or lot independent of the primary building and shall comply with the following provisions:

1. Accessory buildings may include the following or similar structures, in accordance with the provisions of this Title, as determined by the City:
 - a. Detached and attached accessory dwelling units.
 - b. Garages.
 - c. Shops.
 - d. Buildings utilized by an approved home business.

- e. Storage sheds.
 - f. Greenhouses and potting rooms; and
 - g. Children's playrooms.
2. The following shall not be converted to, or used as a storage building, accessory building, or accessory dwelling unit, unless specifically authorized in this Title.
- a. Trailer.
 - b. Bus.
 - c. RV.
 - d. Vehicle.
 - e. Camper.
 - f. Mobile home.
 - g. Railroad car.
 - h. Tent; or
 - i. Park model or tiny house.
3. The rental of buildings or rooms for periods of 30 days or less require a Special Use Permit and/or related permits from the City, in accordance with the provisions governing short-term or vacation rentals.
4. Accessory buildings, dwelling units, or structures shall only be permitted on parcels with a legally established primary residence, primary building, and/or primary use.
5. All accessory buildings and structures shall comply with the applicable provisions of this Title, including setback, lot coverage, building height, and stormwater management, as well as the provisions of the International Codes, as adopted and administered by the City, unless otherwise specifically authorized in this Title.
- a. Accessory buildings or structures legally established before November 1, 2019 that do not conform with the size, height, lot coverage, or setback requirements of this Chapter may continue to be used, provided that the degree of non-conformity is not increased in the future.

6. The footprint of the primary residence shall not exceed 35% of the size of the parcel and the total footprint of all accessory buildings and structures shall not exceed 10% of the lot size.
7. No accessory building or structure shall occupy the front or side yard setback.
8. An accessory building or structure s may be located in the rear yard setback up to 5' from the property line.
9. The minimum distance to buildings on an adjacent lot shall be at least ten feet in accordance with the provisions of the International Codes as adopted and administered by the City.
10. The maximum height of an accessory building or structure shall not exceed 15' at the eave line.
11. Windows on accessory buildings shall be oriented to protect the privacy of adjacent property owners. This may include the placement of windows above or out of view into adjacent yards or windows, or by using obscure glass.

B. Accessory Dwelling Units. In addition to the preceding criteria applicable to all accessory buildings, the following criteria shall also apply to accessory dwelling units:

1. Not more than one accessory dwelling unit may be permitted on a parcel.
2. An accessory dwelling unit may be detached from the primary structure, an addition to a primary structure, within a primary structure, or above an approved detached accessory building such as a garage or shop, provided that an accessory dwelling unit that is attached to or within the primary building, must have a separate entrance and must be a self-contained residential unit.
3. Existing non-conforming accessory buildings may be converted to accessory dwelling units provided that the degree of non-conformity is not increased and that all improvements comply with the provisions of this Chapter.
4. Accessory dwelling units shall comply with the provisions of the International Codes, as adopted and administered by the City.
5. All accessory dwelling units must have water and sewer service in accordance with City standards, provided that the accessory dwelling unit may share sewer and water connections and services with the primary residence.
 - a. A capital facility charge for water and sewer service will be required regardless of whether the water and sewer service are shared or not; and

- b. Accessory dwelling units 600 sq. ft. or less may be eligible for a reduced capital facility charge.
- 6. One additional paved, off-street parking space is required

14.60.180 Housing Standards. The following regulations are intended to supplement the general provisions of this Title and the International Building Codes, as adopted by the City.

A. Applicability. These provisions shall apply to the following uses, as defined by the City:

- 1. Manufactured housing.
- 2. Recreational vehicles.
- 3. Multiple residential dwelling units.
- 4. Cottage housing and co-housing.
- 5. Townhomes or zero lot line developments.
- 6. Tiny homes; and
- 7. Mixed-use commercial and residential development.

B. Manufactured housing conforming to the standards of 42 U.S.C. Sec. 5401-5403, as amended, and RCW 35.63.160, as amended, shall be permitted in all zones where single-family residences are permitted, provided that:

- 1. Manufactured homes shall be set upon a permanent foundation, as specified by the manufacturer, and the space from the bottom of the home to the ground shall be enclosed by concrete or an approved concrete product which can be either load bearing or decorative.
- 2. Manufactured homes in an approved manufactured home park are not required to be set upon a permanent foundation, provided that they are attached to the ground and that the space from the bottom of the home to the ground is enclosed as specified by the manufacturer, and approved by the City.
- 3. The manufactured home shall comply with all City design standards, including setbacks, applicable to all other homes in the neighborhood.
- 4. The new manufactured home shall be thermally equivalent to the state energy code.

C. Multiple Residential Dwelling Units. Housing in buildings with multiple residential dwelling units may be permitted in accordance with the following standards:

1. All required parking shall be provided onsite.
2. A minimum of 1,000 square feet per dwelling unit shall be designated and permanently reserved as usable common open space in multi-family dwellings with 10 or more units.
3. All ground-floor housing units shall have front or rear patios or decks measuring at least 35 square feet. Ground-floor housing means the housing unit entrance (front or rear) is within 5 feet of the finished ground elevation (i.e., after grading and landscaping).
4. A minimum of 75 percent of all upper-floor housing units shall have balconies or porches measuring at least 35 square feet. Upper-floor housing means housing units which are more than 5 feet above the finished grade.
5. Private open space areas shall be oriented toward common open space areas and away from adjacent single-family residences, trash receptacles, parking, and driveways to the greatest extent practicable; and
6. See CPMC 14.60.040 Landscaping for more details.

D. Cottage housing. Three or more detached, single-family dwelling units may be clustered on a lot around a shared open space or courtyard, provided that:

1. The cottage development shall comply with the Density, Dimension, Area, Height, and Setback Standards for the applicable zoning district, provided that:
 - a. The minimum lot size and lot width requirements may be waived by the Community Development Director, provided that the density, lot coverage, and setback requirements can reasonably be met.
 - b. The footprint of each dwelling unit shall not exceed 800 square feet.
 - c. The maximum overall floorspace of each dwelling unit, excluding garages, shall not exceed 1,200 square feet.
 - d. The height of the cottage units shall not exceed 15' at the eave line.
 - e. There must be at least 10' of separation between all buildings.
 - f. Two dwelling units may be attached to form a duplex; and
 - g. The lot coverage shall not exceed 45%.

2. Each dwelling unit shall have at least 64 square feet of personal outdoor space, which may include patios, decks, or covered porches. The minimum dimension of this personal outdoor space shall be 7' on all sides.
3. Cottage units will be clustered around a shared open space that provides a sense of openness, visual relief, and community for the residents. A cottage development should not be designed to “turn its back” on the surrounding neighborhood.
 - a. There shall be at least 400 square feet of shared open space per dwelling unit.
 - (1) Critical areas and their buffers shall not be considered as shared open space.
 - (2) Land located between dwelling units and an abutting right-of-way or access easement greater than 21 feet in width may not serve as required common open space, unless the area is reserved as a separate tract, and does not contain pathways leading to individual units or other elements that detract from its appearance and function as a shared space for all residents.
 - b. Shared open space shall be located in a centrally located area and be easily accessible to dwelling units within the development.
 - (1) The shared open space may be divided into no more than two (2) separate areas per cluster of dwelling units.
 - (2) Each shared open space area shall have a minimum dimension of 20 feet on all sides.
 - c. At least 50 percent of the units in the development shall abut a common open space.
 - (1) A cottage is considered to “abut” an area of open space if there is no structure between the unit and the open space.
 - (2) The site shall be designed so that cottages abut at least two sides of all shared open space.
 - d. Shared open space shall be designed to provide passive and/or active recreation opportunities and may include shared gardens, picnic facilities, and recreation areas.
 - e. Each dwelling unit that abuts a common open space shall have a primary entry and/or covered porch oriented to the common open space.
 - f. Each dwelling unit abutting a public right-of-way (not including alleys) shall have an inviting facade, with the primary entrance oriented to the public right-of-way. If

a dwelling unit abuts more than one (1) public right-of way, the City shall determine to which right-of-way the inviting facade shall be oriented.

4. Community buildings are encouraged in cottage developments, provided that:
 - a. Community buildings shall be clearly incidental in use and size to the dwelling units.
 - b. Community buildings shall be no more than one (1) story. Where the community space is located above another common structure, such as a detached garage or storage building, standard building heights apply; and
 - c. Community buildings must be located on the same site as the cottage housing development and be commonly owned by the residents.
5. Cottage housing that is designed as co-housing shall also comply with the following standards:
 - a. Only be required to contain minimal kitchen facilities (e.g., a sink and stove or hot plate), consistent with the International Codes, as adopted and administered by the City, provided that a common structure(s) provides a fully equipped kitchen (e.g., containing a stove, refrigerator, and sink) and dining area available to all residents of the development; and
 - b. Co-housing projects may contain any number of common structures, however, no more than two (2) common structures shall exceed eight hundred (800) square feet in size, and none shall exceed five thousand (5,000) square feet in size. At least one (1) common structure shall contain a dining room and kitchen large enough to serve at least fifty percent (50%) of the development's residents at a time (based upon occupancy of one (1) person per bedroom, and at least one (1) of the following: a children's day care center, recreational facilities (such as pool tables or exercise equipment), or a meeting room available for the use of all residents.
6. A landscaping plan shall be prepared by a qualified professional and submitted for City review and approval in accordance with the provisions of CPMC 14.60.040 Landscaping. This shall include, but is not limited to:
 - a. Areas under private ownership or use.
 - b. Areas under common ownership or shared use.
 - c. Proposed landscaping or fencing to buffer or otherwise provide privacy for abutting properties.
 - d. Mature trees to be retained.

- e. Draft documents creating a homeowners' or property owners' association, as regulated by State law, and any other documents establishing the maintenance responsibilities for the ongoing maintenance of common areas, shared spaces, and stormwater facilities; and
 - f. Parking areas and documentation that parking requirements have been met.
- 7. At least one off-street parking space shall be required for each cottage unit in accordance with the provisions of CPMC 14.60.070 Parking, provided that:
 - a. At least 1.5 off-street parking spaces shall be provided for each cottage unit if no on-street parking is available.
 - b. Garages or carports, if provided, shall be detached.
 - c. At least .5 parking spaces per cottage unit will be reserved as shared guest parking.
- 8. If the topography or lot configuration precludes the full compliance with these standards, a variance may be granted for alternative methods based on a finding that the public interest is served.
- 9. Cottage housing may be constructed in accordance with the provisions of a phasing plan approved by the City, provided that all frontage improvements, access improvements, and common areas are constructed first.
- E. Townhouses. Three or more single-family dwelling units may be attached as townhouses or zero lot line housing developments, provided that:
 - 1. Each development shall comply with the Density, Dimension, Area, Height and Setback Standards for the applicable zoning district.
 - a. The minimum lot size and lot width requirements may be waived by the Community Development Director, provided that the density, lot coverage, and setback requirements can reasonably be met.
 - b. The building placement, landscaping, and/or design of windows on the non-zero lot line sides of the structure shall provide a buffer for the occupants of abutting lots. The side of the building, which is located on the property line, cannot have any openings (vents, windows, doors, etc.), nor an eave that overhangs the property line.
 - c. Usable outdoor living areas shall be provided in rear and side-oriented courtyards.
- F. Tiny Homes.

1. Tiny homes may be approved for use as a residential dwelling unit, only if:
 - a. The wheels have been removed and the tiny home has been attached to a permanent foundation, in accordance with the provisions of local, state, and federal laws, including but not limited to WAC 296-150I-0310.
 - b. The tiny home has been connected to utilities, including but not limited to water, sewer, and electricity, in the same manner as a typical single-family residence.
 - c. The tiny home complies with the applicable provisions of the International Codes, including but not limited to Appendix Q of the International Residential Code, as adopted and administered by the City of College Place; and
 - d. The tiny home has received a Modular Gold Label Insignia or comparable certification from the Washington State Department of Labor and Industries.
- G. Mixed-Use Commercial and Residential Development. Residential and commercial uses may be permitted in the same development as a part of a “vertical” mixed use (housing above ground floor commercial) or a “horizontal” mixed use (housing permitted on the ground floor in buildings not fronting the street), in accordance with the following standards:
1. All buildings fronting arterial streets shall have commercial and/or office uses on the ground floor. All residential uses in these buildings shall be above the ground floor.
 - a. The building and site layout shall be designed to maximize the amount of commercial/office uses on the ground floor, as determined by the City.
 - b. This vertical mixed-use requirement may be waived for certain buildings based on a finding by the City that topography, site distances, or other factors including but not limited to access constraints preclude or limits access to that building from the street.
 2. Buildings not fronting streets need not contain commercial or office uses, based on a finding by the City that the building and site layout has been designed to reasonably maximize commercial and office uses.
 3. All required off-street vehicle parking, including surface lots and garages, shall be oriented to alleys, placed underground, placed in structures above the ground floor, or located in parking areas located behind or to the side of the building; except that side-yards facing a street (i.e., corner yards) shall not be used for surface parking. All garage entrances facing a street (e.g., underground or structured parking) shall be recessed behind the front building elevation by a minimum of 4 feet. On corner lots, garage entrances should be oriented to a side-street (i.e., away from the arterial or collector street) when access cannot be provided from an alley.

4. A minimum of 1,000 square feet per dwelling unit shall be designated and permanently reserved as usable common open space in multi-family dwellings with 10 or more units.
5. All ground-floor housing units shall have front or rear patios or decks measuring at least 35 square feet. Ground-floor housing means the housing unit entrance (front or rear) is within 5 feet of the finished ground elevation (i.e., after grading and landscaping).
6. A minimum of 75 percent of all upper-floor housing units shall have balconies or porches measuring at least 35 square feet. Upper-floor housing means housing units which are more than 5 feet above the finished grade.
7. Private open space areas shall be oriented toward common open space areas and away from adjacent single-family residences, trash receptacles, parking, and driveways to the greatest extent practicable. See CPMC 14.60.040 Landscaping for additional requirements.
8. All common areas (e.g., walkways, drives, courtyards, private alleys, parking courts, etc.), private stormwater facilities, and building exteriors shall be maintained by the property owner, a homeowner's or property owner's association, or other legal entity approved by the City.
9. The documents creating a homeowners' or property owners association, as regulated by State law, and/or any other documents establishing the maintenance responsibilities for common areas shall be subject to City review and approval by the Community Development Director or his/her designee in consultation with the City Attorney. Such documents may be required to be recorded with the County and to run with the land.

14.60.190 Mobile Home Parks, Manufactured Housing Community, and Manufactured/Mobile Home Community.

- A. This section shall apply to the placement of manufactured homes, mobile homes, RV's, park models, and tiny homes in designated developments where individual spaces are leased or rented, but not sold to the occupants. This shall include:
 1. Mobile home parks.
 2. Manufactured housing communities; and
 3. Manufactured/mobile home communities.
- B. Permitted uses in a mobile home park, manufactured housing community, or manufactured/mobile home community may include:

1. Manufactured homes, mobile homes, RV's, park models, tiny homes, and campers (Collectively referred to as residential units).
 2. Parks and playgrounds.
 3. Clubhouses, community centers, and recreation facilities for the primary use of park residents; and
 4. One single-family dwelling for the primary use of a manager or caretaker responsible for maintaining or operating the property.
- C. Permitted accessory uses in a mobile home park, manufactured housing community, or manufactured/mobile home community include:
1. Garages and carports.
 2. Garden house, tool shed, playhouse, or greenhouse not used for commercial purposes.
 3. Any use customarily incidental to a permitted principal use, i.e., the sale of new manufactured homes for use within the park; and
 4. Home business when in compliance with Section 14.60.150.
- D. The following standards shall be applicable to the development of mobile home parks, manufactured housing community, or manufactured/mobile home community:
1. Only one dwelling shall be permitted per designated residential space.
 2. Residential spaces shall be a minimum of 3,600 square feet in size and 34 feet in width.
 3. Maximum area coverage with impervious surfaces permitted for each residential space is 75 percent.
 4. All residential units, buildings, accessory buildings, and structures shall be located:
 - a. At least 20 feet away from:
 - (1) The perimeter of the park; and
 - (2) Any street.
 - b. At least 10 feet away from:
 - (1) Any other residential unit or any other building.

- (2) Any common parking area or walkway; and
 - (3) Any shared open space.
5. Along all property lines adjacent to a Single-Family Residential (SFR) or Multi-Family Residential (MFR) zone, screening consisting of a sight-obscuring fence or dense evergreen hedge designed to constitute a solid planting to a minimum height of six feet shall be installed and maintained. See CPMC 14.60.040 Landscaping for more details.
 6. All residential spaces shall be provided with a concrete/poured foundation base in accordance with the applicable provisions of:
 - a. National Manufactured Housing Construction and Safety Standards Act of 1974 and rules and regulations adopted thereunder.
 - b. Regulations and interpretations of the Washington State Department of Labor and Industries adopted pursuant to HUD rules; and
 - c. Information supplied by the manufacturer.
 7. All manufactured and mobile homes placed shall provide skirting (of fire- and weather-resistant materials) installed around the entire perimeter of the base of the unit prior to occupancy.
 8. Use of recreational vehicles, tiny homes, park models, or campers for permanent residences is permitted provided that all utility hookups meet state or federal health standards for recreational vehicle parks.
 9. A recreational vehicle must contain at least one internal toilet and at least one internal shower. If the park owner or manager permits the use of recreational vehicles that do not have at least one internal toilet and shower the manufactured home community must provide adequate sewer utilities, including toilets and showers.
 10. All other utilities to each residential space shall be underground except for outlets and risers at each space.
 11. All residential spaces must be served by an adequate supply of water, as determined by the City, in accordance with local, state, and federal standards, provided that the City may require a Certificate of Water Availability from a certified water provider for lots not served by the City water system. All required water system improvements shall be designed and constructed in conformance with City standards and shall address:
 - a. Potable water from a public water supply source.
 - a. Adequate water supply, pressure, and facilities for fire protection purposes; and

- b. Water necessary to maintain required landscaping.
12. All lots must be served by City sewers, if available, in accordance with the provisions of the Laws of Washington State. If not, the City may authorize the use of a septic system(s) designed to the standards of the Walla Walla County Health Department, provided that the City may require the execution of a No Protest LID Agreement, or other instrument to ensure that a connection is made when City sewer service is available.
 13. All mobile home parks, manufactured housing communities, and manufactured/mobile home communities shall be served by one or more public streets providing ingress and egress at not less than two points. This requirement may be waived based on a finding by the City that the proposed access complies with the provisions of:
 - a. The City of College Place Engineering Design Standards.
 - b. The International Fire Code, as adopted by the City; and
 - c. Is in the public interest.
 14. All streets shall comply with all City transportation plans, including but not limited to:
 - a. Comprehensive Plan Transportation Map.
 - b. Arterial Street Plan; and
 - c. City 6-Year Transportation Plan.
 16. All street networks and improvements shall provide ready access for fire and other emergency vehicles and equipment and route of escape for inhabitants, in accordance with the provisions of the International Fire Code, as adopted by the City.
 17. All streets shall be dedicated to the City and designed in accordance with the City of College Place Engineering Design Standards. This shall include street lighting, street signs, sidewalks, landscaping strips, curbs, gutters, stormwater facilities, pedestrian facilities, and bike lanes, as required.
 - a. Private streets are discouraged, and all streets shall be dedicated to the City, unless a private street is approved by the City. Private streets may be permitted in:
 - (1) When serving parcels that are isolated by topography or the configuration of existing lots and that connection with other streets is unachievable; and
 - (2) Unusual situations based on a finding by the City that it is in the public interest.

- b. Private streets, when permitted, must be designed and constructed in accordance with the City of College Place Standard Specifications and, provided that:
 - (1) Pedestrian access must be provided to existing and future streets or pathways.
 - (2) Provisions must be made for privately owned and maintained water and sewer improvements, designed and constructed to City standards, as no public utilities shall be located under a private street.
 - (3) Traffic circulation shall not be obstructed or cut off future development from public access or utilities; and
 - (4) The transition to a public street shall not occur in mid-block, unless a mid-block transition is unavoidable, a public turn-around designed to meet City standards must be constructed.
 - c. All residential spaces shall be accessible from a City street, driveway, joint use driveway, or in the limited circumstances provided in this Title, a private street, in accordance with City standards and the needs of emergency service and utility providers.
18. Frontage improvements may be deferred by the City, if:
- a. There are no frontage improvements on either side of the mobile home park, manufactured housing community, or manufactured/mobile home community; and
 - b. A no protest LID agreement is executed; or
 - c. A financial guarantee is executed to ensure that the improvements are installed by a certain date or event.
19. The City may accept a voluntary payment in lieu of the installation of required frontage improvements, to be used at a later date, and/or for similar improvements at another location.
20. Street lighting shall be provided in accordance with City lighting standards.
21. Each mobile home park, manufactured housing community, and manufactured/mobile home community shall provide 300 square feet of usable common open space per dwelling. Common open space shall not include:
- a. Areas reserved for the exclusive use or benefit of an individual tenant.
 - b. Dedicated vehicular and pedestrian right-of-way, easement or off-street parking areas; or

- c. Critical areas and their buffers.
- 22. A designated storage area for recreational vehicles, boats, or trailers may be provided. If provided, a six-foot-high, sight-obscuring fence shall be erected around the perimeter of such storage area. Storage of recreational vehicles, boats, or trailers on individual manufactured home spaces or required parking stalls is prohibited.
- E. Maintenance. It shall be the responsibility of the mobile home park, manufactured housing community, or manufactured/mobile home community owner or manager to:
 - 1. Assure that all required landscape and common areas are perpetually maintained.
 - 2. Keep the park free of unsightly brush, leaves, weeds and debris which might communicate fires between manufactured homes and other improvements.
 - 3. Keep the park free from nuisances as defined in 8.24 CPMC.
 - 4. Assure that all private stormwater facilities are perpetually maintained.
- F. The City shall issue only building permits and certificates of occupancy which conform to the approved final plans of park development and all other applicable sections of this Chapter, other city ordinances, and all applicable laws and regulations.
 - 1. No building permit for the placement of manufactured homes shall be issued prior to completion of manufactured home park improvements, including drives and screening and landscaping of required common open spaces.
 - 2. No major changes, as determined by the City, such as rearrangement of spaces, blocks, or drives may be made to an approved manufactured home park plan without again going through the procedures provided under this Chapter for original manufactured home park approval.

14.60.200 Recreational Vehicles (RV's), Campers, Trailers, Tiny Houses, and Tents.

- A. Recreational vehicles, campers, trailers, tiny houses, and tents (aka recreational units) may be used for human habitation only in approved recreational vehicle parks unless otherwise specifically provided in this Title.
 - 1. All applications for new RV Parks or modifications to existing RV Parks or approved RV Park Site Plans, shall include a site plan prepared by a qualified professional in a format prescribed by the City. This site plan should include, but is not limited to:
 - a. Identification of the RV park boundaries.
 - b. Internal streets and driveways.

- c. The location and dimensions of designated RV spaces.
 - d. Required setbacks and buffers.
 - e. Designated open spaces and common areas.
 - f. Park facilities such as community center, restrooms, waste disposal, and laundry facilities.
 - g. The location and dimensions of required parking spaces.
 - h. A landscaping plan; and
 - i. Identification of “no parking” areas and fire lanes.
2. The Project Sponsor shall also include with any application:
- a. A narrative description and documentation of how the site plan complies with the provisions of this Title; and
 - b. A copy of the RV Park Management Plan.
3. All recreational units shall retain their mobility and the wheels or means of transport shall not be removed or disabled.
4. The RV park owner or a designated agent shall always be on the site. It shall be the continuing responsibility of the RV park owner to:
- a. Assure that all required landscape and common areas are perpetually maintained.
 - b. Keep the park free of unsightly brush, leaves, weeds, and debris.
 - c. Keep the park free from nuisances as defined in 8.24 CPMC.
 - d. Establish and enforce standards for the maintenance of recreational units occupied for more than 180 days.
 - e. Assure that all private stormwater facilities are perpetually maintained; and
 - f. That no outside storage of materials or equipment is allowed.
5. RV parks shall be designed, constructed, operated, and maintained in compliance with all applicable federal, state, and local laws and regulations.

6. RV park owners shall always maintain in good standing a City business license, provided that:
 - a. The business license shall be subject to annual renewal.
 - b. The RV park may be inspected by the Fire Marshall or other representative of the City in conjunction with the renewal process; and
 - c. The City may suspend or revoke a business license for failure to comply with the provisions of this Title.
- B. All recreational vehicle (RV) parks shall be designed in accordance with the following standards:
 1. RV's, campers, trailers, tiny houses, and tents may only be located in RV spaces as designated on a site plan approved by the City.
 - a. The minimum width for each RV space shall be twelve feet (12').
 - b. The minimum length for a back-in RV space shall be fifty six feet (56') long and for each pull through RV space seventy feet (70') long, and the space shall not include any common areas, roadways, general use structures, walkways, parking areas for vehicles other than RVs, or landscape areas.
 - c. There shall be a minimum distance of ten feet (10') between all recreational vehicles, campers, trailers, tiny houses, and tents.
 - d. Each designated space shall have at least one (1) 10' x 20' parking space.
 - e. Parking and driveway areas shall be paved with asphalt or concrete or similar surface, in accordance with City standards.
 2. RV parks shall be designed with the following setbacks:
 - a. All designated RV spaces and buildings within the RV park shall be setback at least 20' from all exterior property lines.
 - b. Recreational units shall be setback at least twenty feet (20') from vegetative hedges.
 3. Streets within an RV park shall have a minimum twelve foot (12') wide paved surface for one- way travel, and a minimum twenty-four foot (24') wide paved surface for two-way travel.
 - a. No dead-end streets are allowed.

- b. Streets shall be paved with asphalt, concrete, or similar surface, in accordance with City standards.
- 4. All parking associated with the RV park, including guests, visitors, and employees, shall be on-site in areas designated on the site plan approved by the City. No off-site parking or parking that obstructs access by emergency vehicles shall be permitted at any time.
- 5. 300 square feet of usable open space or recreational area per recreational unit shall be provided, in common areas, accessible by all tenants, exclusive of:
 - a. Areas reserved for the use or benefit of individual tenants.
 - b. Dedicated vehicular and pedestrian rights-of-way, easements, and off-street parking areas.
 - c. Required perimeter setbacks, and
 - d. Critical areas and their buffers.
- 6. A landscaping plan prepared in accordance with the provisions of CPMC 14.60.040 prepared by a qualified professional, that includes, but is not limited to:
 - a. Perimeter landscaping and screening on all sides in accordance with City standards.
 - b. Interior landscaping including grass, shade trees, shrubs, and an automated sprinkler system.
- 7. The RV park shall be designed in compliance with the City Stormwater standards.
- 8. All RV spaces shall have access to water, sewer, and electrical service in accordance with City standards.
- 9. Recreational units may without internal toilets or showers may only be permitted if the RV park provides toilets, lavatories, and showers as required by State and local laws and regulations.
- 10. At least one (1) sanitary disposal station for removing and disposing of wastes from holding tanks shall be provided.
- 11. Trash receptacles for the disposal of solid waste materials shall be provided in convenient locations throughout the park. The number and capacity of trash receptacles shall be sufficient to insure there is no uncovered accumulation of trash at any time in the park.

12. All lighting shall be screened and downward facing; and
 13. No permanent buildings, structures, or additions may be constructed on a designated RV space, or attached to an RV, camper, trailer, or tiny house, or tent.
- C. Recreational vehicles, campers, trailers, tiny houses, and tents may be occupied by visitors to a single-family residence on a temporary basis not to exceed fourteen (14) days, provided that the recreational vehicle, trailer or tent is located in the driveway, or in the yard outside of required setbacks.
- D. Recreation vehicles may be stored/parked in residential zoning districts by residences or their guests, provided the following conditions are met:
1. The recreational vehicle must not be in use for temporary or permanent housing.
 2. No more than one recreational vehicle may be stored outside on a parcel.
 3. The recreation vehicle shall not intrude into the public right-of-way or obstruct sight visibility from adjacent driveways.
 4. The recreation vehicle shall not be parked in the front or side yard setback.
 5. The recreation vehicle shall be maintained in a clean, well-kept state which does not detract from the appearance of the surrounding area.
 6. The recreational vehicle and its use comply with the provisions of CPMC 8.24 Nuisances.

14.60.210 Temporary Homeless Encampments.

- A. Religious organizations may be permitted to host encampments for the homeless on a temporary basis in accordance with the provisions of RCW 36.01.290, provided that:
1. The City may impose conditions of approval necessary to protect the public health, safety, and welfare.
 2. Prospective applicants shall submit for City review and approval, plans that at a minimum address:
 - a. The maximum number of occupants to be allowed in the encampment.
 - b. Provisions for toilets, running water, and garbage collection that meet local health standards.
 - c. Provisions for cooking facilities including food storage and dish washing.

- d. Provisions for tents or similar sleeping shelters; and
 - e. Plans for the location of first aid equipment, fire extinguishers, designated smoking areas (if any), maintenance of necessary access, plans for keeping the site free of litter or garbage, and plans for prohibiting open flames.
3. Encampments shall be open for inspection by the City at all times, without prior notice, to determine compliance with the conditions of approval. This shall include, but is not limited to the Health Department, Fire Department, Police Department, and the Department of Community Development.

14.60.220 {Open}

14.60.230 Downtown Mixed-Use District Standards

- A. Development activities in the Downtown Mixed-Use District (DMU) shall comply with the following standards:
 1. The City of College Place Downtown Design Standards and Guidelines dated January 10, 2018 or as subsequently amended by the City.
 2. Building storefronts must face College Avenue and shall be placed at back of sidewalk, allowing for a minimum ten-foot wide sidewalk with twenty-feet encouraged to promote sidewalk activities like outdoor dining, etc. Sidewalks shall be designed and constructed by Project Sponsors in accordance with the provisions of the College Place Engineering Design Standards.
 3. Street trees shall be provided by the Project Sponsor in accordance with the provisions of the City of College Place Engineering Design Standards.
 4. Street lighting shall be provided by the Project Sponsor in accordance with the provisions of the College Place Engineering Design Standards.
 5. Required on-site parking facilities shall be provided by the Project Sponsor, at the rear or side of the building; and
 6. Normal daytime display of salable items may be placed in a neat and orderly manner on the sidewalk adjacent to the merchant's business. The display shall not materially affect sidewalk traffic or ADA compliance and shall be moved from the sidewalk at the end of each day.

14.60.240 Light Industrial District (LI) Standards. The following provisions, in addition to all other requirements of this Title, shall apply to all development activities and changes of use in the Light Industrial District, as established by the City, unless otherwise provided in this Chapter.

A. The manufacture, fabrication, assembly, packaging, handling and storage of previously prepared materials may be permitted in accordance with the provisions of this Title, provided there shall be no manufacture, refining or treatment of any of the following products or materials:

1. Asphalt, tar.
2. Acetylene.
3. Brick, tile, terra cotta.
4. Concrete, cement, lime, gypsum, and plaster of paris.
5. Chemicals of a hazardous, noxious or a poisonous nature such as and similar to strong acids and alkalines, ammonia, bleaching powder, chlorine, dyestuff, glue, gelatin, herbicides and pesticides.
6. Explosive or highly flammable material.
7. Fats, oils and soaps.
8. Fertilizer, offal, bones and the reduction of dead animals.
9. Forging or smelting of metal.
10. Lampblack and stove or shoe polish.
11. Heavy timber lumber and planing mills.
12. Oilcloth and linoleum.
13. Paint, shellac, turpentine, lacquer and varnish.
14. Petroleum.
15. Primary manufacture of paper and pulp.
16. Slaughtering and processing of meat and fish products; and
17. Tannery and curing of raw hide.

14.60.250 University District Standards. The following provisions shall apply to all development activities and changes of use in the University District, as established by the City, unless otherwise provided in this Chapter.

- A. Applicability. All new construction of buildings and structures, the modification or expansion of existing building or structures, new uses, or changes of use, and any related development activities shall comply with the provisions of this Title and must receive the required permits and approvals from the City, before the initiation of any development activities.
1. In an effort to promote the timely review and approval of all proposed development activities, the University is encouraged to schedule a pre-application meeting with the City Community Development Department to review what the University plans to accomplish and the City's application requirements.
 2. Properties that are owned by the University that are not located within the boundaries of the University District, shall be subject to the provisions of the zoning district in which they are located.
- B. Permitted Uses. In addition to the uses identified in the Section 14.50.030 Table of Permitted Uses, the following uses may be permitted, provided they are designed to primarily serve University students, faculty, staff, volunteers, and visitors:
1. Classrooms and lecture halls.
 2. Administrative buildings and offices.
 3. Dormitories and student housing.
 4. Maintenance facilities.
 5. Indoor and outdoor athletic and recreation facilities.
 6. Food preparation and eating facilities.
 7. Parking facilities.
 8. Places of worship.
 9. Meeting and performance facilities.
 10. Bookstores.
 11. Special and temporary uses; and
 12. Other uses typically associated with small, private universities as determined by the City through an administrative code interpretation.

C. Development Standards. The following development standards shall apply to the University Campus:

1. The University shall provide documentation that all parking needs generated by the proposed development will be met on the campus.
 - a. This may require additional on-campus parking improvements, efficiencies, or increased enforcement.
 - b. Parking on City streets shall not be permitted.
2. The University shall prepare a traffic study or otherwise provide documentation on the number and frequency of trips that will be generated by the proposed development and whether the new trips can reasonably be accommodated without a reduction in established levels of service. The City may require the University to construct road improvements to maintain level of service standards and to protect public safety.
3. All proposed development activities shall comply with the provisions of the International Codes, as adopted and administered by the City of College Place. This shall include, but is not limited to:
 - a. All new buildings, and the expansion of existing buildings, shall meet the building separation requirements.
 - b. Additional separation or access improvements for emergency vehicles may be required in order to meet the requirements of the International Fire Code.
4. The University shall provide documentation that adequate water is available to serve the proposed use and meet required fire flows.
5. The University shall provide documentation that adequate provisions have been made to connect to the City's utilities.
6. The University shall meet the City Stormwater Regulations.
7. All new lighting on the campus shall comply with City lighting standards.
8. The University shall contact the City when planning for special or temporary uses to determine if a Special Use Permit is required and/or measures should be taken to protect the public health, safety, and welfare. This may include, but is not limited to:
 - a. Consultation with the Public Works Director, City Engineer, City Police Chief, or Fire Chief to ensure access by emergency vehicles; and

- b. Consultation with the County Health Department regarding sanitation measures and permits.
- D. Campus Master Plan. As an alternative to the provisions of this Chapter, the University may submit for City review and approval, a Campus Master Plan to guide the use of existing facilities and new development activities on the campus.
 - 1. This Campus Master Plan shall be based on a projected student population and the projected number of faculty and staff.
 - 2. The Campus Master Plan shall include a map(s) of the campus along with supporting narrative and studies that identifies:
 - a. All existing buildings and facilities and the use of each building.
 - b. The projected location and use of future buildings and facilities.
 - c. Existing and proposed parking areas, the capacity of each area, and documentation of projected parking needs on campus.
 - d. The documented location of all existing and planned water and sewer mains, lines, valves, connections, irrigation lines, and fire hydrants.
 - (1) In addition, the location of all existing and planned fire hydrants shall be identified.
 - e. Documentation of the water service needs for the campus including all proposed buildings and uses, and demonstration that adequate water supply exists to meet the potable water requirements and the requirements of the International Fire Codes, as adopted by the City.
 - f. Documentation of the sewer service needs for the campus including all proposed buildings.
 - g. A traffic plan that identifies where ingress and egress for vehicles and deliveries will occur, the baseline level of trips to and from the campus, and the projected number of trips associated with proposed buildings or uses. Proposed improvements to maintain safety and City level of service standards will also be depicted.
 - h. A bicycle and pedestrian circulation plan that identifies road crossings and proposed improvements to maintain a safe environment for students, faculty, staff, and visitors to the campus.

- i. The identification of all existing and proposed stormwater management facilities and improvements. The Stormwater Operation and Maintenance Plans and access agreements should also be included.
3. The proposed Campus Master Plan shall be prepared in consultation with neighboring property owners and shall feature measures to avoid or minimize potential adverse impacts.
4. The City shall conduct an environmental review of the proposed Campus Master Plan.
 - a. Subsequent project specific development proposals that are consistent with the provisions of the approved Campus Master Plan, and that fall within the parameters evaluated during the environmental review, may be permitted by the City without additional environmental review.
 - b. Proposed development activities that do not fall within the parameters of the environmental review may be required to prepare an addendum or supplemental environmental review, or a new environmental review, as determined by the City.
5. The proposed Campus Master Plan shall be processed by the City through the same process as a conditional use permit.
 - a. Minor amendments to the Campus Master Plan may be approved administratively, in writing, by the City.
 - b. All other amendments shall be processed as a conditional use permit.
6. The City and the University may elect to execute a development agreement in accordance with the provisions of the Laws of Washington State, to implement the approved Campus Master Plan.

14.60.260 {Open}

14.60.270 Wireless Communication Facilities.

- A. The purpose of this chapter is to establish permit requirements and development standards for wireless communication facilities and services within the city that address the appearance, placement, and safety of antennas, facilities, and equipment associated with wireless communications; to provide predictability to service providers in the permitting process and to allow for site development issues to be addressed through clear and objective placement criteria and development standards.
1. Interpretations of this Section shall be guided by Section 6409 of the Spectrum Act; the Wireless FCC Eligible Facilities Request Rules, the FCC's Report and Order in, In re

- Acceleration of Broadband Deployment by Improving Wireless Facilities Siting Policies, WT Docket Nos. 13-238, 13-32; WC Docket No. 11-59; FCC 14-153.
2. In the event of a conflict between the provisions of this Section and the provisions of federal laws, federal regulations, and/or the decisions of federal courts, the federal provisions shall apply unless otherwise determined by the City Attorney.
- B. The provisions of this Section shall apply to all new wireless communication facilities as well as the expansion and/or modification of any existing facilities within the city, unless specifically exempted.
1. The following wireless communication facilities are exempt and may be installed without a conditional use permit in accordance with the provisions of this Section:
 - a. VHF and UHF receive-only television antennas.
 - b. Amateur and academic wireless communication facilities.
 - c. Satellite to earth stations using antennae not more than 2 meters in diameter in commercial and industrial districts and direct-to-home satellite services using any size antenna in any zoning district.
 - d. Send-and-receive citizen band radio antennae operated by federally licensed amateur (ham) radio operators.
 - e. Industrial, scientific and medical equipment as regulated by the FCC in 47 CFR Part 18; and
 - f. Military and government radar antennae and associated communication towers used for navigational purposes as regulated by the FCC by 47 CFR Parts 97 and 95 respectively.
 2. The following wireless communication facilities are exempt and may be installed without a building and mechanical permit in accordance with the provisions of this Section:
 - a. VHF and UHF receive-only television antennas.
 - b. Amateur and academic wireless communication facilities.
 - c. Satellite to earth stations using antennae not more than 2 meters in diameter in commercial and industrial districts and direct-to-home satellite services using any size antenna in any zoning district; and

- d. Send-and-receive citizen band radio antennae operated by federally licensed amateur (ham) radio operators.
- 3. Existing and future Federal Communications Commission (FCC) exemptions and/or rulings not explicitly mentioned in this code shall be in effect at the time of enactment by the FCC.
- C. The City shall prescribe the application requirements for all non-exempt wireless communication facilities, provided that a pre-application conference shall be required for all major Wireless communication facilities.
- D. Development Standards. The following standards shall be applied to all non-exempt wireless communication facilities, consisting of equipment enclosures, antenna support structures, and antennas, unless otherwise provided.
 - 1. Co-location on existing antenna support structures or alternative antenna support structures is preferred if technically feasible and otherwise suitable for the proposed wireless communication services. Attachment of antennas to existing nonresidential structures and buildings primarily within light industrial and commercial zoning districts is preferable to additional antenna support structures.
 - 2. Amateur wireless communication facilities shall not be used for the placement or operation of non-exempt wireless communication equipment and shall not be used to provide or offer non-exempt wireless communication services.
 - 3. The facilities shall comply with the applicable provisions of Section 14.60.030 Density, Dimensions, Area, Height, and Setback Standards, unless otherwise provided in this Section.
 - a. Non-exempt, non-amateur, or non-academic wireless communication facilities and related structures shall be located not less than 100 feet from any nearby residentially zoned property, as measured from the base of the facility to the property line of each nearby residentially zoned property. Antennas located on an alternative antenna support structure are exempt from the 100-foot requirement provided that related structures are screened in accordance with the provisions of this Section.
 - b. Antenna support structures and attached antennas shall be located at a point farthest from lot lines as feasible, provided that these locations allow optimal signalization.
 - c. Antenna placements in the Downtown-Mixed Use District shall extend up no farther than 25 feet and shall be placed as far back from the building exterior as is feasible.

4. Wireless communication facilities shall not be located within easements or any required building setback areas.
5. Wireless communication facilities shall not be used for the purposes of signage.
6. A structural engineer licensed in the state of Washington shall certify in writing that both construction plans and final construction of the antenna support structure or alternative antenna support structure upon which attached antennas may be mounted is designed to reasonably withstand wind and seismic loads as established by the International Building Code.
7. Screening of wireless communication facilities shall be provided in accordance with the provisions of this Section.
8. Development standards for amateur and academic wireless communication facilities.
 - a. Wireless communication facilities shall not be located within any easements or building setback areas. Antenna support structures held up by stays or guys may encroach into building setback areas.
 - b. Mountings and antenna support structures should be no taller than the minimum required for the purposes of obtaining an obstruction-free reception/transmission window and optimal signalization.
 - c. "Lattice" and "monopole" towers regardless of height are subject to current state code requirements.
 - d. Antenna support structures shall not be used for the purposes of signage.
 - e. Antenna support structures may be ground- or roof mounted.
 - f. Amateur wireless communication facilities shall not be used for the placement or operation of non-exempt wireless communication equipment and shall not be used to provide or offer non-exempt wireless communication services.
 - g. Equipment enclosures, equal to or less than 120 square feet, designed or used to accommodate amateur or academic radio equipment and/or antenna support structures shall be exempt from any development standards contained elsewhere within this Chapter, except for those specified and applicable in Section 14.60.270 D 3 c.
- E. Removal of Wireless Communications Facilities. Any antenna or tower that is not operated for wireless communications for a continuous period of 12 months, shall be removed by the owner of the property on which the tower or antenna is situated, or by the owner or lessee of the tower or antenna within 90 days of receipt of notice to remove from the City.

If the antenna and/or tower is not removed within said 90 days, the City may remove the antenna or tower at the owner's expense. If there are two or more wireless communications providers collocated on a single tower, this provision shall not become effective until all provider's cease using the wireless communication facility for a continuous period of 12 months.

F. Disrepair, Hazard, Nuisance, Improper Maintenance - Abatement Required.

1. When the City determines that any wireless communication facility, structure, and/or antenna is in a state of disrepair, presents a safety hazard to the public, constitutes a public nuisance due to disrepair or improper maintenance, or is otherwise not properly maintained, the city shall notify the owner of the facility of such concern by certified mail. Such notice shall specify the problems and the expected resolution.
2. The facility owner shall specify in writing the actions which will be undertaken to rectify the problems with the site. The City may accept or modify the proposed actions as it determines necessary.
3. Failure to complete work specified by the City shall constitute a violation of the conditional use permit or other authorization as provided in this code and may result in the removal of the facility at the expense of the responsible parties.
4. The owner of the telecommunications facility, the lessee of the property upon which the facility is located (if different from the owner of the facility), and the owner of the property (if different from the owner of the facility and/or the holder of the lease) are individually, jointly, and severally responsible for removal of the facility as described above.
 - a. Should the responsible parties fail to remove a facility or component thereof, or resolve maintenance issues, as directed by the City pursuant to this section, the City may remove the facility at the expense of the responsible parties.
 - b. The City may pursue recovery of costs for its actions from any and all responsible parties through any means available in courts of competent jurisdiction.

Chapter 14.70 Critical Area Protections

Sections:

14.70.010	Introduction.
14.70.020	General Provisions.
14.70.030	Critical Aquifer Recharge Areas.
14.70.040	Special Flood Hazard Areas.
14.70.050	Geologic Hazard Areas.
14.70.060	Wetlands.
14.70.070	Fish and Wildlife Habitat Conservation Areas; and
14.70.080	Enforcement.

14.70.010 Introduction. The purpose of this Chapter is to identify critical areas to help preserve the natural environment, maintain fish and wildlife habitat, and protect drinking water, and to supplement the City's development regulations governing land use.

- A. All development activities including new uses of land and buildings, changes of use, as well as new construction and the modification of existing buildings, structures, and infrastructure must comply with all provisions of this Chapter and this Title, as well as all other applicable provisions of local, state, and federal law, unless specifically exempted.
- B. Critical areas subject to the provisions of this Chapter include:
 - 1. Critical Aquifer Recharge Areas.
 - 2. Special Flood Hazard (frequently flooded) Areas.
 - 3. Geologic Hazard Areas.
 - 4. Wetlands; and
 - 5. Fish and Wildlife Habitat Conservation Areas.
- C. The following activities may be determined by the City to be exempt from the provisions of this Chapter:
 - 1. Emergency actions necessary to prevent an immediate threat to life, or to public health, safety, or welfare, or that pose an immediate risk of damage to private structures or improvements and that require remedial or preventative action in a time frame too short to allow for compliance with the procedural requirements of this Chapter.
 - a. Emergency actions that create an impact on a critical area or its buffer shall be limited to those actions that are required to address the emergency and generally are limited to the actions necessary to remove the immediate threat. Additional

actions to permanently address a deficiency generally do not qualify as emergency actions and require full compliance with the procedural requirements of this chapter. Emergency actions should be carried out in a manner that has the least feasible impact on the critical area or its buffer.

- b. The person or agency undertaking emergency action shall notify the City within five working days following commencement of the emergency activity. Within 30 days, the City shall determine if the action taken was within the scope of the emergency actions allowed in this subsection. If the City determines that the action taken, or any part of the action taken, was beyond the scope of an allowed emergency action, then enforcement actions may be initiated.
 - c. After the emergency, the person or agency undertaking the action shall submit a critical area report assessing effects on critical areas and conduct necessary restoration and/or mitigation for any impacts to the critical area and buffers resulting from the emergency action in accordance with an approved critical area report and mitigation plan. The person or agency undertaking the action shall apply for all approvals required by this Chapter. Restoration and/or mitigation activities must be initiated within 180 days of the date of the emergency, unless an extension is approved by the City, and completed in a timely manner.
2. Maintenance, operation and/or repair of rights-of-way, trails, roads, utilities, buildings and other facilities within critical areas and buffers; provided, that the activity does not further alter, impact, or encroach upon the sensitive area or buffer or further affect the functions of sensitive areas, and there is no increased risk to life, property, or the environment, as a result of the proposed operation, maintenance, or repair.
3. Maintenance of existing, lawfully established landscaping and gardens within a regulated critical area or its buffer, including but not limited to mowing lawns, weeding, removal of noxious and invasive species, harvesting and replanting of garden crops, pruning and planting of ornamental vegetation or indigenous native species to maintain the condition and appearance of such areas as they existed prior to adoption of this code; provided, that native growth protection areas, mitigation sites, or other areas protected via conservation easements or similar restrictive covenants are not covered by this exception.
4. Maintenance, repair or replacement of an existing legal, nonconforming structure that does not immediately, or is not likely in the future to further alter or increase the impact to the sensitive area or buffer and results in no increased risk to life, property, or the environment, as a result of the proposed modification or replacement, or reconstruction of unintentionally damaged nonconforming structures provided structures are not expanded or reconstructed for a new use.
5. Replacement, modification, installation, or construction of utility facilities, lines, pipes, mains, equipment, or appurtenances, not including substations, when such facilities are

- located within the existing improved portion of the public right-of-way (road surface, shoulder, sidewalks, and slopes) or the improved portion of City-authorized private roadway; provided, that no fill or discharge occurs outside the existing improved area and with appropriate best management practices to control erosion, sedimentation and other potential impacts. Excluded is work within a water body or wetland, including but not limited to culverts or bridge replacement or construction.
6. Utility projects that have minor or short-duration impacts to critical areas and buffers, as determined by the City in accordance with the criteria below, and which do not significantly impact the functions or values of a sensitive area(s); provided, that such projects are constructed with best management practices and appropriate restoration measures are provided. These activities shall not result in the transport of sediment or increased stormwater, or adversely affect health, property, or the environment. Such allowed minor utility projects shall meet the following criteria:
 - a. There is no practical or feasible alternative to the proposed activity with less impact on sensitive areas.
 - b. The activity involves the placement of a utility pole, street signs, anchor, or vault or other small component of a utility facility; and
 - c. The activity involves disturbance of less than 200 square feet of the sensitive area and/or buffer, exclusive of any equipment and/or vehicles needed to perform the activity.
 7. Low impact activities such as hiking, canoeing, nature study, photography, fishing, education or scientific research.
 8. Public and private pedestrian trails, provided that:
 - a. The trail surface does not exceed six feet in width.
 - b. The trail surface consists of uncompacted gravel or pervious materials, including boardwalks.
 - c. The trail meets all other City, state, and federal requirements, including state water quality standards; and
 - d. Sensitive area and/or buffer widths may be increased, where possible, equal to the width of the trail corridor, including disturbed areas.
 9. The following non-aquatic vegetation removal activities:

- a. The removal of the noxious weed species designated by Washington State or the local weed control authority with hand labor and light equipment, or other invasive species.
 - b. The removal of hazard trees from sensitive areas and buffers that are posing a threat to public safety, or an imminent risk of damage to a permanent structure.
10. Minor site investigative work necessary for land use submittals, such as surveys, soil logs, percolation tests, and other related activities, where such activities do not require construction of new roads, removal of native trees or shrubs, or displacement of more than five cubic yards of material. Investigations involving displacement of more than five cubic yards of material, including geotechnical soil borings, groundwater monitoring wells, percolation tests, and similar activities shall require submittal of specific plans and restoration plans to the City prior to commencement of any activity. In every case, impacts to the sensitive area shall be minimized and disturbed areas shall be immediately restored. No activity shall commence or occur without City written approval.
11. The application of herbicides, pesticides, fungicides, organic or mineral-derived fertilizers, or other hazardous or potentially hazardous substances, if necessary, provided that their use shall be conducted in accordance with applicable local, state and federal law.
12. Activities undertaken to comply with a United States Environmental Protection Agency superfund related order, or a Washington Department of Ecology order pursuant to the Model Toxics Control Act that specifically preempts local regulations in the findings of the order.
13. Project and facilities for restoration and enhancement of ecological functions of critical areas and related resources may be allowed within critical areas and buffers, upon City approval of a restoration and mitigation plan in accordance with the provisions of this Chapter, or for restoration or enhancement programs in an adopted shoreline restoration plan pursuant to Chapter 173-26 WAC, a watershed planning document prepared and adopted pursuant to Chapter 90.82 RCW, a watershed restoration project pursuant to RCW 89.08.460, a salmonid recovery plan, the salmon recovery board habitat project list, or identified by the Washington Department of Fish and Wildlife as essential for fish and wildlife habitat enhancement pursuant to RCW 77.55.290.
14. The repair and maintenance of drainage ditches.
15. The installation of individual service lines for agricultural purposes and to existing uses.
16. Reasonably necessary activities conducted by a public agency to control mosquitoes, pests, rodents, weeds, invasive species and the like.

17. Agricultural activities including farming, horticulture, normal maintenance and repair of irrigation delivery systems and drainage systems, ranching and grazing of animals and pest and weed control. This includes land lying idle under a government program, agricultural set-aside land and changes between agricultural activities.
18. Normal and routine maintenance of agricultural ponds, livestock watering ponds, and fishponds.
19. Intentional construction of artificial structures from upland areas for purposes of stormwater drainage or water quality control, grassy swales or ornamental landscape ponds, which are not a part of a critical mitigation plan and are consistent with the Stormwater Management Manual for Eastern Washington, as adopted and implemented by the City.
20. Normal dredging required to maintain flows and minimize flooding, provided that other applicable local, state, and federal permits are obtained.
21. Cases where a federal agency has jurisdictional control over a wetland and the City determines that those permit conditions would satisfy the requirements of this Chapter.

14.70.020 General Provisions.

- A. It shall be the responsibility of Property Owners and Project Sponsors to know and/or to identify the location of critical areas on and near their property and to comply with the provisions of this Chapter at all times.
 1. Property Owners and Project Sponsors that may be proposing development activities in proximity of critical areas are strongly encouraged to schedule and attend a conference with City staff to discuss the applicability of these regulations prior to preparing and submitting land use applications to the City.
 2. The City maintains public maps and resource documents that may assist in the identification of critical areas.
 - a. It is the responsibility of the Property Owner/Project Sponsor to identify and map all critical areas on their property.
 - b. The presence of a critical area and/or its associated buffer on a parcel triggers the requirements of these regulations, regardless of whether a critical area or buffer is depicted on an official map.
 3. Reasonable access to the project site shall be provided to the City, state, and federal agency staff for the purpose of inspections and compliance review during any proposal review, restoration, emergency action, new construction, or monitoring period.

- B. These regulations shall apply in addition to the other applicable provisions of this Title, as well as applicable local, state, and federal regulations.
1. Compliance with the provisions of this Chapter does not necessarily constitute compliance with other federal, state, and local regulations and permit requirements that may be required (for example, Hydraulic Project Approvals permits, Army Corps of Engineers Section 404 permits, National Pollutant Discharge Elimination System permits).
 2. The Project Sponsor shall be responsible for obtaining all required permits and approvals before initiating any action.
- C. The City, when regulating uses, activities, and developments within or adjacent to, and likely to affect one or more critical areas, shall do so consistent with the best available science and the provisions of this Chapter.
1. The best available science is that scientific information applicable to the critical area prepared by local, state, or federal natural resource agencies, a qualified professional, or team of qualified professionals that is consistent with criteria established in WAC 365-195-900 through WAC 365-195-925.
 2. Nonscientific information may supplement scientific information, but it is not an adequate substitute for valid and available scientific information. Common sources of nonscientific information include anecdotal information, non-expert opinion and hearsay.
 3. Where there is an absence of valid scientific information or incomplete scientific information relating to a critical area leading to uncertainty about the risk to critical area function of permitting an alteration of or impact to the critical area, the City may:
 - a. Take a "precautionary or a no-risk approach," that strictly limits development and land use activities until the uncertainty is sufficiently resolved; and/or
 - b. Require application of an effective adaptive management program that relies on scientific methods to evaluate how well regulatory and nonregulatory actions protect the critical area. An adaptive management program is a formal and deliberate scientific approach to taking action and obtaining information in the face of uncertainty. An adaptive management program shall:
 - (1) Address funding for the research component of the adaptive management program.
 - (2) Change course based on the results and interpretation of new information that resolves uncertainties; and

- (3) Commit to the appropriate timeframe and scale necessary to reliably evaluate regulatory and nonregulatory actions affecting protection of critical areas, and anadromous fisheries.
- D. Property Owners and Project Sponsors shall, when designing development activities that may affect geologic hazard areas, wetlands, and Fish and Wildlife Habitat Conservation Areas, use the following measures, listed in priority order:
1. Avoid the adverse impact altogether by not taking a certain action or parts of an action or moving the proposed action.
 2. Minimize adverse impacts by limiting the degree or magnitude of the action and its implementation by using appropriate technology and engineering, or by taking affirmative steps to avoid or reduce adverse impacts.
 3. Rectify the adverse impact by repairing, rehabilitating or restoring the affected environment to the conditions existing at the time of the initiation of the project.
 4. Reduce or eliminate the adverse impact over time by preservation and maintenance activities during the life of the action.
 5. Compensate for the adverse impact by replacing, enhancing, or providing similar substitute resources or environments.
 6. Monitor the impact for a reasonable period of time and taking appropriate corrective measures; and
 7. Mitigate the adverse impact through a combination of measures.
- E. A Critical Area Authorization or Permit is required before any construction or development activity may be initiated on a site with an area that meets the criteria for designation as a Special Flood Hazard Area, Geologic Hazard Area, Wetland, or Fish and Wildlife Habitat Conservation Area(s) or their associated buffers.
1. A Critical Area Authorization must be based on a written finding by the City that:
 - a. The proposed activity is exempt. or
 - b. The proposed activity only occurs outside of the critical area and the associated buffer. or
 - c. The City has adequate information to determine that the proposal will not have an adverse impact on the Critical Area. or

- d. The proposed activity will not have an adverse impact on the critical area and otherwise complies with the provisions of this Section.
 2. A Critical Area Permit shall be based on the findings and recommendations contained in a Critical Area Report(s).
- F. In order to receive a required Critical Area Permit, Project Sponsors must prepare and submit for City review and approval a critical area report(s) in a format prescribed by the City
1. The City shall determine the scope, content, and format for a Critical Area Report based on pre-application consultation with the Project Sponsor and his/her consultants, resource agencies, and qualified professionals.
 - a. Please contact the City Community Development Department or go to the City's website for documents and information that may assist in the preparation of a Critical Area Report.
 - b. Individual critical areas reports may be combined into a single comprehensive report, in a format approved by the City.
 2. Critical Area Reports shall be prepared by a qualified professional, as determined by the City.
 - a. The cost of preparing required critical areas report(s) shall be borne by the Applicant/Project Sponsor.
 - b. The cost of a professional peer review of any required critical areas report, if required by the City, shall be borne by the Applicant/Project Sponsor.
 3. Critical Area Reports shall be submitted to the City in draft form for City review and comment. Following this review, the City shall notify the Applicant in writing:
 - a. That the report complies with City guidelines and that it may be submitted in final form.
 - b. That additional information is necessary and/or revisions must be made before the report can be accepted for processing, and that identifies the corrective actions that must be taken; or
 - c. That the report does not comply with City guidelines and that identifies the corrective actions that must be taken.

4. Upon acceptance of the Critical Area Report(s), the City shall utilize the report to evaluate the proposed development activity and to establish conditions of approval. In addition, the City may require the Project Sponsor to:
 - a. Submit detailed construction plans and drawings prepared by a qualified professional necessary to implement mitigating measures and other conditions of approval.
 - b. Conduct or permit to be conducted on-going monitoring and evaluation.
 - c. Install protective fencing and signage.
 - d. Provide the City with financial guarantees; and
 - e. Comply with other such measures as may be necessary to comply with the provisions of the applicable local, state, and federal laws.
- G. Fencing and Signs of Critical Areas and Required Buffers. The City may require, as a condition of approval, that temporary or permanent fencing and signage may be installed to protect critical areas and their buffers from inappropriate uses, unauthorized development activities, intrusion, or accidental encroachment.
 1. The outer perimeter of the critical area or buffer and the limits of those areas to be disturbed pursuant to an approved permit or authorization shall be marked in the field in such a way as to ensure that no unauthorized intrusion will occur and is subject to inspection by the City prior to the commencement of permitted activities. This temporary marking shall be maintained throughout construction and shall not be removed until permanent signs, if required, are in place.
 2. Fencing installed as part of a proposed activity or as required in this Section shall be designed so as to not interfere with native species migration, including fish runs, and shall be constructed in a manner that minimizes impacts to critical areas and buffers.
- H. In order to inform subsequent purchasers of real property of the existence of critical areas, the owner of private property containing a critical area or buffer on which a development proposal has been approved, shall file a notice with the County Records and Elections Division, as directed by the City. The notice shall state the presence of the critical area or buffer on the property, the application of this Chapter to the property, and the fact that limitations on actions in or affecting the critical area or buffer may exist. The notice shall "run with the land."

14.70.030 Critical Aquifer Recharge Areas. Critical aquifer recharge areas (CARAs) are lands with prevailing geologic conditions associated with infiltration rates that create a high potential for contamination of ground water resources or contribute significantly to the replenishment of ground water.

- A. The entire City of College Place is hereby designated as a critical aquifer recharge area and the provisions of this Chapter shall apply to all proposed development activities unless specifically exempted, or otherwise provided.
 - 1. All uses and development activities shall comply with local, state, and federal laws and regulations to protect groundwater including, but not limited to the Washington Administrative Code Chapters 173-216, 173-218, 173-240, 173-303, 173-304, 173-360 and the US Clean Water Act.
 - 2. The City may require a critical area report prepared by a qualified professional and supported by best available science, to identify design features and best management practices necessary to protect the quality and quantity of groundwater.
 - 3. Uses and activities may only be permitted if the Project Sponsor can show that the proposed use or activity will not cause contaminants to enter local aquifers, adversely affect the recharging of the aquifer, or adversely affect the quantity or quality of groundwater.

14.70.040 Special Flood Hazard Areas.

- A. All Special Flood Hazard Areas in the City of College Place as determined by utilizing data obtained from the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Maps (FIRM) are subject to the provisions of this Section. Special Flood Hazard Areas are subject to inundation by 1-percent-annual chance flood, and shall include Zones A, AE, A1-30, AH, AO, AR, and A99.
- B. No development activities or new uses may be permitted on sites with designated Special Flood Hazard Areas without a Critical Areas Authorization or Permit in accordance with the provisions of this Chapter, including but not limited to, Chapter 14.70.020.
- C. All proposed development activities and new uses on sites with designated Special Flood Hazard Areas must comply with FEMA regulations and standards. Please note that federal flood insurance purchase requirements apply in these zones.

14.70.050 Geologic Hazard Areas. The purpose of these regulations is to maintain the integrity of designated geologic hazard areas and their buffers in order to protect adjacent lands from the impacts of landslides, mudslides, subsidence, excessive erosion and seismic events, and to safeguard the public from these threats to life or property.

- A. Geologic hazard areas in the City of College Place shall include those areas that are susceptible to one or more of the following types of hazards:
 - 1. Erosion hazard.
 - 2. Landslide hazard.

3. Seismic hazard; or
 4. Other geological events including, mass wasting, debris flows, rock falls, and differential settlement.
- B. No development activities or new uses may be permitted on sites with areas that meet the criteria for designation as a Geologic Hazard Area or an associated buffer without a Critical Areas Authorization or Permit in accordance with the provisions of this Chapter, including but not limited to, Chapter 14.70.020.
1. The City may waive or reduce engineering study and design requirements in geologic hazard areas for:
 - a. Additions or alterations to existing structures that do not increase occupancy or significantly affect the risk of structural damage or injury; or
 - b. New buildings that are not dwelling units or used as places of employment or public assembly and do not pose a significant threat to a dwelling unit(s) or places of employment or public assembly.

14.70.060 Wetlands. Wetlands are areas that are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas. Wetlands do not include those artificial wetlands intentionally created from non-wetland sites, including, but not limited to, irrigation and drainage ditches, grass-lined swales, canals, detention facilities, wastewater treatment facilities, farm ponds, and landscape amenities, or those wetlands created after July 1, 1990, that were unintentionally created as a result of the construction of a road, street, or highway. Wetlands may include those artificial wetlands intentionally created from non-wetland areas created to mitigate conversion of wetlands.

- A. All areas within the City of College Place meeting the wetland designation criteria in the approved federal wetland delineation manual and applicable regional supplements, as amended, regardless of any formal identification, are hereby designated critical areas and are subject to the provisions of this Chapter.
1. Wetlands shall be rated according to the Washington Department of Ecology Wetland Rating System, as set forth in the Washington State Wetland Rating System for Western Washington: 2014 Update (Ecology Publication #14-06007), or as revised. Wetland delineations are valid for five (5) years; after such date the City shall determine whether a revision or additional assessment is necessary.
 2. A buffer area shall be established for all designated wetlands to protect the function and values of the wetland.

- B. No development activities or new uses may be permitted on sites that meet the criteria for designation as a wetland or an associated buffer without a Critical Areas Authorization or Critical Areas Permit in accordance with the provisions of this Chapter, including but not limited to, Chapter 14.70.020.
- 1. The following uses and activities may be permitted by the City in wetlands through a critical Areas Authorization:
 - a. Conservation or preservation of soil, water, vegetation, fish, and other wildlife that does not entail changing the structure, or functions of the existing wetland.
 - b. The harvesting of wild crops in a manner that is not injurious to natural reproduction of such crops and provided the harvesting does not require tilling of soil, planting of crops, or alteration of the wetland by changing existing topography, water conditions or water sources.
 - c. Recreational and educational activities.
 - d. Research.
 - e. Drilling for utilities under a wetland provided that the drilling does not interrupt the ground water connection to the wetland or percolation of surface water down through the soil column. The City may require the Project Sponsor to submit a special study prepared by a qualified professional to determine whether the ground water connection to the wetland or percolation of surface water down through the soil column is disturbed prior to any drilling or drilling associated activities.
 - f. Enhancement of a wetland through the removal of non-native invasive species. Weeding shall be restricted to hand removal and weed material shall be removed from the site. Bare areas that remain after weed removal shall be re-vegetated with native shrubs and trees at natural densities. Some hand seeding may also be done over the bare areas with native plants.

14.70.070 Fish and Wildlife Habitat Conservation Areas.

- A. All areas within the city meeting one or more of the following criteria, regardless of any formal designation, are hereby designated Fish and Wildlife Habitat Conservation Areas and are subject to the critical area provisions of this Chapter:
 - 1. Areas where state or federal designated endangered, threatened, and sensitive species have a primary association.
 - a. Federal designated endangered and threatened species are those fish, wildlife, and plant species identified by the U.S. Fish and Wildlife Service and the National

Marine Fisheries Service that are in danger of extinction or threatened to become endangered.

- b. State designated endangered, threatened, and sensitive species are those fish, wildlife and plant species native to the State of Washington identified by the state Department of Fish and Wildlife, that are in danger of extinction, threatened to become endangered, vulnerable, or declining and are likely to become endangered or threatened in a significant portion of their range within the state without cooperative management or removal of threats. State designated endangered, threatened, and sensitive species are periodically recorded in WAC 232-12-014 (state endangered species), and WAC 232-12-011 (state threatened and sensitive species).
2. Priority habitats and species identified by the Washington State Department of Fish and Wildlife. Priority species require protective measures for their perpetuation due to their population status, sensitivity to habitat alteration, and/or recreational, commercial, or tribal importance. Priority habitats are those habitat types or elements with unique or significant value to a diverse assemblage of species. A priority habitat may consist of a unique vegetation type or dominant plant species, a described successional stage, or a specific structural element.
3. Habitats and species of local importance as identified by the City, including those that possess unusual or unique habitat warranting protection because of qualitative species diversity or habitat system health indicators.
4. Naturally occurring ponds are those ponds under 20 acres and their submerged aquatic beds that provide native fish or wildlife habitat, including those artificial ponds intentionally created from dry areas in order to mitigate impacts to ponds. Naturally occurring ponds do not include ponds deliberately designed and created from dry sites, such as canals, detention facilities, wastewater treatment facilities, farm ponds, temporary construction ponds, and landscape amenities, unless such artificial ponds were intentionally created for mitigation.
5. Waters of the state includes lakes, rivers, ponds, streams, inland waters, underground waters, and all other surface waters and watercourses within the jurisdiction of the State of Washington, as classified in WAC 222-16-031.
6. Lakes, ponds, streams, and rivers planted with game fish by a governmental or tribal entity.
7. Natural area preserves, and natural resource conservation areas are defined, established, and managed by the Washington State Department of Natural Resources.
8. Streams shall be designated in accordance with the Washington State Department of Natural Resources (DNR) stream type as provided in WAC 222-16-030. Streams are

further categorized according to Ecosystem Diagnosis and Treatment (EDT)/Snake River Salmon Recovery Plan priority protection reaches.

9. Areas of rare plant species and high-quality ecosystems that are identified by the Washington State Department of Natural Resources through the Natural Heritage Program.
- B. No development activities or new or modified uses may be permitted on sites that meet the criteria for designation as a Fish and Wildlife Habitat Conservation Area or an associated buffer without a Critical Areas Authorization or Permit in accordance with the provisions of this Chapter, including but not limited to, Chapter 14.70.020.

14.70.080 Enforcement.

- A. When a critical area or its buffer has been altered in violation of this Chapter, the City shall have the authority to issue a stop work order to cease all development activities, and order restoration, rehabilitation, replacement, or where determined appropriate, mitigation measures at the owner's or other responsible party's expense to compensate for violation of provisions of this Chapter and other applicable City codes.
 1. All development work shall remain stopped until a restoration and/or mitigation plan is prepared at the Project Sponsor's expense and approved by the City. The plan must be prepared by a qualified professional and shall describe how the actions proposed meet the minimum requirements of this Section.
 2. The City may, at the violator's expense, seek expert advice in determining the adequacy of the plan.
 3. Inadequate plans shall be returned to the violator for revision and resubmittal, with a written explanation regarding any deficiencies and/or additional information that may need to be submitted.
 4. Any work recommenced shall be done in accordance with the approved restoration/mitigation plan.
 5. For alterations to frequently flooded areas, wetlands, and habitat conservation areas the following minimum performance standards shall be met for the restoration of a critical area to the condition and state pre-existing the violation provided that if the violator can demonstrate in a restoration/mitigation plan that greater functional and habitat values can be obtained, these standards may be modified by the City:
 - a. The function and values of the affected area shall be restored, including water volumes, quality and wildlife habitat.
 - b. The soil types and configuration shall be replicated; and

- c. The critical area and buffers shall be replanted with native vegetation that replicates the vegetation typically found on the site in species types, sizes, and densities.
- 6. For alterations to flood and geological hazards, the following minimum performance standards shall be met for the restoration of a critical area, provided that, if the violator can demonstrate that greater safety can be obtained, these standards may be modified:
 - a. The hazard shall be reduced to a level equal to, or less than, the pre-development hazard.
 - b. Any risk of personal injury resulting from the alteration shall be eliminated or minimized; and
 - c. The hazard area and any buffers shall be replanted with native vegetation sufficient to minimize the hazard.
- B. Representatives of the City are authorized to make site inspections and take such actions as are necessary to enforce this Chapter. The authorized representatives shall present proper credentials and make a reasonable effort to contact any property owner before entering onto private property.
- C. Any violation of this Chapter shall be enforced in accordance with the provisions of the College Place Municipal Code. Any person, party, firm, corporation, or other legal entity convicted of violating any of the provisions of this Chapter shall be subject to civil or criminal penalties. Each day or portion of a day during which a violation of this Chapter is committed or continued shall constitute a separate offense. Any development carried out contrary to the provisions of this Chapter shall constitute a public nuisance in accordance with the provisions of CPMC 8.24 and may be enjoined as provided by the statutes of the State of Washington.

Chapter 14.80 Shoreline Master Program

The City of College Place does not have any shoreline areas under the jurisdiction of the Washington State Shoreline Management Act, and as a result, the City has not adopted a Shoreline Master Program. If the City annexes an area with jurisdictional shoreline areas, the provisions of the Walla Walla County Shoreline Master Program shall continue to apply until the City adopts a Shoreline Master Program.

Chapter 14.90 Subdivisions

Sections:

- 14.90.010 Introduction.**
- 14.90.020 Applicability.**
- 14.90.030 General Requirements.**
- 14.90.040 Required Improvements.**
- 14.90.050 General Application Requirements.**
- 14.90.060 Alterations or Vacations; and**
- 14.90.070 Lot Line Adjustments.**

14.90.010 Introduction. The purpose of this Chapter is to establish uniform standards and procedures to guide the division of land in accordance with the provisions of RCW 58.17 and the College Place Comprehensive Plan.

14.90.020 Applicability.

- A. The regulations contained in this Chapter shall apply to the division or redivision of land, or the alteration of lots within the city for the purpose of sale, lease, or transfer of ownership, whether immediate or future, unless otherwise clearly provided. This shall include the following unless the proposed action is specifically exempted in RCW 58.17.040, as determined by the City:
 - 1. Subdivisions of 10 or more lots.
 - 2. Short plats of 9 or fewer lots.
 - 3. Binding site plans; and
 - 4. Lot line adjustments.
- B. No person or entity shall sell, lease or transfer the ownership of or offer for sale, lease or transfer of ownership any real property that is subject to this Chapter without prior approval and recording of the final plat and full compliance with this Chapter.
 - 1. Any person, or entity who violates any provision of this Title relating to the sale, offer for sale, lease, or transfer of any lot, tract or parcel of land shall be guilty of a civil infraction and subject to a fine as established by the City Council, and each sale, offer for sale, lease or transfer of each separate lot, tract, or parcel of land in violation of any provision of this Chapter shall be deemed a separate and distinct infraction.
 - 2. The City may elect to take any or all actions available at law and in equity to enforce this Title, and to try to any violation of these regulations.

- C. No parcel may be divided into two or more short plats in order to avoid the requirements of a subdivision.

14.90.030 General Requirements.

- A. All proposed subdivisions, short plats, binding site plans, and lot line adjustments shall comply with the following general requirements, unless otherwise provided in this Title:
 - 1. The College Place Comprehensive Plan and all plans, documents, policies, and maps that have been adopted by reference to be used in support of the implementation of the College Place Comprehensive Plan.
 - 2. The applicable provisions of the College Place or Walla Walla County Shoreline Master Program, if any.
 - 3. The City of College Place Engineering Design Standards.
 - 4. The applicable provisions of RCW 58.17, as determined by the City; and
 - 5. Other applicable local, state, or federal laws and regulations.
- B. Applications for subdivisions, short plats, binding site plans, and lot line adjustments shall include a survey prepared by a by a licensed professional land surveyor, in accordance with the provisions of the Laws of Washington State, including but not limited to Title 58 RCW, RCW 18.43.020, and WAC 332.130, and such administrative provisions as may be adopted by the City.
- C. All subdivisions, short plats, and binding site plans shall be designed in accordance with the following principles:
 - 1. The subsequent use and development of all newly created or altered lots can be accomplished in substantial compliance, as determined in the sole discretion of the City, with the provisions of this Title, particularly the regulations governing the protection of critical areas, and a reasonable use exception will not be required.
 - 2. Natural features and resources, including natural topology, watercourses, marshes, scenic points, large or heritage trees, natural groves, rock formations and critical areas should be preserved, protected, and enhanced and the lot layout shall reflect natural limitations inherent in the property.
 - 3. In subdivisions, the layout of blocks and lots should be designed to:
 - a. Promote traffic safety and ease of traffic control and circulation.

- b. Be wide enough to allow for two tiers of lots unless the topography or other factors dictate the use of one tier of double frontage lots. Double frontage lots shall be designed with an easement at least ten feet wide to be dedicated along the lot lines abutting the principal or minor arterial or other disadvantageous use, across which there shall be no right of access for the general public or adjoining property owners.
 - c. Be consistent with the topography and the needs for convenient access, circulation, control and safety of street traffic, emergency vehicle access, and type of land use proposed, but ordinarily, block lengths should not exceed 600 feet. Blocks may be up to 1000' feet in length if there is a mid-block sidewalk, path, or trail built to City standards and dedicated to public use that connects to nearby streets.
- 4. All lots shall be designed to comply with the following provisions, unless otherwise provided in this Title:
 - a. The density requirements of the zoning district in which the property is located.
 - b. The minimum lot size and lot width requirements of the zoning district in which they are located.
 - (1) No critical areas or buffers may be included in the calculation to determine compliance with the minimum lot size requirement.
 - (2) In subdivisions, the minimum lot size and lot width may be reduced by up to 10% in up to 10% of the lots.
 - (3) In short plats, the minimum lot size and lot width requirements may be waived by the Community Development Director, provided that the density, lot coverage, and setback requirements can reasonably be met.
 - c. All building setbacks shall be measured from the boundaries of critical area buffers when present.
 - d. Provide access by means of a public street in accordance with the City of College Place Engineering Design Standards, provided that in subdivisions, new residential lots should not have direct driveway access to a principal or minor arterial.
- 5. All dedications of land shall be clearly and precisely indicated on the face of the plat or binding site plan and reflect that the City is a beneficiary to any and all public uses and required maintenance thereof including, but not limited to open spaces, emergency services access, and stormwater utilities.
- D. All required improvements should be installed prior to final plat, final short plat, or binding site plan approval.

1. All required improvements shall be subject to inspection and acceptance or rejection by the City.
2. Required improvements may be waived only when specifically authorized in this Title.
3. Required improvements may be deferred only through City approval of a phasing plan or the acceptance of a financial guarantee as provided in this Title.

14.90.040 Required Improvements. The following improvements are required in all subdivisions, short plats, binding site plans, and lot line adjustments unless otherwise provided in this Title. All improvements must be designed and constructed by the Project Sponsor, at no cost to the City, in accordance with the provisions of the City of College Place Engineering Design Standards, as determined by the City, other applicable local, state, and federal laws, and the following provisions:

- A. **Water Supply.** All lots must be served by an adequate supply of water, as determined by the City, in accordance with local, state, and federal standards, provided that:
 1. The City may require a Certificate of Water Availability for lots not served by the City water system.
 2. All required water system improvements shall be designed and constructed in conformance with City standards and shall address:
 - a. Potable water from a public water supply source.
 - b. Adequate water supply and facilities for fire protection purposes.
 - c. Water main looping; and
 - d. Water necessary to maintain required landscaping.
- B. **Sanitary Sewer.** All lots must be served by City sewers, in accordance with the provisions of the Laws of Washington State, provided that the City may make a written finding that sewer service is not reasonably available and may authorize the use of a septic system(s) designed to the standards of the Walla Walla County Health Department, provided that:
 1. The location of the septic tank, system drainfield, and reserve drain field are depicted on a recorded legal document, as specified by the City; and
 2. The City may require the execution of a No Protest LID Agreement, or other instrument to ensure that a connection is made when City sewer service is available.

- C. Streets. All subdivisions, short plats, and binding site plans shall be served by one or more public streets providing ingress and egress at not less than two points, unless otherwise approved by the City.
1. All streets shall comply with all City transportation plans, including but not limited to:
 - a. Comprehensive Plan Transportation Map.
 - b. Arterial Street Plan; and
 - c. City 6-Year Transportation Plan.
 2. All street networks and improvements shall provide ready access for fire and other emergency vehicles and equipment and route of escape for inhabitants, in accordance with the provisions of the International Fire Code, as adopted by the City.
 3. All streets shall be designed and constructed in accordance with the City of College Place Engineering Design Standards. This shall include, but is not limited to street lighting, street signs, sidewalks, landscaping strips, curbs, gutters, stormwater facilities, and bike lanes, as required by the City.
 - a. Private streets are discouraged, and all streets shall be dedicated to the City, unless a private street is approved by the City. Private streets may be permitted in the sole discretion of the City only in:
 - (1) Binding site plans.
 - (2) Mobile home/manufactured home parks.
 - (3) Situations involving parcels that are isolated by topography or the configuration of existing lots and that connection with other streets is unachievable; or
 - (4) Unusual situations based on a written finding by the City that it is in the public interest.
 - b. Private streets, when permitted, must be designed and constructed in accordance with the City of College Place Engineering Design Standards, provided that:
 - (1) Pedestrian access must be provided to existing and future streets or pathways.
 - (2) Provisions must be made for privately owned and maintained water and sewer improvements, designed and constructed to City standards, as no public utilities shall be located under a private street.

- (3) Traffic circulation shall not be obstructed or cut off future development from public access or utilities.
 - (4) The transition to a public street shall not occur in mid-block, unless a mid-block transition is unavoidable, a public turn-around designed in compliance with the College Place Engineering Design Standards and the International Fire Codes, as adopted by the City, shall be provided.
 - (5) Private streets shall be owned in common by the owners of the property served by the private street or by a homeowners' association. The tract shall be designated on the plat as a special purpose tract. Private access may be designated by a recorded easement. A maintenance agreement shall be recorded with the Walla Walla County Auditor that commits the owner(s) to maintain all elements of the private street. Accessibility shall be maintained at all times for emergency vehicles.
- c. In residential short plats, each lot shall be accessible from a City street, driveway, joint use driveway, or in the limited circumstances provided in this Title, a private street, in accordance with City standards and the needs of emergency service and utility providers.
- (1) The requirement for access at two or more points may be waived by the City based on a finding that the proposed access complies with the provisions of:
 - (a) The City of College Place Engineering Design Standards.
 - (b) The International Fire Code, as adopted by the City: and
 - (c) Is in the public interest.
- d. Frontage improvements may be deferred by the City in a short plat, if:
- (1) There are no frontage improvements on either side of the proposed short plat. and
 - (2) A no protest LID agreement is executed; or
 - (3) A financial guarantee is executed to ensure that the improvements are installed by a certain date or event.
- e. The City may accept a voluntary payment in lieu of the installation of required frontage improvements, to be used later, and/or for similar improvements at another location.
- (1) There shall be no time limitation on the use of voluntary payments.

- f. The provision of alleys in residential subdivisions may be the basis for the City to approve a reduction in the width of required streets.
 - g. In residential subdivisions, the width of driveways at the curb on lots with at least 60' of street frontage shall not exceed 20' in width at the curb and back of the right-of-way, as specified in the City of College Place Engineering Design Standards, provided that:
 - (1) On lots with street frontage greater than 60', the width of the driveway at the curb may be increased by 1' over the standard 20' maximum for every 3' of frontage over 60', up to a maximum width at the curb and back of the right-of-way of 30'.
 - (2) On lots with less than 60' of street frontage, the driveway width at the curb may not exceed 12'.
 - (3) The width of a driveway at its widest point shall not exceed the width of the driveway at the curb plus 4'; and
 - (4) Driveway approach wings and pedestrian approach wings shall be separated by a minimum of four feet between the end of the wings.
 - h. In residential short plats, the width of driveways shall not exceed 20' at the curb and back of the right-of-way or 24' at its widest point.
 - i. Alleys should be provided in commercial and industrial areas, except that the City may waive this requirement based on a finding that adequate provisions have been made for deliveries, loading, unloading, and parking.
- D. Sidewalks shall be provided in every residential, industrial, or commercial subdivision, and business park, and shall conform to the City sidewalk standards. Sidewalks shall be properly located and sufficient to meet the circulation needs of the subdivision. The width of sidewalks in residential areas shall not be less than six feet, not including curb or features that diminish mobility, as determined by the City. The sidewalk must not be obstructed with poles, fire hydrants, and the like. Sidewalks shall not be less than ten feet where deemed essential for pedestrian traffic in commercial and industrial areas, schools, playgrounds, shopping centers, etc., unless otherwise approved by the City.
- E. A minimum 5' wide landscape strip(s) designed in accordance with City standards shall be required on every side of a lot that abuts an arterial, collector, or local street in a residential subdivision, provided that:
- 1. The front yard setback may be reduced by 5' in the Single-Family Residential district on lots with an approved landscaping strip.

2. Every planter strip shall be:
 - a. Irrigated and planted with grass.
 - b. Include at least one street tree every 60' selected from a list provided by the City; and
 - c. Be the continuing maintenance responsibility of the abutting property owner unless alternative arrangements have been approved by the City, such as maintenance by a professional landscaping firm hired by a homeowner's association.
- F. Stormwater improvements shall be designed and constructed in accordance with the provisions of the City of College Place Engineering Design Standards and the most recent version of the Stormwater Management Manual for Eastern Washington, as adopted by the City of College Place.
- G. Bike lanes, designed and constructed in accordance with City standards, are required in residential subdivisions on all collectors and arterial streets.
- H. Public utilities.
 1. Easements for fiber, cable, electric, telephone, television, water, gas, stormwater, sewer, and similar public utilities shall be a minimum width of ten feet, unless otherwise determined by the City to be of adequate width to maintain.
 2. The City may permit, in consultation with utility providers, the shared use of selected easements by compatible utilities, subject to certain conditions.
 3. The installation of utilities facilities should be underground.
 4. Public utility easements should be located along the front or rear property lines. If a side yard easement is needed, it shall be located adjacent to the lot line on one side of the lot line. Easements shall not be located on the lot lines.
- I. Parks and Open Space. All new subdivisions of ten or more lots shall set aside and improve, and/or make such payments and off-site improvements as may be necessary to mitigate the impacts of the proposed development and to implement the City's level of service standards for parks and open space, and trails.
 1. All proposed new subdivisions (ten or more lots) shall include provisions for at least 1,000 square feet of designated park and open space area per dwelling unit.
 - a. A determination of the suitability of the land designated for park and open space purposes in accordance with the provisions of the City's Parks, Recreation, and

Open Space Plan shall be made by Community Development Director or his/her designee in consultation with the City Parks, Arbor, and Recreation Board.

- b. Designated park and open space areas should be contiguous and shall be placed in a park and/or open space tract(s).
 - c. Critical areas and their buffers shall not be considered as park or open space, unless specifically authorized in this Chapter.
 - d. Streets and associated median or planter strips, sidewalks, bike lanes, stormwater facilities, or areas required for the provision of utilities shall not be considered as park or open space, unless specifically authorized in this Chapter.
 - e. The Project Sponsor may propose to install and/or improve a trail(s) to City standards as a part of the required park and open space. Trails may be located in a critical area buffer in accordance with the provisions of the City's regulations to protect critical areas and the Washington State Environmental Policy Act, as well as all applicable local, state and federal laws and regulations.
 - f. All required improvements shall be installed by the Project Sponsor, and inspected and approved by the City prior to final subdivision approval, provided that the City Council may approve a financial guarantee provided by the Project Sponsor, in a format prescribed by the City Attorney, to make the required improvements in accordance with an approved plan and specified timeline.
2. Park and open space areas less than three acres in size shall be the ongoing maintenance responsibility of the homeowners in the subdivision, and:
- a. These park and open space areas shall be landscaped with grass, shade trees, shrubs, and an automated sprinkler system, as specified in a landscaping plan submitted for City review and approval.
 - b. These park and open space areas should also include a children's playground and exercise equipment, benches, walking paths, picnic areas, a drinking fountain, garbage cans, and a pet waste station, as appropriate, or comparable improvements in accordance with the standards for neighborhood parks in the City's Parks, Open Space, and Recreation Plan.
 - c. The documents creating a homeowners' or property owners association, as regulated by State law, and/or any other documents establishing the maintenance responsibilities for the required park and open space areas shall be subject to City review and approval by the Community Development Director or his/her designee in consultation with the City Attorney.

3. Park and open space areas greater than three acres in size may be proposed for dedication to the City, provided that:
 - a. Priority consideration shall be given by the City to tracts three or more acres in size.
 - b. These open space areas shall be landscaped by the Project Sponsor with grass, shade trees, shrubs, and an automated sprinkler system, as specified in a landscaping plan approved by the City.
 - c. The Project Sponsor shall provide for the following improvements in accordance with the standards for neighborhood parks in the City's Parks, Open Space, and Recreation Plan:
 - (1) Picnic area.
 - (2) Benches.
 - (3) Walking paths.
 - (4) Children's playground and exercise equipment.
 - (5) Drinking fountain.
 - (6) Garbage cans and pet waste stations.
 - (7) Restrooms; and
 - (8) Parking.
 - d. Nothing in these regulations, shall preclude the Project Sponsor, or a homeowners' or property owners' association from proposing a dedication after final plat approval, in accordance with the provisions and standards of this Chapter and the City's Parks, Open Space, and Recreation Plan.
 - e. The City's Parks, Arbor, and Recreation Board shall review proposed dedications and improvements and shall make a recommendation to the City Council to accept, accept with modifications, or not accept a proposed dedication.
 - f. If a proposed dedication is accepted by the City, the dedicated park and open space areas and improvements shall be owned and maintained by the City.
 - g. Required park/open space areas not dedicated to the City shall be the ongoing maintenance responsibility of the homeowners in the subdivision. The documents creating a homeowners' or property owners' association, as regulated by State law, and any other documents establishing the maintenance responsibilities for the

required park and open space area shall be subject to City review and approval by the Community Development Director or his/her designee in consultation with the City Attorney.

4. As an alternative to the preceding regulations, the City may establish a Park Impact Fee to mitigate the direct impacts associated with proposed subdivisions, provided that such fees shall be established by ordinance and shall comply with the provisions of RCW 82.02.060.
5. Pending the adoption of a Park Impact Fee by the City, a Project Sponsor may propose, subject to City Council review and approval, a voluntary payment and/or a dedication of additional land, in lieu of providing some, or all, of the required parks and open space land and improvements.
 - a. The voluntary payment or dedication shall be based on the assessed/appraised value of the land to be subdivided, and the estimated cost of the required improvements, as approved by the City.
 - b. The value of the voluntary payment or dedication should meet or exceed the value of the required dedication or improvements.
 - c. Voluntary payments shall be used by the City for the acquisition or improvement of land for park and open space purposes in accordance with the provisions of the City's Parks, Open Space, and Recreation Plan within a one-half mile radius of the subdivision, unless otherwise agreed to by the parties.
 - d. The following examples of voluntary payments or dedications are provided as a potential resource to Project Sponsors:
 - (1) A new 43-lot single-family residential subdivision would be required to place in a park and open space tract and improve at least 43,000 square feet of land, in accordance with City standards. If the parcel to be subdivided had an assessed/appraised value of \$1/square foot, the Project Sponsor could propose a voluntary payment to the City of \$43,000 plus the estimated cost of the improvements in lieu of setting aside and improving the required park and open space area.
 - (2) A new 87- lot single-family residential subdivision would be required to place in a park and open space tract and improve just over two acres of land, in accordance with City standards. If the parcel to be subdivided had an assessed value of \$1/square foot, and the approved estimate of the cost of improvements to the two-acre park was approximately \$130,000, the Project Sponsor could propose, in lieu of making the required improvements, to set aside three additional acres of park and open space and dedicate a total of five acres to the City. In this instance, the value of the additional three acres of land proposed

for dedication to the City (three acres/130,680 square feet valued at \$1/square foot equals \$130,000) would offset the estimated cost of the required improvement. If accepted, the City would then be responsible for the ownership, development, and maintenance of the park.

- (a) In the preceding example, the Project Sponsor could propose a combination of an additional set aside of land and payment in lieu of the required improvements. In this instance, the Project Sponsor could propose, in lieu of making the required improvements, to set aside two additional acres of land for parks and open space and dedicate a total of four acres to the City along with a voluntary payment of \$43,000 to be used by the City for improvements to the park.
- (3) A new 15-lot residential subdivision with duplexes, would be required to place in a park and open space tract and improve 30,000 square feet of land, in accordance with City standards. If the parcel to be subdivided had an assessed/appraised value of \$1/square foot, the Project Sponsor could propose, in lieu of setting aside and improving the required park and open space area, a voluntary payment to the City of \$30,000 plus the estimated cost of the improvements to be used to make improvements to a nearby City-owned neighborhood park.
- (4) A new 10-lot single-family residential subdivision would be required to place in a park and open space tract and improve 10,000 square feet of land, in accordance with City standards. In lieu of setting aside and improving the required park and open space area, the Project Sponsor could propose to spend at least an equivalent amount to construct a trail, built to city standards, to connect the subdivision with a nearby City-owned park.
- 6. The City's Parks, Arbor, and Recreation Board shall review all proposed voluntary payments and/or dedications in lieu of setting aside or making required improvements and shall make a recommendation to the Mayor and City Council to accept, accept with modifications, or not accept the proposed voluntary payment.
- 7. Nothing in these regulations is intended to interfere with:
 - a. The completion of the required environmental review process and conditions of approval that may be required to avoid, minimize, or mitigate potential adverse impacts, or the use of the City's authority to deny an application that could create probable, significant adverse impacts that cannot be reasonably mitigated.
 - b. The City and the Project Sponsor executing a Development Agreement, in accordance with the provisions of state law, that meets or exceeds the provisions of this Chapter, based on a finding that it is in the public interest.

14.90.050 General Application Requirements.

- A. All subdivisions, short plats, and binding site plans are subject to a four-step review and approval process in accordance with the provisions of this Chapter and Chapter 14.30 Permit Processing Procedures. The steps include:
 - 1. Pre-application consultation and preparation of application materials.
 - 2. Preliminary review and approval.
 - 3. Civil plan review and approval, construction, inspection, acceptance of improvements, and the execution of access and maintenance agreements; and
 - 4. Final review and approval, including the establishment of monitoring protocols, as appropriate.
- B. Preliminary subdivision, short plat, and binding site plan applications shall include such forms, maps, plat maps, narrative, special studies, environmental assessments, drawings, and documentation as may be required by the City. This may include, but is not limited to the following:
 - 1. Required City application forms.
 - 2. A title report prepared no more than 30 days before the date the application is submitted.
 - 3. SEPA Checklist and proposed mitigation measures.
 - 3. Required critical area reports.
 - 4. Required geo-technical reports and liquefaction assessment.
 - 5. Required cultural resources report or tribal documentation that a report is not required.
 - 6. Required traffic impact analysis.
 - 7. Utility plan.
 - 8. Preliminary stormwater design report.
 - 9. Proposed landscaping and screening plan.
 - 10. A description of proposed phasing plans.
 - 11. Proposed restrictive covenants to be imposed upon land within the subdivision.

12. Survey.

13. Proposed preliminary plat map that includes, but is not limited to:

- a. Name of subdivision, short plat, or binding site plan. This name must not duplicate the name of another subdivision in Walla Walla County (please check with Walla Walla County Assessor).
- b. Date, north arrow, and scale of drawing.
- c. Vicinity map with the location of the proposed development.
- d. Proposed development boundaries, a legal description of the site, and location by section, township, and range.
- e. Names, addresses, and telephone numbers of the owners, contact person, designer or engineer, and surveyor, and the date of the survey with surveyor's certificate.
- f. Existing and proposed public and private streets, tracts, driveways, open space, parks, trails, etc. with location, names, right-of-way dimensions, and approximate radius of street curves. Tracts shall also have approximate dimensions, area calculation in square feet, and identification numbers or letters.
- g. Lot and block dimensions, area calculation in square feet, and building setbacks for all lots.
- h. The location, width, and purpose of all existing and proposed easements.
- i. Monuments.
- j. Proposed uses of the property, including all areas proposed to be dedicated to the public, or preserved as open space, for the purpose of surface water management, recreation, or other use.
- k. Ground elevations shown by contour lines at 5-foot vertical intervals for ground slopes exceeding 10 percent and at 2-foot intervals for ground slopes of less than 10 percent. Such ground elevations shall be related to some established benchmark or other datum approved by the City Engineer.
- l. Existing structures that will remain on site including abandoned underground infrastructure, such as septic tanks.
- m. Conditions of adjacent property platted or unplatted, and if platted, giving the subdivision name and showing the streets.

- n. Existing and proposed utilities.
 - o. The proposed number and location of public or shared parking places.
 - p. The location and proposed buffers of critical areas.
 - q. Proposed phases of development, if applicable.
 - r. Data table, as applicable:
 - (1) Future Land Use Map designations.
 - (2) Existing and proposed zoning.
 - (3) Existing and proposed land uses.
 - (4) Proposed number of lots.
 - (5) Residential density calculations.
 - (6) Parks and open space calculations; and
 - (7) Parking calculations.
 - s. A place for required signatures, in a format prescribed by the City. This may include, but is not limited to:
 - (1) Property Owners of Record.
 - (2) Licensed Surveyor.
 - (3) Walla Walla County Auditor.
 - (4) Walla Walla County Treasurer.
 - (5) City Community Development Director; and
 - (6) City Engineer.
- C. The City may approve, approve subject to conditions, or deny an application for a proposed subdivision, short plat, or binding site plan.
- 1. Approval shall be based on a finding that the proposal:

- a. Conforms to the comprehensive plan and meets the requirements of this Chapter.
 - b. Makes adequate provisions for, water supply, sewage disposal, storm water management, fire protection, and other necessary services.
 - c. Is accessible by City streets and provides means of ingress and egress in accordance with the provisions of the College Place Engineering Design Standards; and
 - d. Protects the public health, safety, and welfare and serves the public's interests.
2. Conditions of approval may include measures necessary to assure compliance with applicable codes and ordinances of the city; to protect the health, safety and welfare of the public; or as mitigated by compliance with the State Environmental Policy Act; or as required by RCW 58.17.
- D. During the preliminary review of the application, the City shall determine whether appropriate provisions are made for, but not limited to: the public health, safety and general welfare; open spaces, parks and playgrounds; school grounds; streets, alleys, sidewalks and other public ways; water supplies; sanitary sewers; stormwater facilities; and, sanitary and solid waste disposal. The burden of proof shall lie with the Applicant. If the City finds that such appropriate provisions are not made, the proposal will not be approved. As provided in RCW 58.17.110, the City may require dedication of land to any public body as a condition of approval.
1. The City shall consider the physical characteristics of the proposal and may request that modifications be made or disapprove the application because of any identified or suspected natural limitations, including but not limited to slope, soil stability, flood hazard, inundation, swamp conditions, drainage conditions and location in or proximity to critical areas as described in CPMC 14.70. The burden of proving that disruption of areas identified or suspected of being critical will not endanger the public health, safety welfare, or the environment shall lie with the Applicant.
 2. The City will consider the effects, if any, of a proposal on adjacent properties and on off-site or city-wide public facilities and services, such as existing parks, recreation facilities, schools, streets, transit facilities, and stormwater facilities. The City may require construction, repair, expansion, improvement or other provision of off-site improvements by the Project Sponsor. Such requirements may include but shall not be limited to dedication of land for right-of-way, resurfacing a street that provides access to a subdivision or replacement of inadequately sized off-site utilities whose capacity will be affected by the development.
 3. The City may condition the approval of a preliminary application in order to promote the public interest, safety, health and welfare. Conditions of approval shall be listed on the face of the plat, including that the City is a beneficiary of such conditions

- E. Preliminary approval shall constitute authorization for the Project Sponsor to prepare detailed construction plans, profiles and specifications for the required improvements in accordance with the provisions of this Title, the City of College Place Engineering Design Standards, and applicable conditions of approval. Upon approval by the City, and the issuance of any permits that may be required, the Project Sponsor shall construct the required facilities and improvements.
 - 1. The Project Sponsor shall have five years from the date of preliminary approval to submit to the City a final application meeting all requirements of this Title, or as otherwise provided in RCW 58.17. Failure to submit a final application within the five-year period shall result in expiration of preliminary approval; however, a Project Sponsor who files a written request with the City at least thirty days before the expiration of the five-year period may be granted up to a one-year extension upon a showing that the Project Sponsor has attempted in good faith to submit the final application within the five-year period. Good faith shall be interpreted as having made substantial progress in making improvements required under preliminary approval. Disapproval of a request for extension shall mean expiration of preliminary approval.
 - 2. The City may permit the proposal to be developed in two or more phases and may impose such conditions upon the filing of phases as it may deem necessary to assure the orderly development. Prior to the final approval of individual phases, the City may require additional conditions such as interim improvements, and/or a financial guarantee of the construction of required improvements in subsequent phases if it finds that such improvements are necessary to ensure that the phase being approved meets all conditions of the preliminary approval even though all phases have not been completed.
 - 3. The application for final approval of the first phase of a phased development shall be submitted to the City not later than five years from the date of the preliminary approval, and the applications for final approval of the subsequent phases shall be submitted in accordance with a timetable approved by the City.
- F. The Project Sponsor must inform the City if the phasing timetable cannot be complied with or construction of the development is to cease.
 - 1. The City reserves the right to require certain improvements to assure the health, safety and welfare of the public and residents will be satisfied.
 - 2. The City may accept financial guarantees for improvements not completed or voluntary payments in lieu of improvements in accordance with the provisions of CPMC 14.10.070 Financial Protections.
- G. Final Plat. Upon construction of all required improvements and the satisfaction of all conditions of approval, the Project Sponsor may prepare and submit in a format prescribed by the City, the final documents for City review and approval.

1. The City may approve the final documents based on a finding that:
 - a. All conditions of the preliminary approval have been met.
 - b. All required improvements have been installed, inspected, and accepted by the City.
 - c. Financial protections have been provided in accordance with this Title to assure completion of the improvements.
 - d. The requirements of local, state, and federal law and this Title have been, or will be satisfied by the Project Sponsor; and
 - e. Approval is in the public's interest.
2. If any of the above criteria have not been met the City may return the application for final approval to the Applicant for full compliance.
3. Upon approval by the City, and all signatures have been made to the final documents, the Project Sponsor shall be responsible for transmitting all approved documents to the Walla Walla County Assessor and Auditor for recording. Failure to do so shall void the approval.
4. After recording with the County Auditor, the Project Sponsor shall provide such digital and hard copies as may be required by the City.
5. No person shall transfer, sell, lease, or offer for transfer, sale or lease any land subject to the requirements of the subdivision, short plat, or binding site plan approval, until all required documents have been approved and properly recorded.

14.90.060 Alterations and Vacations.

- A. Any person may submit for City review and approval an application to vacate a subdivision, short plat, or binding site plan, or portion thereof, or any area designated for public use, in accordance with the provisions of this Section and RCW 58.17.212, provided that:
 1. The Application shall state the reasons for the proposed vacation and shall contain the signatures of all parties that have an ownership interest in the portion of the subdivision to be vacated.
 2. If the proposed vacation would affect any covenants or would alter the terms and conditions of plat approval, an agreement signed by all parties shall be submitted documenting agreement to the proposed termination or alteration of the covenants and conditions of approval.

3. The City finds that the proposed alteration or vacation will not adversely affect the public health or safety and is in the public interest.
 4. The proposed vacation streets and roads must comply with the provisions of state law, including but not limited to RCW 35.79.030, 35.79.035, and 36.87.130; and
 5. The proposed alteration will be processed by the City in the same manner as a new application for a subdivision, short plat, binding site plan.
- B. When the vacation application is specifically for a City street, the procedures for street vacation in RCW 35.79 will be used. When the application is for the vacation of the plat together with streets, the procedure for vacation in this chapter will be used, but vacations of streets may not be made that are prohibited under RCW 35.79.030.
- C. Proposed alterations to an approved subdivision, short plat, or binding site plan shall be classified as a major or a minor alteration and shall be processed in accordance with the provisions of Chapter 14.30 Permit Processing Procedures.
1. Proposed alterations shall be considered major, based on a finding by the City that one or more of the following provisions is met:
 - (a) A change in the approved land use(s).
 - (b) An increase in the number of dwelling units.
 - (c) A change in the location or design of approved streets, driveways, or parking areas that affects traffic flows.
 - (d) A reduction in the approved parks or open space.
 - (e) Changes that require a new or supplemental environmental assessment; and/or
 - (f) Substantive changes to required mitigation measures or proposed improvements.
 2. Proposed alterations that meet or exceed the approved plans or that that do not meet the criteria for major alterations, may be considered by the City as a minor alteration.
- D. The City may approve an alteration or vacation of an approved subdivision, short plat, or binding site plan based on a finding that the proposal:
1. Complies with the provisions of this Title.
 2. Is in the public interest; and
 3. Does not adversely affect the public health, safety, and welfare.

14.90.070 Boundary Line Adjustments.

- A. A boundary line adjustment is a mechanism by which the City may approve the alteration of a boundary line between legally created lots, provided that:
 - 1. Such an adjustment shall not create any additional lot, tract, parcel, site, or division, nor create lots which are nonconforming or more nonconforming than exists; and
 - 2. A boundary line adjustment may consolidate lots under common ownership.
- B. Applications for a boundary line adjustment shall be submitted in a format prescribed by the City and may include, but is not limited to:
 - 1. A preliminary survey map identifying:
 - a. All existing and proposed lot lines and lot dimensions.
 - b. Before and after legal descriptions.
 - c. Footprints and dimensions of existing structures (including accessory structures) and setbacks from existing and proposed lot lines.
 - d. The location and dimensions of driveways and public and private streets within or abutting the subject lots.
 - e. Existing fences and walls.
 - f. The location of critical areas, shoreline areas, and required buffers; and
 - g. Any other information deemed necessary by the City to ensure compliance with the provisions of the College Place Municipal Code and the College Place Engineering Design Standards.
 - 2. Such forms as may be required by the Walla Walla County Assessor or Auditor.
- C. The City may approve an application for a boundary line adjustment based on a finding that:
 - 1. The boundary line adjustment does not result in the creation of any additional tract, lot, parcel, site or division.
 - 2. The lots, tracts, or parcels resulting after the boundary line adjustment meet all dimensional requirements specified for the applicable zone as outlined in this Title, or do not increase an existing legal nonconformity.

3. All lots modified by the boundary line adjustment have legal access meeting the standards of the City of College Place; and
 4. The boundary line adjustment does not violate an applicable requirement or condition of a previous land use action, subdivision, short subdivision or binding site plan.
- D. An approved boundary line adjustment must be recorded by the Applicant with Walla Walla County within 90 days of approval, along with the submission of any forms that may be required by the County, provided that:
1. The Applicant shall provide the City with a copy of the recorded documents and submitted forms; and
 2. The failure to record the boundary line adjustment as approved, or to provide the City with documentation of the recorded documents and required forms, within the required timeframes, will result in the nullification of the boundary line adjustment.

Chapter 14.100 {Open}

Chapter 14.110 Historic Preservation

Sections:

- 14.110.010 Purpose.**
- 14.110.020 Historic Preservation Commission.**
- 14.110.030 College Place Register of Historic Places.**
- 14.110.040 Special Valuation for Historic Properties; and**
- 14.110.050 Demolition of Historic Structures.**

14.110.010 Purpose.

- A. The purpose of this Chapter is to provide for the identification, evaluation and protection of historic resources within College Place and preserve and rehabilitate eligible historic properties within the city for future generations in order to:
 - 1. Safeguard the heritage of College Place as represented by those buildings, districts, objects, sites and structures which reflect significant elements of the city's history.
 - 2. Foster civic and neighborhood pride in the beauty and accomplishments of the past, and a sense of identity based on the city's history.
 - 3. Stabilize or improve the aesthetic and economic vitality and values of those buildings, districts, objects, sites and structures which reflect significant elements of the city's history.
 - 4. Assist, encourage and provide incentives to private owners for preservation, restoration, redevelopment and use of outstanding historic buildings, districts, objects, sites and structures.
 - 5. Promote and facilitate the early identification and resolution of conflicts between preservation of historic resources and alternative land uses; and
 - 6. Conserve valuable material and energy resources by encouraging the ongoing use and maintenance of the built environment.

14.110.020 Historic Preservation Commission.

- A. There is established the College Place Historic Preservation Commission, consisting of five members. Members of the Historic Preservation Commission shall be appointed by the Mayor and approved by the City Council and shall be residents of the city, except as provided in this Chapter.
 - 1. All members of the Commission must have a demonstrated interest and competence in historic preservation and possess qualities of impartiality and receptiveness, be willing

- and able to work in groups and with others, and be familiar with the city comprehensive plan, zoning code, and strategic plan.
2. The Commission shall always include at least two professionals who have experience in identifying, evaluating and protecting historic resources and are selected from among the disciplines of history, architecture, architectural history, historic preservation, planning, cultural anthropology, landscape architecture, archivist, archaeology, cultural geography, American studies, law and real estate. The Commission action that would otherwise be valid shall not be rendered invalid by the temporary vacancy of one or all of the professional positions, unless the Commission action is related to meeting certified local government (CLG) responsibilities cited in the certification agreement between the City and the State Historic Preservation Officer. Furthermore, exception to the residency requirement of Commission members may be granted by the Mayor and City Council in order to obtain representatives from these disciplines.
 3. Appointments shall be made for a three-year term. Vacancies shall be filled by the Mayor for the unexpired term in the same manner as the original appointment.
 4. All members shall serve without compensation.
 5. Professional staff assistance shall be provided to the Commission by the Community Development Director or his/her designee and by such qualified professionals, as may be required to support the performance of the duties of the Commission.
 6. The Commission may, in consultation with City staff and the City Attorney, adopt administrative rules and rules of procedures to implement its powers and duties.
 7. All commission meetings shall be conducted in compliance with Chapter 42.30 RCW, Open Public Meetings Act.
- B. As requested by the City, the Historic Preservation Commission may:
1. Promote awareness and preservation of the city's history.
 2. Maintain a comprehensive inventory of historic resources within the city.
 3. Officially recognize excellence in the rehabilitation of historic buildings and structures.
 4. Maintain the College Place Register of Historic Places. This official register shall include buildings, structures, sites, objects and districts identified by the Commission as having historic significance worthy of recognition and protection by the City and encouragement of efforts by owners to maintain, rehabilitate and preserve properties.

5. Review and make recommendations to the City Council on nominations to the College Place Register of Historic Places according to criteria in this Chapter and Chapter 84.26 RCW.
6. Review and comment on applications for approvals, permits, environmental assessments or impact statements, and other similar documents pertaining to properties on the Register.
7. Maintain standards to be used to guide the review and the issuance of a Certificate of Appropriateness or waiver.
8. Review proposals to construct, change, alter, modify, remodel, move, demolish and significantly affect properties or districts on the College Place Register of Historic Places.
 - a. Approve or deny requests for Certificates of Appropriateness or waivers.
9. Serve as the local review board for special valuation in accordance with the provisions of Chapter 84.26 RCW, and:
 - a. Make determination concerning the eligibility of historic properties for special valuation.
 - b. Verify that the improvements are consistent with the Washington State Advisory Council's Standards for Rehabilitation and Maintenance.
 - c. Enter into agreements with property owners for the duration of the special valuation period as required under WAC 254-20-070(2).
 - d. Approve or deny applications for special valuation; and
 - e. Monitor the property for continued compliance with the agreement and statutory eligibility requirements during the ten-year special valuation period.
10. Perform tasks assigned by the City Council or the Mayor.

14.110.030 College Place Register of Historic Places.

- A. Any building, structure, site, object or district may be designated for inclusion in the College Place Register of Historic Places if it is significantly associated with the history, architecture, archaeology, engineering or cultural heritage of the community; if it has

integrity; is at least fifty years old, or is of lesser age and has exceptional importance; and if it falls in at least one of the following categories:

1. Is associated with events that have made a significant contribution to the broad patterns of national, state or local history.
 2. Embodies the distinctive architectural characteristics of a type, period, style or method of design or construction.
 3. Is an outstanding work of a designer, builder or architect in national, state, or local history.
 4. Exemplifies or reflects special elements of the city's cultural, special, economic, political, aesthetic, engineering or architectural history.
 5. Is associated with the lives of persons significant in national, state or local history.
 6. Has yielded or may be likely to yield important archaeological information related to history or prehistory.
 7. Is a building or structure removed from its original location, but which is significant primarily for architectural value, or which is the only surviving structure significantly associated with an historic person or event.
 8. Is a birthplace or grave, tomb, crypt or the like of an historical figure of outstanding importance and is the only surviving structure or site associated with that person.
 9. Is a cemetery or burial ground which derives its primary significance from age, from distinctive design features, or from association with historic events or cultural patterns; or
 10. Is a reconstructed building that has been executed in an historically accurate manner on the original site.
- B. Any person may nominate a building, structure, site, object, or district for inclusion in the College Place Register of Historic Places. All nominations shall include the written consent or approval of the property owner(s) or his/her agent.
1. The nomination shall include all features, interior and exterior, and outbuildings that contribute to its designation.
 2. The nomination shall include a legal description of the property wherein a building or structure is located, or of the site in the case of a site. In the case of an object, the location shall be described with sufficient detail to identify the object's physical location.

3. In the case of districts, the designation shall include description of the boundaries of the district; the characteristics of the district which justifies its designation; and a list of all properties including features, structures, sites and objects which contribute to the designation of the district.
- C. The Historic Preservation Commission shall consider the merits of the nomination in accordance with the criteria set forth in this Chapter.
1. Consideration of the merits of the application and the Commission's recommendation shall occur at a public meeting or meetings. The application and documentary materials should be provided to the Commission members and available to the public in advance of the meeting.
 2. Notice that the Commission will be considering a nomination application shall be provided as required by the Open Public Meetings Act. Written notice shall be mailed via USPS to the nominee owner(s) of record and the nominator (if different) prior to all public meetings unless requested otherwise. Notice shall include posting at the property, when reasonably feasible.
 3. If the Commission finds that the nominated property is eligible for inclusion in the College Place Register of Historic Places, the Commission shall make a recommendation to the City Council that the property be listed in the register. In the case of historic districts, the Commission shall consider a simple majority of property owners (50 percent plus one vote) to be adequate for owner consent. Owner consent and notification procedures in the case of districts shall be further defined in rules. The property owner(s) of record shall be notified of the listing. Notice of the listing to the property owner(s) of record shall be by mail.
- D. The Commission may consider removal of a property from the College Place Register of Historic Places by the same procedure as provided for in establishing the designation and may remove the property upon a finding that it no longer qualifies with the listing criteria. A property may be removed from the register of historic places without the owner's consent.
- E. Listing on the College Place Register of Historic Places is an honorary designation denoting significant association with the historic, archaeological, engineering or cultural heritage of the community. Properties may be listed individually or as contributing to an historic district.
1. Prior to the commencement of any work on a register property, excluding ordinary repair and maintenance and emergency measures as defined in this Chapter, the owner must request and receive a Certificate of Appropriateness from the Commission for the proposed work. Violation of this rule may be grounds for the Commission to review the property for removal from the register, to recommend to the City Council removal of the property from the register, or any other action available to the City.

2. As a certified local government (CLG), all properties listed on the College Place Register of Historic Places may be eligible for a special tax valuation on their rehabilitation.
- F. Properties designated on the College Place Register of Historic Places shall be subject to the provisions set forth in this Chapter, as well as the bulk, use, setback and other controls of the zoning district in which they are located. Nothing contained herein shall be construed to be repealing, modifying or waiving any zoning provisions or other local, state or federal laws or regulations.
- G. No change of use, construction any new building or structure, or reconstruction, alteration, restoration, remodel, repair, removal, or moving any property on the College Place Register of Historic Places shall occur without review by the Historic Preservation Commission and issuance of a Certificate of Appropriateness.
1. The owner or his/her agent shall apply to the City for a review of proposed changes on a College Place Register property or within a College Place Register historic district and request a Certificate of Appropriateness or, in the case of demolition, a waiver. Each application for review of proposed changes shall be accompanied by such information as is required by the City for the proper review of the proposed project. The Commission's decisions shall be in writing and shall state the findings of fact and reasons relied upon in reaching its decision.
 2. The Commission shall attempt to meet with the Applicant and review the proposed work according to the design review criteria established in rules. Commission members of the commission as a whole may visit the property or site for the purpose of inspection and information gathering, but no deliberation shall occur by the Commission or its members outside of the public meeting. The Commission shall complete its review and make its recommendations within 30 calendar days of the date of receipt of the application. If the Commission is unable to process the request, the Commission may ask for an extension of time. If the Commission is unable to process the request due to the applicant failing to meet with the Commission, failing to submit required information, failing to permit site visit to the Commission or any of its members, or failing to comply with any other reasonable request of the Commission or any Commission rule, regulation, or guidelines, or this chapter, the Commission may deny the application.
 3. The Commission's recommendations shall be in writing and shall state the findings of fact and reasons relied upon in reaching its decision. Any conditions agreed to by the applicant in this review process shall become conditions of approval of any permits granted. If the owner agrees to the Commission's recommendations, a Certificate of Appropriateness shall be awarded by the Commission according to standards established in the Commission's rules.

4. The Commission's recommendations and, if awarded, the Certificate of Appropriateness shall be transmitted to the building or zoning official for consideration in making a decision on the building permit application.

14.110.040 Special Valuation for Historic Properties. The purpose of this Section is to implement special tax valuation for rehabilitation of historic properties under which the assessed value of eligible historic property is determined at a rate that excludes, for up to ten years, the actual cost of the rehabilitation, in accordance with the provisions of RCW 84.26.

- A. Property owners seeking special tax valuation shall submit applications for special tax valuation to the County Assessor's office.
 1. Applications shall be forwarded to the City by the Assessor, typically within ten calendar days of filing.
 2. The Commission shall review the application(s), consistent with its rules of procedure, and determines if the application(s) is complete and if the properties meet the criteria set forth in WAC 254-20-070(1) and this Chapter.
 - a. If the Commission finds the property meets all the criteria, then, on behalf of the City, it shall seek to execute an historic preservation special valuation agreement (set forth in WAC 254-20-120) with the property owner. No application shall be approved without an historic preservation special valuation agreement duly executed by the Commission and the property owner(s).
 - b. If the Commission determines the application incomplete, lacks required supporting documentation or information, or the property does not meet all applicable criteria, then it shall deny the application.
 3. The Commission certifies its decisions in writing and states the facts upon which the approvals or denials are based and the City files copies of the certifications with the County Assessor, typically within ten calendar days.
 4. For approved applications, the City shall:
 - a. Forward copies of the agreements, applications, and supporting documentation (as required by WAC 254-20-090 (4)) to the County Assessor; and
 - b. Notify the State Review Board that the properties have been approved for special valuation.
 5. For approved applications, the owner shall:
 - a. Monitor the property for continued compliance with the agreements throughout and continued qualification for the special valuation for the ten-year special valuation period.

- b. Immediately report to the City any actual or suspected agreement non-compliance or special tax disqualification.
 - c. Make the historic aspects of the property accessible to public view at least one day a year if the property is not substantially visible from public rights-of-way; and
 - d. Comply with any other provisions in the agreement.
 - 6. The Commission may determine, in a manner consistent with its rules of procedure, whether a property should be disqualified from special valuation, based on a finding that:
 - a. The owner failed to comply with the terms of the agreement; or
 - b. There was a loss of historic value resulting from physical changes to the building or site; or
 - c. The disqualification is necessary and appropriate to fulfill the purposes of this Chapter.
 - 7. In the event that the Commission finds that a property is no longer qualified for special valuation, the City shall notify the owner, the County Assessor, and State Review Board in writing and state the facts supporting its findings.
- B. Applications for special tax valuation shall be subject to review as follows:
- 1. Properties listed on the College Place Register of Historic Places or that have been certified as contributing to a historic district on the College Place Register of Historic Places which have been substantially rehabilitated at a cost and within a time period which meets the requirements set forth in Chapter 84.26 RCW are eligible to apply.
 - 2. Complete applications shall consist of the following documentation:
 - a. A legal description of the historic property.
 - b. Comprehensive exterior and interior photographs of the historic property before and after rehabilitation.
 - c. Architectural plans or other legible drawings depicting the completed rehabilitation work.
 - d. A notarized affidavit attesting to the actual cost of the rehabilitation work completed prior to the date of application and the period of time during which the work was performed and documentation of both to be made available to the Commission upon request; and

- e. For properties located within historic districts, in addition to the standard application documentation, a statement from the Secretary of the Interior or appropriate local official, as specified in local administrative rules or by the local government, indicating the property is a certified historic structure is required.
- 3. In its review of complete applications, the Commission shall determine if the properties meet all the following criteria:
 - a. The property is historic property.
 - b. The property is eligible for special valuation by the City.
 - c. The property has been rehabilitated at a cost which meets the definition set forth in RCW 84.26.020(2) within 24 months prior to the date of application; and
 - d. The property has not been altered in any way which adversely affects those elements which qualify it as historically significant as determined by applying the Washington State Advisory Council's Standards for the Rehabilitation and Maintenance of Historic Properties (WAC 254-20-100(1).
- 4. Rehabilitation and Maintenance Criteria. The Washington State Advisory Council's Standards for the Rehabilitation and Maintenance of Historic Properties in WAC 254-20-100 shall be used by the Commission as minimum requirements for determining whether or not an historic property is eligible for special valuation and whether or not the property continues to be eligible for special valuation once it has been so classified.
- 5. The historic preservation special valuation agreement in WAC 254-20-120 shall be used by the Commission as the minimum agreement necessary to comply with the requirements of RCW 84.26.050(2).
- 6. Any decision of the Commission acting on any application for classification as historic property, eligible for special valuation, may be appealed in accordance with the provisions of Chapter 14.30.
 - a. The appeal must be filed in the timeframe and format prescribed by the City and must state the grounds upon which the appeal is based.
 - b. The appeal shall be reviewed on the records of the Commission (closed record appeal).

14.110.050 Demolition of Historic Structures. The purpose of this Section is to establish a means by which the beauty and authenticity of College Place's historic structures may be conserved as reminders of the community's heritage.

- A. A thirty (30) day holding period shall be observed, following notification to the local newspaper, prior to issuance of a Development Authorization for demolition of structures over fifty (50) years old, or places of historic value, during which time staff will invite comments from the Washington State Office of Archaeology and Historic Preservation and local interest groups having on file a request for notification of such applications, on the possible historic or architectural significance of the structure or place to the community.
- B. If, based on comments received from the Office of Archaeology and Historic Preservation or local interest groups notified as per Subsection A, staff determines that the subject structure or place possesses sufficient community-wide historic or architectural significance that further public input is warranted, the proposal will be subject to the following:
 - 1. A sixty (60) day staff level stay during which the Director may consult with local and/or state organizations concerned with historic or architectural values. If the structure or place is found to be significant, staff or the concerned group(s) or agency(s) may petition the Historic Preservation Commission for a public hearing to consider significance of the structure or place and options available to preserve the public interest.
 - 2. Based on input received at the public hearing, the Historic Preservation Commission may:
 - a. Authorize issuance of a Development Authorization by Staff.
 - b. Issue a continuance of the stay for no longer than one (1) year to provide opportunity for acquisition, easement, or other preservation mechanism to be negotiated; or
 - c. Take other action as required by State statutes or administrative code as advised by authorized representatives of the Archaeology and Historic Preservation Division of the State Department of Community Development.

Chapter 14.120 Building and Construction

Sections:

14.120.010	Introduction.
14.120.020	Applicability.
14.120.030	General Design Requirements.
14.120.040	International Codes Adopted.
14.120.050	Building Addresses.
14.120.060	Moving Buildings.
14.120.070	Swimming Pools; and
14.120.080	Playground Equipment for Public Use.

14.120.010 Introduction. The purpose of this Chapter is to identify the provisions of the International Codes and amendments that have been adopted by the City as well as to establish local regulations necessary to govern building and construction.

14.120.020 Applicability. It shall be a violation of this Chapter for any individual or entity to erect, construct, alter, extend, repair, move, remove, demolish, or occupy in whole or in part any building, structure or equipment regulated by this code, or cause same to be done, in conflict with or in violation of any of the provisions of this Chapter or to fail to comply with any stop work order or other order of the City's Building Official.

- A. No building or other structure shall be erected, moved, added to, or structurally altered without a Building Permit issued by the City, provided that building permits are not required for the following improvements, as determined by the City:
 - 1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed 120 square feet.
 - 2. Sidewalks, decks and driveways not more than 30 inches above adjacent grade, and not over any basement or story below, and are not part of an accessible route.
- B. No building or structure may be demolished without a Demolition Permit issued by the City in accordance with the provisions of the International Codes as adopted by the City.
- C. Proposed modifications or the demolition of buildings, structures, sites, and properties on the City of College Place, State of Washington, or National Historic Register must comply with the provisions of CPMC 14.110.
- D. Building permit applications shall be submitted in a format prescribed by the City and shall be of sufficient detail, as determined by the City, to show the entire project with emphasis on the following:
 - 1. Structural integrity.

2. Life safety.
 3. Architectural barriers (ADA handicap compliance).
 4. Compliance with all codes having jurisdiction.
 5. Scope of work.
 6. Special inspection requirements and protocols; and
 7. Deferred submittal schedule.
- E. A qualified professional, as determined by the City, must prepare or oversee the preparation of plans for any building or structure containing three or more residential dwelling units and all commercial or industrial buildings or structures.
- F. Building permits shall become invalid if the work authorized by such permit is not commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. Permittees that do not request and pass a City inspection within 180 days of permit issuance or within 180 days since the previous City approved inspection, shall automatically expire and become invalid. The City may grant, in writing, one or more extensions of time, for periods not more than 180 days each, based on good and satisfactory reasons, as determined by the City. Permittees must submit to the City a written extension request prior to the date of permit expiration and shall demonstrate good cause. Extensions are at the sole discretion of the City.
- G. Upon notice from the City that work is being done contrary to the provisions of this code or in a dangerous or unsafe manner, such work shall immediately cease. Such stop work order notice shall be in writing and shall be given to the owner of the property, or to the owner's agent, or to the person doing the work. The notice shall state the conditions under which work is authorized to resume. Where an emergency exists, the City official shall not be required to give a written notice prior to stopping the work. Any person or entity who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to penalties as prescribed by law.

14.120.030 Design Requirements.

- A. The following general design requirements apply to all construction in the City of College Place. In the event of a conflict between these provisions and the provisions of CPMC 14.120.040, these requirements shall apply.
1. Roof snow load: 30 lbs./square foot.

2. Wind speed: 110 mph and a three second gust of 85 mph.
 3. Seismic design category: D₀.
 4. Weathering: Severe.
 5. Frost line depth: 24 inches below grade.
 6. Termites: Slight to moderate.
 7. Decay: None to slight.
 8. Winter design temperature: 10 degrees Fahrenheit.
 9. Ice shield underlay: Yes.
 10. Flood Hazards:
 - a. Map Index Community – Panel Number 530195INDO Effective 09/07/2001.
 - b. FIRM Community-Panel Number 5301950440B, Effective 9/07/2001.
 - c. FIRM Community-Panel Number 5301940445B, Effective 12/1/1983, Revised; and
 - d. Letter of Map Revision (LOMR) IA-RA-RS-530194 4/13/1988.
 11. Annual freeze index: 1000; and
 12. Mean annual temperature: 53.4 degrees Fahrenheit.
- B. Except as may be otherwise provided herein, the following apply to new structures and existing buildings when the occupancy classification changes or when they are being used as mixed occupancies.
1. All occupancy classifications referenced in this Section are as defined in the International Fire Code as adopted by the City of College.
 2. The College Place Fire Chief must approve all automatic sprinklers, fire extinguishing systems, and other fire or smoke suppression and/or retardant apparatus mentioned in this Section.
 3. An automatic fire sprinkler system shall be installed in:

- a. Drinking or dining establishments when the total floor area exceeds 3,000 square feet.
 - b. All multi-theater complexes.
 - c. In basements larger than 1,500 square feet in floor area except Group R, Division 3 occupancies.
 - d. When a structure has over 4,000 square feet of floor area, is more than two stories, or is more than 30 feet in height.
 - e. In all amusement buildings.
 - f. All theatrical stages and contiguous accessory spaces such as dressing rooms, workshops, and storerooms where the combined area is more than 1,000 square feet.
 - g. All Group E occupancies over 3,000 square feet or more than two stories in height.
 - h. All Group F occupancies over 4,000 square feet or more than 30 feet in height.
 - i. All Group H, Division 1, 2, 3 and 5 occupancies.
 - j. All Group H, Division 4 occupancies having a floor area of more than 3,000 square feet or more than 30 feet in height.
 - k. All Group I Occupancies. In addition, quick response or residential sprinklers shall be installed throughout patient/inmate sleeping areas.
 - l. Group M occupancies with floor areas over 4,000 square feet or more than 30 feet in height.
 - m. Group S occupancies with floor areas over 4,000 square feet or more than 30 feet in height; and
 - n. Group U occupancies with floor areas over 4,000 square feet or more than 40 feet in height.
- 4. As noted in the International Building Code, area separation walls are not considered to separate a building to enable deletion of the required fire alarm/detection and fire sprinkler systems required by this Section.
 - 5. The Fire Chief may exempt the following rooms or areas from the requirement to install sprinkler systems:

- a. Where sprinklers are considered undesirable because of the nature of the contents of the rooms or in rooms or areas which are of noncombustible construction with wholly noncombustible contents and which are not exposed by other areas. Sprinklers shall not be omitted from any room merely because it is damp or of fire resistive construction.
 - b. Where the application of water or flame and water to the contents may constitute a serious fire or life hazard, as in the case of the manufacture or storage of quantities of aluminum powder, calcium carbide, calcium phosphide, metallic sodium and potassium, quick lime, magnesium powder, or sodium peroxide; and
 - c. Safe deposit and other vaults of fire-resistive construction, when used for storage of records, files and other documents, when stored in metal cabinets.
6. Alternative approved automatic fire extinguishing systems may be installed to protect against special hazards or occupancies in lieu of automatic sprinklers when approved by the Fire Chief, or his/her designee.
7. The installation of an automatic fire sprinkler system does not eliminate the need for alarm and fire detection systems required by the International Building or Fire Code.
8. In the event there is a conflict between any of the provisions of this Section and the provisions of the most current edition of International Building or Fire Code as published by the International Code Council and adopted by the City, then the provisions of the more restrictive code, as determined by the City, shall apply.
9. A qualified service technician, as determined by the City, shall service all automatic fire sprinkler systems annually only. A copy of the annual service report, certified by the signature of the technician who performed the inspection, shall be forwarded to the Fire Department within five working days of such inspection.
10. If, at any time, any automatic fire sprinkler system becomes inoperative, the property owner shall immediately notify the College Place Fire Chief. "Inoperability" shall be defined as any condition that prevents any sprinkler from operating as designed or any alarm from sounding at its designated location.
11. All automatic fire sprinkler systems shall be equipped with an alarm, which shall give an audible signal on the building exterior. This shall be a bell or horn strobe of sufficient volume to alert passersby in a location approved by the Fire Chief.
12. Automatic fire sprinkler systems shall be designed, installed, tested, and maintained per the National Fire Sprinkler Code as published in the National Fire Protection Association Chapter 13.

13. The violation of any of the provisions of this notice shall constitute the suffering of nuisance on the affected premises and such nuisance may be abated as in the case of any other nuisance per the provisions of the College Place Municipal Code or those provisions of the Revised Code of Washington respecting nuisance abatement.

- C. **Damaged Buildings.** If the Building Official finds that the value of proposed work equals or exceeds 50 percent of the assessed valuation of the building or structure before the damage has occurred or the improvement is started, then existing portions of the entire building or structure shall be improved to meet the requirements of the International Codes as adopted.

14.120.040 International Codes Adopted. The following Codes are hereby adopted by the City of College Place:

- A. The 2015 Edition of the International Building Code, as adopted and hereafter amended by the State Building Code Council in Washington Administrative Code (WAC) Chapter 51-50, as published by the International Code Council, is hereby adopted, together with the following amendments.

These codes are amended as follows:

Section 101.1. Insert: City of College Place.

Section 113 Substitute: Hearing Examiner.

Section 113.1 General. The Hearing Examiner for the City of College Place shall hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of this code.

Section 113.2 Limitations of Authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed. The Hearing Examiner shall have no authority to waive requirements of this code.

Section 114.4 Violation penalties. Any person who violates a provision of this code or fails to comply with any of the requirements thereof or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor and shall be punished by a fine not to exceed one thousand dollars, or by imprisonment in jail for a period not to exceed ninety days or by both such fine and imprisonment.

Section 1612.3. Insert: City of College Place.

- B. The 2015 Edition of the International Residential Code (IRC), as adopted and hereafter amended by the State Building Code Council in Washington Administrative Code (WAC) Chapter 51-51, as published by the International Code Council, including Appendices F and Q, but excluding Chapter 11, “Energy Efficiency,” and Chapters 25 through 43, are hereby adopted together with the following amendments:

These codes are amended as follows:

Section R101.1. Insert: City of College Place

Section R112. Hearing Examiner.

Section R112.1 General. The Hearing Examiner for the City of College Place shall hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of this code.

Section R112.2 Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed. The Hearing Examiner shall have no authority to waive requirements of this code.

R112.2.1 Determination of substantial improvement in flood hazard areas. When the building official provides a finding required in Section R105.3.1.1, the Hearing Examiner shall determine whether the value of the proposed work constitutes a substantial improvement. A substantial improvement means any repair, reconstruction, rehabilitation, addition or improvement of a building or structure, the cost of which equals or exceeds 50 percent of the market value of the building or structure before the improvement or repair is started. If the building or structure has sustained substantial damage, all repairs are considered substantial improvement regardless of the actual repair work performed. The term does not include:

1. Improvements of a building or structure required to correct existing health, sanitary or safety code violations identified by the building official and which are the minimum necessary to assure safe living conditions; or
2. Any alteration of an historic building or structure, provided that the alteration will not preclude the continued designation as an historic building or structure. For the purpose of this exclusion, an historic building is:
 - 2.1. Listed or preliminarily determined to be eligible for listing in the National Register of Historic Places.

- 2.2. Determined by the Secretary of the U.S. Department of Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined to qualify as an historic district; or
- 2.3. Designated as historic under a state or local historic preservation program that is approved by the Department of Interior.

R112.2.2 Criteria for issuance of a variance for flood hazard areas. A variance shall be issued only upon:

- 3. A showing of good and sufficient cause that the unique characteristics of the size, configuration or topography of the site render the elevation standards in Section R322 inappropriate.
- 4. A determination that failure to grant the variance would result in exceptional hardship by rendering the lot undevelopable.
- 5. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
- 6. A determination that the variance is the minimum necessary to afford relief, considering the flood hazard.
- 7. Submission to the applicant of written notice specifying the difference between the design flood elevation and the elevation to which the building is to be built, stating that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced floor elevation, and stating that construction below the design flood elevation increases risks to life and property.

R112.4 Administration. The Building Official shall take immediate action in accordance with the decision of the Hearing Examiner.

Section R113.4. Violation penalties. Any person who violates a provision of this code or fails to comply with any of the requirements thereof or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor and shall be punished by a fine not to exceed one thousand dollars, or by imprisonment in jail for a period not to exceed ninety days or by both such fine and imprisonment.

Section R403.1.3 Is modified to include the following: Due to the code's assumed minimum soil bearing of 1500 psf and local soil conditions Foundation Stem Walls will incorporate a minimum of two Horizontal runs of #4 reinforcing steel. One shall be placed

3 inches above the bottom of the wall and one within 5 inches of the top of the wall (grade 60) prescriptively, or in lieu an engineered foundation design (WA ST stamp) at submittal.

Table R301.2 (1) Insert: See Section 14.120.030 Design Requirements A.

- C. The 2015 Edition of the International Mechanical Code, as adopted by the State Building Code Council in Washington Administrative Code (WAC) Chapter 51-52, as published by the International Code Council, including the 2015 International Fuel Gas Code, 2014 NFPA 58 and the 2014 NFPA 54, is hereby adopted.

These codes are amended as follows:

Section 101.1. Insert: The City of College Place.

Section 106.5.2. Fees shall be in accordance with the current City Fee Schedule.

Section 106.5.3. Insert: The City may refund a fee, or a part of a fee as follows:

- a. 100 percent of any fee erroneously paid or collected.
- b. Up to 80 percent of the applicable permit fee paid when no work has been done under a permit issued in accordance with this code.
- c. Up to 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done. The Building Official shall not authorize the refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

Section 108.4. Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor punishable by a fine of not more than one thousand dollars or by imprisonment not exceeding ninety days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 108.5. Stop work orders. Upon notice from the code official that mechanical work is being done contrary to the provisions of this code or in a dangerous or unsafe manner, such work shall immediately cease. Such notice shall be in writing and shall be given to the owner of the property, or to the owner's agent, or to the person doing the work. The notice shall state the conditions under which work is authorized to resume. Where an emergency exists, the code official shall not be required to give a written notice prior to stopping the work. Any person who shall continue any work on the system after having been served with a stop work order, except such work as that person is directed to perform

to remove a violation or unsafe condition, shall be liable for a fine of not less than two times the value of the permit.

Section 109 Means of Appeal

Section 109.1 Application for appeal. A person shall have the right to appeal a decision of the code official to the Hearing Examiner. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed.

109.1.1 Limitation of authority. The Hearing Examiner shall have no authority to waive requirements of this code.

109.2 Membership of board. Delete entire subsection.

109.3 Notice of meeting. Delete entire subsection.

109.4 Open hearing. All hearings before the Hearing Examiner shall be open to the public. The Appellant, the Appellant's representative, City staff and representatives of the City, and any person whose interests are affected shall be given an opportunity to be heard.

109.5 Postponed hearing. Delete entire subsection.

109.6 Board decision. Delete entire subsection.

109.7 Court review. Any person, whether or not a previous party of the appeal, shall have the right to apply to the appropriate court for a writ of certiorari to correct errors of law. Application for review shall be made in the manner and time required by law in accordance with the provisions of this Title.

The 2015 Edition of the International Fire Code, as adopted by the State Building Code Council in Washington Administrative Code (WAC) Chapter 51-54, as published by the International Code Council, including Appendix Chapters B, C and D (see International Fire Code Section 101.2.1, 2015 Edition), is hereby adopted.

These codes are amended as follows:

Section 101.1 Insert: City of College Place.

Section 108. Hearing Examiner.

Section 108.1. Appeals. All appeals of orders, decisions or determinations made by the City Fire Marshall relative to the application and interpretation of this code shall be heard and decided by the Hearing Examiner.

Section 108.2 Limitations on authority. An application for appeal shall be based on a claim that the intent of this code or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equivalent method of protection or safety is proposed. The Hearing Examiner shall have no authority to waive requirements of this code.

Section 109.4 Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than one thousand dollars or by imprisonment not exceeding ninety days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 111.A. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than three hundred dollars or more than one thousand dollars.

That the geographic limits referred to in certain sections of the *2015 International Fire Code* are hereby established as follows:

Section 5704.2.9.6.1. In all zones established in Title 14 of the College Place Municipal Code except heavy industrial.

Section 5706.2.4.4. In all zones established in Title 14 of the College Place Municipal Code except light and heavy industrial, provided that up to one hundred ten gallons may be stored for domestic purposes.

Section 5806.2. In all zones as established in Title 14 of the College Place Municipal Code except heavy industrial.

Section 6104.2 the storage of liquefied petroleum gases in excess of 500 gallons is prohibited in all zones established in Title 14 of the College Place Municipal Code except light and heavy industrial. Bulk storage of liquefied petroleum gas is prohibited in all zones as established in Title 14 of the College Place Municipal Code except heavy industrial.

- E. The 2015 Edition of the Uniform Plumbing Code (UPC), as adopted by the State Building Code Council in Washington Administrative Code (WAC) Chapters 51-56, as published by the International Association of Plumbing and Mechanical Officials (IAPMO), is hereby adopted.

These codes are amended as follows:

102.3 Hearing Examiner. The Hearing Examiner shall hear and decide all appeals of orders, decisions, or determinations made by the Authority Having Jurisdiction relative to the application and interpretations of this code.

102.3.1 Limitations of Authority. The Hearing Examiner shall have no authority relative to interpretation of the administrative provisions of this code, nor shall the Hearing Examiner be empowered to waive requirements of this code.

102.4 Violations. It shall be unlawful for a person, firm, or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert, demolish, equip, use, or maintain plumbing or permit the same to be done in violation of this code.

102.5 Penalties. A person, firm, or corporation violating a provision of this code shall be deemed guilty of a misdemeanor punishable by a fine of not more than one thousand dollars or by imprisonment not exceeding ninety days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Any provisions of such code affecting sewers or fuel gas piping are not adopted and are specifically rejected. Also, Chapters 12 and 14 of this Code are not adopted. Additionally, those requirements of the Uniform Plumbing Code relating to venting and combustion air of fuel fired appliances as found in Chapter 5 and those portions of the Code addressing building sewers are not adopted.

- F. The 2015 Washington State Energy Code, as adopted by the State Building Code Council in Chapter 51-11C and 51-11R WAC, is hereby adopted.

This code is amended as follows:

R109.1 and C109.1 Hearing Examiner. The Hearing Examiner shall hear and decide all appeals of orders, decisions, or determinations relative to the application and interpretations of this code.

R109.2 and C109.2 Limitations of Authority. The Hearing Examiner shall have no authority relative to interpretation of the administrative provisions of this code, nor shall the Hearing Examiner be empowered to waive requirements of this code.

R110 and C110. Violations. It shall be unlawful for a person, firm, or corporation to erect, construct, any building, or remodel or rehabilitate any existing building or structure in the state, or allow the same to be done, contrary to or in violation of any of the provisions of this code.

- G. Standards for Accessibility of Buildings and Facilities to Elderly and Handicapped, RCW 70.92.100 through 70.92.160, are hereby adopted by reference.

- H. The 2015 Edition of the International Existing Building Code, as published by the International Code Council, is hereby adopted
- I. The National Fuel Gas Code (NFPA 54), as adopted by the State Building Code Council in Chapter 51-52 WAC, and as published by NFPA, is hereby adopted.
- J. The Liquefied Petroleum Gas Code (NFPA 58), as adopted by the State Building Code Council in Chapter 51-52 WAC, and as published by NFPA, is hereby adopted.
- K. The 2015 Edition of the International Fuel Gas Code (IFGC), as adopted by the State Building Code Council in Chapter 51-52 WAC, and as published by the International Code Council, is hereby adopted.

14.120.050 Moving Buildings.

- A. No individual or entity shall move any building over, upon or along any street or alley in the city without a City-issued permit, provided that:
 - 1. The City shall, in the permit(s) issued under this Section, prescribe the mode of moving of such building or buildings and the street or alleys over which the removal may be made, and the move shall at all times be subject to the control and direction of the City.
 - 2. The route and timing of the move may be limited through a right-of-way use or another permit issued by the City.
 - 3. The City may require the mover to obtain the necessary permission, including but not limited to permits, from any other individual or entity who owns or has an interest in the property over which the building is being moved and provide proof thereof to the City; and
 - 4. The property owner or designated Project Sponsor shall be responsible for all costs and claims of any nature associated with the moving of a building.

14.120.060 Swimming Pools. No individual or entity shall construct a public or semipublic swimming pool nor make changes in any public or semipublic swimming pool already built, or any appurtenances thereof, until the plans and specifications thereof shall first have been submitted to and received the approval of the Washington State Department of Health and a copy of said approval provided to the City. Failure to comply with this section may result in owner being required to remove said swimming pool or appurtenances thereof, or changes thereto or result in the City removing or causing the removal said swimming pool or appurtenances thereof or changes thereto. In the event that the City must act to rectify a non-compliance with this Section, the owner shall be responsible for any and all costs associated therewith. The owner shall be responsible, in addition to the cost of correction, any and all costs of collection of such amount, including but not limited to attorneys' fees and costs and any and all amounts due and owing the City shall become a lien on the real property.

14.120.070 Playground Equipment for Public Use. All play equipment installed on City owned property, or property to be dedicated to the City, shall meet or exceed:

- A. ASTM F1487 – 17 Standard Consumer Safety Performance Specification for Playground Equipment for Public Use; and
- B. Section 424 – Children’s Play Structures of the International Building Code.

Chapter 14.130 Nonconforming Buildings, Structures, Uses, and Lots

Sections:

- 14.130.010 Introduction.**
- 14.130.020 Illegal Buildings, Structures, Lots, and Uses Not Permitted.**
- 14.130.030 Nonconforming Buildings and Structures.**
- 14.130.040 Nonconforming Uses.**
- 14.130.050 Nonconforming Lots; and**
- 14.130.060 Sale of a Nonconforming Building, Structure, Lot, or Use.**

14.130.010 Introduction. This Chapter provides for the regulation of buildings, structures, **lots**, and uses that do not comply with the provisions of this Title and specifies the circumstances, conditions, and/or procedures under which these nonconformities may be permitted to continue and/or to expand.

14.130.020 Illegal Buildings, Structures, Lots, and Uses Not Permitted. Structures, **lots**, site improvements, uses, and/or development activities which were not legally established or conducted, as determined by the City, must fully conform and comply with the provisions this Title or be abated; provided, that:

- A. The burden of documenting and showing that any nonconformity is a legal nonconformity shall, in all cases, be upon the owner of such nonconformity and not upon the City.
- B. If the Community Development Director or his/her designee cannot conclusively determine that the nonconformity was lawfully established and in continuous use or operation, then the matter may be referred to the Hearing Examiner for review. The Hearing Examiner shall be authorized to render a decision as to whether the nonconforming building, structure, lot, or use or structure was lawfully established and/or in continuous operation or not and determine the measures necessary for compliance with this Title, and/or to order abatement.

14.130.030 Nonconforming Buildings and Structures. Buildings and structures that were legally established, but do not comply with current regulations, may be used subject to the following provisions:

- A. Nothing in this Chapter shall be construed to restrict normal structural repair and maintenance of a nonconforming structure, including the replacement of walls, fixtures and plumbing, provided that the degree of nonconformity is not increased.
- B. Legal nonconforming structures may be remodeled, improved, and/or expanded; provided, that the proposed activities do not increase the degree of nonconformity.

- C. Nonconforming buildings or structures shall not be relocated on the same site unless the move results in bringing the building or structure into closer conformance with the provisions of this Title.
- D. Should the structure be destroyed by any means to an extent equal to or more than 50 percent as determined by the City, it shall not be reconstructed except in conformity with the provisions of this Title.

14.130.040 Nonconforming Uses.

- A. A nonconforming use of a building, structure, or land shall not be extended or enlarged, unless otherwise provided in this Title.
- B. A nonconforming use shall be discontinued and may not be reinstated if use has been vacated or discontinued and not reestablished within 12 months as determined by the City.
 - 1. When a nonconforming use becomes discontinued or succeeded by a conforming use, it shall be deemed that such prior non-conforming use has ceased to exist and thus loses its status as a legal nonconforming use.
 - 2. Any subsequent use shall conform to the provisions of this Title.
 - 3. The City shall have the discretion to extend the time limitation due to special circumstances beyond the control of the owner or occupant of the nonconforming use or nonconforming structure. Examples of special circumstances include but are not limited to disputes over insurance settlements in the case of fire or other casualty, delay in transferring title due to probate proceedings, litigation that impacts continuation of a nonconforming use or nonconforming structure, labor strikes, war, and acts of God. If the delay is due to the actions or inactions of the individual or entity that desires to continue the nonconforming use, as determined at the sole discretion of the City, the City may deny any requested extension of time limitation.

14.130.050 Nonconforming Lots.

- A. A legal nonconforming lot may be developed; provided, that:
 - 1. It meets all other requirements of this Title and/or has obtained a variance pursuant to this Title; or
 - 2. A reasonable use exception has been obtained in accordance with the provisions of this Title.

14.130.060 Sale of a Nonconforming Building, Structure, Lot, or Use. Property classified as nonconforming may be transferred or sold without that fact alone affecting the right to continue the nonconforming use or use of a nonconforming structure.

Official Zoning Map
Potential Amendments Under Review



**CITY OF COLLEGE PLACE
WASHINGTON**

Approved: October 9, 2018
Potential Amendments: September 26, 2020

LEGEND

Zoning Designations

- Downtown Mixed Use (DMU)
- General Commercial (GC)
- Light Industrial (LI)
- Multi-Family Residential (MFR)
- Public Use (PU)
- Single Family Residential (SFR)
- University District (UD)

City Limits

UGA

Proposed Revision

Potential Revisions Under City Review

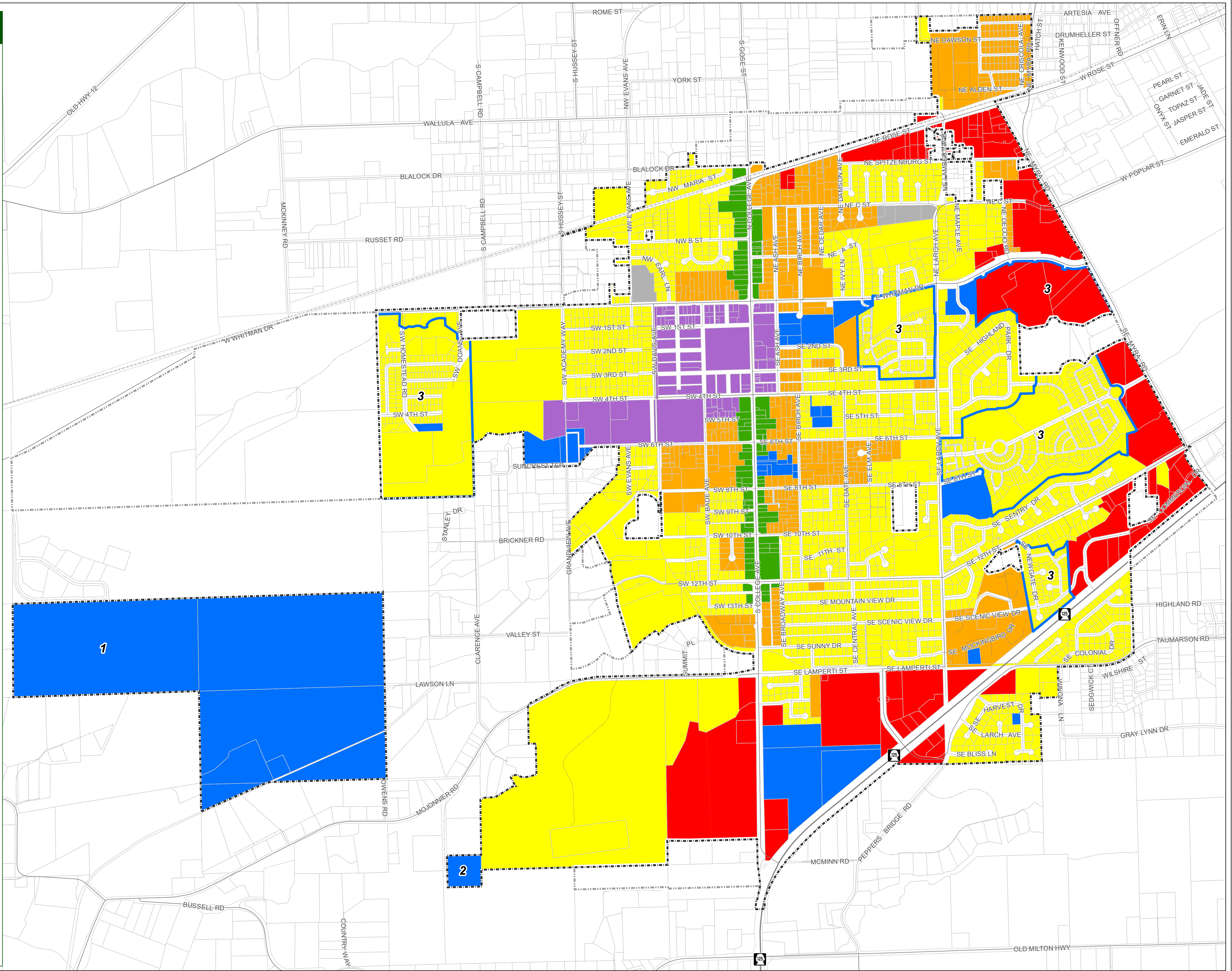
1. To be zoned Public Uses upon annexation to the City.
2. To be zoned Public Uses upon annexation to the City.
3. Note: The Planned Unit Development zoning district no longer exists. Areas previously designated as PUD have been zoned consistent with their PUD approval.



0 0.25 0.5
Miles



Disclaimer: The information on this map is intended for general reference use only. The City of College Place, and those operating on their behalf, cannot guarantee the accuracy or usefulness of the information shown. The user of this map assumes all responsibility for inappropriate use of the information provided herein.



City of College Place, Washington
ORDINANCE NO. 20-022

AN ORDINANCE OF THE CITY OF COLLEGE PLACE REPEALING AND REPLACING COLLEGE PLACE MUNICIPAL CODE SECTION 14.120.040 TO UPDATE THE INTERNATIONAL BUILDING AND RELATED CODES APPLICABLE WITHIN THE CITY; PROVIDING FOR ADMINISTRATIVE INTERPRETATIONS; ADOPTING FINDINGS OF FACT; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of College Place has adopted and is implementing a Comprehensive Plan and Development Regulations in accordance with the provisions of the Washington State Growth Management Act; and

WHEREAS, the Washington State Building Code Council has been authorized by the State Legislature to establish the minimum building, mechanical, fire, plumbing and energy code requirements necessary to promote the health, safety and welfare of the people of the state of Washington; and

WHEREAS, the City is required to periodically update the International Building and related codes applicable within the city, as recommended by the Building Code Council.

NOW, THEREFORE, THE COLLEGE PLACE CITY COUNCIL DO HEREBY ORDAIN AS FOLLOWS:

Section 1 Code Repealed. Section 14.120.040 of the College Place Municipal Code shall be repealed effective February 1, 2021.

Section 2 Revised Unified Development Code Adopted. The City of College Place hereby adopts, effective February 1, 2021, a new Section 14. 120.040 of the College Place Municipal Code to update the International Building and related codes applicable within the city, in substantially the same form as the attached Exhibit A.

Section 3 Administrative Interpretations. In the event of a conflict between any provisions of this new Section 14.120.040 and previously adopted ordinances, the Mayor and her designee(s) are hereby authorized to make such administrative interpretations as may be necessary to implement this Ordinance.

Section 4 Findings of Fact. The findings contained in the “WHEREAS” clauses in this Ordinance are hereby adopted as Findings of Fact that support repealing and replacing Section 14.120.040 of the Unified Development Code with the updated version.

Section 5 Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance and the attached Exhibit A including, but not

limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6 Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 7 Effective Date. In order to provide for the orderly transition and implementation of this Ordinance, the new International Building and related codes shall take effect on February 1, 2021, provided that the City Clerk is directed to publish a summary of this ordinance, consisting of the title, at the earliest publication date.

PASSED by the City Council of the City of College Place, Washington, this 24th day of November 2020.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Lisa R. Neissl, City Clerk

Rea Culwell, City Attorney

Exhibit A
City of College Place, Washington Ordinance 20-022
Repealing and Replacing CPMC 14.120.040
Effective February 1, 2021

14.120.040 International Codes Adopted. The following Codes are hereby adopted by the City of College Place:

- A. The 2018 of the International Building Code, as adopted and hereafter amended by the State Building Code Council in Washington Administrative Code (WAC) Chapter 51-50 is hereby adopted along with Appendix E and ICC/ANSI A117.1 -2009, the 2018 International Existing Building Code, and the International Swimming Pool and Spa Code.

These codes are amended as follows:

Section 101.1. Insert: City of College Place.

Section 113 Substitute: Hearing Examiner.

Section 113.1 General. The Hearing Examiner for the City of College Place shall hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of this code.

Section 113.2 Limitations of Authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed. The Hearing Examiner shall have no authority to waive requirements of this code.

Section 114.4 Violation penalties. Any person who violates a provision of this code or fails to comply with any of the requirements thereof or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor and shall be punished by a fine not to exceed one thousand dollars, or by imprisonment in jail for a period not to exceed ninety days or by both such fine and imprisonment.

Section 1612.3. Insert: City of College Place.

- B. The 2018 Edition of the International Residential Code (IRC), as adopted and hereafter amended by the State Building Code Council in Washington Administrative Code (WAC) Chapter 51-51, as published by the International Code Council, including Appendices F, Q, and U, but excluding Chapter 11, "Energy Efficiency," and Chapters 25 through 43.

These codes are amended as follows:

Section R101.1. Insert: City of College Place

Section R112. Hearing Examiner.

Section R112.1 General. The Hearing Examiner for the City of College Place shall hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of this code.

Section R112.2 Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed. The Hearing Examiner shall have no authority to waive requirements of this code.

R112.2.1 Determination of substantial improvement in flood hazard areas. When the building official provides a finding required in Section R105.3.1.1, the Hearing Examiner shall determine whether the value of the proposed work constitutes a substantial improvement. A substantial improvement means any repair, reconstruction, rehabilitation, addition or improvement of a building or structure, the cost of which equals or exceeds 50 percent of the market value of the building or structure before the improvement or repair is started. If the building or structure has sustained substantial damage, all repairs are considered substantial improvement regardless of the actual repair work performed. The term does not include:

1. Improvements of a building or structure required to correct existing health, sanitary or safety code violations identified by the building official and which are the minimum necessary to assure safe living conditions; or
2. Any alteration of an historic building or structure, provided that the alteration will not preclude the continued designation as an historic building or structure. For the purpose of this exclusion, an historic building is:
 - 2.1. Listed or preliminarily determined to be eligible for listing in the National Register of Historic Places.
 - 2.2. Determined by the Secretary of the U.S. Department of Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined to qualify as an historic district; or
 - 2.3. Designated as historic under a state or local historic preservation program that is approved by the Department of Interior.

R112.2.2 Criteria for issuance of a variance for flood hazard areas. A variance shall be issued only upon:

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City of College Place, Washington Ordinance 20-022
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Effective February 1, 2021

1. A showing of good and sufficient cause that the unique characteristics of the size, configuration or topography of the site render the elevation standards in Section R322 inappropriate.
2. A determination that failure to grant the variance would result in exceptional hardship by rendering the lot undevelopable.
3. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
4. A determination that the variance is the minimum necessary to afford relief, considering the flood hazard.
5. Submission to the applicant of written notice specifying the difference between the design flood elevation and the elevation to which the building is to be built, stating that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced floor elevation, and stating that construction below the design flood elevation increases risks to life and property.

R112.4 Administration. The Building Official shall take immediate action in accordance with the decision of the Hearing Examiner.

Section R113.4. Violation penalties. Any person who violates a provision of this code or fails to comply with any of the requirements thereof or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor and shall be punished by a fine not to exceed one thousand dollars, or by imprisonment in jail for a period not to exceed ninety days or by both such fine and imprisonment.

Section R403.1.3 Is modified to include the following: Due to the code's assumed minimum soil bearing of 1500 psf and local soil conditions Foundation Stem Walls will incorporate a minimum of two Horizontal runs of #4 reinforcing steel. One shall be placed 3 inches above the bottom of the wall and one within 5 inches of the top of the wall (grade 60) prescriptively, or in lieu an engineered foundation design (WA ST stamp) at submittal.

Table R301.2 (1) Insert: See Section 14.120.030 Design Requirements A.

- C. The 2018 Edition of the International Mechanical Code, as adopted by the State Building Code Council in Washington Administrative Code (WAC) Chapter 51-52, as published by

the International Code Council, including the 2018 International Fuel Gas Code, 2018 NFPA 58 and the 2017 NFPA 54, is hereby adopted.

These codes are amended as follows:

Section 101.1. Insert: The City of College Place.

Section 106.5.2. Fees shall be in accordance with the current City Fee Schedule.

Section 106.5.3. Insert: The City may refund a fee, or a part of a fee as follows:

- a. 100 percent of any fee erroneously paid or collected.
- b. Up to 80 percent of the applicable permit fee paid when no work has been done under a permit issued in accordance with this code.
- c. Up to 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done. The Building Official shall not authorize the refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

Section 108.4. Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor punishable by a fine of not more than one thousand dollars or by imprisonment not exceeding ninety days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 108.5. Stop work orders. Upon notice from the code official that mechanical work is being done contrary to the provisions of this code or in a dangerous or unsafe manner, such work shall immediately cease. Such notice shall be in writing and shall be given to the owner of the property, or to the owner's agent, or to the person doing the work. The notice shall state the conditions under which work is authorized to resume. Where an emergency exists, the code official shall not be required to give a written notice prior to stopping the work. Any person who shall continue any work on the system after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for a fine of not less than two times the value of the permit.

Section 109 Means of Appeal

Section 109.1 Application for appeal. A person shall have the right to appeal a decision of the code official to the Hearing Examiner. An application for appeal shall be based on a

claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed.

109.1.1 Limitation of authority. The Hearing Examiner shall have no authority to waive requirements of this code.

109.2 Membership of board. Delete entire subsection.

109.3 Notice of meeting. Delete entire subsection.

109.4 Open hearing. All hearings before the Hearing Examiner shall be open to the public. The Appellant, the Appellant's representative, City staff and representatives of the City, and any person whose interests are affected shall be given an opportunity to be heard.

109.5 Postponed hearing. Delete entire subsection.

109.6 Board decision. Delete entire subsection.

109.7 Court review. Any person, whether or not a previous party of the appeal, shall have the right to apply to the appropriate court for a writ of certiorari to correct errors of law. Application for review shall be made in the manner and time required by law in accordance with the provisions of this Title.

- D. The 2018 Edition of the International Fire Code, as adopted by the State Building Code Council in Washington Administrative Code (WAC) Chapter 51-54, as published by the International Code Council, including Section 503, Section 507, and Appendix Chapters B, C and D (see International Fire Code Section 101.2.1, 2018 edition)

These codes are amended as follows:

Section 101.1 Insert: City of College Place.

Section 108. Hearing Examiner.

Section 108.1. Appeals. All appeals of orders, decisions or determinations made by the City Fire Marshall relative to the application and interpretation of this code shall be heard and decided by the Hearing Examiner.

Section 108.2 Limitations on authority. An application for appeal shall be based on a claim that the intent of this code or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equivalent method of protection or safety is proposed. The Hearing Examiner shall have no authority to waive requirements of this code.

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Section 109.4 Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than one thousand dollars or by imprisonment not exceeding ninety days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 111.A. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than three hundred dollars or more than one thousand dollars.

That the geographic limits referred to in certain sections of the 2018 International Fire Code are hereby established as follows:

Section 5704.2.9.6.1. In all zones established in Title 14 of the College Place Municipal Code except heavy industrial.

Section 5706.2.4.4. In all zones established in Title 14 of the College Place Municipal Code except light and heavy industrial, provided that up to one hundred ten gallons may be stored for domestic purposes.

Section 5806.2. In all zones as established in Title 14 of the College Place Municipal Code except heavy industrial.

Section 6104.2 the storage of liquefied petroleum gases in excess of 500 gallons is prohibited in all zones established in Title 14 of the College Place Municipal Code except light and heavy industrial. Bulk storage of liquefied petroleum gas is prohibited in all zones as established in Title 14 of the College Place Municipal Code except heavy industrial.

- E. The 2018 Edition of the Uniform Plumbing Code (UPC), as adopted by the State Building Code Council in Washington Administrative Code (WAC) Chapters 51-56, as published by the International Association of Plumbing and Mechanical Officials (IAPMO), is hereby adopted, including Appendices A, B, and I.

These codes are amended as follows:

102.3 Hearing Examiner. The Hearing Examiner shall hear and decide all appeals of orders, decisions, or determinations made by the Authority Having Jurisdiction relative to the application and interpretations of this code.

102.3.1 Limitations of Authority. The Hearing Examiner shall have no authority relative to interpretation of the administrative provisions of this code, nor shall the Hearing Examiner be empowered to waive requirements of this code.

102.4 Violations. It shall be unlawful for a person, firm, or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert, demolish, equip, use, or maintain plumbing or permit the same to be done in violation of this code.

102.5 Penalties. A person, firm, or corporation violating a provision of this code shall be deemed guilty of a misdemeanor punishable by a fine of not more than one thousand dollars or by imprisonment not exceeding ninety days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Any provisions of such code affecting sewers or fuel gas piping are not adopted and are specifically rejected. Also, Chapters 12 and 14 of this Code are not adopted. Additionally, those requirements of the Uniform Plumbing Code relating to venting and combustion air of fuel fired appliances as found in Chapter 5 and those portions of the Code addressing building sewers are not adopted.

- F. The 2018 Washington State Energy Code, as adopted by the State Building Code Council in Chapter 51-11C and 51-11R WAC, is hereby adopted

This code is amended as follows:

R109.1 and C109.1 Hearing Examiner. The Hearing Examiner shall hear and decide all appeals of orders, decisions, or determinations relative to the application and interpretations of this code.

R109.2 and C109.2 Limitations of Authority. The Hearing Examiner shall have no authority relative to interpretation of the administrative provisions of this code, nor shall the Hearing Examiner be empowered to waive requirements of this code.

R110 and C110. Violations. It shall be unlawful for a person, firm, or corporation to erect, construct, any building, or remodel or rehabilitate any existing building or structure in the state, or allow the same to be done, contrary to or in violation of any of the provisions of this code.

- G. Standards for Accessibility of Buildings and Facilities to Elderly and Handicapped, RCW 70.92.100 through 70.92.160, are hereby adopted by reference.
- H. The National Fuel Gas Code (NFPA 54), as adopted by the State Building Code Council in Chapter 51-52 WAC, and as published by NFPA, is hereby adopted.

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- I. The Liquefied Petroleum Gas Code (NFPA 58), as adopted by the State Building Code Council in Chapter 51-52 WAC, and as published by NFPA, is hereby adopted.

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14.120.040 International Codes Adopted. The following Codes are hereby adopted by the City of College Place:

- A. The 2018 of the International Building Code, as adopted and hereafter amended by the State Building Code Council in Washington Administrative Code (WAC) Chapter 51-50 is hereby adopted along with Appendix E and ICC/ANSI A117.1 -2009, the 2018 International Existing Building Code, and the International Swimming Pool and Spa Code.

These codes are amended as follows:

Section 101.1. Insert: City of College Place.

Section 113 Substitute: Hearing Examiner.

Section 113.1 General. The Hearing Examiner for the City of College Place shall hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of this code.

Section 113.2 Limitations of Authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed. The Hearing Examiner shall have no authority to waive requirements of this code.

Section 114.4 Violation penalties. Any person who violates a provision of this code or fails to comply with any of the requirements thereof or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor and shall be punished by a fine not to exceed one thousand dollars, or by imprisonment in jail for a period not to exceed ninety days or by both such fine and imprisonment.

Section 1612.3. Insert: City of College Place.

- B. The 2018 Edition of the International Residential Code (IRC), as adopted and hereafter amended by the State Building Code Council in Washington Administrative Code (WAC) Chapter 51-51, as published by the International Code Council, including Appendices F, Q, and U, but excluding Chapter 11, "Energy Efficiency," and Chapters 25 through 43.

These codes are amended as follows:

Section R101.1. Insert: City of College Place

Section R112. Hearing Examiner.

Section R112.1 General. The Hearing Examiner for the City of College Place shall hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of this code.

Section R112.2 Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed. The Hearing Examiner shall have no authority to waive requirements of this code.

R112.2.1 Determination of substantial improvement in flood hazard areas. When the building official provides a finding required in Section R105.3.1.1, the Hearing Examiner shall determine whether the value of the proposed work constitutes a substantial improvement. A substantial improvement means any repair, reconstruction, rehabilitation, addition or improvement of a building or structure, the cost of which equals or exceeds 50 percent of the market value of the building or structure before the improvement or repair is started. If the building or structure has sustained substantial damage, all repairs are considered substantial improvement regardless of the actual repair work performed. The term does not include:

1. Improvements of a building or structure required to correct existing health, sanitary or safety code violations identified by the building official and which are the minimum necessary to assure safe living conditions; or
2. Any alteration of an historic building or structure, provided that the alteration will not preclude the continued designation as an historic building or structure. For the purpose of this exclusion, an historic building is:
 - 2.1. Listed or preliminarily determined to be eligible for listing in the National Register of Historic Places.
 - 2.2. Determined by the Secretary of the U.S. Department of Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined to qualify as an historic district; or
 - 2.3. Designated as historic under a state or local historic preservation program that is approved by the Department of Interior.

R112.2.2 Criteria for issuance of a variance for flood hazard areas. A variance shall be issued only upon:

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City of College Place, Washington Ordinance 20-022
Repealing and Replacing CPMC 14.120.040
Effective February 1, 2021

1. A showing of good and sufficient cause that the unique characteristics of the size, configuration or topography of the site render the elevation standards in Section R322 inappropriate.
2. A determination that failure to grant the variance would result in exceptional hardship by rendering the lot undevelopable.
3. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
4. A determination that the variance is the minimum necessary to afford relief, considering the flood hazard.
5. Submission to the applicant of written notice specifying the difference between the design flood elevation and the elevation to which the building is to be built, stating that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced floor elevation, and stating that construction below the design flood elevation increases risks to life and property.

R112.4 Administration. The Building Official shall take immediate action in accordance with the decision of the Hearing Examiner.

Section R113.4. Violation penalties. Any person who violates a provision of this code or fails to comply with any of the requirements thereof or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor and shall be punished by a fine not to exceed one thousand dollars, or by imprisonment in jail for a period not to exceed ninety days or by both such fine and imprisonment.

Section R403.1.3 Is modified to include the following: Due to the code's assumed minimum soil bearing of 1500 psf and local soil conditions Foundation Stem Walls will incorporate a minimum of two Horizontal runs of #4 reinforcing steel. One shall be placed 3 inches above the bottom of the wall and one within 5 inches of the top of the wall (grade 60) prescriptively, or in lieu an engineered foundation design (WA ST stamp) at submittal.

Table R301.2 (1) Insert: See Section 14.120.030 Design Requirements A.

- C. The 2018 Edition of the International Mechanical Code, as adopted by the State Building Code Council in Washington Administrative Code (WAC) Chapter 51-52, as published by

the International Code Council, including the 2018 International Fuel Gas Code, 2018 NFPA 58 and the 2017 NFPA 54, is hereby adopted.

These codes are amended as follows:

Section 101.1. Insert: The City of College Place.

Section 106.5.2. Fees shall be in accordance with the current City Fee Schedule.

Section 106.5.3. Insert: The City may refund a fee, or a part of a fee as follows:

- a. 100 percent of any fee erroneously paid or collected.
- b. Up to 80 percent of the applicable permit fee paid when no work has been done under a permit issued in accordance with this code.
- c. Up to 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done. The Building Official shall not authorize the refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

Section 108.4. Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor punishable by a fine of not more than one thousand dollars or by imprisonment not exceeding ninety days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 108.5. Stop work orders. Upon notice from the code official that mechanical work is being done contrary to the provisions of this code or in a dangerous or unsafe manner, such work shall immediately cease. Such notice shall be in writing and shall be given to the owner of the property, or to the owner's agent, or to the person doing the work. The notice shall state the conditions under which work is authorized to resume. Where an emergency exists, the code official shall not be required to give a written notice prior to stopping the work. Any person who shall continue any work on the system after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for a fine of not less than two times the value of the permit.

Section 109 Means of Appeal

Section 109.1 Application for appeal. A person shall have the right to appeal a decision of the code official to the Hearing Examiner. An application for appeal shall be based on a

claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed.

109.1.1 Limitation of authority. The Hearing Examiner shall have no authority to waive requirements of this code.

109.2 Membership of board. Delete entire subsection.

109.3 Notice of meeting. Delete entire subsection.

109.4 Open hearing. All hearings before the Hearing Examiner shall be open to the public. The Appellant, the Appellant's representative, City staff and representatives of the City, and any person whose interests are affected shall be given an opportunity to be heard.

109.5 Postponed hearing. Delete entire subsection.

109.6 Board decision. Delete entire subsection.

109.7 Court review. Any person, whether or not a previous party of the appeal, shall have the right to apply to the appropriate court for a writ of certiorari to correct errors of law. Application for review shall be made in the manner and time required by law in accordance with the provisions of this Title.

- D. The 2018 Edition of the International Fire Code, as adopted by the State Building Code Council in Washington Administrative Code (WAC) Chapter 51-54, as published by the International Code Council, including Section 503, Section 507, and Appendix Chapters B, C and D (see International Fire Code Section 101.2.1, 2018 edition)

These codes are amended as follows:

Section 101.1 Insert: City of College Place.

Section 108. Hearing Examiner.

Section 108.1. Appeals. All appeals of orders, decisions or determinations made by the City Fire Marshall relative to the application and interpretation of this code shall be heard and decided by the Hearing Examiner.

Section 108.2 Limitations on authority. An application for appeal shall be based on a claim that the intent of this code or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equivalent method of protection or safety is proposed. The Hearing Examiner shall have no authority to waive requirements of this code.

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Repealing and Replacing CPMC 14.120.040
Effective February 1, 2021

Section 109.4 Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than one thousand dollars or by imprisonment not exceeding ninety days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 111.A. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than three hundred dollars or more than one thousand dollars.

That the geographic limits referred to in certain sections of the 2018 International Fire Code are hereby established as follows:

Section 5704.2.9.6.1. In all zones established in Title 14 of the College Place Municipal Code except heavy industrial.

Section 5706.2.4.4. In all zones established in Title 14 of the College Place Municipal Code except light and heavy industrial, provided that up to one hundred ten gallons may be stored for domestic purposes.

Section 5806.2. In all zones as established in Title 14 of the College Place Municipal Code except heavy industrial.

Section 6104.2 the storage of liquefied petroleum gases in excess of 500 gallons is prohibited in all zones established in Title 14 of the College Place Municipal Code except light and heavy industrial. Bulk storage of liquefied petroleum gas is prohibited in all zones as established in Title 14 of the College Place Municipal Code except heavy industrial.

- E. The 2018 Edition of the Uniform Plumbing Code (UPC), as adopted by the State Building Code Council in Washington Administrative Code (WAC) Chapters 51-56, as published by the International Association of Plumbing and Mechanical Officials (IAPMO), is hereby adopted, including Appendices A, B, and I.

These codes are amended as follows:

102.3 Hearing Examiner. The Hearing Examiner shall hear and decide all appeals of orders, decisions, or determinations made by the Authority Having Jurisdiction relative to the application and interpretations of this code.

102.3.1 Limitations of Authority. The Hearing Examiner shall have no authority relative to interpretation of the administrative provisions of this code, nor shall the Hearing Examiner be empowered to waive requirements of this code.

102.4 Violations. It shall be unlawful for a person, firm, or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert, demolish, equip, use, or maintain plumbing or permit the same to be done in violation of this code.

102.5 Penalties. A person, firm, or corporation violating a provision of this code shall be deemed guilty of a misdemeanor punishable by a fine of not more than one thousand dollars or by imprisonment not exceeding ninety days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Any provisions of such code affecting sewers or fuel gas piping are not adopted and are specifically rejected. Also, Chapters 12 and 14 of this Code are not adopted. Additionally, those requirements of the Uniform Plumbing Code relating to venting and combustion air of fuel fired appliances as found in Chapter 5 and those portions of the Code addressing building sewers are not adopted.

- F. The 2018 Washington State Energy Code, as adopted by the State Building Code Council in Chapter 51-11C and 51-11R WAC, is hereby adopted

This code is amended as follows:

R109.1 and C109.1 Hearing Examiner. The Hearing Examiner shall hear and decide all appeals of orders, decisions, or determinations relative to the application and interpretations of this code.

R109.2 and C109.2 Limitations of Authority. The Hearing Examiner shall have no authority relative to interpretation of the administrative provisions of this code, nor shall the Hearing Examiner be empowered to waive requirements of this code.

R110 and C110. Violations. It shall be unlawful for a person, firm, or corporation to erect, construct, any building, or remodel or rehabilitate any existing building or structure in the state, or allow the same to be done, contrary to or in violation of any of the provisions of this code.

- G. Standards for Accessibility of Buildings and Facilities to Elderly and Handicapped, RCW 70.92.100 through 70.92.160, are hereby adopted by reference.
- H. The National Fuel Gas Code (NFPA 54), as adopted by the State Building Code Council in Chapter 51-52 WAC, and as published by NFPA, is hereby adopted.

Exhibit A
City of College Place, Washington Ordinance 20-022
Repealing and Replacing CPMC 14.120.040
Effective February 1, 2021

- I. The Liquefied Petroleum Gas Code (NFPA 58), as adopted by the State Building Code Council in Chapter 51-52 WAC, and as published by NFPA, is hereby adopted.

City of College Place, Washington
ORDINANCE NO. 20-023

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON TO REPEAL ORDINANCES NO. 422, NO. 867, NO. 903, AND NO. 976, CREATING CHAPTER 8.30 TO THE COLLEGE PLACE MUNICIPAL CODE ADOPTING BY REFERENCE THE FLOOD INSURANCE RATE MAP (FIRM), EFFECTIVE DATE SEPTEMBER 7, 2001 AND THE FLOOD PREVENTION MEASURES TO ALLOW THE CITY OF COLLEGE PLACE TO PARTICIPATE IN THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP).

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, it is the purpose of this ordinance to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions specified in this ordinance; and

Whereas, periodically the Washington State Department of Ecology requires updates of the National Flood Insurance Program Flood Damage Prevention Code in order to maintain eligibility in the National Flood Insurance Program; and

Whereas, the City of College Place last updated the National Flood Insurance Program Flood Damage Prevention Code on February 12, 2007; and

Whereas, it is the intent of the City of College Place to adopt updates of the National Flood Insurance Program Flood Damage Prevention Code; and

Whereas, it is the intent of the City of College Place to adopt by reference the Flood Insurance Rate Map (FIRM) effective date of September 7, 2001; and

Now therefore, the City Council of the City of College Place do hereby Ordain as follows:

Section 1: Ordinances Repealed. The City of College Place hereby repeals Ordinances No. 422, No. 867, No. 903, and No. 976.

Section 2: Chapter 8.30 Revised National Flood Insurance Program Code Adopted. The City of

College Place hereby adopts an updated version of the National Flood Insurance Program Flood Damage Prevention Code, in substantially the same form as the attached Exhibit A.

Section 3: National Flood Insurance Program Code Codified. The City of College Place hereby codifies the updated version of the National Flood Insurance Program Flood Damage Prevention Code, in substantially the same form in Title 8 – Health and Safety as Chapter 8.30 – National Flood Insurance Program.

Section 4: Flood Insurance Rate Map: The City of Collee Place hereby adopts by reference the Flood Insurance Rate Map, effective date September 7, 2001.

Section 5: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 7: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 24th day of November, 2020.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Lisa R. Neissl, City Clerk

Rea Culwell, City Attorney

**EXHIBIT A – CPMC 8.30
NATIONAL FLOOD INSURANCE PROGRAM
FLOOD DAMAGE PREVENTION CODE**

8.30.010 - Statutory Authorization, Findings of Fact, Purpose, and Objectives

A Statutory Authorization

The Legislature of the State of Washington has delegated the responsibility to local communities to adopt floodplain management regulations designed to promote the public health, safety, and general welfare of its citizenry. Therefore, the College Place City Council does ordain as follows:

B Findings of Fact

The flood hazard areas of College Place are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.

These flood losses may be caused by the cumulative effect of obstructions in areas of special flood hazards that increase flood heights and velocities, and when inadequately anchored, damage uses in other areas. Uses that are inadequately floodproofed, elevated, or otherwise protected from flood damage also contribute to the flood loss.

C Statement of Purpose

It is the purpose of this ordinance to promote the public health, safety, and general welfare; reduce the annual cost of flood insurance; and minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- 1) Protect human life and health;
- 2) Minimize expenditure of public money for costly flood control projects;
- 3) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- 4) Minimize prolonged business interruptions;
- 5) Minimize damage to public facilities and utilities, such as water and gas mains; electric, telephone, and sewer lines; and streets and bridges located in flood

hazard areas;

- 6) Help maintain a stable tax base by providing for the sound use and development of flood hazard areas so as to minimize blight areas caused by flooding;
- 7) Notify potential buyers that the property is in a Special Flood Hazard Area;
- 8) Notify those who occupy flood hazard areas that they assume responsibility for their actions; and
- 9) Participate in and maintain eligibility for flood insurance and disaster relief.

D Methods of Reducing Flood Losses

In order to accomplish its purposes, this ordinance includes methods and provisions for:

- 1) Restricting or prohibiting development that is dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
- 2) Requiring that development vulnerable to floods be protected against flood damage at the time of initial construction;
- 3) Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel flood waters;
- 4) Controlling filling, grading, dredging, and other development, which may increase flood damage; and
- 5) Preventing or regulating the construction of flood barriers that unnaturally divert floodwaters or may increase flood hazards in other areas.

8.30.020 – Definitions

Alteration of watercourse: Any action that will change the location of the channel occupied by water within the banks of any portion of a riverine waterbody.

Appeal: A request for a review of the interpretation of any provision of this ordinance or a request for a variance.

Area of shallow flooding: A designated zone AO, AH, AR/AO or AR/AH (or VO) on a community's Flood Insurance Rate Map (FIRM) with a one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity

flow may be evident. Such flooding is characterized by ponding or sheet flow. Also referred to as the sheet flow area.

Area of special flood hazard: The land in the floodplain within a community subject to a 1 percent or greater chance of flooding in any given year. It is shown on the Flood Insurance Rate Map (FIRM) as zone A, AO, AH, A1-30, AE, A99, AR (V, VO, V1-30, VE). "Special flood hazard area" is synonymous in meaning with the phrase "area of special flood hazard".

ASCE 24: The most recently published version of ASCE 24, Flood Resistant Design and Construction, published by the American Society of Civil Engineers.

Base flood: The flood having a 1% chance of being equaled or exceeded in any given year (also referred to as the "100-year flood").

Base Flood Elevation (BFE): The elevation to which floodwater is anticipated to rise during the base flood.

Basement: Any area of the building having its floor sub-grade (below ground level) on all sides.

Building: See "Structure."

Building Code: The currently effective versions of the International Building Code and the International Residential Code adopted by the State of Washington Building Code Council.

Breakaway wall: A wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces, without causing damage to the elevated portion of the building or supporting foundation system.

Coastal High Hazard Area: An area of special flood hazard extending from offshore to the inland limit of a primary frontal dune along an open coast and any other area subject to high velocity wave action from storms or seismic sources. The area is designated on the FIRM as zone V1-30, VE or V.

Critical Facility: A facility for which even a slight chance of flooding might be too great. Critical facilities include (but are not limited to) schools, nursing homes, hospitals, police, fire and emergency response installations, and installations which produce, use, or store hazardous materials or hazardous waste.

Development: Any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving,

excavation or drilling operations or storage of equipment or materials located within the area of special flood hazard.

Elevation Certificate: An administrative tool of the National Flood Insurance Program (NFIP) that can be used to provide elevation information, to determine the proper insurance premium rate, and to support a request for a Letter of Map Amendment (LOMA) or Letter of Map Revision based on fill (LOMR-F).

Elevated Building: For insurance purposes, a non-basement building that has its lowest elevated floor raised above ground level by foundation walls, shear walls, post, piers, pilings, or columns.

Essential Facility: This term has the same meaning as “Essential Facility” defined in ASCE 24. Table 1-1 in ASCE 24-14 further identifies building occupancies that are essential facilities.

Existing Manufactured Home Park or Subdivision: A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by the community.

Expansion to an Existing Manufactured Home Park or Subdivision: The preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

Farmhouse: A single-family dwelling located on a farm site where resulting agricultural products are not produced for the primary consumption or use by the occupants and the farm owner.

Flood or Flooding:

- 1) A general and temporary condition of partial or complete inundation of normally dry land areas from:
 - a) The overflow of inland or tidal waters.
 - b) The unusual and rapid accumulation or runoff of surface waters from any source.
 - c) Mudslides (i.e., mudflows) which are proximately caused by flooding as defined in paragraph (1)(b) of this definition and are akin to a river of liquid

and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.

- 2) The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (1)(a) of this definition.

Flood elevation study: An examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) and/or flood-related erosion hazards. Also known as a Flood Insurance Study (FIS).

Flood Insurance Rate Map (FIRM): The official map of a community, on which the Federal Insurance Administrator has delineated both the special hazard areas and the risk premium zones applicable to the community. A FIRM that has been made available digitally is called a Digital Flood Insurance Rate Map (DFIRM).

Floodplain or flood-prone area: Any land area susceptible to being inundated by water from any source. See "Flood or flooding."

Floodplain administrator: The community official designated by title to administer and enforce the floodplain management regulations.

Floodplain management regulations: Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as floodplain ordinance, grading ordinance and erosion control ordinance) and other application of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

Flood proofing: Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate risk of flood damage to real estate or improved real property, water and sanitary facilities, structures, and their contents. Flood proofed structures are those that have the structural integrity and design to be impervious to floodwater below the Base Flood Elevation.

Floodway: The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. Also referred to as "Regulatory Floodway."

Functionally dependent use: A use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, and does not include long-term storage or related manufacturing facilities.

Highest adjacent grade: The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

Historic structure: Any structure that is:

- 1) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- 2) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- 3) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of Interior; or
- 4) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - a) By an approved state program as determined by the Secretary of the Interior, or
 - b) Directly by the Secretary of the Interior in states without approved programs.

Lowest Floor: The lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage in an area other than a basement area, is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this ordinance (i.e. provided there are adequate flood ventilation openings).

Manufactured Home: A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle."

Manufactured Home Park or Subdivision: A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

Mean Sea Level: For purposes of the National Flood Insurance Program, the vertical datum to which Base Flood Elevations shown on a community's Flood Insurance Rate Map are referenced.

New construction: For the purposes of determining insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial Flood Insurance Rate Map or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, "new construction" means structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.

One-hundred-year flood or 100-year flood: See "Base flood."

New Manufactured Home Park or Subdivision: A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of adopted floodplain management regulations adopted by the community.

Reasonably Safe from Flooding: Development that is designed and built to be safe from flooding based on consideration of current flood elevation studies, historical data, high water marks and other reliable data known to the community. In unnumbered A zones where flood elevation information is not available and cannot be obtained by practicable means, reasonably safe from flooding means that the lowest floor is at least two feet above the Highest Adjacent Grade.

Recreational Vehicle: A vehicle,

- 1) Built on a single chassis;
- 2) 400 square feet or less when measured at the largest horizontal projection;
- 3) Designed to be self-propelled or permanently towable by a light duty truck; and
- 4) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Start of construction: Includes substantial improvement and means the date the building permit was issued, provided the actual start of construction, repair,

reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days from the date of the permit. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

Structure: For floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

Substantial Damage: Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

Substantial improvement: Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either:

- 1) Any project for improvement of a structure to correct previously identified existing violations of state or local health, sanitary, or safety code specifications that have been identified by the local code enforcement official and that are the minimum necessary to assure safe living conditions; or
- 2) Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure."

Variance: A grant of relief by a community from the terms of a floodplain management regulation.

Water surface elevation: The height, in relation to the vertical datum utilized in the applicable flood insurance study of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

Water Dependent: A structure for commerce or industry that cannot exist in any other location and is dependent on the water by reason of the intrinsic nature of its operations.

8.30.030 – General Provisions

A Lands to Which This Ordinance Applies (*44 CFR 59.22(a)*)

This ordinance shall apply to all special flood hazard areas within the boundaries of College Place.

B Basis for Establishing the Areas of Special Flood Hazard

The special flood hazard areas identified by the Federal Insurance Administrator in a scientific and engineering report entitled “The Flood Insurance Study (FIS) for College Place, Washington” dated September 7, 2001, and any revisions thereto, with accompanying Flood Insurance Rate Maps (FIRMs) dated September 7, 2001, and any revisions thereto, are hereby adopted by reference and declared to be a part of this ordinance. The FIS and the FIRM are on file at 625 S College Avenue, College Place, Washington.

The best available information for flood hazard area identification as outlined in Section 4.3-2 shall be the basis for regulation until a new FIRM is issued that incorporates data utilized under Section 4.3-2.

C Compliance

All development within special flood hazard areas is subject to the terms of this ordinance and other applicable regulations.

D Penalties For Noncompliance

No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violations of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions), shall constitute a misdemeanor. Any person, or entity found to be in violation of any of the provisions of this chapter shall be deemed to have committed a civil infraction and shall be subject to a civil penalty as set forth in this Code, plus court costs and statutory assessments. Nothing herein contained shall prevent the City from taking such other lawful action as is necessary to prevent or remedy any violation.

E Abrogation and Greater Restrictions

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and another ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

F Interpretation

In the interpretation and application of this ordinance, all provisions shall be:

- 1) Considered as minimum requirements;
- 2) Liberally construed in favor of the governing body; and,
- 3) Deemed neither to limit nor repeal any other powers granted under state statutes.

G Warning And Disclaimer of Liability

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This ordinance shall not create liability on the part of College Place, any officer or employee thereof, or the Federal Insurance Administration, for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.

H Severability

This ordinance and the various parts thereof are hereby declared to be severable. Should any Section of this ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the ordinance as a whole, or any portion thereof other than the Section so declared to be unconstitutional or invalid.

8.30.040 – Administration

A Establishment of Development Permit

1 Development Permit Required (*44 CFR 60.3(b)(1)*)

A development permit shall be obtained before construction or development begins within any area of special flood hazard established in Section 3.2. The permit shall be for all structures including manufactured homes, as set forth in the "Definitions," and for all development including fill and other activities, also as set forth in the "Definitions."

2 Application for Development Permit

Application for a development permit shall be made on forms furnished by the Floodplain Administrator and may include, but not be limited to, plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities, and the location of the foregoing. Specifically, the following information is required:

- a) Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures recorded on a current elevation certificate with Section B completed by the Floodplain Administrator.
- b) Elevation in relation to mean sea level to which any structure has been floodproofed;
- c) Where a structure is to be floodproofed, certification by a registered professional engineer or architect that the floodproofing methods for any nonresidential structure meet floodproofing criteria in Section 5.2-2;
- d) Description of the extent to which a watercourse will be altered or relocated as a result of proposed development; and
- e) Any other such information that may be reasonably required by the Floodplain Administrator in order to review the application.

B Designation of the Floodplain Administrator (44 CFR 59.22(b)(1))

The Community Development Director is hereby appointed to administer, implement, and enforce this ordinance by granting or denying development permits in accordance with its provisions. The Floodplain Administrator may delegate authority to implement these provisions.

C Duties & Responsibilities of the Floodplain Administrator

Duties of the Floodplain Administrator shall include, but not be limited to:

1 Permit Review

Review all development permits to determine that:

- a) The permit requirements of this ordinance have been satisfied;
- b) All other required state and federal permits have been obtained;
- c) The site is reasonably safe from flooding;
- d) Notify FEMA when annexations occur in the Special Flood Hazard Area.

2 Use of Other Base Flood Data (In A and V Zones) (44 CFR 60.3(b)(4))

When base flood elevation data has not been provided (in A or V zones) in accordance with Section 3.2, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD, the Floodplain Administrator shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from a federal, state, or other source, in order to administer Section 5.2, SPECIFIC STANDARDS.

3 Information to be Obtained and Maintained

- a) Where base flood elevation data is provided through the FIS, FIRM, or required as in Section 4.3-2, obtain and maintain a record of the actual (as-built) elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement. *(44 CFR 60.3(b)(5)(i) and (iii))*
- b) For all new or substantially improved floodproofed nonresidential structures where base flood elevation data is provided through the FIS, FIRM, or as required in Section 4.3-2:
 - (1) Obtain and maintain a record of the elevation (in relation to mean sea level) to which the structure was floodproofed. *(44 CFR 60.3(b)(5)(ii))*
 - (2) Maintain the floodproofing certifications required in Section 4.1-2(3). *(44 CFR 60.3(b)(5)(iii))*
- c) Records of all variance actions, including justification for their issuance. *(44 CFR 60.6(a)(6))*
- d) Improvement and damage calculations.

- e) Maintain for public inspection all records pertaining to the provisions of this ordinance. (44 CFR 60.3(b)(5)(iii))

4 Alteration of Watercourse

Whenever a watercourse is to be altered or relocated:

- a) Notify adjacent communities and the Department of Ecology prior to such alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Insurance Administrator through appropriate notification means. (44 CFR 60.3(b)(6))
- b) Assure that the flood carrying capacity of the altered or relocated portion of said watercourse is maintained. (44 CFR 60.3(b)(7))

5 Interpretation of FIRM Boundaries

Make interpretations where needed, as to exact location of the boundaries of the areas of special flood hazards (e.g. where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation. Such appeals shall be granted consistent with the standards of Section 60.6 of the Rules and Regulations of the NFIP (44 CFR 59-76).

6 Review of Building Permits (44 CFR 60.3(a)(3))

Where elevation data is not available either through the FIS, FIRM, or from another authoritative source (Section 4.3-2), applications for floodplain development shall be reviewed to assure that proposed construction will be *reasonably safe from flooding*. The test of reasonableness is a local judgment and includes use of historical data, high water marks, photographs of past flooding, etc., where available.

(Failure to elevate habitable buildings at least two feet above the highest adjacent grade in these zones may result in higher insurance rates.)

7 Changes to Special Flood Hazard Area

- a) If a project will alter the BFE or boundaries of the SFHA, then the project proponent shall provide the community with engineering documentation and analysis regarding the proposed change. If the change to the BFE or boundaries of the SFHA would normally require a Letter of Map Change, then the project proponent shall initiate, and receive approval of, a

Conditional Letter of Map Revision (CLOMR) prior to approval of the development permit. The project shall be constructed in a manner consistent with the approved CLOMR.

- b) If a CLOMR application is made, then the project proponent shall also supply the full CLOMR documentation package to the Floodplain Administrator to be attached to the floodplain development permit, including all required property owner notifications.

8.30.050 – Provisions for Flood Hazard Reduction

A General Standards

In all areas of special flood hazards, the following standards are required:

1 Anchoring (44 CFR 60.3(a) and (b))

- a) All new construction and substantial improvements, including those related to manufactured homes, shall be anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads including the effects of buoyancy. (44 CFR 60.3(a)(3)(i))
- b) All manufactured homes shall be anchored to prevent flotation, collapse, or lateral movement, and shall be installed using methods and practices that minimize flood damage. Anchoring methods may include, but are not limited to, use of over-the-top or frame ties to ground anchors. (44 CFR 60.3(b)(8)). For more detailed information, refer to guidebook, FEMA-85, "Manufactured Home Installation in Flood Hazard Areas."

2 Construction Materials and Methods (44 CFR 60.3(a)(3)(ii-iv))

- a) All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
- b) All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.
- c) Electrical, heating, ventilation, plumbing, and air-conditioning equipment and other service facilities shall be designed and/or otherwise elevated or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

3 Storage of Materials and Equipment

- a) The storage or processing of materials that could be injurious to human, animal, or plant life if released due to damage from flooding is prohibited in special flood hazard areas.
- b) Storage of other material or equipment may be allowed if not subject to damage by floods and if firmly anchored to prevent flotation, or if readily removable from the area within the time available after flood warning.

4 Utilities (44 CFR 60.3(a)(5) and (6))

- a) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the systems;
- b) Water wells shall be located on high ground that is not in the floodway (WAC 173-160-171);
- c) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters;
- d) Onsite waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.

5 Subdivision Proposals and Development (44 CFR 60.3(a)(4) and (b)(3))

All subdivisions, as well as new development shall:

- a) Be consistent with the need to minimize flood damage;
- b) Have public utilities and facilities, such as sewer, gas, electrical, and water systems located and constructed to minimize or eliminate flood damage;
- c) Have adequate drainage provided to reduce exposure to flood damage.
- d) Where subdivision proposals and other proposed developments contain greater than 50 lots or 5 acres (whichever is the lesser) base flood elevation data shall be included as part of the application.

B Specific Standards (44 CFR 60.3(c)(1))

In all areas of special flood hazards where base flood elevation data has been provided as set forth in Section 3.2, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD, or Section 4.3-2, USE OF OTHER BASE FLOOD DATA. The following provisions are required:

1 Residential Construction (44 CFR 60.3(c)(2)(5))

- a) In AE and A1-30 zones or other A zoned areas where the BFE has been determined or can be reasonably obtained, new construction and substantial improvement of any residential structure shall have the lowest floor, including basement, elevated one foot or more above the BFE. Mechanical equipment and utilities shall be waterproof or elevated least one foot above the BFE.
- b) New construction and substantial improvement of any residential structure in an Unnumbered A zone for which a BFE is not available and cannot be reasonably obtained shall be reasonably safe from flooding, but in all cases the lowest floor shall be at least two feet above the Highest Adjacent Grade.
- c) Fully enclosed areas below the lowest floor that are subject to flooding are prohibited, or shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs must meet or exceed the following minimum criteria:
 - (1) Have a minimum of two openings with a total net area of not less than one square inch for every square foot of enclosed area subject to flooding.
 - (2) The bottom of all openings shall be no higher than one foot above grade.
 - (3) Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwater.
 - (4) A garage attached to a residential structure, constructed with the garage floor slab below the BFE, must be designed to allow for the automatic entry and exit of flood waters.

Alternatively, a registered engineer or architect may design and certify engineered openings.

2 Nonresidential Construction (44 CFR 60.3(c)(3) and (4))

New construction and substantial improvement of any commercial, industrial or other nonresidential structure shall meet the requirements of subsection 1 or 2, below.

- a) New construction and substantial improvement of any commercial, industrial or other nonresidential structure shall meet all of the following requirements:

- (1) In AE and A1-30 zones or other A zoned areas where the BFE has been determined or can be reasonably obtained:

New construction and substantial improvement of any commercial, industrial, or other nonresidential structure shall have the lowest floor, including basement, elevated one foot or more above the BFE, or elevated as required by ASCE 24, whichever is greater. Mechanical equipment and utilities shall be waterproofed or elevated least one foot above the BFE, or as required by ASCE 24, whichever is greater.

- (2) If located in an Unnumbered A zone for which a BFE is not available and cannot be reasonably obtained, the structure shall be reasonably safe from flooding, but in all cases the lowest floor shall be at least two feet above the Highest Adjacent Grade.

- (3) Fully enclosed areas below the lowest floor that are subject to flooding are prohibited, or shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria:

- (a) Have a minimum of two openings with a total net area of not less than one square inch for every square foot of enclosed area subject to flooding.
- (b) The bottom of all openings shall be no higher than one foot above grade.
- (c) Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwater.
- (d) A garage attached to a residential structure, constructed with the garage floor slab below the BFE, must be designed to allow for the

automatic entry and exit of flood waters.

Alternatively, a registered engineer or architect may design and certify engineered openings.

- b) If the requirements of subsection 1 are not met, then new construction and substantial improvement of any commercial, industrial or other nonresidential structure shall meet all of the following requirements:
 - (1) Be dry floodproofed so that below one foot or more above the base flood level the structure is watertight with walls substantially impermeable to the passage of water or dry floodproofed to the elevation required by ASCE 24, whichever is greater;
 - (2) Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy;
 - (3) Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting provisions of this subsection based on their development and/or review of the structural design, specifications and plans. Such certifications shall be provided to the official as set forth in Section 4.3-3(2);
 - (4) Nonresidential structures that are elevated, not floodproofed, must meet the same standards for space below the lowest floor as described in 5.2-1(3);

3 *Manufactured Homes (44 CFR 60.3(c)(6)(12))*

- a) All manufactured homes to be placed or substantially improved on sites shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated one foot or more above the base flood elevation and be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement.

4 *Recreational Vehicles (44 CFR 60.3(c)(14))*

Recreational vehicles placed on sites are required to either:

- a) Be on the site for fewer than 180 consecutive days, or
- b) Be fully licensed and ready for highway use, on wheels or jacking system,

attached to the site only by quick disconnect type utilities and security devices, and have no permanently attached additions; or

- c) Meet the requirements of 5.2-3 above.

5 Enclosed Area Below the Lowest Floor

If buildings or manufactured homes are constructed or substantially improved with fully enclosed areas below the lowest floor, the areas shall be used solely for parking of vehicles, building access, or storage.

6 Appurtenant Structures (Detached Garages & Small Storage Structures)

For A Zones (A, AE, A1-30, AH, AO):

- a) Appurtenant structures used solely for parking of vehicles or limited storage may be constructed such that the floor is below the BFE, provided the structure is designed and constructed in accordance with the following requirements:
 - (1) Use of the appurtenant structure must be limited to parking of vehicles or limited storage;
 - (2) The portions of the appurtenant structure located below the BFE must be built using flood resistant materials;
 - (3) The appurtenant structure must be adequately anchored to prevent flotation, collapse, and lateral movement;
 - (4) Any machinery or equipment servicing the appurtenant structure must be elevated or floodproofed to or above the BFE;
 - (5) The appurtenant structure must be designed to allow for the automatic entry and exit of flood waters in accordance with Section 5.2-1(3).
 - (6) The structure shall have low damage potential,
 - (7) If the structure is converted to another use, it must be brought into full compliance with the standards governing such use, and
 - (a) The structure shall not be used for human habitation.

- b) Detached garages, storage structures, and other appurtenant structures not meeting the above standards must be constructed in accordance with all applicable standards in Section 5.2-1.
- c) Upon completion of the structure, certification that the requirements of this section have been satisfied shall be provided to the Floodplain Administrator for verification.

C AE and A1-30 Zones with Base Flood Elevations but No Floodways
(44 CFR 60.3(c)(10))

In areas with BFEs (but a regulatory floodway has not been designated), no new construction, substantial improvements, or other development (including fill) shall be permitted within zones A1-30 and AE on the community's FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

D General Requirements for Other Development

All development, including manmade changes to improved or unimproved real estate for which specific provisions are not specified in this ordinance or the state building codes with adopted amendments and any City of College Place amendments, shall:

- 1) Be located and constructed to minimize flood damage;
- 2) Be anchored to prevent flotation, collapse, or lateral movement resulting from hydrostatic loads, including the effects of buoyancy, during conditions of the design flood;
- 3) Be constructed of flood damage-resistant materials;
- 4) Meet the flood opening requirements of Section 5.2-1(3), and
- 5) Have mechanical, plumbing, and electrical systems above the design flood elevation or meet the requirements of ASCE 24, except that minimum electric service required to address life safety and electric code requirements is permitted below the design flood elevation provided it conforms to the provisions of the electrical part of building code for wet locations.

E Critical Facility

Construction of new critical facilities shall be, to the extent possible, located outside the limits of the SFHA (100-year floodplain). Construction of new critical facilities shall be

permissible within the SFHA if no feasible alternative site is available. Critical facilities constructed within the SFHA shall have the lowest floor elevated three feet above BFE or to the height of the 500-year flood, whichever is higher. Access to and from the critical facility should also be protected to the height utilized above. Floodproofing and sealing measures must be taken to ensure that toxic substances will not be displaced by or released into floodwaters. Access routes elevated to or above the level of the BFE shall be provided to all critical facilities to the extent possible.

8.30.060 - Variances

The variance criteria set forth in this section of the ordinance are based on the general principle of zoning law that variances pertain to a piece of property and are not personal in nature. A variance may be granted for a parcel of property with physical characteristics so unusual that complying with the requirements of this ordinance would create an exceptional hardship to the applicant or the surrounding property owners. The characteristics must be unique to the property and not be shared by adjacent parcels. The unique characteristic must pertain to the land itself, not to the structure, its inhabitants, or the property owners.

It is the duty of the City of College Place to help protect its citizens from flooding. This need is so compelling and the implications of the cost of insuring a structure built below the Base Flood Elevation are so serious that variances from the flood elevation or from other requirements in the flood ordinance are quite rare. The long-term goal of preventing and reducing flood loss and damage can only be met if variances are strictly limited. Therefore, the variance guidelines provided in this ordinance are more detailed and contain multiple provisions that must be met before a variance can be properly granted. The criteria are designed to screen out those situations in which alternatives other than a variance are more appropriate.

A Requirements for Variances

- 1) Variances shall only be issued:
 - a) Upon a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances;
 - b) For the repair, rehabilitation, or restoration of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is

the minimum necessary to preserve the historic character and design of the structure;

- c) Upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief;
 - d) Upon a showing of good and sufficient cause;
 - e) Upon a determination that failure to grant the variance would result in exceptional hardship to the applicant;
 - f) Upon a showing that the use cannot perform its intended purpose unless it is located or carried out in close proximity to water. This includes only facilities defined in Section 2.0 of this ordinance in the definition of "Functionally Dependent Use."
- 2) Variances shall not be issued within any floodway if any increase in flood levels during the base flood discharge would result.
 - 3) Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the BFE, provided the procedures of Sections 4.0 and 5.0 of this ordinance have been fully considered. As the lot size increases beyond one-half acre, the technical justification required for issuing the variance increases.

B Variance Criteria

In considering variance applications, the City of College Place shall consider all technical evaluations, all relevant factors, all standards specified in other sections of this ordinance, and:

- 1) The danger that materials may be swept onto other lands to the injury of others;
- 2) The danger to life and property due to flooding or erosion damage;
- 3) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
- 4) The importance of the services provided by the proposed facility to the community;
- 5) The necessity to the facility of a waterfront location, where applicable;

- 6) The availability of alternative locations for the proposed use, which are not subject to flooding or erosion damage;
- 7) The compatibility of the proposed use with existing and anticipated development;
- 8) The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
- 9) The safety of access to the property in time of flood for ordinary and emergency vehicles;
- 10) The expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters expected at the site; and,
- 11) The costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities, such as sewer, gas, electrical, water system, and streets and bridges.

C Additional Requirements for the Issuance of a Variance

- 1) Any applicant to whom a variance is granted shall be given written notice over the signature of a community official that:
 - a) The issuance of a variance to construct a structure below the BFE will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage, and
 - b) Such construction below the BFE increases risks to life and property.
- 2) The Floodplain Administrator shall maintain a record of all variance actions, including justification for their issuance.
- 3) The Floodplain Administrator shall condition the variance as needed to ensure that the requirements and criteria of this chapter are met.
- 4) Variances as interpreted in the NFIP are based on the general zoning law principle that they pertain to a physical piece of property; they are not personal in nature and do not pertain to the structure, its inhabitants, economic or financial circumstances. They primarily address small lots in densely populated residential neighborhoods. As such, variances from flood elevations should be quite rare.

**EXHIBIT A – CPMC 8.30
NATIONAL FLOOD INSURANCE PROGRAM
FLOOD DAMAGE PREVENTION CODE**

8.30.010 - Statutory Authorization, Findings of Fact, Purpose, and Objectives

A Statutory Authorization

The Legislature of the State of Washington has delegated the responsibility to local communities to adopt floodplain management regulations designed to promote the public health, safety, and general welfare of its citizenry. Therefore, the College Place City Council does ordain as follows:

B Findings of Fact

The flood hazard areas of College Place are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.

These flood losses may be caused by the cumulative effect of obstructions in areas of special flood hazards that increase flood heights and velocities, and when inadequately anchored, damage uses in other areas. Uses that are inadequately floodproofed, elevated, or otherwise protected from flood damage also contribute to the flood loss.

C Statement of Purpose

It is the purpose of this ordinance to promote the public health, safety, and general welfare; reduce the annual cost of flood insurance; and minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- 1) Protect human life and health;
- 2) Minimize expenditure of public money for costly flood control projects;
- 3) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- 4) Minimize prolonged business interruptions;
- 5) Minimize damage to public facilities and utilities, such as water and gas mains; electric, telephone, and sewer lines; and streets and bridges located in flood

hazard areas;

- 6) Help maintain a stable tax base by providing for the sound use and development of flood hazard areas so as to minimize blight areas caused by flooding;
- 7) Notify potential buyers that the property is in a Special Flood Hazard Area;
- 8) Notify those who occupy flood hazard areas that they assume responsibility for their actions; and
- 9) Participate in and maintain eligibility for flood insurance and disaster relief.

D Methods of Reducing Flood Losses

In order to accomplish its purposes, this ordinance includes methods and provisions for:

- 1) Restricting or prohibiting development that is dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
- 2) Requiring that development vulnerable to floods be protected against flood damage at the time of initial construction;
- 3) Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel flood waters;
- 4) Controlling filling, grading, dredging, and other development, which may increase flood damage; and
- 5) Preventing or regulating the construction of flood barriers that unnaturally divert floodwaters or may increase flood hazards in other areas.

8.30.020 – Definitions

Alteration of watercourse: Any action that will change the location of the channel occupied by water within the banks of any portion of a riverine waterbody.

Appeal: A request for a review of the interpretation of any provision of this ordinance or a request for a variance.

Area of shallow flooding: A designated zone AO, AH, AR/AO or AR/AH (or VO) on a community's Flood Insurance Rate Map (FIRM) with a one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity

flow may be evident. Such flooding is characterized by ponding or sheet flow. Also referred to as the sheet flow area.

Area of special flood hazard: The land in the floodplain within a community subject to a 1 percent or greater chance of flooding in any given year. It is shown on the Flood Insurance Rate Map (FIRM) as zone A, AO, AH, A1-30, AE, A99, AR (V, VO, V1-30, VE). "Special flood hazard area" is synonymous in meaning with the phrase "area of special flood hazard".

ASCE 24: The most recently published version of ASCE 24, Flood Resistant Design and Construction, published by the American Society of Civil Engineers.

Base flood: The flood having a 1% chance of being equaled or exceeded in any given year (also referred to as the "100-year flood").

Base Flood Elevation (BFE): The elevation to which floodwater is anticipated to rise during the base flood.

Basement: Any area of the building having its floor sub-grade (below ground level) on all sides.

Building: See "Structure."

Building Code: The currently effective versions of the International Building Code and the International Residential Code adopted by the State of Washington Building Code Council.

Breakaway wall: A wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces, without causing damage to the elevated portion of the building or supporting foundation system.

Coastal High Hazard Area: An area of special flood hazard extending from offshore to the inland limit of a primary frontal dune along an open coast and any other area subject to high velocity wave action from storms or seismic sources. The area is designated on the FIRM as zone V1-30, VE or V.

Critical Facility: A facility for which even a slight chance of flooding might be too great. Critical facilities include (but are not limited to) schools, nursing homes, hospitals, police, fire and emergency response installations, and installations which produce, use, or store hazardous materials or hazardous waste.

Development: Any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving,

excavation or drilling operations or storage of equipment or materials located within the area of special flood hazard.

Elevation Certificate: An administrative tool of the National Flood Insurance Program (NFIP) that can be used to provide elevation information, to determine the proper insurance premium rate, and to support a request for a Letter of Map Amendment (LOMA) or Letter of Map Revision based on fill (LOMR-F).

Elevated Building: For insurance purposes, a non-basement building that has its lowest elevated floor raised above ground level by foundation walls, shear walls, post, piers, pilings, or columns.

Essential Facility: This term has the same meaning as “Essential Facility” defined in ASCE 24. Table 1-1 in ASCE 24-14 further identifies building occupancies that are essential facilities.

Existing Manufactured Home Park or Subdivision: A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by the community.

Expansion to an Existing Manufactured Home Park or Subdivision: The preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

Farmhouse: A single-family dwelling located on a farm site where resulting agricultural products are not produced for the primary consumption or use by the occupants and the farm owner.

Flood or Flooding:

- 1) A general and temporary condition of partial or complete inundation of normally dry land areas from:
 - a) The overflow of inland or tidal waters.
 - b) The unusual and rapid accumulation or runoff of surface waters from any source.
 - c) Mudslides (i.e., mudflows) which are proximately caused by flooding as defined in paragraph (1)(b) of this definition and are akin to a river of liquid

and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.

- 2) The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (1)(a) of this definition.

Flood elevation study: An examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) and/or flood-related erosion hazards. Also known as a Flood Insurance Study (FIS).

Flood Insurance Rate Map (FIRM): The official map of a community, on which the Federal Insurance Administrator has delineated both the special hazard areas and the risk premium zones applicable to the community. A FIRM that has been made available digitally is called a Digital Flood Insurance Rate Map (DFIRM).

Floodplain or flood-prone area: Any land area susceptible to being inundated by water from any source. See "Flood or flooding."

Floodplain administrator: The community official designated by title to administer and enforce the floodplain management regulations.

Floodplain management regulations: Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as floodplain ordinance, grading ordinance and erosion control ordinance) and other application of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

Flood proofing: Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate risk of flood damage to real estate or improved real property, water and sanitary facilities, structures, and their contents. Flood proofed structures are those that have the structural integrity and design to be impervious to floodwater below the Base Flood Elevation.

Floodway: The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. Also referred to as "Regulatory Floodway."

Functionally dependent use: A use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, and does not include long-term storage or related manufacturing facilities.

Highest adjacent grade: The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

Historic structure: Any structure that is:

- 1) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- 2) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- 3) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of Interior; or
- 4) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - a) By an approved state program as determined by the Secretary of the Interior, or
 - b) Directly by the Secretary of the Interior in states without approved programs.

Lowest Floor: The lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage in an area other than a basement area, is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this ordinance (i.e. provided there are adequate flood ventilation openings).

Manufactured Home: A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle."

Manufactured Home Park or Subdivision: A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

Mean Sea Level: For purposes of the National Flood Insurance Program, the vertical datum to which Base Flood Elevations shown on a community's Flood Insurance Rate Map are referenced.

New construction: For the purposes of determining insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial Flood Insurance Rate Map or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, "new construction" means structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.

One-hundred-year flood or 100-year flood: See "Base flood."

New Manufactured Home Park or Subdivision: A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of adopted floodplain management regulations adopted by the community.

Reasonably Safe from Flooding: Development that is designed and built to be safe from flooding based on consideration of current flood elevation studies, historical data, high water marks and other reliable data known to the community. In unnumbered A zones where flood elevation information is not available and cannot be obtained by practicable means, reasonably safe from flooding means that the lowest floor is at least two feet above the Highest Adjacent Grade.

Recreational Vehicle: A vehicle,

- 1) Built on a single chassis;
- 2) 400 square feet or less when measured at the largest horizontal projection;
- 3) Designed to be self-propelled or permanently towable by a light duty truck; and
- 4) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Start of construction: Includes substantial improvement and means the date the building permit was issued, provided the actual start of construction, repair,

reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days from the date of the permit. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

Structure: For floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

Substantial Damage: Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

Substantial improvement: Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either:

- 1) Any project for improvement of a structure to correct previously identified existing violations of state or local health, sanitary, or safety code specifications that have been identified by the local code enforcement official and that are the minimum necessary to assure safe living conditions; or
- 2) Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure."

Variance: A grant of relief by a community from the terms of a floodplain management regulation.

Water surface elevation: The height, in relation to the vertical datum utilized in the applicable flood insurance study of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

Water Dependent: A structure for commerce or industry that cannot exist in any other location and is dependent on the water by reason of the intrinsic nature of its operations.

8.30.030 – General Provisions

A Lands to Which This Ordinance Applies (*44 CFR 59.22(a)*)

This ordinance shall apply to all special flood hazard areas within the boundaries of College Place.

B Basis for Establishing the Areas of Special Flood Hazard

The special flood hazard areas identified by the Federal Insurance Administrator in a scientific and engineering report entitled “The Flood Insurance Study (FIS) for College Place, Washington” dated September 7, 2001, and any revisions thereto, with accompanying Flood Insurance Rate Maps (FIRMs) dated September 7, 2001, and any revisions thereto, are hereby adopted by reference and declared to be a part of this ordinance. The FIS and the FIRM are on file at 625 S College Avenue, College Place, Washington.

The best available information for flood hazard area identification as outlined in Section 4.3-2 shall be the basis for regulation until a new FIRM is issued that incorporates data utilized under Section 4.3-2.

C Compliance

All development within special flood hazard areas is subject to the terms of this ordinance and other applicable regulations.

D Penalties For Noncompliance

No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violations of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions), shall constitute a misdemeanor. Any person, or entity found to be in violation of any of the provisions of this chapter shall be deemed to have committed a civil infraction and shall be subject to a civil penalty as set forth in this Code, plus court costs and statutory assessments. Nothing herein contained shall prevent the City from taking such other lawful action as is necessary to prevent or remedy any violation.

E Abrogation and Greater Restrictions

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and another ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

F Interpretation

In the interpretation and application of this ordinance, all provisions shall be:

- 1) Considered as minimum requirements;
- 2) Liberally construed in favor of the governing body; and,
- 3) Deemed neither to limit nor repeal any other powers granted under state statutes.

G Warning And Disclaimer of Liability

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This ordinance shall not create liability on the part of College Place, any officer or employee thereof, or the Federal Insurance Administration, for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.

H Severability

This ordinance and the various parts thereof are hereby declared to be severable. Should any Section of this ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the ordinance as a whole, or any portion thereof other than the Section so declared to be unconstitutional or invalid.

8.30.040 – Administration

A Establishment of Development Permit

1 Development Permit Required (*44 CFR 60.3(b)(1)*)

A development permit shall be obtained before construction or development begins within any area of special flood hazard established in Section 3.2. The permit shall be for all structures including manufactured homes, as set forth in the "Definitions," and for all development including fill and other activities, also as set forth in the "Definitions."

2 Application for Development Permit

Application for a development permit shall be made on forms furnished by the Floodplain Administrator and may include, but not be limited to, plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities, and the location of the foregoing. Specifically, the following information is required:

- a) Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures recorded on a current elevation certificate with Section B completed by the Floodplain Administrator.
- b) Elevation in relation to mean sea level to which any structure has been floodproofed;
- c) Where a structure is to be floodproofed, certification by a registered professional engineer or architect that the floodproofing methods for any nonresidential structure meet floodproofing criteria in Section 5.2-2;
- d) Description of the extent to which a watercourse will be altered or relocated as a result of proposed development; and
- e) Any other such information that may be reasonably required by the Floodplain Administrator in order to review the application.

B Designation of the Floodplain Administrator (44 CFR 59.22(b)(1))

The Community Development Director is hereby appointed to administer, implement, and enforce this ordinance by granting or denying development permits in accordance with its provisions. The Floodplain Administrator may delegate authority to implement these provisions.

C Duties & Responsibilities of the Floodplain Administrator

Duties of the Floodplain Administrator shall include, but not be limited to:

1 Permit Review

Review all development permits to determine that:

- a) The permit requirements of this ordinance have been satisfied;
- b) All other required state and federal permits have been obtained;
- c) The site is reasonably safe from flooding;
- d) Notify FEMA when annexations occur in the Special Flood Hazard Area.

2 Use of Other Base Flood Data (In A and V Zones) (44 CFR 60.3(b)(4))

When base flood elevation data has not been provided (in A or V zones) in accordance with Section 3.2, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD, the Floodplain Administrator shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from a federal, state, or other source, in order to administer Section 5.2, SPECIFIC STANDARDS.

3 Information to be Obtained and Maintained

- a) Where base flood elevation data is provided through the FIS, FIRM, or required as in Section 4.3-2, obtain and maintain a record of the actual (as-built) elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement. *(44 CFR 60.3(b)(5)(i) and (iii))*
- b) For all new or substantially improved floodproofed nonresidential structures where base flood elevation data is provided through the FIS, FIRM, or as required in Section 4.3-2:
 - (1) Obtain and maintain a record of the elevation (in relation to mean sea level) to which the structure was floodproofed. *(44 CFR 60.3(b)(5)(ii))*
 - (2) Maintain the floodproofing certifications required in Section 4.1-2(3). *(44 CFR 60.3(b)(5)(iii))*
- c) Records of all variance actions, including justification for their issuance. *(44 CFR 60.6(a)(6))*
- d) Improvement and damage calculations.

- e) Maintain for public inspection all records pertaining to the provisions of this ordinance. (44 CFR 60.3(b)(5)(iii))

4 Alteration of Watercourse

Whenever a watercourse is to be altered or relocated:

- a) Notify adjacent communities and the Department of Ecology prior to such alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Insurance Administrator through appropriate notification means. (44 CFR 60.3(b)(6))
- b) Assure that the flood carrying capacity of the altered or relocated portion of said watercourse is maintained. (44 CFR 60.3(b)(7))

5 Interpretation of FIRM Boundaries

Make interpretations where needed, as to exact location of the boundaries of the areas of special flood hazards (e.g. where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation. Such appeals shall be granted consistent with the standards of Section 60.6 of the Rules and Regulations of the NFIP (44 CFR 59-76).

6 Review of Building Permits (44 CFR 60.3(a)(3))

Where elevation data is not available either through the FIS, FIRM, or from another authoritative source (Section 4.3-2), applications for floodplain development shall be reviewed to assure that proposed construction will be *reasonably safe from flooding*. The test of reasonableness is a local judgment and includes use of historical data, high water marks, photographs of past flooding, etc., where available.

(Failure to elevate habitable buildings at least two feet above the highest adjacent grade in these zones may result in higher insurance rates.)

7 Changes to Special Flood Hazard Area

- a) If a project will alter the BFE or boundaries of the SFHA, then the project proponent shall provide the community with engineering documentation and analysis regarding the proposed change. If the change to the BFE or boundaries of the SFHA would normally require a Letter of Map Change, then the project proponent shall initiate, and receive approval of, a

Conditional Letter of Map Revision (CLOMR) prior to approval of the development permit. The project shall be constructed in a manner consistent with the approved CLOMR.

- b) If a CLOMR application is made, then the project proponent shall also supply the full CLOMR documentation package to the Floodplain Administrator to be attached to the floodplain development permit, including all required property owner notifications.

8.30.050 – Provisions for Flood Hazard Reduction

A General Standards

In all areas of special flood hazards, the following standards are required:

1 Anchoring (44 CFR 60.3(a) and (b))

- a) All new construction and substantial improvements, including those related to manufactured homes, shall be anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads including the effects of buoyancy. (44 CFR 60.3(a)(3)(i))
- b) All manufactured homes shall be anchored to prevent flotation, collapse, or lateral movement, and shall be installed using methods and practices that minimize flood damage. Anchoring methods may include, but are not limited to, use of over-the-top or frame ties to ground anchors. (44 CFR 60.3(b)(8)). For more detailed information, refer to guidebook, FEMA-85, "Manufactured Home Installation in Flood Hazard Areas."

2 Construction Materials and Methods (44 CFR 60.3(a)(3)(ii-iv))

- a) All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
- b) All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.
- c) Electrical, heating, ventilation, plumbing, and air-conditioning equipment and other service facilities shall be designed and/or otherwise elevated or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

3 Storage of Materials and Equipment

- a) The storage or processing of materials that could be injurious to human, animal, or plant life if released due to damage from flooding is prohibited in special flood hazard areas.
- b) Storage of other material or equipment may be allowed if not subject to damage by floods and if firmly anchored to prevent flotation, or if readily removable from the area within the time available after flood warning.

4 Utilities (44 CFR 60.3(a)(5) and (6))

- a) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the systems;
- b) Water wells shall be located on high ground that is not in the floodway (WAC 173-160-171);
- c) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters;
- d) Onsite waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.

5 Subdivision Proposals and Development (44 CFR 60.3(a)(4) and (b)(3))

All subdivisions, as well as new development shall:

- a) Be consistent with the need to minimize flood damage;
- b) Have public utilities and facilities, such as sewer, gas, electrical, and water systems located and constructed to minimize or eliminate flood damage;
- c) Have adequate drainage provided to reduce exposure to flood damage.
- d) Where subdivision proposals and other proposed developments contain greater than 50 lots or 5 acres (whichever is the lesser) base flood elevation data shall be included as part of the application.

B Specific Standards (44 CFR 60.3(c)(1))

In all areas of special flood hazards where base flood elevation data has been provided as set forth in Section 3.2, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD, or Section 4.3-2, USE OF OTHER BASE FLOOD DATA. The following provisions are required:

1 Residential Construction (44 CFR 60.3(c)(2)(5))

- a) In AE and A1-30 zones or other A zoned areas where the BFE has been determined or can be reasonably obtained, new construction and substantial improvement of any residential structure shall have the lowest floor, including basement, elevated one foot or more above the BFE. Mechanical equipment and utilities shall be waterproof or elevated least one foot above the BFE.
- b) New construction and substantial improvement of any residential structure in an Unnumbered A zone for which a BFE is not available and cannot be reasonably obtained shall be reasonably safe from flooding, but in all cases the lowest floor shall be at least two feet above the Highest Adjacent Grade.
- c) Fully enclosed areas below the lowest floor that are subject to flooding are prohibited, or shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs must meet or exceed the following minimum criteria:
 - (1) Have a minimum of two openings with a total net area of not less than one square inch for every square foot of enclosed area subject to flooding.
 - (2) The bottom of all openings shall be no higher than one foot above grade.
 - (3) Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwater.
 - (4) A garage attached to a residential structure, constructed with the garage floor slab below the BFE, must be designed to allow for the automatic entry and exit of flood waters.

Alternatively, a registered engineer or architect may design and certify engineered openings.

2 Nonresidential Construction (44 CFR 60.3(c)(3) and (4))

New construction and substantial improvement of any commercial, industrial or other nonresidential structure shall meet the requirements of subsection 1 or 2, below.

- a) New construction and substantial improvement of any commercial, industrial or other nonresidential structure shall meet all of the following requirements:

- (1) In AE and A1-30 zones or other A zoned areas where the BFE has been determined or can be reasonably obtained:

New construction and substantial improvement of any commercial, industrial, or other nonresidential structure shall have the lowest floor, including basement, elevated one foot or more above the BFE, or elevated as required by ASCE 24, whichever is greater. Mechanical equipment and utilities shall be waterproofed or elevated least one foot above the BFE, or as required by ASCE 24, whichever is greater.

- (2) If located in an Unnumbered A zone for which a BFE is not available and cannot be reasonably obtained, the structure shall be reasonably safe from flooding, but in all cases the lowest floor shall be at least two feet above the Highest Adjacent Grade.

- (3) Fully enclosed areas below the lowest floor that are subject to flooding are prohibited, or shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria:

- (a) Have a minimum of two openings with a total net area of not less than one square inch for every square foot of enclosed area subject to flooding.
- (b) The bottom of all openings shall be no higher than one foot above grade.
- (c) Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwater.
- (d) A garage attached to a residential structure, constructed with the garage floor slab below the BFE, must be designed to allow for the

automatic entry and exit of flood waters.

Alternatively, a registered engineer or architect may design and certify engineered openings.

- b) If the requirements of subsection 1 are not met, then new construction and substantial improvement of any commercial, industrial or other nonresidential structure shall meet all of the following requirements:
 - (1) Be dry floodproofed so that below one foot or more above the base flood level the structure is watertight with walls substantially impermeable to the passage of water or dry floodproofed to the elevation required by ASCE 24, whichever is greater;
 - (2) Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy;
 - (3) Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting provisions of this subsection based on their development and/or review of the structural design, specifications and plans. Such certifications shall be provided to the official as set forth in Section 4.3-3(2);
 - (4) Nonresidential structures that are elevated, not floodproofed, must meet the same standards for space below the lowest floor as described in 5.2-1(3);

3 Manufactured Homes (44 CFR 60.3(c)(6)(12))

- a) All manufactured homes to be placed or substantially improved on sites shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated one foot or more above the base flood elevation and be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement.

4 Recreational Vehicles (44 CFR 60.3(c)(14))

Recreational vehicles placed on sites are required to either:

- a) Be on the site for fewer than 180 consecutive days, or
- b) Be fully licensed and ready for highway use, on wheels or jacking system,

attached to the site only by quick disconnect type utilities and security devices, and have no permanently attached additions; or

- c) Meet the requirements of 5.2-3 above.

5 Enclosed Area Below the Lowest Floor

If buildings or manufactured homes are constructed or substantially improved with fully enclosed areas below the lowest floor, the areas shall be used solely for parking of vehicles, building access, or storage.

6 Appurtenant Structures (Detached Garages & Small Storage Structures)

For A Zones (A, AE, A1-30, AH, AO):

- a) Appurtenant structures used solely for parking of vehicles or limited storage may be constructed such that the floor is below the BFE, provided the structure is designed and constructed in accordance with the following requirements:
 - (1) Use of the appurtenant structure must be limited to parking of vehicles or limited storage;
 - (2) The portions of the appurtenant structure located below the BFE must be built using flood resistant materials;
 - (3) The appurtenant structure must be adequately anchored to prevent flotation, collapse, and lateral movement;
 - (4) Any machinery or equipment servicing the appurtenant structure must be elevated or floodproofed to or above the BFE;
 - (5) The appurtenant structure must be designed to allow for the automatic entry and exit of flood waters in accordance with Section 5.2-1(3).
 - (6) The structure shall have low damage potential,
 - (7) If the structure is converted to another use, it must be brought into full compliance with the standards governing such use, and
 - (a) The structure shall not be used for human habitation.

- b) Detached garages, storage structures, and other appurtenant structures not meeting the above standards must be constructed in accordance with all applicable standards in Section 5.2-1.
- c) Upon completion of the structure, certification that the requirements of this section have been satisfied shall be provided to the Floodplain Administrator for verification.

C AE and A1-30 Zones with Base Flood Elevations but No Floodways
(44 CFR 60.3(c)(10))

In areas with BFEs (but a regulatory floodway has not been designated), no new construction, substantial improvements, or other development (including fill) shall be permitted within zones A1-30 and AE on the community's FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

D General Requirements for Other Development

All development, including manmade changes to improved or unimproved real estate for which specific provisions are not specified in this ordinance or the state building codes with adopted amendments and any City of College Place amendments, shall:

- 1) Be located and constructed to minimize flood damage;
- 2) Be anchored to prevent flotation, collapse, or lateral movement resulting from hydrostatic loads, including the effects of buoyancy, during conditions of the design flood;
- 3) Be constructed of flood damage-resistant materials;
- 4) Meet the flood opening requirements of Section 5.2-1(3), and
- 5) Have mechanical, plumbing, and electrical systems above the design flood elevation or meet the requirements of ASCE 24, except that minimum electric service required to address life safety and electric code requirements is permitted below the design flood elevation provided it conforms to the provisions of the electrical part of building code for wet locations.

E Critical Facility

Construction of new critical facilities shall be, to the extent possible, located outside the limits of the SFHA (100-year floodplain). Construction of new critical facilities shall be

permissible within the SFHA if no feasible alternative site is available. Critical facilities constructed within the SFHA shall have the lowest floor elevated three feet above BFE or to the height of the 500-year flood, whichever is higher. Access to and from the critical facility should also be protected to the height utilized above. Floodproofing and sealing measures must be taken to ensure that toxic substances will not be displaced by or released into floodwaters. Access routes elevated to or above the level of the BFE shall be provided to all critical facilities to the extent possible.

8.30.060 - Variances

The variance criteria set forth in this section of the ordinance are based on the general principle of zoning law that variances pertain to a piece of property and are not personal in nature. A variance may be granted for a parcel of property with physical characteristics so unusual that complying with the requirements of this ordinance would create an exceptional hardship to the applicant or the surrounding property owners. The characteristics must be unique to the property and not be shared by adjacent parcels. The unique characteristic must pertain to the land itself, not to the structure, its inhabitants, or the property owners.

It is the duty of the City of College Place to help protect its citizens from flooding. This need is so compelling and the implications of the cost of insuring a structure built below the Base Flood Elevation are so serious that variances from the flood elevation or from other requirements in the flood ordinance are quite rare. The long-term goal of preventing and reducing flood loss and damage can only be met if variances are strictly limited. Therefore, the variance guidelines provided in this ordinance are more detailed and contain multiple provisions that must be met before a variance can be properly granted. The criteria are designed to screen out those situations in which alternatives other than a variance are more appropriate.

A Requirements for Variances

- 1) Variances shall only be issued:
 - a) Upon a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances;
 - b) For the repair, rehabilitation, or restoration of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is

the minimum necessary to preserve the historic character and design of the structure;

- c) Upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief;
 - d) Upon a showing of good and sufficient cause;
 - e) Upon a determination that failure to grant the variance would result in exceptional hardship to the applicant;
 - f) Upon a showing that the use cannot perform its intended purpose unless it is located or carried out in close proximity to water. This includes only facilities defined in Section 2.0 of this ordinance in the definition of "Functionally Dependent Use."
- 2) Variances shall not be issued within any floodway if any increase in flood levels during the base flood discharge would result.
 - 3) Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the BFE, provided the procedures of Sections 4.0 and 5.0 of this ordinance have been fully considered. As the lot size increases beyond one-half acre, the technical justification required for issuing the variance increases.

B Variance Criteria

In considering variance applications, the City of College Place shall consider all technical evaluations, all relevant factors, all standards specified in other sections of this ordinance, and:

- 1) The danger that materials may be swept onto other lands to the injury of others;
- 2) The danger to life and property due to flooding or erosion damage;
- 3) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
- 4) The importance of the services provided by the proposed facility to the community;
- 5) The necessity to the facility of a waterfront location, where applicable;

- 6) The availability of alternative locations for the proposed use, which are not subject to flooding or erosion damage;
- 7) The compatibility of the proposed use with existing and anticipated development;
- 8) The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
- 9) The safety of access to the property in time of flood for ordinary and emergency vehicles;
- 10) The expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters expected at the site; and,
- 11) The costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities, such as sewer, gas, electrical, water system, and streets and bridges.

C Additional Requirements for the Issuance of a Variance

- 1) Any applicant to whom a variance is granted shall be given written notice over the signature of a community official that:
 - a) The issuance of a variance to construct a structure below the BFE will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage, and
 - b) Such construction below the BFE increases risks to life and property.
- 2) The Floodplain Administrator shall maintain a record of all variance actions, including justification for their issuance.
- 3) The Floodplain Administrator shall condition the variance as needed to ensure that the requirements and criteria of this chapter are met.
- 4) Variances as interpreted in the NFIP are based on the general zoning law principle that they pertain to a physical piece of property; they are not personal in nature and do not pertain to the structure, its inhabitants, economic or financial circumstances. They primarily address small lots in densely populated residential neighborhoods. As such, variances from flood elevations should be quite rare.



STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY

4601 N Monroe Street • Spokane, Washington 99205-1295 • (509)329-3400

May 20, 2020

Jon Rickard
Community Development Director
City of College Place
625 S. College Ave.
College Place, WA 99324

Re: Community Assistance Visit (CAV)

Dear Jon:

I appreciated the opportunity to meet with you to discuss the City's participation in the National Flood Insurance Program (NFIP).

The primary purpose of the CAV is to review the community procedures for administering and enforcing your local flood damage prevention ordinance. A CAV is also intended to provide the community with current information regarding the NFIP and to provide an opportunity for discussion of items of concern the community may have with the administration of the local ordinance and floodplain management program.

Continued enforcement of the floodplain management ordinance allows the Federal Emergency Management Agency (FEMA) to continue to make federally backed flood insurance available to property owners within the City of College Place.

The following issues were discussed:

- Your current Flood Damage Prevention Ordinance 867 with Amendments in Ordinances 903 and 967, requires revisions in order to be compliant with the current FEMA Model Ordinance for Washington State. I am enclosing proposed ordinance language based on the current Washington model with requirements specific to College Place for your review and adoption. Please provide a copy of the updated ordinance following adoption by your City Council no later than December 1, 2020.
- Your ordinance includes a number of higher regulatory standards for floodplain management including elevation of structures to one foot or more above base flood elevation. This additional foot of freeboard goes a long way to ensure that structures are safe from flooding.

- There have been no known floodplain development permits issued since the last CAV in 2006. The City owns all parcels within the effective special flood hazard area, precluding any private development. Any projects for the City's wastewater treatment plant that fit the definition of "development" in the flood damage prevention ordinance and located within the special flood hazard area will require a floodplain development review.
- FIRM and Floodway map accuracy was discussed. Effective maps date to 2001 in paper format. The special flood hazard area consists of a Zone A6 with base flood elevations and no floodways along Garrison Creek near the City's wastewater treatment plant, Panel 440B. A Letter of Map Revision (LOMR) was issued by FEMA in 1988 removing special flood hazard areas for Stone Creek and a portion of Garrison Creek, but was not located in FEMA's records. The City successfully worked with FEMA to publish the LOMR on the Map Service Center website. However, it is listed in the Walla Walla County Unincorporated section and would be more appropriately listed under the City of College Place.
- Currently there are 16 flood insurance policies within the area of College Place with a total insured value of \$4,023,000. There has been one paid loss for flood damage. A copy of the City's NFIP community profile was provided during the CAV meeting.

Should you have any questions regarding my report or any other floodplain issues please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'L Schmidt', with a stylized initial 'L' and a trailing 'se'.

Lynn M. Schmidt, PE, CFM
Statewide Flood Engineer
Eastern Region NFIP Coordinator
Shorelands and Environmental Assistance Program
Eastern Regional Office Spokane

cc: David Radabaugh, State NFIP Coordinator
Suzanne Sarpong, FEMA Region X

College Place NFIP Community Assistance Visit

Lynn Schmidt
Flood Engineer
Washington Department of Ecology

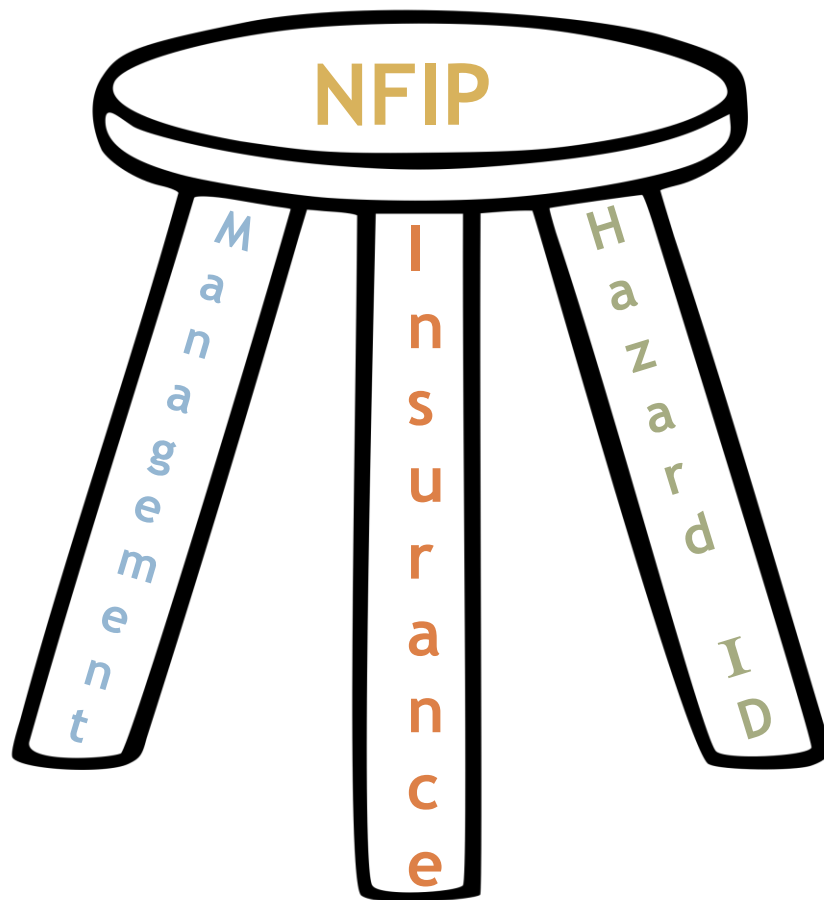
CAV Date: 5/19/20 Field Inspection Date: 8/13/19

1

Agenda

- Introduction, Purpose of Meeting
- February 2020 flood event
- NFIP Community Profile
- Review Flood Insurance Study and Flood Insurance Rate Maps.
Discuss any problems with flood maps.
- Ordinance Review
- Discuss development procedures in SFHA
 - Floodplain development permits
- Training needs
- Other community concerns

National Flood Insurance Program



Local Community adopts
and enforces flood
damage prevention
ordinance



FEMA makes flood
insurance and disaster
assistance available

February 2020 Flood

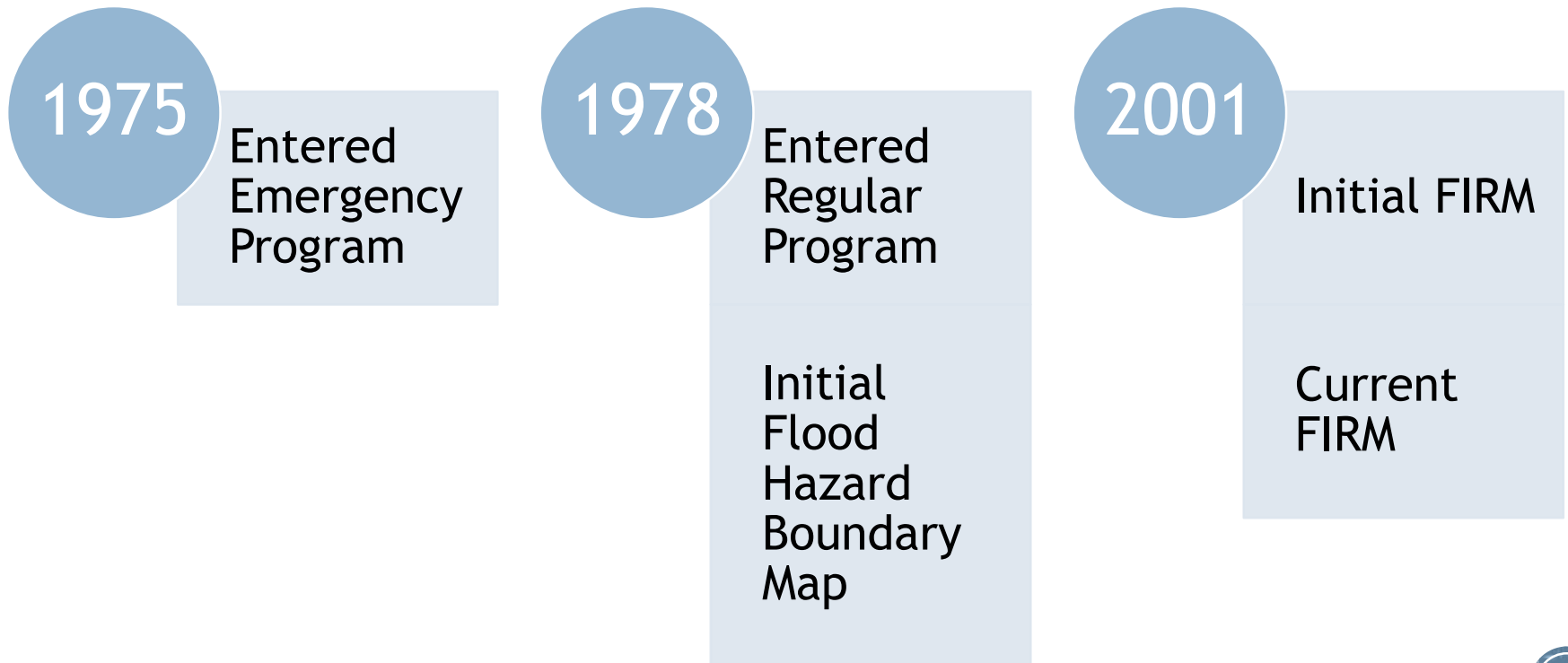
✓ While much of Walla Walla county sustained damage, College Place did not. Water levels in Garrison Creek and Stone Creek did not rise at all. The Army Corps flood control project protected the City from any damage.



Upper Mill Creek, Walla Walla County

Community NFIP Profile

Dates of Eligibility/Mapping



Community NFIP Profile

Insurance Overview

Total Number of Policies:	16
Total Premiums:	\$5,536
Insurance in Force:	\$4,023,000
Closed Paid Losses:	1
\$ of Closed Paid Losses:	\$4,259



Community NFIP Profile

- Occupancy: All single family residential
 - 1 manufactured home
- Average premium: \$346/year
- All “preferred” policies, Zone C
(Area of minimal flooding)
- 4 Pre-FIRM structures
- 12 Post-FIRM structures



NFIP Policies and Claims

[About](#) [Content](#) [Legend](#)

Legend

NFIP Claims



NFIP Policies



ECY_CO_EffectiveDFIRM_Q3_2018



A



AH



AO



AE



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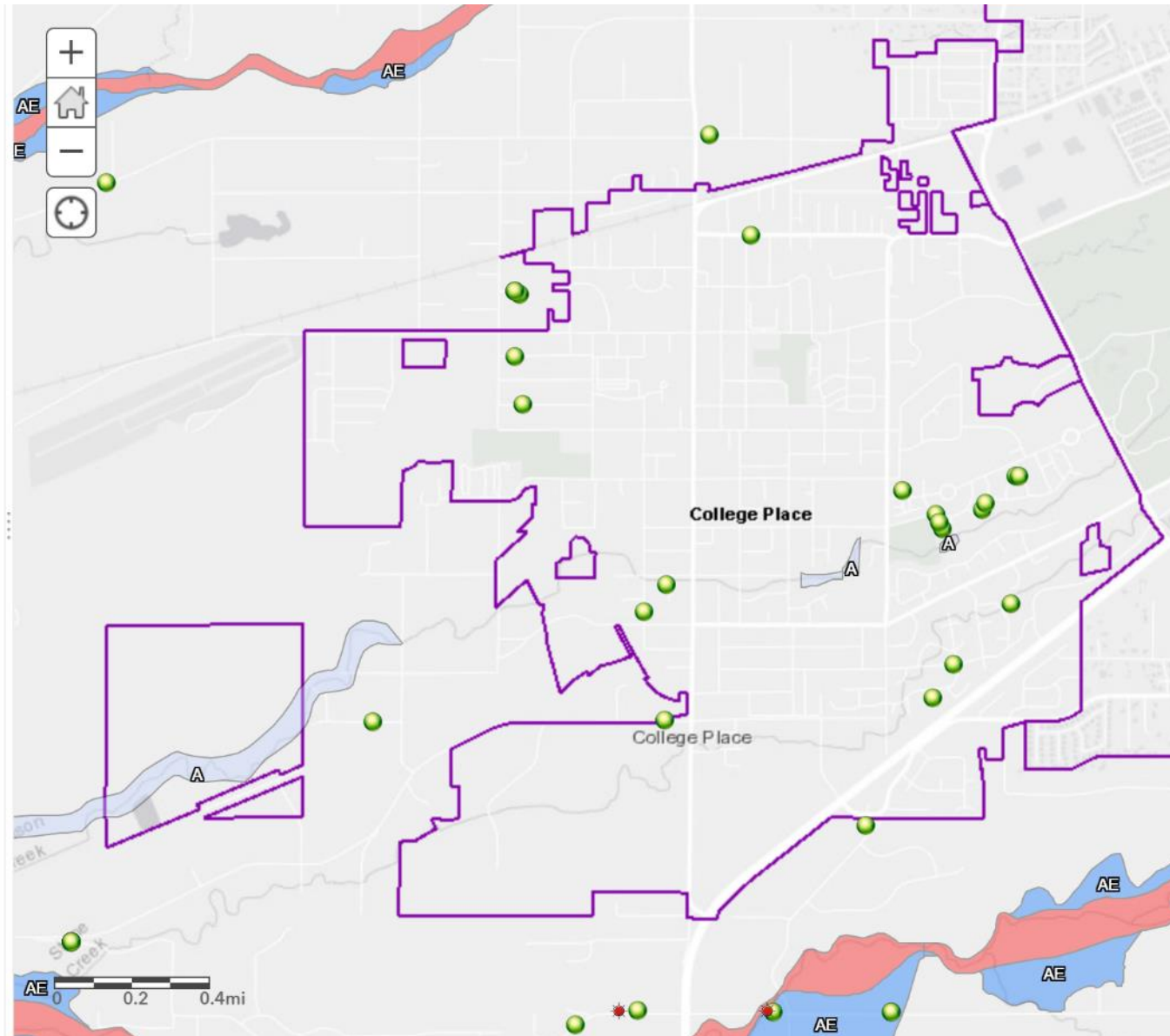
V



VE

WSDOT - City Limits

Incorporated City Boundaries



Community NFIP Profile

Past Community Assistance

2006

CAV (State)

- Ordinance updated needed
- No problems noted

2003

CAV (State)

- No problems noted

CACs

Community Assistance Contacts

- 2017 (FEMA) - No flood damage, FIRM issues noted.
- 2011 (State) - Notes that the only SFHA is a detailed study along Garrison Creek, performed in 2000 for a proposed wastewater treatment plant upgrade.
- 2005 (State) and 1996 (FEMA)

Flood Zone Overview

■ Zone A

- A = Approximate 100-year
- A1-30 = 100-year with BFE
- 1% annual chance
- Special Flood Hazard Area

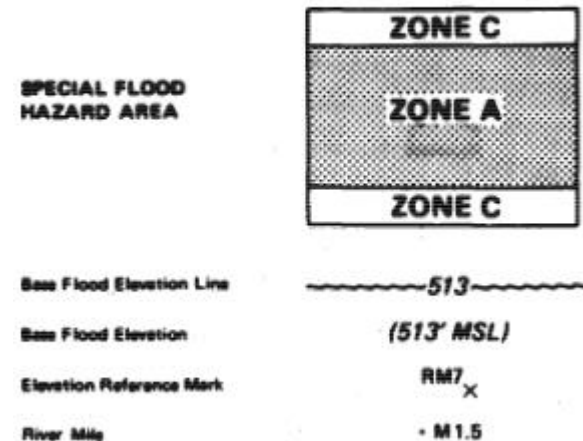
■ Zone B

- 500-year
- 0.2% annual chance flood

■ Zone C

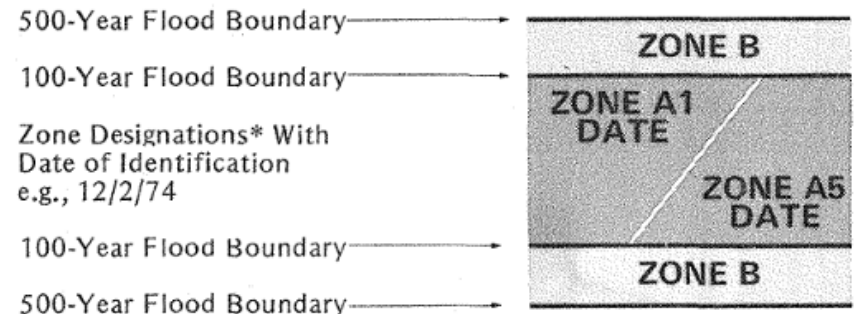
- Areas of *minimal* flooding

KEY TO SYMBOLS



*EXPLANATION OF ZONE DESIGNATIONS

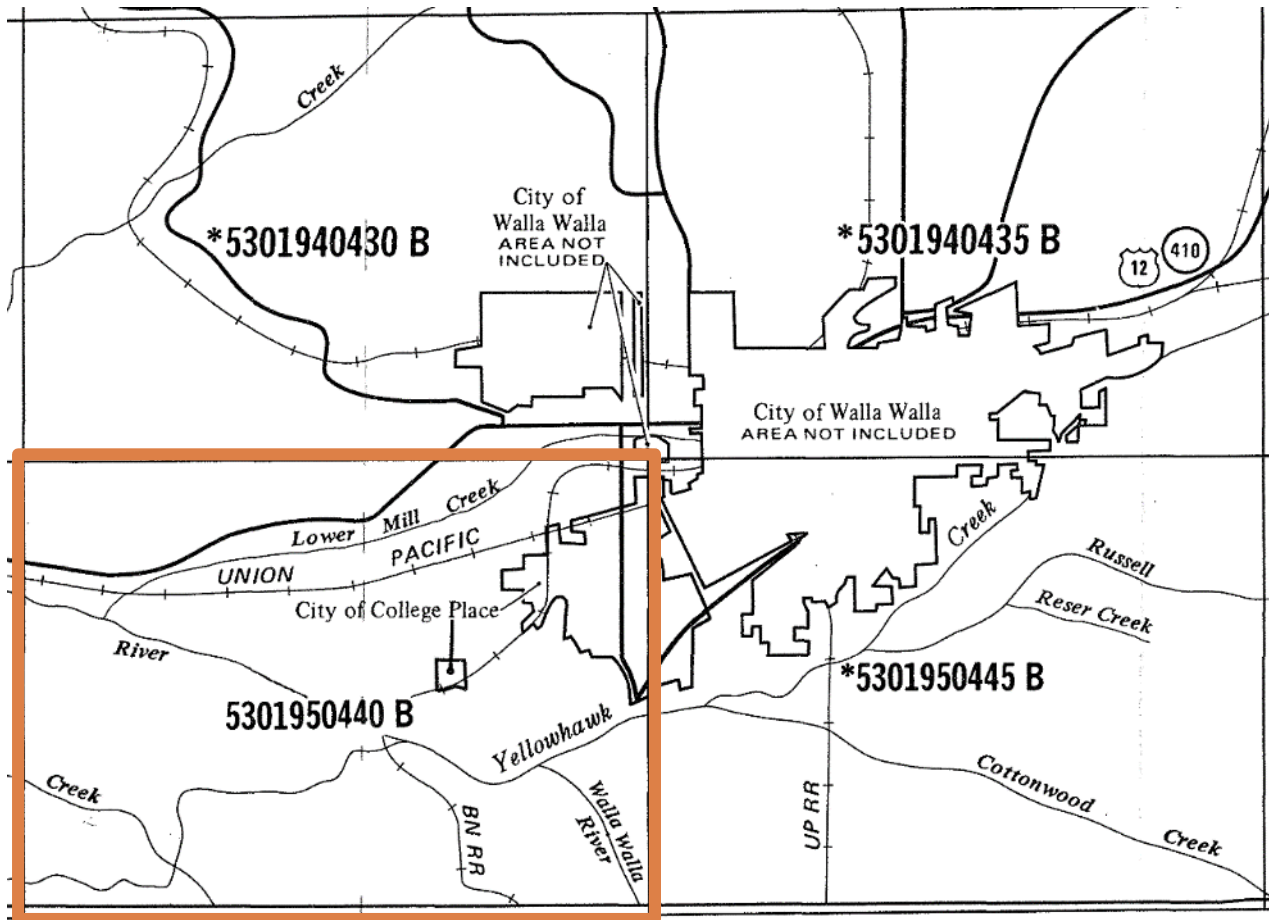
KEY TO MAP



~ 3.1' below NAVD88

**Referenced to the National Geodetic Vertical Datum of 1929

Effective Paper Maps



NATIONAL FLOOD INSURANCE PROGRAM

FIRM FLOOD INSURANCE RATE MAP

CITY OF
COLLEGE PLACE,
WASHINGTON
WALLA WALLA COUNTY

MAP INDEX

PANEL PRINTED: 440

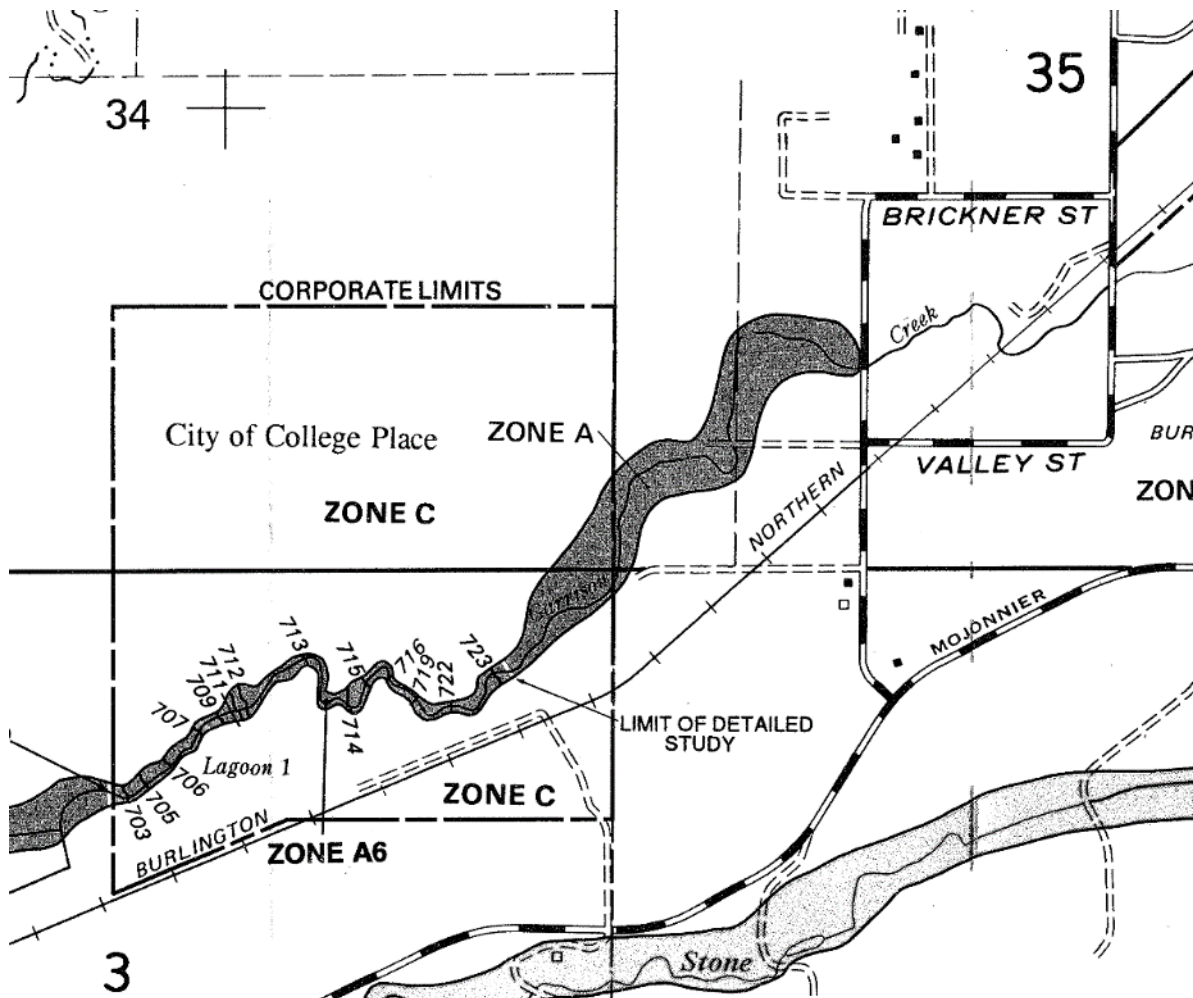
COMMUNITY-PANEL NUMBER
530195IND0

EFFECTIVE DATE:
SEPTEMBER 7, 2001



Federal Emergency Management Agency

Effective Paper Maps



NATIONAL FLOOD INSURANCE PROGRAM

FIRM FLOOD INSURANCE RATE MAP

CITY OF
COLLEGE PLACE,
WASHINGTON
WALLA WALLA COUNTY

PANEL 440 OF 500
(SEE MAP INDEX FOR PANELS NOT PRINTED)

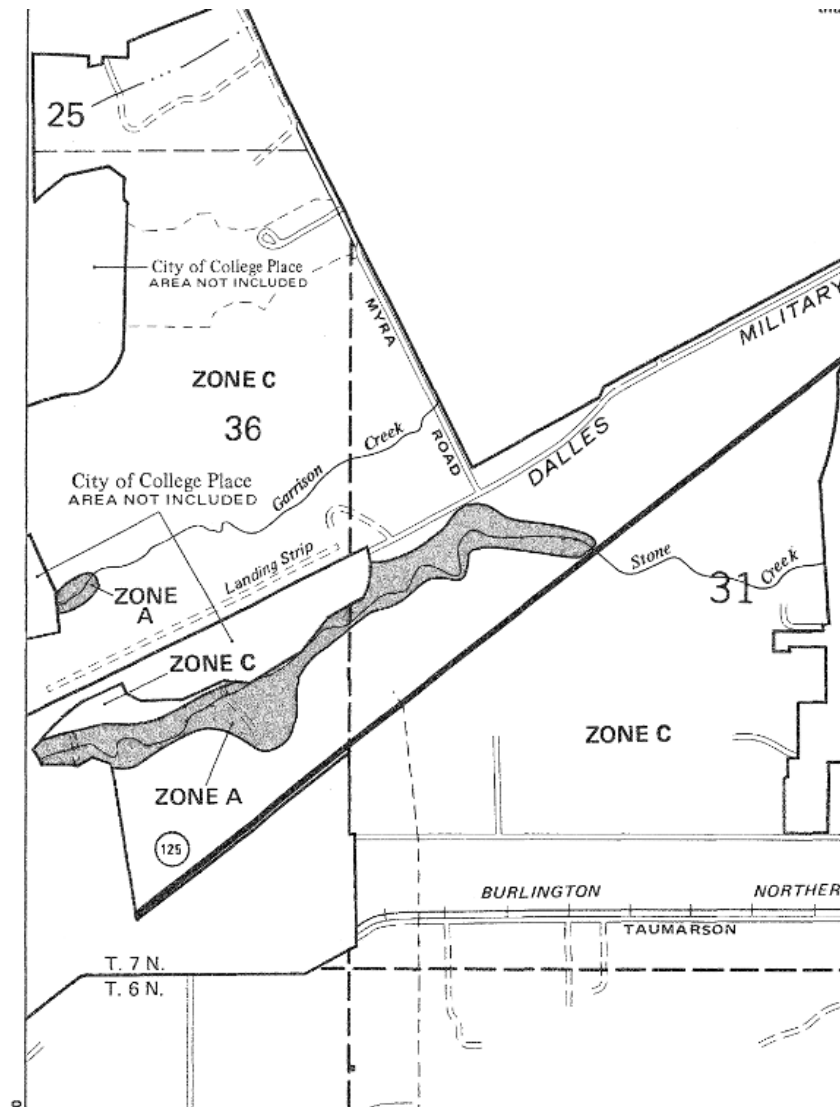
COMMUNITY-PANEL NUMBER
5301950440 B

EFFECTIVE DATE:
SEPTEMBER 7, 2001



Federal Emergency Management Agency

Ineffective Maps



NATIONAL FLOOD INSURANCE PROGRAM

FIRM
FLOOD INSURANCE RATE MAP

**WALLA WALLA COUNTY,
WASHINGTON**
(UNINCORPORATED AREAS)

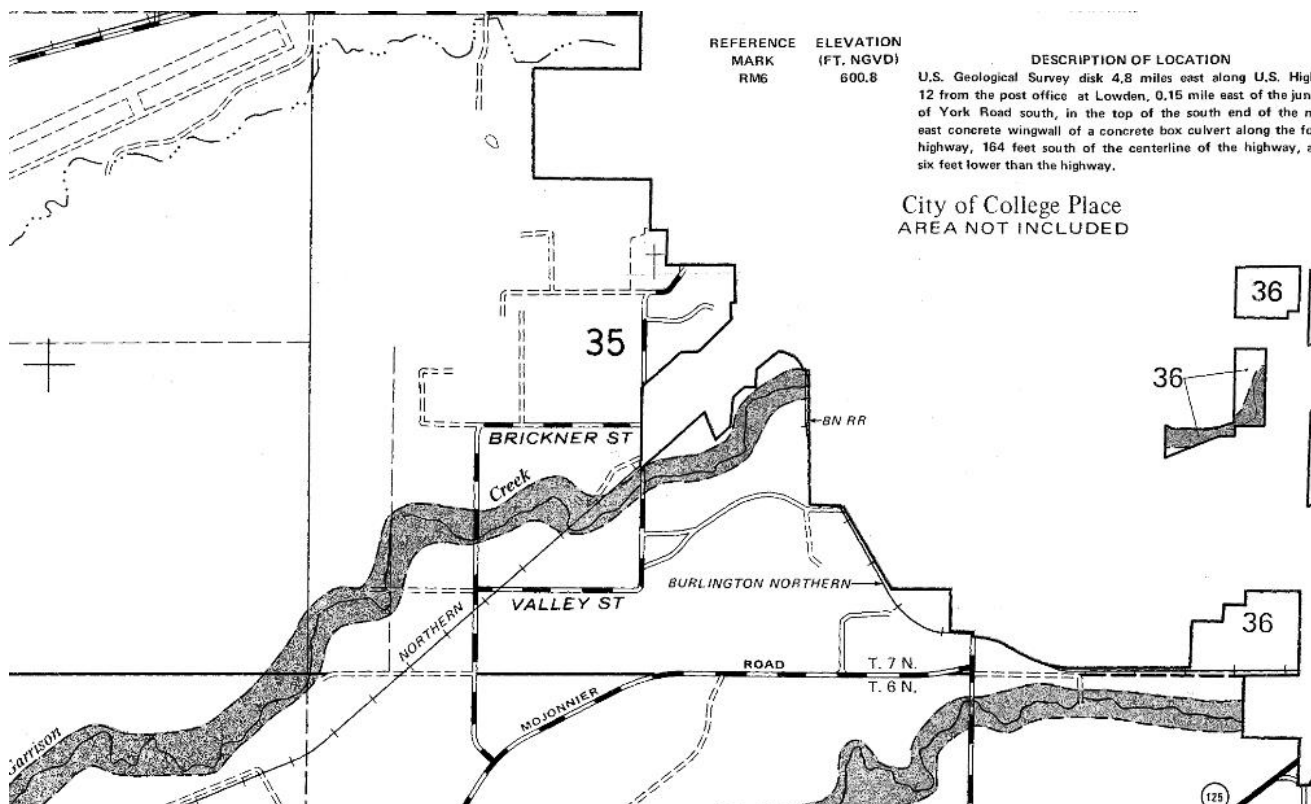
PANEL 445 OF 500
(SEE MAP INDEX FOR PANELS NOT PRINTED)

COMMUNITY-PANEL NUMBER
530194 0445 B

EFFECTIVE DATE:
DECEMBER , 1983


Federal Emergency Management Agency

Ineffective Maps



REFERENCE
MARK
RM6

ELEVATION
(FT. NGVD)
600.8

DESCRIPTION OF LOCATION

U.S. Geological Survey disk 4.8 miles east along U.S. High 12 from the post office at Lowden, 0.15 mile east of the junction of York Road south, in the top of the south end of the northeast concrete wingwall of a concrete box culvert along the highway, 164 feet south of the centerline of the highway, at six feet lower than the highway.

City of College Place
AREA NOT INCLUDED

NATIONAL FLOOD INSURANCE PROGRAM

FLOODWAY FLOOD BOUNDARY AND FLOODWAY MAP

WALLA WALLA COUNTY,
WASHINGTON
(UNINCORPORATED AREAS)

PANEL 440 OF 500

(SEE MAP INDEX FOR PANELS NOT PRINTED)

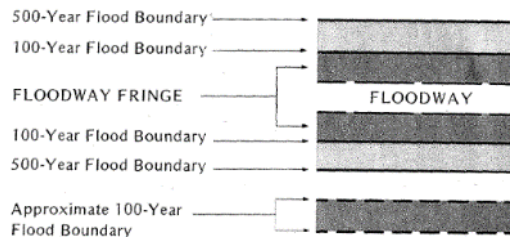
COMMUNITY-PANEL NUMBER
530194 0440

EFFECTIVE DATE:
DECEMBER 1, 1983



Federal Emergency Management Agency

KEY TO MAP



Cross Section Line

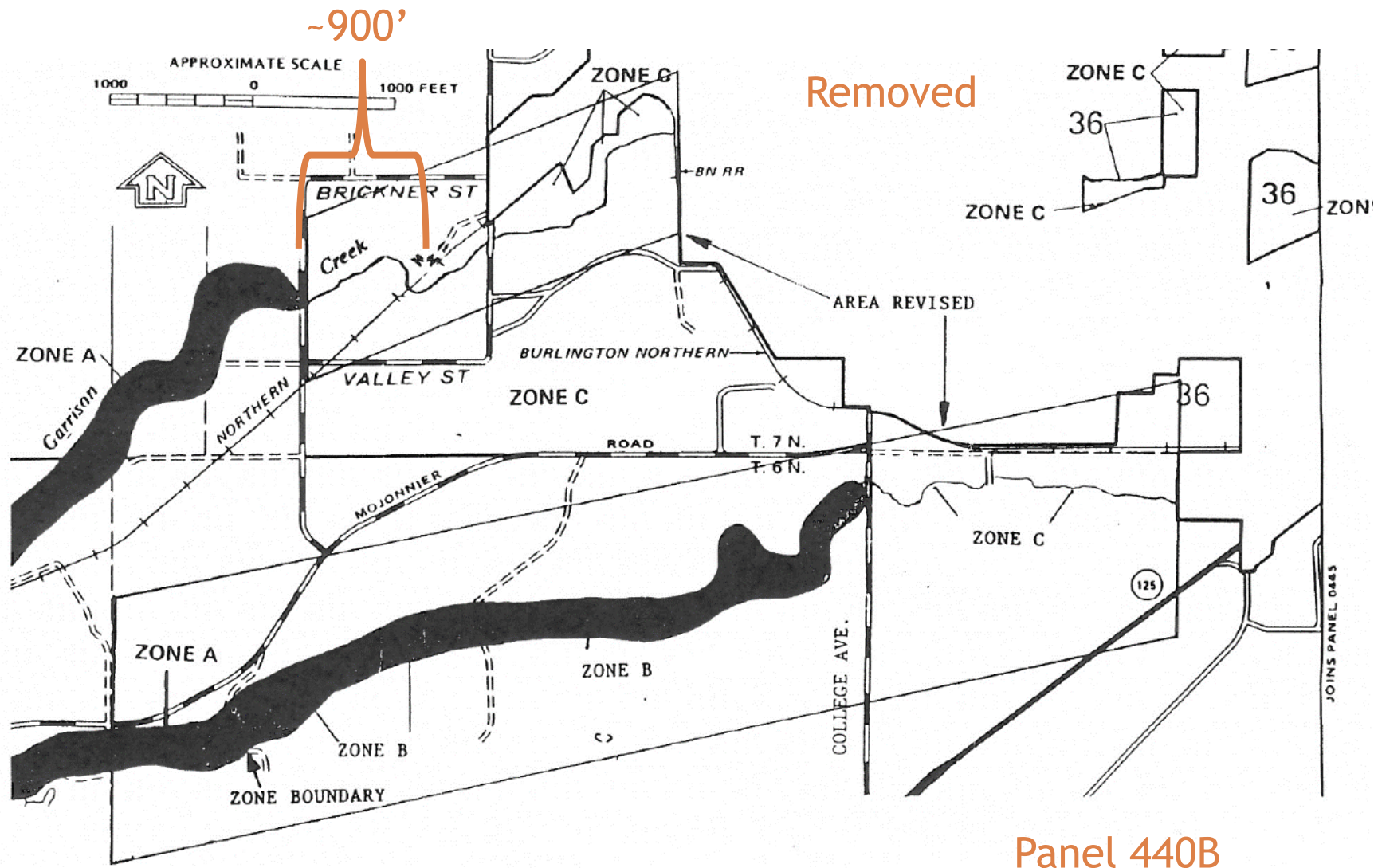


1988 Letter of Map Revision

The April 13 LOMR removes approximate flood hazards along Garrison Creek in the City of College Place from approximately 900 feet downstream of the Burlington Northern Railroad as shown on Preliminary FIRM Panel 0440 B to the upstream reach as shown on Preliminary FIRM Panel 0445 B. In addition, the LOMR removes all approximate flood hazards along Stone Creek as shown on Preliminary FIRM Panel 0445B. We have determined that these modifications to the flood hazards along Garrison and Stone Creeks remain valid; therefore, we will incorporate the changes made by the April 13 LOMR into the FIRM for the City of College Place before final printing.

Because the April 13 LOMR removes all flood hazards within the corporate limits of your community as shown on Preliminary FIRM Panel 0445 B, the areas shown on this panel are now designated as Zone C, areas outside the 500-year floodplain. Therefore, FIRM Panel 0445 B no longer requires final printing

1988 Letter of Map Revision



1988 Letter of Map Revision



Removed

Panel 445B

FLOOD INSURANCE STUDY

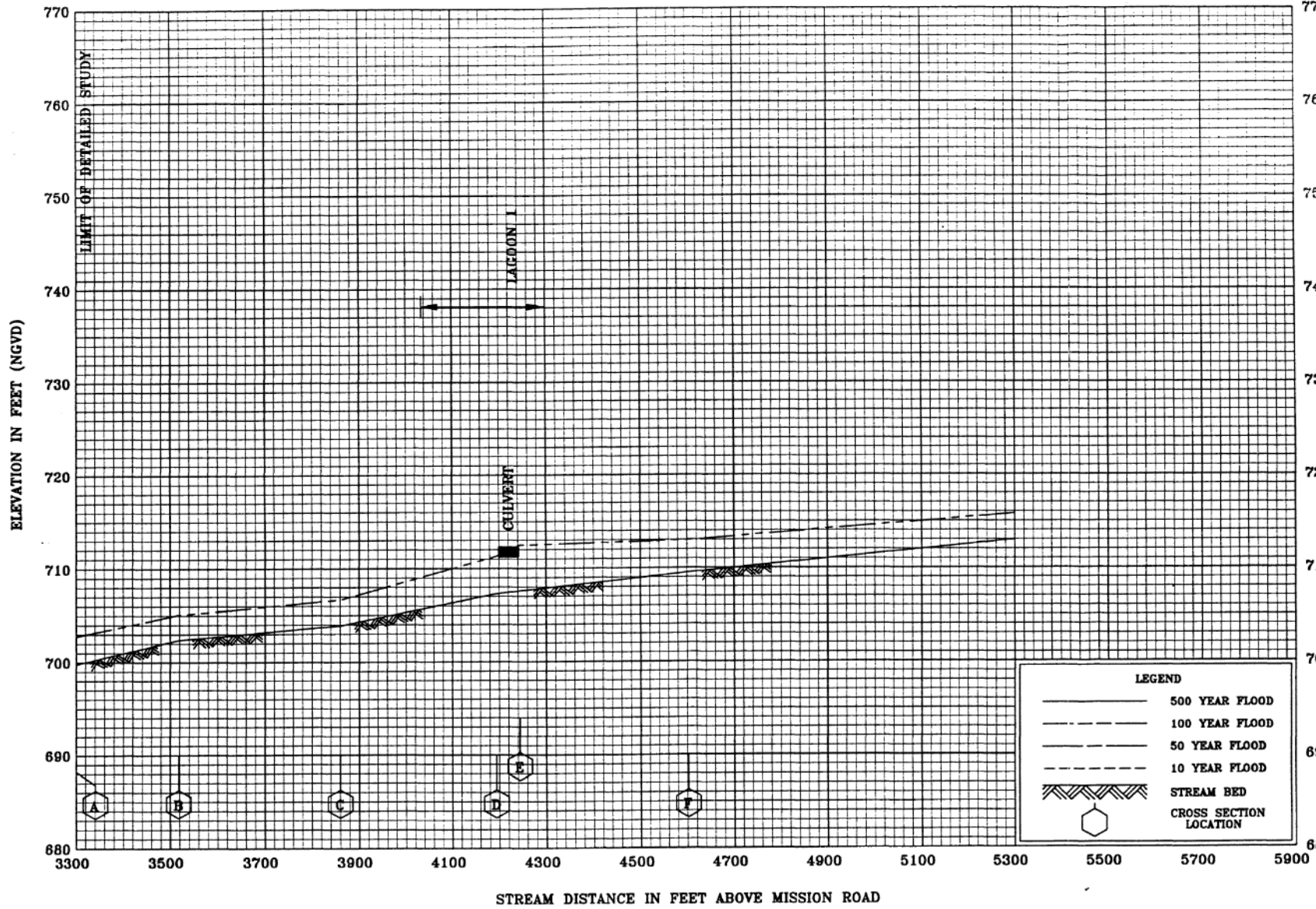


CITY OF
COLLEGE PLACE,
WASHINGTON
WALLA WALLA COUNTY

SEPTEMBER 7, 2001

Flood Insurance Study

September 2001



FEDERAL EMERGENCY MANAGEMENT AGENCY
 CITY OF COLLEGE PLACE, WA
 (WALLA WALLA CO.)

FLOOD PROFILES
 GARRISON CREEK

01P

Where are the paper files?

■ [FEMA Flood Map Service Center](#)

FEMA Flood Map Service Center: Search By Address

Enter an address, place, or coordinates: ?

Search



Whether you are in a high risk zone or not, you may need [flood insurance](#) because most homeowners insurance doesn't cover flood damage. If you live in an area with low or moderate flood risk, you are 5 times more likely to experience flood than a fire in your home over the next 30 years. For many, a National Flood Insurance Program's flood insurance policy could cost less than \$400 per year. Call your insurance agent today and protect what you've built.

Learn more about [steps you can take](#) to reduce flood risk damage.

Search Results—Products for **COLLEGE PLACE, CITY OF**

[Show ALL Products »](#)

The flood map for the selected area is number **5301940440B**, effective on **12/01/1983** ?



Changes to this FIRM ?

- Revisions (0)
- Amendments (2)
- Revalidations (0)

Where are the paper files?

- FEMA Flood Map Service Center

Effective Products (4) ?

▾ FIRM Panels (2)

DL ALL

Showing 1 to 2 of 2 entries

Previous

1

Next

Product ID	Effective Date	LOMC	Size	Download	View
530195IND0	09/07/2001		1MB	DL	VIEW
5301950440B	09/07/2001		4MB	DL	VIEW

✓ FIS Reports (1)

DL ALL

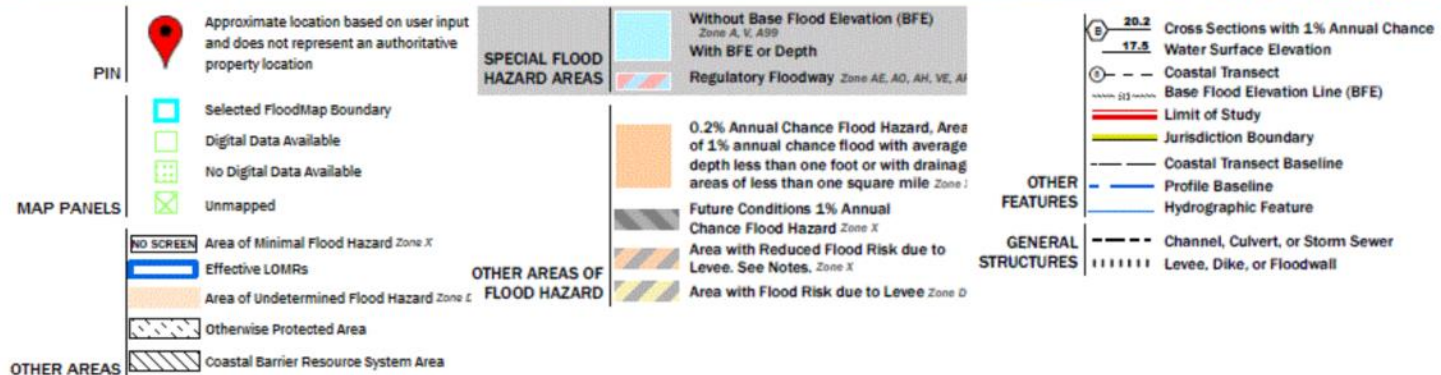
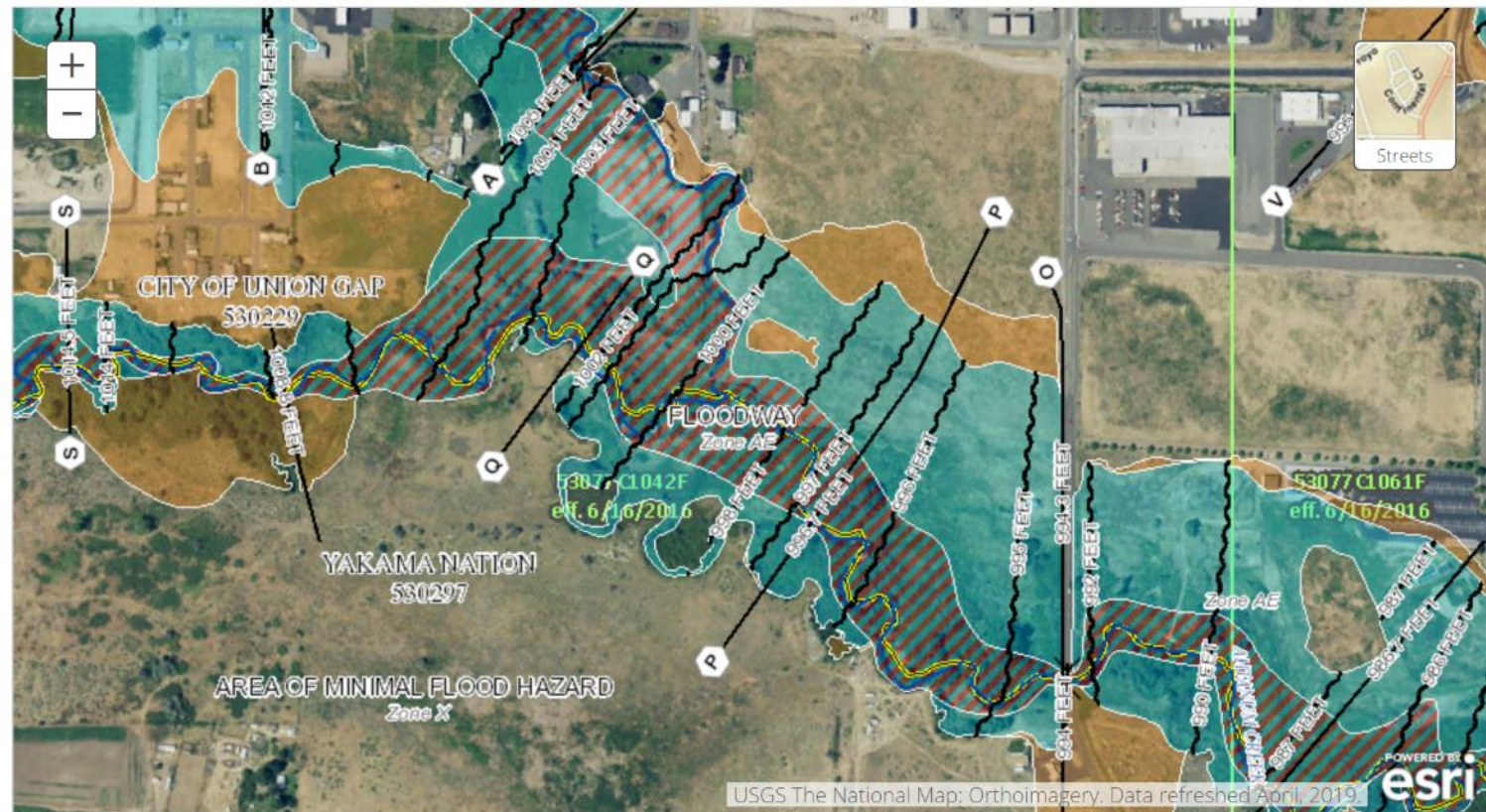
✓ LOMC (0)

✓ NFHL Data-State (1)

✓ NFHL Data-County (0)

The 1988 LOMR and FEMA letter would ideally be located here.

Future map updates



This map displays the 39 federal Indian reservations in Washington State, categorized by color: Red (Salishan), Orange (Plateau), Yellow (Columbia River), and Light Green (Other). The map includes major cities, geographical features, and a scale bar.

Reservations shown include:

- Salishan (Red):** Nooksack, Upper Skagit, Lower Skagit, Stillaguamish, Snohomish, Skykomish, Snoqualmie, Duwamish, Puyallup, Deschutes Nisqually, Upper Chehalis, Lower Chehalis, Lower Cowlitz, Upper Cowlitz, Lower Columbia, Lower Columbia-Clatskanie, Lower Columbia-Sandy, Middle Columbia-Hood, Klickitat, Middle Columbia-Lake Wallula, Lower Yakima, Upper Yakima, Naches, Wenatchee, Upper Columbia-Entiat, Upper Columbia-Priest Rapids, Lower Snake, Lower Snake-Tucannon, Lower Snake-Asotin, Lower Grande Ronde, Walla Walla, Walla Walla, Umatilla, Lower Snake, Lower Snake-Tucannon, Lower Snake-Asotin, Lower Grande Ronde, Walla Walla, Walla Walla, Umatilla.
- Plateau (Orange):** Hoh-Quillayute, Dungeness-Elwha, Hood Canal, Skokomish, Puget Sound, Tacoma, Duwamish, Puyallup, Deschutes Nisqually, Upper Chehalis, Lower Chehalis, Lower Cowlitz, Upper Cowlitz, Lower Columbia, Lower Columbia-Clatskanie, Lower Columbia-Sandy, Middle Columbia-Hood, Klickitat, Middle Columbia-Lake Wallula, Lower Yakima, Upper Yakima, Naches, Wenatchee, Upper Columbia-Entiat, Upper Columbia-Priest Rapids, Lower Snake, Lower Snake-Tucannon, Lower Snake-Asotin, Lower Grande Ronde, Walla Walla, Walla Walla, Umatilla.
- Columbia River (Yellow):** Similkameen, Kettle, Sanpoil, Lake Roosevelt, Colville, Little Spokane, Upper Spokane, Chief Joseph, Moses Coulee, Banks Lake, Upper Crab, Lower Crab, Upper Columbia-Priest Rapids, Lower Snake, Lower Snake-Tucannon, Lower Snake-Asotin, Lower Grande Ronde, Walla Walla, Walla Walla, Umatilla.
- Other (Light Green):** Olympic N.P., Hoh-Quillayute, Dungeness-Elwha, Hood Canal, Skokomish, Puget Sound, Tacoma, Duwamish, Puyallup, Deschutes Nisqually, Upper Chehalis, Lower Chehalis, Lower Cowlitz, Upper Cowlitz, Lower Columbia, Lower Columbia-Clatskanie, Lower Columbia-Sandy, Middle Columbia-Hood, Klickitat, Middle Columbia-Lake Wallula, Lower Yakima, Upper Yakima, Naches, Wenatchee, Upper Columbia-Entiat, Upper Columbia-Priest Rapids, Lower Snake, Lower Snake-Tucannon, Lower Snake-Asotin, Lower Grande Ronde, Walla Walla, Walla Walla, Umatilla.

Ordinance Review

***See separate documents**

- Flood damage prevention ordinance
 - #867 - Adopted in 2001
 - #903 - Amendments in 2003
 - #976 - Amendments in 2007
 - Where was this codified? **Answer: no, this wasn't codified. So the Unified Development Code shouldn't have repealed it. City will look into flood language in UDC.**
- Ordinance 19-021 Unified Development Code
 - Repealed and replaced:
 - CPMC Title 15 Buildings and Construction;
 - CPMC Title 16 Subdivisions;
 - CPMC Title 17 Zoning;
 - CPMC Title 18 Environment; and
 - CPMC Title 19 Consolidated Development Code.

Washington 2019 Model Ordinance

NATIONAL FLOOD INSURANCE PROGRAM FLOOD DAMAGE PREVENTION ORDINANCE WASHINGTON MODEL (REVISED 12/09/2019)

Close to 300 towns, cities, counties, and tribes within the State of Washington participate in the National Flood Insurance Program (NFIP). As a condition of participation in the NFIP, communities are required to adopt and enforce a flood hazard reduction ordinance that meets the minimum requirements of the NFIP; however, there are occasionally additional requirements identified by state law that are more restrictive. In these cases, the Federal Emergency Management Agency (FEMA) will require that communities meet those standards as well.

This model identifies the basic requirements and cross references them to appropriate Code of Federal Regulations (CFR), Revised Code of Washington (RCW), or Washington Administrative Code (WAC) requirements. It also encourages community officials to consider the direct insurance implications of certain building standards that, if adopted, can reduce (or increase) annual flood insurance premiums for local citizens. This ordinance, as developed by FEMA and the Washington Department of Ecology, supersedes previous versions and includes all the minimum standards required as a condition of participation in the NFIP. It will be used by FEMA and state staff as the basis for providing technical assistance and compliance reviews during the Community Assistance Contact (CAC) and Community Assistance Visit (CAV) process to ensure federal and state law are met.

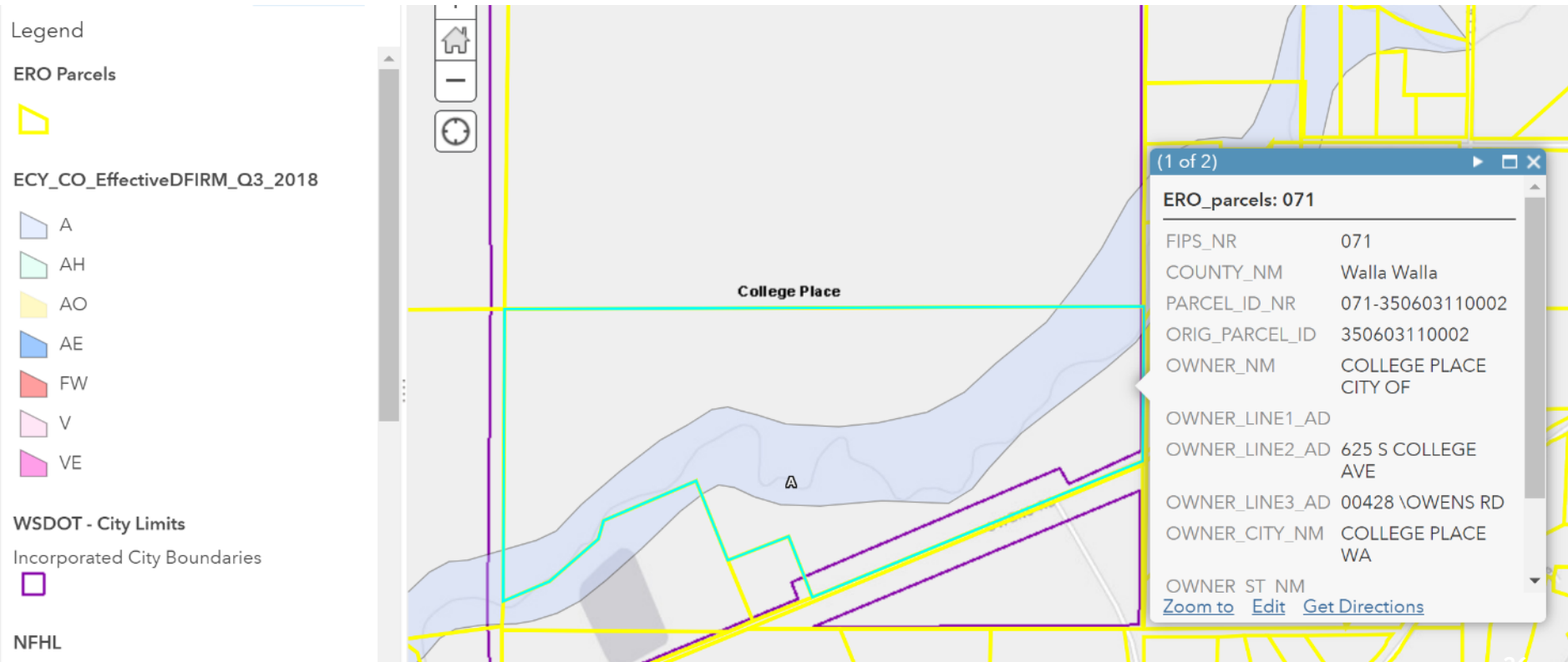
The model identifies the basic minimum federal and state regulation requirements that must be contained in local flood regulations, as well as suggestions for stronger measures, but notes these measures are *recommended*, not required. Additionally, it outlines several specific floodplain development practices and regulations that can reduce insurance premium. Adopting this model flood hazard reduction ordinance verbatim can

✓ Because there are three ordinances covering flood damage prevention (one original plus two amendments), the City will repeal and replace them with a new ordinance based on the updated Washington model.

Floodplain permit procedures?

City owns all floodplain parcels.

→ One foot cumulative rise maximum for any projects in floodplain.





Field Inspection Report

No findings other than mapping issues

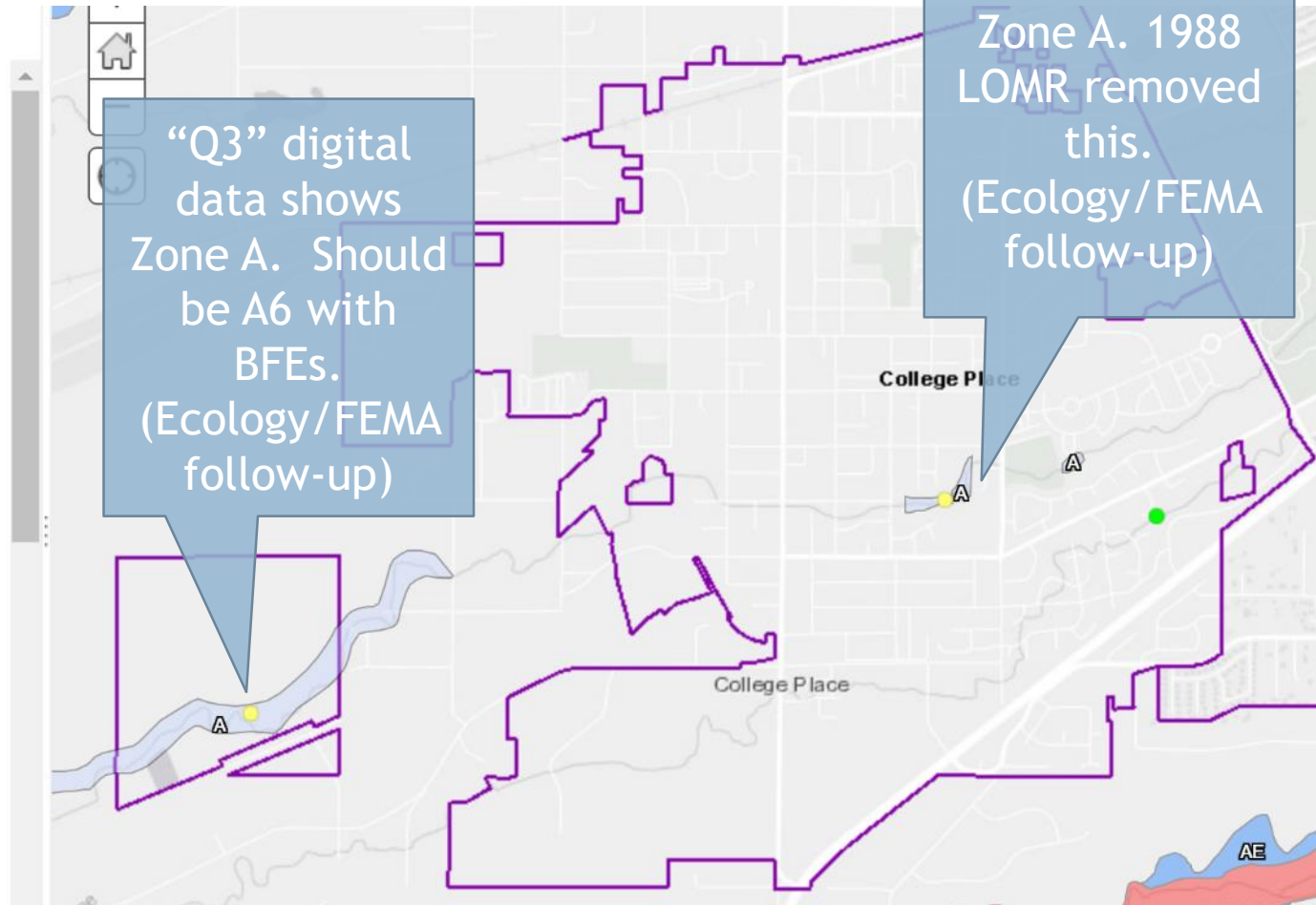
Legend

ECYFloodCAVCollector2018LMS

- No Finding
- Potential minor issue may require follow-up
- Potential moderate issue may require follow-up
- Potential serious issue may require follow-up
- Resolved Finding

ECY_CO_EffectiveDFIRM_Q3_2018

- ▲ A
- ▲ AH
- ▲ AO
- ▲ AE
- ▲ FW
- ▲ V
- ▲ VE



Note: "Q3" digital data unreliable. Please use paper FIRMs.

Action Items

- Flood damage prevention ordinance Update - due 12/1/2020
- City to look into Unified Development Code to ensure the flood damage prevention ordinance wasn't inadvertently repealed.
 - Critical Areas Ordinance, Frequently Flooded Areas section should refer to new flood damage prevention ordinance for regulation instead of FEMA regulations. (see CPMC 14.70.040(C))
- CAV report letter from Ecology to City ✓ 5/20/20
- If possible, update digital Q3 layer to reflect effective maps and LOMRs. Add 1988 LOMR and FEMA letter to FEMA map service center under College Place instead of unincorporated Walla Walla County. (FEMA and Ecology follow-up).
- Ecology to develop virtual NFIP 101 course and notify City when available.
- Close CAV after all findings resolved to maximum extent feasible (ordinance update).

AN ORDINANCE of the Town of College Place to permit compliance with participation by the community in the National Flood Insurance Program, and further for providing the appointment of responsible authorities for carrying out the provisions of the Federal, State, and Municipal Acts.

WHEREAS, certain areas of the Town of College Place are subject to periodic flooding from the Walla Walla River and adjacent areas causing serious damage to property within the areas, and

WHEREAS, relief is available in the form of Federally subsidized flood insurance as authorized by the National Flood Insurance Act of 1968; and

WHEREAS, it is the intent of the Town Council of College Place, Washington to require the recognition and evaluation of flood hazards in all official actions relating to land use in the flood plain areas having special flood hazards; and

WHEREAS, this body has the legal authority to adopt land use and control measures to reduce future flood losses pursuant to RCW 35.01, Title 35, Cities and Towns.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of College Place, Washington, as follows:

Section 1: Assures the Federal Insurance Administration that it will enact as necessary, and maintain in force for those areas having flood hazards, adequate land use and control measures with effective enforcement provisions consistent with the Criteria set forth in Sec. 1910 of the National Flood Insurance Program Regulations; and

Section 2: Vests Town Engineer of the Town of College Place, Washington with the responsibility, authority, and means to:

(a) Delineate or assist the Administrator, at his request, in delineating the limits of the areas having special flood hazards on available local maps of sufficient scale to identify the location of building sites.

(b) Provide such information as the Administrator may request concerning present uses and occupancy of the flood plain.

(c) Cooperative with Federal, State and local agencies and private firms which undertake to study, survey, map, and identify flood plain areas, and cooperate with neighboring communities with respect to management of adjoining flood plain areas in order to prevent aggravation of existing hazards.

(d) Submit on the anniversary date of the community's initial eligibility an annual report to the Administrator on the progress made during the past year within the community in the development and implementation of flood plain management measures.

Section 3: Appoint the Town Engineer of the Town of College Place, Washington to maintain for public inspection and to furnish upon request a record of elevations (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures located in the special flood hazard areas. If the lowest floor is below grade on one or more sides, the elevation of the floor immediately above must also be recorded.

Section 4: Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the program.

Section 5: This Ordinance shall become effective and of full force and effect immediately upon its passage, approval and posting as required by law.

PASSED BY THE TOWN COUNCIL this 28th day of April, 1975.

APPROVED this 28th day of April, 1975.

R. B. Hartung
Mayor

Edna Barrett
Clerk-Treasurer

AFFIDAVIT OF POSTING

STATE OF WASHINGTON)
) ss.
County of Walla Walla)

I, Edna L. Barrett, being first duly sworn,
depose and say:

That I am the duly appointed, qualified and acting Clerk-Treasurer
of the Town of College Place, Washington. That I am a citizen of the
United States, a resident of the Town of College Place, Washington, and
over the age of twenty-one. That heretofore and on the first day
of May, 19 75, I personally posted three full and true copies
of Ordinance No. 422, of the
Town of College Place, Washington, in three separate places in said Town;
that one copy of said Ordinance was posted on a bulletin board at the west
entrance of the City Hall located on the east side of South College Avenue
between Third and Fourth Streets; that a second copy of said Ordinance
was posted on an electric power utility pole located on the south side of
Third Street between South College Avenue and Ash Avenue, and in front of
what is known as the Williams Lumber Company; that a third copy of said
Ordinance was posted on an electric power utility pole located on the west
side of North College Avenue where North College Avenue is intersected by
Northeast "C" Street.

Edna Barrett

Subscribed and sworn to before me this 2nd day of May, 19 75.

William A. Dusk

Notary Public in and for the State
of Washington; residing at Walla Walla

ORDINANCE #867

AN ORDINANCE ADOPTING BY REFERENCE THE FLOOD INSURANCE RATE MAP (FIRM), EFFECTIVE DATE SEPTEMBER 7, 2001 AND THE FLOOD PREVENTION MEASURES TO ALLOW THE CITY OF COLLEGE PLACE TO PARTICIPATE IN THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP).

WHEREAS, it is the purpose of this ordinance to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions specified in this ordinance; and

WHEREAS, it is the intent of the College Place City Council to adopt by reference the Flood Insurance Rate Map (FIRM) effective date of September 7, 2001; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, DO ORDAIN AS FOLLOWS:

Section 1.0

Definitions

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

Accessory Structure: nonresidential structures such as garages, sheds, garden buildings, pole buildings, grain bins, and barns which are considered normal for farming or ranching activities.

Appeal: a request for a review of the interpretation of any provision of this ordinance or a request for a variance.

Area of shallow Flooding: a designated AO, or AH Zone on the Flood Insurance Rate Map (Firm). The base flood depths range from one to three feet, a clearly defined channel does not exist; the part of flooding is unpredictable and indeterminate; and, velocity flow may be evident. AO is characterized as sheet flow and AH indicates ponding.

Area of Special Flood Hazard: the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. Designation on maps always includes the letters A or V.

Base Flood: means the flood having a one percent chance of being equaled or exceeded in any given year. Also referred to as the "100-year flood." Designation on maps always includes the letters A or V.

Basement: means any area of the building having its floor sub grade (below ground level) on all sides.

Breakaway Wall: a wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces, without causing damage to the elevated portion of the building or supporting foundation system.

Coastal High Hazard Area: a facility for which even a slight chance of flooding might be too great. Critical facilities include, but are not limited to schools, nursing homes, hospitals, police, fire and emergency response installations, and facilities which produce, use or store hazardous materials or hazardous waste.

Development: any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation, drilling operations or storage of equipment and materials located within the area of special flood hazard.

Elevated Building: for insurance purposes, a non-basement building which has its lowest elevated floor raised above ground level by foundation walls, shear walls, post, piers, pilings or columns.

Existing Manufactured Home Park or Subdivision: means a manufactured home park subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the adopted floodplain management regulations.

Expansion to an Existing Manufactured Home Park or Subdivision: the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

Flood or Flooding: a general and temporary condition of partial or complete inundation of normally dry land areas from:

1. The overflow of inland or tidal waters and/or
2. The unusual and rapid accumulation of runoff of surface waters from any source.

Flood Insurance Rate Map (FIRM): the official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

Flood Insurance Study: the official report provided by the Federal Insurance Administration that includes flood profiles, the Flood Boundary-Floodway Map, and the water surface elevation of the base flood.

Floodway: means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

Lowest Floor: the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage, in an area other than a basement area, is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this ordinance found at Section 4.3.2.

Manufactured Home: a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

Manufactured Home Park or Subdivision: means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

New Construction: structures for which the "start of construction" commenced on or after the effective date of this ordinance.

New Manufactured Home Park or Subdivision: a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of adopted floodplain management regulations.

Recreational Vehicle: a vehicle that is:

1. Built on a single chassis
2. 400 sq. ft. or less when measured at the largest horizontal projection.
3. Designed to be self-propelled or permanently towable by a light duty truck, and
4. Designed primarily not for use as a permanent dwelling but as temporary living quarter for recreational, camping, travel, or seasonal use.

State of Construction: includes substantial improvement, and means the date the building permit was issued, provided the actual state of construction, repair, reconstruction, placement or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such

as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation of the property or accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

Structure: a walled and roofed building including a gas or liquid storage tank that is principally above ground.

Substantial Damage: damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged conditions would equal or exceed 50 percent of the market value of the structure before the damage occurred.

Substantial Improvement: any repair, reconstruction or improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure either:

1. Before the improvement or repair is started; or
2. If the structure has been damaged and is being restored, before the damage occurred. For the purposes of this definition "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.

This term does not, however, include either:

1. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions, or
2. Any alteration of a structure listed on the National Register of Historic Places or a State Inventory of Historic Places.

Variance: a grant of relief from the requirements of this ordinance that permits construction in a manner that would otherwise be prohibited by this ordinance.

Water Dependent: a structure for commerce or industry that cannot exist in any other location and is dependent on the water by reason of the intrinsic nature of its operations.

Section 2.0 General Provisions

2.1 Lands to Which this Ordinance Applies

This ordinance shall apply to all areas of special flood hazards within the jurisdiction of the City of College Place.

2.2 Basis for Establishing the Areas of Special Flood Hazard

The areas of special flood hazard identified by the Federal Insurance Administration in a scientific and engineering report entitled "The Flood Insurance Study for the City of College Place, dated 9-7-2001, as amended, with accompanying Flood Insurance Maps, as amended, are hereby adopted by reference and declared to be a part of this ordinance. The Flood Insurance Study is on file at the City of College Place, Planning Department, 625 S. College Ave., College Place, WA 99324.

Section 3.0 Administration

3.1.1 Development Permit Required

A development permit shall be obtained before construction or development begins within any area of special flood hazard established in Section 2.2. The permit shall be for all structures including manufactured homes, as set forth in the "DEFINITIONS" and for all development including fill and other activities, also as set forth in the "DEFINITIONS."

3.1.2 Use of Other Base Flood Data

When base flood elevation data has not been provided in accordance with Section 2.2, Basis for Establishing the Areas of Special Flood Hazard, the Planning Director shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from a Federal, State or another source, in order to administer Sections 4.3.1, Specific Standards, and 4.4 Floodways.

3.1.3 Information to be Obtained and Maintained

1. Where base flood elevation data is provided through the Flood Insurance Study or required as in Section 2.2, obtain and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement.
2. For all new or substantially improved nonresidential flood proofed structures:
 - a. Verify and record the actual elevation (in relation to mean sea level), and
 - b. Maintain the flood proofing certifications required.

3. Maintain for public inspection all records pertaining to the provisions of this ordinance.

3.1.4 Alteration of Watercourses

1. Notify adjacent communities and the Dept. of Ecology prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Insurance Administration.
2. Require that maintenance be provided within the altered or relocated portion of said watercourse so that the flood carrying capacity is not diminished.

SECTION 4.0

Provisions for Flood Hazard Reduction

4.1 General Standards

In all areas of special flood hazards, the following standards are required:

4.2.1 Anchoring

1. All new construction and substantial improvements shall be anchored to prevent flotation, collapse, or lateral movement of the structure.
2. All manufactured homes must likewise be anchored to prevent flotation, collapse, or lateral movement, and shall be installed using methods and practices that minimize flood damage. Anchoring methods may include, but are not limited to, use of over-the-top or frame ties to ground anchors.

4.2.2 Construction Material and Methods

1. All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.

4.2.3 Utilities

1. All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system.
2. New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharge from the systems into floodwaters.
3. On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.

4.2.4 Subdivision Proposals

1. All subdivision proposals shall be consistent with the need to minimize flood damage.

2. All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage.
3. All subdivision proposals shall have adequate drainage provided to reduce exposure to flood damage.
4. Where base flood elevation data has not been provided or is not available from another authoritative source, it shall be generated for subdivision proposals and other proposed developments which contain at least 50 lots or 5 acres, whichever is less.

4.3 Review of Building Permits

1. Where elevation data is not available either through the Flood Insurance Study or from another authoritative source (Section 3.1), applications for building permits shall be reviewed to assure that proposed construction will be reasonable safe from flooding. The test of reasonableness is a local judgment and includes use of historical data, high water marks, photographs of past flooding, etc., where available.
2. Unnumbered A-Zones. Residential and commercial structures in these unnumbered A-Zones must be elevated with their lowest floor at least two feet above grade. Failure to elevate at least two feet in these zones may result in higher insurance rates.

4.3.1 Specific Standards

In all areas of special flood hazards where base flood elevation data has been provided as set forth in Section 2.2 Basis for Establishing the Areas of Special Flood Hazard or Section 3.12, Use of Other Base Flood Data, the following provisions are required.

4.3.2 Residential Construction

1. New construction and substantial improvement of any residential structure shall have the lowest floor, including basement, elevated one foot above the base flood elevation.
2. Fully enclosed areas below the lowest floor that are subject to flooding are prohibited, or shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must be certified by a registered professional engineer or must meet or exceed the following minimum criteria:
 - a. A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided.
 - b. The bottom of all openings shall be no higher than one foot above grade.

- c. Openings may be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.

4.3.3 Nonresidential Construction

New construction and substantial improvement of any commercial, industrial or other nonresidential structure shall either have the lowest floor, including basement, elevated one foot above the base flood elevation; to, together with attendant utility and sanitary facilities, shall:

1. Be flood proofed so that below one foot above the base flood level the structure is water tight with walls substantially impermeable to the passage of water;
2. Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy;
3. Be certified by a registered professional engineer that the design and methods of construction are in accordance with accepted standards of practice for meeting provisions of this subsection based on their development and/or review of the structural design, specifications and plans. Such certifications shall be provided to the Building Official.
4. Non-residential structures that are elevated, not flood proofed, must meet the same standards for space below the lowest floor as described in 4.3.2 (2).
5. Applicants flood proofing nonresidential buildings shall be notified that flood insurance premiums will be based on rates that are one foot below the flood proofed level (e.g. a building flood proofed to the base flood level will be rated as one foot below).

4.3.4 Manufactured Homes

1. All manufactured homes to be placed or substantially improved within Zones A1-A30, AH, and AE on the community's FIRM on sites;
 - a. Outside of a manufactured home park or subdivision
 - b. In a new manufactured home park or subdivision
 - c. In an expansion to an existing manufactured home park or subdivision, or
 - d. In an existing manufactured home park or subdivision on which a manufactured home has indirect "Substantial damage" as the result of a flood;

Shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated one foot above the base flood elevation and be securely anchored to an adequately designed foundation system to resist flotation collapse and lateral movement.

2. Manufactured homes to be placed or substantially improved on sites in an existing manufactured home park or subdivision within Zones A1-30, AH and

AE on the community's FIRM that are not subject to the above manufactured home provisions be elevated so that either:

- a. The lowest floor of the manufactured home is elevated one foot above the base flood elevation, or
- b. The manufactured home chassis is supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than 36 inches in height above grade and be securely anchored to an adequately designed foundation system to resist flotation, collapse, and lateral movement.

4.3.5 Recreational Vehicles

Recreational vehicles placed on sites within Zones A, A1-30 and AE in the community's FIRM either must:

1. Be on site for fewer than 180 consecutive days, or
2. Be fully licensed and ready for highway use, be on its wheels or jacking system, be attached to the site only by quick disconnect type utilities and security devices, and have no permanently attached additions; or
3. Meet the requirements of 4.3.4 above and the elevation and anchoring requirements for manufactured homes.

4.4 Floodways

Located within areas of special flood hazard established in Section 2.2 are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of floodwaters that carry debris, potential projectiles, and erosion potential, the following provisions apply:

1. Prohibit encroachments, including fill, new construction, substantial improvements, and other development unless certification by a registered professional civil engineer is provided demonstrating that encroachments shall not result in any increase in flood levels during the occurrence of the base flood discharge.
2. If Section 4.4.1, is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of Section 4.0 Provisions for Flood Hazard Reduction.

4.5 Encroachments

The cumulative effect of any proposed development, where combined with all other existing and anticipated development, shall not increase the water surface elevation of the base flood more than one foot at any point.

Section 5: Severability: If any part of this ordinance is for any reason declared or held to be invalid or unconstitutional by any court or competent jurisdiction, such part shall be

AFFIDAVIT OF PUBLICATION

STATE OF WASHINGTON)

)

ss:

County of Walla Walla)

VT 115

Notice No.

I, Michael Rafter, being duly sworn, deposed and state:

That I am the principal clerk of the publisher of the Valley Times, a newspaper of general circulation, approved as a legal newspaper by order of the Superior Court of the State of Washington, in and for Walla Walla County; as such officer I make this affidavit on behalf of said publisher.

That the PUBLIC NOTICE, a printed copy of which is hereto annexed, was published in the issue of said newspaper for

1 insertion(s) in the following issues:
8/31/01


Signature

SUBSCRIBED AND SWORN to before me this 5th day of September, 2001.




Notary Public for Washington
My commission expires 2/15/2005

VT 115
ORDINANCE NO. 867
City of College Place

The following is a summary of the principal provisions of the Ordinance No. 867 adopting flood prevention measures for the City of College Place, Washington, adopted on August 27, 2001. A full text of the Ordinance will be mailed upon written request filed with the City Clerk within 60 days of this publication.

ORDINANCE NO. 867

An Ordinance adopting by reference the flood insurance rate map (firm), effective date September 7, 2001, and the flood prevention measures to allow the City of College Place to participate in the National Flood Insurance Program (NFIP).

WHEREAS, it is the purpose of this ordinance to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions specified in this ordinance.

PASSED by the City Council of the City of College Place, Washington on: the 27th day of August 2001. Published 8/31/01.

RECEIVED SEP 11 2001

deemed as separate and distinct, and independent provision and such holding shall not affect the validity of the remaining parts hereof.

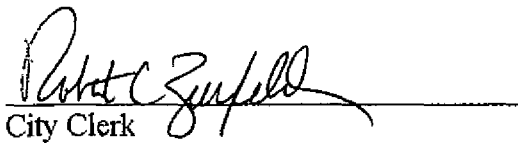
Section 6: Effective Date. This ordinance shall be effective five (5) days after passage, approval and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, on the 27th day of August 2001.

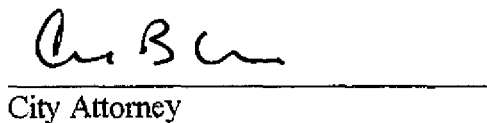


Mayor

Attest:


City Clerk

Approved as to form:


City Attorney

City of College Place

ORDINANCE No. 903

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WALLA WALLA COUNTY, WASHINGTON, AMENDING ORDINANCE NO. 867, AN ORDINANCE ADOPTING BY REFERENCE THE FLOOD INSURANCE RATE MAP (FIRM), EFFECTIVE DATE SEPTEMBER 7, 2001 AND THE FLOOD PREVENTION MEASURES TO ALLOW THE CITY OF COLLEGE PLACE TO PARTICIPATE IN THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP).

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, DO ORDAIN AS FOLLOWS:

Section 1: Ordinance 867; Section 1.0, Definitions, shall be amended to incorporate the following changes:

Critical Facility: Construction of new critical facilities shall be, to the extent possible, located outside the limits of the Special Flood Hazard Area (SFHA) (100-year floodplain). Construction of new critical facilities shall be permissible within the SFHA if no feasible alternative site is available. Critical facilities constructed within the SFHA shall have the lowest floor elevated three feet or more above the level of the base flood elevation (100-year) at the site. Floodproofing and sealing measures must be taken to ensure that toxic substances will not be displaced by or released into flood waters. Access routes elevated to or above the level of the base flood elevation shall be provided to all critical facilities to the extent possible.

Section 2: Ordinance 867; Section 3.0, Administration, Sub-Section 3.1.1, Development Permit Required, shall be amended to incorporate the following changes:

The City will review all development permits to determine that all necessary permits have been obtained from those Federal, State, or local governmental agencies from which prior approval is required.

Section 3: Ordinance 867; Section 4.0, Provisions for Flood Hazard Reduction, Sub-Section 4.2.2, Construction Materials and Methods, shall be amended to incorporate the following changes:

2. All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.
3. Electrical, heating, ventilation, plumbing, and air-conditioning equipment and other service facilities shall be designed and/or otherwise elevated or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

Public Notice The following is a summary of an ordinance that was approved by the City Council of the City of College Place at a council meeting on Monday, July 14, 2003:

ORDINANCE NO. 903 AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WALLA WALLA COUNTY, WASHINGTON, AMENDING ORDINANCE NO. 867, AN ORDINANCE ADOPTING BY REFERENCE THE FLOOD INSURANCE RATE MAP (FIRM), EFFECTIVE DATE SEPTEMBER 7, 2001 AND THE FLOOD PREVENTION MEASURES TO ALLOW THE CITY OF COLLEGE PLACE TO PARTICIPATE IN THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP). The following is a summary of the sections included in Ordinance No. 903. Section 1: Amend Ordinance No. 867, Section 1.0 Definitions. Section 2: Amend Ordinance No. 867, Section 3.0 Development Permit Required. Section 3: Amend Ordinance No. 867, Section 4.0 Add new subsections 2 and 3. Section 4: Amend Ordinance No. 867, Section 4.0 Add subsection 4.6 Critical Facility. Section 5: Severability Clause. Section 6: Effective Date. This ordinance in its entirety may be viewed at the College Place City Hall at 625 S. College Avenue, College Place, Washington. Robert Zielfelder, City Clerk. (Pub. July 18, 2003)

Affidavit of Publication

STATE OF WASHINGTON, } ss.
County of Walla Walla

Thomas M. Whitaker, being first duly sworn upon oath deposes and says:

I am controller
of the Walla Walla Union-Bulletin, Inc., Publisher of the

WALLA WALLA UNION WALLA WALLA DAILY BULLETIN

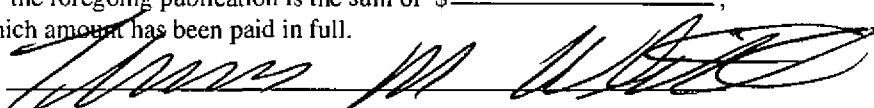
approved as a legal newspaper by order of the Superior Court of the State of Washington, in and for Walla Walla County; as such officer I make this affidavit on behalf of said publisher.

The legal notice, a true copy of which is annexed hereto, was published in the regular issues (and not in supplement form) of said newspaper, once each week for a period of one day ~~consecutive weeks~~, commencing on the

18th day of July, 2003, and

ending on the 18th day of July, 2003,

both dates inclusive, and said newspaper was regularly distributed to its subscribers during all of said period. The full amount of the fee charged for the foregoing publication is the sum of \$ 39.27; which amount has been paid in full.


Subscribed and sworn to before me this 23rd day of

July, 2003.

Douglas B. Jmel

Notary Public in and for the State of Washington
Residing at Walla Walla, Washington

Section 4: Ordinance 867; Section 4.0, Provisions for Flood Hazard Reduction, the following section will be added:

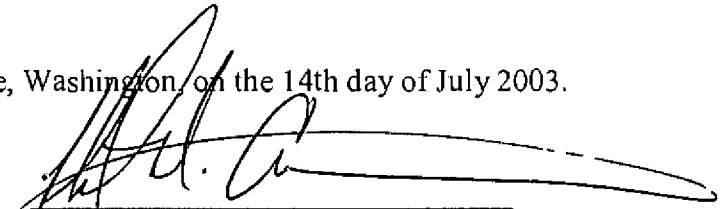
4.6 Critical Facility

Construction of new critical facilities shall be, to the extent possible, located outside the limits of the Special Flood Hazard Area (SFHA) (100-year floodplain). Construction of new critical facilities shall be permissible within the SFHA if no feasible alternative site is available. Critical facilities constructed within the SFHA shall have the lowest floor elevated three feet or more above the level of the base flood elevation (100-year) at the site. Floodproofing and sealing measures must be taken to ensure that toxic substances will not be displaced by or released into flood waters. Access routes elevated to or above the level of the base flood elevation shall be provided to all critical facilities to the extent possible.

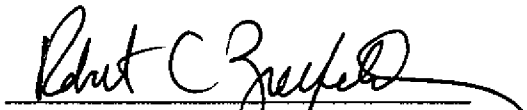
Section 5: If any part of this ordinance is for any reason declared or held to be invalid or unconstitutional by any court or competent jurisdiction, such part shall be deemed as separate and distinct, and independent provision and such holding shall not affect the validity of the remaining parts hereof.

Section 6: Effective Date. This ordinance shall be effective five (5) days after passage, approval and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, on the 14th day of July 2003.


Edward M. Ammon – Mayor

Attest:


Robert C. Zeilfelder – City Clerk

Approved as to form:


Charles B. Phillips – City Attorney

City of College Place
ORDINANCE NO. 976

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WALLA WALLA COUNTY, WASHINGTON, AMENDING ORDINANCES NO. 867 AND NO. 903, ORDINANCES ADOPTING BY REFERENCE THE FLOOD INSURANCE RATE MAP (FIRM), EFFECTIVE DATE SEPTEMBER 7, 2001 AND THE FLOOD PREVENTION MEASURES TO ALLOW THE CITY OF COLLEGE PLACE TO PARTICIPATE IN THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP).

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, DO ORDAIN AS FOLLOWS:

Section 1: Ordinances 867 and 903; Section 3.0 Administration, Sub-Section 3.2 shall be added to incorporate the following changes:

- 3.2 Designation of the Local Administrator. The City of College Place Building Official is hereby appointed to administer and implement this ordinance by granting or denying development permit applications in accordance with its provisions.

Section 2: Ordinances 867 and 903; Section 3.0 Administration; Subsection 3.1.3 Information to be Obtained and Maintained, 3.1.3(1) and 3.1.3(2) shall be amended to incorporate the following changes:

- 3.1.3(1). Where base flood elevation data is provided through the Flood Insurance Study, FIRM, or required as in Section 2.2, obtain and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement. Recorded on a current elevation certificate (FF 81-31) with Section B Completed by the local official.
- 3.1.3(2). For all new or substantially improved flood proofed nonresidential structures where base flood elevation data is provided through the FIS, FIRM, or as required in Section 3.1.2:
- i) Obtain and record the elevation (in relation to mean sea level) to which the structure was flood proofed.
 - ii) Maintain the flood proofing certifications required.

Section 3: Ordinance 867 and 903; Section 4.2.3 Utilities, shall be amended to incorporate the following changes:

- 4.2.3 (4) Water wells shall be located on high ground that is not in the floodway.



STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY

4601 N Monroe Street • Spokane, Washington 99205-1295 • (509)329-3400

February 16, 2007

FEMA – Region 10
130 228th St. SW
Bothell, WA 98021-9796
Attn: Ryan Ike

RE: Update of Flood Damage Prevention Ordinance – City of College Place

Dear Ryan:

On December 6, 2006 I conducted a Community Assistance Visit with the City of College Place. Following my visit I prepared a report that identified the need for the town to revise their Flood Damage Prevention Ordinance in order to be compliant with the requirements of the National Flood Insurance Program.

On February 17, 2007 I received a copy of the Ordinance No. 976 that updates the current ordinance. The ordinance was signed by Mayor Edward Ammon and City Clerk Robert Zielfelder and City Attorney Charles Phillips February 12, 2007. The revision includes all of the required additions. The town has included a number of provisions that are in addition to the minimum FEMA requirements which is commendable.

The city has addressed the deficiencies and is now compliant with the requirements of FEMA and will maintain eligibility in the National Flood Insurance Program.

Sincerely,

Theodore M. Olson, P.E.
Floodplain Management

cc: Dan Sokol – DOE
City of College Place

Section 4: Ordinance 867 and 903; Section 4.3.3 Nonresidential Construction shall be amended to incorporate the following changes:

4.3.3 Nonresidential Construction

New construction and substantial improvement of any commercial, industrial or other nonresidential structure shall either have the lowest floor, including basement, elevated one foot or more above the base flood elevation; or, together with attendant utility and sanitary facilities, shall:

- 1) Be flood proofed so that below one foot or more above the based flood level the structure is watertight with walls substantially impermeable to the passage of water;

Section 5: Ordinance 867 and 903; Section 4.3.4 Manufactured Homes shall be amended to incorporate the following changes:

4.3.4 Manufactured Homes

- 1) All manufactured homes in the floodplain to be placed or substantially improved on sites shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated one foot or more above the base flood elevation and be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement.

Section 6: Ordinance 867 and 903; Section 4.4 Floodways shall be amended to incorporate the following changes:

4.4 Floodways

- 2.) Construction or reconstruction of residential structures is prohibited within designated floodways, except for (i) repairs, reconstruction, or improvements to a structure which do not increase the ground floor area; and (ii) repairs, reconstruction or improvements to a structure, the cost of which does not exceed 50 percent of the Market value of the structure either, (A) before the repair, or reconstruction is started, or (B) if the structure has been damaged, and is being restored, before the damage occurred. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions, or to structures identified as historic places, may be excluded in the 50 percent.

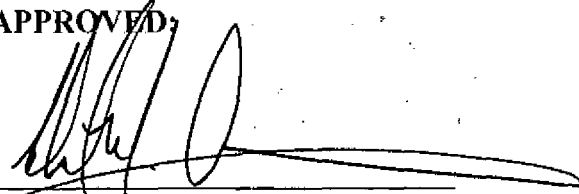
- 3.) If Section 4.4.1 is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of Section 4.0 Provisions for Flood Hazard Reduction.

Section 7: Severability: If any part of this ordinance is for any reason declared or held to be invalid or unconstitutional by any court or competent jurisdiction, such part shall be deemed as separate and distinct, and independent provision and such holding shall not affect the validity of the remaining parts hereof.

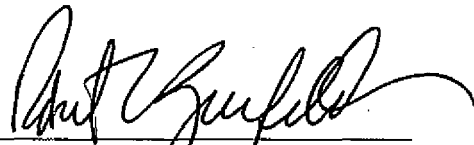
Section 8: Effective Date. This ordinance shall be effective five (5) days after passage, approval and publication as provided by law.

Passed and Approved by the City Council of the City of College Place, Washington, this 12th day of February, 2007.

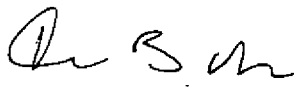
APPROVED:


Edward M. Ammon - Mayor

ATTEST:


Robert C. Zielfelder - City Clerk

APPROVED AS TO FORM:


Charles B. Phillips - City Attorney

City of College Place, Washington
ORDINANCE NO. 20-024

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON TO REPEAL ORDINANCE NO. 20-014 AND ADD CHAPTER 9.26 TO THE COLLEGE PLACE MUNICIPAL CODE WHICH WILL IMPROVE COMMUNITY SAFETY AND DETER THE DISCHARGE OF A FIREARM WITHIN THE CITY LIMITS WITHOUT SPECIAL AUTHORITY FROM THE CHIEF OF POLICE

Whereas, the City of College Place is a non-charter code city entitled to the privileges and provisions of RCW 35A; and

Whereas, RCW 35A.11.020 allows non-charter code cities to adopt and enforce ordinances pertaining to local affairs;

Now therefore, the City Council of the City of College Place does hereby Ordain as follows:

Section 1: Repealer. Ordinance No. 20-014 which was put on hold after passing and before codification is hereby repealed.

Section 2: Adding CPMC 9.26 as follows:

CPMC 9.26 - DISCHARGE OF FIREARMS PROHIBITED:

9.26.010 - Definitions.

Unless the context clearly requires otherwise or unless otherwise defined herein, the definitions contained in RCW 9.41.010, and as amended, shall apply to this Chapter.

9.26.020 - Discharging firearms.

It is unlawful for any person to, without lawful authority, fire, set off, or discharge any bomb, grenade, gun, pistol or firearm of any kind in the city. Any person violating any provision of this section shall be guilty of a gross misdemeanor, punishable as set forth in RCW 9A.20.020, and as amended, except that this section shall not apply to:

- A. Law enforcement officers while in the discharge of their lawful duties;
- B. Persons practicing target shooting in a duly licensed shooting gallery or target range or a facility maintained and operated by a law enforcement agency or by an organized rifle or gun club affiliated with a national shooting organization.

9.26.030 - Confiscation of weapons.

Upon conviction of any person for violating any provision of this chapter, the chief of police may confiscate the firearm or instrument used in violation of this chapter, and shall dispose of the same in the manner provided for the forfeiture and disposal of firearms under state law.

Section 3: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 4: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 24th day of November, 2020.

Norma Hernández, Mayor

Attest:

Approved as to form:

Lisa R. Neissl, City Clerk

Rea Culwell, City Attorney
WSBA 37889

BID SCHEDULE

See "Bid Schedule" accompanied herewith.

BID FORM

PROJECT/CONTRACT	College Place Police Department Evidence Processing Building
BID IS SUBMITTED TO:	City of College Place 625 South College Avenue College Place, WA 99324
BID IS SUBMITTED BY:	S & K Mountain Construction Inc
Bidder agrees to perform all Work described in the Contract Documents for the following price(s):	<i>Include sales tax</i> <i>One hundred forty-nine thousand + five hundred ^{no} _{units}</i> (attached lump sums, unit prices where applicable) \$ 149,500

NOTE: For projects expected to cost one million (\$1,000,000) dollars or more, Bidder must submit as part of the bid or within one hour after published bid submittal time, the names of subcontractors with whom the bidder, if awarded the contract, will subcontract for performance of the work of: HVAC (heating, ventilation, and air conditioning); plumbing as described in chapter 18.106 RCW; and electrical as described in chapter 19.28 RCW.

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

Contract Time: The undersigned hereby agrees to Substantially Complete all the work within 60 calendar days after the date of Notice to Proceed.

Final Completion: All the Work shall be fully and finally completed in accordance with the contract documents within 90 calendar days after the date of Substantial Completion.

2. Bidder accepts all of the terms and conditions of the Advertisement/Invitation for Bid or Notice of Call for Bids, Instructions to Bidders (Bidder's Packet), Plans and Specifications (Project Manual), and Proposed Agreement ("Contract Documents"), including without limitation those dealing with the disposition of Bid security. The Bid will remain subject to acceptance for 45 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.
3. Responsive Bids will be evaluated based upon Bidder's experience delivery time and responsibility in performing other contracts may be considered. In addition to the price, the following may be considered: Ability, capacity and skill of the bidder to perform the contract; Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference; Character, integrity, reputation, judgement, experience and efficiency of the Bidder; Quality of performance of previous contracts or service; Previous and existing compliance by the bidder with laws and ordinances relating to contracts or services; Sufficiency of the financial resources and ability of the bidder to perform the contract or provide the services; Quality, availability and adaptability of the supplies or contractual services to the particular use required;

Ability of the Bidder to provide future maintenance and service for the use of the subject of the contract; and Compliance with all affirmative action requirements, minority business enterprise and women's business enterprise subcontracting and contracting requirements.

Only material inserted by the Bidder to meet requirements of the Plans and Specifications will be considered. Any other material inserted by the Bidder will be disregarded as being nonresponsive and may be grounds for rejection of the Bidder's Bid/Proposal.

4. Anything mentioned in the Plans and not shown in the Specifications and anything in the Specifications not shown in the Plans shall be of like effect and shall be understood to be shown and/or mentioned in both. In case of difference between Plans and Specifications, the Specifications shall govern. In event of any conflict between one or more of the Contract Documents, the more restrictive provision, to the maximum benefit to the City, shall apply.
5. In submitting this Bid, Bidder represents, as set forth in the Agreement, that:
 - 3.1 Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, if indicated, receipt of all which is hereby acknowledged.

Addendum No. Addendum Date

01 11-12-20

- 3.2 Bidder has become familiar with the site and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- 3.3 Bidder is familiar with and is satisfied as to all federal, state and local laws and Regulations that may affect cost, progress and performance of the Work.
- 3.4 Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities) which have been identified, if any, and (2) reports and drawings of a Hazardous Environmental Condition, if any, which has been identified in the Special Provisions.
- 3.5 Bidder has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder,

including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents to be employed by Bidder, and safety precautions and programs incident thereto.

3.6 Bidder does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.

3.7 Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.

3.8 Bidder has correlated the information known to Bidder, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.

3.9 Bidder has given Community Development Director written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Community Development Director.

3.10 Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

6. Bidder further represents that this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any individual or entity to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

NOTE: Unless noted otherwise in the Contract Documents, Bids shall include sales tax and all other applicable taxes and fees.

7. Bidder agrees that the Work will be substantially completed and completed in accordance with the milestones and schedule set forth in the Bid Schedule.
8. Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the times specified above, which shall be stated in the Agreement and/or the Special Provisions.
9. The following information/documents are noted herein and/or attached to and made a condition of this Bid:

- a. A completed and signed Bid Form.
- b. A properly executed Bid Bond or certified check in the amount of 5 percent of the total amount of the bid.
- c. A completed and signed Bidder's Performance and Payment Bond Statement.
- d. A completed and signed Certification Regarding Debarment, Suspension, and Other Responsibility Matters.
- e. A signed Affidavit of Non-Collusion
- f. Contractor Work Schedule (to be incorporated as Exhibit C to Agreement to Perform Work)
- g. Contractor Work and Cost Proposal (to be incorporated as Exhibit D to Agreement to Perform)

By signing the signature page of this proposal, I am deemed to have signed and to have agreed to the provisions of this declaration.

By submitting this Bid, the Contractor agrees to comply with all prevailing wage rates applicable to this Work.

SUBMITTED on Nov 13, _____, 2020.

State Contractor License No. SKMOUKM920C6.

Employer's Federal Tax ID No. 020, 268-02.

If Bidder is: ☐ Individual ☐ Partnership ☒ Corporation ☐ Joint Venture

Business Name (typed or printed):

S & K Mountain Construction Inc

Name (typed or printed): Sean Mountain

Title: President

By: 
(Individual's signature)

Doing business as: N/A

Business address: 618 Industrial Ct

Walla Walla, WA 99362

Phone No. 509-525-0739 : FAX No.: _____

E-mail address: sean@skmountain.com

[If a joint venture, all parties must execute Bid Documents]

BID BOND

BIDDER (Name and Address):

See Attached Full Bid Bond

SURETY (Name and Address of Principal Place of Business):

OWNER (Name and Address): **City of College Place**

BIDDER'S PERFORMANCE AND PAYMENT BOND STATEMENT

S & K Mountain Construction Inc _____, hereinafter referred to as Bidder, is submitting
(Name of Contractor)

a bid to **the City of College Place** pursuant to the latter's Advertisement for Bids for the **Police Department Evidence Processing Building project**.

Bidder certifies that if it is awarded the contract, Bidder has the financial ability to obtain good and sufficient bonds issued by a surety to the Owner in sums equal to the amount of the bid providing for the faithful performance of the contract and payment of labor and materials.

The surety requested to issue the performance and payment bonds will be:

Westport Insurance

(Surety Company)

Bidder hereby authorizes Westport Insurance to disclose any
(Surety Company)

information to the Owner concerning Bidder's ability to supply performance and payment bonds in the amount of the contract.

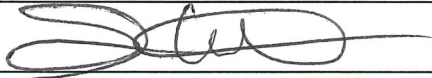
Business Name (typed or printed):

S & K Mountain Construction Inc

Name (typed or printed): Sean Mountain

Title: President

By:


(Individual's signature)

**CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes

or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Sean Mountain, President S & K Mountain Construction Inc

Typed Name & Title of Authorized Representative



11/13/20

Signature of Authorized Representative Date

☐ I am unable to certify to the above statements. My explanation is attached.

NOTE: THIS FORM SHALL BE COMPLETED IN FULL AND SUBMITTED WITH THE
BID PROPOSAL

NON-COLLUSIVE AFFIDAVIT

STATE OF WASHINGTON)
) ss.
COUNTY OF WALLA WALLA)

Sean Mountain, being first duly sworn deposes and says:

That he/she is President of S & K Mountain Construction Inc (a partner or officer of the firm of, etc.) the party making the foregoing proposal, certifies that such proposal is genuine and not collusive or sham; that said Developer/Proposer has not colluded, conspired, connived or agreed, directly or indirectly, with any Developer/Proposer or person, to put in a sham proposal or to refrain from proposing, and has not in any manner, directly or

indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the proposal price of affiant or of any other Developer/Proposer, or to fix any overhead, profit or cost element of said price, or of that of any other Developer/Proposer, or to secure any advantage against the City of College Place or any person interested in the proposed contract; and that all statements in said proposal or bid are true.



By Sean Mountain

Title President

STATE OF WASHINGTON)
) ss.
COUNTY OF Walla Walla)

I certify that I know or have satisfactory evidence that Sean Mountain is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the President/Authorized Signer of S & K Mountain Construction Inc to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: 11/13/20


Notary Public

Print Name Stephanie R Eaton

My commission expires May 12, 2021



BID BOND

BIDDER (Name and Address):

S&K Mountain Construction Inc

618 Industrial Ct

Walla Walla, WA 99362

SURETY (Name and Address of Principal Place of Business):

North American Specialty Insurance Company

1450 American Lane, Suite 1100

Schaumburg, IL 60173

OWNER (Name and Address):

City of College Place

625 South College Avenue

College Place, WA 99324

BID

BID DUE DATE: November 13, 2020

PROJECT: Police Department Evidence Processing Bld., College Place, Washington

BOND

NUMBER: Bid bond

DATE (Not later than Bid due date): November 13, 2020

PENAL SUM:	5%	Five Percent of Amount Bid
	Sum in Numbers	Sum in Words

IN WITNESS WHEREOF. Surety and Bidder, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

BIDDER

S&K Mountain Construction Inc

Bidder's Name

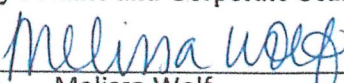
By: 
Signature

Title: President

SURETY

North American Specialty Insurance Company

Surety's Name and Corporate Seal

By: 
Signature Melissa Wolf

Title: Attorney-in-fact

SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Kansas City, Missouri, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Kansas City, Missouri, each does hereby make, constitute and appoint: Melissa Wolf

Principal: S&K Mountain Construction Inc
Obligee: City of College Place
Bond Description: CPPD Evidence Processing Building

Bond Number: Bid Bond
Bond Amount: See Bond Form

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9th of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By [Signature]
Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company

By [Signature]
Michael A. Ito, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company



IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 1st day of February, 2019.

North American Specialty Insurance Company
Washington International Insurance Company

State of Illinois
County of Cook

ss:

On this 1st day of February, 2019, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



[Signature]
M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 13th day of November, 2020.

[Signature]
Jeffrey Goldberg, Vice President & Assistant Secretary of
Washington International Insurance Company & North American Specialty Insurance Company

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment Bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
 - 3.1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment Bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by Owner, or
 - 3.3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default by Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of and any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.

9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent or representative who executed this Bond on behalf of Surety to execute, seal and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer or proposal as applicable.

BID TABULATION SHEET

**CITY OF COLLEGE PLACE
625 S COLLEGE AVE
COLLEGE PLACE WA 99362**

POLICE EVIDENCE PROCESSING AND STORAGE BUILDING PROJECT

BID DATE: NOVEMBER 13, 2020 - 11:00AM

CONTRACTOR	BID AMOUNT
S & K MOUNTAIN CONSTRUCTION	\$ 149,500.00
NELSON CONSTRUCTION	\$ 160,500.00
KIRBY NAGELHOUT CONSTRUCTION	\$ 214,500.00
PACIFIC TECH CONSTRUCTION	\$ 324,064.00

BIDS RECEIVED: 4

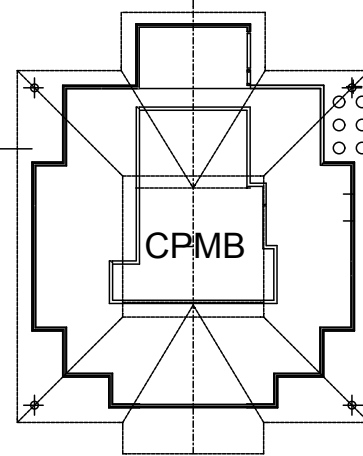
60' ROW

S COLLEGE AVE

1
A1.1

Site Plan

SCALE: 1" = 50'



Norma Hernandez - Mayor
Michael Rizzitiello - City Administrator
Brian Carleton - Finance Director
Lisa Neissl - City Clerk
Jon Rickard - Community Development Director
Troy Tomaras - Police Chief
David Winter - Fire Chief
Paul Hartwig - Public Works Director
Robert Gordon - City Engineer

CPPD

NORTH
Project & True

Existing Carport

New Graveled Area around New Building
and Yard per Building System 320 on G6.1
Slope away from building minimum 2%

Existing AC

Existing Gravel

WORK AREA
THIS CONTRACT

CPFD

40' ROW

SE BIRCH

2
A1.1

Partial Site Plan

SCALE: 1" = 30'

New Graveled Area around New Building
and Yard per Building System 320 on G6.1
Slope away from building minimum 2%

Existing AC

Existing Gravel

WORK AREA
THIS CONTRACT

DRAWING SHEET CODE

A211- Serial Partial Drawing type sheet number
Serial Drawing type sheet number
Drawing Type number
Discipline

AXX Architectural
SXX Structural
MXX Mechanical
FXX Fire Protection
PXX Plumbing
EXX Electrical
CXX Civil
LXX Landscape
DXX Demolition

X1X Site
X2X Plan
X3X Interior
X4X Section
X5X Exterior
X6X Detail

XX1

XXX1

ARCHITECT



D.
EDWARD
KONTZ JR. aia

394 SE Highland Park Dr.
PO Box 111
College Place, WA 99324
509.525.1250

Lincoln City, Or
541.764.3960

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dekaia@charter.net

7744

REGISTERED
ARCHITECT

Signature on Printed Original

D. EDWARD KONTZ JR
STATE OF WASHINGTON

Evidence Processing
Building for:
**College Place Police
Department**

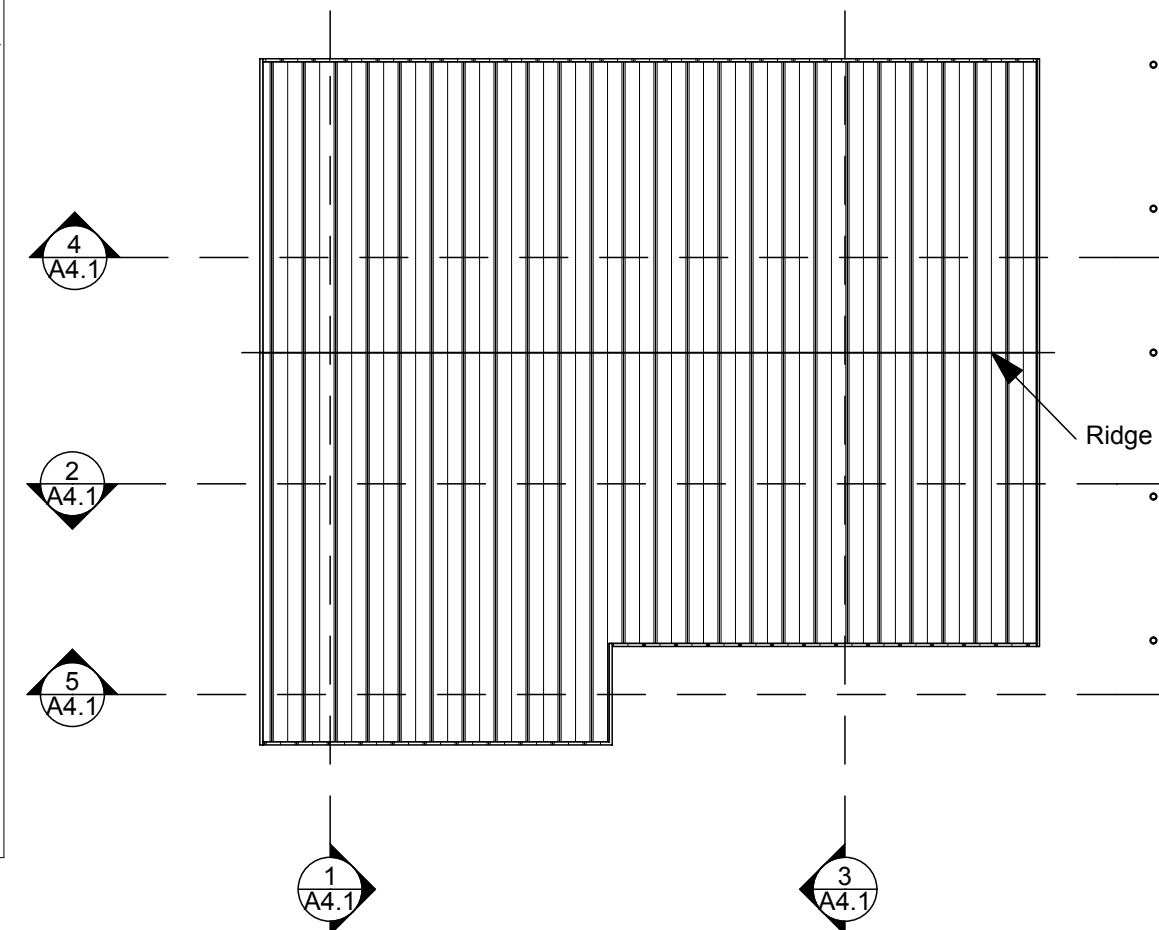
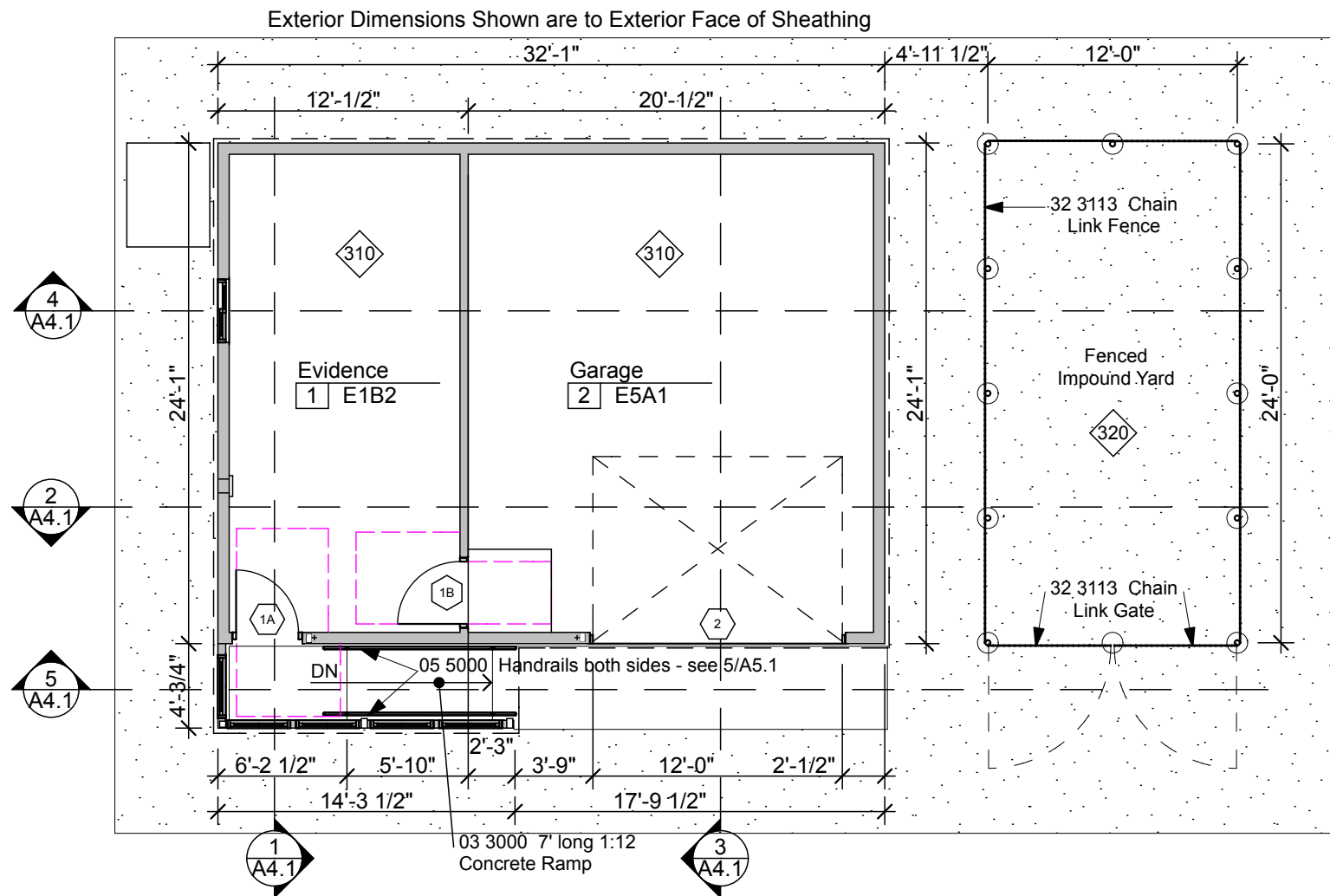
625 S. College Ave.
College Place WA
Map 350736600525

Permit V-2

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CHECKED DEKaia
DATE May '20
PRINTED
SHEET

A1.1

OF



1
A2.1

Main Floor Plan

SCALE: 1/8" = 1'-0"

2
A2.1

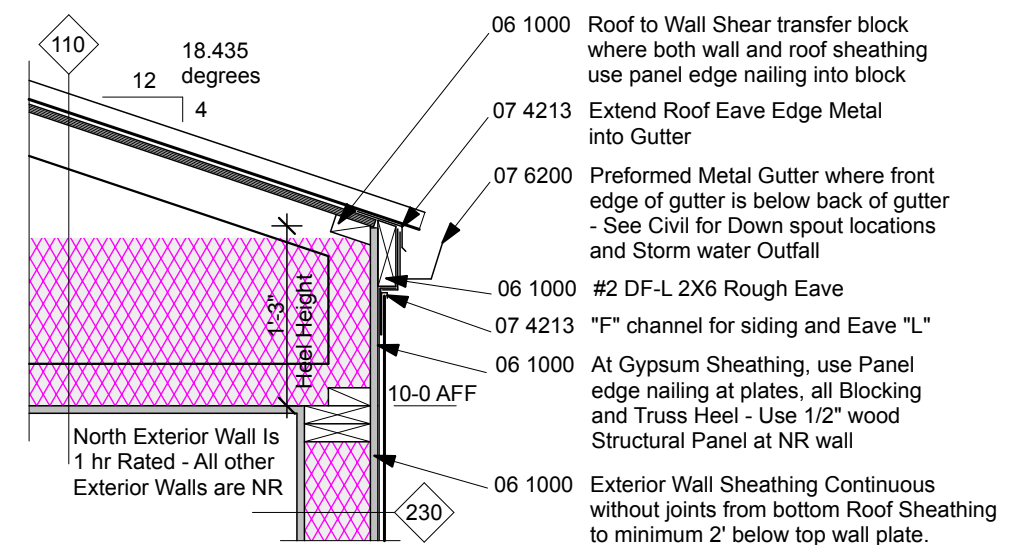
Roof Plan

SCALE: 1/8" = 1'-0"

ROOM FINISHES COMM 1912

Room Name		CEILING (number)	WALL (letter)	BASE (number)	FLOOR (letter)	Room Number
101 A 1 A 1						
FLOOR	A	09 6519	Resilient Tile OR Strip Flooring			
		03 3000	Smooth Trowel Finished Concrete			
	B	09 3000	Ceramic Tile Thin Set on			
		03 3000	Smooth Trowel Finished Concrete			
	C	09 6513	Sheet Carpet			
		03 3000	Smooth Trowel Finish Concrete			
	D	09 9100	Concrete Paint			
		03 3000	Smooth Trowel Finish Concrete			
	E	03 3000	Concrete Sealer			
		03 3000	Smooth Trowel Finish Concrete			

BASES	1	09 6513	4" Rubber Shoe Base
	2	09 3000	4" minimum Ceramic Tile Base
	3	09 6513	4" Carpet Base with L Metal top
	4	09 9100	Concrete Paint
		03 3000	Exposed Concrete Stem wall or step
WALLS	5	03 3000	Concrete Sealer
		03 3000	Exposed Concrete Stem wall or step
	A	09 9100	Egg-shell paint finish on
		09 2900	Primed Fine Textured Gypsum Board
	B	09 9100	Semi-gloss paint finish on
		09 2900	Primed Fine Textured Gypsum Board
CEILINGS	C	09 3000	Tile Wainscoat from top base to 4' AFF & B Finish to ceiling
		09 2900	Primed Fine Textured Gypsum Board
	D	09 2900	Gypsum Board Fire Tape Only
	1	09 9100	Egg-shell paint finish on
		09 2900	Primed Fine Textured Gypsum Board
	2	09 9100	Semi-gloss paint finish on
		09 2900	Primed Fine Textured Gypsum Board

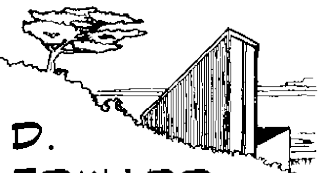


3
A2.1

Eave at 1 hr Wall - NR sim

SCALE: 3/4" = 1'-0"

ARCHITECT



D.
EDWARD
KONTZ JR. aia

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509.525.1250

Lincoln City, Or
541.764.3960

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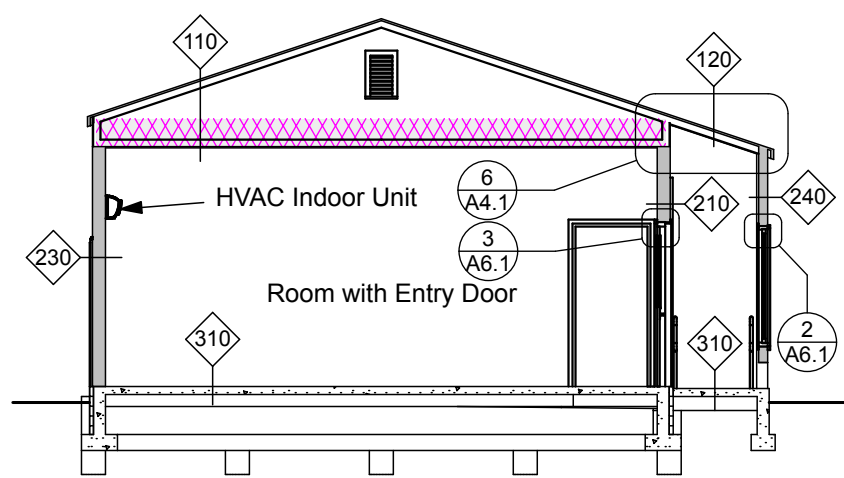
7744
REGISTERED
ARCHITECT
Signature on Printed Original
D. EDWARD KONTZ JR
STATE OF WASHINGTON

Evidence Processing
Building for:
**College Place Police
Department**
625 S. College Ave.
College Place WA
Map 350736600525

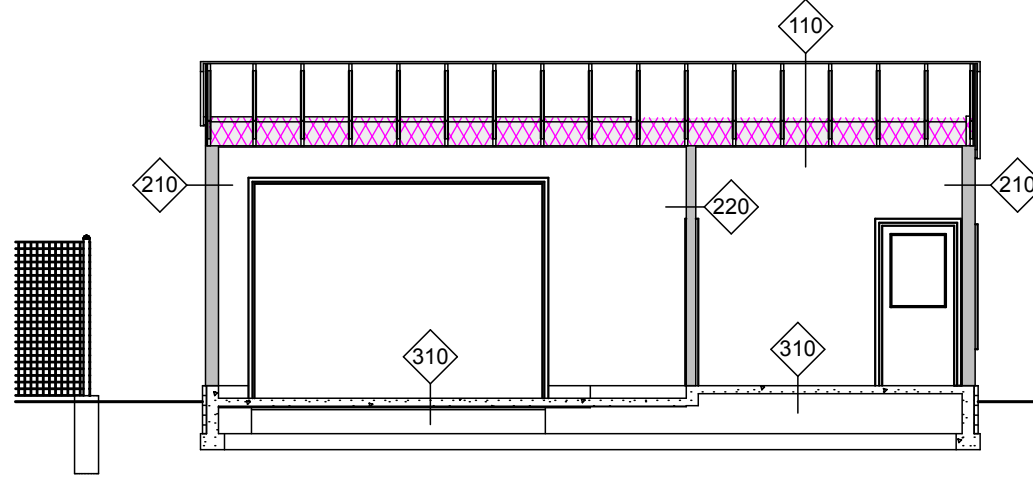
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DATE May '20
PRINTED
SHEET

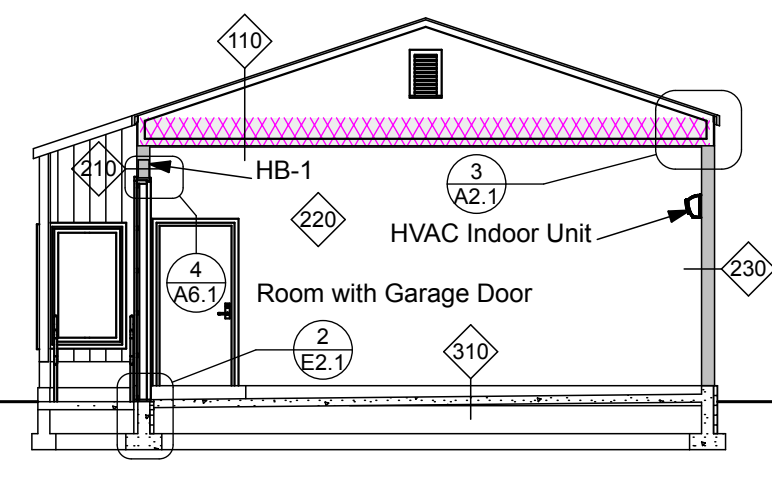
A2.1
OF



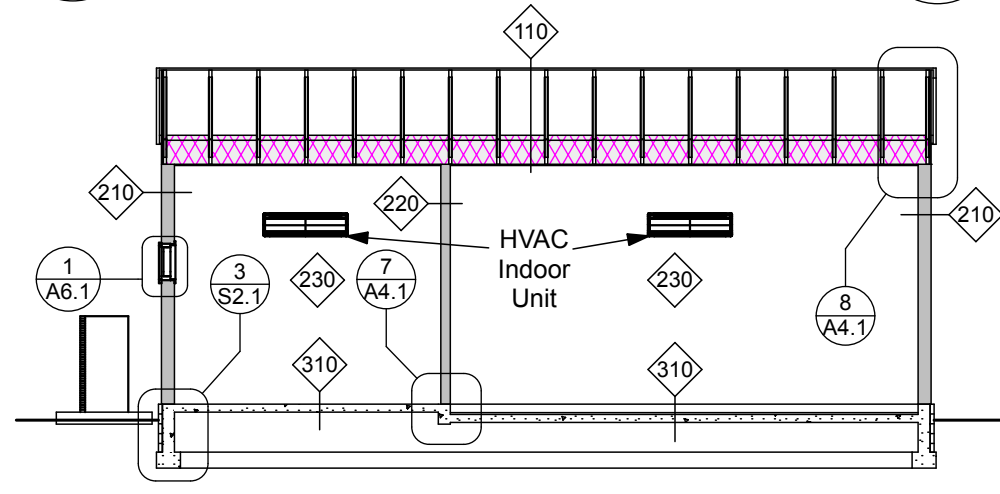
1
A4.1 Section to East
SCALE: 1/8" = 1'-0"



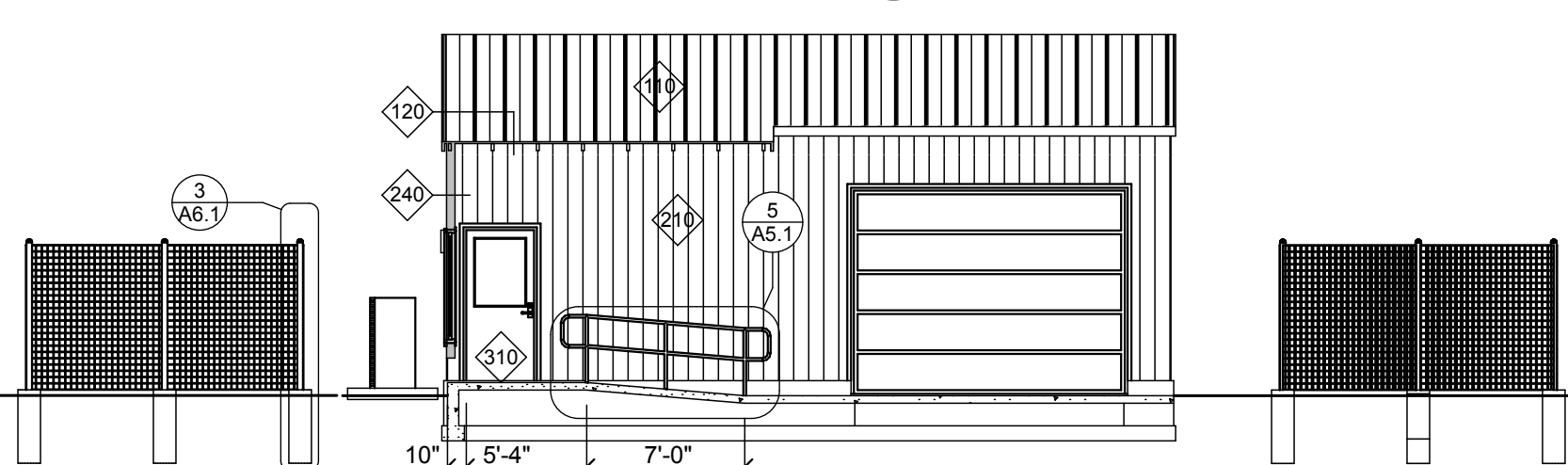
2
A4.1 Section to South
SCALE: 1/8" = 1'-0"



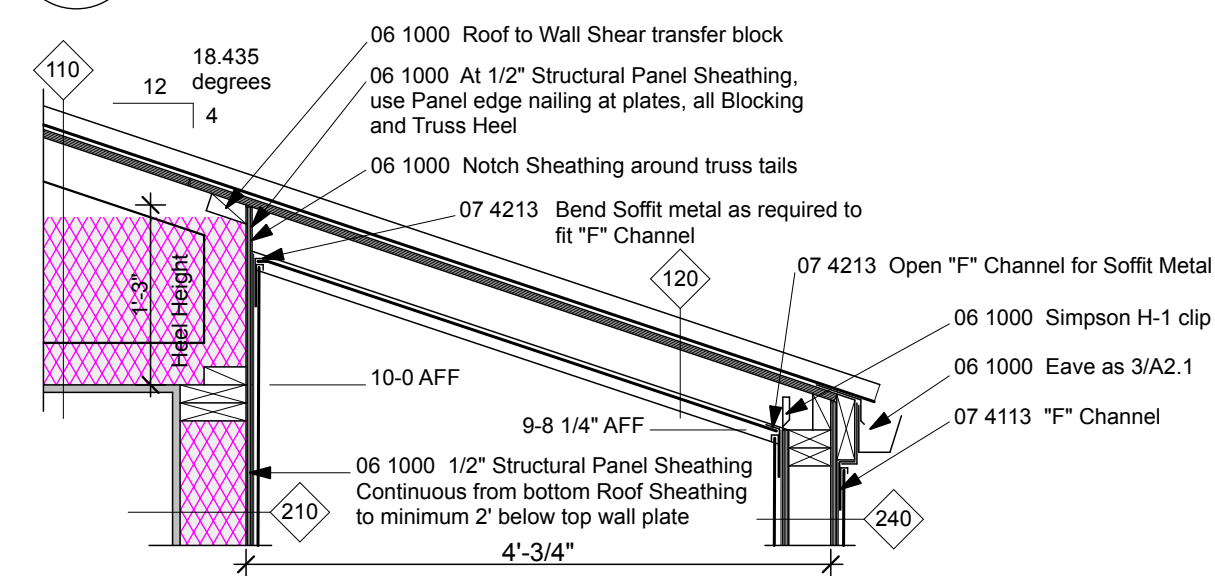
3
A4.1 Section to East
SCALE: 1/8" = 1'-0"



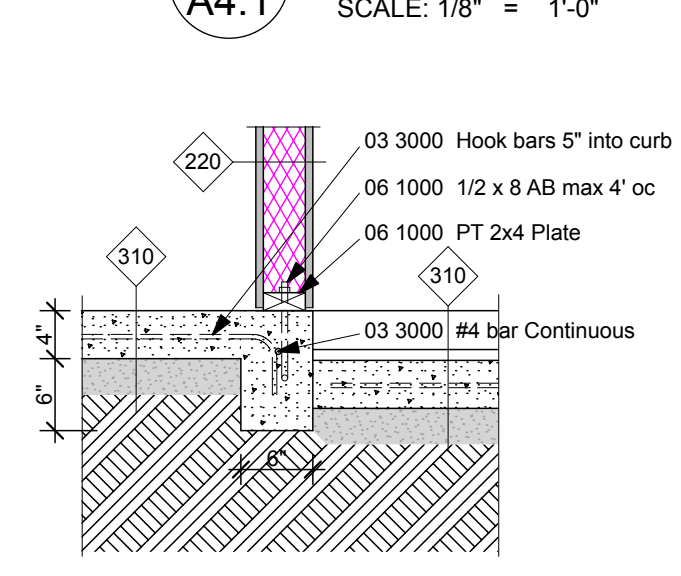
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A4.1 Section to North
SCALE: 1/8" = 1'-0"



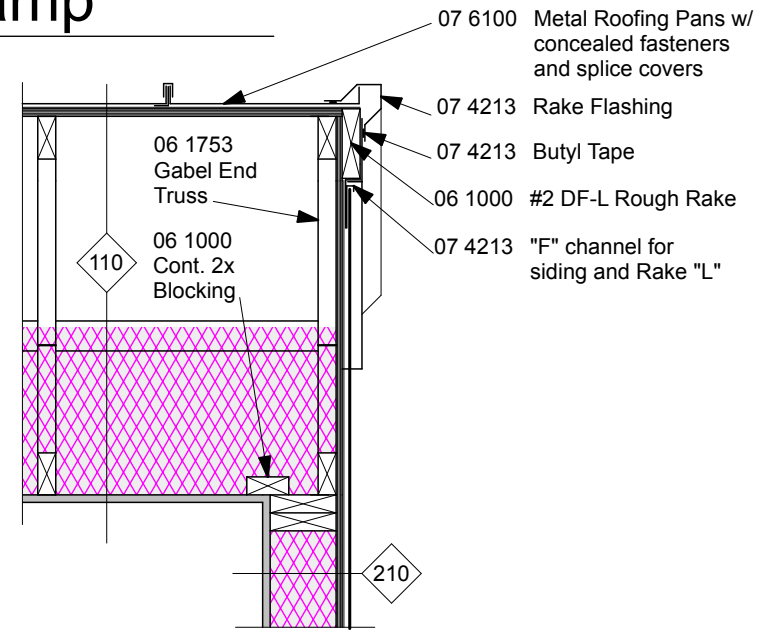
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A4.1 Section at Ramp
SCALE: 1/8" = 1'-0"



6
A4.1 Eave at Entry
SCALE: 3/4" = 1'-0"

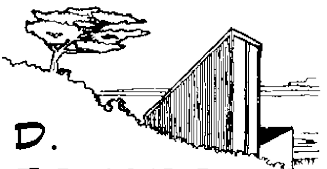


7
A4.1 Floor Transition
SCALE: 3/4" = 1'-0"



8
A4.1 Rake
SCALE: 3/4" = 1'-0"

ARCHITECT

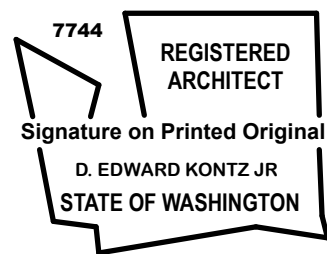


D. EDWARD KONTZ JR. aia

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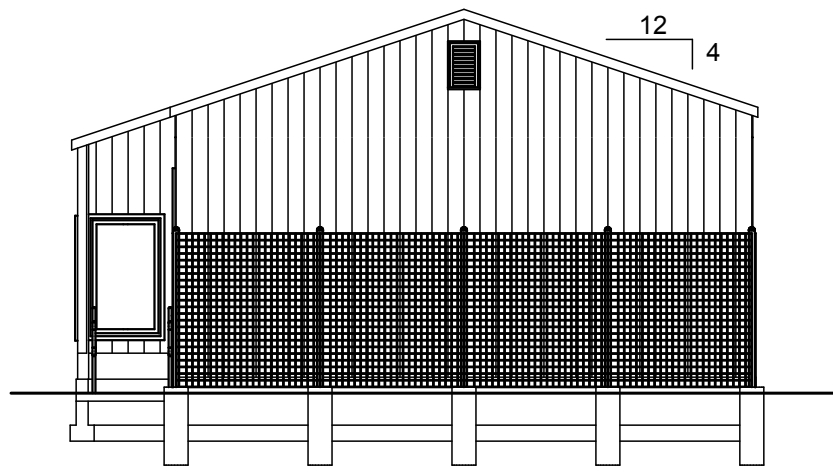
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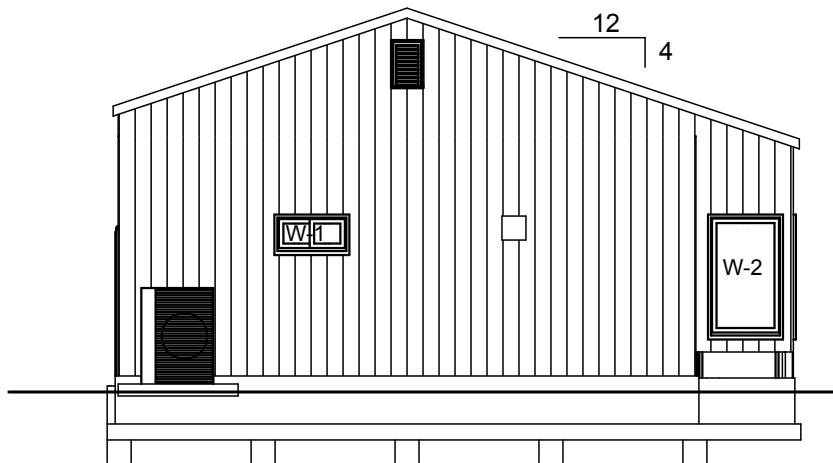
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Building for:
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Map 350736600525

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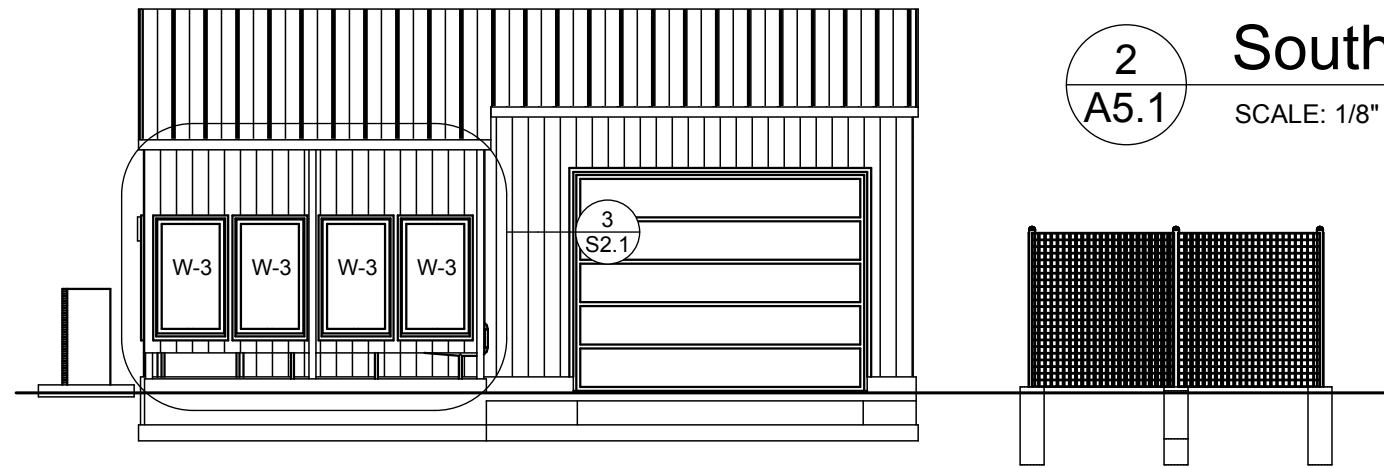
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DATE	May '20
PRINTED	
SHEET	
	A4.1
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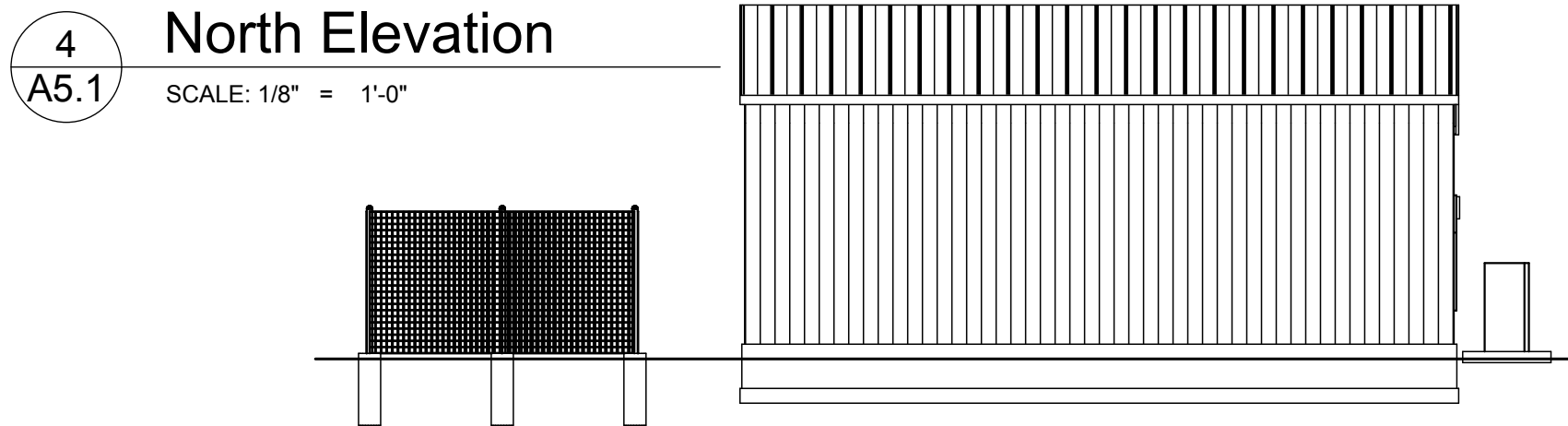
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A5.1
East Elevation
SCALE: 1/8" = 1'-0"



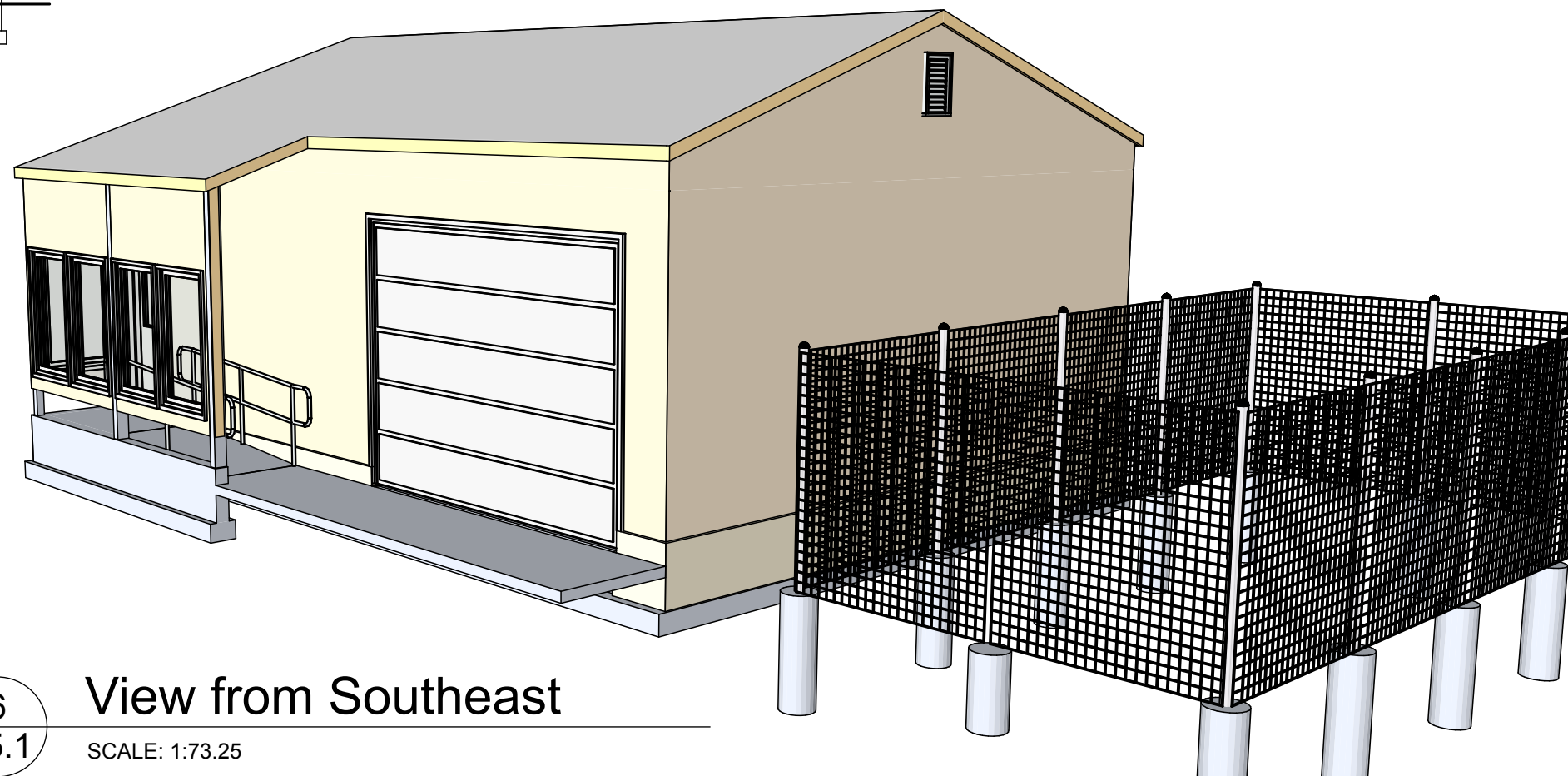
3
A5.1
West Elevation
SCALE: 1/8" = 1'-0"



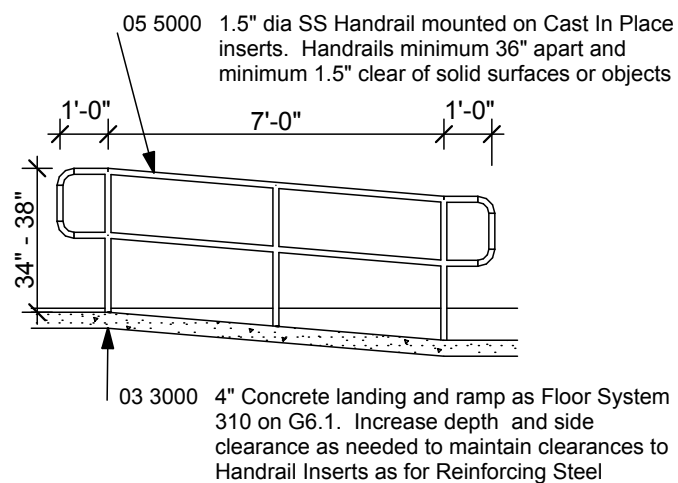
2
A5.1
South Elevation
SCALE: 1/8" = 1'-0"



4
A5.1
North Elevation
SCALE: 1/8" = 1'-0"

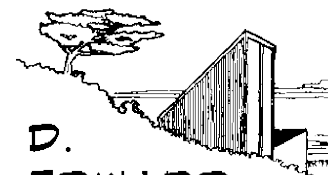


6
A5.1
View from Southeast
SCALE: 1:73.25



5
A5.1
Handrail
SCALE: 1/4" = 1'-0"

ARCHITECT

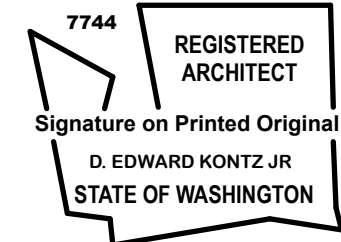


D.
EDWARD
KONTZ JR. aia

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dekaia@charter.net



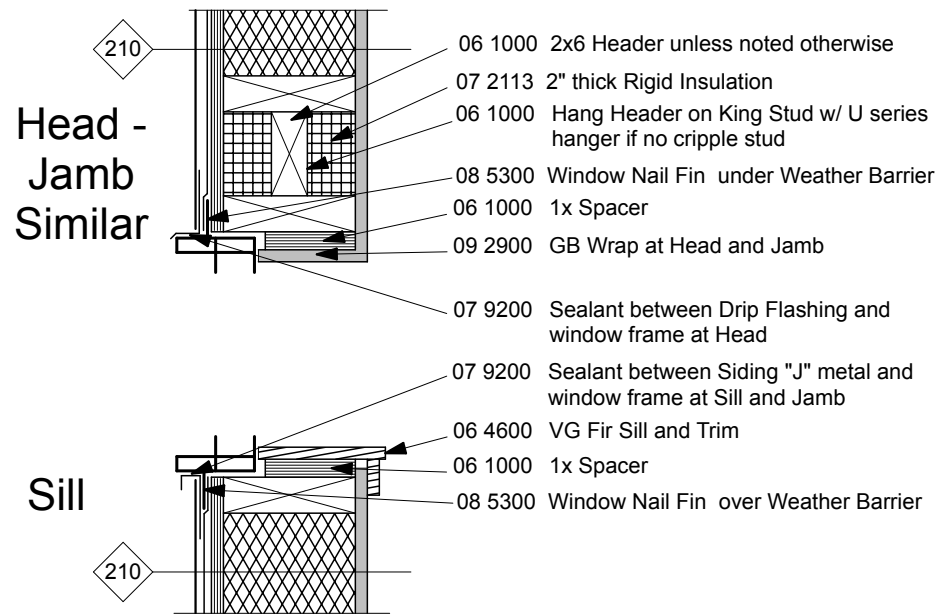
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Map 350736600525

Permit V-2

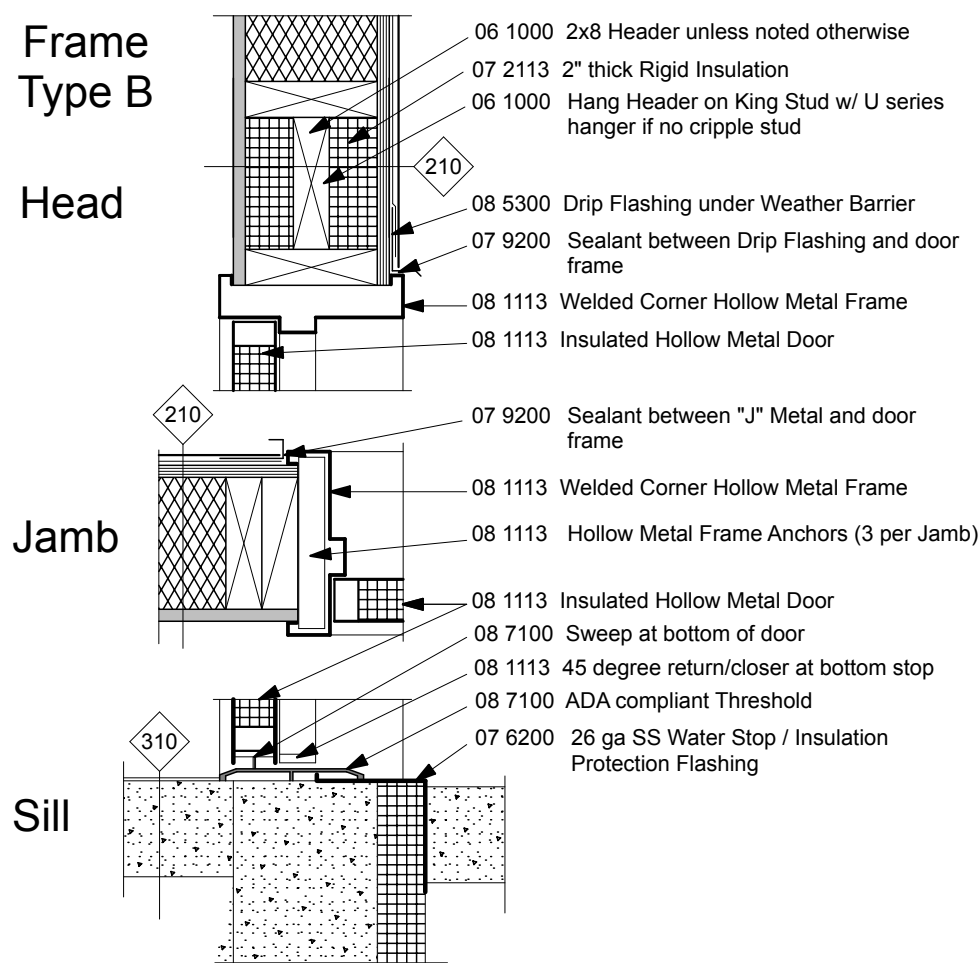
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DATE	May '20
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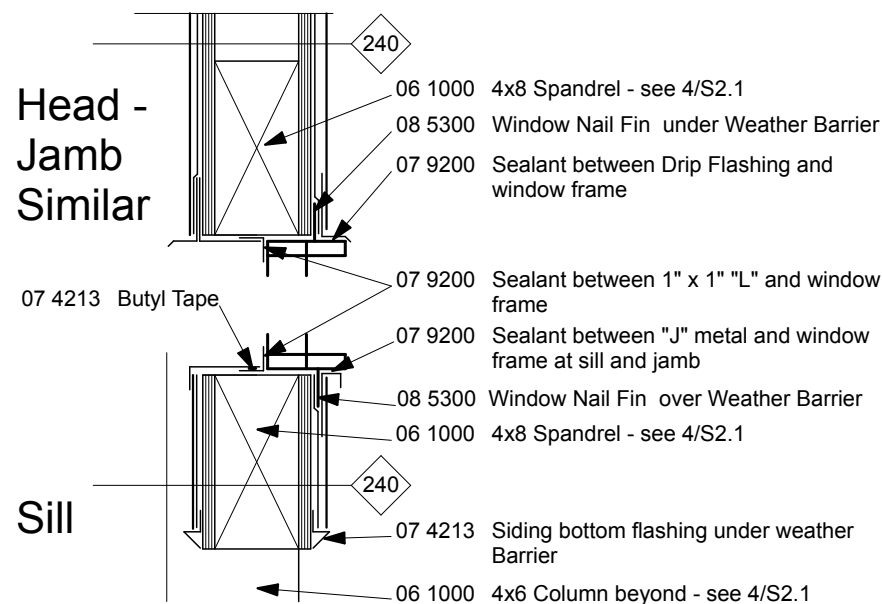
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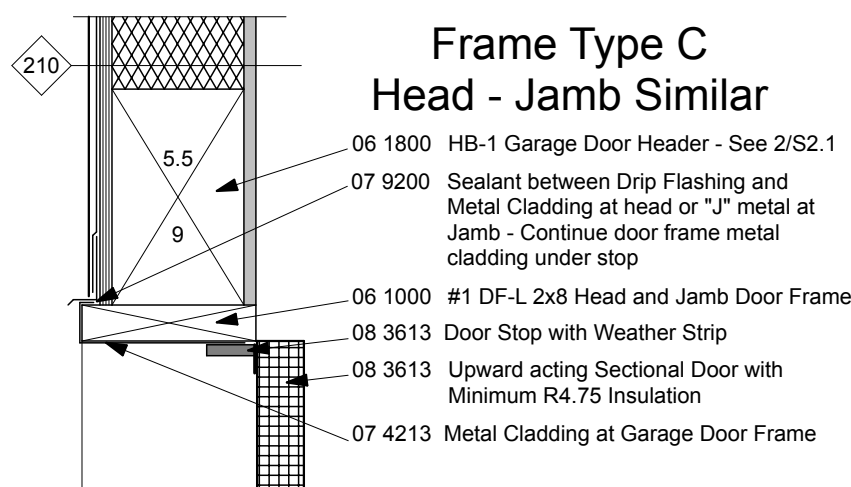
1 Window Details
A6.1 SCALE: 1 1/2"= 1'-0"



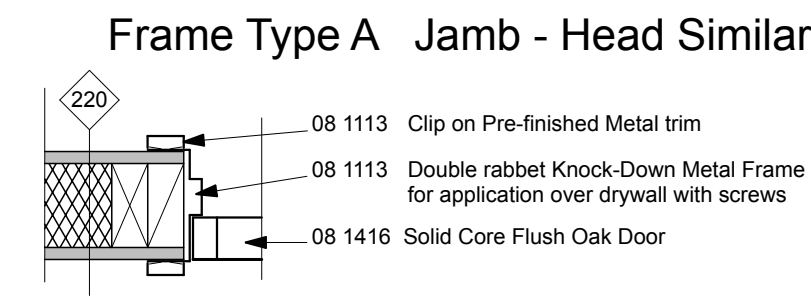
3 Hollow Metal Exterior Door
A6.1 SCALE: 1 1/2"= 1'-0"



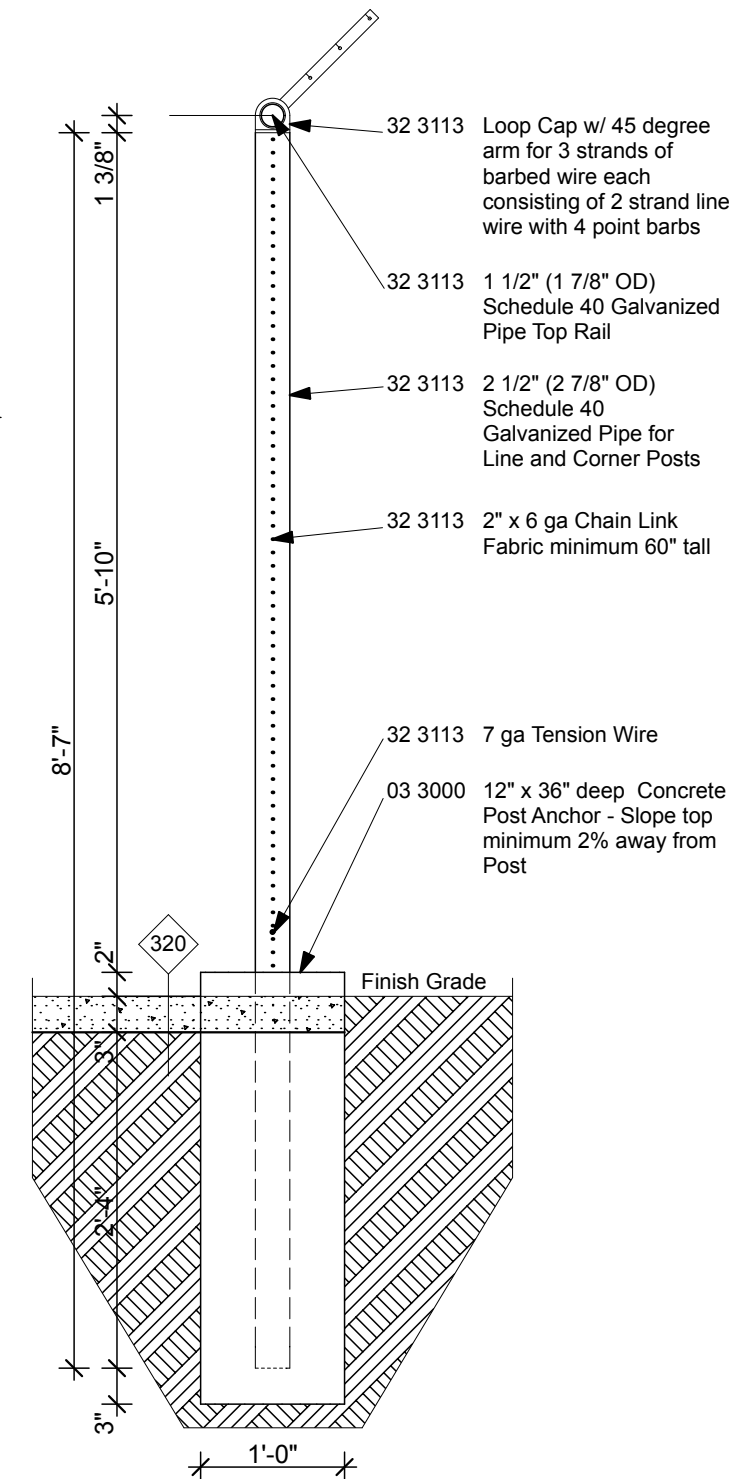
2 Window Screen Details
A6.1 SCALE: 1 1/2"= 1'-0"



4 Garage Door
A6.1 SCALE: 1 1/2"= 1'-0"

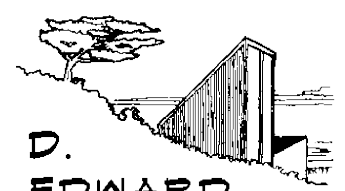


5 Interior Door
A6.1 SCALE: 1 1/2"= 1'-0"



6 Yard Fence Detail
A6.1 SCALE: 3/4" = 1'-0"

ARCHITECT



D. EDWARD KONTZ JR. aia

394 SE Highland Park Dr.
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509.525.1250

Lincoln City, Or
541.764.3960

www.DEKaia.com
dekaia@charter.net

7744 REGISTERED ARCHITECT
Signature on Printed Original
D. EDWARD KONTZ JR
STATE OF WASHINGTON

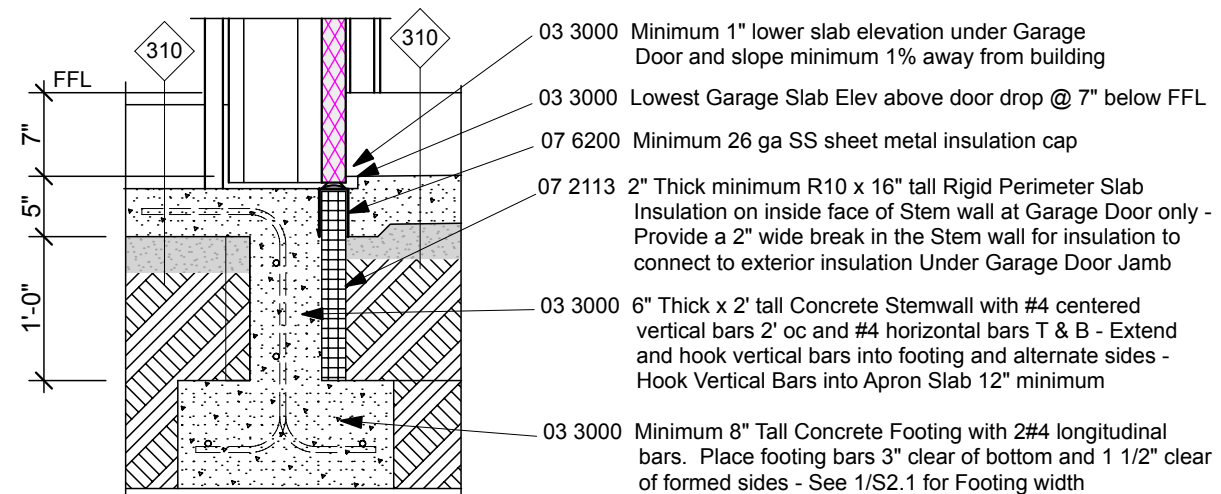
Evidence Processing
Building for:
College Place Police Department
625 S. College Ave.
College Place WA
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- 1 Under Ground Conduit with conductors to power new 100A Load Center from Existing Panel in PD
- 2 Mini-Split Outdoor Unit
- 3 Mini-Split Indoor Unit
- 4 Night Light - Control with Photo Cell
- 5 Broan #509 8"/180 cfm/Through Wall Exhaust Vent Fan with back draft damper and weather proof hood. Actuate with 60 minute timer switch.
- 6 Power (E) lighting in Carport from New panel via under ground conduit to carport roof support and up to existing fixtures.
- 7 Provide occupancy Sensors for each lighting circuit.
- 8 4" Thick Concrete Slab with edges thickened to 6" and sized to extend beyond unit minimum 12". Construct as Building System 310 and locate Top surface 3" above adjacent finish grade.



SCALE: 1/8" = 1'-0"

SCALE: 3/4" = 1'-0"

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BUILDING SYSTEMS 1912 Type VB Construction

SYMBOL	SECTION	NOTE
000	000000	Specification Section Number Building System Number System Component Number
ROOFS	110	Roof System I (from exterior through attic to conditioned space NR)
	111	07 4113 Metal Roofing with Concealed Fasteners
	112	06 1000 30# Felt Underlayment except Ice & Water Shield at Ridge, Rakes and Eaves
	113	06 1000 5/8" Plywood Roof Sheathing - ID index 42-20
	114	06 1753 Shop Fabricated Wood Trusses 24" oc,
	115	07 2100 R49 Batt Insulation between Truss Bottom Chords
	116	09 2600 Single Layer 5/8" Regular Gypsum Board or 1/2" type C
	117	09 9100 Vapor Barrier Primer on finished Gypsum Board before texture
	118	Sheet A2.1 Scheduled finish
	120	Roof System II (from exterior to exterior unconditioned space NR)
	111	07 4113 Metal Roofing with Concealed Fasteners
	112	07 3010 Roof Underlayment except Ice & Water Shield at Ridge, Rakes and Eaves
	113	06 1000 5/8" Plywood Roof Sheathing - ID index 42-20
	114	06 1753 Shop Fabricated Wood Truss Tails 24" oc,
	121	07 4213 Metal Soffitt
	210	Wall System I (From exterior to Interior conditioned space - NR)
	211	07 4213 Metal Siding
	212	06 1000 Air Infiltration Barrier
WALLS	213	06 1000 1/2" Structural Panel Wall Sheathing - ID index 32-16
	214	06 1000 2x6 studs 24" oc or as noted
	215	07 2100 R21 HD Friction Fit Un-faced Batt Insulation between 2x6's
	216	09 2600 1 layer 5/8" Regular Gypsum Board
	117	09 9100 Vapor Barrier Primer on finished Gypsum Board before texture
	118	Sheet A2.1 Scheduled finish
	220	Wall System II (Interior partition from interior to Interior conditioned space - NR)
	118	Sheet A2.1 Scheduled finish
	221	09 9000 Primer on Gypsum Board before texture
	216	09 2600 1 layer 5/8" Regular Gypsum Board
	222	06 1000 2x4 studs 16" oc
	223	07 2100 R15 HD Friction Fit Un-faced Batt Insulation between 2x4's
	216	09 2600 1 layer 5/8" Regular Gypsum Board
	221	09 9000 Primer on Gypsum Board before texture
	118	Sheet A2.1 Scheduled finish
	230	Wall System III (From Exterior to Interior conditioned space - GA File WP 3510 1- Hr)
	211	07 4213 Metal Siding
	212	06 1000 Air Infiltration Barrierr
	231	09 2600 1 layer 5/8" type X Gypsum Sheathing
	214	06 1000 2x6 studs 24" oc or as noted
	215	07 2100 R21 HD Friction Fit Unfaced Batt Insulation between 2x6's
	231	09 2600 1 layer 5/8" type X Gypsum Board
	221	09 9100 Vapor Barrier Primer on Gypsum Board before texture
	118	Sheet A2.1 Scheduled finish
	240	Wall System IV (Exterior Screen from exterior to exterior - NR)
	211	07 4213 Metal Siding
	212	06 1000 Air Infiltration Barrier
	213	06 1000 1/2" Structural Panel Wall Sheathing - ID index 32-16
	222	06 1000 2x4 studs 16" oc
	213	06 1000 1/2" nominal Structural Panel Wall Sheathing
	212	07 2500 Weather Barrier
	211	07 4213 Metal Siding
FLOORS	310	Floor System I (From top - Slab-on-Grade)
	118	Sheet A3.1 Scheduled finish
	311	03 3000 4" concrete SOG w/ #3 bars 2' oc EW
	312	31 2300 3" 3/4"-0 CR
	313	06 1000 Polyethylene Film vapor barrier lapped 6" minimum at joints
	314	31 2300 Approved Subgrade
	320	Floor System II (From top - Gravel Surface at Finish Grade)
	312	31 2300 3" 3/4-0 CR
	314	31 2300 Approved Subgrade at 3" below Finish Grade

CODE NOTES from 2016 WASHINGTON STATE BUILDING CODE based on IBC 2015 and ICC/ANSI A117.1-2009 as amended Type V-B NS Construction Comm 1912

Section	Provision	Requirement
IBC 3011.2	Storage Group S-1	Moderate-Hazard Storage and Repair Garages
IBC T504.3	Allowable Building Height	< 40' allowed for VB / S / NS
IBC T504.4	Allowable Stories	Proposed Single Story. 1 story maximum at VB / S-1 / NS
IBC T506.2	Allowable Area Factor	VB / S-1 / NS = 9000 sf. > proposed at 768 SF
IBC 506.3	Frontage Increase	not needed
IBC 508.3	Non separated occupancies	Requirements of the most restrictive occupancy (S-1) shall apply to entire building
IBC T601	Fire Ratings of Building Elements	No Structural Building Elements are Fire Rated in Type V-B Construction
IBC T602	Fire Rating of Exterior Walls	North exterior wall is > 5' & < 10' from property line, North Wall is 1 hr at VB / S-1
IBC 705.2.3	Combustible Projections	Eaves < 5' to property line - 1 hr - none proposed at north wall
IBC T705.8	Maximum Wall Openings	At NS and Non Protected Walls = 10%
IBC 716.6	Fire Window Rating	3/4 hr OH-45 or W-60 if wall is 1 hr rated
IBC 718.2	Fire blocking in combustibile construction	At concealed spaces at ceiling and floor levels and max 10' horizontally and vertically.
IBC 903.2.1.3	Automatic Sprinkler Systems	Not required at S-1 where Fire Area < 12,000 sf
IBC 906	Portable Fire Extinguishers	Per Fire Code - Verify with local Fire Marshall
IBC T1004.1.2	Occupant loads	Storage Areas 2 Occupants @ 500 sf/occ
IBC T1006.2.1	Spaces with one exit	Maximum occupants at S-1 with single exit = 29 > 2 single exit OK
	Maximum Common Egress	26' < 100' OK
IBC 1010.1.2	Non Side Hinge Door	Garage Door can serve as Exit Door at storage if less than 10 occupants
IBC 1013	Exit Signs	Not Required at rooms with only one exit required.
IBC T1020.1	Corridor Fire Resistance Rating	1 hr rated if not sprinklered at new construction. None proposed
IBC Chapter 11	Accessibility	Applicable at all new work
IBC T 2902.1	Minimum Plumbing Fixtures	Since building is typically unoccupied and restrooms are available to proposed occupants in an adjacent building, the Building Official has determined that Plumbing Fixtures are not required
EC Table C402.1.3	Opaque Thermal Envelope Insulation	Attic = R49, Wood Frame Walls = R21, SOG unheated R10 for 24" below grade
EC Table C402.4	Vert Envelope Fenestration max U & SHGC	At non-metal framing Max U = 0.30 - At PF< 0.2, SHGC SEW = 0.40 & N = 0.53

Door SCHEDULE

DOOR number	SIZE Width	Height	Thickness	DOOR Type	Material	Finish	FRAME Type	Material	Finish	FIRE Rating	CORE Type	DETAIL
1A	3-0	6-8	1 3/4	B	HM	EPS2	B	HM	EPS2	NR	INS	3/A6.1
1B	3-0	6-8	1 3/4	A	Oak	1PS3	A	HM KD	fact	NR	solid	5/A6.1
2	12-0	9-0	fact	C	Metal	fact	C	Wood	siding	NR	INS	4/A6.1 2/E2.1

Door TYPES

Door Type A Pre Finished Wood Skin Flush	Door Type B Severe Duty Factory Primed Flush Hollow Metal 1/2 Light - Insulated & Tempered Glass	Door Type C Upward Acting Sectional Door Flush Prefinished Metal Skinned Insulated Panels	
---	---	---	--

WINDOW SCHEDULE

CODE	FUNCTION	FRAME Material	GLAZING	WIDTH	HEIGHT	HEAD HEIGHT	DETAIL
W-1	Slider	White Vinyl	dbl - HP	3-0	1-6	6-8	1/A6.1
W-2	Fixed	White Vinyl	sgl - temp	3-0	5-0	6-8	2/A6.1
W-3	Fixed	White Vinyl	sgl	3-0	5-0	6-8	2/A6.1

ARCHITECT



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General Notes Comm 1912

Division 01 General Requirements

01 3300	Required Literature Submittals - Submit to Owner
1	Air Infiltration Barrier (Section 07 2800)
2	Metal Roofing (Section 07 4113)
3	Metal Siding (Section 07 4213)
4	Hollow Metal Doors and Frames (Section 08 1113)
5	Flush Wood Doors (Section 08 1416)
6	Sectional Doors (Section 08 3613)
7	Plastic Windows (Section 08 5300)
8	Door Locks (Section 08 7100)
9	Chain Link Fences and Gates (Section 32 3113)
01 4000	Quality Requirements
1	Required Architect Inspections - Contact Owner to Schedule
a	Before Concrete Placement at Footings
b	Before Base Rock placement at slabs
c	Before cover of Roof and Wall Sheathing
d	Before cover of Roof and Wall Framing
2	Required Testing
a	Concrete Testing: Fill Cylinder to test Concrete from each batch. Owner will pay for testing.
3	Required Shop Drawings
a	Fabricated Metal Handrails and Anchors
4	Submit Design-Build HVAC System Design based on two zone Ductless Mini Splits for review. Include Heat Loss Calculations, Equipment Selections, Manufacturer's Literature, Piping Locations and controls (Section 28 8213).

Division 02 Existing Conditions - no notes

Division 03 Concrete

03 3000	Cast in Place Concrete including slabs	
1	Concrete Strength:	Minimum 2500 psi Compressive Strength at 30 days after placement.
2	Reinforcing Bars:	ASTN A 615, Grade 40.
3	Welded Steel Wire Fabric:	ASTMA 185, Flat Sheets.
4	Portland Cement:	ASTM C 150, Type 1.
5	Aggregates:	ASTM C 33, Uniformly Graded.
6	Air-Entraining Admixture:	ASTM C 260.
7	Other materials or Admixtures as approved.	
8	Slump Limit:	4" at point of placement
9	Air Content:	5.5 to 7.0% if subject to freezing and thawing, 2 to 4% otherwise
10	Slab Reinforcement:	Support Slab Reinforcement 2" Clear Bottom of Slab on Wire Chairs
11	Slab Finishes:	Broom Finish at Exterior and Smooth Trowel Finish at interior

Division 04 Masonry - no notes

Division 05 Metals

05 5000 Metal Fabrications	
1	Metal Handrails: 1.5" diameter Brushed Stainless Steel Tube and anchors ANSI type 304

Division 06 Wood, Plastics and Composites

06 1000	Rough Carpentry	
1	2x or less Framing Lumber:	#2 DF-L, S4S, S-dry, MC-15 and marked with Inspection Agency Grade Stamp.
2	3x or larger Framing Lumber:	#1 DF-L, S4S, S-dry, MC-15 and marked with Inspection Agency Grade Stamp.
3	Preservative-Treated Materials:	AWPA C-2 Lumber and AWPA Plywood, labeled by inspection agency.
4	Plywood Structural Panels:	PS-1, All Group 2, Structural II panels with exterior glue, with Agency Grade Stamp
5	Wood Structural Panels	Plywood as above or OSB per PS-2 Exposure 1, with Agency Grade Stamp
7	Gypsum Sheathing Board:	ASTM C 79, Water-resistant core.
8	Air Infiltration Barrier:	Made from High Density Polyethylene Fibers and passing ASTM E2357
9	Driven Fasteners:	Hot dip galvanized common nails or Power Driven Fasteners per CABO NER-272
10	Steel Bolts:	Bolts ASTM A307, Nuts and Washers ASTM A563
11	Metal Framing Anchors:	Simpson Strong Tie as shown on drawings or as approved
12	Felt Underlayment	Building Paper per ASTM D 226, Type I, No 30 Asphalt Felt un-perforated
13	Sill Sealer:	Glas Fiber Insulation, 1 inch thick, compressible to 1/32"
14	Framing Adhesive:	For Field Gluing - APA AFG-01
15	Polyethylene Film:	Non-reinforced minimum 6 mills thickness per ASTM D4397
16	Sheathing Nailing Schedule (All Unblocked)	Roof (wood): 8d com OR 1 1/2" 16 ga Staples @ 6" oc edges and 12" oc field North Wall (Gypsum): 6d Cooler Nails OR 1 5/8" 16 ga Staples 7" oc all supports Other Walls (wood): 8d com OR 1 1/2" 16 ga Staples @ 6" oc edges and 12" oc field

Division 07 Thermal and Moisture Protection

07 2117	Batt Insulation	Thermal Insulation: Glass Fiber composition per ASTM C665 and non-combustible
07 6200	Sheet Metal Flashing,Trim and Gutters	
1	Stainless Steel	ASTM A 666, Type 304, soft annealed, 2D finish 28 ga unless noted otherwise.
2	Galvanized Steel	ASTM A 653/653M, mill phosphatized and painted as siding, at least 0.032" thick
3	Aluminum Gutters	Continuous Gutters, Downspouts and accessories with acrylic shop finish of 1.0-mil minimum dry thickness. Exposed surfaces gray and non exposed surfaces white OR as selected by Owner from standard colors. Fasten downspouts with hardware that allows removal of downspout for gutter cleaning.
4	Solder	ASTM B 32, Grade Sn50, except for Stainless Steel use Grade Sn60
07 9200	Joint Sealants	
1	Elastomeric Sealant:	One-part neutral-curing silicone sealant per ASTM C 920, capable of 100% extension and 50% compression. Verify color with Owner from standard available colors.
2	Acrylic-Emulsion Sealant:	Paintable, one-part, non-sag, mildew-resistant per ASTM C 834, capable of +/- 7.5% movement
3	Sealant Accessories:	Backer Rod: Closed cell foam, 33% larger than joint width Bond Breaker Tape: Polyethylene Tape, or approved. Install at bottom and sides up to contact area of joint when rod cannot be used to prevent joint failure.
4	Insulating Foam Sealant:	Formaldehyde Free, minimum R/inch = 3.5

Division 08 Openings

08 7100	Door Hardware	
1	Door 1A	Entry Lock with lever handle, wall mounted door bumper and keyed per Owner needs
2	Door 1B	Passage Lock with lever handle and wall mounted door bumper.
3	Door 2	Door Lock operated from inside only

Division 09 Finishes

09 2900	Gypsum Board	
1	Gypsum Board Finish:	Level 4 Finish per Gypsum Association Document GA-214-17
09 9100	Painting	
1	Vapor Retarder Primer:	Latex Paint at 0.0031" minimum thickness with minimum perm Rating of 0.5

Division 10 Specialties - no notes

Division 11 Equipment - no notes

Division 12 Furnishings - no notes

Division 13 Special Construction - no notes

Division 14 Conveying Systems - no notes

Division 21 Fire Suppression - no notes

Division 22 Plumbing - no notes

Division 23 Heating, Ventilating, and Air Conditioning (HVAC) - no notes

Division 25 Integrated Automation - no notes

Division 26 Electrical - no notes

Division 27 Communications - no notes

Division 28 Electronic Safety and Security - no notes

Division 31 Earthwork - no notes

Division 32 Exterior Improvements - no notes

Division 33 Utilities - no notes

Divisions 34, 35, 40, 41, 42, 43, 44, 45, 46 and 48 - no work

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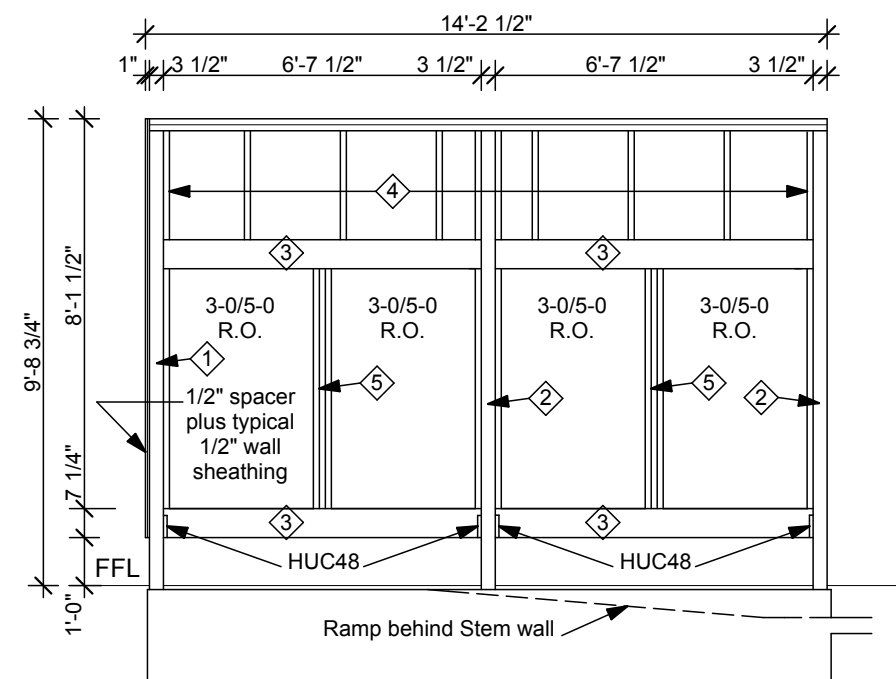
**REGISTERED
ARCHITECT**

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STATE OF WASHINGTON

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OF







MEMORANDUM



To: Michael Rizzitiello, City Administrator

From: Troy Tomaras, Chief of Police

Subject: Parking issues on NE Deccio Rd

Date: November 10, 2020

Goal one of the College Place Police Departments Operations plan is to reduce crime and improve traffic safety within our community. Parking issues and roadway design both contribute to traffic and pedestrian safety concerns. An ongoing issue located on NE Deccio road near E. Whitman Drive has created navigation challenges for neighbors and the College Place Public School District.

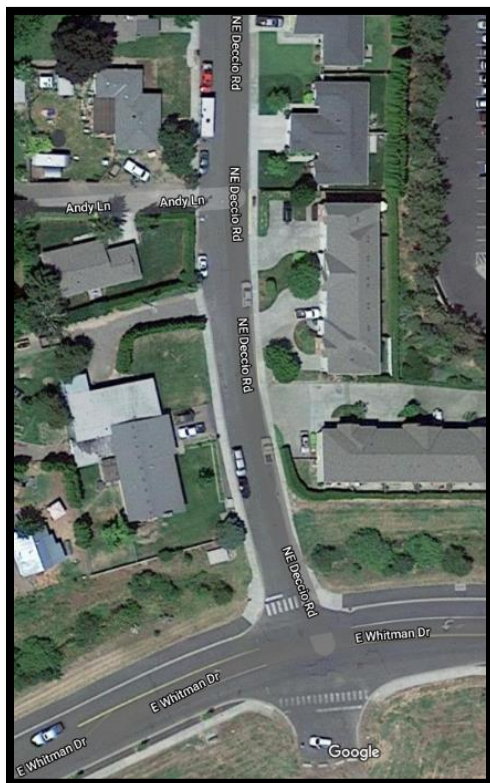


Image A: Shown left is an aerial photo of NE Deccio road intersecting E. Whitman Drive. Although not shown within image, the complaint is parking along Deccio road near E. Whitman drive which restricts the traffic ingress and egress.

Problem identification: At the top of the hill near Andy Lane the roadway is 35 feet wide. As the roadway travels south toward E. Whitman, the roadway narrows to 24 feet (11-foot difference). See image D.

When normal sized vehicles park upon the roadway it leaves approximately 13 feet of access between vehicles. When a neighbor's commercial vehicle is parked upon the roadway it leaves approximately 10 feet of access for ingress/egress traffic traveling on NE Deccio road. This limits the size of vehicle traveling on NE Deccio road. Subsequently, the School District is unable to consistently access this roadway with a school bus and has ultimately changed the bus stop location as a result. This also creates a hazard for fire truck ingress/egress.

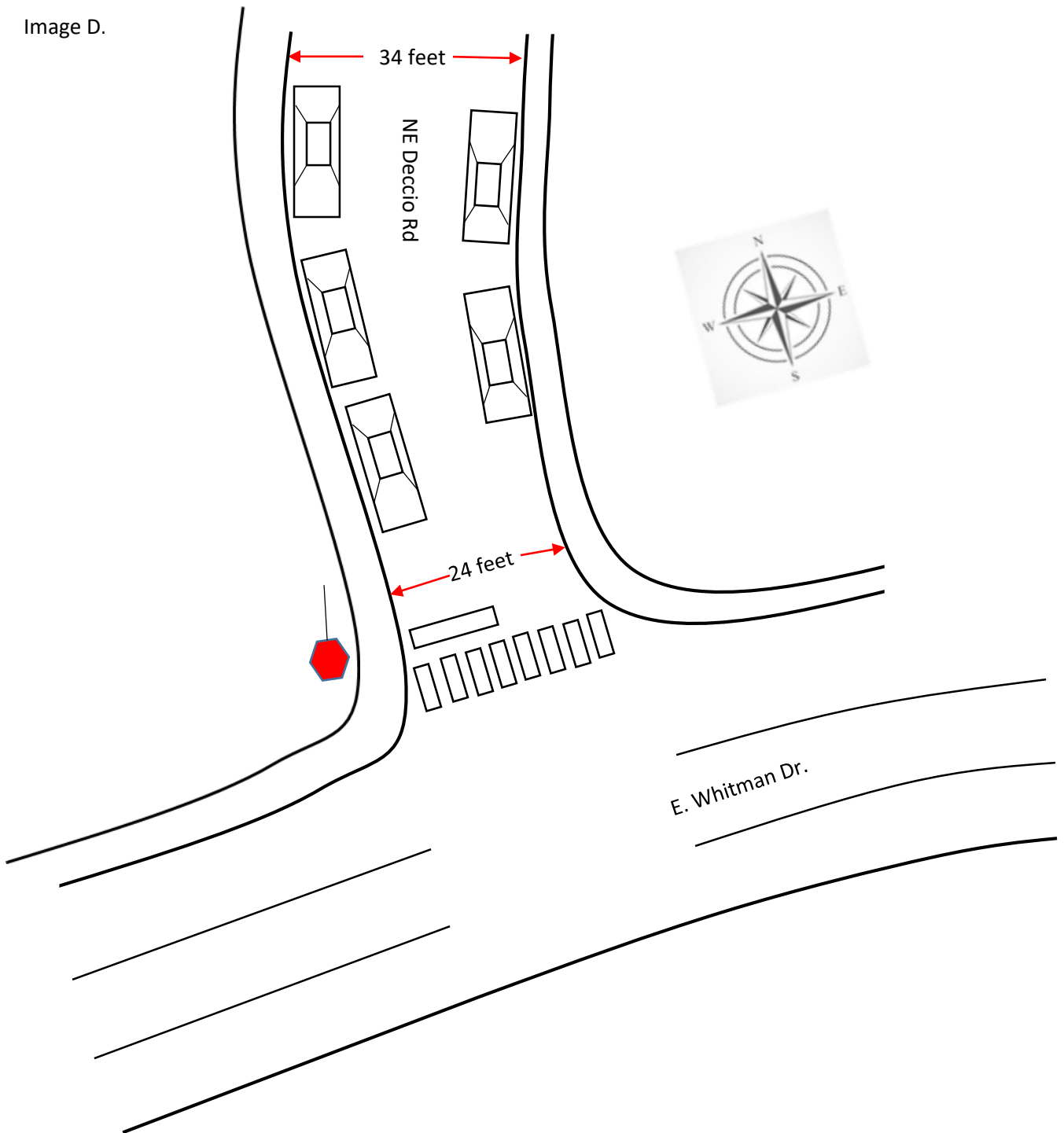
Complainant: Kimberly Toomey sent an email on October 22nd, 2020 complaining on behalf of her neighbors about the parking problem (See Appendix A.). Mrs. Toomey complains of the road narrowing which has forced the school district to move the bus stop location.

On November 10th Chief Tomaras called the College Place School District Transportation Supervisor Carman Gerking (509-525-██████) who confirmed the bus stop was moved to the bottom of Deccio at the corner of E. Whitman drive due to the parking issue.

Historical perspective: NE Deccio Road was once a dead end road prior to E. Whitman being built. Apparently when the road was connected, the former City Administrator gave permission to Mr. Michael Laizure who resides at ██████ NE Deccio road permission to park his commercial vehicle on the city street. This decision has added to the congestion/narrowing issue.

MEMORANDUM

Image D.



International Fire Code: For street parking on one side of the street the roadway must be 28 feet wide. For parking on both sides of the street, the roadway must be 36 feet wide.

Recommendation(s):

- 1) Install "no parking signs" on one side of roadway to increase ingress/egress access on NE Deccio road to and from E. Whitman (Will not be fire code)
- 2) Install "no parking signs" on both sides of roadway to allow proper roadway ingress/egress to meet fire code and remove narrowing of ingress/egress.

MEMORANDUM

Appendix A:

From: kimberly clifton [REDACTED]@live.com]

Sent: Thursday, October 22, 2020 1:44 PM

To: Norma Hernandez <NHernandez@cpwa.us>; Troy Tomaras <TTomaras@cpwa.us>; Paul Hartwig <PHartwig@cpwa.us>; David Winter <dwinter@cpwa.us>

Subject: Deccio Rd concerns

STOP and VERIFY - This message came from **outside** of the City of College Place.

To Whom It May Concern,

I am emailing all of you today as several of my neighbors and myself have reached out to the city multiple times with no results regarding the house on the corner of Deccio and Whitman. There are many times where we have to barely squeeze through because that house has semi-trucks and other large vehicles and large trailers and construction signs parked on the road. It also poses a safety and security risk, If we barely have room, how will a firetruck or ambulance make it through should the need arise? Go all the way around which could waste precious time in the event of an emergency as this block is not really a normal city block. I have also witnessed FedEx and ups struggling to do their jobs due to all of the large vehicles. The road significantly narrows there and should really only be parking on one side. The school also had to move the kids bus stop because the bus could not get through. We have tried speaking with the home owners, and they state they don't care and have someone in the city who lets them park like this. We have seen code enforcement down there but nothing ever seems to change. I'm really hoping that we can come to a resolution about this. I would greatly appreciate a response on this matter. Either by this email, or my personal cell is 509200[REDACTED]

Thank you

Kimberly Toomey and Concerned Neighbors

Michael Rizzitiello

From: request@cpwa.us
Sent: Wednesday, September 18, 2019 8:03 AM
To: Paul Hartwig
Cc: Michael Rizzitiello
Subject: Street Complaint Online Form:
Attachments: 20190918_073538.jpg

STOP and VERIFY - This message came from **outside** of the City of College Place.

Name = Amanda Robertson

Address = [REDACTED] NE Diccio rd college pl

Phone = [REDACTED]@yahoo.com

Email =

Comments = We're having a big parking problem at the end of Diccio and Whitman. Street gets really narrow.

Client IP = 68.189.141.21

City of College Place, Washington
RESOLUTION NO. 20-049

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING PARKING REGULATIONS FOR SECTION OF NE DECCIO RD.**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, RCW 35A.47.020 permits that public ways are in the jurisdiction and control of the non-charter code cities in which they are located; and

Whereas, residents have complained to the City about the inability to safely drive through the south end of NE Deccio Rd due to vehicles parked on both sides of the street; and

Whereas, this issue was brought up before the College Place Utilities & Transportation Advisory Commission during its November 12th, 2020 meeting and they made a recommendation; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. No parking be allowed on either side of NE Deccio Rd from the point where the road is 24 to 28 feet wide. From the section where it is 28 to 34 feet wide parking should be allowed only on one side of the roadway. After 34 feet in width parking can be permitted on both sides of the roadway.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 24th day of November, 2020.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

ADDENDUM 1: MEMORANDUM OF UNDERSTANDING: SOUTHWEST WASTEWATER TRUNK LINE PROJECT

Addendum 1 is an addition to the Memorandum of Understanding (MOU) mentioned in Section 4, subsection E adopted via Agenda Bill 19035/Resolution #19-008 on February 12th, 2019 of the College Place City Council governing the relationship between parties pertaining to the Southwest Wastewater Trunk Line Project pertaining to the Construction Phase of the wastewater trunk line project. The wastewater trunk line is desired to not only provide service to the Stone Creek Development but to augment services for Basins A and C and provide ability to serve Basin B in the future as shown in Section 2 of this MOU. Further addendum to this MOU may be developed between parties as development throughout footprint of the future Stone Creek development.

Section I. Parties

A. The “City of College Place” hereinafter referred to as “CITY” whose administrative offices is located at 625 S. College Avenue, College Place, 99324. The Stone Creek Development is within the corporate limits of the CITY. The CITY operates the local street, water, wastewater, and stormwater conveyance systems.

B. “Mike McKeirnan” hereinafter referred to as “MCKEIRNAN” owns property commonly identified as 197 Mojonner Rd in the corporate limits of the CITY which comprises part of the Stone Creek Development.

C. “Craig Christensen” hereinafter referred to as “CHRISTENSEN” owns property commonly identified as 454 Christensen Lane in the corporate limits of the CITY which comprises part of the Stone Creek Development.

D. “Stone Creek Development” hereinafter referred to as “DEVELOPMENT” is a future development subdivision to comprise the properties owned by MCKEIRNAN and CHRISTENSEN.

E. “Parties” hereinafter refers to everyone mentioned in Section 1 subitems A thru D.

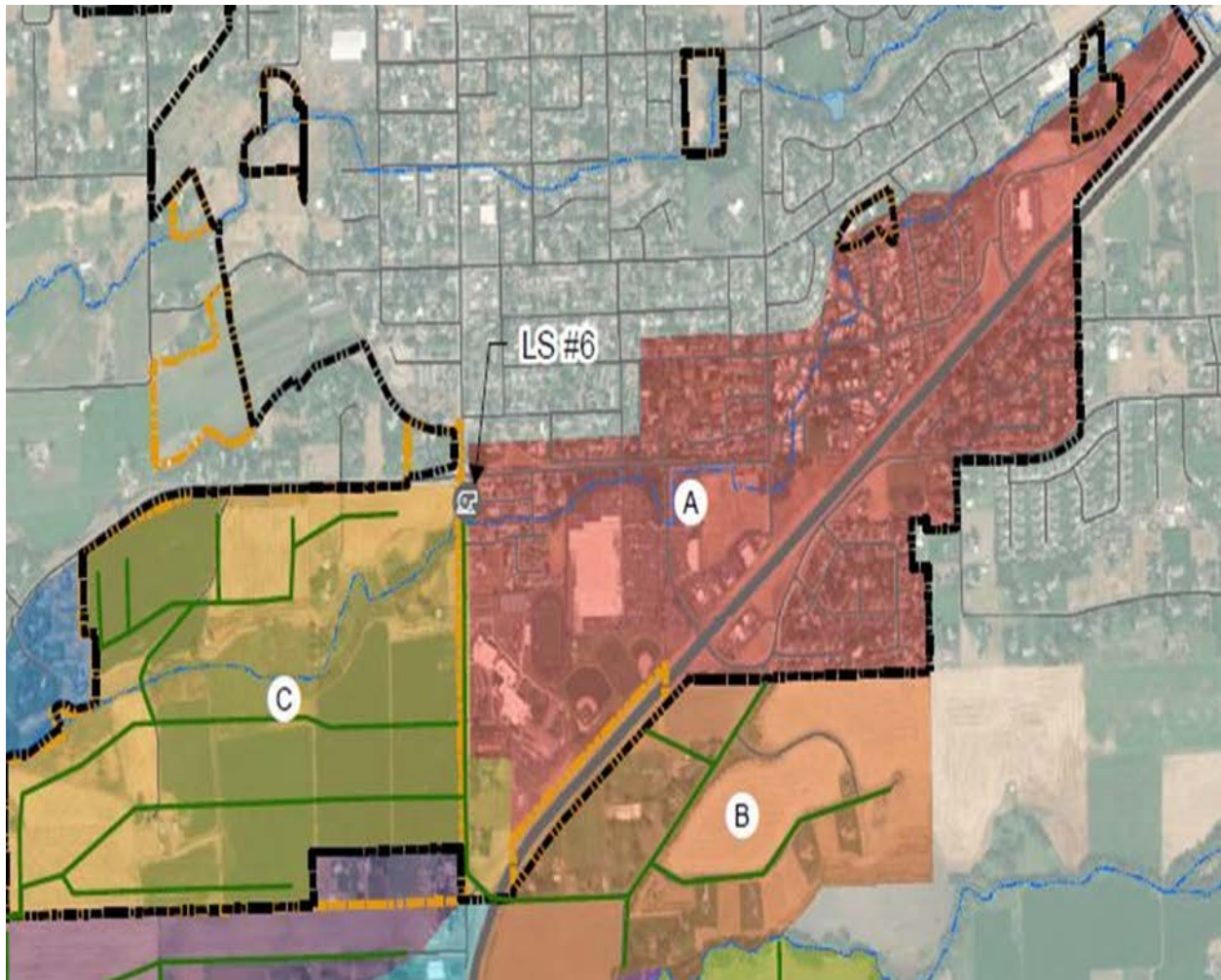
F. “Funder” constitutes any governmental or quasi-governmental agency that has awarded funding for the construction of the project whether in loan or grant form. This includes the Port of Walla Walla (PORT), Walla Walla County (COUNTY), City of College Place (CITY), State of Washington Department of Ecology (ECOLOGY), and the Federal United States Department of Agriculture – Rural Development (USDA-RD).

Section 2. Wastewater Basin Map Served by Southwest Trunk Line

Basins A, B, and C would be served by the Southwest Trunk Line as shown in the map in this Section. Basins A and C are within the incorporated CITY limits and Basin B is in unincorporated Walla Walla County but within the CITY’s established water and wastewater service area. The following subdivisions comprise the basins to be served:

1. Cedar Bend (Basin A)
2. Meadowbrook Boulevard (Basin A)

3. Sherburne Addition (Basin A)
4. Country Estates (Basin A)
5. Autumn Meadows (Basin A)
6. Commercial Drive (Basin A)
7. Knapp Addition (Basin A)
8. Harvest Meadows (Basin A)
9. Future Stone Creek Development (Basin C)
10. Future growth areas (subject to Walla Walla County Commissioner approval)
 - a. Soaring Hawk PUD (Basin B)
 - b. Peppers Bridge Rd Corridor (Tamaurson to Yellowhawk Creek) (Basin B)



Section 3. Principles

- A. The CITY shall pay or shall cause to be paid 100% of the costs of the Southwest Wastewater Trunkline project.
- B. The CITY council adopted a Memorandum of Understanding governing the engineering phase of the Southwest Wastewater Trunkline project via Agenda Bill 19035/Resolution 19-008 on February 12th, 2019. The CITY financed the 100% engineering of this project through its wastewater utility.
- C. The CITY purchased five acres of land commonly identified as 199 Teal Rd for use for a future wastewater lift station via Agenda Bill 19202/Resolution #19-035 on September 24th, 2019.
- D. The CITY awarded construction engineering of the Southwest Wastewater Trunk Line via competitive bid to J-U-B Engineering via Agenda Bill 20150 on the July 28th, 2020 College Place City Council meeting. A copy of the J-U-B Engineering is attached hereto as EXHIBIT A.
- E. The USDA-RD awarded the project a grant for \$3,326,000 and a loan of \$2,838,000 with a 1.125% interest rate which was accepted via Agenda Bill 20153 at the August 4th, 2020 College Place City Council meeting.
- F. The Port of Walla Walla/Walla Walla County awarded the project a \$200,000.00 Economic Development Sales Tax Grant which was accepted via Agenda Bill 20179/Resolution #20-035 during the August 25th, 2020 College Place City Council meeting.
- G. Additional gap financing is will be done through a State Department of Ecology Grant/Loan program and the CITY's wastewater utility.
- H. The CITY through its contract engineering firm J-U-B Engineers has completed 100% engineering level plans/bid documents for construction as of September 1st, 2020 for the Southwest Wastewater Trunk Line and associated future lift station to be located at 199 Teal Rd.
- I. The CITY will utilize the applicable competitive bid process in this project upon USDA-RD staff approval as well as the receipt of signed wastewater easements granted by PARTIES. The CITY will competitively bid the project out to a general contractor who will construct the project within a temporary fifty-foot construction easement dedicated and signed by "PARTIES". The temporary construction easement will exist until December 31st, 2021 and will only be extended upon written signed mutual agreement of all PARTIES. PARTIES understand that timelines are estimated as the COVID-19 pandemic has affected turnaround time on locating and acquiring construction materials and timeliness of construction. PARTIES will notify each other in a timely manner if COVID-19 related delays arise.

- J. After construction, the southwest wastewater trunk line will exist in a twenty-foot permanent easement dedicated and signed by "PARTIES".
- K. Upon completion of construction of the Southwest Sewer Wastewater Trunk Line, all future development within the shaded areas of the map in Section 2 (Basins A, B, and C) shall connect to CITY services, including but not limited to potable water, wastewater, and stormwater systems and shall be subject to any and all utility charges, fees, assessments, and the like, including but not limited to , pro-rata lift station assessment, and connection/service charges identified in the annual fee schedule adopted by the CITY Council
- L. The CITY shall give each party up to nine (9) wastewater utility connections (residential or commercial) free-of-charge in recognition of temporary farming access issues caused by the construction of the wastewater trunk line. Any crops damaged by the CITY within the construction easement granted for southwest sewer trunk line construction work will be replaced by or caused to be replaced by the CITY, as appropriate.
- M. PARTIES to the agreement have the duty to notify each other as soon as possible of any change of conditions that would affect any terms and conditions of this MOU, the previous MOU, and any future MOU's pertaining to this project and development.
- N. Part of the DEVELOPMENT must be commercial in nature.
- O. The CITY agrees to protect, defend, indemnify and hold harmless MCKEIRNAN and CHRISTENSEN and their joint owners, successors, and assigns from and against all claims, personal injuries, demands, liabilities, suits and causes of action of every kind and character, including reasonable expenses incurred by MCKEIRNAN and/or CHRISTENSEN and reasonable attorney's fees, , arising in connection or alleged connection with or to have arisen out of or incidental to the construction of the Southwest Wastewater Trunkline project, regardless of whether such claims or actions are founded in whole or in part upon the alleged negligence of the CITY, it's representatives or their employees, agents, invitees or licensees thereof. The CITY specifically assumes all potential liability for actions brought by employees of the CITY and, solely for the purpose of enforcing the defense and indemnification obligations set forth herein, the CITY specifically waives an immunity granted under the State industrial insurance law, Title 51 RCW. This waiver has been mutually negotiated by the parties. The PARTIES recognize and agree that property and City infrastructure development is a financial risk, and no Party is entitled to recover direct or indirect loss of any future income or revenue of any kind whatsoever regardless of the cause in connection with this Project.

Section 4. Integrated Development Agreement – Amendment(s)/Addendum

- A. This Memorandum of Understanding (MOU) and any future Memorandums of Understanding (MOU) between the PARTIES hereafter attached and incorporated herein, constitutes the entire development agreement between the PARTIES, which shall not be amended except in writing signed by all PARTIES.

- B. The PARTIES agree that any and all land use development on the land contemplated by this MOU, including the Trunk Line and Lift Station, will be done pursuant to all applicable development standards, including but not limited to the CITY's Comprehensive Plan and development Codes. Development standards include, but are not limited to permitted uses, impact fees, mitigation measures, densities etc.
- C. The PARTIES agree that the CITY has now and in the future, the authority to impose new and/or different regulations upon the PARTIES to the extent required by serious threat to public safety.

Section 5. General Provisions

- A. This Agreement shall be effective upon the date signed by the last party to execute the Agreement. This Agreement may be executed in counterpart.
- B. This and future Memorandums of Understanding can only be terminated by one of the PARTIES by notifying in writing the other PARTIES with at least sixty (60) business days' notice prior to termination unless alternate arrangements agreed upon to by both PARTIES. If any Party desires to modify or alter this MOU, said Party shall make such request in writing to all other PARTIES with at least sixty (60) business days prior to the date the requested change is desired to go into effect. All PARTIES shall reasonably negotiate any requested change and shall not unreasonably withhold agreement thereto.
- C. The venue for legal remedies to this agreement is WALLA WALLA COUNTY, WASHINGTON and the laws of Washington State shall apply.
- D. Should any part of this MOU be declared void, the remaining terms and conditions shall remain in full force and affect.

IN WITNESS WHEREOF, the PARTIES hereto have executed this Memorandum of Understanding as follows:

CITY OF COLLEGE PLACE

PROPERTY OWNERS

By: _____
Norma L. Hernández, Mayor
ATTEST:

By: _____
Mike McKeirnan

By: _____
Lisa R. Neissl, City Clerk
APPROVED AS TO FORM

By: _____
Craig Christensen

By: _____
Rea Culwell, City Attorney

Date: _____

City of College Place, Washington
RESOLUTION NO. 20-050

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING AUTHORIZING THE MAYOR TO SIGN ADDENDUM 1: MEMORANDUM OF UNDERSTANDING PERTAINING TO THE SOUTHWEST WASTEWATER TRUNK LINE PROJECT.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, cities can establish development agreements and memoranda of understanding with the development community as permitted in RCW 36.70B.170; and

Whereas, the City Council previously approved Resolution 19-008 pertaining to the engineering phase of the Southwest Wastewater Trunk Line Project on February 12th, 2019; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. Authorizes the Mayor to sign the Addendum 1: Memorandum of Understanding Southwest Wastewater Trunk Line Project

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 24th day of November, 2020.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

ADDENDUM 1: MEMORANDUM OF UNDERSTANDING: SOUTHWEST WASTEWATER TRUNK LINE PROJECT

Addendum 1 is an addition to the Memorandum of Understanding (MOU) mentioned in Section 4, subsection E adopted via Agenda Bill 19035/Resolution #19-008 on February 12th, 2019 of the College Place City Council governing the relationship between parties pertaining to the Southwest Wastewater Trunk Line Project pertaining to the Construction Phase of the wastewater trunk line project. The wastewater trunk line is desired to not only provide service to the Stone Creek Development but to augment services for Basins A and C and provide ability to serve Basin B in the future as shown in Section 2 of this MOU. Further addendum to this MOU may be developed between parties as development throughout footprint of the future Stone Creek development.

Section I. Parties

A. The “City of College Place” hereinafter referred to as “CITY” whose administrative offices is located at 625 S. College Avenue, College Place, 99324. The Stone Creek Development is within the corporate limits of the CITY. The CITY operates the local street, water, wastewater, and stormwater conveyance systems.

B. “Mike McKeirnan” hereinafter referred to as “MCKEIRNAN” owns property commonly identified as 197 Mojonner Rd in the corporate limits of the CITY which comprises part of the Stone Creek Development.

C. “Craig Christensen” hereinafter referred to as “CHRISTENSEN” owns property commonly identified as 454 Christensen Lane in the corporate limits of the CITY which comprises part of the Stone Creek Development.

D. “Stone Creek Development” hereinafter referred to as “DEVELOPMENT” is a future development subdivision to comprise the properties owned by MCKEIRNAN and CHRISTENSEN.

E. “Parties” hereinafter refers to everyone mentioned in Section 1 subitems A thru D.

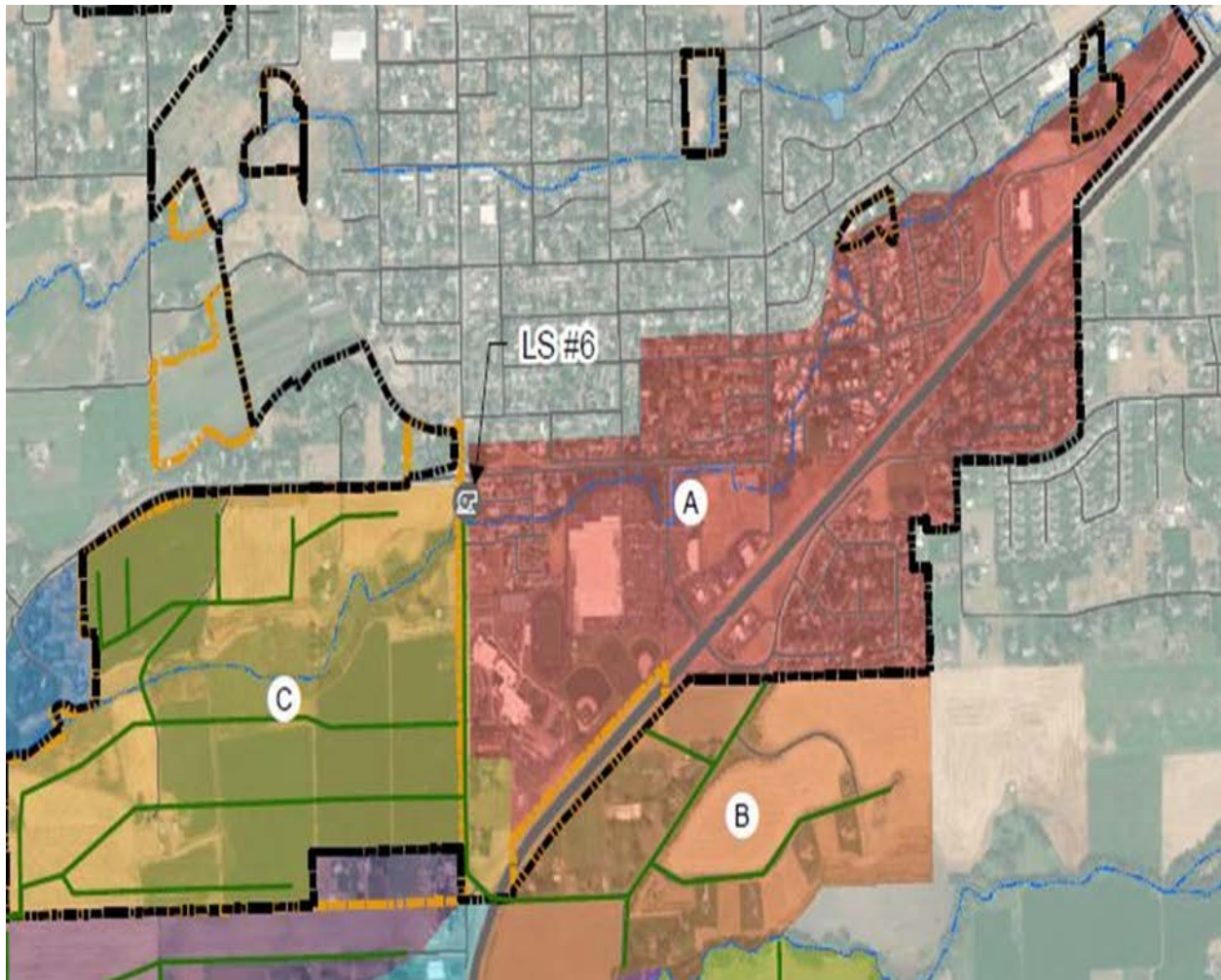
F. “Funder” constitutes any governmental or quasi-governmental agency that has awarded funding for the construction of the project whether in loan or grant form. This includes the Port of Walla Walla (PORT), Walla Walla County (COUNTY), City of College Place (CITY), State of Washington Department of Ecology (ECOLOGY), and the Federal United States Department of Agriculture – Rural Development (USDA-RD).

Section 2. Wastewater Basin Map Served by Southwest Trunk Line

Basins A, B, and C would be served by the Southwest Trunk Line as shown in the map in this Section. Basins A and C are within the incorporated CITY limits and Basin B is in unincorporated Walla Walla County but within the CITY’s established water and wastewater service area. The following subdivisions comprise the basins to be served:

1. Cedar Bend (Basin A)
2. Meadowbrook Boulevard (Basin A)

3. Sherburne Addition (Basin A)
4. Country Estates (Basin A)
5. Autumn Meadows (Basin A)
6. Commercial Drive (Basin A)
7. Knapp Addition (Basin A)
8. Harvest Meadows (Basin A)
9. Future Stone Creek Development (Basin C)
10. Future growth areas (subject to Walla Walla County Commissioner approval)
 - a. Soaring Hawk PUD (Basin B)
 - b. Peppers Bridge Rd Corridor (Tamaurson to Yellowhawk Creek) (Basin B)



Section 3. Principles

- A. The CITY shall pay or shall cause to be paid 100% of the costs of the Southwest Wastewater Trunkline project.
- B. The CITY council adopted a Memorandum of Understanding governing the engineering phase of the Southwest Wastewater Trunkline project via Agenda Bill 19035/Resolution 19-008 on February 12th, 2019. The CITY financed the 100% engineering of this project through its wastewater utility.
- C. The CITY purchased five acres of land commonly identified as 199 Teal Rd for use for a future wastewater lift station via Agenda Bill 19202/Resolution #19-035 on September 24th, 2019.
- D. The CITY awarded construction engineering of the Southwest Wastewater Trunk Line via competitive bid to J-U-B Engineering via Agenda Bill 20150 on the July 28th, 2020 College Place City Council meeting. A copy of the J-U-B Engineering is attached hereto as EXHIBIT A.
- E. The USDA-RD awarded the project a grant for \$3,326,000 and a loan of \$2,838,000 with a 1.125% interest rate which was accepted via Agenda Bill 20153 at the August 4th, 2020 College Place City Council meeting.
- F. The Port of Walla Walla/Walla Walla County awarded the project a \$200,000.00 Economic Development Sales Tax Grant which was accepted via Agenda Bill 20179/Resolution #20-035 during the August 25th, 2020 College Place City Council meeting.
- G. Additional gap financing is will be done through a State Department of Ecology Grant/Loan program and the CITY's wastewater utility.
- H. The CITY through its contract engineering firm J-U-B Engineers has completed 100% engineering level plans/bid documents for construction as of September 1st, 2020 for the Southwest Wastewater Trunk Line and associated future lift station to be located at 199 Teal Rd.
- I. The CITY will utilize the applicable competitive bid process in this project upon USDA-RD staff approval as well as the receipt of signed wastewater easements granted by PARTIES. The CITY will competitively bid the project out to a general contractor who will construct the project within a temporary fifty-foot construction easement dedicated and signed by "PARTIES". The temporary construction easement will exist until December 31st, 2021 and will only be extended upon written signed mutual agreement of all PARTIES. PARTIES understand that timelines are estimated as the COVID-19 pandemic has affected turnaround time on locating and acquiring construction materials and timeliness of construction. PARTIES will notify each other in a timely manner if COVID-19 related delays arise.

- J. After construction, the southwest wastewater trunk line will exist in a twenty-foot permanent easement dedicated and signed by "PARTIES".
- K. Upon completion of construction of the Southwest Sewer Wastewater Trunk Line, all future development within the shaded areas of the map in Section 2 (Basins A, B, and C) shall connect to CITY services, including but not limited to potable water, wastewater, and stormwater systems and shall be subject to any and all utility charges, fees, assessments, and the like, including but not limited to , pro-rata lift station assessment, and connection/service charges identified in the annual fee schedule adopted by the CITY Council
- L. The CITY shall give each party up to nine (9) wastewater utility connections (residential or commercial) free-of-charge in recognition of temporary farming access issues caused by the construction of the wastewater trunk line. Any crops damaged by the CITY within the construction easement granted for southwest sewer trunk line construction work will be replaced by or caused to be replaced by the CITY, as appropriate.
- M. PARTIES to the agreement have the duty to notify each other as soon as possible of any change of conditions that would affect any terms and conditions of this MOU, the previous MOU, and any future MOU's pertaining to this project and development.
- N. Part of the DEVELOPMENT must be commercial in nature.
- O. The CITY agrees to protect, defend, indemnify and hold harmless MCKEIRNAN and CHRISTENSEN and their joint owners, successors, and assigns from and against all claims, personal injuries, demands, liabilities, suits and causes of action of every kind and character, including reasonable expenses incurred by MCKEIRNAN and/or CHRISTENSEN and reasonable attorney's fees, , arising in connection or alleged connection with or to have arisen out of or incidental to the construction of the Southwest Wastewater Trunkline project, regardless of whether such claims or actions are founded in whole or in part upon the alleged negligence of the CITY, it's representatives or their employees, agents, invitees or licensees thereof. The CITY specifically assumes all potential liability for actions brought by employees of the CITY and, solely for the purpose of enforcing the defense and indemnification obligations set forth herein, the CITY specifically waives an immunity granted under the State industrial insurance law, Title 51 RCW. This waiver has been mutually negotiated by the parties. The PARTIES recognize and agree that property and City infrastructure development is a financial risk, and no Party is entitled to recover direct or indirect loss of any future income or revenue of any kind whatsoever regardless of the cause in connection with this Project.

Section 4. Integrated Development Agreement – Amendment(s)/Addendum

- A. This Memorandum of Understanding (MOU) and any future Memorandums of Understanding (MOU) between the PARTIES hereafter attached and incorporated herein, constitutes the entire development agreement between the PARTIES, which shall not be amended except in writing signed by all PARTIES.

- B. The PARTIES agree that any and all land use development on the land contemplated by this MOU, including the Trunk Line and Lift Station, will be done pursuant to all applicable development standards, including but not limited to the CITY's Comprehensive Plan and development Codes. Development standards include, but are not limited to permitted uses, impact fees, mitigation measures, densities etc.
- C. The PARTIES agree that the CITY has now and in the future, the authority to impose new and/or different regulations upon the PARTIES to the extent required by serious threat to public safety.

Section 5. General Provisions

- A. This Agreement shall be effective upon the date signed by the last party to execute the Agreement. This Agreement may be executed in counterpart.
- B. This and future Memorandums of Understanding can only be terminated by one of the PARTIES by notifying in writing the other PARTIES with at least sixty (60) business days' notice prior to termination unless alternate arrangements agreed upon to by both PARTIES. If any Party desires to modify or alter this MOU, said Party shall make such request in writing to all other PARTIES with at least sixty (60) business days prior to the date the requested change is desired to go into effect. All PARTIES shall reasonably negotiate any requested change and shall not unreasonably withhold agreement thereto.
- C. The venue for legal remedies to this agreement is WALLA WALLA COUNTY, WASHINGTON and the laws of Washington State shall apply.
- D. Should any part of this MOU be declared void, the remaining terms and conditions shall remain in full force and affect.

IN WITNESS WHEREOF, the PARTIES hereto have executed this Memorandum of Understanding as follows:

CITY OF COLLEGE PLACE

PROPERTY OWNERS

By: _____
Norma L. Hernández, Mayor

By: _____
Mike McKeirnan

ATTEST:

By: _____
Lisa R. Neissl, City Clerk

By: _____
Craig Christensen

APPROVED AS TO FORM

By: _____
Rea Culwell, City Attorney

Date: _____

City of College Place, Washington
RESOLUTION NO. 19-008

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING AUTHORIZING THE MAYOR TO SIGN THE MEMORANDUM OF UNDERSTANDING PERTAINING TO THE ENGINEERING PHASE OF THE SOUTHWEST WASTEWATER TRUNK LINE PROJECT .

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

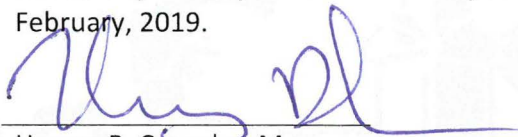
Whereas, cities can establish development agreements and memoranda of understanding with the development community as permitted in RCW 36.70B.170;

Now therefore, be it Resolved that the City Council of the City of College Place does hereby

1. Authorize the Mayor to sign the Memorandum of Understanding pertaining to the engineering phase of the Southwest Wastewater Trunk Line project.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of February, 2019.


Harvey R. Crowder, Mayor

Attest:


Lisa R. Neissl, City Clerk

MEMORANDUM OF UNDERSTANDING: SOUTHWEST WASTEWATER TRUNK LINE PROJECT

This Memorandum of Understanding (MOU) in concurrence with RCW 36.70B.170 governs the relationship between parties pertaining to the Southwest Trunk Wastewater Sewer Project. The wastewater trunk line is desired to not only provide service to the Stone Creek Development but to augment services for Basins A and B shown in Section 2 of this MOU. Further addendum to this MOU may be developed between parties as development throughout footprint of the Stone Creek subdivision detailed in Section 2 in this MOU transpires.

Section I. Parties

A. The "City of College Place" hereinafter referred to as "CITY" whose administrative offices is located at 625 S. College Avenue, College Place, 99324. The Stone Creek Development is within the corporate limits of the CITY. The CITY operates the local street, water, wastewater, and stormwater conveyance systems.

B. "Mike McKiernan" hereinafter referred to as "MCKIERNAN" owns property commonly identified as 197 Mojonner Rd in the corporate limits of the CITY which comprises part of the Stone Creek Development.

C. "Craig Christensen" hereinafter referred to as "CHRISTENSEN" owns property commonly identified as 454 Christensen Lane in the corporate limits of the CITY which comprises part of the Stone Creek Development.

D. "Stone Creek Development" hereinafter referred to as "DEVELOPMENT" is a future development subdivision to comprise the properties owned by MCKIERNAN & CHRISTENSEN.

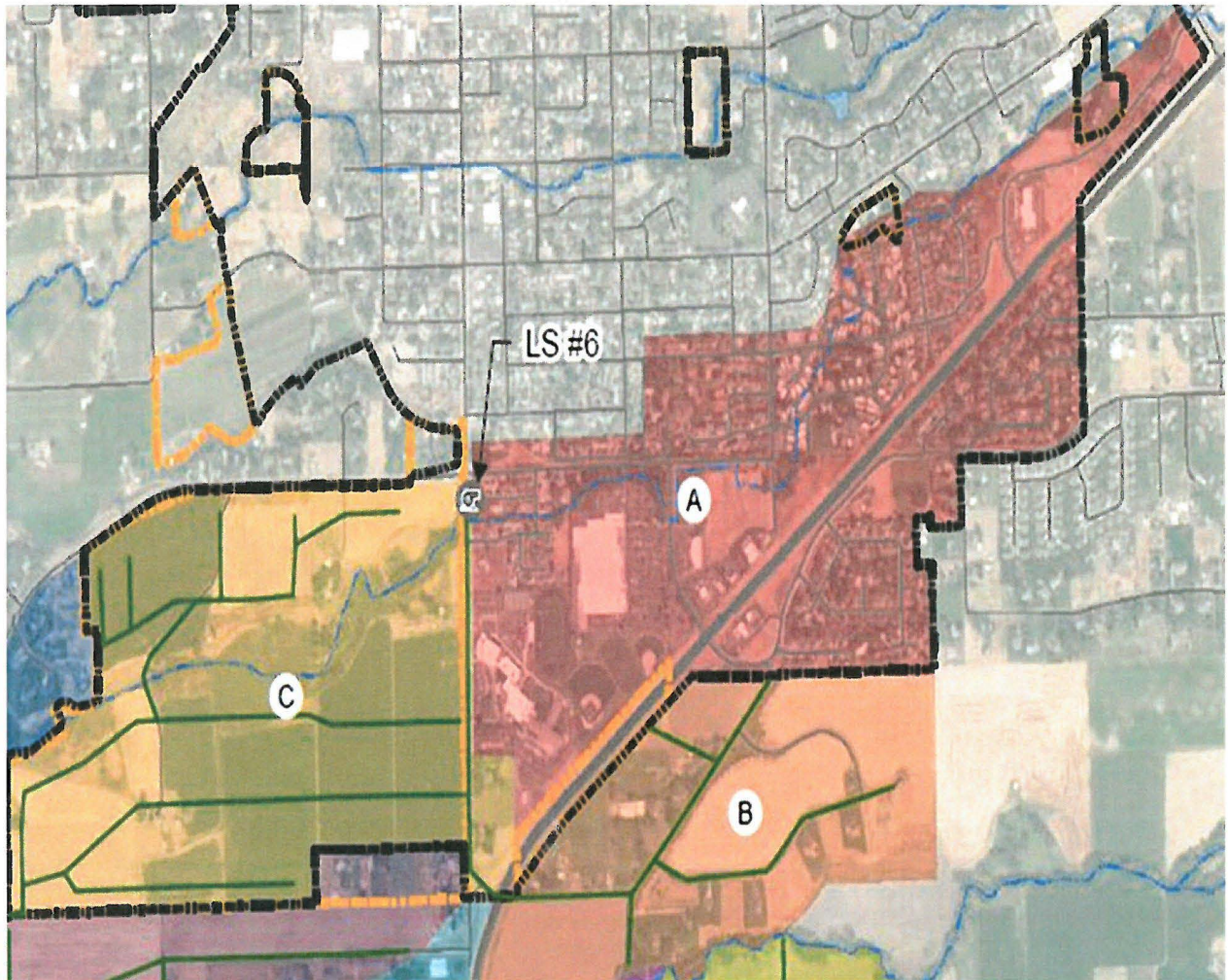
E. "Parties" hereinafter refers to everyone mentioned in Section 1 subitems A thru D.

Section 2. Wastewater Basins Served By Southwest Trunk Line

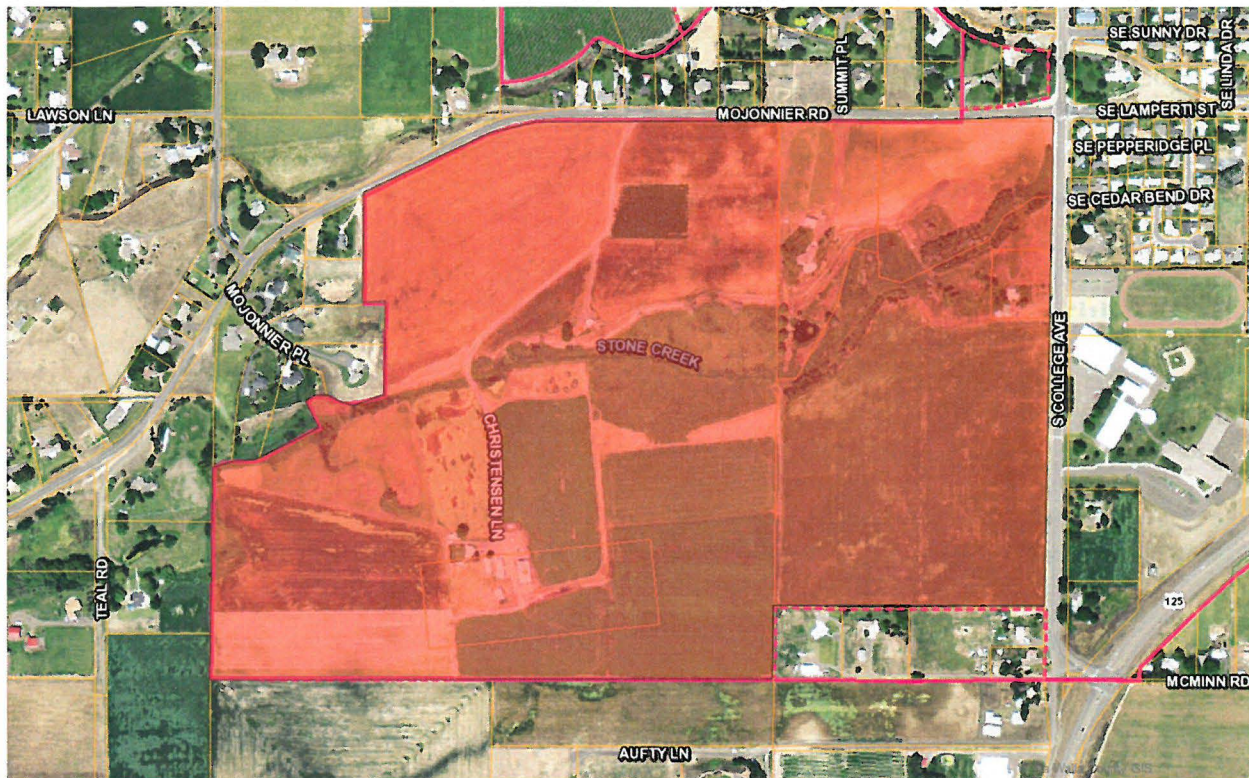
Basins A, B, and C would be served by the Southwest Trunk Line as shown in the map in this Section. This comprises the DEVELOPMENT (Basin C) and existing subdivisions including:

- A. Cedar Bend (Basin A)
- B. Meadowbrook Boulevard (Basin A)
- C. Sherburne Addition (Basin A)
- D. Country Estates (Basin A)
- E. Autumn Meadows (Basin A)
- F. Commercial Drive (Basin A)
- G. Knapp Addition (Basin A)

- H. Harvest Meadows (Basin A)
- I. Potential urbanized growth areas (subject to Walla Walla County approval)
 - a. Soaring Hawk PUD (Basin B)
 - b. Peppers Bridge Rd Corridor (Tamaurson to Yellowhawk Creek) (Basin B)



Section 3. Map of Stone Creek Subdivision Area



Section 4. Principles

- A. The CITY intends to fund and supervise the development of up to 100% construction level engineering plans in Fiscal Year 2019 for the construction of the Southwest Sewer Trunk Line to go from approximately the College Avenue corridor to Teal Road. The CITY intends that the wastewater lift station engineering documents will also be completed per this submittal.
- B. The CITY will require that the Southwest Trunk Line Wastewater Sewer be designed for reasonable and necessary future capacity to serve the DEVELOPMENT as well as development of geographical areas mentioned in Section 2 of this MOU.
- C. The CITY intends to appropriate funds for the acquisition and/or use of property to the west of DEVELOPMENT for the construction of a Wastewater Lift Station intended to serve the entire service area shed of the Southwest Wastewater Trunk Line.
- D. Upon completion of construction of the Southwest Sewer Wastewater Trunk Line, all future development within the red shaded area of the map in Section 3 shall connect to CITY services, including but not limited to potable water, wastewater, and stormwater systems and shall be subject to any and all utility charges, fees, assessments, and the like, including but not limited to , pro-rata lift station assessment, and connection/service charges identified in the annual fee schedule adopted by the CITY Council . Future development within the map of Section 3 shall

be CITY utility customers. Assessments, connection service charges, and the like can be negotiated in the Construction Memorandum of Understanding (MOU) if a third party developer constructs the Southwest Wastewater Trunk Line and/or associated wastewater lift station.

- E. PARTIES will work collaboratively on construction phase of project. An addendum to this MOU or a separate MOU is required after engineering is completed to address the terms and conditions between the PARTIES for the construction phase. MOU detailing the construction phase of this project is expected to be negotiated by First Quarter of Fiscal Year 2020. PARTIES to the agreement have the duty to notify each other as soon as possible of any change of conditions that would affect any terms and conditions of this MOU and the anticipated construction phase.
- F. PARTIES agree, that the appropriate (as determined by the CITY) rights-of-way for the construction of the wastewater trunk line shall be donated to the City to enable the CITY to construct the wastewater trunk line. The CITY determine the appropriate width of rights-of-way and approximate locations the construction engineering documents prepared as part of Section 4, Item A.
- G. The part of the DEVELOPMENT must be commercial in nature.

Section 4. Integrated Development Agreement – Amendment(s)/Addendum

- A. This Memorandum of Understanding (MOU) and any future Memorandums of Understanding (MOU) between the PARTIES hereafter attached and incorporated herein, constitutes the entire development agreement between the PARTIES, which shall not be amended except in writing signed by all PARTIES.
- B. The PARTIES agree that any and all land use development on the land contemplated by this MOU, including the Trunk Line and Lift Station, will be done pursuant to all applicable development standards, including but not limited to the CITY's Comprehensive Plan and development Codes. Development standards include, but are not limited to permitted uses, impact fees, mitigation measures, densities etc.
- C. The PARTIES agree that the CITY has now and in the future, the authority to impose new and/or different regulations upon the PARTIES to the extent required by serious threat to public safety.

Section 5. General Provisions

- A. This Agreement shall be effective upon the date signed by the last party to execute the Agreement. This Agreement may be executed in counterpart.
- B. This and future Memorandums of Understanding can only be terminated by one of the PARTIES by notifying in writing the other PARTIES with at least sixty (60) business days' notice prior to termination unless alternate arrangements agreed upon to by both PARTIES. If any Party desires to modify or alter this MOU, said

Party shall make such request in writing to all other PARTIES with at least sixty (60) business days prior to the date the requested change is desired to go into effect. All PARTIES shall reasonably negotiate any requested change and shall not unreasonably withhold agreement thereto.

- c. The venue for legal remedies to this agreement is WALLA WALLA COUNTY, WASHINGTON and the laws of Washington State shall apply.
- d. Should any part of this MOU be declared void, the remaining terms and conditions shall remain in full force and affect.

IN WITNESS WHEREOF, the PARTIES hereto have executed this Memorandum of Understanding as follows:

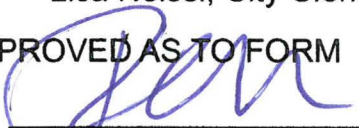
CITY OF COLLEGE PLACE

By: 
Harvey Crowder, Mayor

ATTEST:

By: 
Lisa Neissl, City Clerk

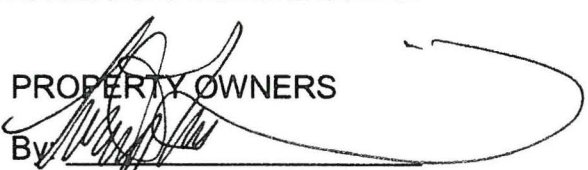
APPROVED AS TO FORM

By: 
Rea Culwell, City Attorney

EDTEC RECOMMENDATION

By: 
Darel Tetz, Chair

PROPERTY OWNERS

By: 
Mike McKiernan

By: 
Craig Christensen

City of College Place, Washington
RESOLUTION NO. ~~20-XXX19-058~~

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE RELATING TO
ADMINISTRATIVE FEES OF THE COLLEGE PLACE MUNICIPAL CODE**

WHEREAS, the City adopted Resolution 19-05829 on ~~December 10th~~ ~~July 23rd~~, 2020~~19~~; and

Formatted: Superscript

WHEREAS, there is a need to update and revise fees for 2021~~9~~; and

WHEREAS, the City intends to re-affirm all previously adopted administrative fees;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of College Place that the following fees and charges shall henceforth be charged:

SECTION 1: General Administrative Fees

A. Copy / Duplication (Charges may be combined to the extent that more than one type of charge applies to copies produced in response to a particular request.)

1. General paper copies per page (b/w or color)	\$ 0.15
2. Scanned copies per page	\$ 0.10
3. Electronic files per 4 files	\$ 0.05
4. Large electronic documents per 1GB	\$ 0.10
5. Customized IT fee	Actual cost
6. Certification of copies per page	\$ 3.00
7. USB thumb drive	\$ 4.74
8. DVD/CD	\$ 0.17
9. DVD/CD paper sleeve	\$ 0.06
10. DVD/CD jewel case	\$ 0.31
11. Envelope 6x9	\$ 0.10
12. Envelope 9x12	\$ 0.17
13. Envelope 10x13	\$ 0.18
14. Envelope #10	\$ 0.04
15. Address label	\$ 0.07
16. Postage	Actual cost
17. Staff time to copy or send files – per minute, 2 minute minimum	\$ 0.41

B. Other General Administrative Fees

1. Research – hourly charge based upon current salary ord. plus copy costs	\$ TBD
2. Special reports – As determined by City Clerk or Administrator	\$ TBD

SECTION 2: CPMC Chapter 6.04 Animal Control Regulations

A. Animal License Fees

1. For each dog requiring an annual certificate of registration (CPMC 6.04.040)	\$ 50.00
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2. For each dog spayed or neutered with written proof	\$ 15.00
3. For each dog not spayed or neutered or without written proof	\$ 30.00
4. For each trained seeing-eye dog, there shall be no charge	No Charge
5. Chicken/ Rabbit/ Bees Permit Fee (annual)	\$ 15.00
6. Livestock Management Plan Permit Fee (annual)	\$ 15.00
7. For each replacement for lost tag	\$ 1.00
8. Late registration fee (per animal, except seeing-eye dog)	\$ 10.00
9.. Impounding fee (CPMC 6.04.170):	
a. For the 1st through 2nd impound in a year	\$ 10.00
b. For the 3rd impound in a year	\$ 50.00
c. For more than 3 impounds a year, thereafter per impound	\$ 100.00

SECTION 3: Community Development Fees

A. Adult Family Home \$65.00 per site visit

B.Assisted Living Providers \$65.00 per site visit

C.Building and Grading Permit Fees: As per 1997 Uniform Building Code (UBC), Uniform Mechanical Code (UMC) and Uniform Plumbing Code (UPC).

1. In addition to the fees established in the 1997 Codes, a surcharge of 5% will be added to the permit fee for all construction permits.
2. Building and Project Valuation shall be determined by using the design professional's (Architect/Engineers) Project Cost or the most recent Building Valuation Data (BVD) Sheet. The BVD is adjusted/updated at six month intervals. Projects not identified in the Data Sheet will be valued by using the total project cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director.
3. Fees for repair, alteration, or remodel are based on the total Project Cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director of work to be performed as submitted by the applicant except that any improvements to be dedicated to the city shall not be included in the valuation.
4. Improvements including and within the building shall be assessed as a Building Permit Fee. Site and utility-related improvements outside of the building shall be assessed as a Grading Permit Fee.
5. Project Cost provided by the Applicant shall include labor. If labor costs are not provided, the Project Cost will be increased by multiplying the project material (included sales tax) by 50%
6. A State Building Code Council (SBCC) fee will be assessed on all building permits.
 - a. Residential Building Permits
 - i. Each building permit \$ 6.50
 - ii. Surcharge for each residential unit after the first unit \$ 2.00
 - b. Commercial Building Permits
 - i. Each building permit \$ 25.00
 - ii. Surcharge for each residential unit after the first unit \$ 2.00
7. Building and Grading Permit Fees shall be paid by the party applying for the permit.
8. Grading permit fees shall be paid in advance of release of plans to the contractor.
9. Grading fees shall apply to all non-city construction projects to include application to facilities constructed for dedication to the City. -Grading fees for projects conducted by other public entities may be waived by Council on a case-by-case basis.

D. Demolition Permits: Buildings older than 50 years may have historical significance according to our historic preservation ordinance and requires additional staff review by the Director.

1. Per Building \$ 66.00

2. Additional fee for primary structures older than 60 years of age \$ 100.00
- E. Licensed Child Care Providers \$ 65.00 per site visit
- F. Manufactured Home Placement \$ 250.00
- G. Miscellaneous not otherwise listed in fee schedule \$65.00 per site visit/inspection
- H. Plan Check Fees
 1. Internal Review: 65% of the buildings permit fee assessed. (100% of plan review fee collected at application)
 2. Third Party Review: Actual cost + 10%.
- I. Re-inspection Fee (fee must be paid prior to requested inspection) \$ 66.00
- J. Roofing Permits: Value based on the greater of project cost before taxes or on \$100/square for overlay and \$200/square for tear-off.
- K. Signs
 1. Sandwich board associated with fixed business \$ 30.00 annual fee
 - ~~1-a. Penalty Fee for late renewal \$ 30.00~~
 2. Building mounted sign \$ 100.00
 3. Additional building mounted sign \$ 50.00
 4. Pole and/or monument sign: \$50 site plan review fee + fee based on project valuation.
- L. Solar Panels
 1. Residential \$ 95.00
 2. Commercial: Fee based on project valuation
- M. Unit Charge Protocol (13.04.430) Multiple Dwelling unit converted to Single-Family Unit. \$65.00 per visit/inspection.
- N. Work commencing before permit issuance: Any person who commences work requiring a permit on a building, structure, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a fee 2 times that of the required permit fees. Permit fees shall double.

SECTION 4: Community Development Fees Continued

- A. Administrative Approval without Notice \$ 100.00
- B. Administrative Approval with Notice \$ 250.00
- C. Advertising/Publication Cost Actual Cost plus ~~24~~0% admin fee
- D. Annexation/De-Annexation (plus advertising/publication costs & 3rd party services) \$ 250.00
- E. Appeals ~~(Administrative)~~ Actual Cost plus
~~20% admin fee \$ 750.00~~
1. Transcription preparation of record ordered certified by court or desired by appellant for appeal to be paid by appellant and as per CPMC. (CPMC 19.15.040C) \$ 400.00 deposit
- F. Binding Site Plan \$ 750.00
- G. Boundary Line Adjustment \$ 100.00
- H. Comprehensive Plan Amendment/Land use change \$1,000.00
- I. Comprehensive Plan Amendment/Urban Growth Area Amendment \$2,000.00 plus County costs
- J. Conditional Use Permit \$ 500.00
- K. Critical Areas Permit
 1. Slope Encroachment \$ 400.00
 2. Critical Area buffer averaging \$ 400.00
- L. Environmental Impact Statement (EIS) Actual Cost
- M. Mobile Vendor/Food Cart/Food Cart Pod See Special Use Permit Fee
- N. Hearing Examiner Services Actual Cost plus ~~24~~0% admin fee
- O. Preliminary Plat \$ 900.00
- ~~P. Planned Unit Developments (PUD)~~

1. Preliminary PUD	\$2,700.00
2. Final PUD	\$ 350.00
Q-P. Plats, Final	\$ 350.00
R-Q. Plats, Short	\$ 400.00
S-R. Plat Amendments / Replat	\$ 250.00
T-S. SEPA Checklist	\$ 250.00
T. Special User Permit	\$150.00 with annual renewal fee of \$50.00
U-1. Penalty Fee for late renewal	\$ 150.00
V-U. Site Plan Application	\$ 900.00
W-V. Site Plan Review; Single family / Multiple family up to four (4) units	\$ 50.00
X-W. Third Party Professional Services	Actual Cost plus 10% admin fee
Y-X. Variance / Non-Conforming Use	\$ 500.00
Z-Y. Vacation Rental – Short Term Application	See Special Use Permit
	\$150.00 with annual renewal fee of \$150.00
AA. Zoning Amendments	\$ 500.00
BB. Zoning & Land Use Compliance Letter	\$ 69.00
CC. Wireless Communication Facilities Fees	
1. Conditional Use Permit (CUP) Development Authorizations are required for all wireless communications facilities unless specifically exempted in CPMC Ch. 14.60.270.B.1. – Permit Fee: See CUP	
2. Building permits and mechanical permits, are required for all wireless communications facilities unless specifically exempted in CPMC Ch. 14.60.270.B.2 – Permit Fee: See Building and Mechanical Fees	
3. Wireless Communication Co-location. – Permit Fee: See Building and Mechanical Fees.	
4. Telecommunications - Small Wireless Facilities Franchise Deposit for Actual Administrative Costs Incurred in Application and Renewal Review - \$5,000 Deposit	
5. Annual right-of-way use rate (for each small wireless facility installed upon a city owned pole or support structure within the City's right-of-way. - \$270.00	
6. Right-of-way permit application fee for small wireless facilities sites (also known as small wireless permit application) - \$150.00	
DD. Banners Attached to City Property	
1. Application Fee Per Installation	\$ 69.00
2. Per Banner Installation Fee	\$ 37.50

SECTION 5: Engineering Site Plan /Development Support Review Fees

- A. Final Plat Engineering Review Fee. Assessed for submittal of final long plats for approval. Initial fee covers up to two submittals. Thereafter, submittal fee is reassessed for each subsequent submittal. Fee payment required in advance of review. \$ 25.00
- B. Financial Guarantee Release Reviews \$50 per hour per employee
- C. All other Engineering Review Fees to include Residential, Short Plat, Long Plat, Commercial/Multifamily, and Misc. Engineering Review Fees: The applicant will be invoiced for the full third party review costs plus 25% for City administration and stormwater inspection fees. Final payment is required prior to final project approval. These fees do not cover project inspection or special project support or supplemental inspection assistance (see Utility Drainage/Street Construction/Grading Special Support Fee). At City discretion, the City may perform in-house reviews based on the following fee schedule. In-house review fees must be paid prior to commencing review: Third-party review fee + 25%

1. Single Family & Duplexes \$ 50.00
2. Long Plats, PUDs, Commercial and Multifamily Base Review Fee \$4,425.00 (allows 5 reviews)
Note: PUD's are charged separately for the overall PUD and each individual phase thereafter
 - i. Additional Long Plat Reviews (beyond initial 5 reviews) \$ 870.00 each
3. Miscellaneous Base Review Fee \$ 540.00
 (allows 2 reviews for parking lots, significant non-plat and misc. reviews)
 - i. Additional Miscellaneous Review Fee (beyond initial 2 reviews) \$ 300.00
4. Short Plat Base Review Fee (allows 3 reviews) \$ 2,090.00
 - i. Additional Short Plat Reviews (beyond initial 3 reviews) \$ 700.00 each
- D. Re-inspection Fee \$ 68.00
- E. Utility Drainage/Street Construction/Grading Special Support Fee: Up to 5% of project cost to be levied on all projects that include utilities, drainage, stormwater facilities, slopes or streets requiring additional or special project support or supplemental inspection assistance. These funds will go toward the payment of independent inspectors and engineering review hired for construction projects. Independent contractor/inspector costs plus 10% for City administration fees will be invoiced to applicant with full and final payment required prior to final project approval.

SECTION 6: Fire Department Fees

- | | |
|---|-------------|
| A. CPR & First Aid Classes: | Actual Cost |
| B. Halon Hood & Systems Commercial Cooking Hood (New installations) Plan Review | |
| | \$ 100.00 |
| C. EMS Basic Life Support Transportation Services | |
| 1. Walla Walla County Resident Rates: | |
| i. BLS Non-Emergency Rate | \$ 550.00 |
| ii. BLS Emergency Rate | \$ 650.00 |
| iii. Mileage Rate | \$ 12/mile |
| 2. Non-Walla Walla County Resident Rates: | |
| i. BLS Non-Emergency Rates | \$ 750.00 |
| ii. BLS Emergency Rate | \$ 850.00 |
| iii. Mileage Rate | \$ 12/mile |
| D. Extinguisher Classes: | Actual Cost |
| E. False Alarm Fees: | |
| 1. Alarm system malfunction (1st call) | No Charge |
| 2. Alarm system malfunction five days after notification of need for servicing (1st call) | \$ 25.00 |
| 3. Alarm system malfunction five days after notification of need for servicing (2nd call) | \$ 100.00 |
| 4. Alarm system malfunction five days after notification of need for servicing (after 2 nd call) | \$ 250.00 |
| 5. Accidental alarm activation (1 st call) | No Charge |
| 6. Accidental alarm activation five days after notification of need for For protection of alarm activation device | \$ 100.00 |
| 7. Malicious alarm activation | \$ 500.00 |
| 8. Malicious discharge of extinguisher | \$ 500.00 |
| 9. Malicious damage to fire alarm system | \$ 500.00 |
| F. Fire Detection Systems (New Installation) Plan Review / Inspection | \$ 100.00 |
| G. Fire Hydrants (each) Determination of Placement / Inspection | \$ 100.00 |
| H. Fire Sprinkler Systems (per riser on new installation) Plan Review | \$ 200.00 |

I. Fireworks Permits for Sales	\$ 100.00
J. Fireworks Use / Display Permit	\$ 100.00
K. Haz Mat Fee: In accordance with the Washington State Association of Fire Chiefs	
L. Hydrant Flow Tests (By Request)	\$ 50.00
M. Nuisance Abatement Notice Fee	\$ 50.00
N. Nuisance Abatement Arranged by the Fire Department	Actual cost plus \$100
O. Other Reports	See Section 1
P. Plan Review Fee – Initial Review	\$ 45.00 per hour
Q. Plan Review Fee – For Revisions	\$ 45.00 per hour
R. Plan Review Fee by Outside Agency / Vendor	Actual cost plus \$100
S. Re-inspection Fee for Non Compliance	\$ 100.00
T. Reports:	
1. Copy of EMS Report	See Section 1
2. Copy of Fire Report	See Section 1
3. Other Reports	See Section 1
U. Requests for Code Alternate / Variance	\$ 100.00
V. Special Inspection / Review / Permit	\$ 100.00
W. Salvage Fees for Insurance Companies:	
1. Maximum charge for single-family dwelling salvage	\$1,000.00
2. Maximum charge for commercial salvage	\$2,000.00
3. Debris removal (per cubic yard)	\$ 30.00
4. Boarding of windows and doors (per window or door)	\$ 30.00
5. Furniture salvage (per room)	\$ 40.00
6. Water removal (per sq. ft.)	\$ 2.50
7. Sump pump (flat fee plus \$15.00 per hour)	\$ 120.00
8. Smoke odor removal (per room)	\$ 30.00
X. Violation Fee: A fine in an amount not to exceed \$1,000 or imprisonment in jail for a period not exceeding 90 days, or by both such fine and imprisonment. Court costs will be assessed to the violator upon loss of any appeal of a violation.	

SECTION 7: Public Works Fees

A. Brush & Debris Collection Fee – 3 yards and under	\$ 10.00 per yard
B. Brush & Debris Collection Fee – Over 3 yds: employee, equipment time and disposal costs.	
C. Commercial Cross Connection Site Inspection Fee	\$ 25.00
D. Dye Test – requested by customer, representative, etc.	\$ 25.00
E. Equipment Rental Fees: As determined by the PW Director for each piece of equipment used.	
F. Fire Hydrant Meter & Backflow Fees:	
1. Deposit	\$ 500.00
2. Rental Fee	\$ 7.00 per day
3. Install Fee	\$ 30.00
4. Removal Fee	\$ 30.00
5. Actual cost of water used (per 1,000 gallons)	\$ 1.54
G. Franchise Application	\$5,000.00
H. Labor; Hourly Charge – During Business Hours	\$ 45.00 per hour
I. Labor; Hourly Charge – After Business Hours	\$ 60.00 per hour
J. Leaf Collection Fee (After December 31)	\$ 10.00
K. Parts, Materials, Supplies provided by Public Works	Actual Cost plus 20%
L. Right-of-way Permit	\$ 75.00

M. Right-of-way Permit with street cut	\$ 150.00
N. Sewer Lateral Locate – customer request	\$ 50.00
O. Street Repair:	\$75.00 for 1 st sq. ft. and \$1.50 per sq. ft. thereafter

SECTION 8: Police Department Fees

A. Bike License Fees:	
1. Lifetime license for registering owner	\$ 7.00
2. Replacement license	\$ 1.00
B. Concealed Pistol License:	
1. Original / Initial	\$ 36.00
2. Original / Initial FBI Fee (subject to change by FBI)	\$ 13.25
3. Renewal	\$ 32.00
4. Late Renewal	\$ 42.00
5. Replacement Fee	\$ 10.00
C. Crime Prevention Sign	\$ 10.00
D. Driving While Suspended (DWS) Hearing Fee	\$ 41.00
E. Fingerprinting (per card)	\$ 10.00
F. Impound Hearing Administrative Fee (CPMC 10.24.050(B))	\$ 41.00
G. Media Fee (per incident)	\$ 10.00
H. Notarizing of Document	\$ 5.00
I. Peddler / Solicitor License (Nonrefundable) (per applicant)	\$ 50.00
J. Public Record Request for Police Reports (per page): See Section 1	
<i>Note: Requests for collision reports should be made through Washington State Patrol</i>	
K. Special Events Application Fee	\$ 50.00
L. Verification of Police Reports /Documents (each)	\$ 3.00
M. VISA Clearance Letter	\$ 10.00

SECTION 9: Municipal Court Remuneration

A. Witness	Reimbursement per RCW 43.03.060 and RCW 2.36.150
B. Potential Juror	Reimbursement per RCW 43.03.060 and RCW 2.36.150
C. Selected Juror	Reimbursement per RCW 43.03.060 and RCW 2.36.150

SECTION 10: Water System Charges: CPMC Title 13.04

- A. 13.04.050(A) Water System Connection Charges: Per unit charge
- 1) Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit
 - 2) Accessory dwelling unit, duplex, cottage housing, studio and one bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, ~~or~~ carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge - \$500 per dwelling unit
 - 3) Multiple family dwelling - \$3,500 per dwelling and/or rental unit
 - 4) Business/commercial, or public entities will be charged as per the following schedule:
 - a) For one inch or smaller service - \$3,500
 - b) For a one and one half inch service - \$11,700
 - c) For a two-inch service - \$18,700
 - d) For a three-inch service - \$37,400
 - e) For a four-inch service - \$58,400

- f) For a six-inch service - \$116,700
 - g) Service connections larger than six inches in size will be negotiated with the city, considering the demand on the existing system and a determination of any necessary system improvements.
- 5) Mobile, manufactured and modular homes - \$3,500 per unit
- 6) Gardens, lawn and agricultural use - \$3,500 per connection
- 7) Fire service connections - \$4,200 per connection
- B. 13.04.050(C) Front Footage Charge: When applicable
 - 1) \$60.00 per assessed front foot of the lot.
- C. 13.04.200(A) Account Names – New Account / Transfer Fee
 - 1) New account establishment fee: \$9.00/account
 - 2) Request for transfer of service: \$9.00/account
- D. 13.04.210 Payment of Bills – Delinquency Charges:
 - 1) Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.
 - 2) The charge for hanging a red tag shut-off warning notice will be \$20.
- E. 13.04.250 Discontinuance of Service – Customer’s Request – Fee
 - 1) \$15.00 per request to turn the service back on.
- F. 13.04.260 Discontinuance – Nonpayment of Bill.
 - 1) When water service has been shut off for failure to pay water charges, the reconnection charges shall be as follows:
 - a) If reconnection is requested to be made during normal business: \$20.00
 - b) If reconnection is requested to be made outside normal business hours: \$50.00
- G. 13.04.290 Unauthorized Turn On
 - 1) \$50.00 charge per incident.
- H. 13.04.400(A) Water Charges:
 - 1) Monthly residential base charge per unit - ~~\$38.577-22~~
 - 2) Monthly business base charge per unit - ~~\$53.821-75~~
 - 3) Consumption charge per 1,000 gallons - ~~\$1.594~~

SECTION 11: Wastewater System Charges: CPMC Title 13.08

- A. 13.08.525(A) Connection and Modification Fees: Per Unit Charge
 - 1) Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit
 - 2) Accessory dwelling unit, duplex, cottage housing, studio and one bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages or carports) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge - \$500 per dwelling unit
 - 3) Multiple family dwelling - \$3,500 per dwelling and/or rental unit
 - 4) Business/commercial - \$3,500 per unit
 - 5) Public entities - \$3,500 per site
- B. 13.08.525(B) Front Footage Charge: When applicable
 - 1) \$40.00 per assessed front foot of the lot.
- 2) 13.08.525(C) Wastewater Inspection Fee: Per Inspection - \$30.00
- C. 13.08.485(B, E) Wastewater Base Charges: Per Unit Charge
 - 1) Monthly residential base charge per unit - ~~\$48.016-92~~
 - 2) Monthly small flow nonresidential base charge - ~~\$48.016-92~~

- 3) Monthly unmetered account base charge per unit - \$~~48,016.92~~
- D. 13.08.485(B, E) Wastewater Consumption Charge: Per 1,000 gallons of consumption over 3,000 gallons consumed per month. (Large flow nonresidential customers are not given an unpaid consumption allowance.)
 - 1) Monthly residential consumption charge per 1,000 gallons - \$4.~~5946~~
 - 2) Monthly small flow nonresidential consumption charge per 1,000 gallons - \$4.~~5946~~
 - 3) Monthly large flow nonresidential consumption charge per 1,000 gallons - \$8.~~3503~~
 - 4) Monthly unmetered account consumption charge - \$4.~~5946~~ for each calculated average of 1,000 gallons of consumption in accordance with 13.08.485(E).
- E. 13.08.490(A) Account Transfer Charge:
 - 1) New account establishment fee: \$9.00/account
 - 2) Request for transfer of service: \$9.00/account
- F. 13.08.490(C) Billing Cycle and Due Date:
 - 1) Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.
- G. 13.08.495(B) Special Considerations: Vacancy Allowance
 - 1) Base charge per dwelling and/or rental unit - \$49.42
- H. 13.08.500(5) Rate Reduction: Condemned/Unlivable Premises
 - 1) Debt service charge per dwelling and/or rental unit for maximum of one year - \$10.64

SECTION 12: Stormwater System Charges: CPMC Title 13.15

- A. 13.15.070(C) Storm and Surface Water Charges
 - 1) Monthly residential charge per account - \$9.~~7547~~
 - 2) Monthly non-residential charge per ESU - \$9.~~7547~~
 - 3) Monthly charge with credit per ESU - \$6.~~9676~~
- B. 13.15.070(D) Equivalent Service Unit Definition: One Equivalent Service Unit (ESU) is established at 3,500 square feet of impervious surface area. For the purpose of computation of service charges, the number of Equivalent Service Units shall be rounded to the nearest tenth (0.10).
- C. 13.15.072 Liability for payment of bill.
 - 1) New account establishment fee - \$9.00/account
 - 2) Request for transfer of service - \$9.00/account
- D. 13.15.075 Payment of bills – Delinquent charges.
 - 1) Delinquent Charges – 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.

SECTION 13: Transportation Impact Fees—pending study to establish fee structure.

SECTION 14: Pedestrian Facility In-lieu of Improvements Fee—pending study to establish fee structures for payment in lieu of constructing pedestrian facilities.

SECTION 15: Miscellaneous Fees & Charges

A. Web Check Electronic Services Fee	As per agreement
B. NSF Fee	\$ 20.00
C. Stop Payment Fee	\$ 25.00
D. Business Licenses	\$ 20.00

SECTION 16: Community Events/Parks

- A. Farmers Market

1. Registration Fees
 - a. Application Fee – Daily Vendors \$ 10.00
 - b. Membership Fee – Through April 15th \$ 50.00
 - c. Late registration – After April 15th \$ 15.00
 2. Daily Fees – 10% discount if paid at time of registration
 - a. Member Daily Fee Standard Booth \$ 10.00
 - b. Member Daily Fee Oversize Booth \$ 15.00
 - c. Non-Member Daily Fee Standard Booth \$ 20.00
 - d. Non-Member Daily Fee Oversize Booth \$ 25.00
 - e. Non-Profit Daily Fee \$ 5.00
 - e-f. Youth Vendor Fee \$ 5.00
 3. Electricity Fees Per Day – 10% discount if paid at time of registration
 - a. Member – standard outlet (2 plugs) \$ 5.00
 - b. Member – 50 or 30 Amp (limited availability) \$ 7.50
 - c. Non-Member – standard outlet (2 plugs) \$ 7.50
 - d. Non-Member – 50 or 30 Amp (limited availability) \$ 10.00
 4. Product Challenge Submittal \$ 50.00
- B. Parks
1. Reservations
 - a. First come/first served No charge
 - b. Restrict site access \$10.00/hour city resident/\$15.00/hour non-resident
 2. Park setup/cleanup - Hourly staff cost +10% (resident); Hourly staff cost +20% (non-resident)
- C. Special Events
1. Application Fee Varies by event.

Payment of Fees: All fees are required to be paid prior to services being rendered, as applicable.

Effective Date: Utility Rates, fees and other charges shall be effective for the January 2020 billing cycle. All other fees shall be effective as of January 1st, 2020 after passage and approval as provided by law.

PASSED by the City Council of the City of College Place, Washington, on the 10th day of December, 2019.

APPROVED:

ATTEST:

Norma Hernández– Mayor

Lisa R. Neissl – City Clerk

City of College Place, Washington
ORDINANCE NO. 20-XXX

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
TO** (deter misuse of the 911 Emergency Response System.)

Whereas, the City of College Place is a non-charter code city entitled to the privileges and provisions of RCW 35A; and

Whereas, RCW 35A.11.020 allows non-charter code cities to adopt and enforce ordinances pertaining to local affairs;

Now therefore, the City Council of the City of College Place does hereby Ordain as follows:

Section 1: Create Ordinance No. (), Misuse of the 911, Emergency Management System.

Purpose.

This chapter is intended to reduce the cost to the City of emergency response to non-emergent matters, to reduce engagement of emergency responders to attend to non-emergent matters, and to encourage the public to use non-emergent contact to address non-emergent matters.

Applicability.

This chapter applies to any voice call or text message made from within the City limits to the Walla Walla County WESCOM system, or any other or future 911 emergency/dispatch system in use by the City.

Misuse Defined.

"Misuse of the 911 system" is calling or texting a message to 911 (or alternative number when the 911

system is out or "down"), when no actual emergency or potential emergency exists and when the caller

or message sender does not have a good faith basis to contact 911. It is not necessary that the individual

who calls or texts 911 specifically request an emergency response for the call or text to be a misuse

of the 911 system. This chapter is not applicable to mechanical activations of request for assistance and

does not create A good faith request for emergency assistance based on a reasonable, factual basis that

an emergency situation exists or potentially exists or a report of criminal activity is not misuse of 911

system.

Misuse of 911 system.

It shall be unlawful for any person to misuse the 911 system.

Penalty.

Any violation of any terms of this chapter that does not constitute a criminal violation of State or City law shall constitute a civil infraction punishable by the following fines:

First offense\$125.00

Second offense within a one year period\$250.00

Third and subsequent offenses within a one year period\$1000.00

Nothing in this chapter shall be deemed to prohibit the City from seeking a civil injunction against any individual to prohibit misuse of 911 or any other legal remedy available to the City.

Section 2: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 4: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this _____ day of _____, 2020.

Norma Hernandez, Mayor

Attest:

Approved as to form:

Lisa R. Neissl, City Clerk

Rea Culwell, City Attorney
WSBA ----

Incident Activity Report



Print Date/Time: 11/04/2020 15:38
 Login ID: mbarr
 Layer: All
 Areas: All

From Date: 10/01/2020 00:00
 To Date: 10/31/2020 23:59

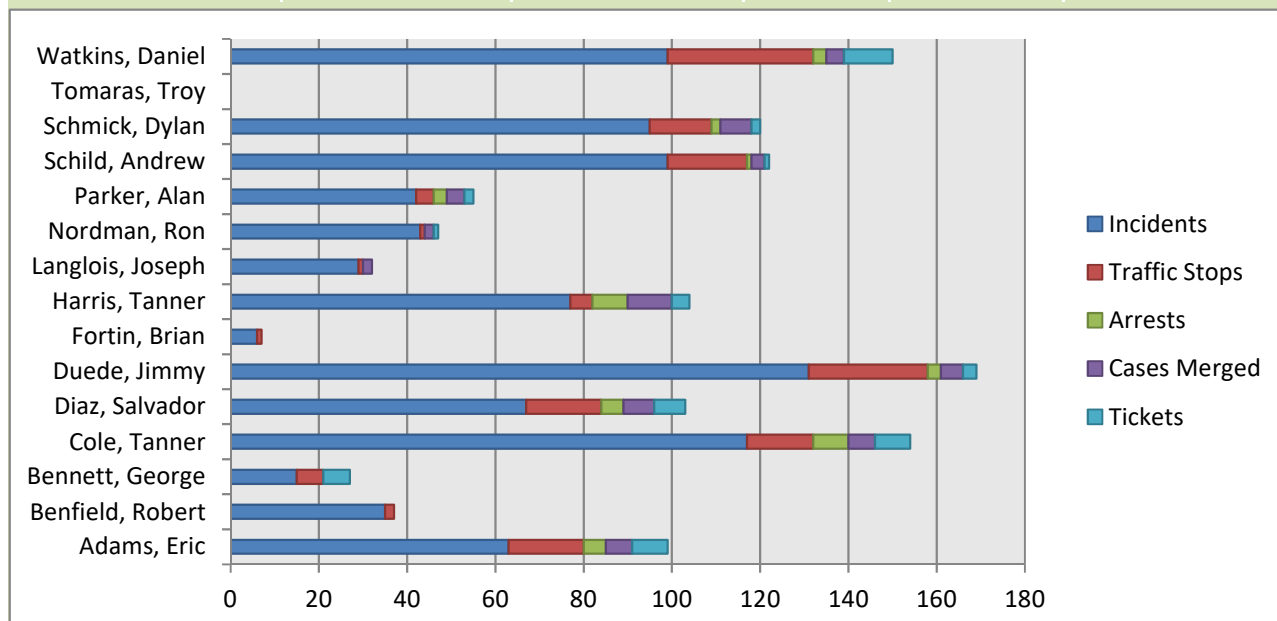
College Place Police Dept
 ORI Number: WA0360200
 Incident Type: All

Hour	SUNDAY		MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		TOTAL	
	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%
24	3	0.4	2	0.3	1	0.1	6	0.9	2	0.3	2	0.3	2	0.3	18	2.6
1	0	0.0	1	0.1	0	0.0	5	0.7	1	0.1	0	0.0	1	0.1	8	1.2
2	3	0.4	1	0.1	0	0.0	0	0.0	3	0.4	0	0.0	1	0.1	8	1.2
3	2	0.3	1	0.1	1	0.1	2	0.3	1	0.1	1	0.1	2	0.3	10	1.4
4	0	0.0	0	0.0	0	0.0	0	0.0	4	0.6	1	0.1	1	0.1	6	0.9
5	1	0.1	1	0.1	2	0.3	1	0.1	0	0.0	1	0.1	1	0.1	7	1.0
6	0	0.0	2	0.3	2	0.3	5	0.7	1	0.1	0	0.0	3	0.4	13	1.9
7	1	0.1	3	0.4	3	0.4	5	0.7	1	0.1	1	0.1	4	0.6	18	2.6
8	2	0.3	2	0.3	4	0.6	5	0.7	9	1.3	4	0.6	4	0.6	30	4.3
9	1	0.1	3	0.4	3	0.4	7	1.0	3	0.4	8	1.2	2	0.3	27	3.9
10	9	1.3	5	0.7	9	1.3	5	0.7	11	1.6	4	0.6	1	0.1	44	6.3
11	3	0.4	3	0.4	4	0.6	2	0.3	12	1.7	12	1.7	8	1.2	44	6.3
12	3	0.4	3	0.4	8	1.2	7	1.0	5	0.7	6	0.9	4	0.6	36	5.2
13	5	0.7	2	0.3	8	1.2	2	0.3	8	1.2	7	1.0	2	0.3	34	4.9
14	4	0.6	6	0.9	3	0.4	3	0.4	3	0.4	6	0.9	0	0.0	25	3.6
15	3	0.4	7	1.0	9	1.3	4	0.6	6	0.9	4	0.6	2	0.3	35	5.0
16	4	0.6	6	0.9	6	0.9	7	1.0	11	1.6	8	1.2	8	1.2	50	7.2
17	5	0.7	3	0.4	9	1.3	11	1.6	9	1.3	4	0.6	5	0.7	46	6.6
18	6	0.9	1	0.1	9	1.3	1	0.1	9	1.3	6	0.9	7	1.0	39	5.6
19	2	0.3	4	0.6	8	1.2	8	1.2	0	0.0	8	1.2	5	0.7	35	5.0
20	8	1.2	4	0.6	6	0.9	11	1.6	10	1.4	8	1.2	6	0.9	53	7.6
21	9	1.3	7	1.0	13	1.9	9	1.3	9	1.3	3	0.4	7	1.0	57	8.2
22	4	0.6	6	0.9	3	0.4	2	0.3	4	0.6	4	0.6	5	0.7	28	4.0
23	4	0.6	4	0.6	3	0.4	3	0.4	3	0.4	2	0.3	4	0.6	23	3.3
Totals:	82	11.8	77	11.1	114	16.4	111	16.0	125	18.0	100	14.4	85	12.3	694	100.00

October 2020 Officer Activity



Totals	918	161	38	56	53
Officer	Incidents	Traffic Stops	Arrests	Cases Merged	Tickets
Adams, Eric	63	17	5	6	8
Benfield, Robert	35	2	0	0	0
Bennett, George	15	6	0	0	6
Cole, Tanner	117	15	8	6	8
Diaz, Salvador	67	17	5	7	7
Duede, Jimmy	131	27	3	5	3
Fortin, Brian	6	1	0	0	0
Harris, Tanner	77	5	8	10	4
Langlois, Joseph	29	1	0	2	0
Nordman, Ron	43	1	0	2	1
Parker, Alan	42	4	3	4	2
Schild, Andrew	99	18	1	3	1
Schmick, Dylan	95	14	2	7	2
Tomaras, Troy	0	0	0	0	0
Watkins, Daniel	99	33	3	4	11



Daily Incident Log



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Disposition: All

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College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/01/2020 04:25	Traffic Stop	2020-00006471	N COLLEGE AVE / BLALOCK DR	,	No		
Total Incidents for 10/01/2020 : 1							
10/01/2020 04:30	Traffic Stop	2020-00006472	N COLLEGE AVE / NE C ST	,	No		
Total Incidents for 10/01/2020 : 1							
10/01/2020 04:57	Traffic Stop	2020-00006473	SE LARCH AVE / SE 3RD ST	,	No	407	407
Total Incidents for 10/01/2020 : 1							
10/01/2020 08:03	Threats	2020-00006474	710 S COLLEGE AVE	NUNN, TINA	No	409	409
Total Incidents for 10/01/2020 : 1							
10/01/2020 08:10	Parking Complaint	2020-00006475	205 SW 12TH ST	,	No	448	448
Total Incidents for 10/01/2020 : 1							
10/01/2020 08:44	Follow Up	2020-00006476	1700 SE MEADOWBROOK BLVD	,	No	409	409
Total Incidents for 10/01/2020 : 1							
10/01/2020 08:45	Welfare Check	2020-00006477	312 SE 4TH ST A	, JOY	No	409	409
Total Incidents for 10/01/2020 : 1							
10/01/2020 10:16	Assist	2020-00006478	401 SE 3RD ST	,	No	411	411
Total Incidents for 10/01/2020 : 1							
10/01/2020 10:40	Paper Service	2020-00006479	163 NW DESTITO CT	,	No	409	409
Total Incidents for 10/01/2020 : 1							
10/01/2020 11:01	Citizen Contact	2020-00006480	SE DATE AVE / SE 12TH ST	CPPD, 409	Yes	409	409
Total Incidents for 10/01/2020 : 1							

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College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/01/2020 11:09	Warrant Service	2020-00006481	300 W ALDER ST 1	,	No		
Total Incidents for 10/01/2020 : 1							
10/01/2020 11:31	Shoplifting	2020-00006482	1700 SE MEADOWBROOK BLVD	HENZEL, CAMRIN	Yes	409	409
Total Incidents for 10/01/2020 : 1							
10/01/2020 11:49	Traffic Stop	2020-00006483	S HWY 125 / SE COMMERCIAL DR	,	Yes	409	409
Total Incidents for 10/01/2020 : 1							
10/01/2020 13:22	Accident Non Injury	2020-00006484	1200 SE 12TH ST	FAZZARI, PHYLLIS	No	409	409
Total Incidents for 10/01/2020 : 1							
10/01/2020 14:12	Follow Up	2020-00006485	1030 SE DATE AVE	,	No	411	411
Total Incidents for 10/01/2020 : 1							
10/01/2020 15:52	Animal Call	2020-00006486	1700 SE MEADOWBROOK BLVD	EDWARDS, LYNN	No	448	448
10/01/2020 15:52	Animal Call	2020-00006486	1700 SE MEADOWBROOK BLVD	EDWARDS, LYNN	No	406	406
Total Incidents for 10/01/2020 : 2							
10/01/2020 16:26	Fraud	2020-00006487	22 NW EARL LN	CORSON, JULIE	No	406	406
Total Incidents for 10/01/2020 : 1							
10/01/2020 17:01	Bike Theft	2020-00006489	120 NE BIRCH AVE	FARNSWORTH, ISAAC	Yes	416	416
Total Incidents for 10/01/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/01/2020 17:02	Premises Check	2020-00006488	1100 NE C ST	,	No	416	416
10/01/2020 17:02	Premises Check	2020-00006488	1100 NE C ST	,	No	406	406
Total Incidents for 10/01/2020 : 2							
10/01/2020 17:22	Accident Hit and Run	2020-00006491	2930 ISAACS AVE	GIRLING, HANNAH	Yes	402	402
Total Incidents for 10/01/2020 : 1							
10/01/2020 17:39	Premises Check	2020-00006490	1700 SE MEADOWBROOK BLVD	,	No	406	406
Total Incidents for 10/01/2020 : 1							
10/01/2020 18:03	Assist	2020-00006492	801 SE LARCH AVE	,	No	402	402
Total Incidents for 10/01/2020 : 1							
10/01/2020 18:56	Premises Check	2020-00006496	1700 SE MEADOWBROOK BLVD	,	No	416	416
Total Incidents for 10/01/2020 : 1							
10/01/2020 20:17	Traffic Stop	2020-00006498	THE DALLES MILITARY RD / SE 12TH ST	,	No	410	410
Total Incidents for 10/01/2020 : 1							
10/01/2020 20:57	Premises Check	2020-00006650	WAL-MART	,	No	402	402
Total Incidents for 10/01/2020 : 1							
10/02/2020 08:18	Code Enforcement	2020-00006499	108 NE C ST	,	No	448	448
Total Incidents for 10/02/2020 : 1							
10/02/2020 08:29	Code Enforcement	2020-00006500	106 SE 4TH ST	,	No	448	448
Total Incidents for 10/02/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/02/2020 09:57	Found Property	2020-00006501	214 NW EVANS AVE	LENO, IZZANDRE	No	414	414
Total Incidents for 10/02/2020 : 1							
10/02/2020 11:08	Paper Service	2020-00006518	163 NW DESTITO CT	,	No	414	414
Total Incidents for 10/02/2020 : 1							
10/02/2020 11:30	Bike Found	2020-00006519	1100 NE C ST	RAY, TRACY	Yes	414	414
Total Incidents for 10/02/2020 : 1							
10/02/2020 11:53	Animal Call	2020-00006520	529 SE DATE AVE	LEATH, WILLIAM	No	448	448
Total Incidents for 10/02/2020 : 1							
10/02/2020 14:11	Assist	2020-00006521	1021 SE BROADWAY AVE	CHANDLER, MEGAN	No	415	415
10/02/2020 14:11	Assist	2020-00006521	1021 SE BROADWAY AVE	CHANDLER, MEGAN	No	414	414
10/02/2020 14:11	Assist	2020-00006521	1021 SE BROADWAY AVE	CHANDLER, MEGAN	No	401	401
Total Incidents for 10/02/2020 : 3							
10/02/2020 14:37	Shoplifting	2020-00006522	1700 SE MEADOWBROOK BLVD	HENZEL, CAMERON	Yes	415	415
10/02/2020 14:37	Shoplifting	2020-00006522	1700 SE MEADOWBROOK BLVD	HENZEL, CAMERON	Yes	414	414
Total Incidents for 10/02/2020 : 2							
10/02/2020 16:36	Traffic Stop	2020-00006523	SE LAMPERTI ST / SE MEADOWBROOK BLVD	,	No	415	415
10/02/2020 16:36	Traffic Stop	2020-00006523	SE LAMPERTI ST / SE MEADOWBROOK BLVD	,	No	412	412
Total Incidents for 10/02/2020 : 2							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/02/2020 16:52	Shoplifting	2020-00006524	1700 SE MEADOWBROOK BLVD	ACOSTA, RAUL	Yes	415	415
10/02/2020 16:52	Shoplifting	2020-00006524	1700 SE MEADOWBROOK BLVD	ACOSTA, RAUL	Yes	412	412
10/02/2020 16:52	Shoplifting	2020-00006524	1700 SE MEADOWBROOK BLVD	ACOSTA, RAUL	Yes	401	401
Total Incidents for 10/02/2020 : 3							
10/02/2020 18:28	Unwanted Person	2020-00006525	1700 SE MEADOWBROOK BLVD	YOUNG, KRISTY	No	415	415
10/02/2020 18:28	Unwanted Person	2020-00006525	1700 SE MEADOWBROOK BLVD	YOUNG, KRISTY	No	412	412
10/02/2020 18:28	Unwanted Person	2020-00006525	1700 SE MEADOWBROOK BLVD	YOUNG, KRISTY	No	401	401
Total Incidents for 10/02/2020 : 3							
10/02/2020 18:56	Traffic Call	2020-00006526	1427 PLAZA WAY	CLARK, JENNIFER	No	412	412
Total Incidents for 10/02/2020 : 1							
10/02/2020 19:19	Premises Check	2020-00006527	1700 SE MEADOWBROOK BLVD	,	No	415	415
Total Incidents for 10/02/2020 : 1							
10/02/2020 19:31	Disturbance	2020-00006528	S COLLEGE AVE / SE LAMPERTI ST	FREEMAN, TIFFANY	No	415	415
10/02/2020 19:31	Disturbance	2020-00006528	S COLLEGE AVE / SE LAMPERTI ST	FREEMAN, TIFFANY	No	412	412
10/02/2020 19:31	Disturbance	2020-00006528	S COLLEGE AVE / SE LAMPERTI ST	FREEMAN, TIFFANY	No	401	401
Total Incidents for 10/02/2020 : 3							
10/02/2020 19:44	Traffic Call	2020-00006529	1319 SE LARCH AVE	WAGNER, GAYLE	No	412	412
Total Incidents for 10/02/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/02/2020 19:46	Shoplifting	2020-00006530	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	No	415	415
Total Incidents for 10/02/2020 : 1							
10/02/2020 20:28	Traffic Call	2020-00006531	1700 SE MEADOWBROOK BLVD	DETTMER, MICHAEL	No	412	412
10/02/2020 20:28	Traffic Call	2020-00006531	1700 SE MEADOWBROOK BLVD	DETTMER, MICHAEL	No	407	407
Total Incidents for 10/02/2020 : 2							
10/02/2020 21:20	Traffic Stop	2020-00006532	SW 4TH ST / SW DAVIS AVE	,	No	412	412
Total Incidents for 10/02/2020 : 1							
10/02/2020 22:06	Citizen Contact	2020-00006533	625 S COLLEGE AVE	,	No	412	412
Total Incidents for 10/02/2020 : 1							
10/02/2020 23:26	Traffic Stop	2020-00006534	SE 3RD ST / SE LARCH AVE	,	No	412	412
Total Incidents for 10/02/2020 : 1							
10/03/2020 00:04	Domestic Physical	2020-00006535	229 SE 3RD ST 110	ZAMORA, EDITH	Yes	412	412
10/03/2020 00:04	Domestic Physical	2020-00006535	229 SE 3RD ST 110	ZAMORA, EDITH	Yes	407	407
Total Incidents for 10/03/2020 : 2							
10/03/2020 00:28	Threats	2020-00006536	E LANGDON RD / WILD ROSE LN	,	No	412	412
Total Incidents for 10/03/2020 : 1							
10/03/2020 11:41	Missing Person	2020-00006537	227 SE VALLEY DR	TOBACO, JOHN	No	414	414
10/03/2020 11:41	Missing Person	2020-00006537	227 SE VALLEY DR	TOBACO, JOHN	No	401	401
Total Incidents for 10/03/2020 : 2							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/03/2020 13:51	Suspicious Activity	2020-00006538	1626 W POPLAR ST	GAMEZ, BRAUILO DAVID	No	414	414
10/03/2020 13:51	Suspicious Activity	2020-00006538	1626 W POPLAR ST	GAMEZ, BRAUILO DAVID	No	401	401
Total Incidents for 10/03/2020 : 2							
10/03/2020 16:16	Accident Non Injury	2020-00006539	SE LARCH AVE / SE LAMPERTI ST	HERNANDEZ, ELIZABETH	No	415	415
10/03/2020 16:16	Accident Non Injury	2020-00006539	SE LARCH AVE / SE LAMPERTI ST	HERNANDEZ, ELIZABETH	No	401	401
Total Incidents for 10/03/2020 : 2							
10/03/2020 16:53	Accident Non Injury	2020-00006540	SE MEADOWBROOK BLVD / S HWY 125	TURNER, REBECKAH BURNS	No	415	415
10/03/2020 16:53	Accident Non Injury	2020-00006540	SE MEADOWBROOK BLVD / S HWY 125	TURNER, REBECKAH BURNS	No	401	401
Total Incidents for 10/03/2020 : 2							
10/03/2020 17:10	Harassment	2020-00006541	710 S COLLEGE AVE A	NUNN, TINA	No	415	415
Total Incidents for 10/03/2020 : 1							
10/03/2020 17:37	Shoplifting	2020-00006542	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	No	415	415
Total Incidents for 10/03/2020 : 1							
10/03/2020 18:06	Premises Check	2020-00006543	1700 SE MEADOWBROOK BLVD	,	No	415	415
Total Incidents for 10/03/2020 : 1							
10/03/2020 18:23	Disturbance	2020-00006544	152 NW DESTITO CT	COFFELL, TERRY	No	415	415
10/03/2020 18:23	Disturbance	2020-00006544	152 NW DESTITO CT	COFFELL, TERRY	No	401	401
Total Incidents for 10/03/2020 : 2							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/03/2020 18:32	Shoplifting	2020-00006546	1700 SE MEADOWBROOK BLVD	HENZEL, CAMRIN	Yes	415	415
10/03/2020 18:32	Shoplifting	2020-00006546	1700 SE MEADOWBROOK BLVD	HENZEL, CAMRIN	Yes	401	401
Total Incidents for 10/03/2020 : 2							
10/03/2020 18:54	Public Works	2020-00006545	E MAIN ST / N PALOUSE ST	CC, FEM	No	415	415
Total Incidents for 10/03/2020 : 1							
10/03/2020 20:13	Trespass	2020-00006547	1700 SE MEADOWBROOK BLVD	, DEREK	Yes	415	415
10/03/2020 20:13	Trespass	2020-00006547	1700 SE MEADOWBROOK BLVD	, DEREK	Yes	407	407
Total Incidents for 10/03/2020 : 2							
10/03/2020 20:41	Premises Check	2020-00006548	1700 SE MEMADOWBROOK BLVD.	,	No	407	407
Total Incidents for 10/03/2020 : 1							
10/03/2020 21:15	Traffic Stop	2020-00006549	SE LARCH AVE / SE 12TH ST	,	No	415	415
10/03/2020 21:15	Traffic Stop	2020-00006549	SE LARCH AVE / SE 12TH ST	,	No	407	407
Total Incidents for 10/03/2020 : 2							
10/03/2020 21:30	Animal Noise Complaint	2020-00006550	SE DATE AVE / SE STANFORD PL	PAULSON, ROBERTA	No	415	415
Total Incidents for 10/03/2020 : 1							
10/03/2020 22:41	Alarm	2020-00006551	277 SUMMERS CIR	SIMPLI SAFE,	No	415	415
10/03/2020 22:41	Alarm	2020-00006551	277 SUMMERS CIR	SIMPLI SAFE,	No	407	407
Total Incidents for 10/03/2020 : 2							
10/04/2020 00:25	Domestic Problem	2020-00006552	1100 SE BIRCH AVE	WIZENFELD, JENNIFER	Yes	407	407
Total Incidents for 10/04/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/04/2020 03:00	Assist	2020-00006553	1250 SE COMMERCIAL DR	, CHELS	No	407	407
Total Incidents for 10/04/2020 : 1							
10/04/2020 03:41	Citizen Contact	2020-00006554	1711 TWIN CREEK PL	,	No	407	407
Total Incidents for 10/04/2020 : 1							
10/04/2020 05:52	Alarm	2020-00006555	928 S COLLEGE AVE	BRINKS,	No	414	414
10/04/2020 05:52	Alarm	2020-00006555	928 S COLLEGE AVE	BRINKS,	No	407	407
Total Incidents for 10/04/2020 : 2							
10/04/2020 07:48	Animal Call	2020-00006556	1700 SE MEADOWBROOK BLVD	DRONE, JESSICA	No	414	414
Total Incidents for 10/04/2020 : 1							
10/04/2020 10:28	Animal Call	2020-00006557	1700 SE MEADOWBROOK BLVD	EMERT, LORI	No	414	414
Total Incidents for 10/04/2020 : 1							
10/04/2020 10:30	Address Verification	2020-00006558	201 SE 12TH ST	,	No		
Total Incidents for 10/04/2020 : 1							
10/04/2020 10:38	Address Verification	2020-00006559	412 SE DATE AVE	,	No		
Total Incidents for 10/04/2020 : 1							
10/04/2020 10:48	Address Verification	2020-00006560	311 NE COTTONWOOD LN	,	Yes		
Total Incidents for 10/04/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/04/2020 11:02	Disturbance	2020-00006561	1200 SE BROADWAY AVE	WEAVER, CARLA	No	414	414
10/04/2020 11:02	Disturbance	2020-00006561	1200 SE BROADWAY AVE	WEAVER, CARLA	No	401	401
Total Incidents for 10/04/2020 : 2							
10/04/2020 11:41	Assist	2020-00006562	915 S COLLEGE AVE	DAVISON, KYLE	No	414	414
10/04/2020 11:41	Assist	2020-00006562	915 S COLLEGE AVE	DAVISON, KYLE	No	401	401
Total Incidents for 10/04/2020 : 2							
10/04/2020 11:51	Shoplifting	2020-00006563	1700 SE MEADOWBROOK BLVD	, ELIZABETH	Yes	401	401
Total Incidents for 10/04/2020 : 1							
10/04/2020 12:29	Civil Problem	2020-00006564	115 SW 9TH ST	FREEMAN, TIFFANY	No	414	414
Total Incidents for 10/04/2020 : 1							
10/04/2020 13:08	Traffic Stop	2020-00006565	900 S COLLEGE AVE	SLADE, KAILEE IRENE	No	401	401
Total Incidents for 10/04/2020 : 1							
10/04/2020 13:31	Disturbance	2020-00006566	739 NE DAMSON AVE	OHLER, WES	Yes	414	414
10/04/2020 13:31	Disturbance	2020-00006566	739 NE DAMSON AVE	OHLER, WES	Yes	401	401
Total Incidents for 10/04/2020 : 2							
10/04/2020 14:03	Disturbance	2020-00006567	SE 12TH ST / SE BROADWAY AVE	WEAVER, CARLA	No	415	415
10/04/2020 14:03	Disturbance	2020-00006567	SE 12TH ST / SE BROADWAY AVE	WEAVER, CARLA	No	414	414
10/04/2020 14:03	Disturbance	2020-00006567	SE 12TH ST / SE BROADWAY AVE	WEAVER, CARLA	No	401	401
Total Incidents for 10/04/2020 : 3							

Daily Incident Log



Print Date/Time: 11/04/2020 15:36
Login ID: mbarr
Disposition: All

From Date: 10/01/2020 00:00
To Date: 10/31/2020 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/04/2020 14:31	Found Property	2020-00006569	2 NE HADLEY WAY	TESKE, KELLY	No	415	415
Total Incidents for 10/04/2020 : 1							
10/04/2020 15:05	Citizen Contact	2020-00006568	303 SW 6TH ST	GOERTZEN, MA	No	401	401
Total Incidents for 10/04/2020 : 1							
10/04/2020 16:40	Disturbance	2020-00006570	1200 SE BROADWAY AVE	MALE, ANON	No	415	415
10/04/2020 16:40	Disturbance	2020-00006570	1200 SE BROADWAY AVE	MALE, ANON	No	412	412
10/04/2020 16:40	Disturbance	2020-00006570	1200 SE BROADWAY AVE	MALE, ANON	No	401	401
Total Incidents for 10/04/2020 : 3							
10/04/2020 17:56	Suspicious Activity	2020-00006571	1700 SE MEADOWBROOK BLVD	MISENER, SARAH	Yes	415	415
10/04/2020 17:56	Suspicious Activity	2020-00006571	1700 SE MEADOWBROOK BLVD	MISENER, SARAH	Yes	412	412
10/04/2020 17:56	Suspicious Activity	2020-00006571	1700 SE MEADOWBROOK BLVD	MISENER, SARAH	Yes	401	401
Total Incidents for 10/04/2020 : 3							
10/04/2020 18:03	Code Enforcement	2020-00006574	SE 3RD ST / SE BEDFORD LOOP	RUSSELL, DAVID	No	412	412
Total Incidents for 10/04/2020 : 1							
10/04/2020 18:21	Malicious Mischief	2020-00006573	SE 3RD ST / SE LARCH AVE	RUSSELL, DAVID	No	412	412
Total Incidents for 10/04/2020 : 1							
10/04/2020 18:25	Disturbance	2020-00006572	1200 SE BROADWAY AVE	DRAPER, AARON	No	412	412
10/04/2020 18:25	Disturbance	2020-00006572	1200 SE BROADWAY AVE	DRAPER, AARON	No	401	401
Total Incidents for 10/04/2020 : 2							

Daily Incident Log



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College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/04/2020 19:20	Shoplifting	2020-00006575	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	415	415
10/04/2020 19:20	Shoplifting	2020-00006575	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	412	412
10/04/2020 19:20	Shoplifting	2020-00006575	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	401	401
Total Incidents for 10/04/2020 : 3							
10/04/2020 19:28	Paper Service	2020-00006576	163 NW DESTITO CT	COFFELL, TERRI	No	415	415
10/04/2020 19:28	Paper Service	2020-00006576	163 NW DESTITO CT	COFFELL, TERRI	No	412	412
10/04/2020 19:28	Paper Service	2020-00006576	163 NW DESTITO CT	COFFELL, TERRI	No	407	407
10/04/2020 19:28	Paper Service	2020-00006576	163 NW DESTITO CT	COFFELL, TERRI	No	401	401
Total Incidents for 10/04/2020 : 4							
10/04/2020 20:18	Traffic Stop	2020-00006577	S COLLEGE AVE / SE 9TH ST	,	No	407	407
Total Incidents for 10/04/2020 : 1							
10/04/2020 20:38	Premises Check	2020-00006584	1755 S COLLEGE AVE	,	No	415	415
Total Incidents for 10/04/2020 : 1							
10/04/2020 20:42	Information Report	2020-00006591	1200 SE 12TH ST	LOVRACK, JON	No		
Total Incidents for 10/04/2020 : 1							
10/04/2020 20:51	Citizen Contact	2020-00006585	801 SE LARCH AVE	,	No	415	415
Total Incidents for 10/04/2020 : 1							
10/04/2020 21:48	Disturbance	2020-00006580	400 SE STANFORD PL BLK	CC, F	No	415	415
10/04/2020 21:48	Disturbance	2020-00006580	400 SE STANFORD PL BLK	CC, F	No	412	412
Total Incidents for 10/04/2020 : 2							

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College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/04/2020 21:51	Traffic Stop	2020-00006581	W ROSE ST / NE MYRA RD	,	No	407	407
Total Incidents for 10/04/2020 : 1							
10/04/2020 23:00	Assist	2020-00006582	1200 SE BROADWAY AVE F	SULLIVAN, MEGAN	No		
Total Incidents for 10/04/2020 : 1							
10/04/2020 23:14	Traffic Stop	2020-00006583	S HWY 125 / SE COMMERCIAL DR	,	No		
Total Incidents for 10/04/2020 : 1							
10/05/2020 08:02	Bike Found	2020-00006586	SE LARCH AVE / SE 5TH ST	BAK, KELLI	Yes	414	414
Total Incidents for 10/05/2020 : 1							
10/05/2020 10:23	Suspicious Activity	2020-00006587	163 NW DESTITO CT	HARE, SHEILA	No	414	414
Total Incidents for 10/05/2020 : 1							
10/05/2020 10:28	Information Report	2020-00006594	997 SE ADMIRAL PL	CODY , 5 STAR	No		
Total Incidents for 10/05/2020 : 1							
10/05/2020 10:46	Paper Service	2020-00006588	313 SE 6TH B	,	No	414	414
Total Incidents for 10/05/2020 : 1							
10/05/2020 10:54	Paper Service	2020-00006589	971 SE SCENIC VIEW DR	,	No	414	414
Total Incidents for 10/05/2020 : 1							
10/05/2020 11:03	Paper Service	2020-00006590	1502 SE FREEDOM PL	,	No	414	414
Total Incidents for 10/05/2020 : 1							

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College Place Police Dept
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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/05/2020 11:17	Traffic Call	2020-00006592	SE MYRA RD / W POPLAR ST	GUSE, RICHARD	No	414	414
10/05/2020 11:17	Traffic Call	2020-00006592	SE MYRA RD / W POPLAR ST	GUSE, RICHARD	No	401	401
Total Incidents for 10/05/2020 : 2							
10/05/2020 12:52	Theft	2020-00006593	334 ELECTRIC AVE	COVEY, BRUCE	No	414	414
Total Incidents for 10/05/2020 : 1							
10/05/2020 13:59	Disturbance	2020-00006595	NE DECCIO RD / NE C ST	CC, F	No	415	415
Total Incidents for 10/05/2020 : 1							
10/05/2020 15:20	Traffic Stop	2020-00006596	E WHITMAN DR / NE DECCIO RD	,	No	415	415
10/05/2020 15:20	Traffic Stop	2020-00006596	E WHITMAN DR / NE DECCIO RD	,	No	414	414
Total Incidents for 10/05/2020 : 2							
10/05/2020 15:22	Code Enforcement	2020-00006597	229 NE CEDAR AVE	CARLILE, KAREN	No	415	415
Total Incidents for 10/05/2020 : 1							
10/05/2020 15:56	Vehicle Prowl	2020-00006598	201 SW 1ST ST	SMESTAD, AIDEN	No	412	412
Total Incidents for 10/05/2020 : 1							
10/05/2020 16:01	Accident Hit and Run	2020-00006599	1700 SE MEADOWBROOK BLVD	NICKENS, TERRI	No	415	415
Total Incidents for 10/05/2020 : 1							
10/05/2020 16:33	Burglary Attempted	2020-00006600	1416 SE BROADWAY AVE	BUSSELL, BREAYN	No	412	412
Total Incidents for 10/05/2020 : 1							
10/05/2020 16:48	Citizen Contact	2020-00006602	104 SE 12TH ST C	Tori, City Attorneys	No	415	415
Total Incidents for 10/05/2020 : 1							

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College Place Police Dept
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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/05/2020 17:03	Traffic Stop	2020-00006601	S COLLEGE AVE / SE 10TH ST	,	No	412	412
Total Incidents for 10/05/2020 : 1							
10/05/2020 19:07	Traffic Stop	2020-00006603	NE C ST / NE DANNER LN	,	No	412	412
Total Incidents for 10/05/2020 : 1							
10/05/2020 20:43	Premises Check	2020-00006604	1700 SE MEADOWBROOK BLVD	,	No	415	415
10/05/2020 20:43	Premises Check	2020-00006604	1700 SE MEADOWBROOK BLVD	,	No	407	407
Total Incidents for 10/05/2020 : 2							
10/05/2020 21:18	Traffic Call	2020-00006605	814 S 9TH AVE	FERNANDEZ, VANESSA	No	412	412
10/05/2020 21:18	Traffic Call	2020-00006605	814 S 9TH AVE	FERNANDEZ, VANESSA	No	407	407
Total Incidents for 10/05/2020 : 2							
10/05/2020 21:41	Traffic Stop	2020-00006606	SE LAMPERTI ST / SE RED OAK AVE	,	No	415	415
10/05/2020 21:41	Traffic Stop	2020-00006606	SE LAMPERTI ST / SE RED OAK AVE	,	No	412	412
Total Incidents for 10/05/2020 : 2							
10/06/2020 05:30	Vehicle Prowl	2020-00006607	440 NE C ST B	BERDNIKOV, PAVLO	Yes	409	409
10/06/2020 05:30	Vehicle Prowl	2020-00006607	440 NE C ST B	BERDNIKOV, PAVLO	Yes	407	407
Total Incidents for 10/06/2020 : 2							

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College Place Police Dept
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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/06/2020 08:14	Theft Motor Vehicle	2020-00006608	1304 S COLLEGE AVE B	CASEY, AUSTIN	Yes	414	414
10/06/2020 08:14	Theft Motor Vehicle	2020-00006608	1304 S COLLEGE AVE B	CASEY, AUSTIN	Yes	CPPD	
10/06/2020 08:14	Theft Motor Vehicle	2020-00006608	1304 S COLLEGE AVE B	CASEY, AUSTIN	Yes	409	409
Total Incidents for 10/06/2020 : 3							
10/06/2020 09:23	Death Investigation	2020-00006609	920 SE PARKSIDE PL	IRVINE, MINDY	Yes	409	409
Total Incidents for 10/06/2020 : 1							
10/06/2020 09:48	Paper Service	2020-00006610	971 SE SCENIC VIEW DR	,	No	414	414
Total Incidents for 10/06/2020 : 1							
10/06/2020 10:18	Animal Call	2020-00006612	N COLLEGE AVE / NE C ST	LUBKE, PAIGE	No	448	448
Total Incidents for 10/06/2020 : 1							
10/06/2020 10:18	Suspicious Activity	2020-00006611	1100 NE C ST	FISHER, JOHN	Yes	414	414
10/06/2020 10:18	Suspicious Activity	2020-00006611	1100 NE C ST	FISHER, JOHN	Yes	409	409
10/06/2020 10:18	Suspicious Activity	2020-00006611	1100 NE C ST	FISHER, JOHN	Yes	401	401
Total Incidents for 10/06/2020 : 3							
10/06/2020 10:55	Information Report	2020-00006622	999 SE ADMIRAL PL	5 STAR,	No		
Total Incidents for 10/06/2020 : 1							
10/06/2020 11:27	Parking Complaint	2020-00006613	304 SE 12TH ST	,	No	448	448
Total Incidents for 10/06/2020 : 1							
10/06/2020 11:32	Parking Complaint	2020-00006614	318 SE 12TH ST	,	No	448	448
Total Incidents for 10/06/2020 : 1							

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College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/06/2020 11:52	Parking Complaint	2020-00006615	428 SE 12TH ST	,	No	448	448
Total Incidents for 10/06/2020 : 1							
10/06/2020 12:03	Parking Complaint	2020-00006616	107 SE SCENIC VIEW DR	,	No	448	448
Total Incidents for 10/06/2020 : 1							
10/06/2020 12:13	Accident Non Injury	2020-00006617	238 NE DAMSON AVE D	BISCHOFF, JENNIFER	Yes	409	409
Total Incidents for 10/06/2020 : 1							
10/06/2020 12:58	Parking Complaint	2020-00006618	122 SE SCENIC VIEW DR	,	No	448	448
Total Incidents for 10/06/2020 : 1							
10/06/2020 13:08	Violation of Court Order	2020-00006619	352 NE DELLA AVE	FILLA, BEVERLY	Yes	415	415
10/06/2020 13:08	Violation of Court Order	2020-00006619	352 NE DELLA AVE	FILLA, BEVERLY	Yes	414	414
10/06/2020 13:08	Violation of Court Order	2020-00006619	352 NE DELLA AVE	FILLA, BEVERLY	Yes	406	406
Total Incidents for 10/06/2020 : 3							
10/06/2020 13:10	Domestic Problem	2020-00006620	630 SE ELM AVE 1	ORTIZ, LETICIA	No	414	414
10/06/2020 13:10	Domestic Problem	2020-00006620	630 SE ELM AVE 1	ORTIZ, LETICIA	No	409	409
10/06/2020 13:10	Domestic Problem	2020-00006620	630 SE ELM AVE 1	ORTIZ, LETICIA	No	401	401
Total Incidents for 10/06/2020 : 3							

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College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/06/2020 13:23	Traffic Stop	2020-00006621	SE 6TH ST / SE LARCH AVE	MICHEL, SHERRIE LYNN	Yes	448	448
10/06/2020 13:23	Traffic Stop	2020-00006621	SE 6TH ST / SE LARCH AVE	MICHEL, SHERRIE LYNN	Yes	414	414
10/06/2020 13:23	Traffic Stop	2020-00006621	SE 6TH ST / SE LARCH AVE	MICHEL, SHERRIE LYNN	Yes	406	406
10/06/2020 13:23	Traffic Stop	2020-00006621	SE 6TH ST / SE LARCH AVE	MICHEL, SHERRIE LYNN	Yes	412	412
10/06/2020 13:23	Traffic Stop	2020-00006621	SE 6TH ST / SE LARCH AVE	MICHEL, SHERRIE LYNN	Yes	411	411
10/06/2020 13:23	Traffic Stop	2020-00006621	SE 6TH ST / SE LARCH AVE	MICHEL, SHERRIE LYNN	Yes	409	409
10/06/2020 13:23	Traffic Stop	2020-00006621	SE 6TH ST / SE LARCH AVE	MICHEL, SHERRIE LYNN	Yes	401	401
Total Incidents for 10/06/2020 : 7							
10/06/2020 13:47	Child Neglect	2020-00006623	1200 SE 12TH ST	, DECLINED	No	415	415
Total Incidents for 10/06/2020 : 1							
10/06/2020 14:17	Follow Up	2020-00006624	625 S COLLEGE AVE	,	No	406	406
Total Incidents for 10/06/2020 : 1							
10/06/2020 14:57	Animal Call	2020-00006625	1700 SE MEADOWBROOK BLVD	EUBELACKAR, DAWN	No	448	448
Total Incidents for 10/06/2020 : 1							
10/06/2020 15:54	Animal Call	2020-00006626	MOJONNIER RD / S COLLEGE AVE	WEISNER, ASHLEY	No	448	448
Total Incidents for 10/06/2020 : 1							
10/06/2020 17:02	Parking Complaint	2020-00006627	41 NW EVANS AVE	LIVINGSTON, PAULA	No	406	406
Total Incidents for 10/06/2020 : 1							
10/06/2020 17:56	Citizen Contact	2020-00006628	SE 6TH ST / SE DATE AVE	,	No	406	406
Total Incidents for 10/06/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/06/2020 18:27	Premises Check	2020-00006629	1100 NE C ST	,	No	406	406
Total Incidents for 10/06/2020 : 1							
10/06/2020 18:46	Premises Check	2020-00006630	1700 SE MEADOWBROOK BLVD	,	No	406	406
Total Incidents for 10/06/2020 : 1							
10/06/2020 19:00	Fraud	2020-00006632	346 SE DAVIN DR	CROWLEY, JOHN	No	406	406
Total Incidents for 10/06/2020 : 1							
10/06/2020 19:08	Citizen Contact	2020-00006631	625 S COLLEGE AVE	,	No	410	410
Total Incidents for 10/06/2020 : 1							
10/06/2020 19:47	Suicide Threats	2020-00006633	212 SW 4TH ST	VEVERKA, SELENA	Yes	406	406
10/06/2020 19:47	Suicide Threats	2020-00006633	212 SW 4TH ST	VEVERKA, SELENA	Yes	412	412
10/06/2020 19:47	Suicide Threats	2020-00006633	212 SW 4TH ST	VEVERKA, SELENA	Yes	410	410
Total Incidents for 10/06/2020 : 3							
10/06/2020 20:02	Narcotics Call	2020-00006634	623 S COLLEGE AVE	TULL, TIFFANY	No	415	415
Total Incidents for 10/06/2020 : 1							
10/06/2020 20:37	Suspicious Activity	2020-00006635	SE LARCH AVE / SE 12TH ST	BELL, DELANA	No	412	412
Total Incidents for 10/06/2020 : 1							
10/06/2020 21:35	Traffic Stop	2020-00006636	S HWY 125 / THE DALLES MILITARY RD	,	No	406	406
Total Incidents for 10/06/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/06/2020 21:44	Suspicious Activity	2020-00006637	1700 SE MEADOWBROOK BLVD	MCQUEEN, BRIAN	No	415	415
Total Incidents for 10/06/2020 : 1							
10/06/2020 22:19	Suspicious Activity	2020-00006638	1278 WALLULA AVE	CAVALLI, ROBERTA	No	415	415
10/06/2020 22:19	Suspicious Activity	2020-00006638	1278 WALLULA AVE	CAVALLI, ROBERTA	No	412	412
10/06/2020 22:19	Suspicious Activity	2020-00006638	1278 WALLULA AVE	CAVALLI, ROBERTA	No	407	407
Total Incidents for 10/06/2020 : 3							
10/06/2020 23:39	Citizen Contact	2020-00006639	1100 NE C ST	,	No	412	412
Total Incidents for 10/06/2020 : 1							
10/07/2020 01:01	Traffic Stop	2020-00006640	W WHITMAN DR / SW BADE AVE	,	No	412	412
Total Incidents for 10/07/2020 : 1							
10/07/2020 01:19	Phone Message	2020-00006641	625 S COLLEGE AVE	SGT MAESS, UCSO	No	412	412
Total Incidents for 10/07/2020 : 1							
10/07/2020 03:38	Civil Problem	2020-00006642	163 NW DESTITO CT	HAIR, SHEILA	No	410	410
10/07/2020 03:38	Civil Problem	2020-00006642	163 NW DESTITO CT	HAIR, SHEILA	No	407	407
Total Incidents for 10/07/2020 : 2							
10/07/2020 05:42	Suspicious Activity	2020-00006643	1021 SW BADE AVE	CASTILLO, ELIAS	No	409	409
10/07/2020 05:42	Suspicious Activity	2020-00006643	1021 SW BADE AVE	CASTILLO, ELIAS	No	407	407
Total Incidents for 10/07/2020 : 2							
10/07/2020 06:56	Harassment	2020-00006644	1304 S COLLEGE AVE B	CASEY, AUSTIN LEE DAVID	No	409	409
Total Incidents for 10/07/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/07/2020 07:28	Violation of Court Order	2020-00006645	164 NW DESTITO CT	HAIR, JOHN	No	409	409
Total Incidents for 10/07/2020 : 1							
10/07/2020 07:30	Phone Message	2020-00006646	625 S COLLEGE AVE	ALVARADO, ASHLEY	No	409	409
Total Incidents for 10/07/2020 : 1							
10/07/2020 09:52	Phone Message	2020-00006647	625 S COLLEGE AVE	CARTER, TOM	No	409	409
Total Incidents for 10/07/2020 : 1							
10/07/2020 10:37	Domestic Problem	2020-00006648	1200 SE BROADWAY AVE k	STAUFFER, RYAN	No	409	409
Total Incidents for 10/07/2020 : 1							
10/07/2020 11:28	Suspicious Activity	2020-00006649	202 SE 11TH ST	JANSON, TRENTON	Yes	409	409
Total Incidents for 10/07/2020 : 1							
10/07/2020 12:13	Towed Vehicle	2020-00006651	286 NE MAPLE AVE	HOUCK, DON	No		
Total Incidents for 10/07/2020 : 1							
10/07/2020 15:42	Premises Check	2020-00006652	1700 SE MEADOWBROOK BLVD	,	No	406	406
Total Incidents for 10/07/2020 : 1							
10/07/2020 15:59	Traffic Stop	2020-00006653	SW 4TH ST / SW BADE AVE	,	No	406	406
Total Incidents for 10/07/2020 : 1							
10/07/2020 16:07	Suspicious Activity	2020-00006654	1100 NE C ST	, ELLEN	No	406	406
10/07/2020 16:07	Suspicious Activity	2020-00006654	1100 NE C ST	, ELLEN	No	402	402
Total Incidents for 10/07/2020 : 2							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/07/2020 17:06	Traffic Stop	2020-00006655	SE LANDEN DR / SE LARCH AVE	,	No	416	416
Total Incidents for 10/07/2020 : 1							
10/07/2020 17:54	Violation of Court Order	2020-00006657	120 SE 8TH ST	MEJORADO, RUBY	Yes	416	416
10/07/2020 17:54	Violation of Court Order	2020-00006657	120 SE 8TH ST	MEJORADO, RUBY	Yes	406	406
10/07/2020 17:54	Violation of Court Order	2020-00006657	120 SE 8TH ST	MEJORADO, RUBY	Yes	402	402
Total Incidents for 10/07/2020 : 3							
10/07/2020 17:55	Citizen Contact	2020-00006656	801 SE LARCH AVE	,	No	416	416
Total Incidents for 10/07/2020 : 1							
10/07/2020 18:32	Harassment	2020-00006658	S HWY 125 / SE MEADOWBROOK BLVD	DAUDT, PARKER	No	416	416
Total Incidents for 10/07/2020 : 1							
10/07/2020 20:33	Traffic Call	2020-00006659	S HWY 125 / SE COMMERCIAL DR	, 407	No	416	416
10/07/2020 20:33	Traffic Call	2020-00006659	S HWY 125 / SE COMMERCIAL DR	, 407	No	410	410
Total Incidents for 10/07/2020 : 2							
10/07/2020 20:41	Accident Non Injury	2020-00006660	1700 SE MEADOWBROOK BLVD	DELGADILLO, ALBERTO	No	416	416
10/07/2020 20:41	Accident Non Injury	2020-00006660	1700 SE MEADOWBROOK BLVD	DELGADILLO, ALBERTO	No	410	410
10/07/2020 20:41	Accident Non Injury	2020-00006660	1700 SE MEADOWBROOK BLVD	DELGADILLO, ALBERTO	No	402	402
Total Incidents for 10/07/2020 : 3							

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Disposition: All

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College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/07/2020 20:57	Accident Hit and Run	2020-00006661	418 SW DAVIS AVE	GILLHAM, SETH	No	416	416
10/07/2020 20:57	Accident Hit and Run	2020-00006661	418 SW DAVIS AVE	GILLHAM, SETH	No	406	406
Total Incidents for 10/07/2020 : 2							
10/07/2020 21:19	Traffic Stop	2020-00006662	SE 4TH ST / S COLLEGE AVE	,	No	406	406
Total Incidents for 10/07/2020 : 1							
10/07/2020 21:34	Premises Check	2020-00006663	1700 SE MEADOWBROOK BLVD	,	No	416	416
Total Incidents for 10/07/2020 : 1							
10/07/2020 21:48	Premises Check	2020-00006664	1700 SE MEADOWBROOK BLVD	,	No	402	402
Total Incidents for 10/07/2020 : 1							
10/07/2020 23:21	Suspicious Activity	2020-00006665	23 NW EARL LN	NEGRETTE, FRANCISCO	No	416	416
10/07/2020 23:21	Suspicious Activity	2020-00006665	23 NW EARL LN	NEGRETTE, FRANCISCO	No	406	406
10/07/2020 23:21	Suspicious Activity	2020-00006665	23 NW EARL LN	NEGRETTE, FRANCISCO	No	410	410
Total Incidents for 10/07/2020 : 3							
10/08/2020 02:01	Disturbance	2020-00006666	414 SE ASPEN LN	MACKIE, REBECCA	No	416	416
10/08/2020 02:01	Disturbance	2020-00006666	414 SE ASPEN LN	MACKIE, REBECCA	No	410	410
Total Incidents for 10/08/2020 : 2							
10/08/2020 10:30	Code Enforcement	2020-00006667	1036 SW PUFF LN	,	No	448	448
Total Incidents for 10/08/2020 : 1							
10/08/2020 10:50	Search Warrant	2020-00006668	809 N 7TH AVE	,	No	411	411
Total Incidents for 10/08/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/08/2020 11:02	Animal Call	2020-00006669	359 SW 12TH ST	BRIGGS, CHANDLER	No	448	448
Total Incidents for 10/08/2020 : 1							
10/08/2020 11:28	Code Enforcement	2020-00006670	1324 SE BROADWAY AVE	,	No	448	448
Total Incidents for 10/08/2020 : 1							
10/08/2020 12:25	Fraud	2020-00006671	1638 W POPLAR ST	STARR, READY	No	409	409
Total Incidents for 10/08/2020 : 1							
10/08/2020 13:19	Premises Check	2020-00006672	1700 SE MEADOWBROOK BLVD	,	No	409	409
Total Incidents for 10/08/2020 : 1							
10/08/2020 14:06	Citizen Contact	2020-00006673	625 S COLLEGE AVE	,	No	409	409
Total Incidents for 10/08/2020 : 1							
10/08/2020 15:22	Disturbance	2020-00006674	1700 SE MEADOWBROOK BLVD	CC, M	No	406	406
10/08/2020 15:22	Disturbance	2020-00006674	1700 SE MEADOWBROOK BLVD	CC, M	No	402	402
Total Incidents for 10/08/2020 : 2							
10/08/2020 15:35	Premises Check	2020-00006675	1700 SE MEADOWBROOK BLVD	,	No	406	406
10/08/2020 15:35	Premises Check	2020-00006675	1700 SE MEADOWBROOK BLVD	,	No	402	402
Total Incidents for 10/08/2020 : 2							
10/08/2020 16:17	Traffic Call	2020-00006676	N COLLEGE AVE / BLALOCK DR	,	No	406	406
10/08/2020 16:17	Traffic Call	2020-00006676	N COLLEGE AVE / BLALOCK DR	,	No	402	402
Total Incidents for 10/08/2020 : 2							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/08/2020 16:56	Accident Non Injury	2020-00006677	S HWY 125 / SE MYRA RD	HERMANEZ, YSENIA	No	416	416
10/08/2020 16:56	Accident Non Injury	2020-00006677	S HWY 125 / SE MYRA RD	HERMANEZ, YSENIA	No	406	406
Total Incidents for 10/08/2020 : 2							
10/08/2020 17:53	Premises Check	2020-00006678	1100 NE C ST	,	No	416	416
10/08/2020 17:53	Premises Check	2020-00006678	1100 NE C ST	,	No	406	406
Total Incidents for 10/08/2020 : 2							
10/08/2020 18:24	Traffic Stop	2020-00006679	SE 12TH ST / SE MARINE DR	,	No	416	416
Total Incidents for 10/08/2020 : 1							
10/08/2020 21:30	Traffic Stop	2020-00006680	S COLLEGE AVE / SE 9TH ST	,	No	416	416
10/08/2020 21:30	Traffic Stop	2020-00006680	S COLLEGE AVE / SE 9TH ST	,	No	406	406
Total Incidents for 10/08/2020 : 2							
10/08/2020 21:50	Traffic Stop	2020-00006681	SE SCENIC VIEW DR / SE LARCH AVE	,	No	406	406
Total Incidents for 10/08/2020 : 1							
10/08/2020 21:52	Traffic Stop	2020-00006682	SE 12TH ST / SE EDMONT AVE	,	No	416	416
Total Incidents for 10/08/2020 : 1							
10/08/2020 21:59	Premises Check	2020-00006683	1700 SE MEADOWBROOK BLVD	,	No	416	416
Total Incidents for 10/08/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/08/2020 23:29	Paper Service	2020-00006685	115 SW 9TH ST 1	, MICHELLE	No	406	406
10/08/2020 23:29	Paper Service	2020-00006685	115 SW 9TH ST 1	, MICHELLE	No	410	410
10/08/2020 23:29	Narcotics Call	2020-00006684	115 SW 9TH ST 1	, MICHELLE	No	406	406
10/08/2020 23:29	Narcotics Call	2020-00006684	115 SW 9TH ST 1	, MICHELLE	No	410	410
Total Incidents for 10/08/2020 : 4							
10/08/2020 23:54	Citizen Contact	2020-00006686	SW 6TH ST / SW BADE AVE	,	No	416	416
10/08/2020 23:54	Citizen Contact	2020-00006686	SW 6TH ST / SW BADE AVE	,	No	410	410
10/08/2020 23:54	Citizen Contact	2020-00006686	SW 6TH ST / SW BADE AVE	,	No	402	402
Total Incidents for 10/08/2020 : 3							
10/09/2020 00:44	Unknown Problem	2020-00006687	617 SE 6TH ST	USA, T-MOBILE	No	416	416
10/09/2020 00:44	Unknown Problem	2020-00006687	617 SE 6TH ST	USA, T-MOBILE	No	410	410
10/09/2020 00:44	Unknown Problem	2020-00006687	617 SE 6TH ST	USA, T-MOBILE	No	407	407
Total Incidents for 10/09/2020 : 3							
10/09/2020 05:04	Harassment	2020-00006688	309 S COLLEGE AVE	POPE, JUDAH	No	410	410
10/09/2020 05:04	Harassment	2020-00006688	309 S COLLEGE AVE	POPE, JUDAH	No	409	409
Total Incidents for 10/09/2020 : 2							
10/09/2020 09:39	Shots Fired	2020-00006689	1705 SE MEADOWBROOK BLVD 7	VASQUEZ, RICHARD	No	409	409
10/09/2020 09:39	Shots Fired	2020-00006689	1705 SE MEADOWBROOK BLVD 7	VASQUEZ, RICHARD	No	408	408
Total Incidents for 10/09/2020 : 2							
10/09/2020 09:56	Animal Lost	2020-00006690	1700 SE MEADOWBROOK BLVD	HICKMAN, GIGI	No	408	408
Total Incidents for 10/09/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/09/2020 10:31	Citizen Contact	2020-00006691	583 NW EVANS AVE 4	,	No	409	409
10/09/2020 10:31	Citizen Contact	2020-00006691	583 NW EVANS AVE 4	,	No	408	408
Total Incidents for 10/09/2020 : 2							
10/09/2020 10:40	Code Enforcement	2020-00006692	SE LARCH AVE / SE TAMARACK ST	JARVIS, NANCY	No	448	448
Total Incidents for 10/09/2020 : 1							
10/09/2020 11:16	Paper Service	2020-00006693	611 SW BADE AVE A	,	No	409	409
10/09/2020 11:16	Paper Service	2020-00006693	611 SW BADE AVE A	,	No	408	408
Total Incidents for 10/09/2020 : 2							
10/09/2020 11:27	Information Report	2020-00006694	1700 SE MEADOWBROOK BLVD	LAUTERBROOKS, SARA	No	409	409
Total Incidents for 10/09/2020 : 1							
10/09/2020 11:32	Paper Service	2020-00006695	1502 SE FREEDOM PL	,	No	409	409
10/09/2020 11:32	Paper Service	2020-00006695	1502 SE FREEDOM PL	,	No	408	408
Total Incidents for 10/09/2020 : 2							
10/09/2020 11:53	Paper Service	2020-00006696	17 N COLLEGE AVE 2	,	No		
Total Incidents for 10/09/2020 : 1							
10/09/2020 12:49	Parking Complaint	2020-00006697	SE 12TH ST / SE BROADWAY AVE	,	No	448	448
Total Incidents for 10/09/2020 : 1							
10/09/2020 13:11	Premises Check	2020-00006698	1700 SE MEADOWBROOK BLVD	,	No	409	409
10/09/2020 13:11	Premises Check	2020-00006698	1700 SE MEADOWBROOK BLVD	,	No	408	408
Total Incidents for 10/09/2020 : 2							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/09/2020 13:37	Citizen Contact	2020-00006699	220 W WHITMAN DR	,	No	409	409
10/09/2020 13:37	Citizen Contact	2020-00006699	220 W WHITMAN DR	,	No	408	408
10/09/2020 13:37	Citizen Contact	2020-00006699	220 W WHITMAN DR	,	No	402	402
Total Incidents for 10/09/2020 : 3							
10/09/2020 14:25	Paper Service	2020-00006700	1117 S COLLEGE AVE	,	No	408	408
10/09/2020 14:25	Paper Service	2020-00006700	1117 S COLLEGE AVE	,	No	402	402
Total Incidents for 10/09/2020 : 2							
10/09/2020 14:33	Traffic Call	2020-00006701	S HWY 125 / SE MEADOWBROOK BLVD	SUTTON, AUSTIN	No		
Total Incidents for 10/09/2020 : 1							
10/09/2020 15:44	Premises Check	2020-00006702	1700 SE MEADOWBROOK BLVD	,	No	406	406
Total Incidents for 10/09/2020 : 1							
10/09/2020 17:28	Premises Check	2020-00006703	1100 NE C ST	,	No	416	416
10/09/2020 17:28	Premises Check	2020-00006703	1100 NE C ST	,	No	406	406
Total Incidents for 10/09/2020 : 2							
10/09/2020 17:52	Animal Call	2020-00006704	SE 8TH ST / SE DATE AVE	,	No	406	406
Total Incidents for 10/09/2020 : 1							
10/09/2020 19:05	Animal Call	2020-00006705	36 NE TREMONT DR	HEMMING, EMILY	No	CPPD	
Total Incidents for 10/09/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/09/2020 21:13	Domestic Physical	2020-00006706	34 SE 4TH ST A	COLE, CAMERON	Yes	416	416
10/09/2020 21:13	Domestic Physical	2020-00006706	34 SE 4TH ST A	COLE, CAMERON	Yes	406	406
10/09/2020 21:13	Domestic Physical	2020-00006706	34 SE 4TH ST A	COLE, CAMERON	Yes	410	410
10/09/2020 21:13	Domestic Physical	2020-00006706	34 SE 4TH ST A	COLE, CAMERON	Yes	402	402
Total Incidents for 10/09/2020 : 4							
10/09/2020 22:10	Traffic Call	2020-00006707	1571 W ROSE ST	HUDHUDKINS, DEVIN	No	410	410
Total Incidents for 10/09/2020 : 1							
10/09/2020 22:20	Suspicious Activity	2020-00006708	721 SE ELM AVE	VIETZ, MARVIN	No	410	410
Total Incidents for 10/09/2020 : 1							
10/10/2020 05:44	Traffic Stop	2020-00006709	S COLLEGE AVE / SE CEDAR BEND DR	,	No	410	410
10/10/2020 05:44	Traffic Stop	2020-00006709	S COLLEGE AVE / SE CEDAR BEND DR	,	No	431	431
Total Incidents for 10/10/2020 : 2							
10/10/2020 06:19	Phone Message	2020-00006710	625 S COLLEGE AVE	garcia, jason	No	CPPD	
Total Incidents for 10/10/2020 : 1							
10/10/2020 07:12	Citizen Contact	2020-00006711	S COLLEGE AVE / S HWY 125	,	No	414	414
10/10/2020 07:12	Citizen Contact	2020-00006711	S COLLEGE AVE / S HWY 125	,	No	431	431
Total Incidents for 10/10/2020 : 2							
10/10/2020 07:35	Traffic Call	2020-00006712	NE MYRA RD / NE SPITZENBURG ST	JORDAN, ELISE	No	414	414
Total Incidents for 10/10/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/10/2020 07:43	Welfare Check	2020-00006713	S HWY 125 / SE MYRA RD	MASSEY, COLE	No	414	414
10/10/2020 07:43	Welfare Check	2020-00006713	S HWY 125 / SE MYRA RD	MASSEY, COLE	No	431	431
Total Incidents for 10/10/2020 : 2							
10/10/2020 08:06	Burn Complaint	2020-00006714	201 NE LARCH AVE	,	No	414	414
10/10/2020 08:06	Burn Complaint	2020-00006714	201 NE LARCH AVE	,	No	431	431
Total Incidents for 10/10/2020 : 2							
10/10/2020 09:34	Phone Message	2020-00006715	623 S COLLEGE AVE	JORDAN, CHRIS	No	414	414
Total Incidents for 10/10/2020 : 1							
10/10/2020 11:01	Disturbance	2020-00006716	1100 NE C ST	BOGGS, ZACK	No	414	414
10/10/2020 11:01	Disturbance	2020-00006716	1100 NE C ST	BOGGS, ZACK	No	431	431
Total Incidents for 10/10/2020 : 2							
10/10/2020 12:01	Traffic Stop	2020-00006717	S COLLEGE AVE / SW SILVERSTAR LN	,	No	431	431
Total Incidents for 10/10/2020 : 1							
10/10/2020 12:09	Abandoned Vehicle	2020-00006718	256 NE ELDER PL	EARLY, VINCE	Yes	448	448
10/10/2020 12:09	Abandoned Vehicle	2020-00006718	256 NE ELDER PL	EARLY, VINCE	Yes	414	414
Total Incidents for 10/10/2020 : 2							
10/10/2020 12:15	Traffic Stop	2020-00006719	THE DALLES MILITARY RD / SE MYRA RD	,	No	414	414
Total Incidents for 10/10/2020 : 1							
10/10/2020 15:23	Premises Check	2020-00006720	1700 SE MEADOWBROOK BLVD	,	No	415	415
Total Incidents for 10/10/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/10/2020 16:03	Paper Service	2020-00006721	17 N COLLEGE AVE 2	,	No		
Total Incidents for 10/10/2020 : 1							
10/10/2020 16:16	Theft	2020-00006722	214 SE 11TH ST	SCHNIDER, ALAINA	No	415	415
Total Incidents for 10/10/2020 : 1							
10/10/2020 17:44	Traffic Stop	2020-00006723	SE 4TH ST / S COLLEGE AVE	,	No	415	415
Total Incidents for 10/10/2020 : 1							
10/10/2020 17:45	Violation of Court Order	2020-00006724	221 NE BIRCH AVE 4	MARKS, DESTINY	No	415	415
Total Incidents for 10/10/2020 : 1							
10/10/2020 18:29	Shoplifting	2020-00006725	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	415	415
Total Incidents for 10/10/2020 : 1							
10/10/2020 18:45	Information Report	2020-00006727	623 S COLLEGE AVE	REFUSED, FEM	No	407	407
Total Incidents for 10/10/2020 : 1							
10/10/2020 19:10	Premises Check	2020-00006726	1100 NE C ST	BEEBE, PRESTON	No	407	407
Total Incidents for 10/10/2020 : 1							
10/10/2020 20:15	Premises Check	2020-00006728	1605 SE MEADOWBROOK BLVD	,	No	415	415
Total Incidents for 10/10/2020 : 1							
10/10/2020 20:26	Follow Up	2020-00006729	1700 SE MEADOWBROOK BLVD	,	No	415	415
Total Incidents for 10/10/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/10/2020 21:54	Citizen Contact	2020-00006730	801 SE LARCH AVE	,	No	415	415
Total Incidents for 10/10/2020 : 1							
10/10/2020 23:12	Traffic Stop	2020-00006731	SE 12TH ST / SE SKY AVE	,	No	407	407
Total Incidents for 10/10/2020 : 1							
10/11/2020 00:40	Citizen Contact	2020-00006732	757 SE MYRA RD	,	No	407	407
Total Incidents for 10/11/2020 : 1							
10/11/2020 10:21	Alarm	2020-00006733	1205 S COLLEGE AVE	, 14	No	414	414
Total Incidents for 10/11/2020 : 1							
10/11/2020 12:55	Animal Call	2020-00006734	309 NE ASH AVE	CC, MALE	No	414	414
Total Incidents for 10/11/2020 : 1							
10/11/2020 13:34	Paper Service	2020-00006735	611 SW BADE AVE	,	No	414	414
Total Incidents for 10/11/2020 : 1							
10/11/2020 15:23	Theft	2020-00006736	1110 S COLLEGE AVE	JESSUP, PAUL	No	415	415
10/11/2020 15:23	Theft	2020-00006736	1110 S COLLEGE AVE	JESSUP, PAUL	No	414	414
Total Incidents for 10/11/2020 : 2							
10/11/2020 15:49	Premises Check	2020-00006737	1700 SE MEADOWBROOK BLVD	,	No	415	415
Total Incidents for 10/11/2020 : 1							
10/11/2020 16:09	Follow Up	2020-00006738	619 S COLLEGE AVE	,	No	412	412
Total Incidents for 10/11/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/11/2020 17:06	Suspicious Activity	2020-00006739	115 SW 9TH ST 4	TULL, TIFFANY	No	415	415
10/11/2020 17:06	Suspicious Activity	2020-00006739	115 SW 9TH ST 4	TULL, TIFFANY	No	412	412
Total Incidents for 10/11/2020 : 2							
10/11/2020 17:22	Accident Non Injury	2020-00006740	11 SE PEPPERIDGE PL	ESLINGER, DIANE	Yes	415	415
10/11/2020 17:22	Accident Non Injury	2020-00006740	11 SE PEPPERIDGE PL	ESLINGER, DIANE	Yes	412	412
Total Incidents for 10/11/2020 : 2							
10/11/2020 18:58	Premises Check	2020-00006741	1100 NE C ST	BEEBE, PRESTON	No	415	415
Total Incidents for 10/11/2020 : 1							
10/11/2020 20:15	Burglary	2020-00006742	115 SW 9TH ST 4	TULL, JONAH	No	415	415
10/11/2020 20:15	Burglary	2020-00006742	115 SW 9TH ST 4	TULL, JONAH	No	407	407
Total Incidents for 10/11/2020 : 2							
10/11/2020 20:35	Domestic Problem	2020-00006743	416 SW 4TH ST 1	KEY, BRITTANY RENEE	No	415	415
10/11/2020 20:35	Domestic Problem	2020-00006743	416 SW 4TH ST 1	KEY, BRITTANY RENEE	No	412	412
10/11/2020 20:35	Domestic Problem	2020-00006743	416 SW 4TH ST 1	KEY, BRITTANY RENEE	No	407	407
Total Incidents for 10/11/2020 : 3							
10/11/2020 20:56	Phone Message	2020-00006744	416 SW 4TH ST 1	GARRETT, LEVI	No	412	412
Total Incidents for 10/11/2020 : 1							
10/11/2020 21:53	Suspicious Activity	2020-00006745	SW DAVIS AVE / SW 6TH ST	BISSELL, LEIF	No	415	415
10/11/2020 21:53	Suspicious Activity	2020-00006745	SW DAVIS AVE / SW 6TH ST	BISSELL, LEIF	No	412	412
10/11/2020 21:53	Suspicious Activity	2020-00006745	SW DAVIS AVE / SW 6TH ST	BISSELL, LEIF	No	407	407
Total Incidents for 10/11/2020 : 3							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/11/2020 21:55	Threats	2020-00006746	416 SW 4TH ST 1	KEY, BRITTANY	No	412	412
Total Incidents for 10/11/2020 : 1							
10/11/2020 22:49	Disturbance	2020-00006747	710 S COLLEGE AVE F	THOMPSON, ELI	No	415	415
10/11/2020 22:49	Disturbance	2020-00006747	710 S COLLEGE AVE F	THOMPSON, ELI	No	407	407
Total Incidents for 10/11/2020 : 2							
10/12/2020 00:27	Traffic Stop	2020-00006748	W MAPLE ST / CHASE AVE	WWPD, 222	Yes	412	412
Total Incidents for 10/12/2020 : 1							
10/12/2020 00:53	Traffic Stop	2020-00006749	S COLLEGE AVE / SW 4TH ST	,	No	412	412
Total Incidents for 10/12/2020 : 1							
10/12/2020 01:51	Alarm	2020-00006750	795 SE SYDNEE LN	ELECTRIC, WW	No	407	407
Total Incidents for 10/12/2020 : 1							
10/12/2020 03:29	Suspicious Activity	2020-00006751	971 SE SCENIC VIEW DR	STEVINSON, SEAN	No	407	407
Total Incidents for 10/12/2020 : 1							
10/12/2020 05:23	Public Works	2020-00006752	SE LARCH AVE / E WHITMAN DR	DECCIO, PAM	No	407	407
Total Incidents for 10/12/2020 : 1							
10/12/2020 11:08	Traffic Stop	2020-00006753	S COLLEGE AVE / SE LAMPERTI ST	,	Yes	414	414
Total Incidents for 10/12/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/12/2020 14:35	Welfare Check	2020-00006754	SE DATE AVE / SE 12TH ST	MCMANN, AMY	No	416	416
10/12/2020 14:35	Welfare Check	2020-00006754	SE DATE AVE / SE 12TH ST	MCMANN, AMY	No	415	415
10/12/2020 14:35	Welfare Check	2020-00006754	SE DATE AVE / SE 12TH ST	MCMANN, AMY	No	414	414
Total Incidents for 10/12/2020 : 3							
10/12/2020 14:37	Fraud	2020-00006755	308 SE 11TH ST	TREADWAY, BRENDA	No	414	414
Total Incidents for 10/12/2020 : 1							
10/12/2020 15:37	Animal Found	2020-00006757	230 W WHITMAN DR	MANNING, LJ	No		
Total Incidents for 10/12/2020 : 1							
10/12/2020 16:33	Premises Check	2020-00006756	1700 SE MEADOWBROOK BLVD	,	No	415	415
Total Incidents for 10/12/2020 : 1							
10/12/2020 19:33	Traffic Stop	2020-00006758	LAST CHANCE RD / MISSION RD	,	No	407	407
Total Incidents for 10/12/2020 : 1							
10/12/2020 21:07	Premises Check	2020-00006759	1700 SE MEADOWBROOK BLVD	,	No	415	415
10/12/2020 21:07	Premises Check	2020-00006759	1700 SE MEADOWBROOK BLVD	,	No	407	407
Total Incidents for 10/12/2020 : 2							
10/12/2020 21:14	Shoplifting	2020-00006760	1700 SE MEADOWBROOK BLVD	,	Yes	415	415
10/12/2020 21:14	Shoplifting	2020-00006760	1700 SE MEADOWBROOK BLVD	,	Yes	407	407
Total Incidents for 10/12/2020 : 2							
10/12/2020 22:12	Suspicious Activity	2020-00006761	710 S COLLEGE AVE A	NUNN, TINA	No	415	415
Total Incidents for 10/12/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/12/2020 23:34	Unwanted Person	2020-00006762	1200 SE BROADWAY AVE E	ALLEN, PIXIE	No	415	415
10/12/2020 23:34	Unwanted Person	2020-00006762	1200 SE BROADWAY AVE E	ALLEN, PIXIE	No	407	407
Total Incidents for 10/12/2020 : 2							
10/12/2020 23:46	Disturbance	2020-00006763	401 SE 3RD ST A	VARGAS, ADRIAN	No	415	415
Total Incidents for 10/12/2020 : 1							
10/13/2020 00:09	Suicide Threats	2020-00006764	115 SW 9TH ST	TULL, JONAH	No	407	407
Total Incidents for 10/13/2020 : 1							
10/13/2020 07:55	Vehicle Prowl	2020-00006766	23 NW B ST	LINDSTROM, ALEXANDER	Yes	414	414
Total Incidents for 10/13/2020 : 1							
10/13/2020 07:56	Alarm	2020-00006765	1571 W ROSE ST	#7BE, OPT	No	414	414
10/13/2020 07:56	Alarm	2020-00006765	1571 W ROSE ST	#7BE, OPT	No	409	409
Total Incidents for 10/13/2020 : 2							
10/13/2020 10:34	Unwanted Person	2020-00006767	359 SW 12TH ST	MAIURI, MIKE	No	414	414
10/13/2020 10:34	Unwanted Person	2020-00006767	359 SW 12TH ST	MAIURI, MIKE	No	409	409
Total Incidents for 10/13/2020 : 2							
10/13/2020 10:57	Traffic Stop	2020-00006768	1755 S COLLEGE AVE	,	No	414	414
Total Incidents for 10/13/2020 : 1							
10/13/2020 11:50	Citizen Contact	2020-00006769	165 FARMLAND RD	CPPD 408,	No	408	408
Total Incidents for 10/13/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/13/2020 12:34	Unwanted Person	2020-00006770	19 NE C ST	WADE, AMBER	No	414	414
10/13/2020 12:34	Unwanted Person	2020-00006770	19 NE C ST	WADE, AMBER	No	409	409
10/13/2020 12:34	Unwanted Person	2020-00006770	19 NE C ST	WADE, AMBER	No	401	401
Total Incidents for 10/13/2020 : 3							
10/13/2020 12:45	Fraud	2020-00006771	256 NE ELDER PL 2	EARLY, VINCENT	Yes	409	409
Total Incidents for 10/13/2020 : 1							
10/13/2020 13:54	Assist	2020-00006772	1735 SE MEADOWBROOK BLVD	,	No	414	414
Total Incidents for 10/13/2020 : 1							
10/13/2020 15:38	Premises Check	2020-00006773	1100 NE C ST	,	No	406	406
Total Incidents for 10/13/2020 : 1							
10/13/2020 15:51	Premises Check	2020-00006774	1700 SE MEADOWBROOK BLVD	,	No	415	415
Total Incidents for 10/13/2020 : 1							
10/13/2020 16:28	Suspicious Activity	2020-00006776	NW EVANS AVE / W WHITMAN DR	LAVIGNE, JANELLE	No	415	415
10/13/2020 16:28	Suspicious Activity	2020-00006776	NW EVANS AVE / W WHITMAN DR	LAVIGNE, JANELLE	No	406	406
Total Incidents for 10/13/2020 : 2							
10/13/2020 16:29	Found Property	2020-00006775	SE 12TH ST / SE MYRA RD	SWENA, ZACH	No	415	415
10/13/2020 16:29	Found Property	2020-00006775	SE 12TH ST / SE MYRA RD	SWENA, ZACH	No	412	412
Total Incidents for 10/13/2020 : 2							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/13/2020 17:07	Premises Check	2020-00006777	1700 SE MEADOWBROOK BLVD	,	No	416	416
10/13/2020 17:07	Premises Check	2020-00006777	1700 SE MEADOWBROOK BLVD	,	No	406	406
Total Incidents for 10/13/2020 : 2							
10/13/2020 18:13	Unwanted Person	2020-00006778	733 SE BEDFORD LOOP	LOVATO, JOANNA	No	416	416
10/13/2020 18:13	Unwanted Person	2020-00006778	733 SE BEDFORD LOOP	LOVATO, JOANNA	No	415	415
10/13/2020 18:13	Unwanted Person	2020-00006778	733 SE BEDFORD LOOP	LOVATO, JOANNA	No	406	406
Total Incidents for 10/13/2020 : 3							
10/13/2020 18:18	Suspicious Activity	2020-00006779	SE 8TH ST / S COLLEGE AVE	ANDIAMO, TORI	No	415	415
10/13/2020 18:18	Suspicious Activity	2020-00006779	SE 8TH ST / S COLLEGE AVE	ANDIAMO, TORI	No	406	406
10/13/2020 18:18	Suspicious Activity	2020-00006779	SE 8TH ST / S COLLEGE AVE	ANDIAMO, TORI	No	412	412
10/13/2020 18:18	Suspicious Activity	2020-00006779	SE 8TH ST / S COLLEGE AVE	ANDIAMO, TORI	No	401	401
Total Incidents for 10/13/2020 : 4							
10/13/2020 18:36	Premises Check	2020-00006780	1100 NE C ST	,	No	416	416
Total Incidents for 10/13/2020 : 1							
10/13/2020 18:55	Traffic Stop	2020-00006781	1700 SE MEADOWBROOK BLVD	,	No	416	416
10/13/2020 18:55	Traffic Stop	2020-00006781	1700 SE MEADOWBROOK BLVD	,	No	410	410
Total Incidents for 10/13/2020 : 2							
10/13/2020 19:31	Citizen Contact	2020-00006782	SE MEADOWBROOK BLVD / S HWY 125	,	No	406	406
Total Incidents for 10/13/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/13/2020 20:33	Citizen Contact	2020-00006783	625 S COLLEGE AVE	,	No	416	416
10/13/2020 20:33	Citizen Contact	2020-00006783	625 S COLLEGE AVE	,	No	406	406
10/13/2020 20:33	Citizen Contact	2020-00006783	625 S COLLEGE AVE	,	No	410	410
Total Incidents for 10/13/2020 : 3							
10/13/2020 20:57	Traffic Stop	2020-00006784	N COLLEGE AVE / NE C ST	,	No	416	416
10/13/2020 20:57	Traffic Stop	2020-00006784	N COLLEGE AVE / NE C ST	,	No	415	415
Total Incidents for 10/13/2020 : 2							
10/13/2020 21:01	Traffic Stop	2020-00006785	46.0540707910000000 - 118.3721894500000000	,	No	406	406
Total Incidents for 10/13/2020 : 1							
10/13/2020 21:09	Traffic Stop	2020-00006786	N COLLEGE AVE / NE C ST	,	No	416	416
10/13/2020 21:09	Traffic Stop	2020-00006786	N COLLEGE AVE / NE C ST	,	No	412	412
Total Incidents for 10/13/2020 : 2							
10/13/2020 21:15	Premises Check	2020-00006787	1700 SE MEADOWBROOK BLVD	,	No	415	415
Total Incidents for 10/13/2020 : 1							
10/13/2020 21:18	Unwanted Person	2020-00006788	734 SE BEDFORD LOOP	LOPEZ, AMBER	No	416	416
10/13/2020 21:18	Unwanted Person	2020-00006788	734 SE BEDFORD LOOP	LOPEZ, AMBER	No	410	410
10/13/2020 21:18	Unwanted Person	2020-00006788	734 SE BEDFORD LOOP	LOPEZ, AMBER	No	407	407
Total Incidents for 10/13/2020 : 3							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/13/2020 21:32	Domestic Physical	2020-00006790	304 SE 12TH ST	PALMER PAGE, CLAIRE	No	416	416
10/13/2020 21:32	Domestic Physical	2020-00006790	304 SE 12TH ST	PALMER PAGE, CLAIRE	No	415	415
10/13/2020 21:32	Domestic Physical	2020-00006790	304 SE 12TH ST	PALMER PAGE, CLAIRE	No	412	412
10/13/2020 21:32	Domestic Physical	2020-00006790	304 SE 12TH ST	PALMER PAGE, CLAIRE	No	410	410
Total Incidents for 10/13/2020 : 4							
10/13/2020 21:33	Traffic Stop	2020-00006789	S 9TH AVE / W ALDER ST	WWPD, 231	Yes	406	406
Total Incidents for 10/13/2020 : 1							
10/13/2020 21:34	Assist	2020-00006791	1117 S COLLEGE AVE	ENKO, VANESSA	Yes	416	416
10/13/2020 21:34	Assist	2020-00006791	1117 S COLLEGE AVE	ENKO, VANESSA	Yes	410	410
Total Incidents for 10/13/2020 : 2							
10/13/2020 23:10	Suspicious Activity	2020-00006792	217 NW LAURELLA LN	PONCE-DELEON, ANTONIO	No	415	415
10/13/2020 23:10	Suspicious Activity	2020-00006792	217 NW LAURELLA LN	PONCE-DELEON, ANTONIO	No	406	406
Total Incidents for 10/13/2020 : 2							
10/14/2020 00:13	Traffic Stop	2020-00006793	46.0542018490000000 - 118.3671483040000000	,	No	412	412
Total Incidents for 10/14/2020 : 1							
10/14/2020 00:55	Traffic Stop	2020-00006794	S COLLEGE AVE / SE 12TH ST	,	No	412	412
10/14/2020 00:55	Traffic Stop	2020-00006794	S COLLEGE AVE / SE 12TH ST	,	No	410	410
Total Incidents for 10/14/2020 : 2							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/14/2020 01:41	911 Call	2020-00006795	115 SE 8TH ST	STRAMPHER, SANDEE	No	416	416
10/14/2020 01:41	911 Call	2020-00006795	115 SE 8TH ST	STRAMPHER, SANDEE	No	410	410
10/14/2020 01:41	911 Call	2020-00006795	115 SE 8TH ST	STRAMPHER, SANDEE	No	407	407
Total Incidents for 10/14/2020 : 3							
10/14/2020 03:55	Domestic Problem	2020-00006796	304 SE 12TH ST	PALMER PAIGE, CLAIRE	No	410	410
10/14/2020 03:55	Domestic Problem	2020-00006796	304 SE 12TH ST	PALMER PAIGE, CLAIRE	No	407	407
Total Incidents for 10/14/2020 : 2							
10/14/2020 06:07	Accident Hit and Run	2020-00006797	SE 6TH ST / SE ELM AVE	BURT, RHENA	Yes	409	409
Total Incidents for 10/14/2020 : 1							
10/14/2020 06:51	Suspicious Activity	2020-00006798	611 SE 4TH ST	VIVIAN, ERIC	No	409	409
Total Incidents for 10/14/2020 : 1							
10/14/2020 07:37	Traffic Call	2020-00006799	SE NEWGATE DR / SE 12TH ST	ERDLEY, LARRY	No	408	408
Total Incidents for 10/14/2020 : 1							
10/14/2020 07:58	Citizen Contact	2020-00006800	255 SE LARCH AVE	,	No	408	408
Total Incidents for 10/14/2020 : 1							
10/14/2020 08:14	Alarm	2020-00006801	795 SE SYDNEE LN	CC, JORDAN	No	409	409
10/14/2020 08:14	Alarm	2020-00006801	795 SE SYDNEE LN	CC, JORDAN	No	408	408
Total Incidents for 10/14/2020 : 2							
10/14/2020 09:20	Citizen Contact	2020-00006802	729 S COLLEGE AVE	,	No	409	409
10/14/2020 09:20	Citizen Contact	2020-00006802	729 S COLLEGE AVE	,	No	408	408
Total Incidents for 10/14/2020 : 2							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/14/2020 09:39	Traffic Call	2020-00006803	1700 SE MEADOWBROOK BLVD	WOLFENBARGER, NICHOLAS	No	409	409
Total Incidents for 10/14/2020 : 1							
10/14/2020 09:39	Narcotics Call	2020-00006804	1250 SE COMMERCIAL DR	KUHLM, MELISSA	No	409	409
10/14/2020 09:39	Narcotics Call	2020-00006804	1250 SE COMMERCIAL DR	KUHLM, MELISSA	No	408	408
Total Incidents for 10/14/2020 : 2							
10/14/2020 10:21	Shoplifting	2020-00006805	1700 SE MEADOWBROOK BLVD	BROOKS, KRISTINE	Yes	CPPD	
10/14/2020 10:21	Shoplifting	2020-00006805	1700 SE MEADOWBROOK BLVD	BROOKS, KRISTINE	Yes	409	409
10/14/2020 10:21	Shoplifting	2020-00006805	1700 SE MEADOWBROOK BLVD	BROOKS, KRISTINE	Yes	408	408
Total Incidents for 10/14/2020 : 3							
10/14/2020 12:46	Domestic Problem	2020-00006806	304 SE 12TH ST	PALER-PAGE, CLAIR	Yes	409	409
10/14/2020 12:46	Domestic Problem	2020-00006806	304 SE 12TH ST	PALER-PAGE, CLAIR	Yes	408	408
Total Incidents for 10/14/2020 : 2							
10/14/2020 12:57	Theft Motor Vehicle	2020-00006807	201 SW 1ST ST	DICKENSON, BRETT a	No	406	406
10/14/2020 12:57	Theft Motor Vehicle	2020-00006807	201 SW 1ST ST	DICKENSON, BRETT a	No	CPPD	
10/14/2020 12:57	Theft Motor Vehicle	2020-00006807	201 SW 1ST ST	DICKENSON, BRETT a	No	409	409
10/14/2020 12:57	Theft Motor Vehicle	2020-00006807	201 SW 1ST ST	DICKENSON, BRETT a	No	402	402
Total Incidents for 10/14/2020 : 4							
10/14/2020 13:41	Parking Complaint	2020-00006808	105 SW 8TH ST	,	No	448	448
Total Incidents for 10/14/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/14/2020 14:08	Parking Complaint	2020-00006809	121 SE SUNNY DR	,	No	448	448
Total Incidents for 10/14/2020 : 1							
10/14/2020 14:16	Parking Complaint	2020-00006810	227 SE 11TH ST	,	No	448	448
Total Incidents for 10/14/2020 : 1							
10/14/2020 14:24	Parking Complaint	2020-00006811	1100 SE BIRCH AVE	,	No	448	448
Total Incidents for 10/14/2020 : 1							
10/14/2020 16:20	Assist	2020-00006812	1250 SE COMMERCIAL DR	SPEICH, CAITLIN	No	406	406
Total Incidents for 10/14/2020 : 1							
10/14/2020 16:41	Threats	2020-00006813	304 SE 12TH ST	PALER-PAGE, CLAIRE	No	416	416
Total Incidents for 10/14/2020 : 1							
10/14/2020 17:06	Coroner Call Out	2020-00006814	420 SE MYRA RD	BRANDENBURG, TIM	No		
Total Incidents for 10/14/2020 : 1							
10/14/2020 17:15	Threats	2020-00006815	1250 SE COMMERCIAL DR	,	No	406	406
Total Incidents for 10/14/2020 : 1							
10/14/2020 17:30	Welfare Check	2020-00006816	122 E CHERRY ST	KASENGA, SCOTT	Yes	416	416
10/14/2020 17:30	Welfare Check	2020-00006816	122 E CHERRY ST	KASENGA, SCOTT	Yes	408	408
Total Incidents for 10/14/2020 : 2							
10/14/2020 19:07	Premises Check	2020-00006817	1700 SE MEADOWBROOK BLVD	,	No	416	416
10/14/2020 19:07	Premises Check	2020-00006817	1700 SE MEADOWBROOK BLVD	,	No	406	406
Total Incidents for 10/14/2020 : 2							

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10/14/2020 19:31	Premises Check	2020-00006818	1100 NE C ST	,	No	416	416
10/14/2020 19:31	Premises Check	2020-00006818	1100 NE C ST	,	No	406	406
Total Incidents for 10/14/2020 : 2							
10/14/2020 19:32	Suspicious Activity	2020-00006819	629 SE BIRCH AVE	ALLEN, DOROTHY	No	416	416
10/14/2020 19:32	Suspicious Activity	2020-00006819	629 SE BIRCH AVE	ALLEN, DOROTHY	No	406	406
Total Incidents for 10/14/2020 : 2							
10/14/2020 20:31	Traffic Stop	2020-00006820	SE 12TH ST / SE LARCH AVE	,	No	410	410
Total Incidents for 10/14/2020 : 1							
10/14/2020 21:43	Assist	2020-00006821	S HWY 125 / SE COMMERCIAL DR	,	No		
Total Incidents for 10/14/2020 : 1							
10/14/2020 21:56	Citizen Contact	2020-00006822	801 SE LARCH AVE	,	No	416	416
10/14/2020 21:56	Citizen Contact	2020-00006822	801 SE LARCH AVE	,	No	406	406
Total Incidents for 10/14/2020 : 2							
10/14/2020 23:32	Traffic Stop	2020-00006823	S HWY 125 / FARMLAND RD	,	No	406	406
10/14/2020 23:32	Traffic Stop	2020-00006823	S HWY 125 / FARMLAND RD	,	No	410	410
Total Incidents for 10/14/2020 : 2							
10/15/2020 06:53	Assist	2020-00006824	SE STANFORD PL / SE BELMONT PL	UTILITY NOTIFICATION,	No		
Total Incidents for 10/15/2020 : 1							
10/15/2020 08:20	Parking Complaint	2020-00006825	112 SW DAVIS AVE	,	No	448	448
Total Incidents for 10/15/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/15/2020 08:28	Traffic Call	2020-00006826	SE LARCH AVE / SE SCENIC VIEW DR	BLOOM, BILL	No	409	409
Total Incidents for 10/15/2020 : 1							
10/15/2020 08:33	Parking Complaint	2020-00006827	650 SW 2ND ST	,	No	448	448
Total Incidents for 10/15/2020 : 1							
10/15/2020 10:01	Assist	2020-00006828	512 NE TROUTDALE AVE	,	No	411	411
Total Incidents for 10/15/2020 : 1							
10/15/2020 10:44	Follow Up	2020-00006829	1700 SE MEADOWBROOK BLVD	,	No	409	409
Total Incidents for 10/15/2020 : 1							
10/15/2020 12:58	Citizen Contact	2020-00006830	856 SE BIRCH AVE	,	No	409	409
Total Incidents for 10/15/2020 : 1							
10/15/2020 13:21	Assist	2020-00006831	720 S COLLEGE AVE J	HANAFIN, KEN	No	448	448
Total Incidents for 10/15/2020 : 1							
10/15/2020 13:28	Traffic Stop	2020-00006832	1700 SE MEADOWBROOK BLVD	,	No		
Total Incidents for 10/15/2020 : 1							
10/15/2020 15:07	Lost Property	2020-00006833	1700 SE MEADOWBROOK BLVD	CAIN, JEFFERY	No	406	406
Total Incidents for 10/15/2020 : 1							
10/15/2020 15:14	Paper Service	2020-00006834	320 NE C ST #A	,	No		
Total Incidents for 10/15/2020 : 1							

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10/15/2020 16:05	Extra Patrol	2020-00006835	601 SE 6TH ST	MILLER, JENNIFER	No	406	406
Total Incidents for 10/15/2020 : 1							
10/15/2020 16:13	Premises Check	2020-00006836	1700 SE MEADOWBROOK BLVD	,	No	406	406
Total Incidents for 10/15/2020 : 1							
10/15/2020 17:06	Violation of Court Order	2020-00006838	335 N COLLEGE AVE	ALLEN, CODY	No	416	416
10/15/2020 17:06	Violation of Court Order	2020-00006838	335 N COLLEGE AVE	ALLEN, CODY	No	406	406
Total Incidents for 10/15/2020 : 2							
10/15/2020 17:08	Premises Check	2020-00006837	1100 NE C ST	,	No	416	416
10/15/2020 17:08	Premises Check	2020-00006837	1100 NE C ST	,	No	406	406
Total Incidents for 10/15/2020 : 2							
10/15/2020 20:47	Premises Check	2020-00006839	1700 SE MEADOWBROOK BLVD	,	No	416	416
Total Incidents for 10/15/2020 : 1							
10/15/2020 21:37	Suspicious Activity	2020-00006840	1755 S COLLEGE AVE	GUERRA, MINDI	No	406	406
10/15/2020 21:37	Suspicious Activity	2020-00006840	1755 S COLLEGE AVE	GUERRA, MINDI	No	410	410
Total Incidents for 10/15/2020 : 2							
10/15/2020 22:18	Threats	2020-00006841	1020 SW PUFF LN A	MAURER, WHITNEY	Yes	416	416
10/15/2020 22:18	Threats	2020-00006841	1020 SW PUFF LN A	MAURER, WHITNEY	Yes	406	406
10/15/2020 22:18	Threats	2020-00006841	1020 SW PUFF LN A	MAURER, WHITNEY	Yes	410	410
Total Incidents for 10/15/2020 : 3							

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College Place Police Dept
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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/16/2020 08:28	Abandoned Vehicle	2020-00006842	112 SW DAVIS AVE	, 448	No	448	448
Total Incidents for 10/16/2020 : 1							
10/16/2020 09:58	Citizen Contact	2020-00006843	801 SE LARCH AVE	,	No	409	409
Total Incidents for 10/16/2020 : 1							
10/16/2020 11:26	Phone Message	2020-00006844	720 S COLLEGE AVE	HANAFIN, KEN	No	448	448
10/16/2020 11:26	Phone Message	2020-00006844	720 S COLLEGE AVE	HANAFIN, KEN	No	409	409
Total Incidents for 10/16/2020 : 2							
10/16/2020 12:39	Attempt to Locate	2020-00006846	1460 THE DALLES MILITARY RD	KING, CHARLOTTE	Yes	409	409
Total Incidents for 10/16/2020 : 1							
10/16/2020 12:47	Malicious Mischief	2020-00006845	206 W CHERRY ST	MELE, BRIAN	Yes	435	
Total Incidents for 10/16/2020 : 1							
10/16/2020 13:17	Fraud	2020-00006850	115 SW 9TH ST 4	FREEMAN, TIFFANY	No	406	406
Total Incidents for 10/16/2020 : 1							
10/16/2020 13:30	Animal Call	2020-00006847	915 S COLLEGE AVE	,	No	448	448
Total Incidents for 10/16/2020 : 1							
10/16/2020 14:16	Child Neglect	2020-00006848	1347 SW 4TH ST	PELLICER, ANDIE	No	406	406
Total Incidents for 10/16/2020 : 1							
10/16/2020 14:48	Suspicious Activity	2020-00006849	S COLLEGE AVE / E WHITMAN DR	WALLACE, JAMIE	No	409	409
Total Incidents for 10/16/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/16/2020 15:40	Citizen Contact	2020-00006851	SW BADE AVE / SW 9TH ST	,	No	406	406
Total Incidents for 10/16/2020 : 1							
10/16/2020 15:47	Animal Call	2020-00006852	25 S COLLEGE AVE	, DARREL	No	448	448
Total Incidents for 10/16/2020 : 1							
10/16/2020 17:10	Premises Check	2020-00006853	1100 NE C ST	,	No	406	406
Total Incidents for 10/16/2020 : 1							
10/16/2020 17:37	Premises Check	2020-00006854	1700 SE MEADOWBROOK BLVD	,	No	406	406
Total Incidents for 10/16/2020 : 1							
10/16/2020 20:45	Traffic Call	2020-00006855	N COLLEGE AVE / NE ROSE ST	KING, SAMARA	No	410	410
Total Incidents for 10/16/2020 : 1							
10/16/2020 21:45	Animal Lost	2020-00006856	408 SE 3RD ST	, MARIANO	No	406	406
Total Incidents for 10/16/2020 : 1							
10/17/2020 02:04	Traffic Stop	2020-00006857	S COLLEGE AVE / SE 9TH ST	,	No	410	410
Total Incidents for 10/17/2020 : 1							
10/17/2020 03:41	Traffic Stop	2020-00006858	303 SE HIGHLAND PARK DR	,	Yes	410	410
10/17/2020 03:41	Traffic Stop	2020-00006858	303 SE HIGHLAND PARK DR	,	Yes	431	431
Total Incidents for 10/17/2020 : 2							
10/17/2020 06:34	Attempt to Locate	2020-00006859	27 N 2ND AVE	BOARDMAN PD,	No	CPPD	
Total Incidents for 10/17/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/17/2020 08:43	Citizen Contact	2020-00006860	1100 NE C ST	,	No	401	401
Total Incidents for 10/17/2020 : 1							
10/17/2020 11:00	Paper Service	2020-00006861	850 NE MAKIAH CT	,	No		
Total Incidents for 10/17/2020 : 1							
10/17/2020 11:10	Citizen Contact	2020-00006862	625 S COLLEGE AVE	VASTENOW, ROBERT	No	401	401
Total Incidents for 10/17/2020 : 1							
10/17/2020 11:14	Address Verification	2020-00006863	201 SE 12TH ST	,	No		
Total Incidents for 10/17/2020 : 1							
10/17/2020 12:21	Fraud	2020-00006864	710 S COLLEGE AVE A	NUNN, TINA	Yes	401	401
Total Incidents for 10/17/2020 : 1							
10/17/2020 15:44	Trespass	2020-00006865	1700 SE MEADOWBROOK BLVD	MILLS, DERRICK	Yes	412	412
10/17/2020 15:44	Trespass	2020-00006865	1700 SE MEADOWBROOK BLVD	MILLS, DERRICK	Yes	401	401
Total Incidents for 10/17/2020 : 2							
10/17/2020 16:03	Traffic Stop	2020-00006866	1100 NE C ST	,	No		
Total Incidents for 10/17/2020 : 1							
10/17/2020 16:23	Violation of Court Order	2020-00006867	67 RIMA LN	ALLEN, CODY	No	412	412
Total Incidents for 10/17/2020 : 1							
10/17/2020 19:05	Premises Check	2020-00006868	1100 NE C ST	,	No	412	412
Total Incidents for 10/17/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/17/2020 19:16	Premises Check	2020-00006869	1700 SE MEADOWBROOK BLVD	,	No	412	412
Total Incidents for 10/17/2020 : 1							
10/17/2020 19:35	Phone Message	2020-00006870	221 NE BIRCH AVE 4	PEDDICORD, ANDREW RYAN	Yes	412	412
Total Incidents for 10/17/2020 : 1							
10/17/2020 20:55	Traffic Stop	2020-00006871	W WHITMAN DR / N COLLEGE AVE	,	No	407	407
Total Incidents for 10/17/2020 : 1							
10/17/2020 22:30	Traffic Stop	2020-00006872	NE ASH AVE / NE ROSE ST	,	No	412	412
10/17/2020 22:30	Traffic Stop	2020-00006872	NE ASH AVE / NE ROSE ST	,	No	407	407
Total Incidents for 10/17/2020 : 2							
10/17/2020 22:41	Traffic Stop	2020-00006873	SE 4TH ST / S COLLEGE AVE	,	No	412	412
Total Incidents for 10/17/2020 : 1							
10/18/2020 00:43	Citizen Contact	2020-00006874	801 SE LARCH AVE	,	No	407	407
Total Incidents for 10/18/2020 : 1							
10/18/2020 02:07	Accident Unknown Injury	2020-00006875	WALLULA AVE / NE ROSE ST	FEEKS, TYLENE	No	407	407
Total Incidents for 10/18/2020 : 1							
10/18/2020 10:18	Child Neglect	2020-00006876	231 SE VALLEY DR	SANDERS, DEVON	No	414	414
Total Incidents for 10/18/2020 : 1							
10/18/2020 10:45	Phone Message	2020-00006877	625 S COLLEGE AVE	,	No	414	414
Total Incidents for 10/18/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/18/2020 10:57	Unknown Problem	2020-00006878	583 NW EVANS AVE 3	LANNING, SABRINA L	Yes	414	414
Total Incidents for 10/18/2020 : 1							
10/18/2020 13:37	Open Door/Window	2020-00006879	E WHITMAN DR / SE MAPLE AVE	CPPD, 414	No	414	414
Total Incidents for 10/18/2020 : 1							
10/18/2020 14:57	Accident Injury	2020-00006880	S HWY 125 / SE MEADOWBROOK BLVD	,	No	415	415
10/18/2020 14:57	Accident Injury	2020-00006880	S HWY 125 / SE MEADOWBROOK BLVD	,	No	414	414
Total Incidents for 10/18/2020 : 2							
10/18/2020 16:18	Animal Found	2020-00006882	PROSPECT AVE / S 3RD AVE	WEBB, SUE	No	412	412
Total Incidents for 10/18/2020 : 1							
10/18/2020 16:43	Premises Check	2020-00006881	1700 SE MEADOWBROOK BLVD	,	No	415	415
10/18/2020 16:43	Premises Check	2020-00006881	1700 SE MEADOWBROOK BLVD	,	No	412	412
Total Incidents for 10/18/2020 : 2							
10/18/2020 18:01	Traffic Call	2020-00006883	SE 12TH ST / SE LARCH AVE	,	No	412	412
Total Incidents for 10/18/2020 : 1							
10/18/2020 21:32	Traffic Stop	2020-00006884	S COLLEGE AVE / SE 10TH ST	,	No	407	407
Total Incidents for 10/18/2020 : 1							
10/18/2020 21:58	Shoplifting	2020-00006885	1700 SE MEADOWBROOK BLVD	, DEREK	Yes	415	415
Total Incidents for 10/18/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/18/2020 22:04	Traffic Stop	2020-00006886	1715 SE MEADOWBROOK BLVD	,	No	412	412
Total Incidents for 10/18/2020 : 1							
10/18/2020 23:55	Traffic Stop	2020-00006887	SE 3RD ST / SE LARCH AVE	,	No	412	412
Total Incidents for 10/18/2020 : 1							
10/19/2020 07:08	Accident Hit and Run	2020-00006888	637 W WHITMAN DR	MCMILLAN, JENNY	Yes	414	414
Total Incidents for 10/19/2020 : 1							
10/19/2020 07:53	Traffic Stop	2020-00006889	N COLLEGE AVE / NE A ST	,	No	414	414
Total Incidents for 10/19/2020 : 1							
10/19/2020 09:58	Information Report	2020-00006890	619 SE 6TH ST	ROSS, KAREN	No	414	414
Total Incidents for 10/19/2020 : 1							
10/19/2020 10:32	Fraud	2020-00006891	1100 NE C ST	LONGGOOD, SANDRA	No	414	414
Total Incidents for 10/19/2020 : 1							
10/19/2020 14:46	Assist	2020-00006892	219 SE 10TH ST	LACHEY, MFPD	No	415	415
Total Incidents for 10/19/2020 : 1							
10/19/2020 15:33	Animal Noise Complaint	2020-00006893	211 SE SUNNY DR	CC, M	No	414	414
Total Incidents for 10/19/2020 : 1							
10/19/2020 16:17	Abandoned Vehicle	2020-00006894	311 SE 4TH ST	COLLINS, ANDREW	No	415	415
Total Incidents for 10/19/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/19/2020 17:00	Premises Check	2020-00006895	1700 SE MEADOWBROOK BLVD	,	No	415	415
10/19/2020 17:00	Premises Check	2020-00006895	1700 SE MEADOWBROOK BLVD	,	No	412	412
Total Incidents for 10/19/2020 : 2							
10/19/2020 19:25	Citizen Contact	2020-00006896	S HWY 125 / S COLLEGE AVE	,	No	401	401
Total Incidents for 10/19/2020 : 1							
10/19/2020 20:16	Traffic Stop	2020-00006897	SE 8TH ST / SE BIRCH AVE	,	No	407	407
Total Incidents for 10/19/2020 : 1							
10/19/2020 20:25	Traffic Stop	2020-00006898	303 SE BIRCH AVE	,	No	407	407
Total Incidents for 10/19/2020 : 1							
10/19/2020 20:34	Traffic Stop	2020-00006899	SE LARCH AVE / SE 6TH ST	,	No	415	415
Total Incidents for 10/19/2020 : 1							
10/19/2020 21:34	Traffic Stop	2020-00006900	SE 3RD ST / SE LARCH AVE	,	No	415	415
10/19/2020 21:34	Traffic Stop	2020-00006900	SE 3RD ST / SE LARCH AVE	,	No	412	412
Total Incidents for 10/19/2020 : 2							
10/19/2020 21:59	Traffic Stop	2020-00006901	SE LARCH AVE / E WHITMAN DR	,	No	412	412
Total Incidents for 10/19/2020 : 1							
10/19/2020 22:08	Traffic Stop	2020-00006902	SE LARCH AVE / SE 4TH ST	,	No	412	412
Total Incidents for 10/19/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/19/2020 22:30	Traffic Stop	2020-00006903	SE LARCH AVE / SE BRENTWOOD PL	,	No	415	415
10/19/2020 22:30	Traffic Stop	2020-00006903	SE LARCH AVE / SE BRENTWOOD PL	,	No	412	412
Total Incidents for 10/19/2020 : 2							
10/19/2020 22:39	Animal Call	2020-00006904	305 NE COTTONWOOD LN	ALEXANDER, VANESSA	No	407	407
Total Incidents for 10/19/2020 : 1							
10/19/2020 22:44	Phone Message	2020-00006905	625 S COLLEGE AVE	SULLIVAN, DENNIS	No	412	412
Total Incidents for 10/19/2020 : 1							
10/19/2020 23:02	Traffic Stop	2020-00006906	SE LARCH AVE / SE TAMARACK ST	,	No	415	415
10/19/2020 23:02	Traffic Stop	2020-00006906	SE LARCH AVE / SE TAMARACK ST	,	No	412	412
Total Incidents for 10/19/2020 : 2							
10/19/2020 23:46	Traffic Stop	2020-00006907	830 NE ROSE ST	,	No	412	412
Total Incidents for 10/19/2020 : 1							
10/20/2020 05:54	Phone Message	2020-00006908	522 SE MOCKINGBIRD DR	VIXIE, GARY	No	407	407
Total Incidents for 10/20/2020 : 1							
10/20/2020 06:49	Premises Check	2020-00006909	1700 SE MEADOWBROOK BLVD	,	No	416	416
Total Incidents for 10/20/2020 : 1							
10/20/2020 08:07	Information Report	2020-00006914	130 SW SILVERSTAR LN	CC, FM301	No		
Total Incidents for 10/20/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/20/2020 08:34	Burn Complaint	2020-00006910	237 NE LARCH AVE	BAME, JESSA	Yes	416	416
10/20/2020 08:34	Burn Complaint	2020-00006910	237 NE LARCH AVE	BAME, JESSA	Yes	414	414
Total Incidents for 10/20/2020 : 2							
10/20/2020 10:05	Traffic Call	2020-00006911	WALLULA AVE / S HUSSEY ST	LUSTER, SUZANNE	No	416	416
Total Incidents for 10/20/2020 : 1							
10/20/2020 10:23	Theft	2020-00006912	550 E WHITMAN DR 119	JOHNSON, KAREN	No	416	416
Total Incidents for 10/20/2020 : 1							
10/20/2020 10:28	Traffic Stop	2020-00006913	1200 SE 12TH ST	,	No	414	414
Total Incidents for 10/20/2020 : 1							
10/20/2020 12:35	Disturbance	2020-00006915	1430 SW GREELEY ST	NUNEZ, ARMANDO	No	416	416
10/20/2020 12:35	Disturbance	2020-00006915	1430 SW GREELEY ST	NUNEZ, ARMANDO	No	414	414
10/20/2020 12:35	Disturbance	2020-00006915	1430 SW GREELEY ST	NUNEZ, ARMANDO	No	408	408
10/20/2020 12:35	Disturbance	2020-00006915	1430 SW GREELEY ST	NUNEZ, ARMANDO	No	401	401
Total Incidents for 10/20/2020 : 4							
10/20/2020 13:32	Welfare Check	2020-00006916	321 NE LAMBERT AVE	WILLIS, TAD	No	416	416
10/20/2020 13:32	Welfare Check	2020-00006916	321 NE LAMBERT AVE	WILLIS, TAD	No	414	414
10/20/2020 13:32	Welfare Check	2020-00006916	321 NE LAMBERT AVE	WILLIS, TAD	No	408	408
Total Incidents for 10/20/2020 : 3							
10/20/2020 13:39	Unwanted Person	2020-00006918	1014 S 9TH AVE	PORTER, JENNIFER	No	414	414
Total Incidents for 10/20/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/20/2020 13:51	Assist	2020-00006917	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	No	414	414
Total Incidents for 10/20/2020 : 1							
10/20/2020 15:39	Premises Check	2020-00006919	1700 SE MEADOWBROOK BLVD	,	No	406	406
Total Incidents for 10/20/2020 : 1							
10/20/2020 16:04	Assist	2020-00006920	662 SW 1ST ST	,	No	415	415
10/20/2020 16:04	Assist	2020-00006920	662 SW 1ST ST	,	No	406	406
Total Incidents for 10/20/2020 : 2							
10/20/2020 16:57	Premises Check	2020-00006921	1700 SE MEADOWBROOK BLVD	,	No	415	415
Total Incidents for 10/20/2020 : 1							
10/20/2020 17:06	Threats	2020-00006922	1250 SE COMMERCIAL DR	DAME, HEATHER	Yes	412	412
Total Incidents for 10/20/2020 : 1							
10/20/2020 17:13	Premises Check	2020-00006923	1100 NE C ST	,	No	406	406
10/20/2020 17:13	Premises Check	2020-00006923	1100 NE C ST	,	No	402	402
Total Incidents for 10/20/2020 : 2							
10/20/2020 17:18	Custodial Interference/Problem	2020-00006924	1700 SE MEADOWBROOK BLVD	RALPH, JEFF	No	415	415
Total Incidents for 10/20/2020 : 1							
10/20/2020 17:39	Follow Up	2020-00006925	1100 NE C ST	,	No		
Total Incidents for 10/20/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/20/2020 18:22	Domestic Problem	2020-00006926	710 S COLLEGE AVE C	NUNN, TINA	No	415	415
10/20/2020 18:22	Domestic Problem	2020-00006926	710 S COLLEGE AVE C	NUNN, TINA	No	406	406
10/20/2020 18:22	Domestic Problem	2020-00006926	710 S COLLEGE AVE C	NUNN, TINA	No	412	412
Total Incidents for 10/20/2020 : 3							
10/20/2020 19:08	Traffic Stop	2020-00006927	SE MYRA RD / W POPLAR ST	,	No	406	406
10/20/2020 19:08	Traffic Stop	2020-00006927	SE MYRA RD / W POPLAR ST	,	No	410	410
Total Incidents for 10/20/2020 : 2							
10/20/2020 19:21	Traffic Stop	2020-00006928	NE C ST / NE MYRA RD	,	No	406	406
Total Incidents for 10/20/2020 : 1							
10/20/2020 19:31	Traffic Stop	2020-00006929	46.0540707910000000 - 118.3721894500000000	,	No	406	406
Total Incidents for 10/20/2020 : 1							
10/20/2020 21:11	Traffic Stop	2020-00006930	N COLLEGE AVE / W WHITMAN DR	,	No	415	415
10/20/2020 21:11	Traffic Stop	2020-00006930	N COLLEGE AVE / W WHITMAN DR	,	No	412	412
Total Incidents for 10/20/2020 : 2							
10/20/2020 21:19	Traffic Stop	2020-00006931	NE ROSE ST / NE COTTONWOOD LN	,	No	407	407
Total Incidents for 10/20/2020 : 1							
10/20/2020 22:10	Assist	2020-00006932	S HWY 125 / S COLLEGE AVE	,	No	412	412
Total Incidents for 10/20/2020 : 1							
10/20/2020 23:54	Traffic Stop	2020-00006933	46.0540707910000000 - 118.3721894500000000	,	No	412	412
Total Incidents for 10/20/2020 : 1							

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10/21/2020 00:28	Traffic Stop	2020-00006934	595 W ROSE ST	,	No	410	410
Total Incidents for 10/21/2020 : 1							
10/21/2020 00:33	Traffic Stop	2020-00006935	TAUMARSON RD / SE LARCH AVE	,	No	412	412
Total Incidents for 10/21/2020 : 1							
10/21/2020 01:48	Traffic Stop	2020-00006936	NE MYRA RD / W ROSE ST	,	No	412	412
10/21/2020 01:48	Traffic Stop	2020-00006936	NE MYRA RD / W ROSE ST	,	No	410	410
10/21/2020 01:48	Traffic Stop	2020-00006936	NE MYRA RD / W ROSE ST	,	No	407	407
Total Incidents for 10/21/2020 : 3							
10/21/2020 06:29	Traffic Call	2020-00006937	S HWY 125 / SE MEADOWBROOK BLVD	,	No	416	416
Total Incidents for 10/21/2020 : 1							
10/21/2020 06:31	Animal Lost	2020-00006938	31 NE IVY LN	MINK, TANNER	No	CPPD	
Total Incidents for 10/21/2020 : 1							
10/21/2020 08:32	Premises Check	2020-00006939	1100 NE C ST	,	No	416	416
Total Incidents for 10/21/2020 : 1							
10/21/2020 09:10	Citizen Contact	2020-00006940	SE 12TH ST / SE BROADWAY AVE	,	No	416	416
Total Incidents for 10/21/2020 : 1							
10/21/2020 09:39	Traffic Call	2020-00006941	S COLLEGE AVE / SE 4TH ST	,	No	416	416
Total Incidents for 10/21/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/21/2020 09:54	Follow Up	2020-00006942	625 S COLLEGE AVE	,	No	416	416
Total Incidents for 10/21/2020 : 1							
10/21/2020 10:29	Abandoned Vehicle	2020-00006943	205 NE ASH AVE	STYLES, KRISTIANA	No	416	416
Total Incidents for 10/21/2020 : 1							
10/21/2020 12:05	Premises Check	2020-00006944	1700 SE MEADOWBROOK BLVD	,	No	416	416
Total Incidents for 10/21/2020 : 1							
10/21/2020 12:24	Prowler	2020-00006945	110 RALSTON RD	TRUMP, MARCY	No	416	416
Total Incidents for 10/21/2020 : 1							
10/21/2020 12:59	Domestic Problem	2020-00006946	211 SW 6TH ST	KINNEY, CHRISSY	No	416	416
Total Incidents for 10/21/2020 : 1							
10/21/2020 15:12	Paper Service	2020-00006947	112 SW DAVIS AVE #3 top Unit	,	No		
Total Incidents for 10/21/2020 : 1							
10/21/2020 17:13	Theft	2020-00006948	212 SW 4TH ST	GARRETT, PATRICK	Yes	406	406
Total Incidents for 10/21/2020 : 1							
10/21/2020 17:51	Unwanted Person	2020-00006949	223 SE ROSEVILLE LN	HALL, TERRY	No	406	406
10/21/2020 17:51	Unwanted Person	2020-00006949	223 SE ROSEVILLE LN	HALL, TERRY	No	402	402
Total Incidents for 10/21/2020 : 2							
10/21/2020 19:53	Traffic Stop	2020-00006950	S HWY 125 / S COLLEGE AVE	,	No	410	410
Total Incidents for 10/21/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/21/2020 20:20	Premises Check	2020-00006951	1100 NE C ST	,	No	406	406
Total Incidents for 10/21/2020 : 1							
10/21/2020 20:40	Premises Check	2020-00006952	1700 SE MEADOWBROOK BLVD	,	No	406	406
Total Incidents for 10/21/2020 : 1							
10/21/2020 21:11	Traffic Stop	2020-00006953	S HWY 125 / OLD MILTON HWY	,	No	406	406
10/21/2020 21:11	Traffic Stop	2020-00006953	S HWY 125 / OLD MILTON HWY	,	No	410	410
10/21/2020 21:11	Traffic Stop	2020-00006953	S HWY 125 / OLD MILTON HWY	,	No	402	402
Total Incidents for 10/21/2020 : 3							
10/21/2020 22:12	Welfare Check	2020-00006954	103 1/2 SE MOUNTAIN VIEW DR	WEAVER, CARLA	No	406	406
10/21/2020 22:12	Welfare Check	2020-00006954	103 1/2 SE MOUNTAIN VIEW DR	WEAVER, CARLA	No	410	410
Total Incidents for 10/21/2020 : 2							
10/21/2020 23:22	Animal Noise Complaint	2020-00006955	617 SE 6TH ST	ROSS, BEE	No	406	406
Total Incidents for 10/21/2020 : 1							
10/22/2020 03:24	Domestic Physical	2020-00006956	101 KENWOOD ST	PARK, CHARLES	No	410	410
Total Incidents for 10/22/2020 : 1							
10/22/2020 04:28	Domestic Problem	2020-00006957	615 SE BIRCH AVE	CC, M	No	410	410
Total Incidents for 10/22/2020 : 1							
10/22/2020 09:50	Premises Check	2020-00006958	280 NE DECCIO RD	,	No	416	416
Total Incidents for 10/22/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/22/2020 10:09	Traffic Stop	2020-00006959	SE 6TH ST / SE LARCH AVE	,	No	416	416
Total Incidents for 10/22/2020 : 1							
10/22/2020 10:34	Information Report	2020-00006960	300 W ALDER ST 1	JAIL STAFF,	No	CPPD	
Total Incidents for 10/22/2020 : 1							
10/22/2020 12:19	Alarm	2020-00006961	1584 CLARENCE AVE	WW ELECTRIC,	No	416	416
Total Incidents for 10/22/2020 : 1							
10/22/2020 12:44	Welfare Check	2020-00006962	1200 SE BROADWAY AVE E	NELSON, LARRY	No	416	416
Total Incidents for 10/22/2020 : 1							
10/22/2020 14:33	Premises Check	2020-00006963	1700 SE MEADOWBROOK BLVD	,	No	406	406
Total Incidents for 10/22/2020 : 1							
10/22/2020 16:02	Premises Check	2020-00006964	1100 NE C ST	,	No	406	406
Total Incidents for 10/22/2020 : 1							
10/22/2020 16:14	Disturbance	2020-00006965	710 S COLLEGE AVE C	TEAFORD, CASEY	No	406	406
10/22/2020 16:14	Disturbance	2020-00006965	710 S COLLEGE AVE C	TEAFORD, CASEY	No	402	402
Total Incidents for 10/22/2020 : 2							
10/22/2020 16:45	Traffic Stop	2020-00006966	S COLLEGE AVE / SE 3RD ST	,	No	406	406
Total Incidents for 10/22/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/22/2020 16:49	911 Call	2020-00006967	46.0315720000000000 - 118.3833180000000000	MOBILITY, AT&T	No	406	406
10/22/2020 16:49	911 Call	2020-00006967	46.0315720000000000 - 118.3833180000000000	MOBILITY, AT&T	No	402	402
Total Incidents for 10/22/2020 : 2							
10/22/2020 18:20	Phone Message	2020-00006968	401 W POPLAR ST	, JOEL	No	406	406
10/22/2020 18:20	Phone Message	2020-00006968	401 W POPLAR ST	, JOEL	No	402	402
Total Incidents for 10/22/2020 : 2							
10/22/2020 18:37	Animal Call	2020-00006969	1605 SE MEADOWBROOK BLVD	ROSENTHAL, ROB	No	406	406
Total Incidents for 10/22/2020 : 1							
10/22/2020 18:47	Welfare Check	2020-00006970	J B GEORGE RD / PEPPERS BRIDGE RD	CRAWFORD, SIMON	Yes	406	406
Total Incidents for 10/22/2020 : 1							
10/22/2020 20:15	Traffic Stop	2020-00006971	SE BIRCH AVE / SE 11TH ST	,	No	406	406
10/22/2020 20:15	Traffic Stop	2020-00006971	SE BIRCH AVE / SE 11TH ST	,	No	410	410
Total Incidents for 10/22/2020 : 2							
10/22/2020 20:44	Assist	2020-00006972	1250 SE COMMERCIAL DR	GOODSON, SHERRI	No	406	406
10/22/2020 20:44	Assist	2020-00006972	1250 SE COMMERCIAL DR	GOODSON, SHERRI	No	410	410
10/22/2020 20:44	Assist	2020-00006972	1250 SE COMMERCIAL DR	GOODSON, SHERRI	No	402	402
Total Incidents for 10/22/2020 : 3							
10/22/2020 21:00	Violation of Court Order	2020-00006973	418 SW 4TH ST D	SEARS, BROOKE	Yes	406	406
Total Incidents for 10/22/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/22/2020 21:07	Suspicious Activity	2020-00006974	710 S COLLEGE AVE	NUNN, TINA	No	410	410
10/22/2020 21:07	Suspicious Activity	2020-00006974	710 S COLLEGE AVE	NUNN, TINA	No	402	402
Total Incidents for 10/22/2020 : 2							
10/22/2020 22:07	Accident Hit and Run	2020-00006975	258 NE DAMSON AVE	KYSER-SCHAUB, GAVIN	Yes	410	410
Total Incidents for 10/22/2020 : 1							
10/22/2020 22:18	Unwanted Person	2020-00006976	795 SE SYDNEE LN	BICKNELL, KALIJA	No	406	406
10/22/2020 22:18	Unwanted Person	2020-00006976	795 SE SYDNEE LN	BICKNELL, KALIJA	No	402	402
Total Incidents for 10/22/2020 : 2							
10/23/2020 08:49	Alarm	2020-00006977	2376 TAUMARSON RD	, SECURITAS	No	416	416
10/23/2020 08:49	Alarm	2020-00006977	2376 TAUMARSON RD	, SECURITAS	No	408	408
Total Incidents for 10/23/2020 : 2							
10/23/2020 09:02	Premises Check	2020-00006978	1700 SE MEADOWBROOK BLVD	,	No	416	416
Total Incidents for 10/23/2020 : 1							
10/23/2020 09:39	Animal Call	2020-00006979	400 SW 6TH ST BLK	PENNINGTON, TABITHA	No	448	448
Total Incidents for 10/23/2020 : 1							
10/23/2020 09:42	Found Property	2020-00006980	SE GARRISON VILLAGE WAY / SE CREEKSIDE DR	, SUSAN	No	416	416
Total Incidents for 10/23/2020 : 1							
10/23/2020 10:23	911 Call	2020-00006981	225 NE C ST	MOBILITY, AT&T	No		
Total Incidents for 10/23/2020 : 1							
10/23/2020 10:34	Premises Check	2020-00006982	1100 NE C ST	,	No	416	416
Total Incidents for 10/23/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/23/2020 11:39	Parking Complaint	2020-00006983	906 SW BADE AVE	,	No	448	448
Total Incidents for 10/23/2020 : 1							
10/23/2020 11:41	Parking Complaint	2020-00006984	17 SW 8TH ST	,	No	448	448
Total Incidents for 10/23/2020 : 1							
10/23/2020 11:55	Code Enforcement	2020-00006985	205 SW 6TH ST	,	No	448	448
Total Incidents for 10/23/2020 : 1							
10/23/2020 12:00	Follow Up	2020-00006986	662 SW 1ST ST	,	No		
Total Incidents for 10/23/2020 : 1							
10/23/2020 12:03	Suspicious Activity	2020-00006987	258 WHITMAN MISSION RD	,	No	416	416
Total Incidents for 10/23/2020 : 1							
10/23/2020 13:00	Assist	2020-00006988	1700 SE MEADOWBROOK BLVD	LOGSDON, SARA	No	416	416
Total Incidents for 10/23/2020 : 1							
10/23/2020 13:40	Traffic Call	2020-00006989	S HWY 125 / SE MYRA RD	, WSP	No	416	416
Total Incidents for 10/23/2020 : 1							
10/23/2020 15:06	Found Property	2020-00006990	1230 SE MURPHY LN	foster, john	Yes	406	406
Total Incidents for 10/23/2020 : 1							
10/23/2020 16:27	Premises Check	2020-00006991	1700 SE MEADOWBROOK BLVD	,	No	406	406
Total Incidents for 10/23/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/23/2020 16:55	Violation of Court Order	2020-00006992	418 SW 4TH ST B	SEARS, BROOK	No	406	406
Total Incidents for 10/23/2020 : 1							
10/23/2020 18:32	Premises Check	2020-00006993	1700 SE MEADOWBROOK BLVD	,	No	402	402
Total Incidents for 10/23/2020 : 1							
10/23/2020 20:05	Follow Up	2020-00006994	258 NE DAMSON AVE C	,	No	410	410
Total Incidents for 10/23/2020 : 1							
10/23/2020 20:38	Traffic Stop	2020-00006995	NE C ST / NE ASH AVE	,	No	406	406
Total Incidents for 10/23/2020 : 1							
10/23/2020 20:47	Suspicious Activity	2020-00006996	24 SW 5TH ST	MORLAN, HEATHER	No	406	406
10/23/2020 20:47	Suspicious Activity	2020-00006996	24 SW 5TH ST	MORLAN, HEATHER	No	410	410
10/23/2020 20:47	Suspicious Activity	2020-00006996	24 SW 5TH ST	MORLAN, HEATHER	No	402	402
Total Incidents for 10/23/2020 : 3							
10/23/2020 20:50	Suspicious Activity	2020-00006997	1700 SE MEADOWBROOK BLVD	WHINERY, APRIL	No	406	406
10/23/2020 20:50	Suspicious Activity	2020-00006997	1700 SE MEADOWBROOK BLVD	WHINERY, APRIL	No	410	410
Total Incidents for 10/23/2020 : 2							
10/23/2020 22:50	Alarm	2020-00006998	103 SW 4TH ST	STATIONS, CENTRAL	No	406	406
10/23/2020 22:50	Alarm	2020-00006998	103 SW 4TH ST	STATIONS, CENTRAL	No	410	410
10/23/2020 22:50	Alarm	2020-00006998	103 SW 4TH ST	STATIONS, CENTRAL	No	402	402
Total Incidents for 10/23/2020 : 3							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/23/2020 23:35	Citizen Contact	2020-00006999	LAST CHANCE RD / W WHITMAN DR	,	No	410	410
Total Incidents for 10/23/2020 : 1							
10/24/2020 03:03	Traffic Call	2020-00007000	SE MYRA RD / S HWY 125	KNOPF, JEFF	No	410	410
Total Incidents for 10/24/2020 : 1							
10/24/2020 08:30	Public Works	2020-00007006	409 SE DATE AVE	UNC,	No		
Total Incidents for 10/24/2020 : 1							
10/24/2020 10:05	Traffic Stop	2020-00007001	1700 SE MEADOWBROOK BLVD	,	No	431	431
Total Incidents for 10/24/2020 : 1							
10/24/2020 11:07	Paper Service	2020-00007002	221 NE BIRCH AVE 4	,	No	414	414
Total Incidents for 10/24/2020 : 1							
10/24/2020 11:11	Paper Service	2020-00007003	258 NE DAMSON AVE A	,	No	414	414
Total Incidents for 10/24/2020 : 1							
10/24/2020 11:34	911 Call	2020-00007004	1250 SE COMMERCIAL DR	, WAYPOINT	No	414	414
10/24/2020 11:34	911 Call	2020-00007004	1250 SE COMMERCIAL DR	, WAYPOINT	No	431	431
Total Incidents for 10/24/2020 : 2							
10/24/2020 13:09	Traffic Stop	2020-00007005	SE MYRA RD / E WHITMAN DR	,	No	414	414
10/24/2020 13:09	Traffic Stop	2020-00007005	SE MYRA RD / E WHITMAN DR	,	No	431	431
10/24/2020 13:09	Traffic Stop	2020-00007005	SE MYRA RD / E WHITMAN DR	,	No	401	401
Total Incidents for 10/24/2020 : 3							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/24/2020 16:01	Shoplifting	2020-00007007	1700 SE MEADOWBROOK BLVD	MILLS, DERIK	Yes	415	415
10/24/2020 16:01	Shoplifting	2020-00007007	1700 SE MEADOWBROOK BLVD	MILLS, DERIK	Yes	412	412
10/24/2020 16:01	Shoplifting	2020-00007007	1700 SE MEADOWBROOK BLVD	MILLS, DERIK	Yes	431	431
Total Incidents for 10/24/2020 : 3							
10/24/2020 17:03	Premises Check	2020-00007008	1700 SE MEADOWBROOK BLVD	,	No	415	415
Total Incidents for 10/24/2020 : 1							
10/24/2020 18:31	Alarm	2020-00007009	103 SW 4TH ST	, 22	No	415	415
10/24/2020 18:31	Alarm	2020-00007009	103 SW 4TH ST	, 22	No	412	412
10/24/2020 18:31	Alarm	2020-00007009	103 SW 4TH ST	, 22	No	401	401
Total Incidents for 10/24/2020 : 3							
10/24/2020 19:02	Phone Message	2020-00007010	532 N 6TH AVE 2	, JUNIOR	No	401	401
Total Incidents for 10/24/2020 : 1							
10/24/2020 21:26	Premises Check	2020-00007011	1700 SE MEADOWBROOK BLVD	,	No	415	415
10/24/2020 21:26	Premises Check	2020-00007011	1700 SE MEADOWBROOK BLVD	,	No	412	412
10/24/2020 21:26	Premises Check	2020-00007011	1700 SE MEADOWBROOK BLVD	,	No	407	407
Total Incidents for 10/24/2020 : 3							
10/24/2020 22:09	Warrant Service	2020-00007012	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	Yes	415	415
10/24/2020 22:09	Warrant Service	2020-00007012	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	Yes	412	412
10/24/2020 22:09	Warrant Service	2020-00007012	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	Yes	407	407
Total Incidents for 10/24/2020 : 3							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/25/2020 02:07	Fight	2020-00007013	S COLLEGE AVE / SE 9TH ST	LEE, DIANNA	No	407	407
Total Incidents for 10/25/2020 : 1							
10/25/2020 02:24	Citizen Contact	2020-00007014	109 SW 9TH ST	,	No	407	407
Total Incidents for 10/25/2020 : 1							
10/25/2020 08:10	Traffic Stop	2020-00007015	SW HOMESTEAD AVE / W WHITMAN DR	,	No	414	414
Total Incidents for 10/25/2020 : 1							
10/25/2020 08:19	Assist	2020-00007016	1407 BUSSELL RD	MERSHON, FLORA	Yes	414	414
Total Incidents for 10/25/2020 : 1							
10/25/2020 09:22	Missing Person	2020-00007017	552 SE MAGNONI DR	MILLAN, JEREMY	Yes	414	414
10/25/2020 09:22	Missing Person	2020-00007017	552 SE MAGNONI DR	MILLAN, JEREMY	Yes	412	412
Total Incidents for 10/25/2020 : 2							
10/25/2020 10:20	Premises Check	2020-00007018	1700 SE MEADOWBROOK BLVD	,	No	414	414
Total Incidents for 10/25/2020 : 1							
10/25/2020 12:08	Traffic Stop	2020-00007019	W WHITMAN DR / S CAMPBELL RD	,	No	414	414
Total Incidents for 10/25/2020 : 1							
10/25/2020 13:15	Alarm	2020-00007020	2160 HALF ACRE LN	COVE,	No	414	414
Total Incidents for 10/25/2020 : 1							
10/25/2020 14:12	Lost Property	2020-00007021	816 SE SENTRY DR	CHASE, ALEX	No	414	414
Total Incidents for 10/25/2020 : 1							

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10/25/2020 17:00	Traffic Stop	2020-00007022	SE RED OAK AVE / SE LAMPERTI ST	,	No	415	415
10/25/2020 17:00	Traffic Stop	2020-00007022	SE RED OAK AVE / SE LAMPERTI ST	,	No	412	412
10/25/2020 17:00	Traffic Stop	2020-00007022	SE RED OAK AVE / SE LAMPERTI ST	,	No	401	401
Total Incidents for 10/25/2020 : 3							
10/25/2020 17:55	Warrant Service	2020-00007023	SE RED OAK AVE / SE LAMPERTI ST	, 412	Yes	415	415
10/25/2020 17:55	Warrant Service	2020-00007023	SE RED OAK AVE / SE LAMPERTI ST	, 412	Yes	412	412
Total Incidents for 10/25/2020 : 2							
10/25/2020 18:39	Assist	2020-00007024	1700 SE MEADOWBROOK BLVD	GARCIA, ALBERTO	No	415	415
10/25/2020 18:39	Assist	2020-00007024	1700 SE MEADOWBROOK BLVD	GARCIA, ALBERTO	No	412	412
10/25/2020 18:39	Assist	2020-00007024	1700 SE MEADOWBROOK BLVD	GARCIA, ALBERTO	No	401	401
Total Incidents for 10/25/2020 : 3							
10/25/2020 20:32	Traffic Stop	2020-00007025	SW BADE AVE / SW 4TH ST	,	No	407	407
Total Incidents for 10/25/2020 : 1							
10/25/2020 21:06	Phone Message	2020-00007028	1010 SE BIRCH AVE	BARNES, JOEY	No		
Total Incidents for 10/25/2020 : 1							
10/25/2020 21:34	Traffic Stop	2020-00007026	1100 NE C ST	,	No	412	412
Total Incidents for 10/25/2020 : 1							
10/25/2020 21:42	Traffic Stop	2020-00007027	46.0540707910000000 - 118.3721894500000000	,	No	415	415
10/25/2020 21:42	Traffic Stop	2020-00007027	46.0540707910000000 - 118.3721894500000000	,	No	407	407
Total Incidents for 10/25/2020 : 2							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/25/2020 22:11	Traffic Stop	2020-00007029	W POPLAR ST / SE MYRA RD	,	No	415	415
Total Incidents for 10/25/2020 : 1							
10/25/2020 22:32	Traffic Stop	2020-00007030	NE ROSE ST / NE DAMSON AVE	,	No	412	412
Total Incidents for 10/25/2020 : 1							
10/25/2020 23:01	Traffic Stop	2020-00007031	NE ASH AVE / NE C ST	,	No	412	412
10/25/2020 23:01	Traffic Stop	2020-00007031	NE ASH AVE / NE C ST	,	No	407	407
Total Incidents for 10/25/2020 : 2							
10/26/2020 02:25	Paper Service	2020-00007032	1010 SE BIRCH AVE	,	No	407	407
Total Incidents for 10/26/2020 : 1							
10/26/2020 06:41	Phone Message	2020-00007057	NE C ST / NE BIRCH AVE	POPE, JUDAH	Yes	414	414
10/26/2020 06:41	Theft	2020-00007033	NE C ST / NE BIRCH AVE	POPE, JUDAH	Yes	414	414
Total Incidents for 10/26/2020 : 2							
10/26/2020 07:50	Traffic Stop	2020-00007034	1000 SE 12TH ST BLK	,	No	414	414
Total Incidents for 10/26/2020 : 1							
10/26/2020 08:13	Domestic Problem	2020-00007035	217 SE BIRCH AVE	PIEKOS, MISTY	No	414	414
10/26/2020 08:13	Domestic Problem	2020-00007035	217 SE BIRCH AVE	PIEKOS, MISTY	No	408	408
Total Incidents for 10/26/2020 : 2							
10/26/2020 09:34	Welfare Check	2020-00007036	1605 SE RED OAK AVE	WILLIAMS, BILLIE	Yes	414	414
10/26/2020 09:34	Welfare Check	2020-00007036	1605 SE RED OAK AVE	WILLIAMS, BILLIE	Yes	408	408
Total Incidents for 10/26/2020 : 2							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/26/2020 09:47	Alarm	2020-00007037	112 SE MOUNTAIN VIEW DR	CC, RACHEL 8126	No	408	408
Total Incidents for 10/26/2020 : 1							
10/26/2020 12:01	Traffic Call	2020-00007038	S HWY 125 / SE MEADOWBROOK BLVD	UERTH, ASHLEY	No	414	414
Total Incidents for 10/26/2020 : 1							
10/26/2020 12:59	Domestic Problem	2020-00007039	1825 S COLLEGE AVE	NORRIS, GINA	No	414	414
10/26/2020 12:59	Domestic Problem	2020-00007039	1825 S COLLEGE AVE	NORRIS, GINA	No	408	408
Total Incidents for 10/26/2020 : 2							
10/26/2020 13:41	Paper Service	2020-00007040	221 NE BIRCH AVE 4	,	No	414	414
Total Incidents for 10/26/2020 : 1							
10/26/2020 14:10	Citizen Contact	2020-00007041	29 JADE ST	,	Yes	414	414
Total Incidents for 10/26/2020 : 1							
10/26/2020 14:25	Traffic Stop	2020-00007042	BENNETT ST / W ROSE ST	,	No	414	414
Total Incidents for 10/26/2020 : 1							
10/26/2020 14:33	Traffic Stop	2020-00007043	S HWY 125 / SE MYRA RD	,	No	414	414
Total Incidents for 10/26/2020 : 1							
10/26/2020 15:00	Fraud	2020-00007044	1046 SE CRESTLANE DR	COLEMAN, DON	No	415	415
Total Incidents for 10/26/2020 : 1							
10/26/2020 15:50	Information Report	2020-00007045	710 S COLLEGE AVE E	WHITESILL, JANICE	No	415	415
10/26/2020 15:50	Information Report	2020-00007045	710 S COLLEGE AVE E	WHITESILL, JANICE	No	412	412
Total Incidents for 10/26/2020 : 2							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/26/2020 16:56	Domestic Physical	2020-00007046	710 S COLLEGE AVE C	WEISEL, JANICE	No	415	415
10/26/2020 16:56	Domestic Physical	2020-00007046	710 S COLLEGE AVE C	WEISEL, JANICE	No	412	412
10/26/2020 16:56	Domestic Physical	2020-00007046	710 S COLLEGE AVE C	WEISEL, JANICE	No	401	401
Total Incidents for 10/26/2020 : 3							
10/26/2020 17:30	Premises Check	2020-00007047	1700 SE MEADOWBROOK BLVD	,	No	415	415
Total Incidents for 10/26/2020 : 1							
10/26/2020 18:31	Traffic Call	2020-00007048	NE MYRA RD / FUTURA RD	WALLSKOG, NOEL	No	401	401
Total Incidents for 10/26/2020 : 1							
10/26/2020 19:14	Fraud	2020-00007049	1877 SE BLISS LN	KNAUFT, MARCY	No	415	415
Total Incidents for 10/26/2020 : 1							
10/26/2020 21:10	Citizen Contact	2020-00007050	32 NE HADLEY WAY	,	No	415	415
Total Incidents for 10/26/2020 : 1							
10/26/2020 22:31	Citizen Contact	2020-00007051	1200 SE 12TH ST	,	No	415	415
Total Incidents for 10/26/2020 : 1							
10/27/2020 03:33	Fight	2020-00007052	617 SE 6TH ST	CC, F	No	407	407
Total Incidents for 10/27/2020 : 1							
10/27/2020 06:09	Suspicious Activity	2020-00007053	25 NE TREMONT DR	HOALST, SHARON	No	414	414
Total Incidents for 10/27/2020 : 1							
10/27/2020 07:56	Traffic Call	2020-00007054	PLAZA WAY / THE DALLES MILITARY RD	BURMOOD, ERIC	No	448	448
Total Incidents for 10/27/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/27/2020 08:29	Alarm	2020-00007055	2376 TAUMARSON RD	SHARON SECURITAS,	No	414	414
10/27/2020 08:29	Alarm	2020-00007055	2376 TAUMARSON RD	SHARON SECURITAS,	No	408	408
Total Incidents for 10/27/2020 : 2							
10/27/2020 09:01	Accident Hit and Run	2020-00007056	W POPLAR ST / S 12TH AVE	MONTENEGRO, TINA	Yes	414	414
Total Incidents for 10/27/2020 : 1							
10/27/2020 10:29	Paper Service	2020-00007058	321 NE C ST A	,	No		
Total Incidents for 10/27/2020 : 1							
10/27/2020 12:02	Traffic Stop	2020-00007059	1400 S COLLEGE AVE	,	No	408	408
Total Incidents for 10/27/2020 : 1							
10/27/2020 12:47	Fraud	2020-00007060	349 NE FERNWOOD PL	MEYERS, JACKIE	No	414	414
Total Incidents for 10/27/2020 : 1							
10/27/2020 14:46	Phone Message	2020-00007061	SW BADE AVE / SW 6TH ST	ALLEN, DOROTHY	No	406	406
Total Incidents for 10/27/2020 : 1							
10/27/2020 15:06	Information Report	2020-00007062	1775 S COLLEGE AVE	CPPD, 408	Yes	408	408
Total Incidents for 10/27/2020 : 1							
10/27/2020 15:23	Traffic Stop	2020-00007063	SE LAMPERTI ST / SE MEADOWBROOK BLVD	,	No	414	414
Total Incidents for 10/27/2020 : 1							
10/27/2020 15:27	Premises Check	2020-00007064	1100 NE C ST	,	No	406	406
Total Incidents for 10/27/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/27/2020 15:43	Premises Check	2020-00007065	1700 SE MEADOWBROOK BLVD	,	No	406	406
Total Incidents for 10/27/2020 : 1							
10/27/2020 15:55	Animal Call	2020-00007066	SE 6TH ST / SE ELM AVE	WILSON, CODY	No	415	415
Total Incidents for 10/27/2020 : 1							
10/27/2020 16:26	Animal Call	2020-00007067	BLALOCK DR / NW MARIA ST	BURRIS, BYRON	No	448	448
Total Incidents for 10/27/2020 : 1							
10/27/2020 16:43	Premises Check	2020-00007068	1700 SE MEADOWBROOK BLVD	,	No	415	415
Total Incidents for 10/27/2020 : 1							
10/27/2020 17:17	Assault	2020-00007069	20 SE LARCH AVE	MINTON, ERICA	No	415	415
10/27/2020 17:17	Assault	2020-00007069	20 SE LARCH AVE	MINTON, ERICA	No	406	406
10/27/2020 17:17	Assault	2020-00007069	20 SE LARCH AVE	MINTON, ERICA	No	412	412
Total Incidents for 10/27/2020 : 3							
10/27/2020 17:43	Citizen Contact	2020-00007070	630 SW BADE AVE	,	No	406	406
Total Incidents for 10/27/2020 : 1							
10/27/2020 18:18	Premises Check	2020-00007071	1100 NE C ST	,	No	416	416
Total Incidents for 10/27/2020 : 1							
10/27/2020 18:29	Traffic Stop	2020-00007072	1100 NE C ST	,	No	416	416
Total Incidents for 10/27/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/27/2020 19:02	Premises Check	2020-00007073	1700 SE MEADOWBROOK BLVD	,	No	415	415
10/27/2020 19:02	Premises Check	2020-00007073	1700 SE MEADOWBROOK BLVD	,	No	412	412
Total Incidents for 10/27/2020 : 2							
10/27/2020 20:27	Citizen Contact	2020-00007074	1622 W POPLAR ST	,	No	410	410
Total Incidents for 10/27/2020 : 1							
10/27/2020 20:56	Premises Check	2020-00007075	1700 SE MEADOWBROOK BLVD	,	No	416	416
Total Incidents for 10/27/2020 : 1							
10/27/2020 21:17	Burglary	2020-00007076	841 NE DAWSON ST	COLEMAN, ROSE	No	407	407
Total Incidents for 10/27/2020 : 1							
10/27/2020 21:26	Traffic Stop	2020-00007077	SE 4TH ST / SE DATE AVE	,	No	412	412
Total Incidents for 10/27/2020 : 1							
10/27/2020 22:00	Traffic Stop	2020-00007078	1715 SE MEADOWBROOK BLVD	,	No	415	415
10/27/2020 22:00	Traffic Stop	2020-00007078	1715 SE MEADOWBROOK BLVD	,	No	412	412
Total Incidents for 10/27/2020 : 2							
10/28/2020 00:00	Warrant Service	2020-00007079	SE ASH AVE / SE 3RD ST	,	Yes	416	416
10/28/2020 00:00	Warrant Service	2020-00007079	SE ASH AVE / SE 3RD ST	,	Yes	412	412
10/28/2020 00:00	Warrant Service	2020-00007079	SE ASH AVE / SE 3RD ST	,	Yes	410	410
Total Incidents for 10/28/2020 : 3							
10/28/2020 00:07	Traffic Stop	2020-00007080	S COLLEGE AVE / SE 6TH ST	,	No	407	407
Total Incidents for 10/28/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/28/2020 01:48	Citizen Contact	2020-00007081	N COLLEGE AVE / NE C ST	,	No	412	412
Total Incidents for 10/28/2020 : 1							
10/28/2020 07:42	Suspicious Activity	2020-00007082	S COLLEGE AVE / S HWY 125	PEDROZA, JAMIE	No	409	409
Total Incidents for 10/28/2020 : 1							
10/28/2020 08:02	Abandoned Vehicle	2020-00007083	24 SW 6TH ST	DANLY, DELBERT	No	448	448
Total Incidents for 10/28/2020 : 1							
10/28/2020 08:55	Traffic Stop	2020-00007084	W WHITMAN DR / S COLLEGE AVE	,	No	409	409
Total Incidents for 10/28/2020 : 1							
10/28/2020 08:58	Parking Complaint	2020-00007085	128 SW 10TH ST	,	No	448	448
Total Incidents for 10/28/2020 : 1							
10/28/2020 10:13	Information Report	2020-00007086	NE TREMONT DR / E WHITMAN DR	SASSER, MARY	No	409	409
Total Incidents for 10/28/2020 : 1							
10/28/2020 10:38	Citizen Contact	2020-00007087	706 WALLULA AVE	,	No	409	409
Total Incidents for 10/28/2020 : 1							
10/28/2020 11:13	Unwanted Person	2020-00007088	629 SE BIRCH AVE	ALLEN, DOROTHY	No	409	409
Total Incidents for 10/28/2020 : 1							
10/28/2020 12:23	Animal Call	2020-00007089	431 SE SCENIC VIEW DR	MAAS, COURTNEY	No	448	448
10/28/2020 12:23	Animal Call	2020-00007089	431 SE SCENIC VIEW DR	MAAS, COURTNEY	No	409	409
Total Incidents for 10/28/2020 : 2							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/28/2020 13:10	Citizen Contact	2020-00007090	1200 SE 12TH ST	,	No		
Total Incidents for 10/28/2020 : 1							
10/28/2020 15:53	Premises Check	2020-00007091	1100 NE C ST	,	No	406	406
Total Incidents for 10/28/2020 : 1							
10/28/2020 16:10	Fraud	2020-00007092	288 MEADOWLARK LN	COLTER, ANNELI	No	406	406
Total Incidents for 10/28/2020 : 1							
10/28/2020 16:22	Parking Complaint	2020-00007093	1252 SE CONSTITUTION DR	,	No	448	448
Total Incidents for 10/28/2020 : 1							
10/28/2020 16:24	Parking Complaint	2020-00007094	1529 SE INDEPENDENCE DR	,	No	448	448
Total Incidents for 10/28/2020 : 1							
10/28/2020 16:37	Follow Up	2020-00007095	326 SE 6TH ST	,	No	406	406
Total Incidents for 10/28/2020 : 1							
10/28/2020 17:21	Fireworks	2020-00007096	N COLLEGE AVE / NW B ST	CC, M	No	406	406
Total Incidents for 10/28/2020 : 1							
10/28/2020 17:33	Traffic Stop	2020-00007097	NW LAURELLA LN / NW B ST	,	No	406	406
Total Incidents for 10/28/2020 : 1							
10/28/2020 17:35	Violation of Court Order	2020-00007098	747 SE MAGNONI DR	AMBRIZ, MARIA	No	416	416
Total Incidents for 10/28/2020 : 1							
10/28/2020 19:03	Traffic Stop	2020-00007099	SE 12TH ST / SE LARCH AVE	,	No	406	406
Total Incidents for 10/28/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/28/2020 19:19	Premises Check	2020-00007100	1100 NE C ST	,	No	416	416
Total Incidents for 10/28/2020 : 1							
10/28/2020 19:38	Attempt to Locate	2020-00007102	204 S COLLEGE AVE	KIM, CINDY	No	416	416
Total Incidents for 10/28/2020 : 1							
10/28/2020 19:39	Traffic Stop	2020-00007101	SE LARCH AVE / E WHITMAN DR	,	No	406	406
Total Incidents for 10/28/2020 : 1							
10/28/2020 20:01	Traffic Stop	2020-00007103	S HWY 125 / S COLLEGE AVE	,	No	406	406
10/28/2020 20:01	Traffic Stop	2020-00007103	S HWY 125 / S COLLEGE AVE	,	No	410	410
Total Incidents for 10/28/2020 : 2							
10/28/2020 20:03	Premises Check	2020-00007104	1700 SE MEADOWBROOK BLVD	,	No	402	402
Total Incidents for 10/28/2020 : 1							
10/28/2020 20:32	Premises Check	2020-00007105	1700 SE MEADOWBROOK BLVD	,	No	416	416
Total Incidents for 10/28/2020 : 1							
10/28/2020 20:41	Traffic Stop	2020-00007106	N COLLEGE AVE / NE C ST	,	No	406	406
Total Incidents for 10/28/2020 : 1							
10/28/2020 20:53	Suspicious Activity	2020-00007107	112 NE BIRCH AVE	STRANGE, AMBER	No	406	406
10/28/2020 20:53	Suspicious Activity	2020-00007107	112 NE BIRCH AVE	STRANGE, AMBER	No	410	410
Total Incidents for 10/28/2020 : 2							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/28/2020 21:01	Premises Check	2020-00007108	1700 SE MEADOWBROOK BLVD	,	No	406	406
10/28/2020 21:01	Premises Check	2020-00007108	1700 SE MEADOWBROOK BLVD	,	No	410	410
Total Incidents for 10/28/2020 : 2							
10/28/2020 21:22	Traffic Stop	2020-00007109	NE MYRA RD / W ROSE ST	,	No	416	416
10/28/2020 21:22	Traffic Stop	2020-00007109	NE MYRA RD / W ROSE ST	,	No	406	406
Total Incidents for 10/28/2020 : 2							
10/28/2020 21:28	Traffic Stop	2020-00007110	ELECTRIC AVE / NE MYRA RD	,	No	416	416
10/28/2020 21:28	Traffic Stop	2020-00007110	ELECTRIC AVE / NE MYRA RD	,	No	406	406
Total Incidents for 10/28/2020 : 2							
10/28/2020 22:17	Traffic Stop	2020-00007111	E WHITMAN DR / N COLLEGE AVE	,	No	416	416
10/28/2020 22:17	Traffic Stop	2020-00007111	E WHITMAN DR / N COLLEGE AVE	,	No	406	406
10/28/2020 22:17	Traffic Stop	2020-00007111	E WHITMAN DR / N COLLEGE AVE	,	No	402	402
Total Incidents for 10/28/2020 : 3							
10/29/2020 00:13	Citizen Contact	2020-00007112	1200 SE 12TH ST	,	No	410	410
Total Incidents for 10/29/2020 : 1							
10/29/2020 00:55	Traffic Stop	2020-00007113	1371 THE DALLES MILITARY RD	,	No	416	416
Total Incidents for 10/29/2020 : 1							
10/29/2020 01:49	Citizen Contact	2020-00007114	N COLLEGE AVE / NE ROSE ST	,	No	410	410
Total Incidents for 10/29/2020 : 1							

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10/29/2020 02:12	Citizen Contact	2020-00007115	880 NE ROSE ST	,	No	416	416
10/29/2020 02:12	Citizen Contact	2020-00007115	880 NE ROSE ST	,	No	410	410
Total Incidents for 10/29/2020 : 2							
10/29/2020 02:51	Disturbance	2020-00007116	717 SE SCENIC VIEW DR	RICHARDSON, BOB	No	416	416
10/29/2020 02:51	Disturbance	2020-00007116	717 SE SCENIC VIEW DR	RICHARDSON, BOB	No	410	410
Total Incidents for 10/29/2020 : 2							
10/29/2020 07:20	Citizen Contact	2020-00007117	625 S COLLEGE AVE	,	No	409	409
Total Incidents for 10/29/2020 : 1							
10/29/2020 08:39	Alarm	2020-00007118	1309 SW VIRGINIA ST	ADT,	No	409	409
10/29/2020 08:39	Alarm	2020-00007118	1309 SW VIRGINIA ST	ADT,	No	408	408
Total Incidents for 10/29/2020 : 2							
10/29/2020 08:41	Parking Complaint	2020-00007119	420 SE MYRA RD	CC, JULIE	No	409	409
Total Incidents for 10/29/2020 : 1							
10/29/2020 09:11	Traffic Stop	2020-00007120	E WHITMAN DR / SE MAPLE AVE	,	No	409	409
Total Incidents for 10/29/2020 : 1							
10/29/2020 09:39	Traffic Stop	2020-00007121	E WHITMAN DR / SE CALIFORNIA AVE	,	No	409	409
Total Incidents for 10/29/2020 : 1							
10/29/2020 10:04	Paper Service	2020-00007122	219 N COLLEGE AVE	,	No	409	409
Total Incidents for 10/29/2020 : 1							

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10/29/2020 10:18	Shoplifting	2020-00007123	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	409	409
Total Incidents for 10/29/2020 : 1							
10/29/2020 10:42	Narcotics Call	2020-00007124	710 S COLLEGE AVE C	, ANONYMOUS	No	409	409
Total Incidents for 10/29/2020 : 1							
10/29/2020 11:00	Animal Call	2020-00007125	SE ELM AVE / SE 8TH ST	WILSON, CODY	No	448	448
Total Incidents for 10/29/2020 : 1							
10/29/2020 11:04	Bike Found	2020-00007126	629 SE BIRCH AVE	ALLAN, DOROTHY	No	409	409
Total Incidents for 10/29/2020 : 1							
10/29/2020 11:31	Address Verification	2020-00007127	427 SE 8TH ST	,	No		
Total Incidents for 10/29/2020 : 1							
10/29/2020 11:40	Address Verification	2020-00007128	327 SE 4TH ST	,	No		
Total Incidents for 10/29/2020 : 1							
10/29/2020 11:50	Paper Service	2020-00007130	122 SW 9TH ST	,	No		
Total Incidents for 10/29/2020 : 1							
10/29/2020 11:51	Citizen Contact	2020-00007129	710 S COLLEGE AVE A	,	No	409	409
Total Incidents for 10/29/2020 : 1							
10/29/2020 12:03	Paper Service	2020-00007131	201 NE LARCH AVE	,	No		
Total Incidents for 10/29/2020 : 1							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/29/2020 13:08	Traffic Call	2020-00007133	SE DATE AVE / SE 6TH ST	GASPARETTI, ADRIAN	No	406	406
10/29/2020 13:08	Traffic Call	2020-00007133	SE DATE AVE / SE 6TH ST	GASPARETTI, ADRIAN	No	409	409
Total Incidents for 10/29/2020 : 2							
10/29/2020 13:10	Traffic Call	2020-00007132	SE 3RD ST / SE ELM AVE	RAMIREZ, TANYA	Yes	409	409
Total Incidents for 10/29/2020 : 1							
10/29/2020 13:31	Assist	2020-00007135	20 SE LARCH AVE 115	HILDA,	Yes		
Total Incidents for 10/29/2020 : 1							
10/29/2020 13:43	Domestic Physical	2020-00007134	115 SE 8TH ST	STRAMPHER, CHAD	No	409	409
10/29/2020 13:43	Domestic Physical	2020-00007134	115 SE 8TH ST	EARL STRAMPHER, CHAD EARL	No	402	402
Total Incidents for 10/29/2020 : 2							
10/29/2020 15:19	Found Property	2020-00007136	625 S COLLEGE AVE	,	No	411	411
Total Incidents for 10/29/2020 : 1							
10/29/2020 16:27	Accident Unknown Injury	2020-00007137	1340 THE DALLES MILITARY RD	HERRERA, AUGIE	Yes	406	406
Total Incidents for 10/29/2020 : 1							
10/29/2020 16:47	Violation of Court Order	2020-00007138	227 SE ROSEVILLE LN F	CLARK, BRITTNEY	No	402	402
Total Incidents for 10/29/2020 : 1							
10/29/2020 17:12	Child Neglect	2020-00007139	1700 SE MEADOWBROOK BLVD	SCHAMMERHORN, LORI	No	416	416
Total Incidents for 10/29/2020 : 1							
10/29/2020 17:47	Assist	2020-00007140	625 S COLLEGE AVE	, KRISTIN	No	406	406
Total Incidents for 10/29/2020 : 1							

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ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/29/2020 18:15	Premises Check	2020-00007141	1100 NE C ST	,	No	416	416
Total Incidents for 10/29/2020 : 1							
10/29/2020 18:27	Accident Non Injury	2020-00007143	SE MYRA RD / W POPLAR ST	MORALES, MAXIMILIANO	Yes	402	402
Total Incidents for 10/29/2020 : 1							
10/29/2020 18:27	Domestic Problem	2020-00007142	26 SE 6TH ST	PARNELL, ODETTE	No	416	416
10/29/2020 18:27	Domestic Problem	2020-00007142	26 SE 6TH ST	PARNELL, ODETTE	No	406	406
Total Incidents for 10/29/2020 : 2							
10/29/2020 20:25	Traffic Stop	2020-00007144	E WHITMAN DR / SE MYRA RD	,	No	406	406
10/29/2020 20:25	Traffic Stop	2020-00007144	E WHITMAN DR / SE MYRA RD	,	No	410	410
Total Incidents for 10/29/2020 : 2							
10/29/2020 20:31	Premises Check	2020-00007145	1700 SE MEADOWBROOK BLVD	,	No	416	416
10/29/2020 20:31	Premises Check	2020-00007145	1700 SE MEADOWBROOK BLVD	,	No	402	402
Total Incidents for 10/29/2020 : 2							
10/29/2020 20:33	Premises Check	2020-00007146	1100 NE C ST	,	No	406	406
Total Incidents for 10/29/2020 : 1							
10/29/2020 20:44	Phone Message	2020-00007147	625 S COLLEGE AVE	,	No	402	402
Total Incidents for 10/29/2020 : 1							
10/29/2020 20:59	Premises Check	2020-00007148	1700 SE MEADOWBROOK BLVD	,	No	406	406
Total Incidents for 10/29/2020 : 1							

Daily Incident Log



Print Date/Time: 11/04/2020 15:37
Login ID: mbarr
Disposition: All

From Date: 10/01/2020 00:00
To Date: 10/31/2020 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/29/2020 21:01	Traffic Stop	2020-00007149	S COLLEGE AVE / E WHITMAN DR	,	No	416	416
Total Incidents for 10/29/2020 : 1							
10/29/2020 21:27	Citizen Contact	2020-00007150	1200 SE 12TH ST	,	No	416	416
Total Incidents for 10/29/2020 : 1							
10/29/2020 22:05	Violation of Court Order	2020-00007151	227 SE ROSEVILLE LN F	CLARK, BRITTANY ALYSSA	No	410	410
Total Incidents for 10/29/2020 : 1							
10/30/2020 00:26	Domestic Problem	2020-00007152	500 SE BIRCH AVE BLK	BAER, SONJA	No	416	416
10/30/2020 00:26	Domestic Problem	2020-00007152	500 SE BIRCH AVE BLK	BAER, SONJA	No	410	410
Total Incidents for 10/30/2020 : 2							
10/30/2020 03:23	Citizen Contact	2020-00007153	SE 6TH ST / SE LARCH AVE	,	No	410	410
Total Incidents for 10/30/2020 : 1							
10/30/2020 04:11	Prowler	2020-00007154	333 NE MYRA RD	RELLER, BARBARA	No	410	410
Total Incidents for 10/30/2020 : 1							
10/30/2020 07:26	Suspicious Activity	2020-00007155	W WHITMAN DR / MCKINNEY RD	HEATON, HOPE	Yes	409	409
10/30/2020 07:26	Suspicious Activity	2020-00007155	W WHITMAN DR / MCKINNEY RD	HEATON, HOPE	Yes	408	408
Total Incidents for 10/30/2020 : 2							
10/30/2020 09:13	Warrant Service	2020-00007156	878 WALLULA AVE	WWSO, 132	Yes	409	409
Total Incidents for 10/30/2020 : 1							

Daily Incident Log



Print Date/Time: 11/04/2020 15:37
Login ID: mbarr
Disposition: All

From Date: 10/01/2020 00:00
To Date: 10/31/2020 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/30/2020 11:45	Welfare Check	2020-00007157	821 NE DAWSON ST	HUNTON, MELANIE	No	409	409
Total Incidents for 10/30/2020 : 1							
10/30/2020 12:59	Citizen Contact	2020-00007158	625 S COLLEGE AVE	TEAFORD, CASEY	No	409	409
Total Incidents for 10/30/2020 : 1							
10/30/2020 13:17	Open Door/Window	2020-00007159	1343 SE NEWGATE DR	ESTESTIA, RASELL	No	409	409
Total Incidents for 10/30/2020 : 1							
10/30/2020 16:01	Phone Message	2020-00007160	623 S COLLEGE AVE	PAJEWSKI, TERI LYNN	No	406	406
10/30/2020 16:01	Phone Message	2020-00007160	623 S COLLEGE AVE	PAJEWSKI, TERI LYNN	No	402	402
Total Incidents for 10/30/2020 : 2							
10/30/2020 16:04	Traffic Call	2020-00007163	46.0288150000000000 - 118.3862380010000000	BROWN, KEVIN	No		
Total Incidents for 10/30/2020 : 1							
10/30/2020 16:34	Premises Check	2020-00007161	1100 NE C ST	,	No	406	406
Total Incidents for 10/30/2020 : 1							
10/30/2020 16:58	Premises Check	2020-00007162	1700 SE MEADOWBROOK BLVD	,	No	406	406
Total Incidents for 10/30/2020 : 1							
10/30/2020 18:08	Traffic Stop	2020-00007164	1608 W POPLAR ST	,	No	416	416
Total Incidents for 10/30/2020 : 1							
10/30/2020 18:17	Premises Check	2020-00007165	1100 NE C ST	,	No	416	416
Total Incidents for 10/30/2020 : 1							

Daily Incident Log



Print Date/Time: 11/04/2020 15:37
Login ID: mbarr
Disposition: All

From Date: 10/01/2020 00:00
To Date: 10/31/2020 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/30/2020 18:35	Traffic Stop	2020-00007166	SE 4TH ST / S COLLEGE AVE	,	No	416	416
Total Incidents for 10/30/2020 : 1							
10/30/2020 19:21	Paper Service	2020-00007167	180 NE ROSE ST	,	No		
Total Incidents for 10/30/2020 : 1							
10/30/2020 19:39	Fireworks	2020-00007168	SE LARCH AVE / SE 3RD ST	DUNN, DEAN	No	416	416
10/30/2020 19:39	Fireworks	2020-00007168	SE LARCH AVE / SE 3RD ST	DUNN, DEAN	No	406	406
Total Incidents for 10/30/2020 : 2							
10/30/2020 19:53	Traffic Stop	2020-00007169	NE ASH AVE / NE C ST	,	No	416	416
10/30/2020 19:53	Traffic Stop	2020-00007169	NE ASH AVE / NE C ST	,	No	406	406
Total Incidents for 10/30/2020 : 2							
10/30/2020 20:16	Traffic Stop	2020-00007170	S COLLEGE AVE / SE 4TH ST	,	No	416	416
Total Incidents for 10/30/2020 : 1							
10/30/2020 20:17	Traffic Stop	2020-00007171	NE MYRA RD / NE SPITZENBURG ST	,	Yes	406	406
10/30/2020 20:17	Traffic Stop	2020-00007171	NE MYRA RD / NE SPITZENBURG ST	,	Yes	410	410
Total Incidents for 10/30/2020 : 2							
10/31/2020 01:32	Fight	2020-00007172	535 SE SCENIC VIEW DR	CC, F REFUSED	No	416	416
10/31/2020 01:32	Fight	2020-00007172	535 SE SCENIC VIEW DR	CC, F REFUSED	No	410	410
Total Incidents for 10/31/2020 : 2							
10/31/2020 04:29	Citizen Contact	2020-00007173	SE 12TH ST / SE DATE AVE	,	No	410	410
Total Incidents for 10/31/2020 : 1							

Daily Incident Log



Print Date/Time: 11/04/2020 15:37
Login ID: mbarr
Disposition: All

From Date: 10/01/2020 00:00
To Date: 10/31/2020 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/31/2020 06:18	Unwanted Person	2020-00007174	715 SE 12TH ST	GIGLE, RAY	No	414	414
10/31/2020 06:18	Unwanted Person	2020-00007174	715 SE 12TH ST	GIGLE, RAY	No	431	431
Total Incidents for 10/31/2020 : 2							
10/31/2020 07:51	Traffic Stop	2020-00007175	S COLLEGE AVE / SE 12TH ST	,	No	431	431
Total Incidents for 10/31/2020 : 1							
10/31/2020 08:42	Parking Complaint	2020-00007176	SW 13TH ST / S COLLEGE AVE	,	No	431	431
Total Incidents for 10/31/2020 : 1							
10/31/2020 09:22	Suspicious Activity	2020-00007177	2160 HALF ACRE LN	,	No	414	414
10/31/2020 09:22	Suspicious Activity	2020-00007177	2160 HALF ACRE LN	,	No	431	431
Total Incidents for 10/31/2020 : 2							
10/31/2020 16:21	Assist	2020-00007178	1332 SE NEWGATE DR	manlove, jacob	Yes		
Total Incidents for 10/31/2020 : 1							
10/31/2020 20:40	DUI Investigation	2020-00007179	SE 4TH ST / SE LARCH AVE	,	Yes	415	415
10/31/2020 20:40	DUI Investigation	2020-00007179	SE 4TH ST / SE LARCH AVE	,	Yes	412	412
10/31/2020 20:40	DUI Investigation	2020-00007179	SE 4TH ST / SE LARCH AVE	,	Yes	407	407
10/31/2020 20:40	DUI Investigation	2020-00007179	SE 4TH ST / SE LARCH AVE	,	Yes	401	401
Total Incidents for 10/31/2020 : 4							
10/31/2020 21:05	Traffic Call	2020-00007180	75 SW SILVERSTAR LN	BEESON, TAREN	No	415	415
10/31/2020 21:05	Traffic Call	2020-00007180	75 SW SILVERSTAR LN	BEESON, TAREN	No	412	412
Total Incidents for 10/31/2020 : 2							

Daily Incident Log



Print Date/Time: 11/04/2020 15:37
Login ID: mbarr
Disposition: All

From Date: 10/01/2020 00:00
To Date: 10/31/2020 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/31/2020 21:43	Phone Message	2020-00007181	625 S COLLEGE AVE	GRAHAM, RICO	No	415	415
Total Incidents for 10/31/2020 : 1							
10/31/2020 21:47	Domestic Physical	2020-00007182	258 NE DAMSON AVE A	,	No	412	412
Total Incidents for 10/31/2020 : 1							
10/31/2020 22:19	Disturbance	2020-00007183	S COLLEGE AVE / SE 10TH ST	HEIGHT, RHONDA	No	415	415
Total Incidents for 10/31/2020 : 1							
10/31/2020 23:23	Traffic Stop	2020-00007184	E WHITMAN DR / NE HADLEY WAY	,	No	412	412
Total Incidents for 10/31/2020 : 1							
10/31/2020 23:39	Suicide Threats	2020-00007185	224 NE CEDAR AVE	HATCHER, BECCA	No	415	415
10/31/2020 23:39	Suicide Threats	2020-00007185	224 NE CEDAR AVE	HATCHER, BECCA	No	412	412
Total Incidents for 10/31/2020 : 2							
10/31/2020 23:47	Traffic Stop	2020-00007186	1100 NE C ST	,	No	415	415
Total Incidents for 10/31/2020 : 1							



CITY OF COLLEGE PLACE

Community Development Department

625 South College Avenue
College Place, WA 99324
509-394-8524

October 2020 – Community Development Report

Jonathan Rickard – Community Development Director
Kristi Scherger – Administrative Assistant – Started in October – Welcome Kristi!
Scott Hall – Building Official
Position Vacant – Building Inspector

Permit Summary

Permit Type:	Total Qty.	Total Valuation	Total Fees	Oct. Qty.	Oct. Valuation	Oct. Fees
Accessory Dwelling Unit	3	109375.68	2713.87			
Banners	2		3213			
Boundary Line Adjustment	7		700	3		300
Building Permit	44	581484.58	16474.82	4	124478.52	2561.91
Commercial	16	2357046.27	29927	3	515408	6593.7
Critical Area Permit	3		1200	2		800
Demolition Permit	2		163.5			
Engineering Fees	1		4493			
Final Plat	2		750			
Grading Permit	4	774297	6048.36			
Impact Fee, Transportation	1		11925.34			
Mechanical Permit	86		4449.94	6		239.1
Parking Lot	1		565			
Plumbing Permit	31		2113.65			
Right Of Way Permit	34		3750	4		450
Roofing Permit	34	288116.83	6521.64	3	23500	502.23
SEPA Checklist	5		1250	2		500
Sewer Permit	11		46270	1		14030
Short Plat	6		2400	2		800
Sign Permit	1	3792	193.48			
Single Family Residence	6	2108850.53	25399.36			
Site Plan	2		1800			
Solar Panels	1		101.5			
Special Inspection	1		65	1		65
Water Permit	10		54196.53	1		19372.79
	314	6222962.89	226684.99	32	663386.52	46214.73

Annexation

None

Conferences – Workshops – Training

None

Development Projects

Commercial Projects			
Project	General Location	Description	Status
Village at Fort Walla Walla Ph. I	E Whitman Drive	180 DU Apartment Complex	Permits Approved 1st Quarter Start of 2021
Village at Fort Walla Walla Ph. II	E Whitman Drive & Myra Road	110,000 SF mixed use commercial w/114 Apartments above retail, 25,000 SF grocery store & 60,000 SF medical	Owner Marketing Development
Goodwill	NE C Street & Myra Road	26,275 SF retail-warehouse-employment center	Submittal Anticipated 1st Quarter 2021
Iglesia Adventista	SE Larch	New church building, parking lot improvements, & Landscaping	Under Construction
College Place School District Portable Bld.	31 SE Ash Ave	Install 3 manufactured portable buildings, utility connections, fence, and flat work	Certificates of Occupancy Issued
Sirmon Apartment Complex	NE Spitzenburg	40 DU Apartment Complex	Awaiting 4rd Quarter Submittal of Civil & Building Plans
NW Hillcrest Properties LLC	S College Ave & SW Silverstar Ln	20 DU in two buildings - 12 plex & 8 plex	Permits Issued Under Construction
NW Hillcrest Properties LLC	S College Ave & SW Silverstar Ln	4 Plex	Permit Issued
WWC Rural Library	Meadowbrook Plaza	College Place Library Branch Tennant Improvement	Under Construction
Sittner Hall	WWU Campus	Renovation of Men's Dormitory	In Design
Conard Hall	WWU Campus	ADA improvements, platforms, ramps, exterior	Under Construction
SonBridge	SE 12th Street	Adding Office Space for Dental Clinic	Under Construction
WWU (Former Umpqua Bank)	SE Corner 4th & College Ave	Tennant Improvement - Classrooms	Completed
Grading Permits			
Project	General Location	Description	Status
Hillcrest Apartments	SW Silverstar Ln	Phase 2 Grading for 20 DU	Under Construction
Homestead Village PUD Phase 3D	SW Doans Ave	Doans Stormwater Pond	Under Construction

Homestead Village PUD Phase 3E	W Whitman Drive	22 Lot Subdivision (FINAL PHASE)	Completed
Residential Projects			
Project	General Location	Description	Status
Homestead Village PUD Phase 3E	W Whitman Drive	22 Lot Subdivision (FINAL PHASE)	Grading Work Underway
Reiswig Short Plat	C Street & Damson Ave	3 Lot Short Plat Subdivision	Incomplete Application
Whispering Creek Subdivision	SW 8th Street	10 Lot Subdivision	Final Plat Recorded April 2020
Country Estates Qual Park Short Plat	SE Scenic View Drive	7 Lot Short Plat Subdivision	Incomplete Application
City Facilities Projects			
Project	General Location	Description	Status
Dorm Showers	Fire Department	Renovation of Dorm Shower - 4 total	PO Approved Supplies Ordered
Evidence Processing Building	Police Department	24x32 Evidence Processing Building	Call for Bids

Facilities

Date	Facility Requests for October 2020	
10/01/20	Community Development	Office flooring
	Community Development	Box up Robert's office with Carolyn
	Community Development	Floor bid turned in for PO
10/02/20	Community Development	Move out Jon's office for flooring
	Community Development	Move out Robert's office for flooring
	Community Development	Move out Paul's office for flooring
10/05/20	Fire Dept	Air filters
		Chemsearch Maintenance Contract
	Community Development	Pull Public Notices C St & Winnona Ln
10/07/20	Fire Dept	Elevator Inspection Report correspondence
10/08/20	Community Development	Remove corner protectors for paint
10/09/20	City Hall	Women's exhaust fan motor replacement
10/12/20	Community Development	Office remodel - Jon, Paul & Stormwater - desk assembly
10/13/20	Community Development	Office remodels

10/14/20	Community Development	Paul's desk assembly completion
	Police Dept	Police Evidence Building
10/15/20	Community Development	Jon's desk assembly completion
10/16/20	Community Development	Desk wire harness completion
10/20/20	Fire Dept	Cooling Tower winterization
10/26/20	City Hall & Fire Dept	HVAC checks
	Deputy Clerk	Unload and store Christmas decorations for Carolyn
10/27/20	City Hall & Fire Dept	HVAC Checks
10/28/20	City Hall & Fire Dept	HVAC checks
	Admin Vault Rm	Replace light bulb
10/29/20	City Hall & Fire Dept	HVAC checks
	Deputy Clerk	Christmas problems with Carolyn
10/30/20	City Hall & Fire Dept	HVAC checks
	Community Development	Heat plate replacement meeting with Justin Walla Walla Refrigeration
	Community Development	Shelving in Paul's office with Kevin Wolpert

Hearing Examiner – No hearings conducted.

Historic Preservation Commission (HPC)

Projects:

- 75th Anniversary Book of College Place Incorporation – Mike Denny, author, provided progress update.
- Ground Penetrating Radar (GPR) at Poor Farm Cemetery – Updated the Commission on WWU proposal and contract progress with DAHP.

Inspection

Inspection Summary 2020						
	Residential	Res. Reinspect	Commercial	Com. Reinspect	Q&A / Investigations	Subtotal
January	61	25	19	2	35	142
February	66	25	24	1	35	151
March	53	6	6	0	23	88
April	22	1	2	0	9	34
May	123	10	25	15	22	195
June	144	39	15	1	31	230
July	140	4	49	9	25	227
August	148	8	6	1	45	208

September	99	15	15	5	40	174
October	100	17	21	7	40	185
November						0
December						0
2020 total	956	150	182	41	305	1634
2019 total	1331	373	206	32	292	2234
2018 total	1509	318	215	13	316	2371

Lions Park Renovation

Grant applications for WWRP LWCF ranked very high. WWRP ranked 7th out of 80, LWCF ranked 14th out of 24. Both applications will likely make the cutoff for funding!

Planning Commission (PC)

Public Hearing on revisions to the Unified Development Code and zoning map was conducted on October 20, 2020. Planning Commission unanimously recommended approval of the changes.

Single Family Residential Permit Summary – Lookback

Single Family Residential Permits Comparison						
	2020	2019	2018	2017	2016	2015
January	3	3	3	4	3	4
February	0	3	4	2	5	4
March	1	6	2	1	12	2
April	0	12	7	0	6	8
May	0	4	11	1	4	6
June	0	6	7	2	1	4
July	2	2	4	6	2	4
August		4	1	7	3	4
September		8	1	8	2	16
October		1	1	2	1	5
November		1	0	6	0	1
December		0	1	2	3	1
Total	6	50	42	41	42	59

October
2020

Prepared by Jacobs for
CITY OF COLLEGE PLACE/WASTEWATER TREATMENT PLANT

Monthly Report

WASTEWATER TREATMENT

CONTENTS

WASTEWATER TREATMENT PLANT GENERAL 1

WASTEWATER TREATMENT PLANT OPERATIONS AND SAFETY 2

WASTEWATER TREATMENT PLANT MAINTENANCE 3

WASTEWATER TREATMENT PLANT LABORATOR 4

WASTEWATER COLLECTIONS 5

LAND APPLICATION 6

JACOBS LEASED FLEET 7

APPENDIX 1-12



WASTEWATER TREATMENT PLANT: GENERAL

OCTOBER ACTIVITIES:

- Treated approximately 27.25 million gallons of sewage (0.88 million gallons per day) removing over 99 % of Biochemical Oxygen Demand and Total Suspended Solids.
- The plant discharged most of the effluent flow to the creek. The effluent flow discharged to the creek required cooling for most of the month to meet permit requirements.
- Land treatment of the effluent ended for the season on October 7th. Two million gallons of plant effluent was applied to the land treatment site.
- Submitted to the Washington State Department of Ecology (DOE)
 - Monthly Discharge Monitoring Report
- Received new Sewer CCTV Inspection Van and Utility Truck
- The wastewater treatment plant met all permit requirements in October
- A request for approval to have the annual biosolids hauled off was submitted to the Department of Ecology October 30th
- The company performed an audit of the project to ensure the plant is being operated properly and that plans and procedures are in place

WASTEWATER TREATMENT PLANT: MAINTENANCE

OCTOBER ACTIVITIES:

Issues Repaired

- The motor faulted on the influent fine screen on October 16, 19, and 20 requiring the screen to be torn down and unplugged. The operated normally for the rest of the month.
- Drained and cleaned irrigation lines and filters
- Winterizing plant
- Disconnected the scum hose from SBR 1 mixer float frame and secured it to the catwalk with an adjustable chain
- A sump pump in the UV building failed and was replaced

Issues that need addressed

- SBR 1 mixer float needs replaced. The replacement float is on site and ready. Scheduling a crane for the installation.

WASTEWATER TREATMENT PLANT: OPERATIONS

OCTOBER ACTIVITIES:

- The plant discharged most of the effluent flow in October. Plant effluent discharged to the creek required cooling to meet permit requirements.
- Dewatering proces solids and distributing on the drying pad for further processing
- Biosolids are piled up, covered, and sampled for annual hauling by a Beneficial Use Facility (BUF) which occurs in November



- The plant used an average 7,329 kilowatt hours per day of electricity to operate costing \$478 per day. The average usage since 2016 has been 6934 kilowatt hours per day.
- Slowly pumping the irrigation reservoir contents back into the plant to make room in the reservoir for emergencies such as equipment and electrical failures.

WASTEWATER TREATMENT PLANT: LABORATORY

OCTOBER ACTIVITIES:

- All monthly regulatory testing performed as required
- Quarterly sampling was completed for the plant effluent and monitoring well #1. Monitoring wells #2, #3, and #4 were dry.
- Annual biosolids samples were collected and analyzed

WASTEWATER TREATMENT PLANT: COLLECTIONS

OCTOBER ACTIVITIES:

- Cleaned 5,745 feet of sewer line in October
- Re-visited cleaning, 1,394 feet of sewer lines
- Cleaned no “Hot Spot” sewer lines
- Sewage lift stations checked and maintained weekly
- Lift Station #3 (Homestead) and Lift station #6 (S College Avenue) wet wells cleaned
- Alarm dialers status for the lift stations checked every work day

WASTEWATER TREATMENT PLANT: EFFLUENT LAND APPLICATION SITE

OCTOBER ACTIVITIES:

- Land treatment of the effluent ended for the season on October 7th. Two million gallons of plant effluent was applied to the land treatment site.
- No crops were harvested from the land application site in October
- Site of harvested Hybrid Poplar trees (28-acres) being cleaned up and prepared for a new crop



WASTEWATER TREATMENT PLANT: JACOBS FLEET STATUS

SEPTEMBER ACTIVITIES:

- Leased Vehicles on site

- Ford F-150 (Leased in 2016 with project start-up)
- Kubota SSV75 Skid Steer (delivered April 10, 2020)
- John Deere 5055E Tractor (delivered April 18, 2020)
- Toyota RAV4 Hybrid (delivered April 30, 2020)
- Ford F-650 DumpTruck (delivered June 25, 2020)
- 900-ECO 9YD Combination Sewer cleaning truck (delivered September 28, 2020)
- Subsite CCTV Inspection Van (delivered October 13, 2020)
- F-450 Ford Utility truck (delivered October 8, 2020)
- Kubota tractor mower (delivered October 20, 2020)
- Equipment not received to date
 - Trailer mounted generator



Leased fleet



Leased plant site equipment

WATER DIVISION

Monthly Division Report

Month of **October, 2020**

	2020	2019
Intertie Usage with Walla Walla	0	0
Intertie Usage with District #14	(496,000)	16,162,000
Intertie Usage with Walla Walla College	0	0
Net CP Intertie Usage	(496,000)	16,162,000
Total Water Pumped	31,396,000	8,191,000
CP Total Water Used During Month	30,900,000	24,353,000
Daily Average Used	996,774	785,581
Highest Daily Amount Used 10-13-20	1,071,000	1,186,000
Lowest Daily Amount Used 10-22-20	494,000	382,000

Water Table Highest (October – March) Well #1 **Static**/Well #2 **Static**/Well #3 **Static**

Water Table Lowest (April – September) Well #1 **-223 Static**/Well #2 **-232 Static**/Well #3 **-226 Static**

Water Use Yearly Comparison

2018 – 400,550,000
2019 – 391,245,000
2020 – 435,440,000

Additional Comments:

New Service Installations – 2

Service Replacements – 0

Water Leaks/Breaks – 0

Water Loss Summary Month – 20% gain

Water Lost Summary YTD – 8%

Public Works Report
October, 2020

Tasks worked on and/or completed during the month of October.

Park

Inspect Parks
Edging & Weedeating
Irrigation Shut-off

Mow
Tree Trimming

Public Works

Utility Locates – 45
Invoices/Bills/POs
Reports
Staff Meeting
Address Files
Gun Range Work
SE 10th St Project
Small Equipment Maintenance
PW Office Remodel
City Hall Office Relocations
Stone Creek Development
Homestead Storm
Larch Ave Gas Project

Safety Meeting – Fall Protection
Council Meeting
Time Cards
Picture Record
Plan Reviews
Visit WWTP
Filing
Budgets
Training
Christmas Decorations
Homestead 3E
MPO-TAC Meeting
Facility Repairs

Equipment Rental

Work on various equipment (204, 209, 212, 303, 306, 401, 402, 406, 413, 431, 471, 472, 530, 540, 628, 901, E3012)
Paperwork & Reports
Training

Shop Cleanup

Street

Inspections
Weed Spraying
Patching
Storm Cleanup
Alley Tree & Brush Cleanup
Prep Vehicles for Winter

Sign Work
Myra Road Mowing & Edging
Centerline Striping
Overlay NW Evans
Sidewalk Project Planning

Water

Sampling
Answer customer questions
Cross-Connection
Well #4 Project
Well Communication Set-up
Meter Reading

September Water Report
Meter Checks & Repairs
Interties & Wells
Well #6 Project
Well #3 Short Issue

Water Division
Monthly Water Usage Trend Report
Usage Totals are in Gallons

	Oct-20	Sep-20	Aug-20	Jul-20	Jun-20	May-20	Apr-20	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19	Oct-19
Intertie Usage with Walla Walla	0	0	0	0	0	0	0	0	0	0	0	0	0
Intertie Usage with District #14	(496,000)	(1,218,000)	(4,926,000)	(18,360,000)	(4,481,000)	18,190,000	(4,078,000)	(2,404,000)	(1,765,000)	(1,261,000)	2,213,000	11,418,000	16,162,000
Intertie Usage with Walla Walla University	0	0	0	0	0	0	0	0	0	0	0	0	0
Net CP Intertie Usage	(496,000)	(1,218,000)	(4,926,000)	(18,360,000)	(4,481,000)	18,190,000	(4,078,000)	(2,404,000)	(1,765,000)	(1,261,000)	2,213,000	11,418,000	16,162,000
Total Water Pumped	31,396,000	65,365,000	97,418,000	97,254,000	57,898,000	25,038,000	38,391,000	19,086,000	15,769,000	16,132,000	14,562,000	3,251,000	8,191,000
CP Total Water Used During Month	30,900,000	64,147,000	92,492,000	78,894,000	53,417,000	43,228,000	34,313,000	16,682,000	14,004,000	14,871,000	16,775,000	14,669,000	24,353,000
Daily Average Used	996,774	2,138,000	2,983,613	2,544,968	1,780,000	1,394,452	1,143,000	538,129	482,897	479,710	541,129	488,967	785,581
Highest Daily Amount Used (Curr. Month)	1,071,000	3,608,000	4,038,000	3,392,000	2,568,000	2,210,000	875,000	875,000	744,000	796,000	717,000	663,000	1,186,000
Lowest Daily Amount Used (Curr. Month)	494,000	1,126,000	2,202,000	1,584,000	1,304,000	667,000	436,000	436,000	252,000	387,000	349,000	263,000	382,000

Water Level - Well #1	-223 Static	-239 Static	-239 Static	-231 Static	-209 Static	-201 Static	-181 Static	-181 Static	-186 Static	-192 Static	-206 Static	-205 Static	-224 Static
Water Level - Well #2	-232 Static	-247 Static	-242 Static	-239 Static	-209 Static	-204 Static	-186 Static	-187 Static	-191 Static	-196 Static	-201 Static	-209 Static	-220 Static
Water Level - Well #3	-226 Static	-244 Static	-238 Static	-230 Static	-193 Static	-193 Static	-186 Static	-186 Static	-186 Static	-192 Static	-199 Static	-206 Static	-217 Static

Water Use Yearly Comparison	2018	400,550,000	The Intertie with WWU is "0" because they are not currently using water although the intertie is operational.
	2019	391,245,000	The Intertie with Walla Walla is "0" because they are inactivated.
	2020	435,440,000	

Additional Comments:

New Service Installations:	2	2	0	2	1	1	0	3	0	0	1	2	16
Service Replacements:	0	4	4	0	0	3	6	7	0	0	0	0	0
Water Leaks:	0	0	3	0	0	1	0	0	0	0	0	0	1