

Electronic City Council Meeting (Tuesday, November 24, 2020)

Generated by Lisa Neissl on Tuesday, November 24, 2020

PRESENT:

Mayor – Via Web Norma L. Hernández

Council Members – Via Web Jerry Bobbitt, Michael Cleveland, Loren Peterson, Marge Nyhagen, Melodie Selby, Heather Schermann

City Attorney – Via Web Rea Culwell
Administrator, Mike Rizzitiello; Finance Director, Brian Carleton;
Deputy Finance Director, DaShari Cinnamon; Police Chief, Troy
Tomaras; Community Development Director, Jon Rickard;Staff – Via Web HR Manager, Shawn Doering; City Clerk, Lisa Neissl;
Deputy Clerk; Carolyn Holm

MEMBERS EXCUSED: Byron Trop

MEMBERS ABSENT:

1. Opening Items.

Information: 1.01 Council Reference Materials

Procedural: 1.02 Call To Order

Mayor Hernández called the meeting to order at 7:00 PM

Procedural: 1.03 Pledge of Allegiance

Procedural: 1.04 Moment of Silence for Reflection / Invocation – Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his/her official position as a city employee/elected city official.

Information: 1.05 Public Comment Procedure for Virtual Meetings – Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

The City Clerk noted that no one had submitted comments in writing or contacted to make arrangements for telephone or video comments.

2. Consent Agenda.Action (Consent): 2.01 AB 20240 - Approve Agenda for November 24th, 2020Action (Consent), Minutes: 2.02 AB 20241 - Approve Council Minutes from November 10th, 2020Action (Consent): 2.03 AB 20242 - Walla Walla County Hazard Mitigation PlanAction (Consent): 2.04 AB 20243 - October 2020 Check Register and FinancialsAction (Consent): 2.05 Approve Consent Agenda – Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.**Council Member Nyhagen made a motion to approve the consent agenda. Second by Council Member Peterson and the motion passed 6-0.****3. Presentations-None.****4. Public Hearings.**Discussion, Information, Procedural: 4.02 AB 20225 - 2021 to 2026 Capital facility Plan -

Mr. Rizzitiello presented the final iteration of the 2021 to 2026 Capital Facility Plan. He spoke about what items were secured to happen and which may be delayed depending on funding availability. Discussion ensued.

Mayor Hernández opened the Public Hearing at 7:21 PM

The City Clerk noted that no one had submitted testimony in writing or contacted to make arrangements for telephone or video testimony.

Council Member Schermann made a motion to close the public hearing at 7:22 pm. Second by Council Member Bobbitt and the motion passed 6-0.

Discussion, Information, Procedural: 4.03 AB 20224 - FY 2021 Preliminary Budget -
Mr. Carleton presented the most recent iteration of the fiscal year 2021 budget and answered questions from council.
Discussion ensued.

Mayor Hernández opened the Public Hearing at 8:06 PM

The City Clerk noted that no one had submitted testimony in writing or contacted to make arrangements for telephone or video testimony.

Council Member Bobbitt made a motion to close the public hearing at 8:06 PM. Second by Council Member Nyhagen and the motion passed 6-0.

5. Action Items.

Action: 5.01 AB 20225 - 2021 to 2026 Capital facility Plan -

Mr. Rizzitiello requested that Council approve the plan as presented for the public hearing.

Council Member Cleveland made a motion to approve Ordinance No. 20-018 which adopts the Fiscal Year 2021 to 2026 Capital Facility Plan. Second by Council Member Selby and the motion passed 6-0.

Action: 5.02 AB 20226 - FY 2021 to 2026 Equipment Replacement Plan -

Mr. Rizzitiello gave a brief overview of the final iteration of the 2021 to 2026 Equipment Replacement Plan and requested approval.

(Clerk Note: Council Member Peterson lost internet service for a couple of minutes at 8:13 PM)

Council Member Nyhagen made a motion to adopt Ordinance No. 20-019 which adopts the Fiscal Year 2021 to 2026 Equipment Replacement Plan. Second by Council Member Cleveland and the motion passed 6-0.

Action: 5.03 AB 20227 - FY 2021 to 2026 Information Technology Plan -

Mr. Rizzitiello gave a brief overview of the final iteration of the 2021 to 2026 Information Technology Plan and requested approval.

Council Member Bobbitt made a motion to adopt Ordinance No. 20-020 which adopts the Fiscal Year 2021 to 2026 Information Technology Plan. Second by Council Member Nyhagen and the motion passed 6-0.

Action: 5.04 AB 20231 - Unified Development Code & Zoning Amendments - Title 14 -

Mr. Rickard introduced Consultant Gregg Dohrn who reviewed the proposed revisions to the Unified Development Code and the adoption of the 2018 International Building Code Update. He noted that these recommendations come to them from the Planning Commission and offered to answer any questions.

Council Member Peterson made a motion to approve Ord. No. 20-021 - Repealing and Replacing Title 14 and changes to the Official Zoning Map. Second by Council Member Schermann and the motion passed 6-0.

Council Member Bobbitt made a motion to approve Ord. No. 20-022 - 2018 International Building Code Update. Second by Council Member Cleveland and the motion passed 6-0.

Mr. Rickard noted that the Planning Commission did a lot of work to create these changes and thanked them for all their time and work on it.

Action: 5.05 AB 20237 - National Flood Insurance Program (NFIP) Ordinance Update -

Mr. Rickard spoke to Council about the need to consolidate and codify the various ordinances related to participation in the National Flood Insurance Program.

Council Member Peterson made a motion to approve Ordinance No. 20-023 Repealing Ordinance No. 422, 867, 903, 976, approving participation in the National Flood Insurance Program (NFIP), and codifying the NFIP in Title 8 - Health and Safety as Chapter 8.30 - National Flood Insurance Program. Second by Council Member Nyhagen and the motion passed 6-0.

Action: 5.06 AB 20140.b - Discharging Firearms in City -

Chief Tomaras requested that Council approve a revised ordinance prohibiting discharge of firearms in the City. He noted that the City Attorney had requested a couple of changes to the language of the previously passed ordinance.

Council Member Bobbitt made a motion to adopt Ordinance No. 20-024 that repeals previously passed Ordinance No. 20-014 which was put on hold after passing, and replaces it creating Chapter 9.26 - Discharge of Firearms Prohibited in the College Place Municipal Code. Second by Council Member Schermann and the motion passed 6-0.

Action: 5.07 AB 20244 - Police Department Evidence Bldg. Contract Award for Construction -

Mr. Rickard requested authorization to execute the contract with S&K Mountain Construction, the low bidder, for the police department evidence building. He gave a brief description of the building and what it would be used for.

Council Member Schermann made a motion to award the Police Department Evidence Processing Building project to S&K Mountain Construction Inc. in the amount of \$149,500.00 plus a 10% contingency of \$14,950, not to exceed \$164,450.00. Second by Council Member Selby and the motion passed 6-0.

Action: 5.08 AB 20245 - Deccio Rd Street Parking Issues -

Mr. Rizzitiello spoke to Council about complaints received by residents of NE Deccio Road because of the narrow width when large vehicles are parked on both sides of the narrow end of the road. The Utilities and Transportation Advisory Commission has reviewed the issues and made the recommendation in the proposed resolution. Chief Tomaras also spoke about the recommendations and said he believes this recommendation should help with the issues.

Council Member Selby made a motion to adopt Resolution No. 20-049 which sets parking regulations on NE Deccio Rd. Second by Council Member Cleveland and the motion passed 6-0.

Action: 5.09 AB 20246 - Addendum 1 to SW Wastewater Trunk Line Project MOU -

Mr. Rizzitiello requested approval of a Resolution to authorize an addendum to the memorandum of understanding on the Southwest Wastewater Trunk Line Project. He gave a brief overview of the addendum.

Council Member Cleveland made a motion to Approve Resolution No. 20-050 that authorizes the Mayor to sign Addendum 1: Memorandum of Understanding Southwest Wastewater Trunk Line Project. Second by Council Member Peterson and the motion passed 6-0.

6. Administrative Reports.

Discussion, Information: 6.01 AB 20247 - Administrative Fees Resolution Update -

Ms. Cinnamon reviewed the proposed amendments to the administrative fees for 2021. She noted that this will be coming forward for consideration at the next regular meeting. Discussion ensued.

Discussion, Information: 6.02 AB 20248 - Misuse of 911, Emergency Response System Ordinance -

Chief Tomaras spoke about the need to have an ordinance regarding the misuse of the 911 emergency response system. Ms. Culwell gave some examples explaining why some situations are

misuse, but not actual false reporting which is the only act covered by the State law. Discussion ensued.

7. Informational Reports. The following reports were included in the packet for review:

Information: 7.01 CPPD Monthly Report

Information: 7.02 Community Development Department Monthly Report

Information: 7.03 Public Works/Water Department Monthly Report

8. Executive Session-None.

9. Closing Items.

Action: 9.01 Adjournments

Council Member Bobbitt made a motion to adjourn the meeting at 9:01 PM. Second by Council Member Cleveland and, with no objection, the meeting adjourned.

Approved:

DocuSigned by:

Norma L. Hernandez

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Norma L. Hernández –
Mayor

Attest:

DocuSigned by:

Lisa R. Neissl

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Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred November 24th, 2020. Further detail may be obtained by reviewing the actual audio recording made during this session.