Electronic City Council Meeting (Tuesday, January 12, 2021)
Generated by Lisa Neissl on Monday, January 11, 2021

PRESENT:

Mayor – Via Web	Norma L. Hernández
Council Members – Via Web	Jerry Bobbitt, Michael Cleveland, Loren Peterson, Melodie Selby, Heather Schermann, Byron Trop
City Attorney – Via Web	Rea Culwell
Staff – Via Web	Administrator, Mike Rizzitiello; Finance Director, Brian Carleton; Public Works Director, Paul Hartwig; Engineering Tech, Spencer Myrlie Police Chief, Troy Tomaras; Community Development Director, Jon Rickard; HR Manager, Shawn Doering; City Clerk, Lisa Neissl; Deputy Clerk; Carolyn Holm
MEMBERS EXCUSED:	Marge Nyhagen
MEMBERS ABSENT:	

1. Opening Items.

Procedural: 1.02 Call To Order

Mayor Hernández called the meeting to order at 7:00 PM.

Procedural: 1.03 Pledge of Allegiance
Procedural: 1.04 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his/her official position as a city employee/elected city official.

Information: 1.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

The City Clerk noted that no one had submitted comments in writing or contacted to make arrangements for telephone or video comments.

2. Consent Agenda.

Action (Consent): 2.01 AB 21001 - Approve Agenda for January 12, 2021
Action (Consent), Minutes: 2.02 AB 21002 - Approve Council Minutes from December 8, 2020
Action (Consent), Minutes: 2.03 AB 21003 - Approve Council Minutes from January 5, 2021 Workshop
Action (Consent): 2.04 AB 21004 - Surplus of Vehicles - Mr. Hartwig

Recommended Action: Motion to approve the surplus of 2008 Ford E250 Van (VIN#1FTNE24L38DB25957) and 2006 Chev 1500 Pickup (VIN#3GCEC14V16G251705).

Action (Consent): 2.05 AB 21005 - Purchase of Pickups for Public Works - Mr. Hartwig

Recommended Action: Motion to authorize purchase of 2 2021 Dodge Ram pickups off of State Bid for Public Works for an amount not to exceed $79,000.

Action (Consent): 2.06 AB 21006 - Power Service & Easements for Gun Range - Mr. Hartwig

Recommended Action: Motion to approve contract with PacifiCorp to provide electrical service to the gun range in an amount not to exceed $12,376.

Action (Consent): 2.07 AB 21007 - CDBG General Purpose Grant - Drywell Contract - Mr. Rizzitiello

Recommended Action: Motion to approve Resolution No. 21-001 which accepts the State Community Development Block Grant (CDBG) - General Purpose.

Action (Consent): 2.08 AB 21008 - CDBG General Purpose Grant - Microenterprise Contract - Mr. Rizzitiello

Recommended Action: Motion to approve Resolution No. 21-002 which accepts the State Community Development Block Grant (CDBG) - General Purpose Economic Category.

Action (Consent): 2.09 AB 21009 - 2021 Salary Ordinance - Ms. Doering
Action: 2.10 AB 20257 - Modifications to EDTEC Code - Ms. Neissl

Recommended Action: Motion to adopt Ordinance No. 21-002 which modifies College Place Municipal Code 2.30, Economic Development, Tourism and Events Commission.

Action (Consent): 2.11 AB 21010 - Check Register and Financials for November 2020
Action (Consent): 2.12 Excuse Absence of Council Member Nyhagen
Action (Consent): 2.13 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Trop made a motion to approve the consent agenda. Second by Council Member Schermann and the motion passed 6-0.

3. Presentations.
Discussion, Information: 3.01 AB 21011 - Governor Inslee's Healthy Washington Plan -
Mr. Rizzitiello gave a presentation on the new Healthy Washington Plan from Governor Inslee. He noted the differences in this regional plan as compared to the previous county by county Safe Start phased plan.
Discussion ensued.

4. Public Hearings-None.

5. Action Items.
Action: 5.01 AB 21012 - Deccio Rd Parking Resolution 20-049 Hold Order -
Mayor Hernandez presented Council with a resolution to place a hold order on previously passed Resolution No. 20-049. This hold order would be in place until the City has time to get a traffic study performed, it is determined that one is not necessary, or sixty days have passed with no action by the Council.

Council Member Selby made a motion to approve Resolution No. 21-003 placing a Hold Order on Resolution No. 20-049 Deccio Rd. Parking until one of three options are completed. Second by Council Member Trop and the motion passed 6-0.

Action: 5.02 AB 21013 - Cascade Natural Gas Franchise -
Mr. Rizzitiello presented Council with a Franchise Ordinance for a 10-year non-exclusive franchise to Cascade Natural Gas Corporation.
Discussion ensued.

Council Member Bobbitt made a motion to adopt Ordinance No. 21-003 granting a non-exclusive 10-year franchise to Cascade Natural Gas Corporation. Second by Council Member Trop and the motion passed 6-0.

Action: 5.03 AB 21014 - Award SW Sewer & Lift Station Project -
Mr. Hartwig the recommendation to award the Southwest Sewer & Lift Station Project to Apollo Inc. He noted that while there was only one bid received, it was in line with the engineer estimate. There was some discussion regarding the language of the contract.
Discussion ensued.

Council Member Cleveland made a motion to authorize mayor to execute contract with Apollo, Inc. for construction of the Southwest Sewer Lift Station No. 7 in an amount not to exceed $8,000,000 with the approval of the City Attorney regarding the contract language. Second by Council Member Selby and the motion passed 6-0.

Action: 5.04 AB 21015 - Destito Storm Project Award -
Mr. Hartwig requested authorization to award the Destito Storm Project to Nelson Construction. He noted that this project is to correct flooding issues in the cul-de-sac off B Street that occur when we get heavy rains.

Council Member Schermann made a motion to award Destito Storm Project contract to Nelson Construction Corp. for an amount not to exceed $271,357. Second by Council Member Peterson and the motion passed 6-0.

Action: 5.05 AB 21016 - Construction Engineering Contract with Anderson Perry for Destito Storm Project -
Mr. Hartiwg requested authorization of an amendment to the Anderson-Perry contract for the design of the Destito Storm Project to add construction engineering and inspection.

> **Council Member Trop made a motion to approve Amendment 1 for construction engineering for the Destito Stormwater Project for an amount not to exceed $35,000. Second by Council Member Cleveland and the motion passed 6-0.**

Action: 5.06 AB 21017 - Purchase of Sewer Lift Station Pumps -
Mr. Hartwig requested authorization to purchase three lift station pumps for the new southwest sewer lift station. He explained that the pump purchase was pulled from the project bids so that the City could purchase these specific pumps to standardize its pumps at all lift stations. This creates several advantages for the city including parts availability, operator familiarity, and shared knowledge adn experience with staff at nearby agencies. For this reason, they are considered sole source.
Discussion ensued.

> **Council Member Peterson made a motion to approve purchase of 3 lift station pumps from Whitney Equipment for Lift Station #7 (SW Sewer Project) for an amount not to exceed $120,000. Second by Council Member Schermann and the motion passed 6-0.**

Action: 5.07 AB 21018 - Re-roof of Barn at WWTP -
Mr. Hartwig requested authorization to award the contract to Berentsen Roofing to re-roof the barn at the wastewater treatment plant.
Discussion ensued.

> **Council Member Cleveland made a motion to approve contract with Berentsen Roofing for an amount not to exceed $32,000. Second by Council Member Peterson and the motion passed 6-0.**

Action: 5.08 AB 21019 - Design of Water Project 12th & Sky Ave. -
Mr. Hartwig spoke to Council about the need to replace the water main at 12th and Sky. The current line is steel and located in an alley. Replacement of all steel water mains is one of the City's goals for the water division. He spoke about the changes that would be made. The first step in the process is design engineering which will be done through this proposed contract.
Discussion ensued.

> **Council Member Selby made a motion to approve design contract with JUB for Sky & 12th Water Project for an amount not to exceed $50,000. Second by Council Member Bobbitt and the motion passed 6-0.**

Action: 5.09 AB 21020 - Stormwater Management Program Finalization -
Mr. Myrlie presented Council with a resolution to adopt the final Stormwater Management Program Plan. He spoke briefly about the plan and noted that the development and implementation of the plan is a requirement of the National Pollutant Discharge Elimination System Phase II permit that the city is operating under.

> **Council Member Cleveland made a motion to approve Resolution No. 21-004 adopting the Stormwater Management Program Plan. Second by Council Member Trop and the motion passed 6-0.**

6. Administrative Reports.
Discussion, Information: 6.01 AB 21021 - Dawson & City Property Exchange - 326 SW 12th Street -
Mr. Rickard provided an overview of a proposed land swap between a property owner and the City. The property is located at 326 SW 12th Street.
Discussion ensued.

7. Informational Reports. The following reports were included in the packet for review:
Information: 7.01 Fort Walla Walla Museum 4th Quarter LTAC Funds Report
Information: 7.02 Public Works Department Reports

8. Executive Session.

Discussion: 8.01 Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer. RCW 42.30.110 - Executive sessions.

At 8:08 PM, Mayor Hernández announced that the Council, City Attorney, Administrator, Community Development Director, Human Resource Manager, and City Clerk would convene into executive session for 15 minutes. The Deputy Clerk announced it was to discuss a matter as allowed under RCW 42.30.110(i) -

To discuss with legal counsel representing the agency matters relating to agency enforcement, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

(Clerk Note: Technical difficulties caused the live stream to cut out as the Council and invited staff exited for the closed session. The Deputy Clerk quickly restarted the live stream and it was active when the Council reconvened.)

At 8:23 PM, the Deputy Clerk announced a 5 minute extension.
At 8:29 PM, the meeting reconvened into open session and the City Attorney announced that no action was taken. (Note, due to technical difficulties, Council Member Bobbitt did not rejoin the open session. He was present for the full executive session.)

9. Closing Items.

Action: 9.01 Adjournments

Council Member Cleveland made a motion to adjourn the meeting at 8:30 PM. Second by Council Member Trop and, with no objection, the meeting adjourned.

Approved:

DocuSigned by:
Norma L Hernandez
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Norma L. Hernández –
Mayor

Attest:

DocuSigned by:
Lisa R. Neissl
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Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred January 12, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.